

**BOARD OF TRUSTEES REGULAR BOARD MEETING
GUSTINE UNIFIED SCHOOL DISTRICT
1500 MEREDITH AVENUE
GUSTINE, CA 95322
WEDNESDAY, APRIL 11, 2018
6:00 P.M.**

I. CALL TO ORDER - 6:00 p.m.

A. Roll Call

Mrs. Crickett Brinkman, President
Mr. Kevin Cordeiro, Clerk
Ms. Pat Rocha, Board Member
Mrs. Loretta Rose, Board Member
Mr. Richard Smith, Board Member

B. Public Comment

The public may comment on any closed session agenda item.

II. CLOSED SESSION

A. Student Discipline

1. Student Discipline Case No. 2017-18-11
2. Student Discipline Case No. 2017-18-12
3. Student Discipline – Suspended Stipulated Expulsion, Case No. 2017-18-10
[Educ. Code sec. 35146]

B. Personnel – Public Employee Resignation, Discipline, Dismissal, Release, Employment

C. Superintendent Evaluation

D. Conference with Labor Negotiator Bryan Ballenger, Superintendent – GRTA/CSEA (Govt. Code 54954.5 (f) pursuant to Govt. Code 54957.6)

III. RECONVENE TO OPEN SESSION – MEETING WILL BE RECORDED – 7:00 p.m.

A. Pledge of Allegiance

B. Report from Closed Session

C. Revision/Adoption/Ordering of Agenda

D. Disability-Related Modifications

Request for any disability-related modification or accommodation, including auxiliary aids or services in order to participate in the public meeting, may be made by contacting the Gustine Unified School District Office at (209) 854-3784 at least four (4) days prior to the scheduled meeting. Agendas and other writings may also be requested in alternative formats, as outlined in Section 12132 of the Americans With Disabilities Act.

IV. REPORTS AND PRESENTATIONS

- A. GHS FFA Food Science Team– Mr. Baffunno
- B. Student Report
- C. Board Reports
- D. Superintendent Report
- E. Attendance Report
- F. Financial Report

V. CONSENT AGENDA

Items under Consent are considered as a group. Only one motion is necessary to approve these items. Consent items are of a routine nature and for which the Superintendent recommends approval. In accordance with the law, the public has a right to comment on any agenda item. At the request of any member of the Board, any item of the Consent Agenda shall be removed and given individual consideration for action as a regular action item on the agenda.

A. Personnel

1. Gomes, Tom – Assign JV Baseball Volunteer Coach, GHS
2. McDonald, Gabriela – Resignation Lead Cafeteria, GES
3. Smith, Kayla R. – Hire Special Education Teacher, GHS
4. Hellner, MaryLee – Retirement, Director of Student Services, GUSD
5. Ortiz, Kim – Hire English Teacher, GHS
6. Ward, Alan – Hire Math Teacher, GHS
7. Chadwick, Brian – Hire Custodian, GHS
8. Lucero, Rosemary – Hire Instructional Aide, GES
9. Villanueva, Kimberly – Hire Instructional Aide, GES
10. Tualla, Yolanda – Hire Food Service Worker (Temporary), GHS
11. Owen, Brenda – Hire Food Service Worker (Temporary), GHS
12. De Silva, Raeme – Hire Lead Cafeteria, GES

B. Minutes

1. March 14, 2018, Regular Meeting

C. Yearly Renewals and Contracts

1. AVID Contract

D. Donations

1. Wal-Mart (Los Banos) - \$50.00 to GUSD Food Service to purchase prizes during National School Breakfast Week.
2. Wal-Mart (Patterson) - \$100.00 to GUSD Food Service to purchase prizes during National School Breakfast Week.
3. Target (Los Banos) - \$25.00 to GUSD Food Service to purchase prizes during National School Breakfast Week.
4. Gustine Athletic Boosters - \$400.00 to GHS Track
5. Gustine Athletic Boosters - \$400.00 to GHS Tennis
6. Gustine Athletic Boosters - \$350.00 to GHS Baseball

VI. INFORMATION

- A. None

VII. COMMUNICATION FROM THE PUBLIC

Members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but shall not take action at that time. Comments will be accepted during this time concerning any action item on the agenda. The Board will consider all comments prior to taking action on the item as listed on the agenda in the Action Item section. (Gov. Sec. 54954.3) Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BP 9323).

VIII. ACTION

A. Warrants

Recommendations:

It is recommended that the Board of Trustees ratify the warrants.

B. 2018-2019 School Year Calendar

Recommendations:

It is recommended that the Board of Trustees approve the 2018-2019 School Year Calendar.

C. Board Policy Updates March 2017 (Second Reading)

Recommendations:

1. It is recommended that the Board of Trustees waive the reading of the Board Policy Updates March 2017.
2. It is recommended that the Board of Trustees approve the Board Policy Updates March 2017.

D. Board Policy Updates May 2017 (First Reading)

Recommendations:

It is recommended that the Board of Trustees waive the reading of the Board Policy Updates May 2017.

E. Acceptance of the Bond Audit Report for Fiscal Year ended June 30, 2017

Recommendations:

It is recommended that the Board of Trustees approve the Acceptance of the Bond Audit Report for Fiscal Year ended June 30, 2017.

F. AVID Conference (RES)

Recommendations:

It is recommended that the Board of Trustees approve AVID Conference (RES).

G. Ceres World Travel (RES)

Recommendations:

It is recommended that the Board of Trustees approve Ceres World Travel (RES).

H. Technology/Chromebooks Purchase

Recommendations:

It is recommended that the Board of Trustees approve the Technology/ChromeBooks Purchase.

I. Get Your Teach on National Conference

Recommendations:

It is recommended that the Board of Trustees approve the attendance at the Get Your Teach on National Conference in San Diego California.

J. Ceres World Travel/Get Your Teach on National Conference

Recommendations:

It is recommended that the Board of Trustees approve hotel accommodations and flight accommodation for Romero teachers to attend the Get Your Teach on National Conference in San Diego California.

K. 4th of July Fireworks

Recommendations:

It is recommended that the Board of Trustees consider a motion to approve the 4th of July fireworks at GHS.

L. RFP for Information Technology Management Services

Recommendations:

It is recommended that the Board of Trustees approve RFP for Information Technology Management Services.

M. GMS Requisition to AVID Summer Institute

Recommendations:

It is recommended that the Board of Trustees approve GMS Requisition to AVID Summer Institute.

N. School Safety Emergency Preparedness

Recommendations:

It is recommended that the Board of Trustees approve School Safety Emergency Preparedness.

IX. ADVANCED PLANNING

A. Regular Board Meeting – May 9, 2018 @ 7:00 p.m.

B. Board/LCAP Adoption Meeting – June 27, 2018 @ Board to Set Time

X. ADJOURN TO CLOSED SESSION (If needed)

XI. RECONVENE TO OPEN SESSION

XII. REPORT FROM CLOSED SESSION

XIII. ADJOURNMENT

REPORTS AND PRESENTATIONS

Aubrie Hazan
2017-2018 Commissioner of Academics

April 2018 Report

Prom was on March 31st at Diablo Grande. Everyone seemed to have a great time.

ASB: ASB held 8th grade orientation on March 27th. We are also handing out 2018-2019 ASB officer applications they are due on April 13th.

AVID: AVID applications were due March 29th for the 2018-2019 school year.

Baseball/Softball: Both baseball and softball have started their Southern League games. The baseball teams participated in the Hilmar tournament during spring break.

FFA: Gustine FFA had 3 students who interviewed for Merced Mariposa Sectional Office. One student made the 12 person officer slate and elections will be on April 11th at Livingston High School during the sectional meeting. The Modesto Junior College Contest was Saturday, March 24th. The livestock team earned 8th high team. The dairy team was also 8th overall. 2 students are competing in the State Job Interview Contest at Fresno State on April 19. The Fresno State Field Day is Saturday, April 21st. 18 students will be attending the FFA State Convention in Anaheim from April 22-25. May Day Fair is April 29-May 6. State FFA Judging Finals are at Cal Poly San Luis Obispo on Saturday, May 5th.

GUSTINE ELEMENTARY SCHOOL



"Home of the Red-Tailed Hawk"

Expect Excellence!

2806 Grove Avenue • Gustine, CA 95322
(209) 854-6496 • FAX (209) 854-9165

Lisa Filippini, Principal

Tawnya Coffey, Assistant Principal

Administrative Report to the Gustine Unified School District

Board of Education

April 4, 2018

School Enrollment: 550

MONTHLY HIGHLIGHTS:

GES had a busy month, and as we approach the end of the school year, time goes very quickly. GES held our second Math Night and Community LCAP meeting on March 20th; both were well attended. Students and parents enjoyed the evening playing math games and hearing about our District's LCAP goals. Kindergarten Round-Up was a success; we have 79 students already signed up and tested for kinder next school year. Those numbers always increase as the end of the year gets closer and again during the weeks before the new school year. The Modesto Nuts has teamed up with GES with a reading program for students. They were out on March 29th to treat the students to a Kick-off Assembly. Students are very excited to begin the reading program!

State testing is quickly approaching and GES is ready! Our Testing Kick-Off BBQ will be on April 9th.

UPCOMING EVENTS:

- | | |
|----------|---|
| April 19 | 2 nd grade field trip to Monterey Aquarium |
| April 23 | 4 th grade field trip to Science Museum |
| April 24 | GES Open House 5-6pm |
| April 25 | PBIS Staff Meeting 12:45 |
| April 30 | SSC/ELAC 3:15 GES Library |



Romero Elementary School, 13500 W. Luis Road, Santa Nella California 95322

Phone: 209-854-6177 Fax: 209-826-6858

Terry L. Souza, Principal

Romero Elementary Board Report:

Happy Spring!

Here is what has been and is happening at Romero Elementary School:

Eureka Math Lesson Demonstrations continue in April for our Kindergarten teachers and students.

Spring Picture Day is Friday, April 13.

Kindergarten Round Up is April 18.

CAASPP Testing begins April 23 and goes through May 10.

Romero Coffee Club is scheduled for April 27.

Forebay 4-H will be planting a tree at Romero for a community project on Arbor Day April 27.

Romero continues to meet the needs of all students by planning rigorous and purposeful lessons. We continue to identify our strategic students to provide classroom intervention that is meaningful and purposeful. Teachers are looking at the English Language Learners within their strategic groups to differentiate instruction to support. Romero teachers continue to use CFAs/Common Formative Assessments to drive instruction of students.

Thank you

Terry



Gustine Middle School

28075 Sullivan Road
Gustine, CA 95322

Mr. Peter Duenas, Principal
Mrs. Jennifer Hanshew, Assistant Principal

Phone: (209) 854-5030
Fax: (209) 854-9592

Administrative Report to the Gustine Unified School District

April 2018

Name: Peter Duenas / Jennifer Hanshew

Position: Principal / Assistant Principal

School Site: Gustine Middle School

Attendance: 94.08%

School Enrollment: 6th – 8th (428 Students)

Monthly Highlights:

The school year is quickly coming to a close and Gustine Middle School is preparing for the transition of our 8th graders to Gustine High as well as receiving the incoming 5th graders from Gustine Elementary and Romero. The 8th graders visited the high school on March 27. The 6th graders are scheduled to come to Gustine Middle School on May 18th.

Gustine Middle School students will start their California Assessment of Student Performance and Progress (CAASPP) on April 17 and ending on April 27. The students will receive snacks provided by the parents club. This is the opportunity for the students to show what they have learned throughout the year.

Gustine Middle School 8th grade AVID students will be visiting Stanford University on April 12.

Gustine Middle School staff will have a fun game of basketball against the District Office staff on April 13 at the Old Middle School Gym at 4:15 pm. The competition will be intense but the school spirit and district pride will come through.

Gustine Middle School staff will have a PBIS meeting with Dr. Ozzy Luna on April 25. The GMS PBIS team has been working hard on rolling out PBIS for the staff. It has been a gradual progress. Dr. Luna's presentation will help support GMS's progress.



Gustine High School
501 North Ave., Gustine, CA 95322
Phone: 854-6414 Fax: 854-1955

Dr. John Petrone, Principal Adam Cano, Assistant Principal Mary Lee Hellner, Director Student Services

Date: April 3, 2018
School Enrollment: 564
Pioneer Enrollment: 36

Monthly Highlights

As we are approaching the final stretch, I would first like to say I hope everyone had a enjoyable Easter weekend with family and friends. Gustine High will be a busy place for the next couple of months with all sorts of events and activities going on.

April 9th - April 27th

Gustine High School doing the CAASPP for the 11th grade students and CAST testing for the 12th graders. Pioneer High School will be going to the Adult School site for the month so we can use both media centers.

April 12th

The Special Education Department will be taking a few students to Merced College to tour the campus.

April 14th

AVID will be holding a car wash on the GHS campus to raise funds for their field trips.

April 22nd - April 25

Gustine High School FFA will be headed to Anaheim to attend the FFA State Convention. The four day conference will again be a stepping stone to building a stronger FFA community on our campus.

April 30th - May 4th

Students from GHS FFA will be participating in the May Day Fair in Los Banos

May 7th

Senior and GUSTO Awards Night in the auditorium starting at 5:30 pm. If you have any questions contact Melissa Estacio in the counseling office.

On a final note: The GHS Prom was amazing. Mrs. Rowton and the class officers did an excellent job and the kids had a great time.

DIRECTOR'S REPORT TO THE GUSTINE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Name: Russell Hazan

Position: Director of Maintenance and Operations

Date: 4/11/18

MONTHLY REPORT

This month the maintenance department has been busy with a heavy work order load all while completing projects at Romero and GHS and doing field prep for spring sports.

With spring time finally here and we are in full weed abatement mode from Romero to Gustine High. I hope that we will be completely done spraying and chopping them by the end of this week.

In the coming months we look forward to Graduation prep and getting ready to begin our summer projects.

Romero Elementary School:

- Replaced front doors and hardware on cafeteria
- Replaced hardware on north doors on cafeteria
- Replaced back door and hardware on cafeteria
- Weed abatement
- Basic maintenance and work order completion as needed

Gustine Elementary School:

- HVAC repair on multiple rooms
- Irrigation repair
- Weed abatement
- Basic maintenance and work order completion as needed

Gustine Middle School:

- Repair HVAC on office
- Irrigation Repair
- Weed abatement
- Basic maintenance and work order completion as needed

Gustine High School:

- Install HDMI wiring in 2 classrooms
- Fix roof leaks in multiple locations
- Grade track
- Weed abatement
- Prepped fields for spring sports
- Basic maintenance and work order completion as needed



Gustine Unified School District
Attendance Awareness Campaign
Attendance Summary and Enrollment
2017-2018 Month 7

2017-18 School Year Average Daily Attendance (ADA): Goal is 96%

Year: Month: Dates:	2017 1 08/07-09/01	2017 2 09/04/-09/29	2017 3 10/02-10/27	2017 4 10/30-11/24	2017 5 11/27-12/22	2017/2018 6 12/25-01/19	2018 7 01/22-02/16	2018 8	2018 9	2018 10	2018 11	YTD Rate
GES	96.09%	96.85%	95.49%	95.26%	95.06%	95.08%	95.57%					95.69%
RES	96.05%	96.22%	94.42%	94.74%	94.84%	96.42%	95.81%					94.45%
GMS	96.85%	96.26%	96.05%	96.70%	95.17%	94.14%	95.48%					95.90%
GHS	96.38%	95.22%	94.97%	94.17%	94.97%	94.61%	94.50%					95.05%
												95.49%

2017-18 School Year Enrollment

	9/1/2017	9/29/2017	10/27/2017	11/24/2017	12/22/2017	1/19/2018	2/16/2018				
GES	556	555	553	545	479	544	548				
RES	252	255	253	240	239	242	250				
GMS	435	432	431	428	408	426	431				
GHS	592	593	592	581	550	567	564				
PHS	21	23	23	25	25	37	36				
TOTAL	1856	1858	1852	1819	1701	1816	1829				

2016-2017 School Year: P-2 ADA was 94.69% for the Regular Program and 94.01% Overall

Year: Month: Dates:	2016 1 8/8-9/2	2016 2 9/5-9/30	2016 3 10/3-10/28	2016 4 10/31-11/25	2016 5 11/28-12/23	2016/2017 6 12/26-1/20	2017 7 1/23-2/17	2017 8 2/20-3/17	2017 9 3/20-4/14	2017 10 4/17-5/12	2017 11 05/15-06/02	YTD Rate
GES	95.87%	95.48%	95.51%	94.91%	94.56%	92.07%	93.14%	94.96%	94.83%	95.52%	93.78%	94.67%
RES	95.45%	96.93%	95.09%	95.19%	95.09%	91.49%	92.36%	94.36%	94.45%	93.70%	94.74%	94.44%
GMS	97.26%	96.03%	94.70%	95.02%	94.26%	91.80%	92.47%	95.32%	94.97%	94.47%	94.12%	94.72%
GHS	96.57%	95.72%	95.35%	95.33%	95.24%	91.67%	92.92%	94.90%	94.91%	94.03%	95.37%	94.82%
												94.69%

Change: Increase or Decrease in 2017-18 vs. 2016-17

Month:	1	2	3	4	5	6	7	8	9	10	11	YTD Average
GES	0.22%	1.37%	-0.02%	0.35%	0.50%	3.01%	2.43%					
RES	0.60%	-0.71%	-0.67%	-0.45%	-0.25%	4.93%	3.45%					
GMS	-0.41%	0.23%	1.35%	1.68%	0.91%	2.34%	3.01%					
GHS	-0.19%	-0.50%	-0.38%	-1.16%	-0.27%	2.94%	1.58%					

Note: Monthly %'s are only for Regular Program

Bold and Italics numbers have been revised from last month.

Site with highest attendance of the month

Increased as compared to same month in prior year

Increased as compared to prior year

Comments:

All Sites improved their attendance for month 7 as compared to a year ago

Overall district ADA is currently higher by approximately 1% YTD

Enrollment increased by 13 from month 6 to Month 7

Romero takes 1st place in ADA for the 2nd straight month.

March Financial Report

Feb-March Deposits/ Transfers

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	FD-RESC-Y-OBJT.S0-GOAL-FUNC-SCH-DD1-DD2	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
180010	02/16/2018	02/16/2018	Cafeteria Deposit	ENTERED BY: HLUN APPROVED: 02/22/2018 KNOR		
1.	14	#10101-Cafeteria Deposit-	13-5310-0-8634.00-0000-0000-000-000-000		11,300.00	N
			TOTAL AMOUNT		11,300.00 *	
180011	02/16/2018	02/16/2018	DC#180011	ENTERED BY: HLUN APPROVED: 02/22/2018 KNOR		
1.	14	#10073-Sisc-Reimb	01-0100-0-9554.00-0000-0000-000-000-000		776.67	N
2.	14	#10074-Insurance-K. Streifel	01-0000-0-9565.00-0000-7209-112-000-000		1,076.00	N
3.	14	#10075-Insurance-F&Mrocha	01-0000-0-9565.00-0000-7209-112-000-000		557.50	N
4.	14	#10076-Insurance-D.Adriano	01-0000-0-9565.00-0000-7209-112-000-000		65.40	N
5.	14	#10077-Insurance-L.Hughes	01-0000-0-9565.00-0000-7209-112-000-000		1,354.00	N
6.	14	#10078-Insurance-C.Caporgno	01-0000-0-9565.00-0000-7209-112-000-000		130.80	N
7.	14	#10079-Noceti PR EOM Dec-	01-0000-0-9556.00-0000-0000-000-000-000		1,900.00	N
8.	14	#10080-NLV Rent-	01-0000-0-8650.00-0000-0000-000-000-000		118.75	N
9.	14	#10081-Insurance-A.Simmons	01-0000-0-9565.00-0000-7209-112-000-000		65.40	N
10.	14	#10082-Insurance-D.Shaw	01-0000-0-9565.00-0000-7209-112-000-000		65.40	N
11.	14	#10083-Insurance-C.Parreira	01-0000-0-9565.00-0000-7209-112-000-000		1,471.00	N
12.	14	#10084-Insurance-C.Martin	01-0000-0-9565.00-0000-7209-112-000-000		68.40	N
13.	14	#10085-Insurance-P.Bettencourt	01-0000-0-9565.00-0000-7209-112-000-000		77.80	N
14.	14	#10086-S&P Global-Refund	21-0000-7-5866.00-0000-8500-112-000-000		13,500.00	N
15.	14	#10087-Meal Reimb Fed-Dec	13-5310-0-8220.00-0000-0000-000-000-000		67,368.94	N
16.	14	#10088-MealReimb State-Dec	13-5310-0-8520.00-0000-0000-000-000-000		5,482.06	N
17.	14	#10089-Meal Reimb CACFP-Dec	13-5320-0-8220.00-0000-0000-000-000-000		6,412.55	N
18.	14	#10090-Insurance-k.Borba	01-0000-0-9565.00-0000-7209-112-000-000		1.62	N
19.	14	#10091-Adult Ed Grant-	11-6391-0-8590.00-0000-0000-000-000-000		15,021.33	N
20.	14	#10092-Lozano Smith Refund-	01-3310-0-5801.00-5001-2700-112-000-000		78.49	N
21.	14	#10093-Insurance-C.Martin	01-0000-0-9565.00-0000-7209-112-000-000		68.40	N
22.	14	#10094-Boot Camp Rent-	01-0000-0-8650.00-0000-0000-000-000-000		160.00	N
23.	14	#10095-Insurance-D.Ross	01-0000-0-9565.00-0000-7209-112-000-000		651.50	N
24.	14	#10096-Insurance-F.Hamasaki	01-0000-0-9565.00-0000-7209-112-000-000		453.00	N
25.	14	#10097-Insurance-C.Silva	01-0000-0-9565.00-0000-7209-112-000-000		1,450.80	N
26.	14	#10099-CTA Sub Reimb-	01-0000-0-1170.00-1110-1000-112-000-000		125.00	N
27.	14	#10100-CTA Sub Reimb-	01-0000-0-1170.00-1110-1000-112-000-000		920.01	N
			TOTAL AMOUNT		119,420.82 *	
180012	03/16/2018	03/16/2018	March Deposit	ENTERED BY: HLUN APPROVED: 03/20/2018 KNOR		
1.	14	#10102-Insurance-M.Borba	01-0000-0-9565.00-0000-7209-112-000-000		65.40	N
2.	14	#10103-Insurance-A.Avila	01-0000-0-9565.00-0000-7209-112-000-000		65.40	N
3.	14	#10104-Adult Ed Grant-	11-6391-0-8590.00-0000-0000-000-000-000		35,768.58	N
4.	14	#10105-Holt of Cal-Refund	01-0823-0-5640.00-0000-3600-112-000-000		417.76	N
5.	14	#10106-MAA RMD-15-16	01-0000-0-8290.00-0000-0000-000-600-000		14,231.60	N
6.	14	#10107-Transp-22018	01-0823-0-8699.00-0000-3600-000-000-000		458.00	N
7.	14	#10108-Credit-Coast	01-8150-0-4300.00-0000-8110-112-000-000		1,076.00	N
8.	14	#10109-Insurance-F.Rocha	01-0000-0-9565.00-0000-7209-112-000-000		557.50	N
9.	14	#10111-Insurance-E.Nunes	01-0000-0-9565.00-0000-7209-112-000-000		12,523.20	N
10.	14	#10112-Credit Check-CALCRD	01-0000-0-8699.00-0000-0000-000-000-000		4,050.24	N
11.	14	#10113-Insurance-A&A.Amaral	01-0000-0-9565.00-0000-7209-112-000-000		130.80	N
12.	14	#10114-Insurance-C.Hughes	01-0000-0-9565.00-0000-7209-112-000-000		1,354.00	N
13.	14	#10115-Soccer Field Rent-	01-0000-0-8650.00-0000-0000-000-000-000		120.00	N
14.	14	#10116-Insurance-C.Martin	01-0000-0-9565.00-0000-7209-112-000-000		68.40	N

CONTINUED

DEPOSIT TRANSACTIONS

Date last used from: 02/01/2018 To 03/31/2018
Transaction Number from: 0 To 999999
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	AMOUNT	A/R
LN.	DI	DETAIL	DESCR	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	
180012		CONTINUED			
15.	14	#10117-Refund-	01-8150-0-4300.00-0000-8110-112-000-000	931.50	N
16.	14	#10118-Federal SNP-	13-5310-0-8220.00-0000-0000-000-000-000	79,443.65	N
17.	14	#10119-Federal CACFP-Jan	13-5320-0-8220.00-0000-0000-000-000-000	7,458.23	N
18.	14	#10120-State SNP-Jan	13-5310-0-8520.00-0000-0000-000-000-000	6,494.62	N
19.	14	#10121-NLV Rent-	01-0000-0-8650.00-0000-0000-000-000-000	237.50	N
20.	14	#10122-No Kid Hungry-	13-9056-0-8699.00-0000-3700-112-000-000	7,800.00	N
21.	14	#10123-Insurance-P.Bettencourt	01-0000-0-9565.00-0000-7209-112-000-000	77.80	N
22.	14	#10124-Insurance-A.Simmons	01-0000-0-9565.00-0000-7209-112-000-000	65.40	N
23.	14	#10125-Insurance-K.Cordeiro	01-0000-0-9565.00-0000-7209-112-000-000	1,171.20	N
24.	14	#10126-Insurance-L. Borelli	01-0000-0-9565.00-0000-7209-112-000-000	1,450.80	N
25.	14	#10127-Insurance-C.Caporgno	01-0000-0-9565.00-0000-7209-112-000-000	130.80	N
26.	14	#10128-Insurance-D.Adriano	01-0000-0-9565.00-0000-7209-112-000-000	65.40	N
27.	14	#10129-Insurance-D.Shaw	01-0000-0-9565.00-0000-7209-112-000-000	65.40	N
28.	14	#10130-CTA Sub Reimb-	01-0000-0-1170.00-1110-1000-112-000-000	152.00	N
29.	14	#10131-Insurance-C.Parreira	01-0000-0-9565.00-0000-7209-112-000-000	1,471.00	N
30.	14	#10132-Insurance-J.Roff	01-0000-0-9565.00-0000-7209-112-000-000	1,374.80	N
31.	14	#10133-Water Dist-Credit	01-0000-0-5530.00-0000-8200-112-000-000	9,434.64	N
32.	14	#10134-Adult Ed Grant-	11-6391-0-8590.00-0000-0000-000-000-000	15,021.33	N
33.	14	#10135-Insurance-K.Borba	01-0000-0-9565.00-0000-7209-112-000-000	1.62	N
34.	14	#10136-Insurance-D.Ross	01-0000-0-9565.00-0000-7209-112-000-000	651.50	N
35.	14	#10137-Transp-Inv 032018-5	01-0823-0-8699.00-0000-3600-000-000-000	556.56	N
36.	14	#10138-Credit-CentralSan	01-8150-0-4300.00-0000-8110-112-000-000	5,426.76	N
37.	14	#10139-Office Depot-Rebate	01-0000-0-8699.00-0000-0000-000-000-000	913.00	N
38.	14	#10140-Cafeteria Deposit-	13-5310-0-8634.00-0000-0000-000-000-000	3,700.00	N
39.	14	#10141-Insurance-M.Borba	01-0000-0-9565.00-0000-7209-112-000-000	65.40	N
40.	14	#10142-Insurance-A.Avila	01-0000-0-9565.00-0000-7209-112-000-000	65.40	N
			TOTAL AMOUNT	215,113.19	*
			DISTRICT TOTAL	345,834.01	**
			GRAND TOTAL	345,834.01	***

Date last used from: 02/01/2018 To 03/31/2018

Transaction Number from: 0 To 999999

Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

Number	Date	Entered	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	Debit	Credit
LN. Di	Detail	descr				
680553	02/01/2018	02/01/2018	Gust. Cont Servs Desmos/Curr	Entered by: PHAY Approved: 02/06/2018 RHAR		
1. 014	ContServs 9-12	Teachers Demos	01-0000-0-5866.00-0000-2700-112-000-000		850.00	
			TOTAL AMOUNT		850.00*	0.00*
680554	02/01/2018	02/01/2018	ContServELPAC ProfDev Gustine	Entered by: PHAY Approved: 02/06/2018 RHAR		
1. 014	ContServ ELPAC	ProDev Gustine	01-0000-0-5866.00-0000-2700-112-000-000		500.00	
			TOTAL AMOUNT		500.00*	0.00*
680566	02/01/2018	02/01/2018	Science EiEi 1/30/18	Entered by: PHAY Approved: 02/06/2018 RHAR		
5. 014	PO#180417/EiE	PD 1-30-18/GUS	01-0824-0-5200.00-1110-1000-110-000-104		125.00	
			TOTAL AMOUNT		125.00*	0.00*
680624	02/22/2018	02/22/2018	GUSTINE BMA 17.18 Final	Entered by: MJAN Approved: 02/23/2018 DJOH		
1. 014	GUSTINE BMA 1/2	SAL/BEN	01-9350-0-8677.00-0000-0000-310-000-000			15,000.00
			TOTAL AMOUNT		0.00*	15,000.00*
980461	02/27/2018	02/27/2018	17-18 FEBRUARY APPRT	Entered by: KNOR Approved: 02/28/2018 MBEN		
53. 014	STATE AID		01-0000-0-8011.00-0000-0000-000-000-000			1,119,344.00
54. 014	STATE AID PY		01-0000-0-8019.00-0000-0000-000-000-000		15,464.00	
55. 014	AB 602		01-6500-0-8311.00-5001-0000-000-000-000			31,976.00
56. 014	LCFF TF to MCOE		01-0000-0-7142.00-0000-9200-000-000-000		28,001.00	
57. 014	LCFF TF to MCOE PY		01-0000-0-7142.00-0000-9200-000-000-000		1,068.00	
			TOTAL AMOUNT		44,533.00*	1,151,320.00*
980464	02/28/2018	02/28/2018	NSLP: EQUIPMENT ASSISTANCE	Entered by: KNOR Approved: 02/28/2018 MBEN		
1. 014	NSLP: EQUIPMENT	ASSISTANCE	13-5314-0-8290.00-0000-0000-000-000-000			2,545.50
			TOTAL AMOUNT		0.00*	2,545.50*
980473	03/06/2018	03/06/2018	17-18 CARL D PERKINS	Entered by: KNOR Approved: 03/06/2018 MBEN		
2. 014	17-18 CARL D	PERKINS	01-3550-0-8290.00-0000-0000-000-000-000			6,476.27
			TOTAL AMOUNT		0.00*	6,476.27*
980484	03/08/2018	03/08/2018	16-17 ENG LANG ACQUI	Entered by: KNOR Approved: 03/09/2018 MBEN		
1. 014	16-17 ENG LANG	ACQUI	01-4203-0-8290.00-0000-0000-000-000-000			7,165.00
			TOTAL AMOUNT		0.00*	7,165.00*
680645	03/09/2018	03/09/2018	ContServ SWEET Summer Academy	Entered by: PHAY Approved: 03/14/2018 RHAR		
1. 014	ContServ SWEET	Summer Academy	01-0824-0-5866.00-1110-1003-112-000-106		2,000.00	
			TOTAL AMOUNT		2,000.00*	0.00*
980485	03/09/2018	03/09/2018	17-18 TITLE II, PART A	Entered by: KNOR Approved: 03/09/2018 MBEN		
13. 014	17-18 TITLE II,	PART A	01-4035-0-8290.00-0000-0000-000-000-000			1,600.00
			TOTAL AMOUNT		0.00*	1,600.00*
980490	03/12/2018	03/12/2018	STRS 13-02 REF EE & ER	Entered by: REAT Approved: 03/13/2018 RCAS		
2. 014	STRS 13-02 REF	SANCHEZ EE	01-0100-0-9557.00-0000-0000-000-000-000			188.51
3. 014	STRS 13-02 REF	SANCHEZ ER	01-0100-0-9557.00-0000-0000-000-000-000			194.40
			TOTAL AMOUNT		0.00*	382.91*

APPROVED AND UNAPPROVED TRANSACTIONS

Number	Date	Entered	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	Debit	Credit
LN. Di	Detail	descr				
980492	03/12/2018	03/12/2018	STRS 13-08 PULLS EE & ER	Entered by: REAT Approved: 03/13/2018 RCAS		
2. 014	STRS 13-08 PULLS BRUX EE		01-0100-0-9557.00-0000-0000-000-000-000		17.60	
3. 014	STRS 13-08 PULLS BRUX ER		01-0100-0-9557.00-0000-0000-000-000-000		18.15	
			TOTAL AMOUNT		35.75*	0.00*
980499	03/12/2018	03/12/2018	17-18 TITLE I, PART A	Entered by: KNOR Approved: 03/14/2018 MBEN		
16. 014	17-18 TITLE I, PART A		01-3010-0-8290.00-0000-0000-000-000-000			124,246.00
			TOTAL AMOUNT		0.00*	124,246.00*
980509	03/14/2018	03/14/2018	STRS 16-01 PULLS EE & ER	Entered by: REAT Approved: 03/15/2018 RCAS		
10. 014	STRS 16-01 PULLS BROOKS EE		01-0100-0-9557.00-0000-0000-000-000-000		6.85	
11. 014	STRS 16-01 PULLS BROOKS ER		01-0100-0-9557.00-0000-0000-000-000-000		8.59	
			TOTAL AMOUNT		15.44*	0.00*
980510	03/14/2018	03/14/2018	STRS 16-01 REF EE & ER	Entered by: REAT Approved: 03/15/2018 RCAS		
5. 014	STRS 16-01 REF KOMOS EE		01-0100-0-9557.00-0000-0000-000-000-000			40.85
6. 014	STRS 16-01 REF KOMOS ER		01-0100-0-9557.00-0000-0000-000-000-000			47.64
			TOTAL AMOUNT		0.00*	88.49*
680664	03/15/2018	03/15/2018	DESIGNING SUBMERSIBLES 2/27/18	Entered by: PHAY Approved: 03/20/2018 RHAR		
10. 014	EiE 2/27/PO#180417/L.Xiong		01-0824-0-5200.00-1110-1000-110-000-104		125.00	
			TOTAL AMOUNT		125.00*	0.00*
980514	03/15/2018	03/15/2018	STRS 18-07 P&I PULLS	Entered by: NHAH Approved: 03/19/2018 RCAS		
6. 014	STRS 18-07 P&I PULLS		01-0100-0-9557.00-0000-0000-000-000-000		102.39	
			TOTAL AMOUNT		102.39*	0.00*
680665	03/16/2018	03/16/2018	CGM FINAL PYMT-GUSD	Entered by: CHAY Approved: 03/16/2018 RHAR		
1. 014	Gustine/GUSD 3/12-16/18		01-9315-0-5865.00-1110-1000-115-000-000		19,583.64	
			TOTAL AMOUNT		19,583.64*	0.00*
980519	03/20/2018	03/20/2018	CURRENT SECURED 031518	Entered by: KNOR Approved: 03/22/2018 MBEN		
20. 014	CURRENT SECURED 031518		01-0000-0-8041.00-0000-0000-000-000-000			118,773.35
			TOTAL AMOUNT		0.00*	118,773.35*
980520	03/20/2018	03/20/2018	PRIOR SEC SB813 030618	Entered by: KNOR Approved: 03/22/2018 MBEN		
20. 014	PRIOR SEC SB813 030618		01-0000-0-8044.00-0000-0000-000-000-000			3,400.31
			TOTAL AMOUNT		0.00*	3,400.31*
980532	03/28/2018	03/28/2018	17-18 3RD QTR EPA	Entered by: KNOR Approved: 04/03/2018 MBEN		
19. 014	17-18 3RD QTR EPA		01-1400-0-8012.00-0000-0000-000-000-000			614,313.00
			TOTAL AMOUNT		0.00*	614,313.00*
980533	03/28/2018	03/28/2018	17-18 MARCH APPORTIONMENT	Entered by: KNOR Approved: 04/03/2018 MBEN		
53. 014	STATE AID		01-0000-0-8011.00-0000-0000-000-000-000			1,119,344.00
54. 014	STATE AID PY		01-0000-0-8019.00-0000-0000-000-000-000		15,464.00	
55. 014	AB 602		01-6500-0-8311.00-5001-0000-000-000-000			31,976.00
56. 014	LCFF TF to MCOE		01-0000-0-7142.00-0000-9200-000-000-000		28,001.00	
57. 014	LCFF TF to MCOE PY		01-0000-0-7142.00-0000-9200-000-000-000		1,068.00	

CONTINUED

APPROVED AND UNAPPROVED TRANSACTIONS

Number	Date	Entered	Description		Debit	Credit
LN. Di	Detail	descr	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2			
980533	CONTINUED					
			TOTAL AMOUNT		44,533.00*	1,151,320.00*
680689	03/30/2018	04/03/2018	3/27 DESIGN BRIDGES/ AYERS	Entered by: PHAY Unapproved		
14. 014	EiE PD 3/27/PO#180242	J.Seim	01-3010-0-5200.00-1110-1000-111-000-000		125.00	
15. 014	EIE PD 3/27/PO#180972	C.LEON	01-1100-0-5200.00-1110-1000-111-000-000		125.00	
16. 014	EIE PD 3/27/PO#180973	G.T	01-1100-0-5200.00-1110-1000-111-000-000		125.00	
			TOTAL AMOUNT		375.00*	0.00*
980539	03/30/2018	04/02/2018	17-18 NTNL SCHL LUNCH EQUIP	Entered by: KNOR Approved: 04/03/2018 MBEN		
1. 014	17-18 NTNL SCHL LUNCH EQUIP		13-5314-0-8290.00-0000-0000-000-000-000			70,896.60
			TOTAL AMOUNT		0.00*	70,896.60*
			DISTRICT TOTAL		112,778.22**	3,267,527.43**
			GRAND TOTAL		112,778.22***	3,267,527.43***

Gustine Unified School District - Monthly Financial Board Report

General Fund Budget Report					Mar 2018 (as of 4/4/18)
Summary by Objects	2017-2018 1st Int Budget	Expended Year To Date	Encumbered	Balance	Percent Remaining
Teacher Salaries	\$ 7,001,759	\$ 5,021,026	\$ 1,763,804	\$ 216,929	3.1%
Pupil Support Salaries	542,900	363,292	89,156	90,452	16.7%
Administration Salaries	1,379,872	977,208	343,257	59,407	4.3%
Total Certificated Salaries	\$ 8,924,531	\$ 6,361,525	\$ 2,196,218	\$ 366,787	4.1%
Instructional Aide Salaries	409,895	262,508	89,828	57,559	14.0%
Classified Support Salaries	1,046,642	759,247	223,674	63,721	6.1%
Classified Supervisor/Admin	413,985	277,819	94,891	41,276	10.0%
Clerical & Technical Salaries	535,960	402,025	129,953	3,982	0.7%
Other Classified Salaries	228,258	146,160	37,273	44,825	19.6%
Total Classified Salaries	\$ 2,634,740	\$ 1,847,758	\$ 575,618	\$ 211,363	8.0%
STRS Retirement	1,680,019	878,645	317,363	484,011	28.8%
PERS Retirement	367,022	246,618	84,146	36,258	9.9%
FICA/Medicare	324,261	219,352	73,011	31,898	9.8%
Health Benefits	1,690,295	1,140,454	398,664	151,177	8.9%
Unemployment Insurance	9,575	4,104	1,386	4,085	42.7%
Workers Compensation	233,670	168,329	56,822	8,520	3.6%
Retiree Benefits	261,845	101,268	0	160,577	61.3%
Total Employee Benefits	\$ 4,566,688	\$ 2,758,770	\$ 931,391	\$ 876,526	19.2%
Textbooks and Software Curriculum	354,941	60,980	3,916	290,044	81.7%
Vehicle/Maintenance Supplies	84,500	67,042	21,554	(4,096)	-4.8%
Instructional & Other Materials/Suppl	1,300,569	427,554	222,994	650,020	50.0%
Non-Capitalized Equipment	353,106	141,288	21,749	190,069	53.8%
Total Books and Supplies	\$ 2,093,115	\$ 696,865	\$ 270,213	\$ 1,126,037	53.8%
Travel/Conference and Training	540,361	221,901	84,952	233,508	43.2%
Dues and Memberships	44,247	26,899	0	17,348	39.2%
Insurance	138,000	133,757	0	4,243	3.1%
Utilities and Operation Services	1,038,319	713,747	36,592	287,979	27.7%
Repairs and Maintenance	310,942	272,237	26,109	12,596	4.1%
Professional Services	862,693	596,158	1,090	265,445	30.8%
Communications	89,874	33,458	317	56,099	62.4%
Total Other Operating Expense	\$ 3,024,437	\$ 1,998,157	\$ 149,061	\$ 877,219	29.0%
Equipment & Other Capital Outlay	331,955	217,813	778	455,272	137.1%
Total Capital Outlay	\$ 331,955	\$ 217,813	\$ 778	\$ 455,272	137.1%
Transfers to MCOE	245,268	296,574	0	(51,306)	-20.9%
Debt Payment - Interest & Principal	753,127	753,374	0	(247)	0.0%
Interfund Transfers	149,733	0	0	149,733	100.0%
Total Other Outgo	\$ 1,148,128	\$ 1,049,949	\$ -	\$ 98,180	8.6%
TOTALS	\$ 22,723,593	\$ 14,930,838	\$ 4,123,280	\$ 4,011,384	17.7%

@18.3% in
Mar 2018

General Fund Cash Flow Update & Comparison

Mar 2018 (as of 4/4/18)

Actual Ending Cash Balance:	\$ 4,962,240
Projected Ending Cash Balance:	3,664,759
Cash Over Projection	\$ 1,297,481

March Food Services Report

Gustine Unified School District - Monthly Board Report

Food Services Department

Cafeteria Fund Budget Report

Mar 2018 (as of 4/4/18)

Summary by Objects	2017-2018 2nd Int Budget	Rec/Exp Year To Date	Encumbered	Balance	Percent Remaining
TOTAL REVENUES	\$ 1,238,004	\$ * 708,496	\$ -	\$ 529,508	* 42.8%
EXPENSES					
Total Classified Salaries	\$ 369,800	\$ 260,602	\$ 86,852	\$ 22,347	6.0%
Total Employee Benefits	\$ 130,144	\$ 92,560	\$ 33,110	\$ 4,473	3.4%
Vehicle/Maintenance Supplies	2,000	1,008	0	992	49.6%
Supplies & Software	55,054	41,172	15,143	(1,260)	-2.3%
Non-Capitalized Equipment	23,400	15,580	0	7,820	33.4%
Food & Food Supplies	389,782	344,155	3,786	41,841	10.7%
Total Books and Supplies	\$ 470,236	\$ 401,914	\$ 18,929	\$ 49,393	10.5%
Mileage	200	0	0	200	100.0%
Repairs and Maintenance	5,000	3,363	1,845	(208)	-4.2%
Professional Services	80,000	49,893	0	30,107	37.6%
Other Services, Fees & Operating	28,965	23,043	39	5,884	20.3%
Total Other Operating Expense	\$ 114,165	\$ 76,299	\$ 1,883	\$ 35,982	31.5%
Total Equipment & Capital Outlay	\$ 104,229	\$ 27,265	\$ 283	\$ 76,682	** 0.0%
Total Indirect Costs	\$ 37,557	\$ -	\$ -	\$ 37,557	100.0%
TOTAL EXPENSES	\$ 1,226,131	\$ 858,640	\$ 141,057	\$ 226,434	18.5%
NET PROFIT / (LOSS)	\$ 11,873				

*Revenues are on a reimbursement basis and only revenue through January is received.

YTD Revenues earned through March are \$48,292 higher than last year.

Meals Served by Location	For the month of February			
	Total Meals	Avg Meals/Day	Highest Count	Enrollment & Avg % Eating
Gustine Elementary School	9,851	659	724	544
<i>Breakfast</i>	3,914	262	313	48%
<i>Lunch</i>	5,937	397	411	73%
Romero Elementary School	4,888	329	385	251
<i>Breakfast</i>	1,984	134	179	53%
<i>Lunch</i>	2,904	195	206	78%
Gustine Middle School	7,065	474	549	427
<i>Breakfast</i>	3,549	238	260	56%
<i>Lunch</i>	3,516	236	289	55%
Gustine High & Pioneer School	7,903	512	585	600
<i>Breakfast</i>	4,873	328	353	55%
<i>Lunch</i>	3,030	184	232	31%
GRAND TOTAL	29,707	1,974	2,243	1822
<i>Breakfast</i>	14,320	962	1,105	53%
<i>Lunch</i>	15,387	1,012	1,138	56%

Romero Elementary had the highest increase in total meals and average meals per day as compared to the prior month.

CONSENT AGENDA

MINUTES

**MINUTES OF THE REGULAR MEETING GOVERNING BOARD
GUSTINE UNIFIED SCHOOL DISTRICT
MARCH 14, 2018**

TIME AND PLACE

The regular meeting of the Gustine Unified School District Board of Education was held on Wednesday, March 14, 2018. The meeting was held in the Board Room, 1500 Meredith Avenue, Gustine, California.

CALL TO ORDER

The meeting was called to order at approximately 6:00 p.m. by Board President Crickett Brinkman. The Board went into Closed Session and reconvened to Open Session at approximately 7:04 p.m.

BOARD MEMBERS PRESENT

Mrs. Crickett Brinkman, Board President, Mrs. Loretta Rose, Ms. Pat Rocha, Mr. Richard Smith and Mr. Kevin Cordeiro.

REPORT FROM CLOSED SESSION

Mrs. Brinkman reported that the Board took action to issue a notice of non-reelect to probationary classified employee #1076 pursuant to Education Code section 44929.21(b), effective March 14, 2018, and directed the Superintendent or designee to send out appropriate legal notices. The roll call vote was as follows: 5-Ayes, 0-Nays, 0-Abstained.

APPROVAL OF AGENDA

Ms. Rocha made a motion to approve the agenda as presented, seconded by Mr. Smith. Motion carried, 5-0.

REPORTS AND PRESENTATIONS

A. 4H Presentation – Regina Chavez – Angel Toledo, vice president of Forebay 4H and Ashely Corona, president of Forebay 4H spoke about their Emerald Star Project. They also thanked the Romero Staff for letting them use the campus and the Gustine High School Varsity Coaches for their soccer event.

B. GHS Yosemite Trip – Mrs. Monahan – Mrs. Monahan and Brian Miske thanked the Board for approving the Yosemite trip. The students learned a lot and enjoyed themselves.

C. Student Report - Aubrie Hazan, GHS Student Representative, gave her report to the Board on various ongoing activities at Gustine High School.

D. Board Reports – Mr. Smith thanked everyone for attending the meeting. He welcomed Mr. Ballenger.

Ms. Rocha welcomed Mr. Ballenger to the Board and the District. She congratulated FFA for all of their accomplishments. She attended the CSBA Legislative Day in Sacramento. She didn't

get to meet with the legislators, though. The topics were Full & Fair Funding, Pension Costs, School Facilities and CSBA Sponsored Bills.

Mrs. Rose stated that the MCSBA mini grants have closed and they will meet on March 19 to select the winners and will announce them at the MCSBA Spring Dinner on March 26. She also attended the CSBA Legislative Day in Sacramento. Schools need to be funded more safety issues.

Mr. Cordeiro welcomed Mr. Ballenger. He looks forward to working with him.

Mrs. Brinkman also welcomed Mr. Ballenger. She attended the Winter Sports Banquet at GHS and the UC Davis Field Day. Regarding safety, she knows they have a lot of work, but they are putting safety first. She thinks it's really important to keep parents and teachers, everybody at different sights communicated. She wants it to come from the District first not the newspaper. We need to work on getting procedures down so we react in a very strong manner to make sure everyone is safe. There are things that need to be fixed and they aren't waiting for the Bond.

E. Superintendent Report – Today marks two weeks that he has been at Gustine Unified and he is extremely happy and impressed with everything he has seen. He has visited all the school sites. There are great people in this district, great educators, great leaders, and great support staff. He is extremely impressed with what he has been able to see so far. He has met with great community members. He has a meeting scheduled with the Gustine Police Department to address safety issues. He also had the opportunity to sell newspapers for Kids Day. He attended the CSBA Legislative Day. It was very informational. Lastly, he read an email from Mr. Dennis Brazil.

F. Attendance Report – Mr. Hugo Luna provided the GUSD Attendance Summary percentages for Month 6 for each site. RES had the highest percentile for month 6 at 96.42%.

CONSENT AGENDA

Ms. Rocha made a motion to approve the Consent Agenda as presented, seconded by Mr. Smith. Motion carried, 5-0.

INFORMATION

A. Dual Language Program Presentation – Maria Torres Perez, president of Central Valley Dual Language Consortium, presented the benefits of having the Dual Language Program in our district. Many parents attended to show their support for this program.

B. 4th of July Update – Mr. Ballenger has met with Mr. Dunford to discuss some of the issues going on with the insurance. Mr. Dunford explained that the fireworks company would bring \$5 million coverage and the city would bring another \$5 million coverage for a total of \$10 million coverage. It would cost the city and additional \$16,000 to get the full \$20 million in coverage that the district insurance broker is requiring. Mr. Cordeiro suggested to setting off the fireworks from the soccer field but Mr. Dunford said they can't because that is private property. Mr. Dunford also mentioned that they have thought of the airport but they wouldn't have parking

space. Mrs. Rose suggested they shoot the fireworks from the Borrelli property instead of the baseball field, but Mr. Borrelli instantly shook his head saying no. Mrs. Brinkman asked if the insurance's concern was because the fireworks are on district property maybe you take them off the district property while using the stadium for the public. Mrs. Rose asked Mr. Ballenger to check if there are any other avenues with the district insurance company. Lizett did ask the insurance company and they said that if anything happens the district isn't covered at all. Ms. Rocha asked Mr. Dunford if he has contacted Lloyds of London. He replied that he hadn't. Mrs. Rose asked about putting up a certificated bond and use the city as collateral just in case something happens. Mr. Dunford said no because it would only cover \$10 million. Mr. Cordeiro clarified that the city is needing an additional \$10 million or for the board to agree to accept the current coverage they have. Mr. Dunford replied that the city getting an addition \$10 million would be cost prohibiting for them. Mr. Cordeiro mentioned that it took them over \$2 million to remodel the high school locker room; they will not be able to build the high school for \$10 million. He as a board member does not want that burden on his back. Ms. Rocha agrees with Mr. Cordeiro as far as the insurance and the liability but feels the city and the fire department will do everything in their power to make sure everything is as sage as can be. She would like to see every avenue is searched. Mr. Dunford needs a reply by April 1. Mr. Ballenger asked Mr. Dunford for a copy of the firework contract.

COMMUNICATION FROM THE PUBLIC

Romero Elementary staff, parents and students addressed their concerns with safety issues that have not been fixed yet.

Ms. Jane Steckling, GUSTO Minutes Clerk, said they are in critical need to recruit new members. They have about five meetings per year lasting from 1 hour to 1 ½ hours.

Mr. Robert Borba asked what is the policy for informing parents about a lockdown. They were informed of the Romero lockdown through social media. Also, he really hopes that the board members are taking the Dual Language Program very seriously.

Mr. Jose Moran welcomed Mr. Ballenger. He also thanked the board for allowing the DLA Presentation. There is a lot more information about this program we need to find out. He was one of those parents who traveled to Livingston for his kids to participate in this program.

Mrs. Brinkman has designated Mr. Ballenger to schedule a Board Workshop for the DLA. Regarding safety issues, she stated that she wanted the public to hear about it from the district and not social media.

Mr. Andrew Bloom also welcomed Mr. Ballenger. Regarding the fireworks, he thinks it's horribly unfair the position the city is putting the district in. He is aware of some details as his wife is on the committee. It seems that the city should be doing more to problem solve and paying more and giving more. They carry a certain policy but the district shouldn't have to foot the bill. It is a part of the community and he doesn't want to see it end but the district shouldn't have to go at it alone. He also thinks that the agreement between the city and district should be looked at a little closer. It's a joint agreement and they need to cover the costs. He just doesn't

want them to put the blame on the district nor the district to be looked at as the bad guy because of the district's insurance company. It's a city-funded event so they should step up and do something not just say it's because of the insurance policy.

Mrs. Rose knows that there isn't anyone who wants to see this go away. They also have to make sure the district is allowed to help by giving the city money, because of public funds. There is a lot more behind it and they need to look into it. The district has never said they don't want it. It's been the insurance company trying to protect the schools properties.

ACTION ITEMS

A. Warrants – Mrs. Rose made a motion to approve the warrants as presented, seconded by Mr. Cordeiro. Motion carried, 5-0.

B. Board Policy Updates December 2016 (Second Reading)

1. Mrs. Rose made a motion waive the reading of the Board Policy Updates December 2016, seconded by Ms. Rocha. Motion carried, 5-0.

2. Ms. Rocha made a motion to approve the Board Policy Updates December 2016, seconded by Mr. Smith. Motion carried, 5-0.

C. Cafeteria Warmers for GHS & GMS with No Kid Hungry Grant Funds – Ms. Rocha made a motion to approve the purchase of Cafeteria Warmers for GHS & GMS with No Kid Hungry Grant Funds, seconded by Mrs. Rose. Motion carried, 5-0.

D. GES Requisition to AVID Summer Institute – Mrs. Rose made a motion to approve GES Requisition to AVID Summer Institute, seconded by Mr. Smith. Motion carried, 5-0.

E. GES Requisition to Ceres World Travel – Ms. Rocha made a motion to approve GES Requisition to Ceres World Travel, seconded by Mr. Smith. Motion carried, 5-0.

F. Board Policy Updates March 2017 (First Reading) – Mr. Cordeiro made a motion to waive the reading of the Board Policy Updates March 2017, seconded by Mrs. Rose. Motion carried, 5-0.

G. GHS AVID Magic Mountain Trip – Ms. Rocha made a motion to approve the GHS AVID Magic Mountain Trip, seconded by Mrs. Rose. Motion carried, 5-0.

H. 2017-2018 Second Interim – Ms. Rocha made a motion to approve the 2017-2018 Second Interim, seconded by Mr. Smith. Motion carried, 5-0.

I. 2016-17 Audit Findings & Recommendations Certification of Corrective Action Regarding the School Accountability Report Card – Mr. Cordeiro made a motion to approve 2016-17 Audit Findings & Recommendations Certification of Corrective Action regarding the School Accountability Report Card, seconded by Ms. Rocha. Motion carried, 5-0.

J. Title IV, Part A Plan – Ms. Rocha made a motion to approve the Title IV, Part A Plan, seconded by Mrs. Rose. Motion carried, 5-0.

ADVANCED PLANNING

- A. MCSBA Spring Dinner – March 26, 2018 @ 5:00 p.m.
- B. Regular Board Meeting – April 11, 2018 @ 7:00 p.m.
- C. 2018 Shell Beach Conference – April 25-27, 2018

ADJOURNMENT

Ms. Rocha made a motion to adjourn the meeting, seconded by Mrs. Rose. Motion carried, 5-0.
Meeting adjourned at 9:30 p.m.

APPROVED AND ADOPTED

Kevin Cordeiro, Clerk

YEARLY CONTRACT RENEWALS

AVID Center Quote



Quote #: Q-00621
 Gustine Unified School Dist
 1500 Meredith Ave
 Gustine, CA 95322
 Quote Prepared For:
 Gustine Unified School District

AVID Representative: Shonnel Oson
 Phone: 858.380.4773
 Email: soson@avid.org

Gustine Elementary School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$2,925.00	\$2,925.00
1	AVID Weekly Elementary	\$550.00	\$0.00
Gustine Elementary School SUBTOTAL:			\$2,925.00

Romero Elementary School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Elementary School	\$2,925.00	\$2,925.00
1	AVID Weekly Elementary	\$550.00	\$0.00
Romero Elementary School SUBTOTAL:			\$2,925.00

Gustine High School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,899.00	\$3,899.00
1	AVID Weekly Secondary	\$550.00	\$535.00
Gustine High School SUBTOTAL:			\$4,434.00

Gustine Middle School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,899.00	\$3,899.00
1	AVID Weekly Secondary	\$550.00	\$535.00
Gustine Middle School SUBTOTAL:			\$4,434.00

TOTAL:

\$14,718.00

Additional Comments:

N/A

AVID Standard Terms and Conditions

This AVID College Readiness System Services and Products Agreement ("Agreement") is entered into by and between AVID Center, a California non-profit corporation ("AVID Center") and Gustine Unified School District ("Client").

Article I. Definitions

1.1. AVID College Readiness System Services and Products Agreement ("Agreement"): The Agreement consisting of these AVID Standard Terms and Conditions, Quote(s), Exhibit(s), and any other applicable, incorporated addenda.

1.2. AVID College Readiness System: The AVID College Readiness System consists of AVID Elementary, AVID Secondary, and AVID for Higher Education. Client may choose to implement (order) one or more of these components of the AVID College Readiness System as indicated on Quote(s).

- (a) AVID Elementary is a foundational component for elementary sites (grades K-8), designed as an embedded, sequential academic skills resource. It is intended for non-elective, multi-subject, multi-ability level classrooms.
- (b) AVID Secondary consists of the AVID Elective class as the core and content area teachers using AVID strategies as school-wide implementation.
- (c) AVID for Higher Education works with postsecondary institutions to support students with the goal of increasing academic success, persistence and completion rates.

1.3. AVID Materials: Any material, in any medium, printed or electronic, produced by AVID Center as a resource for Client's implementation of AVID Elementary, AVID Secondary, or AVID for Higher Education.

1.4. AVID Member Site: Any Client that implements (orders membership corresponding to) AVID Elementary and/or AVID Secondary, or AVID for Higher Education.

1.5. AVID Methodologies: Those methodologies that, when combined, form the core of AVID Elementary, AVID Secondary, or AVID for Higher Education.

1.6. AVID Programs: Other AVID offerings that are supplementary to AVID Elementary, AVID Secondary, or AVID for Higher Education (with the corresponding program indicated in parentheses in this Paragraph). Some of the specific AVID Programs are further defined in a corresponding Exhibit. This list is subject to change without notice: AVID Excel (AVID Secondary); AVID Summer Bridge (AVID Secondary); AVID Weekly (versions for each: AVID Elementary, AVID Secondary, AVID for Higher Education. AVID Elementary and AVID for Higher Education subscriptions are included as part of membership; AVID Secondary subscriptions are included in Middle School and High School Libraries, if so ordered by Client).

1.7. Service and Product Exhibits: The language in Article 9 of the AVID Standard Terms and Conditions that relate specifically to a corresponding service or product ordered on the Quote(s).

1.8. Payment Terms: The terms of when payment is due, as listed on the Quote.

1.9. Quote: The order document that is fully incorporated into this Agreement.

Article II. Period of Agreement

2.1. Term: The Term ("Term") of this Agreement shall be July 01, 2018 to June 30, 2019 unless earlier terminated as provided herein.

Article III. Licenses and Proprietary Rights

3.1. Copyright License: Subject to Client's performance of all the provisions of this Agreement, AVID Center hereby grants to Client a non-transferable license, without the right to sublicense, to distribute, reproduce, and display the AVID Materials and AVID Methodologies solely to implement AVID Elementary and/or AVID Secondary, or AVID for Higher Education as ordered on Quote(s), during the period listed in the corresponding Exhibit, and for no other purpose.

(a) Client may distribute, reproduce, and display the AVID Materials only to appropriate staff and students of the AVID Member Sites listed in Quote(s), for the sole purpose of implementing the specified AVID service or product at the AVID Member Sites and for no other purpose. Client will not permit any of the AVID Materials or AVID Methodologies to be used by anyone other than the AVID Member Sites.

(b) Further, Client will only distribute, display, photocopy, reproduce or otherwise duplicate, those AVID Materials and AVID Methodologies corresponding to the specific AVID service or product listed for each AVID Member Site in Quote(s). [For example, if Quote(s) specifies both AVID Elementary and AVID Secondary membership at ABC School Site, but only specifies AVID Elementary membership at XYZ School Site, Client will not distribute, display, photocopy, reproduce, duplicate, or otherwise make available the AVID Secondary Materials and Methodologies to XYZ School Site.]

(c) Client and any AVID Member Sites will not distribute, display, photocopy, reproduce or otherwise duplicate, all or any part of the AVID Materials or AVID Methodologies to anyone other than the AVID Member Sites without AVID Center's prior written consent.

(d) Should Client wish to make any of the AVID Materials or AVID Methodologies accessible to its AVID Member Sites through the Internet, it will do so on a password-protected website, and it will ensure that only appropriate staff and students of the AVID Member Sites are allowed access to the website.

(e) Should Client wish to make electronic versions of any of the AVID Materials or AVID Methodologies available for

download by its AVID Member Sites, it will ensure that only appropriate staff and students of the AVID Member Sites are allowed access to those materials, and it will require that those staff and students agree not to distribute, reproduce, display, or transfer those materials to anyone other than appropriate staff and students of the AVID Member Sites before downloading those materials.

- (f) Client and any AVID Member Sites shall not modify or otherwise alter the AVID Materials or AVID Methodologies in any way, or create or distribute any derivative works of the AVID Methodologies or the AVID Materials in any way. Client also agrees not to use or adopt the AVID Methodologies or AVID Materials with respect to any educational or other program except solely to implement AVID under the provisions of this Agreement.
- (g) Client and any AVID Member Sites acknowledge that they do not have the right to sell, sublicense, transfer, or lease any of the AVID Materials or AVID Methodologies to any person or entity.

3.2. Trademark License: Subject to Client's performance of all the provisions of this Agreement, AVID Center hereby grants to Client during the Term a non-exclusive, non-transferable, indivisible license, without the right to sublicense, to use the AVID trademarks (collectively "AVID Trademarks"), (a) only as they are incorporated in the AVID Materials, and (b) only on advertising flyers and written promotional materials created by Client or the AVID Member Sites listed in Quote(s) in order to promote and implement AVID at those AVID Member Sites. Client agrees that it will use its best efforts to use the AVID Trademarks in a professional manner in order to preserve and enhance AVID Center's substantial goodwill associated with the AVID Trademarks. Client agrees that it or its AVID Member Sites will not use any of the AVID Trademarks as a corporate or business entity name, as a fictitious business name or as a trade name, and will not use any name in such capacity that is confusingly similar to the AVID Trademarks. Client further acknowledges and agrees that it and its AVID Member Sites cannot modify or otherwise alter any of the AVID Trademarks or use any other designs or logos in conjunction with its use of the AVID Trademarks. Client cannot use the AVID Trademarks for any educational or other program other than to implement AVID at the Member Sites listed in Quote(s) consistent with the above license. Client and its AVID Member Sites will always use the proprietary symbol ® immediately adjacent to the respective AVID Trademarks as noted above with respect to their use of the AVID Trademarks. If Client or its Member Sites desire to use or place the AVID Trademarks on any products, things, or other merchandising items in order to promote AVID, it must first seek and obtain permission from AVID Center by completing AVID Center's Request to Use AVID Center Trademark Form and complying with any of AVID Center's conditions for approval. Any such additional uses of the AVID Trademarks approved by AVID Center shall also be subject to the terms of this license and the other provisions of this Article III.

3.3. Rights Reserved: Notwithstanding anything to the contrary in this Agreement, all rights not specifically granted

in this Agreement to Client shall be reserved and remain always with AVID Center.

3.4. Proprietary Rights: The parties agree that AVID Center shall solely own and have exclusive worldwide right, title and interest in and to the AVID Trademarks, AVID Materials and AVID Methodologies, to all modifications, enhancements and derivative works thereof, and to all United States and worldwide trademarks, service marks, trade names, trade dress, logos, copyrights, rights of authorship, moral rights, patents, know-how, trade secrets and all other intellectual and industrial property rights related thereto ("Intellectual Property Rights"). Client shall not challenge, contest or otherwise impair AVID Center's ownership of the AVID Trademarks, AVID Materials or AVID Methodologies, or any of AVID Center's applications or registrations thereof, or the validity or enforceability of AVID Center's Intellectual Property Rights related thereto. Client also agrees not to submit any applications or otherwise attempt to register for itself or others any of the AVID Trademarks, AVID Materials or AVID Methodologies.

3.5. Enforcement: The parties agree that except to the limited extent expressly set forth in Paragraphs 3.1 and 3.2 above, AVID Center will be irreparably harmed and money damages would be inadequate compensation to AVID Center in the event Client breaches any material provision of Article III. Accordingly, all of the provisions of this Agreement shall be specifically enforceable by injunctive and other relief against Client without the requirement to post a bond, in addition to any other remedies available to AVID Center, for Client's breach of any provision of this Agreement.

3.6. Proprietary Notices: Client agrees not to remove, alter or otherwise render illegible any trademark, copyright or other proprietary right notices or other identifying marks from the AVID Materials or any permitted copies thereof.

3.7. Infringement: Client agrees to notify AVID Center of any conduct or actions on the part of third parties of which it becomes aware that might be deemed an infringement or other violation of AVID Center's rights in the AVID Trademarks, AVID Materials or AVID Methodologies. In such an event, AVID Center shall have the sole right to bring an action for infringement or other appropriate action with respect thereto. AVID Center shall exclusively control the prosecution and settlement of any such action. Client agrees to fully cooperate with AVID Center in any such action and provide AVID Center with all information and assistance reasonably requested by AVID Center.

3.8. Compliance with Laws: Client agrees that the AVID Trademarks, AVID Materials and AVID Methodologies will be used in accordance with all applicable laws and regulations and in compliance with any regulatory or governmental agency that has jurisdiction over Client and its educational programs.

3.9. Data Collection: On at least an annual basis, according to the timeline established by AVID Center, Client shall collect data pertaining to student demographics, course enrollment, site characteristics and related outcomes specified by AVID Center and provide that data to AVID Center via their secure web portal. Client shall also submit such

individual student academic and disciplinary data concerning AVID participants as AVID Center may specify. AVID Center's data collection process conforms to the privacy protections specified in the federal Family Educational Rights and Privacy Act (FERPA). AVID Center will maintain as confidential any personally identifiable student information or information that is privileged or confidential under federal or state law and that is conspicuously marked by Client as "privileged" or "confidential" before Client delivers to AVID Center. AVID Center will destroy all individual student data when it is no longer needed for reporting purposes. Client reserves the right to withhold, revise, and/or edit certain confidential data such as student names, Social Security numbers and any other information the disclosure of which would violate FERPA. AVID Center agrees not to use any of the data collected under this Section 3.6 in a manner that would violate, or cause Client to violate, any applicable provision of FERPA.

3.10. **Sole Source:** AVID Center affirms that it is the sole source of the AVID College Readiness System to which competition may be precluded due to the existence of a patent, copyright, secret process, or monopoly. AVID Center's sole source development includes intellectual property—copyrights and trademarks—in the AVID Materials, licensing for reproduction of student activity sheets associated with the curriculum, technical assistance, training to teachers and administrators, and coordination of the AVID College Readiness System through consultation, data collection, and certification processes.

Article IV. Compensation

4.1. **Quotes—Invoicing and Payment:** During the Term of this Agreement, Client may request Quote(s) for AVID services and/or products. Client indicates its acceptance of a Quote by signing the respective Quote or issuing a Purchase Order in the amount of the Quote. Should Client issue Purchase Order(s) for such Quote(s), the terms and conditions of this Agreement shall control for all Purchase Orders; no terms and conditions on Purchase Orders will apply to any part of this Agreement. AVID Center will invoice Client and payment is due according to the terms listed in the accepted Quote(s).

Article V. Status of Parties

5.1. **Independent Contractors:** AVID Center and Client are independent contractors and their relationship is that of a licensor and licensee. This Agreement is not intended to create a relationship of employment, agency, partnership, joint venture, or similar arrangement between the parties. Neither party shall have any power or authority to bind or commit the other party in any respect, contractually or otherwise. In no event shall either party, or any of its respective officers, agents, or employees, be considered the officers, agents, or employees of the other party.

Article VI. Authority

6.1. **AVID Center Authority:** AVID Center represents that the person signing this Agreement is authorized to enter into this Agreement on behalf of the non-profit AVID Center and to bind AVID Center to perform all of its obligations under this Agreement.

6.2. **Client Authority:** Client represents that it has obtained all necessary approvals and taken all necessary steps to enter into this Agreement. The person signing on behalf of Client represents that he or she has the authority to enter into this Agreement on behalf of Client and to bind Client to perform all of its obligations under this Agreement.

Article VII. Termination

7.1. **Termination for Cause:** Subject to the last sentence of this Paragraph 7.1, either party has the right to terminate this Agreement at any time if the other party is in material breach of any warranty, term, condition or covenant of this Agreement and (i) fails to cure that breach within thirty (30) days of receiving notice from the non-breaching party which specifies such material breach and demands cure thereof, or (ii) fails to provide the non-breaching party assurance that the breach will be cured within a longer period of time which is acceptable to the non-breaching party. In the case of a breach by Client that is not cured as described above, AVID Center shall have the right to terminate Client's right to conduct all or part of an AVID product or service at one or more specific AVID Member Sites, by giving written notice to Client of the sites so terminated, without terminating this Agreement with respect to the other products or services at the particular AVID Member Site and/or other AVID Member Site(s) subject to this Agreement. Any termination under this Paragraph 7.1 will become effective automatically upon expiration of the cure period in the absence of a cure or mutually agreed-upon resolution. Notwithstanding the foregoing, any material breach by Client, which is further defined as a breach of any of the provisions of Article III, shall be deemed non-curable and AVID Center shall have the right to immediately terminate this Agreement upon such material breach by Client.

7.2. **Termination Without Cause:** Notwithstanding Paragraph 7.1 above, either party may terminate this Agreement upon thirty (30) days prior written notice to the other party.

7.3. **Cessation of Use:** Upon termination or expiration of this Agreement: (a) the licenses in Article III shall automatically terminate and revert to AVID Center, (b) Client shall thereafter immediately discontinue AVID in all of its school sites and cease using the AVID Materials, AVID Methodologies, or AVID Trademarks in any way, and (c) Client shall pay any unpaid balances to AVID Center and remain liable for its obligations or other actions that accrued or occurred prior to the termination date.

7.4. **Cumulative Remedies:** All rights and remedies conferred herein shall be cumulative and in addition to all of the rights and remedies available to each party at law, equity or otherwise. In addition, Paragraphs 3.3, 3.4, 3.5, 3.6, 4.1, and all of the provisions of Articles VII and VIII shall survive the termination or expiration of this Agreement.

Article VIII. General Provisions

8.1. **Governing Law and Venue:** If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement, then (i) if AVID is the party initiating the action (e.g., as plaintiff), this Agreement shall be interpreted under the law of the State in which Client is located, the action shall

be submitted to the exclusive jurisdiction of the applicable court in the city and State where Client is located and venue for the action shall be that city and State; and (ii) if Client is the party initiating that action (e.g., as plaintiff), this Agreement shall be interpreted under California law, the action shall be submitted to the exclusive jurisdiction of the applicable court in San Diego, California, and venue for the action shall be San Diego, California.

8.2. Entire Agreement: All Quotes, Exhibits, and other addenda to this Agreement are fully incorporated herein. This Agreement, including all addenda, constitutes the entire agreement between the parties regarding this subject matter hereof and supersedes all prior oral or written agreements or understandings regarding this subject matter. This Agreement can only be amended by a written document signed by both parties.

8.3. Limitation of Liability: NEITHER PARTY SHALL BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL OR EXEMPLARY DAMAGES, WHETHER FORESEEABLE OR NOT, THAT ARE IN ANY WAY RELATED TO THIS AGREEMENT, THE BREACH THEREOF, THE USE OR THE INABILITY TO USE THE AVID COLLEGE READINESS SYSTEM SERVICES AND PRODUCTS, THE RESULTS GENERATED FROM THE USE OF THE AVID COLLEGE READINESS SYSTEM SERVICES AND PRODUCTS, LOSS OF GOODWILL OR PROFITS AND/OR FROM ANY OTHER CAUSE WHATSOEVER.

8.4. Force Majeure: Neither party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of Government, act of public enemy, or other cause of similar or dissimilar nature beyond its control.

8.5. Severability: If any provision of this Agreement is judicially determined to be invalid, void or unenforceable, the remaining provisions shall remain in full force and effect.

8.6. Attorney Fees: In the event a dispute arises regarding this Agreement and a legal proceeding is brought by either party, each party shall be responsible for paying their own attorney fees regardless of the outcome or resolution of the dispute.

8.7. No Assignment, Delegation or Transfer: Client acknowledges that the favorable terms of this Agreement were granted solely to Client, and that the substitution of any party by Client would destroy the intent of the parties. Accordingly, Client shall have no right to assign, delegate, transfer or otherwise encumber this Agreement or any portion thereof without AVID Center's prior written consent, which can be withheld in its sole discretion.

8.8. Notice: All notices, requests or other communications under this Agreement shall be in writing, shall be sent to the designated representatives of the parties at the addresses set forth in Quote(s), and shall be deemed to have been duly given on the date of service if sent by facsimile or electronic mail, or on the day following service if sent by overnight air courier service with next day delivery and with

written confirmation of delivery, or five (5) days after mailing if sent by first class, registered or certified mail, return receipt requested. Each party is required to notify the other party in the above manner of any change of address.

8.9. Counterparts: This Agreement may be executed in several counterparts that together shall be originals and constitute one and the same instrument.

8.10. Waiver: The failure of a party to enforce any of its rights hereunder or at law or in equity shall not be deemed a waiver or a continuing waiver of any of its rights or remedies against the other party, unless such waiver is in writing and signed by the party to be charged.

8.11. Facsimile and Electronic Signatures: The parties hereto (i) each agree to permit the use, from time to time and where appropriate under the circumstances, of signatures sent via facsimile or electronically in a .pdf file or other digital format in order to expedite the transaction(s) contemplated by this Agreement; (ii) each intend to be bound by its respective signature sent by that party via facsimile or electronically in a .pdf file or other digital format; (iii) are each aware that the other, and the other's agents and employees, will rely on signature pages sent via facsimile or electronically in a .pdf file or other digital format; and (iv) each acknowledge such reliance and waive any defenses to the enforcement of this Agreement or of other documents effecting the transactions contemplated by this Agreement based on the signature page being a facsimile, .pdf copy or other digital format. The parties covenant to each other that each time they send a signature page via facsimile or electronically in a .pdf file or other digital format; they will in a timely manner send the other party the countersigned signature page(s).

Article IX. Services and Products Exhibits

9.1. AVID Secondary Membership/Curriculum: "AVID Members" or "AVID Member Sites" are those school sites listed on the Quote as implementing one or more AVID programs—Secondary, or Elementary/Secondary. Annual membership runs concurrently with the Term of AVID Standard Terms and Conditions.

(a) **AVID College Readiness System and Materials:** Client is entitled to implement the applicable AVID program(s) only at the AVID Member Sites listed on the Quote, and to use the licensed AVID trademarks, libraries, and student materials for the AVID Member Sites' AVID College Readiness System pursuant to the provisions of this Exhibit and the Standard Terms and Conditions.

(b) **AVID Center Support for Secondary:** AVID Center agrees to provide support to Client for its Secondary AVID Member Sites through the District Director and in conjunction with AVID Center's national and/or divisional offices. Membership for Client and AVID Member Sites implementing the Secondary Program includes support from AVID Center's national and/or divisional offices in the following ways:

- Access to training for the AVID site team(s) and AVID elective teacher(s) through AVID Summer Institute;

- Access to training for the District Director through AVID District Leadership Training (ADL), divisional/state meetings and Summer Institute;
 - Access to other quality continuing professional learning trainings or services such as AVID Path to Schoolwide Trainings, AVID Weekly, AVID Roadtrip Nation Experience, and others;
 - Access to the resources available through the password-protected MyAVID portal website;
 - Coordination with Client's District Director to collect, report, and analyze data from Client and AVID Member Sites;
 - Review the quality of implementation through the certification processes;
 - Access to ongoing AVID College Readiness System development through various divisional workshops and online offerings;
 - Permission to use the AVID Trademarks as described in the Standard Terms and Conditions;
 - Assistance in disseminating information about AVID to Client's potential new AVID middle school and high school sites.
- (c) **AVID Reports:** AVID Center agrees to provide Client with access to reports on AVID data collected by Client.
- (d) **AVID Summer Institute:** AVID Center agrees to provide Client and its listed AVID Member Sites access to AVID Summer Institute. Client and its listed AVID Member Sites may attend strands at AVID Summer Institutes including the Implementation strands appropriate for their level of implementation (i.e. Secondary). Planning
- districts and sites are restricted from attending any of the Implementation strands offered but can attend all other strands offered for their program level.
- (e) **Licensing Benefits:** Membership includes a license to use the AVID Trademarks to promote the AVID Member Sites' implementation of the AVID College Readiness System, to use and implement the AVID Methodologies, and to copy the student activity sheets from the AVID Materials for educational purposes relating to AVID, all pursuant to the provisions of this Exhibit. Licensing runs concurrently with the Term of this Exhibit.
- (f) **Annual Membership/License Fee:** Client agrees to pay AVID Center an annual membership/license fee based on the total number of AVID Member Sites in Client's AVID program according to the pricing schedule set forth on the Quote.
- (g) **AVID Secondary Methodology:** Client agrees to implement AVID according to AVID guidelines and teaching methodologies (collectively "AVID Methodologies") set forth in the AVID publications, guidebooks, and materials (collectively "AVID Materials") or otherwise established by AVID Center, as the same may be modified and/or updated by AVID from time to time at AVID's discretion.

Client will implement the AVID Methodologies in the AVID elective class and in academic subject area classes. Client will not materially deviate from the AVID Methodologies without the prior written consent of the Chief Executive Officer of AVID Center. Client is responsible for each of its AVID Member Sites' compliance with this Exhibit.

- (h) **AVID Secondary Student Selection:** Client agrees to select students for AVID in accordance with the selection criteria established in the AVID Methodologies. AVID Methodologies may be modified and/or updated by AVID from time to time at AVID's sole discretion. Any modifications or updates will be made available to the Client and its AVID Member Sites via the MyAVID portal.
- (i) **AVID Secondary Staff Training:** Client agrees to provide, at its expense, ongoing training for site coordinators and AVID site teams at AVID Member Sites.
- (j) **AVID Summer Institute:** Client agrees to ensure that each secondary site in their initial year of implementing AVID Secondary will send a minimum of eight (8) participants (unless AVID agrees to a lesser number on the Quote) to an AVID Summer Institute. The AVID District Director attends at no additional cost and shall not be included in the minimum number of participants required per site team. AVID Center recommends sending a site team that includes the principal, counselor, AVID coordinator, and core subject area teachers. AVID Center recommends AVID Member Sites implementing the second year of the Secondary program send teams of at least five (5) members and encourages AVID Member Sites to continue to send teams to its Summer Institute in subsequent years to maintain and enhance the quality of AVID at their sites. The AVID Summer Institute registration pricing is listed on the Quote. Client understands that travel, lodging, per diem costs and any other costs are not included in the price of the registration.
- (k) **Professional Learning:** Client agrees to conduct AVID professional learning for its AVID Member Sites based on AVID's national model of providing site coordinator workshops and site team conferences. Agenda for professional learning sessions will be based on school needs, on AVID's national model for coordinator workshops, on topics and agendas provided in training materials, and on the content areas related to educational reform initiatives in public schools in Client's state.
- (l) **AVID Curriculum Library:** The AVID teachers and students benefit from the classroom strategies and activities provided in the AVID Curriculum Library. Each type of Curriculum Library—Middle School or High School—consists of a set of AVID publications and materials.
- (m) **Curriculum Library:** To ensure proper implementation of AVID Secondary, Client agrees to purchase at least one (1) complete AVID Curriculum Library for each AVID Member Site newly implementing AVID Secondary, as listed on the Quote. AVID Curriculum Library prices are set forth on the Quote. Client shall be entitled to use AVID Secondary libraries only at the AVID Member Sites listed on the Quote with a Program Name that includes "Secondary" and for

which the materials were originally purchased. AVID libraries are non-transferable. Client and its individual AVID Member Sites agree to ensure that each AVID classroom has adequate AVID curriculum materials. The use of the AVID Curriculum Libraries, which are part of the AVID Materials, will also be subject to the provisions of the AVID Center Standard Terms and Conditions.

- (n) **Curriculum Shipment(s):** AVID Center will ship curriculum libraries upon full execution of the AVID College Readiness System Services and Products Agreement, once materials are in stock, upon Client provision of purchase order or form of payment (unless indicated otherwise on the Quote) and in accordance with the delivery date requested by Client as indicated on the Quote as the "Requested Delivery Date". Curriculum will be shipped to the addresses listed on the Quote as provided by Client. Client confirms that this date and location reflect the best time and location for receipt of shipment. Client should allow a few weeks on either side of the Requested Delivery Date as unforeseen circumstances may occur in the supply chain. Please allow additional time if Requested Delivery Date is within three (3) weeks of AVID Center's receipt of a fully executed copy of this Agreement and purchase order or form of payment. The Requested Delivery Date is provided for Client's convenience only. AVID Center's collection and Client's provision of such date does not constitute an affirmation of fact or promise, nor does it create an obligation of law or in equity on behalf of AVID Center if materials do not arrive within the given timeframe. Client agrees that AVID Center makes no remedial promise and does not expressly intend to create a warranty or guarantee for any loss or damage, whether material or immaterial, arising from the late or early shipment of materials. AVID Center will send curriculum via standard ground delivery service. Any request by the Client to expedite shipping will be at the expense of the Client and subject to availability of the item(s) ordered.

9.2 AVID Elementary Membership/Curriculum: "AVID Members" or "AVID Member Sites" are those school sites listed on a Quote as implementing one or more AVID programs—Elementary, or Elementary/Secondary. Annual membership runs concurrently with the Term of this Exhibit.

(a) **AVID College Readiness System and Materials:** Client is entitled to implement the applicable AVID program(s) only at the AVID Member Sites listed on the Quote, and to use the licensed AVID trademarks, libraries, and student materials for the AVID Member Sites' AVID College Readiness System pursuant to the provisions of this Exhibit.

(b) **AVID Center Support for AVID Elementary:** AVID Center agrees to provide support to Client for its Elementary AVID Member Sites through the District Director and in conjunction with AVID Center national and/or divisional offices. AVID Elementary support includes:

- Access to training for the AVID Elementary site team(s) through AVID Summer Institute;
- Access to training for the District Director at AVID Summer Institute and through the AVID District Leadership Training;

- Access to coaching visits for implementation guidance;
- AVID Center technical assistance for the District Director;
- Coordination with Client's District Director to collect, report, and analyze data from AVID Member Sites;
- Permission to use the AVID Trademarks as described in Standard Terms and Conditions;
- Elementary AVID Weekly for each AVID Member Site listed on the Quote as implementing the Elementary program; and
- Assistance in disseminating information about AVID to school sites interested in implementing AVID Elementary.

(c) **AVID Reports:** AVID Center agrees to provide Client with reports on AVID data collected by Client.

(d) **AVID Summer Institute:** AVID Center agrees to provide Client and its listed AVID Member Sites access to AVID Summer Institute. Client and its listed AVID Member Sites may attend strands at AVID Summer Institutes including the Implementation strands appropriate for their level of implementation (i.e. Elementary. Planning districts and sites are restricted from attending any of the Implementation strands offered but can attend all other strands offered for their program level.

(e) **Licensing Benefits:** Membership includes a license to use the AVID Trademarks to promote the AVID Member Sites' implementation of the AVID College Readiness System, to use and implement the AVID Methodologies, and to copy the student activity sheets from the AVID Materials for educational purposes relating to AVID, all pursuant to the provisions of this Exhibit. Licensing runs concurrently with the Term of this Exhibit.

(f) **Annual Membership/License Fee:** Client agrees to pay AVID Center an annual membership/license fee based on the total number of AVID Member Sites in Client's AVID program according to the pricing schedule set forth on the Quote.

(g) **AVID Elementary Methodology:** AVID Elementary classrooms will embed the AVID Methodologies across the curriculum and school day as designated in the implementation resources. Client will not materially deviate from the AVID Methodologies without the prior written consent of the Chief Executive Officer of AVID Center.

(h) **AVID Elementary Staff Training:** Client agrees to provide at its expense, ongoing training for all AVID Elementary administrators, classroom teachers and staff through AVID Summer Institute teams.

(i) **AVID Summer Institute:** All AVID Member Sites in Year 1 of implementing the AVID Elementary program will send a minimum of four (4) participants (unless AVID agrees to a lesser number on the Quote) to an AVID Summer Institute. The AVID Elementary site team will include a site administrator and lead teachers. The AVID District Director attends at no additional cost and shall not be included in the minimum number of participants required per site team. The AVID Summer Institute registration pricing is listed on the Quote. Client understands that travel, lodging, per diem costs and any

other costs are not included in the price of the participant registration.

(j) AVID Curriculum Library: The AVID teachers and students benefit from the classroom strategies and activities provided in the AVID Curriculum Library. The Elementary Curriculum Package consists of a set of AVID publications and materials.

(k) Curriculum Library: To ensure proper implementation of AVID Elementary, Client agrees to purchase at least one (1) complete AVID Elementary Curriculum Package for each AVID Member Site newly implementing AVID Elementary, as listed on the Quote. Curriculum Library prices are set forth on the Quote. Client shall be entitled to use the AVID Elementary Curriculum Package only at the AVID Member Sites listed on the Quote with the Program Name including Elementary and for which the materials were originally purchased. The AVID Elementary Curriculum Package is non-transferable. Client and its AVID Member Sites agree to ensure that each AVID classroom has adequate AVID materials. The use of the Curriculum Library, which is part of the AVID Materials, will also be subject to the provisions of the AVID Center Standard Terms and Conditions.

(l) Curriculum Shipment(s): AVID Center will ship curriculum libraries upon full execution of the AVID College Readiness System Services and Products Agreement, once materials are in stock, upon Client provision of purchase order or form of payment (unless indicated otherwise on the Quote) and in accordance with the delivery date requested by Client as indicated on the Quote as the "Requested Delivery Date". Curriculum will be shipped to the addresses listed on the Quote as provided by Client. Client confirms that this date and location reflect the best time and location for receipt of shipment. Client should allow a few weeks on either side of the Requested Delivery Date as unforeseen circumstances may occur in the supply chain. Please allow additional time if Requested Delivery Date is within three (3) weeks of AVID Center's receipt of a fully executed copy of this Agreement and purchase order or form of payment. The Requested Delivery Date is provided for Client's convenience only. AVID Center's collection and Client's provision of such date does not constitute an affirmation of fact or promise, nor does it create an obligation of law or in equity on behalf of AVID Center if materials do not arrive within the given timeframe. Client agrees that AVID Center makes no remedial promise and does not expressly intend to create a warranty or guarantee for any loss or damage, whether material or immaterial, arising from the late or early shipment of materials. AVID Center will send curriculum via standard ground delivery service. Any request by the Client to expedite shipping will be at the expense of the Client and subject to availability of the item(s) ordered.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates below their signatures, but such dates shall not alter the Term of this Agreement as specified herein:

**AVID Center,
a California Non-Profit Corporation
501(c)(3)**

Gustine Unified School District

Signature: _____

**Print
Name:** _____

Title: _____

Date: _____

Signature: _____

**Print
Name:** _____

Title: _____

Date: _____

**AVID Center
9797 Aero Drive, Suite 100
San Diego, CA 92123
Employer ID # 33-0522594**

ACTION ITEMS

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

April 11, 2018

AGENDA ITEM TITLE: Warrants

AGENDA SECTION: Action

PRESENTED BY: Bryan Ballenger, Superintendent

RECOMENDATIONS:

It is recommended that the Board of Trustees ratify the warrants.

SUMMARY:

Monthly warrants are presented to the Board to ratify.

FISCAL IMPACT: Total of Warrants

BUDGET CATEGORY: All District Funds

Batch status: A All

From batch: 0042

To batch: 0042

Include Revolving Cash: Y

Include Address: N

Include Object Desc: Y

Include Vendor TIN: N

Include Audit Date and Time in Sort: N

After

MERCED COUNTY OFFICE OF EDUCATION
CHECK REGISTER BATCH COVER

Gustine

DATE: 3/14/18

DISTRICT FUND: 01 - 5070

BATCH# 42

DISTRICT NAME: 14 - GUSTINE UNIFIED SCHOOL DISTRICT

TOTAL AMOUNT OF REGISTER: \$ 44,698.91

01-5070
11-5074
13-5077
14-5072
17-5071
21-5069
25-5075
35-5078
40-5065

CHECK LIST FOR CHECK REGISTERS
(PLEASE CHECKMARK EACH)

- ☒ Verify cash for each fund
- ☒ Ensure deposits have been made at the County Treasurer by 11 a.m.
- ☒ Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero)
- ☒ Retain original prelist for your records
- ☒ Proper signed authorization for each batch

ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT

DISTRICT SERVICES USE ONLY

RECEIVED BY DISTRICT SERVICES: _____

AUDIT APPROVED: _____

CASH CHECKED: _____

RELEASED FOR PAYMENT: _____

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESC-Y-OBJT.S0-GOAL-FUNC-SCH-DD1-DD2 T9MPS					
<hr/>								
104608/00	AA AND BOB ALLEN INC							
180925	PO-180874	03/13/2018	126919	1	01-8150-0-4300.00-0000-8110-112-000-000 NN F	SUPPLIES	1,500.00	1,500.00
180937	PO-180891	03/13/2018	126919	1	01-1100-0-4300.00-1801-4200-310-000-000 NN F	SUPPLIES	500.46	500.46
TOTAL PAYMENT AMOUNT							2,000.46 *	2,000.46
<hr/>								
103351/00	AFLAC							
PV-180799	03/13/2018	697470			01-0000-0-9556.00-0000-0000-000-000 NN	MISC DISTRICT VOL-DEDS (1)		1,709.49
TOTAL PAYMENT AMOUNT							1,709.49 *	1,709.49
<hr/>								
105058/00	AMPRO DATA SERVICES INC.							
180880	PO-180816	03/14/2018	A83778	1	01-0000-0-4400.00-0000-7200-112-000-000 NN F	NON-CAPITALIZED EQUIPMENT	7,959.63	7,959.63
TOTAL PAYMENT AMOUNT							7,959.63 *	7,959.63
<hr/>								
006217/00	ATKINSON ANDELSON LOYA							
PV-180806	03/14/2018	538911			01-0000-0-5801.00-0000-7100-112-000-000 NY	LEGAL FEES		1,878.19
PV-180806	03/14/2018	538911			01-0000-0-5801.00-0000-7100-112-000-000 NY	LEGAL FEES		7,599.38
PV-180806	03/14/2018	538911			01-0000-0-5801.00-0000-7100-112-000-000 NY	LEGAL FEES		1,496.25
PV-180806	03/14/2018	538911			01-0000-0-5801.00-0000-7100-112-000-000 NY	LEGAL FEES		577.50
TOTAL PAYMENT AMOUNT							11,551.32 *	11,551.32
<hr/>								
101107/00	BEEVERS, RHONDA							
180911	PO-180865	03/14/2018	CADA 02/28/18	1	01-3010-0-5200.00-1110-1000-115-000-000 NN F	TRAVEL & CONFERENCE	184.00	93.37
TOTAL PAYMENT AMOUNT							93.37 *	93.37

Vend. Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	T9MPS				
103250/00	CANO, ADAM							
180465 PO-180441	03/14/2018	CADA CONFERENCE 2/28/18	1 01-0824-0-5200.00-1110-1000-310-000-205	NN F		394.00	325.88	
		TRAVEL & CONFERENCE						
		TOTAL PAYMENT AMOUNT		325.88 *			325.88	
105228/00	CASTILLO, CHRISTINA CERDA							
PV-180797	03/13/2018	RETURNED BOOK	01-0000-0-4399.00-0000-7200-112-000-000	NN			125.00	
		MISCELLANEOUS SUPPLIES						
		TOTAL PAYMENT AMOUNT		125.00 *			125.00	
102425/00	CDW GOVERNMENT INC							
PV-180796	03/13/2018	KVZ5450	01-0824-0-4400.00-1110-1000-115-000-111	NN			100.00	
		NON-CAPITALIZED EQUIPMENT						
		TOTAL PAYMENT AMOUNT		100.00 *			100.00	
104706/00	CENTRAL REGION CATA							
180934 PO-180892	03/13/2018	10300	1 01-3550-0-5200.00-1110-1000-310-000-000	NN F		230.00	230.00	
		TRAVEL & CONFERENCE						
		TOTAL PAYMENT AMOUNT		230.00 *			230.00	
104854/00	CERES WORLD TRAVEL							
180963 PO-180895	03/13/2018	111417DFW	1 01-0000-0-5200.00-0000-7200-112-000-000	NY P		516.63	516.63	
		TRAVEL & CONFERENCE						
180963 PO-180895	03/13/2018	012418GES	1 01-0000-0-5200.00-0000-7200-112-000-000	NY F		302.07	279.63	
		TRAVEL & CONFERENCE						
		TOTAL PAYMENT AMOUNT		796.26 *			796.26	
019127/00	COAST HARDWARE							
180780 PO-180721	03/14/2018	375922	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P		25.96	25.96	
		SUPPLIES						
180780 PO-180721	03/14/2018	375939	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P		9.69	9.69	
		SUPPLIES						
180780 PO-180721	03/14/2018	375960	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P		7.77	7.77	
		SUPPLIES						
180780 PO-180721	03/14/2018	375965	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P		25.96	25.96	
		SUPPLIES						

Vend	Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req	Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS				
019127 (CONTINUED)								
180780	PO-180721	03/14/2018	376187	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			33.08	33.08
				SUPPLIES				
180780	PO-180721	03/14/2018	376226	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			33.54	33.54
				SUPPLIES				
180780	PO-180721	03/14/2018	376307	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			45.30	45.30
				SUPPLIES				
180780	PO-180721	03/14/2018	376311	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			96.35	96.35
				SUPPLIES				
180780	PO-180721	03/14/2018	376372	1 01-8150-0-4300.00-0000-8110-112-000-000 NN M			-7.61	-7.61
				SUPPLIES				
180780	PO-180721	03/14/2018	376433	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			25.96	25.96
				SUPPLIES				
180780	PO-180721	03/14/2018	376434	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			21.64	21.64
				SUPPLIES				
180780	PO-180721	03/14/2018	376449	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			18.03	18.03
				SUPPLIES				
180780	PO-180721	03/14/2018	376537	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			3.78	3.78
				SUPPLIES				
180780	PO-180721	03/14/2018	376746	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			14.45	14.45
				SUPPLIES				
180780	PO-180721	03/14/2018	376749	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			22.70	22.70
				SUPPLIES				
180780	PO-180721	03/14/2018	376826	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			87.37	87.37
				SUPPLIES				
180780	PO-180721	03/14/2018	376830	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			23.45	23.45
				SUPPLIES				
180780	PO-180721	03/14/2018	376842	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			5.27	5.27
				SUPPLIES				
180780	PO-180721	03/14/2018	376959	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			4.32	4.32
				SUPPLIES				
180780	PO-180721	03/14/2018	376960	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			2.80	2.80
				SUPPLIES				
180780	PO-180721	03/14/2018	376975	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			19.03	19.03
				SUPPLIES				
180780	PO-180721	03/14/2018	376992	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			10.03	10.03
				SUPPLIES				
180780	PO-180721	03/14/2018	377035	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			42.22	42.22
				SUPPLIES				
180780	PO-180721	03/14/2018	377038	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			2.89	2.89
				SUPPLIES				
180780	PO-180721	03/14/2018	377182	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			68.59	68.59
				SUPPLIES				
180780	PO-180721	03/14/2018	377509	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			19.01	19.01
				SUPPLIES				
180780	PO-180721	03/14/2018	377510	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P			15.54	15.54
				SUPPLIES				

Vendor	Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
Req	Reference	Date	Description	FD-RESC-Y-OBJT.S0-GOAL-FUNC-SCH-DD1-DD2	T9MPS				
019127 (CONTINUED)									
180780	PO-180721	03/14/2018	377538	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	95.82	95.82
180780	PO-180721	03/14/2018	377551	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	173.47	173.47
180780	PO-180721	03/14/2018	377605	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	63.82	63.82
180780	PO-180721	03/14/2018	377606	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	36.78	36.78
180780	PO-180721	03/14/2018	377617	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	14.20	14.20
180780	PO-180721	03/14/2018	377692	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	68.59	68.59
180780	PO-180721	03/14/2018	377712	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	10.81	10.81
180780	PO-180721	03/14/2018	377781	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	37.83	37.83
180780	PO-180721	03/14/2018	377791	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	24.54	24.54
180780	PO-180721	03/14/2018	377821	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	6.05	6.05
180780	PO-180721	03/14/2018	377861	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	2.15	2.15
180780	PO-180721	03/14/2018	378021	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	13.24	13.24
180780	PO-180721	03/14/2018	378022	1	01-8150-0-4300.00-0000-8110-112-000-000	NN M	SUPPLIES	-13.24	-13.24
180780	PO-180721	03/14/2018	378132	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	51.12	51.12
180780	PO-180721	03/14/2018	378140	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	171.04	171.04
180780	PO-180721	03/14/2018	378155	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	7.77	7.77
180780	PO-180721	03/14/2018	378168	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	75.09	75.09
180780	PO-180721	03/14/2018	378234	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	36.78	36.78
180780	PO-180721	03/14/2018	378247	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	11.67	11.67
180780	PO-180721	03/14/2018	378362	1	01-8150-0-4300.00-0000-8110-112-000-000	NN P	SUPPLIES	6.95	6.95
TOTAL PAYMENT AMOUNT				1,571.60 *				1,571.60	

Vendor	Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req	Reference	Date	Description	FD-RESC-Y-OBJT.S0-GOAL-FUNC-SCH-DD1-DD2	T9MPS	Liq Amt	Net Amount	
105148/00	CONTRERAS, MARY T							
180959	PO-180901	03/13/2018	PBIS 02/14/2018	1 01-3010-0-5201.00-1110-1000-115-000-000	NN P	33.79	33.90	
				PROFESSIONAL DEVLPMNT TRAINING				
				TOTAL PAYMENT AMOUNT	33.90 *		33.90	
104412/00	COUCHMAN, CAROL							
	PV-180802	03/13/2018	201802	01-0000-0-5866.00-0000-7700-112-000-000	NY		2,220.00	
				PROFESSIONAL SERVICES				
				TOTAL PAYMENT AMOUNT	2,220.00 *		2,220.00	
104482/00	DOWSING, JULIE C.							
180956	PO-180918	03/13/2018	CAMP GREEN MEADOWS NURSE	1 01-9315-0-5865.00-1110-1000-115-000-000	NY F	800.00	800.00	
				OUTDOOR SCHOOL / MCOE				
				TOTAL PAYMENT AMOUNT	800.00 *		800.00	
104963/00	EL PICOSITO							
181004	PO-180929	03/13/2018	GUEST CHECK 0374505	1 01-0824-0-5201.00-0000-7410-112-000-104	NN F	1,058.14	1,057.60	
				PROFESSIONAL DEVLPMNT TRAINING				
				TOTAL PAYMENT AMOUNT	1,057.60 *		1,057.60	
104345/00	EMPLOYMENT DEVELOPMENT							
	PV-180803	03/14/2018	L1094741152	01-0100-0-9568.00-0000-0000-000-000-000	NN		9,840.05	
				STATE DISABILITY INSURANCE				
				TOTAL PAYMENT AMOUNT	9,840.05 *		9,840.05	
105213/00	FORTUNA UNION HIGH SCHOOL							
180859	PO-180822	03/13/2018	REGISTRATION FORM	1 01-3550-0-5200.00-1110-1000-310-000-000	NN F	550.00	550.00	
				TRAVEL & CONFERENCE				
				TOTAL PAYMENT AMOUNT	550.00 *		550.00	
103880/00	FRANCO, MARIANA							
180958	PO-180899	03/13/2018	PBIS 2/14/2018	1 01-3010-0-5201.00-1110-1000-115-000-000	NN P	33.79	33.90	
				PROFESSIONAL DEVLPMNT TRAINING				
				TOTAL PAYMENT AMOUNT	33.90 *		33.90	

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD-RESC-Y-OBJT.S0-GOAL-FUNC-SCH-DD1-DD2 T9MPS	Liq Amt	Net Amount		
103948/00	GOMEZ, SARA						
	PV-180801	03/13/2018 DELIVERY OF BOARD PACKETS	01-0000-0-5230.00-0000-7200-112-000-000 NN		7.25		
		MILEAGE					
		TOTAL PAYMENT AMOUNT	7.25 *		7.25		
100659/00	HOME DEPOT CREDIT SERVICES						
	180131	PO-180113 03/13/2018 7103387	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P	47.57	47.57		
		SUPPLIES					
	180828	PO-180783 03/13/2018 3312648	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P	56.26	56.26		
		SUPPLIES					
	180868	PO-180860 03/13/2018 6012385	1 01-8150-0-4300.00-0000-8110-112-000-000 NN P	457.76	457.76		
		SUPPLIES					
		TOTAL PAYMENT AMOUNT	561.59 *		561.59		
105050/00	MADRIGAL, MARIO						
	180960	PO-180900 03/13/2018 PBIS 02/14/2018	1 01-3010-0-5201.00-1110-1000-115-000-000 NN F	33.59	33.90		
		PROFESSIONAL DEVLPMNT TRAINING					
		TOTAL PAYMENT AMOUNT	33.90 *		33.90		
102224/00	MEDEIROS, KIMBERLEY						
	PV-180805	03/14/2018 AERIES TRAINING 03/4/18	01-0000-0-5866.00-0000-7200-112-000-000 NN		119.20		
		PROFESSIONAL SERVICES					
		TOTAL PAYMENT AMOUNT	119.20 *		119.20		
105121/00	MUTUAL OF OMAHA						
	PV-180798	03/13/2018 000713413	01-0000-0-9556.00-0000-0000-000-000 NN		21.12		
		MISC DISTRICT VOL-DEDS' (1)					
		TOTAL PAYMENT AMOUNT	21.12 *		21.12		
064370/00	OFFICE SUPPLY EXPRESS						
	180213	PO-180189 03/14/2018 131310	1 01-0000-0-4300.00-0000-7200-112-000-000 NN F	174.00	106.62		
		SUPPLIES					
		TOTAL PAYMENT AMOUNT	106.62 *		106.62		

014 Gustine Unified School Dist: J62152
MARCH 13 WARRANT REGISTER 2

ACCOUNTS PAYABLE PRELIST
BATCH: 0042 MARCH 13 WARRANT REGISTER 2 << Open >>
FUND : 01 GENERAL FUND/COUNTY SSF

APY500 L.00.12 03/14/18 11:26 PAGE 7

Venue	Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req	Reference	Date	Description	FD-RESC-Y-OBJT.S0-GOAL-FUNC-SCH-DD1-DD2	T9MPS	Liq Amt	Net Amount	
103477/00	PAMELA J CREAMER PERRY							
180912	PO-180866	03/14/2018	CADA CONFERENCE 2/28/18	1	01-3010-0-5200.00-1110-1000-115-000-000	NN P	342.13	342.13
			TRAVEL & CONFERENCE					
			TOTAL PAYMENT AMOUNT		342.13 *			342.13
101278/00	PSAT/NMSQT							
180964	PO-180896	03/13/2018	391878068A	1	01-1100-0-4312.00-1200-3160-310-000-000	NN F	281.45	260.00
			TESTS					
			TOTAL PAYMENT AMOUNT		260.00 *			260.00
103560/00	REALLY GOOD STUFF							
	PV-180800	03/13/2018	6165968		01-6300-0-4300.00-1110-1000-111-000-000	NN		147.12
			SUPPLIES					
			TOTAL PAYMENT AMOUNT		147.12 *			147.12
100832/00	SCHOLASTIC							
180930	PO-180909	03/13/2018	20x7 DOG MAN 4-PACK	1	01-1100-0-4300.00-1110-1000-111-000-000	NN F	54.00	54.00
			SUPPLIES					
			TOTAL PAYMENT AMOUNT		54.00 *			54.00
102818/00	SHERATON GRAND HOTEL							
180998	PO-180927	03/14/2018	CONF#592407700	1	01-8150-0-5200.00-0000-8110-112-000-000	NN P	435.83	435.83
			TRAVEL & CONFERENCE					
			TOTAL PAYMENT AMOUNT		435.83 *			435.83
104828/00	SILVA, ELOISE							
180849	PO-180828	03/14/2018	WRITING FOUNDATIONS 01/09/2018	1	01-0824-0-5200.00-1110-1000-110-000-104	NN F	35.40	33.14
			TRAVEL & CONFERENCE					
			TOTAL PAYMENT AMOUNT		33.14 *			33.14
100968/00	STANISLAUS COUNTY							
180766	PO-180729	03/14/2018	FIL-DRX8CL	1	01-4203-0-5200.00-1110-1000-110-000-000	NN F	189.44	175.00
			TRAVEL & CONFERENCE					
			TOTAL PAYMENT AMOUNT		175.00 *			175.00

Vendor	Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req	Reference	Date	Description	FD-RESC-Y-OBJT.S0-GOAL-FUNC-SCH-DD1-DD2	T9MPS	Liq Amt	Net Amount	
104899/00	THE CLIFFS RESORT							
180978	PO-180915	03/13/2018	CONF#60565	1 01-0000-0-5200.00-0000-7150-112-000-000	NN F	332.10	332.10	
			TRAVEL & CONFERENCE					
			TOTAL PAYMENT AMOUNT		332.10 *		332.10	
105081/00	XIONG, LINDA							
180845	PO-180837	03/14/2018	WRITING FOUNDATIONS	01/09/18 1 01-0824-0-5200.00-1110-1000-110-000-104	NN F	35.40	33.14	
			TRAVEL & CONFERENCE					
			TOTAL PAYMENT AMOUNT		33.14 *		33.14	
098817/00	YANCEY HOME CENTER							
180133	PO-180111	03/13/2018	A2018001028	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P	218.56	218.56	
			SUPPLIES					
180133	PO-180111	03/13/2018	A2018000468	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P	76.70	76.70	
			SUPPLIES					
180133	PO-180111	03/13/2018	A2018001030	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P	7.55	7.55	
			SUPPLIES					
180133	PO-180111	03/13/2018	A2018001277	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P	2.23	2.23	
			SUPPLIES					
180133	PO-180111	03/13/2018	A2018002990	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P	38.72	38.72	
			SUPPLIES					
180133	PO-180111	03/13/2018	A2018003368	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P	73.75	73.75	
			SUPPLIES					
180133	PO-180111	03/13/2018	A2018004333	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P	4.41	4.41	
			SUPPLIES					
180133	PO-180111	03/13/2018	A2018006168	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P	39.28	39.28	
			SUPPLIES					
180133	PO-180111	03/13/2018	A2018006180	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P	2.15	2.15	
			SUPPLIES					
180133	PO-180111	03/13/2018	A2018006352	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P	20.46	20.46	
			SUPPLIES					
180133	PO-180111	03/13/2018	A2018007975	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P	175.03	175.03	
			SUPPLIES					
180133	PO-180111	03/13/2018	A2018008121	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P	33.25	33.25	
			SUPPLIES					
180133	PO-180111	03/13/2018	A2017039959	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P	124.09	124.09	
			SUPPLIES					
180133	PO-180111	03/13/2018	A2018000022	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P	156.83	156.83	
			SUPPLIES					
180133	PO-180111	03/13/2018	A2018000088	1 01-8150-0-4300.00-0000-8110-112-000-000	NN P	10.57	10.57	
			SUPPLIES					
180332	PO-180336	03/13/2018	A2018000319	1 01-7010-0-4300.00-1110-1000-310-000-000	NN P	49.45	49.45	
			SUPPLIES					

Vendor	Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req	Reference	Date	Description		FD-RESC-Y-OBJT.S0-GOAL-FUNC-SCH-DD1-DD2	T9MPS	Liq Amt	Net Amount

098817 (CONTINUED)

180332	PO-180336	03/13/2018	R2018000272	1	01-7010-0-4300.00-1110-1000-310-000-000	NN P	5.28	5.28
				SUPPLIES				
TOTAL PAYMENT AMOUNT				1,038.31 *				1,038.31
TOTAL FUND PAYMENT				44,698.91 **				44,698.91

MERCED COUNTY OFFICE OF EDUCATION
CHECK REGISTER BATCH COVER

Gustine

DATE: 3/14/18

DISTRICT FUND: 13 - 5077

BATCH# 42

DISTRICT NAME: 14 - GUSTINE UNIFIED SCHOOL DISTRICT

TOTAL AMOUNT OF REGISTER: \$ 2,192.72

01-5070
11-5074
13-5077
14-5072
17-5071
21-5069
25-5075
35-5078
40-5065

CHECK LIST FOR CHECK REGISTERS
(PLEASE CHECKMARK EACH)

- ☒ Verify cash for each fund
- ☒ Ensure deposits have been made at the County Treasurer by 11 a.m.
- ☒ Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero)
- ☒ Retain original prelist for your records
- ☒ Proper signed authorization for each batch

ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT

DISTRICT SERVICES USE ONLY

RECEIVED BY DISTRICT SERVICES: _____

AUDIT APPROVED: _____

CASH CHECKED: _____

RELEASED FOR PAYMENT: _____

Vendor	Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req	Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	T9MPS	Liq Amt	Net Amount	
105229/00	GARCIA, SARA L							
	PV-180804	03/14/2018	REFUND	13-5310-0-8634.00-0000-0000-000-000-000	NN		15.80	
				FOOD SERVICE SALES				
			TOTAL PAYMENT AMOUNT		15.80 *		15.80	
100659/00	HOME DEPOT CREDIT SERVICES							
180931	PO-180883	03/13/2018	1183774	1 13-5310-0-4300.00-0000-3700-112-000-000	NN P	1,098.51	1,098.51	
				SUPPLIES				
180931	PO-180883	03/13/2018	7900797	1 13-5310-0-4300.00-0000-3700-112-000-000	NN P	73.88	73.88	
				SUPPLIES				
180931	PO-180883	03/13/2018	7900795	1 13-5310-0-4300.00-0000-3700-112-000-000	NN P	1,004.53	1,004.53	
				SUPPLIES				
			TOTAL PAYMENT AMOUNT		2,176.92 *		2,176.92	
			TOTAL FUND	PAYMENT	2,192.72 **		2,192.72	

MERCED COUNTY OFFICE OF EDUCATION
CHECK REGISTER BATCH COVER

Gustine

DATE: 3/14/18

DISTRICT FUND: 25 - 5075

BATCH# 42

DISTRICT NAME: 14 - GUSTINE UNIFIED SCHOOL DISTRICT

TOTAL AMOUNT OF REGISTER: \$ 72.19

01-5070
11-5074
13-5077
14-5072
17-5071
21-5069
25-5075
35-5078
40-5065

CHECK LIST FOR CHECK REGISTERS
(PLEASE CHECKMARK EACH)

- ☒ Verify cash for each fund
- ☒ Ensure deposits have been made at the County Treasurer by 11 a.m.
- ☒ Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero)
- ☒ Retain original prelist for your records
- ☒ Proper signed authorization for each batch

ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT

DISTRICT SERVICES USE ONLY

RECEIVED BY DISTRICT SERVICES: _____

AUDIT APPROVED: _____

CASH CHECKED: _____

RELEASED FOR PAYMENT: _____

014 Gustine Unified School Dist. J62152
MARCH 13 WARRANT REGISTER 2

ACCOUNTS PAYABLE PRELIST
BATCH: 0042 MARCH 13 WARRANT REGISTER 2
FUND : 25 CAPITAL FACILITIES FUND

APY500 L.00.12 03/14/18 11:26 PAGE 11

<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	T9MPS	Liq Amt	Net Amount
006217/00		ATKINSON ANDELSON LOYA					
PV-180806	03/14/2018	538911		25-0000-0-5801.00-0000-8500-112-000-000	NY		72.19
				LEGAL FEES			
			TOTAL PAYMENT AMOUNT		72.19 *		72.19
			TOTAL FUND	PAYMENT	72.19 **		72.19
			TOTAL BATCH PAYMENT		46,963.82 ***	0.00	46,963.82
			TOTAL DISTRICT PAYMENT		46,963.82 ****	0.00	46,963.82
			TOTAL FOR ALL DISTRICTS:		46,963.82 *****	0.00	46,963.82

Number of checks to be printed: 37, not counting voids due to stub overflows.

Batch status: A All

From batch: 0043

To batch: 0043

Include Revolving Cash: Y

Include Address: N

Include Object Desc: Y

Include Vendor TIN: N

Include Audit Date and Time in Sort: N

Heen Lim
03/21/2018

MERCED COUNTY OFFICE OF EDUCATION
CHECK REGISTER BATCH COVER

Gustine

DATE: 3/22/18

DISTRICT FUND: 01 - 5070

BATCH# 43

DISTRICT NAME: 14 - GUSTINE UNIFIED SCHOOL DISTRICT

TOTAL AMOUNT OF REGISTER: \$ 45,586.39

01-5070
11-5074
13-5077
14-5072
17-5071
21-5069
25-5075
35-5078
40-5065

CHECK LIST FOR CHECK REGISTERS
(PLEASE CHECKMARK EACH)

- ☒ Verify cash for each fund
- ☒ Ensure deposits have been made at the County Treasurer by 11 a.m.
- ☒ Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero)
- ☒ Retain original prelist for your records
- ☒ Proper signed authorization for each batch

ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT

DISTRICT SERVICES USE ONLY

RECEIVED BY DISTRICT SERVICES: _____

AUDIT APPROVED: _____

CASH CHECKED: _____

RELEASED FOR PAYMENT: _____

014 Gustine Unified School Dist. J65106
MARCH 20 WARRANT REGISTER 3

ACCOUNTS PAYABLE PRELIST
BATCH: 0043 MARCH 20 WARRANT REGISTER 3
FUND : 01 GENERAL FUND/COUNTY SSF

APY500 L.00.12 03/21/18 16:01 PAGE

1

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	T9MPS			
102632/00	ACSA							
PV-180808	03/21/2018	7260.BALLENGER		01-0000-0-5300.00-0000-7150-112-000-000	NN			431.04
				DUES & MEMBERSHIPS				
		TOTAL PAYMENT AMOUNT		431.04 *				431.04
103972/00	ALHAMBRA							
PV-180813	03/21/2018	14376894 030418		01-0000-0-4300.00-0000-8200-112-000-000	NN			16.33
				SUPPLIES				
		TOTAL PAYMENT AMOUNT		16.33 *				16.33
103278/00	APPLE INC							
180940 PO-180887	03/21/2018	6723125100		1 01-0000-0-4400.00-0000-7150-112-000-000	NN F	2,060.67		2,060.67
				NON-CAPITALIZED EQUIPMENT				
		TOTAL PAYMENT AMOUNT		2,060.67 *				2,060.67
104604/00	BLUELINE RENTAL LLC							
180815 PO-180539	03/21/2018	CLOSE OPEN PO		1 01-8150-0-5620.00-0000-8110-112-000-000	NN C	49.70		0.00
				RENTALS, LEASES OF EQUIPMENT				
180837 PO-180817	03/21/2018	500009720001		1 01-8150-0-5620.00-0000-8110-112-000-000	NN P	737.81		737.81
				RENTALS, LEASES OF EQUIPMENT				
		TOTAL PAYMENT AMOUNT		737.81 *				737.81
104394/00	BUS WEST							
180815 PO-180767	03/21/2018	RA410000119:03		1 01-0823-0-4344.00-0000-3600-112-000-000	NN P	1,787.58		1,787.58
				REPLACEMENT PARTS				
180815 PO-180767	03/21/2018	XA4100002634:01		1 01-0823-0-4344.00-0000-3600-112-000-000	NN P	46.51		46.51
				REPLACEMENT PARTS				
		TOTAL PAYMENT AMOUNT		1,834.09 *				1,834.09
016633/00	CENTRAL SANITARY SUPPLY CO							
181007 PO-180977	03/21/2018	865854		1 01-8150-0-4300.00-0000-8110-112-000-000	NN F	3,275.73		3,026.08
				SUPPLIES				
		TOTAL PAYMENT AMOUNT		3,026.08 *				3,026.08

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	T9MPS	Liq Amt	Net Amount
104675/00	COFFEY, TAWNYA						
180716 PO-180685	03/21/2018	ASB CONFERENCE	01/23-01/26/18	1 01-0824-0-5200.00-1110-1000-110-000-205	NN P	400.05	400.05
				TRAVEL & CONFERENCE			
180920 PO-180955	03/21/2018	ASB CONFERENCE	01/26/18	1 01-0824-0-5200.00-1110-1000-110-000-205	NN F	511.51	54.00
				TRAVEL & CONFERENCE			
				TOTAL PAYMENT AMOUNT	454.05 *		454.05
104603/00	DOCUMENT TRACKING SERVICES						
181017 PO-180964	03/21/2018	9532201		1 01-0000-0-4313.00-0000-7200-112-000-000	NY F	695.00	695.00
				SOFTWARE - NON CURRICULA			
				TOTAL PAYMENT AMOUNT	695.00 *		695.00
104140/00	EDUCATIONAL DATA SYSTEMS						
180365 PO-180317	03/21/2018	091722546		1 01-4203-0-4312.00-1223-1000-310-000-000	NN F	245.90	259.83
				TESTS			
				TOTAL PAYMENT AMOUNT	259.83 *		259.83
104077/00	EVERYTHING GLASS & MIRROR						
180970 PO-180898	03/21/2018	521		1 01-8150-0-5630.00-0000-8110-112-000-000	NN F	724.10	668.91
				REPAIRS/MAINT - BUILDING			
				TOTAL PAYMENT AMOUNT	668.91 *		668.91
104587/00	IC REFRIGERATION						
180801 PO-180745	03/21/2018	CLOSE OPEN PO		1 01-8150-0-5640.00-0000-8110-112-000-000	NN C	20.82	0.00
				REPAIRS/MAINT OF EQUIPMENT			
180938 PO-180894	03/21/2018	0075676-IN		1 01-8150-0-5640.00-0000-8110-112-000-000	NN P	880.08	880.08
				REPAIRS/MAINT OF EQUIPMENT			
				TOTAL PAYMENT AMOUNT	880.08 *		880.08
103744/00	J & F FERTILIZER						
PV-180817	03/21/2018	8088		01-0823-0-5640.00-0000-3600-112-000-000	NN		196.00
				REPAIRS/MAINT OF EQUIPMENT			
PV-180817	03/21/2018	8089		01-0823-0-5640.00-0000-3600-112-000-000	NN		294.00
				REPAIRS/MAINT OF EQUIPMENT			
PV-180817	03/21/2018	8091		01-0823-0-5640.00-0000-3600-112-000-000	NN		98.00
				REPAIRS/MAINT OF EQUIPMENT			

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD-RESC-Y-OBJT.S0-GOAL-FUNC-SCH-DD1-DD2	T9MPS		Liq Amt	Net Amount

103744	(CONTINUED)						
PV-180817	03/21/2018	8092	01-0823-0-5640.00-0000-3600-112-000-000 NN			98.00	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8093	01-0823-0-5640.00-0000-3600-112-000-000 NN			196.00	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8094	01-0823-0-5640.00-0000-3600-112-000-000 NN			98.00	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8095	01-0823-0-5640.00-0000-3600-112-000-000 NN			73.50	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8096	01-0823-0-5640.00-0000-3600-112-000-000 NN			196.00	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8076	01-0823-0-5640.00-0000-3600-112-000-000 NN			392.00	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8075	01-0823-0-5640.00-0000-3600-112-000-000 NN			245.00	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8074	01-0823-0-5640.00-0000-3600-112-000-000 NN			98.00	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8079	01-0823-0-5640.00-0000-3600-112-000-000 NN			440.00	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8078	01-0823-0-5640.00-0000-3600-112-000-000 NN			440.00	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8045	01-0823-0-5640.00-0000-3600-112-000-000 NN			196.00	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8044	01-0823-0-5640.00-0000-3600-112-000-000 NN			147.00	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8047	01-0823-0-5640.00-0000-3600-112-000-000 NN			196.00	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8043	01-0823-0-5640.00-0000-3600-112-000-000 NN			196.00	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8046	01-0823-0-5640.00-0000-3600-112-000-000 NN			343.00	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8048	01-0823-0-5640.00-0000-3600-112-000-000 NN			196.00	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8049	01-0823-0-5640.00-0000-3600-112-000-000 NN			343.00	
			REPAIRS/MAINT OF EQUIPMENT				
PV-180817	03/21/2018	8050	01-0823-0-5640.00-0000-3600-112-000-000 NN			196.00	
			REPAIRS/MAINT OF EQUIPMENT				
TOTAL PAYMENT AMOUNT			4,677.50 *			4,677.50	

104986/00	MENDOZA-AHUMADA, SANDY						
180309	PO-180283	03/21/2018	MILEAGE 02/1-02/28/18	1	01-0823-0-5230.00-0000-3600-112-000-000 NN P	444.72	444.72
					MILEAGE		
TOTAL PAYMENT AMOUNT			444.72 *			444.72	

014 Gustine Unified School Dist. J65106
MARCH 20 WARRANT REGISTER 3

ACCOUNTS PAYABLE PRELIST
BATCH: 0043 MARCH 20 WARRANT REGISTER 3 << Open >>
FUND : 01 GENERAL FUND/COUNTY SSF

APY500 L.00.12 03/21/18 16:01 PAGE 4

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		Liq Amt	Net Amount
Req Reference	Date	Description		FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	T9MPS			
104705/00	MERCADO, HORACIO							
180910	PO-180864	03/21/2018	CADA	02/28-3/3/18	1	01-3010-0-5200.00-1110-1000-115-000-000 NN F	184.00	104.20
						TRAVEL & CONFERENCE		
						TOTAL PAYMENT AMOUNT	104.20 *	104.20
101470/00	P G & E							
	PV-180814	03/21/2018	5159195533-4	03/26/2018		01-0000-0-5520.00-0000-8200-112-000-000 NN		4,418.72
						ELECTRICITY		
						TOTAL PAYMENT AMOUNT	4,418.72 *	4,418.72
104883/00	PENA, CATHERINE							
	PV-180807	03/21/2018	LUNCH MAGIC MOUNTAIN TRIP			01-0823-0-5899.00-0000-3600-112-000-000 NN		7.50
						OTHER SERVICES, FEES, OP EXPS		
						TOTAL PAYMENT AMOUNT	7.50 *	7.50
104260/00	PITNEY BOWES							
	PV-180809	03/21/2018	1006761226			01-0000-0-5620.00-0000-7200-112-000-000 NN		194.85
						RENTALS, LEASES OF EQUIPMENT		
						TOTAL PAYMENT AMOUNT	194.85 *	194.85
105100/00	PRUDENTIAL OVERALL SUPPLY							
180285	PO-180246	03/21/2018	80561127			1 01-8150-0-4300.00-0000-8110-112-000-000 NN P	46.69	46.69
						SUPPLIES		
						TOTAL PAYMENT AMOUNT	46.69 *	46.69
105224/00	PSG FENCING							
180955	PO-180902	03/21/2018	13055			1 01-6387-0-4300.00-3824-1000-310-000-000 NN F	4,995.00	4,995.00
						SUPPLIES		
						TOTAL PAYMENT AMOUNT	4,995.00 *	4,995.00
101122/00	RAY MORGAN COMPANY							
	PV-180811	03/21/2018	1978972			01-0000-0-5620.00-0000-7200-112-000-000 NY		1,597.16
						RENTALS, LEASES OF EQUIPMENT		
	PV-180811	03/21/2018	1978972			01-1100-0-5620.00-1110-1000-110-000-000 NY		490.31
						RENTALS, LEASES OF EQUIPMENT		

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD-RESC-Y-OBJT.S0-GOAL-FUNC-SCH-DD1-DD2	T9MPS	Liq Amt	Net Amount	
101122	(CONTINUED)						
PV-180811	03/21/2018	1978972	01-0000-0-5620.00-0000-2700-310-000-000	NY		968.59	
			RENTALS, LEASES OF EQUIPMENT				
PV-180811	03/21/2018	1978972	01-0000-0-5620.00-0000-2700-115-000-000	NY		82.34	
			RENTALS, LEASES OF EQUIPMENT				
PV-180811	03/21/2018	1978972	01-8150-0-5620.00-0000-8110-112-000-000	NY		50.67	
			RENTALS, LEASES OF EQUIPMENT				
PV-180811	03/21/2018	1978972	01-0000-0-5620.00-0000-2700-112-000-000	NY		294.78	
			RENTALS, LEASES OF EQUIPMENT				
			TOTAL PAYMENT AMOUNT	3,483.85 *		3,483.85	

104245/00 SAN JOAQUIN PEST CONTROL

PV-180812	03/21/2018	0292974	01-8150-0-5565.00-0000-8110-112-000-000	NN		600.00	
			PEST CONTROL				
PV-180812	03/21/2018	0292971	01-8150-0-5565.00-0000-8110-112-000-000	NN		600.00	
			PEST CONTROL				
PV-180812	03/21/2018	0292975	01-8150-0-5565.00-0000-8110-112-000-000	NN		500.00	
			PEST CONTROL				
PV-180812	03/21/2018	0292972	01-8150-0-5565.00-0000-8110-112-000-000	NN		600.00	
			PEST CONTROL				
PV-180812	03/21/2018	0292973	01-8150-0-5565.00-0000-8110-112-000-000	NN		600.00	
			PEST CONTROL				
			TOTAL PAYMENT AMOUNT	2,900.00 *		2,900.00	

101568/00 SCHOOL SERVICES OF CALIFORNIA

PV-180815	03/21/2018	0114613-IN	01-0000-0-5899.00-0000-7200-112-000-000	NN		260.00	
			OTHER SERVICES, FEES, OP EXPS				
			TOTAL PAYMENT AMOUNT	260.00 *		260.00	

100473/00 SILVA, CLARENCE

180990	PO-180923	03/21/2018	10	1 01-1100-0-5899.00-1801-4200-310-000-000	NY F	1,400.00	1,400.00
				OTHER SERVICES, FEES, OP EXPS			
				TOTAL PAYMENT AMOUNT	1,400.00 *		1,400.00

103447/00 SYNCB/AMAZON

180441	PO-180404	03/21/2018	CLOSE OPEN PO	1 01-8150-0-4300.00-0000-8110-112-000-000	NN C	43.01	0.00
				SUPPLIES			
				TOTAL PAYMENT AMOUNT	0.00 *		0.00

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS			Liq Amt	Net Amount
<hr/>							
104288/00	TESEI PETROLEUM						
	PV-180818	03/21/2018	GAS	01-7010-0-4300.00-1110-1000-310-000-000	NN		523.50
				SUPPLIES			
	PV-180818	03/21/2018	GAS	01-0000-0-4341.00-0000-8200-112-000-000	NN		191.58
				GAS, OIL LUBE, ETC			
	PV-180818	03/21/2018	GAS	01-8150-0-4341.00-0000-8110-112-000-000	NN		155.69
				GAS, OIL LUBE, ETC			
	PV-180818	03/21/2018	GAS	01-0824-0-4300.00-1110-1000-110-000-000	NN		33.18
				SUPPLIES			
	PV-180818	03/21/2018	GAS	01-0823-0-4341.00-0000-3600-112-000-000	NN		50.47
				GAS, OIL LUBE, ETC			
			TOTAL PAYMENT AMOUNT	954.42 *			954.42
105198/00	TEXAS LIFE INSURANCE COMPANY						
	PV-180810	03/21/2018	SMODLK2018115001	01-0000-0-9556.00-0000-0000-000-000-000	NN		515.05
				MISC DISTRICT VOL-DEDS (1)			
			TOTAL PAYMENT AMOUNT	515.05 *			515.05
104319/00	YARD MASTERS INC.						
	PV-180816	03/21/2018	9105	01-0000-0-5802.00-0000-8110-112-000-000	NN		10,120.00
				MAINTENANCE AGRMTS-NONEQUIP			
			TOTAL PAYMENT AMOUNT	10,120.00 *			10,120.00
			TOTAL FUND	PAYMENT	45,586.39 **		45,586.39

MERCED COUNTY OFFICE OF EDUCATION
CHECK REGISTER BATCH COVER

Gustine

DATE: 3/22/18

DISTRICT FUND: 13 - 5077

BATCH# 43

DISTRICT NAME: 14 - GUSTINE UNIFIED SCHOOL DISTRICT

TOTAL AMOUNT OF REGISTER: \$ 1,152.40

01-5070
11-5074
13-5077
14-5072
17-5071
21-5069
25-5075
35-5078
40-5065

CHECK LIST FOR CHECK REGISTERS
(PLEASE CHECKMARK EACH)

- ☒ Verify cash for each fund
- ☒ Ensure deposits have been made at the County Treasurer by 11 a.m.
- ☒ Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero)
- ☒ Retain original prelist for your records
- ☒ Proper signed authorization for each batch

ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT

DISTRICT SERVICES USE ONLY

RECEIVED BY DISTRICT SERVICES: _____

AUDIT APPROVED: _____

CASH CHECKED: _____

RELEASED FOR PAYMENT: _____

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS				
104288/00	TESEI PETROLEUM						
	PV-180818 03/21/2018 GAS		13-5310-0-4341.00-0000-3700-112-000-000 NN				67.40
			GAS, OIL LUBE, ETC				
		TOTAL PAYMENT AMOUNT		67.40 *			67.40
105231/00	TRIDENT BEVERAGE						
181021 PO-180966 03/21/2018 JAC67707QB		1	13-5310-0-4799.00-0000-3700-112-599-000 NN P			370.00	370.00
			MISCELLANEOUS FOOD SUPPLIES				
181021 PO-180966 03/21/2018 JACA675588QB		1	13-5310-0-4799.00-0000-3700-112-599-000 NN P			715.00	715.00
			MISCELLANEOUS FOOD SUPPLIES				
		TOTAL PAYMENT AMOUNT		1,085.00 *			1,085.00
		TOTAL FUND	PAYMENT	1,152.40 **			1,152.40
		TOTAL BATCH PAYMENT		46,738.79 ***	0.00		46,738.79
		TOTAL DISTRICT PAYMENT		46,738.79 ****	0.00		46,738.79
		TOTAL FOR ALL DISTRICTS:		46,738.79 ****	0.00		46,738.79

Number of checks to be printed: 28, not counting voids due to stub overflows.

Number of zero dollar checks: 1, will be printed.

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

April 11, 2018

AGENDA ITEM TITLE: 2018-2019 School Year Calendar

AGENDA SECTION: Action

PRESENTED BY: Bryan Ballenger, Superintendent

RECOMMENDATIONS:

It is recommended that the Board of Trustees approve the 2018-2019 School Year Calendar.

SUMMARY:

The GUSD Calendar Committee has met several times and has recommended the adoption of the attached 2018-2019 School Year Calendar. Board approval is requested.

FISCAL IMPACT: None

BUDGET CATEGORY: None

Gustine Unified School District

2018-2019 SCHOOL YEAR CALENDAR

SCHOOL IN SESSION

July 2018

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018

Su	Mo	Tu	We	Th	Fr	Sa
School Begins: Wed 8/15			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

October 2018

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

January 2019

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April 2019

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29



= Minimum Day (District)



= Holidays



= School Break



= No School: Staff
Development/Buy-Back

Early Release Times: Every Monday

RES 1:20 p.m.

GES 1:30 p.m.

GMS 1:45 p.m.

GHS 1:55 p.m.

School Begins: Wednesday, August 15, 2018

School Ends: Friday, June 7, 2019

School Holidays & Breaks

Jul 4, 2018

Independence Day Holiday

Jan 15, 2019

ML King Day Holiday

Sep 3, 2018

Labor Day Holiday

Feb 18 - 22

President's Holiday/Break

Oct 31, 2018

Staff Development/Buy-Back Day

Mar 18, 2019

Staff Development/Buy-Back Day

Nov 12, 2018

Veteran's Day Holiday

Apr 19, 2019

Good Friday Holiday

Nov 19 - 23

Thanksgiving Break/Holidays

April 22 - 26

Spring Break

Dec 21 - Jan 4

Winter Break/Holidays

May 27, 2019

Memorial Day Holiday

**GUSTINE UNIFIED SCHOOL DISTRICT
2018-2019 SCHOOL YEAR CALENDAR**

HOLIDAYS/BREAKS/MINIMUM DAYS

JULY

4 4th of July Holiday

AUGUST

13 Teachers Report
15 School Begins/Minimum Day (District)
15-24 TK/Kinder Minimum Days
29 Minimum Day (District)

SEPTEMBER

3 Labor Day Holiday
26 Minimum Day (District)

OCTOBER

12 End 1st Quarter
23 Min Day, GMS Parent Conferences
31 No School: Staff Dev/Buy-Back Day

NOVEMBER

8 1st Trimester Ends
12 Veteran's Day Holiday
19-23 Thanksgiving Break/Holidays
27 Min. Day, GES/RES
Parent Conferences
28 Minimum Day (District)

DECEMBER

18-20 Min. Day GHS Finals & District
20 End 1st Semester
Dec 21 - Jan 4 Winter Break
24 Christmas Eve Holiday
25 Christmas Holiday
31 New Year's Eve holiday

JANUARY

1 New Year's Day Holiday
7 School Resumes
21 Martin Luther King Holiday
30 Minimum Day (District)

FEBRUARY

18-21 President's Day Break/Holidays
27 Minimum Day (District)

MARCH

5 2nd Trimester Ends
18 No School: Staff Dev/Buy-Back Day
22 End 3rd Quarter
27 Minimum Day (District)

APRIL

19 Good Friday Holiday
22-26 Spring Break

MAY

27 Memorial Day Holiday

JUNE

5-7 Min. Day GHS Finals & District
5 Pioneer High School Graduation
6 Middle School Graduation
7 High School Graduation
7 End 2nd Semester/3rd Trimester
7 Last Day of School

GUSTINE UNIFIED SCHOOL DISTRICT**Meeting of the Board of Trustees****MEETING DATE:**

April 11, 2018

AGENDA ITEM TITLE: Board Policy Updates March 2017 (Second Reading)**AGENDA SECTION:** Action**PRESENTED BY:** Bryan Ballenger, Superintendent**RECOMMENDATIONS:**

1. It is recommended that the Board of Trustees waive the reading of the Board Policy Updates March 2017.
2. It is recommended that the Board of Trustees approve the Board Policy Updates March 2017.

SUMMARY:

The attached CSBA Manual Maintenance Service Checklists listing the policies which need to be updated as of March 2017. Once approved by the Board, CSBA will return a paper for inclusion in the hard-copy manual and will post the updates on GAMUT Online, available from the District's website.

FISCAL IMPACT: None**BUDGET CATEGORY:** None

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – March 2017

District Name: Gustine Unified

Contact Name: Sara Gomez Phone: 209-854-3784 Email: sgomez@gustine.usd.org

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 0460	Local Control and Accountability Plan		
BP 3260	Fees and Charges		
AR 3260	Fees and Charges		
AR 4112.22	Staff Teaching English Learners		
E 4112.9/4212.9/4312.9	Employee Notifications		
AR 4161.1/4361.1	Personal Illness/Injury Leave	OPTION 1: <input checked="" type="checkbox"/> OPTION 2: <input type="checkbox"/>	
R 4261.1	Personal Illness/Injury Leave	First Set of Options OPTION 1: <input type="checkbox"/> OPTION 2: <input checked="" type="checkbox"/> Second Set of Options OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input checked="" type="checkbox"/>	
BP 5111	Admission		
BP 5111.1	District Residency	OPTION 1: <input checked="" type="checkbox"/> OPTION 2: <input type="checkbox"/>	
BP 5113	Absences and Excuses		
AR 5113	Absences and Excuses		
BP 5141.52	Suicide Prevention		
AR 5141.52	Suicide Prevention		

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – March 2017

District Name:

Gustine Unified

E 5145.6	Parental Notifications		
BP 5148.2	Before/After School Programs	OPTION 1: <input checked="" type="checkbox"/>	
		OPTION 2: <input type="checkbox"/>	
AR 5148.2	Before/After School Programs		
BP 6111	School Calendar		
BP 6117	Year-Round Schedules		
BP 6142.2	World/Foreign Language Instruction		
AR 6142.2	World/Foreign Language Instruction		
BP 6144	Controversial Issues		
BP 6174	Education for English Learners		
R 6174	Education for English Learners		
E 6174	Education for English Learners	Delete E <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
BP 6176	Weekend/Saturday Classes		

POLICY GUIDE SHEET

March 2017

Page 1 of 4

Note: Descriptions below identify revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP 0460 - Local Control and Accountability Plan

(BP revised)

Policy updated to reflect **NEW LAW** (Proposition 58, 2016) which requires the local control and accountability plan (LCAP) development process to include solicitation of parent/guardian and community input on effective and appropriate instructional methods, including language acquisition programs. Policy also reflects the State Board of Education's (SBE) adoption of evaluation rubrics (the "California School Dashboard") that will assist districts in evaluating progress toward their LCAP goals.

BP/AR 3260 - Fees and Charges

(BP/AR revised)

Policy reorganized and updated to reflect a California Department of Education (CDE) management advisory regarding the prohibition against requiring parent/guardian volunteer hours or payment as a condition of the student's enrollment or participation in educational activities. Regulation updated to reflect **NEW LAW** (AB 2615, 2016) which permits districts to charge a fee for participation in After School Education and Safety (ASES) programs, 21st Century Community Learning Center (21st CCLC) programs, and 21st Century High School After School Safety and Enrichment for Teens (ASSETs) program, as long as the fee is waived or reduced for low-income families and, effective July 1, 2017, the fee is not charged for a homeless or foster youth. Regulation also clarifies the permissibility of charging a fee for in-state field trips in accordance with CDE's interpretation of law, provided that no student is prevented from participating based on a lack of funds.

AR 4112.22 - Staff Teaching English Learners

(AR revised)

Regulation updated to revise definition of "English learner" pursuant to Proposition 58 (2016). Regulation also deletes material regarding the Certificate of Staff Development issued by the Commission on Teacher Credentialing and provides a general paragraph applicable to multiple types of authorizations to teach English learners. Title of regulation updated to reflect current terminology.

E 4112.9/4212.9/4312.9 - Employee Notifications

(E revised)

Exhibit updated to add notice seeking volunteers to administer opioid antagonist pursuant to **NEW LAW** (AB 1748, 2016), delete notice seeking volunteers to administer anti-seizure medication as the requirement self-repealed on January 1, 2017, add notice informing new employees of their right to purchase Public Employment Retirement Service credit for certain active military service, and update legal citations.

AR 4161.1/4361.1 - Personal Illness/Injury Leave

(AR revised)

Regulation updated to add new section on "Additional Leave for Disabled Military Veterans" reflecting **NEW LAW** (SB 1180, 2016) which entitles eligible certificated employees to receive an additional 10 days of sick leave with pay during the first year of employment for the purpose of undergoing medical treatment for a military service-connected disability. Regulation reflects **NEW LAW** (AB 2393, 2016) which clarifies differential pay for parental leave ("baby bonding" leave), including clarifying that such leave will run concurrently with parental leave taken under the California Family Rights Act, but, unlike the CFRA, does not require an employee to have at least 1,250 hours of service with the district in the previous 12-month period. Regulation also clarifies applicability of law requiring a reemployment list for employees who are not medically able to resume duties after a specified period of time.

POLICY GUIDE SHEET

March 2017

Page 2 of 4

AR 4261.1 - Personal Illness/Injury Leave

(AR revised)

Regulation updated to add new section on "Additional Leave for Disabled Military Veterans" reflecting **NEW LAW** (SB 1180, 2016) which entitles eligible classified employees to receive an additional 12 days of sick leave with pay during the first year of employment for the purpose of undergoing medical treatment for a military service-connected disability. Regulation also updated to reflect **NEW LAW** (AB 2393, 2016) which extends to classified employees the same provisions related to differential pay for parental leave that were previously granted only to certificated employees.

BP 5111 - Admission

(BP revised)

Policy updated and released on GAMUT in February, in conjunction with new CSBA Legal Guidance, to clarify that, under state compulsory education laws and the U.S. Supreme Court decision in Plyler v. Doe, students cannot be denied a free public education on the basis of their citizenship or immigration status, including their status as undocumented children. Policy includes direction not to inquire into a student's citizenship or immigration status nor deny enrollment on the basis of citizenship or immigration status. Policy also reflects **NEW LAW** (AB 2308, 2016) which extends the requirement that the district's enrollment forms include an informational item about affordable health care options and available enrollment assistance through the 2020-21 school year.

BP 5111.1 - District Residency

(BP revised)

Policy updated and released on GAMUT in February, in conjunction with new CSBA Legal Guidance, to clarify that, under state compulsory education laws and the U.S. Supreme Court decision in Plyler v. Doe, districts cannot deny enrollment on the basis of citizenship or immigration status and therefore should not request visas, passports, or other documentation that would discourage undocumented children from enrolling in school.

BP/AR 5113 - Absences and Excuses

(BP/AR revised)

Policy updated to reflect the requirement for a board resolution approving reasonable methods by which students can verify absences due to illness or quarantine. Policy also deletes section on "Effect of Absence on Grades/Credits," as that material is covered in BP/AR 5121 - Grades/Evaluation of Student Achievement and BP 6154 - Homework/Makeup Work. Regulation updated to reflect **NEW LAW** (AB 1593, 2016) which provides that a student's attendance at his/her own naturalization ceremony constitutes an excused absence. Regulation also includes parent notification requirement formerly in BP, and adds notifications that a student may be excused for religious exercises or instruction and that a student's grade will not be lowered following an excused absence provided that missed schoolwork is completed within a reasonable period of time.

BP/AR 5141.52 - Suicide Prevention

(BP/AR revised)

Policy and regulation substantially revised to reflect **NEW LAW** (AB 2246, 2016) which mandates districts serving grades 7-12 to adopt policy on suicide prevention, intervention, and postvention by the beginning of the 2017-18 school year. Policy and regulation reflect the mandate to address any related staff development to be provided to teachers in grades 7-12 and to address the needs of specified high-risk student populations. In addition, policy and regulation add best practices in prevention, intervention, and postvention, including, but not limited to, student instruction, crisis intervention procedures, follow-up care for a student who threatens or attempts suicide, and the provision of counseling and other postvention strategies to reduce suicide contagion.

POLICY GUIDE SHEET

March 2017

Page 3 of 4

E 5145.6 - Parental Notifications

(E revised)

Exhibit updated to reflect **NEW LAWS** adding parental notifications related to language acquisition programs (Proposition 58, 2016), involuntary transfer of a student convicted of violent felony or firearms-related misdemeanor (SB 1343, 2016), enrollment priorities for homeless and foster youth in before/after school programs (AB 2615, 2016), and exemption from local graduation requirements for former juvenile court school students (AB 2306, 2016). Exhibit also deletes notification related to structured English immersion programs pursuant to Proposition 58, and updates legal citations and referenced CSBA sample policies/regulations.

BP/AR 5148.2 - Before/After School Programs

(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW** (AB 2615, 2016) which permits districts to charge a family fee for participation in an ASES, 21st CCLC, or ASSETs program, as long as the fee is waived or reduced for low-income families and, effective July 1, 2017, the fee is not charged for a homeless or foster youth. Policy also links program content with goals in the district's LCAP, and includes material formerly in AR related to priorities for establishing district programs consistent with state and federal priorities for funding programs. Regulation also reflects provisions of AB 2615 which require first priority for enrollment, beginning July 1, 2017, to be given to students identified as homeless or foster youth and require ASSETs programs to provide for access to computers and technology.

BP 6111 - School Calendar

(BP revised)

Policy updated to clarify that a district must offer a minimum of 175 instructional days per school year until it meets or exceeds its funding target under the local control funding formula, at which time the minimum required number of instructional days is 180. Policy also adds reference to the requirement for a minimum of 163 instructional days per year for multitrack year-round schools.

BP 6117 - Year-Round Schedules

(BP revised)

Policy updated to clarify that a year-round school is generally required to offer a minimum of 175 instructional days per school year until the district meets or exceeds its funding target under the local control funding formula, at which time the minimum required number of instructional days is 180. Policy adds conditions under which a multitrack year-round school may instead offer a minimum of 163 instructional days.

BP/AR 6142.2 - World/Foreign Language Instruction

(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW** (Proposition 58, 2016) which authorizes the establishment of dual-language immersion programs that provide integrated language learning and academic instruction for English learners and native speakers of English. Policy also reflects **NEW LAW** (AB 2290, 2016) which requires the SBE to consider revisions to the state content standards for world languages by March 31, 2019. Regulation reflects provisions of Proposition 58 which (1) delete the requirement that a parent/guardian request a waiver of structured English immersion instruction so that an English learner may participate in a dual-language immersion program, (2) require dual-language immersion programs in grades K-3 to meet class size requirements, and (3) require a parental notice with information on the district's dual-language and other language acquisition programs.

POLICY GUIDE SHEET

March 2017

Page 4 of 4

BP 6144 - Controversial Issues

(BP revised)

Policy updated to provide that parents/guardians may be given an opportunity to opt out of instruction on controversial issues only when required by law, not at the discretion of a teacher or administrator. Policy also clarifies the district's right to limit teacher expressions of personal opinion when teachers are in the classroom and therefore acting on behalf of the district.

BP/AR/E 6174 - Education for English Learners

(BP/AR revised; E deleted)

Policy and regulation substantially revised to reflect **NEW LAW** (Proposition 58) which authorizes parents/guardians to select a language acquisition program that best suits their child and eliminates the requirement for parents/guardians to request a waiver from the district if they want to enroll their child in a program other than a structured English immersion program. Policy reflects provisions of Proposition 58 that require districts to (1) offer, at a minimum, a structured English immersion program; (2) seek parent/guardian and community input on language acquisition programs during development of the district's LCAP; and (3) to the extent possible, offer a language acquisition program requested by parents/guardians of 30 or more students at a school or 20 or more students in any grade level at the school. Policy and regulation also reflect revisions in Title III English learner programs, including renumbering of accountability requirements and changes in the required parental notification, pursuant to the Every Student Succeeds Act. Title of policy and regulation updated to reflect current terminology. Exhibit deleted as districts no longer need a sample form for the parental exception waiver.

BP 6176 - Weekend/Saturday Classes

(BP revised)

Policy updated to reflect **NEW LAW** (AB 2659, 2016) which authorizes makeup classes for any type of absence, including excused absences, to be offered during the weekend. Policy also adds material regarding the circumstances under which teachers cannot be assigned to work on a weekend.

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

April 11, 2018

AGENDA ITEM TITLE: Board Policy Updates May 2017 (First Reading)

AGENDA SECTION: Action

PRESENTED BY: Bryan Ballenger, Superintendent

RECOMMENDATIONS:

It is recommended that the Board of Education waive the reading of the Board Policy Updates May 2017.

SUMMARY:

The attached CSBA Manual Maintenance Service Checklists listing the policies which need to be updated as of May 2017. Once approved by the Board, CSBA will return a paper for inclusion in the hard-copy manual and will post the updates on GAMUT Online, available from the District's website.

FISCAL IMPACT: None

BUDGET CATEGORY: None

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – May 2017

District Name: Gustine Unified

Contact Name: Sara Gomez Phone: 209-854-3784 Email: sgomez@gustineusd.org

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 1312.3	Uniform Complaint Procedures		
AR 1312.3	Uniform Complaint Procedures	Fill in Blanks Superintendent 1500 Meredith Ave. Gustine, CA 95322 209-854-3784 AND OPTION 1: <input type="checkbox"/> OPTION 2: <input checked="" type="checkbox"/>	
BP 1340	Access To District Records		
BP 2121	Superintendent's Contract		
BP 3551	Food Service Operations/Cafeteria Fund	OPTION 1: <input type="checkbox"/>	
	<i>Updated on 8/16/17 - Keep as is.</i>	OPTION 2: <input type="checkbox"/>	
AR 3551	Food Service Operations/Cafeteria Fund		
	<i>Updated on 8/16/17 Keep as is</i>		
AR 3580	District Records		
BP 4127/4227/4327	Temporary Athletic Team Coaches		
AR 4127/4227/4327	Temporary Athletic Team Coaches		
BP 4312.1	Contracts		
AR 5145.3	Nondiscrimination/Harassment	Fill in Blanks Superintendent 1500 Meredith Ave. Gustine, CA 95322 bballenger@gustineusd.org	209-854-3784
BP 6142.93	Science Instruction		
BP 6145	Extracurricular And Cocurricular Activities		

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – May 2017

District Name: _____

BP 6145.2	Athletic Competition		
AR 6145.2	Athletic Competition		
BP 6178.1	Work-Based Learning		
AR 6178.1	Work-Based Learning	OPTION 1: <input checked="" type="checkbox"/> OPTION 2: <input type="checkbox"/>	
BP 7214	General Obligation Bonds		
BB 9012	Board Member Electronic Communications		

POLICY GUIDE SHEET

May 2017

Page 1 of 3

Note: Descriptions below identify revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP/AR 1312.3 - Uniform Complaint Procedures

(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW** (AB 2306, 2016) which authorizes the use of uniform complaint procedures for complaints alleging noncompliance with requirements related to course credit transfer and exemption from local graduation requirements for former juvenile court school students. Regulation also references **NEW LAW** (SB 1375, 2016) which requires districts, on or before July 1, 2017, to post information relating to Title IX, including specified information about complaint procedures, on their web sites.

BP 1340 - Access to District Records

(BP revised)

Policy updated to reflect **NEW COURT DECISION** (City of San Jose v. Superior Court) which held that using a personal account or device to send or receive communications regarding public business does not categorically exclude those records from disclosure in response to a request under the California Public Records Act and that public agencies are obliged to disclose applicable records that they can locate with reasonable effort.

BP 2121 - Superintendent's Contract

(BP revised)

Policy updated to reflect **NEW LAW** (SB 1436, 2016) which requires the board, prior to taking final action on the superintendent's salary or benefits, to orally report a summary of the recommended action during open session of a board meeting. Updated policy also clarifies that deliberations regarding the superintendent's salary or other compensation cannot be held during a special meeting of the board.

BP/AR 3551 - Food Service Operations/Cafeteria Plan

(BP/AR revised)

Policy and regulation updated to reflect **NEW FEDERAL GUIDANCE** (U.S. Department of Agriculture Memorandum SP 46-2016 and SP 23-2017) which mandates any district participating in the National School Lunch and/or Breakfast Program to adopt a written policy on meal charges, including the collection of delinquent meal charge debt, no later than July 1, 2017, and to annually communicate that policy to parents/guardians. Policy and regulation also reflect **NEW STATE GUIDANCE** (California Department of Education Management Bulletin SNP-03-2017) which requires district policy to ensure that students with unrecovered or delinquent meal charge debt are not overtly identified, requires that debt collection efforts are consistent with specified cost principles, and establishes conditions for reclassifying unpaid debt as bad debt. Policy also revised to reflect the Buy American provision of federal regulations which requires districts, to the maximum extent practicable, to purchase domestically grown and processed foods.

AR 3580 - District Records

(AR revised)

Regulation updated to revise material related to the retention of electronic records, including records pertaining to district business that are created, saved, sent, or received on an employee's or board member's personal device, to reflect **NEW COURT DECISION** (City of San Jose v. Superior Court) which held that such records may be accessible to the public in accordance with the California Public Records Act.

POLICY GUIDE SHEET

May 2017

Page 2 of 3

BP/AR 4127/4227/4327 - Temporary Athletic Team Coaches

(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW** (AB 1639, 2016) which requires coaches, beginning July 1, 2017, to complete a training course related to the nature and warning signs of sudden cardiac arrest and to retake such a course every two years thereafter. Policy also allows a coach to submit either the Activity Supervisor Clearance Certificate or the Department of Justice and Federal Bureau of Investigation criminal background check. Material regarding certification of coaches' qualifications to the board and the State Board of Education moved from AR to BP.

BP 4312.1 - Contracts

(BP revised)

Policy updated to reflect **NEW LAW** (SB 1436, 2016) which requires the board, prior to taking final action on the salary or benefits of employees whose position within the district is established through an employment contract, to orally report a summary of the recommended action during open session of a board meeting. Updated policy also clarifies the limited circumstances under which salary and benefits may be discussed in closed session and the prohibition against discussing salary or other compensation during a special meeting of the board.

AR 5145.3 - Nondiscrimination/Harassment

(AR revised)

Regulation updated to reflect **NEW LAW** (SB 1375, 2016) which requires districts and schools to post specified Title IX information on their web sites by July 1, 2017. Regulation also explains the limited impact in California of the February 22, 2017 federal action to rescind earlier guidance regarding transgender students' use of sex-segregated facilities in accordance with their gender identity.

BP 6142.93 - Science Instruction

(BP revised)

Policy updated to reflect the **NEW CURRICULUM FRAMEWORK** for science instruction adopted by the State Board of Education in November 2016 and the Next Generation Science Standards. Policy also adds new material related to the required course of study, science courses required for high school graduation, staff development, program evaluation, and safety in science laboratories.

BP 6145 - Extracurricular and Cocurricular Activities

(BP revised)

Policy updated to reflect law which provides that a homeless student must be immediately deemed to meet all residency requirements for participation in extracurricular activities. Legal cites added for the prohibition against student fees and the requirement to annually review the policy.

BP/AR 6145.2 - Athletic Competition

(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW** (AB 1639, 2016) which requires (1) distribution to student athletes and parents/guardians of information on the nature and warning signs of sudden cardiac arrest, (2) training of coaches and athletic directors on the nature and warning signs of sudden cardiac arrest, and (3) removal of a student from an athletic activity if he/she passes out or faints, until clearance is obtained from a health care provider. Policy also updated to reflect the prohibition against the use of a racially derogatory or discriminatory athletic team name, mascot, or nickname. Policy reflects law which provides that a homeless student must be immediately deemed to meet all residency requirements for participation in interscholastic athletic activities. Regulation also updated to reflect **NEW LAW** (SB 1375, 2016) which requires districts and schools to post specified Title IX information on their web sites by July 1, 2017.

POLICY GUIDE SHEET

May 2017

Page 3 of 3

BP/AR 6178.1 - Work-Based Learning

(BP/AR revised)

Policy updated to add material formerly in AR regarding board approval of any district plan for work-based learning and board approval to pay students' wages out of district funds. Regulation updated to reflect **NEW LAW** (AB 2063, 2016) which authorizes the district to grant credit for satisfactory completion of a work experience education program to students ages 14-15 when the principal certifies that such credit is necessary for the student's participation in a career technical education (CTE) program. Regulation also reflects provision of AB 2063 which allows students to participate in job shadowing activities for up to 40 hours per semester, intersession, or summer school session if the principal certifies that it is necessary for participation in a CTE program.

BP 7214 - General Obligation Bonds

(BP revised)

Policy updated to reflect **NEW LAW** (SB 1029, 2016) which requires the board to adopt a debt management policy prior to issuing any debt, including a general obligation bond, and to certify to the California Debt and Investment Advisory Commission that any proposed issuance of debt is consistent with the district's policy. Policy also reflects **NEW LAW** (AB 2116, 2016) which requires the board to obtain reasonable and informed projections of assessed valuations that take into consideration projections of assessed property valuations made by the county assessor, and **NEW LAW** (AB 2738, 2016) which prohibits districts from withdrawing proceeds from bond sales at any time for the purpose of making investments outside the county treasury. Policy also adds caution that some uses of bond proceeds that are specified in the Education Code for bond elections with a 66.67 percent threshold may be inconsistent with the California Constitution and encourages consultation with legal counsel.

BB 9012 - Board Member Electronic Communications

(BB revised)

Bylaw updated to reflect **NEW COURT DECISION** (City of San Jose v. Superior Court) which held that using a personal account or device to send or receive communications regarding public business does not categorically exclude those records from disclosure in response to a request under the California Public Records Act and that public agencies are obliged to disclose applicable records that they can locate with reasonable effort.

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees

MEETING DATE:

April 11, 2018

AGENDA ITEM TITLE: Acceptance of the Bond Audit Report for Fiscal Year ended June 30, 2017

AGENDA SECTION: Action

PRESENTED BY: Bryan Ballenger, Superintendent

RECOMENDATIONS:

It is recommended that the Board of Trustees approve the Bond Audit Report for Fiscal Year ended June 30, 2017.

SUMMARY:

Michael Ash with Christy White Associates, the District's audit firm, will present the Measure P Bond Building Fund Audit Report.

In accordance with state law, the District must conduct an annual independent performance audit to ensure that funds have been expended only on the specific projects listed as well as an annual, independent financial audit of the proceeds from the sale of the bonds until all of the proceeds have been expended for facilities projects.

At the District's request, Christy White Associates has performed the independent performance audits and has found the Gustine Unified School District to be in compliance with the requirements for the Measure P General Obligation Bonds as set forth by the state. This Audit Report has been reviewed and approved by the Measure P Citizen's Bond Oversight Committee at its meeting held on March 19, 2018. The audit is required to be Board approved.

FISCAL IMPACT: None

BUDGET CATEGORY: None

**MEASURE P BOND BUILDING FUND OF
GUSTINE UNIFIED SCHOOL DISTRICT
AUDIT REPORT
FOR THE FISCAL YEAR ENDED
JUNE 30, 2017**

San Diego

Los Angeles

San Francisco
Bay Area

christywhite
A PROFESSIONAL
ACCOUNTANCY CORPORATION *associates*

**MEASURE P BOND BUILDING FUND
GUSTINE UNIFIED SCHOOL DISTRICT
Table of Contents
For the Fiscal Year Ended June 30, 2017**

	<u>Page</u>
Introduction and Citizens' Bond Oversight Committee Member Listing.....	1
Independent Auditors' Report.....	2

FINANCIAL SECTION

Balance Sheet.....	4
Statement of Revenues, Expenditures and Changes in Fund Balance.....	5
Notes to Financial Statements	6

OTHER INDEPENDENT AUDITORS' REPORTS

Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	12
Independent Auditors' Report on Performance	14

FINDINGS AND RESPONSES SECTION

Schedule of Findings and Responses	18
Summary Schedule of Prior Year Audit Findings.....	19

**MEASURE P BOND BUILDING FUND
GUSTINE UNIFIED SCHOOL DISTRICT**

**Introduction and Citizens' Oversight Committee Members Listing
June 30, 2017**

The Gustine Unified School District was unified on January 25, 1971, and consists of an area comprising approximately 224 square miles. The District is operating two elementary schools, one middle school, one high school, one continuation school, and one adult school.

In November 2014, the voters of Merced County approved by more than the required 55% favorable vote, Measure P, authorizing the issuance and sale of general obligation bonds, not to exceed \$14,000,000. Measure P is a Proposition 39 bond. The passage of Proposition 39 in November 2000 amended the California Constitution to include accountability provisions. Specifically, the District must conduct an annual independent performance audit to ensure that funds have been expended only on the specific projects listed as well as an annual, independent financial audit of the proceeds from the sale of the bonds until all of the proceeds have been expended for facilities projects.

Measure P bonds were issued by the District, through the County of Merced. On April 29, 2015, Series A of the Measure P bond authorization was issued, which consisted of current interest bonds with a par amount of \$4,000,000 with stated interest rates of 2.0% to 5.0% and maturing through August 1, 2044. On December 8, 2016, Series B of the Measure P Bond authorization was issued, which consisted of current interest bonds with a par amount of \$5,500,000 with stated interest rates of 2.0% to 5.0% and maturing through August 1, 2046. As of June 30, 2017, the principal balance outstanding on the Measure P bonds was \$9,155,000.

Upon passage of Proposition 39, an accompanying piece of legislation, AB 1908 (Chapter 44, Statutes of 2000), was also enacted, which amended the Education Code to establish additional procedures which must be followed if a District seeks approval of a bond measure pursuant to the 55% majority authorized in Measure P including formation, composition and purpose of the Citizens' Bond Oversight Committee, and authorization for injunctive relief against the improper expenditure of bond revenues.

The Citizens' Bond Oversight Committee was comprised of the following members as of June 30, 2017:

Name	Affiliation
John A. Lawrence	Active Member of Senior Citizens' Organization
Robert Borba	Community -at- Large
Dennis Brazil	Community -at- Large
Andrew Bloom	Active Member of Business Organization
Cota R. Howell Sr.	Community -at- Large
Sherri Marsigli	Parent/Guardian and Active Member of Parent Teacher Association
Debbie A. Lopes	Active Member of Bona Fide Taxpayers' Organization
Jennifer Pacheco	Parent/Guardian of a Student in the District
Camille Alamo	Student in the District

INDEPENDENT AUDITORS' REPORT

Christy White, CPA

Michael D. Ash, CPA

John Whitehouse, CPA

Heather Daud Rubio

SAN DIEGO

LOS ANGELES

SAN FRANCISCO/BAY AREA

Corporate Office:

348 Olive Street
San Diego, CA 92103

toll-free: 877.220.7229

tel: 619.270.8222

fax: 619.260.9085

www.christywhite.com

*Licensed by the California
State Board of Accountancy*

Governing Board Members and
Measure P Citizens' Bond Oversight Committee of
Gustine Unified School District
Gustine, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Measure P Bond Building Fund of Gustine Unified School District (the "District") as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Measure P Bond Building Fund's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure P Bond Building Fund of Gustine Unified School District as of June 30, 2017, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of a Matter

As discussed in Note 1A, the financial statements present only the individual Measure P Bond Building Fund, consisting of the net construction proceeds of the Measure P general obligation bonds as issued by the District, through the County of Merced, and are not intended to present fairly the financial position of the District in conformity with generally accepted accounting principles.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 26, 2018 on our consideration of the Measure P Bond Building Fund's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to solely describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Measure P Bond Building Fund's internal control over financial reporting and compliance.

Report on Other Legal and Regulatory Requirements

In accordance with the requirements of Proposition 39, as incorporated in California Constitution Article 13A, we have also issued our performance audit report dated March 26, 2018 on our consideration of the Measure P Bond Building Fund's compliance with the requirements of Proposition 39. That report is an integral part of our audit of the Proposition 39 Bond Building Fund for the year ended June 30, 2017 and should be considered in assessing the results of our financial audit.

Christy White Associates

San Diego, California
March 26, 2018

FINANCIAL SECTION

**MEASURE P BOND BUILDING FUND
GUSTINE UNIFIED SCHOOL DISTRICT
Balance Sheet
June 30, 2017**

ASSETS

Cash and investments	\$	5,558,984
Accounts receivable		19,725
Due from other funds		81,488
Total Assets	\$	5,660,197

LIABILITIES AND FUND BALANCE

LIABILITIES

Accounts payable	\$	118,519
Total Liabilities		118,519

FUND BALANCE

Restricted for measure P projects		5,541,678
Total Fund Balance		5,541,678

TOTAL LIABILITIES AND FUND BALANCE

\$	5,660,197
-----------	------------------

The notes to the financial statements are an integral part of this statement.

**MEASURE P BOND BUILDING FUND
GUSTINE UNIFIED SCHOOL DISTRICT
Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Fiscal Year Ended June 30, 2017**

REVENUES	
Interest	\$ 52,155
Total Revenues	<u>52,155</u>
EXPENDITURES	
Facilities acquisition and construction	3,033,003
Debt service - interest and other	<u>128,857</u>
Total Expenditures	<u>3,161,860</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(3,109,705)</u>
OTHER FINANCING SOURCES	
Proceeds from long-term debt	<u>5,500,000</u>
Total Other Financing Sources	<u>5,500,000</u>
Net Change in Fund Balance	2,390,295
Fund Balance, July 1, 2016	<u>3,151,383</u>
Fund Balance, June 30, 2017	<u>\$ 5,541,678</u>

The notes to the financial statements are an integral part of this statement.

**MEASURE P BOND BUILDING FUND
GUSTINE UNIFIED SCHOOL DISTRICT
Notes to the Financial Statements
June 30, 2017**

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Gustine Unified School District was unified on January 25, 1971 and consists of an area comprising approximately 224 square miles. The District is operating two elementary schools, one middle school, one high school, one continuation school, and one adult school.

In November 2014, the voters of Merced County approved by more than the required 55% favorable vote, Measure P, authorizing the issuance and sale of general obligation bonds, not to exceed \$14,000,000.

An advisory committee to the District's Governing Board and Superintendent, called the Measure P Citizens' Bond Oversight Committee was established pursuant to the requirements of State law and the provisions of Measure P. The Committee's oversight goals include: advising on bond construction priorities, reviewing bond construction plans, reviewing project plans and budgets, and ensuring compliance with the provisions of Measure P.

The statements presented are for the individual Measure P Bond Building Fund of the District, consisting of the net construction proceeds of Measure P Series A, and Series B general obligation bonds, as issued by the District, through the County of Merced, and are not intended to be a complete presentation of the District's financial position or results of operations.

B. Accounting Policies

The District accounts for its financial transactions in accordance with the policies and procedures of the California Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The financial statements are presented on the modified accrual basis of accounting. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Available" means the resources will be collectible within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. Generally, "available" means collectible within the current period or within 60 days after year-end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

**MEASURE P BOND BUILDING FUND
GUSTINE UNIFIED SCHOOL DISTRICT
Notes to the Financial Statements, continued
June 30, 2017**

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid.

E. Deposits and Investments

In accordance with Education Code Sections 15357 and 41001, the District maintains a portion of its cash in the Merced County Treasury. The county pools these funds with those of other districts in the county and invests the cash. These pooled funds are carried at cost, which approximates market value. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool.

F. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

G. Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all government funds. By state law, the District's governing board must adopt a budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements.

These budgets are revised by the District's governing board during the year to give consideration to unanticipated income and expenditures. Formal budgetary integration was employed as a management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

H. Fund Balance

Under GASB Statement No. 54, fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The fund balance in Measure P is considered restricted.

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation.

**MEASURE P BOND BUILDING FUND
GUSTINE UNIFIED SCHOOL DISTRICT
Notes to the Financial Statements, continued
June 30, 2017**

NOTE 2 – CASH AND INVESTMENTS

Summary of Cash and Investments

Cash and investments as of June 30, 2017 are classified in the accompanying financial statements as cash in county treasury for \$5,558,984.

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations. Investments of debt proceeds held by trustees are governed by the provisions of debt agreements rather than the general provisions of the California Government Code. These provisions allow for the acquisition of investment agreements with maturities up to 30 years.

Cash in County Treasury – The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (Education Code Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

**MEASURE P BOND BUILDING FUND
GUSTINE UNIFIED SCHOOL DISTRICT
Notes to the Financial Statements, continued
June 30, 2017**

NOTE 2 – CASH AND INVESTMENTS (continued)

General Authorizations

Except for investments by trustees of debt proceeds, the authority to invest District funds deposited with the county treasury is delegated to the County Treasurer and Tax Collector. The table below identifies examples of the investment types permitted in the investment policy:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are described below:

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Treasury. The District maintains an investment with the Merced County Investment Pool with a fair value of approximately \$5,572,707 and an amortized book value of \$5,558,984. The weighted average maturity for this pool as of June 30, 2017 is 527 days.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The investments in the County Treasury are not required to be rated. As of June 30, 2017, the pooled investments in the County Treasury were not rated.

**MEASURE P BOND BUILDING FUND
GUSTINE UNIFIED SCHOOL DISTRICT
Notes to the Financial Statements, continued
June 30, 2017**

NOTE 2 – CASH AND INVESTMENTS (continued)

Concentration of Credit Risk

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government Code. District investments that are greater than 5 percent of total investments are in either an external investment pool or mutual funds and are therefore exempt.

Fair Value

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 - Quoted prices (unadjusted) in active markets for identical assets.

Level 2 - Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, either directly or indirectly.

Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonable available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - Investments in the Merced County Treasury Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

The District's Measure P Bond Building Fund's fair value measurements at June 30, 2017 were as follows:

	<u>Uncategorized</u>
Investment in county treasury	<u>\$ 5,572,707</u>
Total fair market value of investments	<u>\$ 5,572,707</u>

NOTE 3 – CONSTRUCTION COMMITMENTS

As of June 30, 2017, the Measure P Bond Building Fund had \$98,600 in construction commitments.

NOTE 4 – INTERFUND ACTIVITY

At June 30, 2017, the Measure P Bond Building Fund had \$81,488 due from the General Fund to the Measure P Bond Building Fund for transfer of eligible costs to energy funds per approved plan.

**MEASURE P BOND BUILDING FUND
GUSTINE UNIFIED SCHOOL DISTRICT
Notes to the Financial Statements, continued
June 30, 2017**

NOTE 5 – MEASURE P GENERAL OBLIGATION BONDS

On April 29, 2015, the District issued 2015 Series A general obligation bonds in the amount of \$4,000,000 with interest rates ranging from 2.00 to 5.00 percent. At June 30, 2017, the principal balance outstanding was \$3,655,000.

The annual requirements to amortize all Measure P Series 2015 A general obligation bonds payable outstanding as of June 30, 2017, are as follows:

Year Ended June 30,	Principal	Interest	Total
2018	\$ 360,000	\$ 130,388	\$ 490,388
2019	385,000	122,938	507,938
2020	-	119,088	119,088
2021	-	119,088	119,088
2022	20,000	118,888	138,888
2023 - 2027	180,000	584,569	764,569
2028 - 2032	360,000	545,363	905,363
2033 - 2037	605,000	463,619	1,068,619
2038 - 2042	945,000	316,406	1,261,406
2043 - 2045	800,000	62,250	862,250
Total	\$ 3,655,000	\$ 2,582,597	\$ 6,237,597

On December 8, 2016, the District issued Measure P Series 2016 B general obligation bonds in the amount of \$5,500,000 with interest rates ranging from 2.00 to 5.00 percent. At June 30, 2017 the principal balance outstanding was \$5,500,000.

Year Ended June 30,	Principal	Interest	Total
2018	\$ -	\$ 265,138	\$ 265,138
2019	100,000	264,138	364,138
2020	-	263,138	263,138
2021	-	263,138	263,138
2022	-	263,138	263,138
2023 - 2027	55,000	1,313,588	1,368,588
2028 - 2032	360,000	1,274,413	1,634,413
2033 - 2037	770,000	1,168,875	1,938,875
2038 - 2042	1,350,000	934,313	2,284,313
2043 - 2047	2,865,000	450,319	3,315,319
Total	\$ 5,500,000	\$ 6,460,198	\$ 11,960,198

NOTE 6 – MEASURE P EXPENDITURES BY PROJECT

The following table presents the expenditure amounts by project for the year ended June 30, 2017:

Project	Amount
Gustine Middle School	\$ 176,800
Gustine High School	2,809,929
Bond Administration and Issuance Costs	175,131
Total	\$ 3,161,860

**OTHER INDEPENDENT
AUDITORS' REPORTS**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Christy White, CPA

Michael D. Ash, CPA

John Whitehouse, CPA

Heather Daud Rubio

SAN DIEGO
LOS ANGELES
SAN FRANCISCO/BAY AREA

Corporate Office:

348 Olive Street
San Diego, CA 92103

toll-free: 877.220.7229
tel: 619.270.8222
fax: 619.260.9085
www.christywhite.com

*Licensed by the California
State Board of Accountancy*

Governing Board Members and
Measure P Citizens' Bond Oversight Committee of
Gustine Unified School District
Gustine, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure P Bond Building Fund, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Measure P Bond Building Fund's basic financial statements, and have issued our report thereon dated March 26, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Measure P Bond Building Fund's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Measure P Bond Building Fund's internal control. Accordingly, we do not express an opinion on the effectiveness of the Measure P Bond Building Fund's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Measure P Bond Building Fund's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Christy White Associates

San Diego, California
March 26, 2018

INDEPENDENT AUDITORS' REPORT ON PERFORMANCE

Christy White, CPA

Michael D. Ash, CPA

John Whitehouse, CPA

Heather Daud Rubio

SAN DIEGO
LOS ANGELES
SAN FRANCISCO/BAY AREA

Corporate Office:
348 Olive Street
San Diego, CA 92103

toll-free: 877.220.7229
tel: 619.270.8222
fax: 619.260.9085
www.christywhite.com

Licensed by the California
State Board of Accountancy

Governing Board Members and
Measure P Citizens' Bond Oversight Committee of
Gustine Unified School District
Gustine, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Measure P Bond Building Fund, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Measure P Bond Building Fund's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Objectives

In connection with our audit, we also performed an audit of compliance as required in the performance requirements for the Measure P General Obligation Bonds for the year ended June 30, 2017. The objective of the examination of compliance applicable to the District is to determine with reasonable assurance that:

- The proceeds of the sale of the Measure P Bonds were only used for the purposes set forth in the Measure P ballot language and not for any other purpose, such as teacher and administrative salaries.

In performing our audit of compliance, we performed procedures including but not limited to those listed as follows:

Internal Control Evaluation

Procedures Performed:

Inquiries were made of management regarding internal controls to:

- Prevent fraud or waste regarding Measure P projects, including budgetary controls
- Ensure adequate separation of duties exists in the fiscal services department for Measure P funds
- Prevent material misstatements in the financial statements
- Ensure expenditures are allocated to the proper fund(s)
- To follow applicable regulations, including regulations related to bidding and contract management

We then performed substantive tests of financial statement balances to determine whether the controls designed by management were operating effectively, and to provide reasonable assurance that financial statement balances at June 30, 2017 for the Measure P Bond Building Fund are not materially misstated.

Results of Procedures Performed:

The result of our audit tests show that internal control procedures appear to be working to meet the financial and compliance objectives required by generally accepted accounting standards and applicable laws and regulations. An unmodified opinion was expressed on the financial statements.

Facilities Site Walk

Procedures Performed:

We performed a site walk to verify that Measure P funds expended for the year ended June 30, 2017 were for valid facilities acquisition and construction purposes. CWA toured Gustine High School, where Measure P work had taken place during the year ended June 30, 2017.

Results of Procedures Performed:

Results of the site walk indicate that the major 2016-17 Measure P projects at Gustine High School are appropriate to the Measure P bond program.

Test of Expenditures

Procedures Performed:

The following performance tests of expenditures were performed:

We tested approximately \$1,430,434 (47%) of the Measure P expenditures for the year ended June 30, 2017, for validity, allowability and accuracy.

Results of Procedures Performed:

We found the expenditures tested to be in compliance with the terms of the Measure P ballot measure, Facilities Master Plan, and applicable state laws and regulations without exception.

Test of Contracts and Bid Procedures

Procedures Performed:

For the year ended June 30, 2017, we noted that there were no formal contracts bid. We confirmed this through review of board minutes and discussions with management. However, we tested six change orders related to Measure P work at Gustine High School.

Results of Procedures Performed:

We found that there were no formal contracts bid. Through our testing of expenditures, we noted that the change orders tested to be in compliance with the terms of the Measure P ballot measure, Facilities Master Plan, and applicable state laws and regulations without exception.

Citizens' Oversight Committee

Procedures Performed:

In accordance with AB 1908 (Assembly Bill) and Education Code Section 15278, the District is required to establish a bond oversight committee for Prop 39 bonds including one active member from each of the following sectors: a business organization, senior citizens organization, bona fide taxpayers association, and one parent/guardian of a child enrolled in the District and one parent/guardian of a child enrolled in the District who is also a member of a parent teacher association. The citizens' bond oversight committee (CBOC) is to meet pursuant to Education Code Section 15280.

Results of Procedures Performed:

In reviewing the composition of the CBOC as of June 30, 2017, we noted that the committee was in compliance with applicable sections of Education Code for the year ended June 30, 2017.

Our audit of compliance was made for the purposes set forth in the Objectives section of this report and would not necessarily disclose all instances of noncompliance.

Opinion

In our opinion, based on the fieldwork described above as well as the other tests that we conducted, the District complied with the compliance requirements for the Measure P General Obligation Bonds as listed and tested above.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on accountability requirements pursuant to the passage of Proposition 39 and the enactment of AB 1908 (Chapter 44, Statutes of 2000). Accordingly, this report is not suitable for any other purpose.

Christy White Associates

San Diego, California
March 26, 2018

FINDINGS AND RESPONSES SECTION

**MEASURE P BOND BUILDING FUND
GUSTINE UNIFIED SCHOOL DISTRICT
Schedule of Findings and Responses
For the Fiscal Year Ended June 30, 2017**

This section identifies the deficiencies, significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*.

Our tests resulted in no findings and recommendations related to the financial and performance audit of the Measure P Bond Building Fund for the fiscal year ended June 30, 2017.

**MEASURE P BOND BUILDING FUND
GUSTINE UNIFIED SCHOOL DISTRICT
Summary Schedule of Prior Year Audit Findings
For the Fiscal Year Ended June 30, 2017**

There were no findings related to the financial and performance audit of the Measure P Bond Building Fund for the fiscal year ended June 30, 2016.

GUSTINE UNIFIED SCHOOL DISTRICT**Meeting of the Board of Trustees****MEETING DATE:**

April 11, 2018

AGENDA ITEM TITLE: AVID Conference (RES)**AGENDA SECTION:** Action**PRESENTED BY:** Terry Souza, Principal**RECOMMENDATIONS:**

It is recommended that the Board of Trustees approve the AVID conference (RES).

SUMMARY:

Dear Mr. Ballenger, President Brinkman and Gustine Unified School District Board Members:

Romero Elementary School is making great progress in its implementation with AVID in grades 4 and 5. As part of the agreement with the AVID organization, our Romero AVID team is required to attend the Summer AVID Conference.

At this conference, we learn new strategies, ways to collaborate and we build knowledge on our next steps in our AVID implementation.

The cost of the conference is \$3,180.00. I am using budget source 3010 and I have confirmed with Hugo to ensure budget is balanced.

With Respect,

Terry L. Souza and Romero Elementary School Staff

FISCAL IMPACT: \$3,180.00**BUDGET CATEGORY:** 3010 IASA – TL I PT A BASIC GRANT



Terry Souza <tsouza@gustineusd.org>

AVID Summer Institute Registration Confirmed and Awaiting Payment

1 message

AVID Center <eventregistration@avidcenter.org>

Thu, Feb 15, 2018 at 8:27 PM

Reply-To: "eventregistration@avidcenter.org" <eventregistration@avidcenter.org>

To: Terry Souza <tsouza@gustineusd.org>

Cc: Diana Andrade <dandrade@gustineusd.org>, AVID Center <eventregistration@avidcenter.org>

Please do not reply to this email. Replies are routed to an unmonitored mailbox.

Updated: 2/16/2018

AVID Summer Institute Registration Confirmed

Hello Terry Souza!

The AVID Summer Institute registration process is underway. **Your registration is now confirmed and awaiting payment.** Please submit payment prior to attending Summer Institute. Please review the registration summary below for accuracy.

Registration Summary**Name:** Terry Souza**From:** Romero Elementary School**Event:** 2018-Sacramento Summer Institute**Dates:** 6/27/2018 - 6/29/2018**Strand:** AE: Leadership for Advancing; for strand descriptions, click here. **Registration ID:** 555804**Registration Status:** Confirmed and awaiting payment. Please see below for payment instructions and cancellation policy.**Payment Status:** Pending**Total Due:** \$795.00**Next Steps**

Instructions for submitting payment to AVID Center can be found here. If you are responsible for payment, please pay fees promptly. If your school/district is responsible for payment, please contact a representative immediately to ensure that the payment process has been initiated.

It is imperative that you are registered for the correct strand, as there is limited availability for changes on-site. If changes are necessary, or you have any questions, please click here to visit our Registration Help page to contact AVID Center.

For information on the schedule and hotels or to see frequently asked questions, visit our 2018 AVID Summer Institutes page on MyAVID. To log in to MyAVID, use email tsouza@gustineusd.org. If you do not know your password, go to my.avid.org and click Forgot your password?.

We will see you this summer at #AVIDSI18! Thank you.

Americans with Disabilities Act (ADA) Compliance: If you require special devices, have medically necessary dietary restrictions, or need assistance per ADA, please complete the survey here so we may ensure that we are prepared for your visit.

Cancellations must be submitted in writing by completing the Registration Help Form. Please refer to the full AVID Center Cancellation Policy.

AVID Summer Institute Registration Confirmed and Awaiting Payment

Mon, Feb 26, 2018 at 12:11 PM

Souza <tsouza@gustineusd.org>
 mgamboa@gustineusd.org

nt from my iPhone

gin forwarded message:

From: Danet Kothenbeutel <dkothenbeutel@gustineusd.org>
Date: February 23, 2018 at 3:54:19 PM PST
To: Terry Souza <tsouza@gustineusd.org>
Subject: Fwd: AVID Summer Institute Registration Confirmed and Awaiting Payment

Begin forwarded message:

From: "AVID Center" <eventregistration@avidcenter.org>
Date: February 22, 2018 at 12:30:36 PM PST
To: Danet Kothenbeutel <dkothenbeutel@gustineusd.org>
Cc: Diana Andrade <dandrade@gustineusd.org>, AVID Center <eventregistration@avidcenter.org>
Subject: AVID Summer Institute Registration Confirmed and Awaiting Payment
Reply-To: "eventregistration@avidcenter.org" <eventregistration@avidcenter.org>

Please do not reply to this email. Replies are routed to an unmonitored mailbox.
 Updated: 2/22/2018

AVID Summer Institute Registration Confirmed

Hello Danet Kothenbeutel!

The AVID Summer Institute registration process is underway. **Your registration is now confirmed and awaiting payment.** Please submit payment prior to attending Summer Institute. Please review the registration summary below for accuracy.

Registration Summary

Name: Danet Kothenbeutel
From: Romero Elementary School
Event: 2018-Sacramento Summer Institute
Dates: 6/27/2018 - 6/29/2018
Strand: AE: The Art of Inquiry; for strand descriptions, click here.

Registration ID: 555813

Registration Status: Confirmed and awaiting payment. Please see below for payment instructions and cancellation policy.

Payment Status: Pending

Total Due: \$795.00

Next Steps

Instructions for submitting payment to AVID Center can be found here. If you are responsible for payment, please pay fees promptly. If your school/district is responsible for payment, please contact a representative immediately to ensure that the payment process has been initiated.

d: AVID Summer Institute Registration Confirmed and Awaiting Payment

y Souza <tsouza@gustineusd.org>
ngamboa@gustineusd.org

Mon, Feb 26, 2018 at 12:12 PM

ent from my iPhone

gin forwarded message:

From: Primavera Chavez <pchavez@gustineusd.org>
Date: February 23, 2018 at 8:03:05 AM PST
To: Terry Souza <tsouza@gustineusd.org>
Subject: Fwd: AVID Summer Institute Registration Confirmed and Awaiting Payment

Hi Terry-
Is this what you need from AVID institute?
-Prima

----- Forwarded message -----

From: AVID Center <eventregistration@avidcenter.org>
Date: Thu, Feb 22, 2018 at 12:30 PM
Subject: AVID Summer Institute Registration Confirmed and Awaiting Payment
To: Primavera Chavez <pchavez@gustineusd.org>
CC: Diana Andrade <dandrade@gustineusd.org>, AVID Center <eventregistration@avidcenter.org>

Please do not reply to this email. Replies are routed to an unmonitored mailbox.
Updated: 2/22/2018

AVID Summer Institute Registration Confirmed

Hello Primavera Chavez!
The AVID Summer Institute registration process is underway. **Your registration is now confirmed and awaiting payment.** Please submit payment prior to attending Summer Institute. Please review the registration summary below for accuracy.

Registration Summary

Name: Primavera Chavez
From: Romero Elementary School
Event: 2018-Sacramento Summer Institute
Dates: 6/27/2018 - 6/29/2018
Strand: AE: The Art of Inquiry; for strand descriptions, click here.

Registration ID: 555802

Registration Status: Confirmed and awaiting payment. Please see below for payment instructions and cancellation policy.

Payment Status: Pending**Total Due:** \$795.00**Next Steps**

Instructions for submitting payment to AVID Center can be found here. If you are responsible for payment, please pay fees promptly. If your school/district is responsible for payment, please contact a representative immediately to ensure that the payment process has been initiated.

It is imperative that you are registered for the correct strand, as there is limited availability for changes on-site. If changes are necessary, or you have any questions, please click here to visit our Registration Help page to contact AVID Center.

d: AVID Summer Institute Registration Confirmed and Awaiting Payment

/ Souza <tsouza@gustineusd.org>
mgamboa@gustineusd.org

Mon, Feb 26, 2018 at 12:12 PM

nt from my iPhone

gin forwarded message:

From: Carlee Leon <cleon@gustineusd.org>
Date: February 22, 2018 at 2:15:25 PM PST
To: Terry Souza <tsouza@gustineusd.org>
Subject: Fwd: AVID Summer Institute Registration Confirmed and Awaiting Payment

Here is the email you had asked for. They finally took me off the waitlist and registered me for the Inquiry strand.
Thanks,
Carlee

----- Forwarded message -----

From: "AVID Center" <eventregistration@avidcenter.org>
Date: Feb 22, 2018 12:30 PM
Subject: AVID Summer Institute Registration Confirmed and Awaiting Payment
To: "Carlee Leon" <cleon@gustineusd.org>
Cc: "Diana Andrade" <dandrade@gustineusd.org>, "AVID Center" <eventregistration@avidcenter.org>

Please do not reply to this email. Replies are routed to an unmonitored mailbox.
Updated: 2/22/2018

AVID Summer Institute Registration Confirmed

Hello Carlee Leon!

The AVID Summer Institute registration process is underway. **Your registration is now confirmed and awaiting payment.** Please submit payment prior to attending Summer Institute. Please review the registration summary below for accuracy.

Registration Summary

Name: Carlee Leon
From: Romero Elementary School
Event: 2018-Sacramento Summer Institute
Dates: 6/27/2018 - 6/29/2018
Strand: AE: The Art of Inquiry; for strand descriptions, click [here](#).

Registration ID: 555807

Registration Status: Confirmed and awaiting payment. Please see below for payment instructions and cancellation policy.

Payment Status: Pending

Total Due: \$795.00

Next Steps

Instructions for submitting payment to AVID Center can be found [here](#). If you are responsible for payment, please pay fees promptly. If your school/district is responsible for payment, please contact a representative immediately to ensure that the payment process has been initiated.

It is imperative that you are registered for the correct strand, as there is limited availability for changes on-site. If changes are necessary, or you have any questions, please click [here](#) to visit our Registration Help page to contact AVID Center.

For information on the schedule and hotels or to see frequently asked questions, visit our 2018 AVID Summer

GUSTINE UNIFIED SCHOOL DISTRICT**Meeting of the Board of Trustees****MEETING DATE:**

April 11, 2018

AGENDA ITEM TITLE: Ceres World Travel (RES)**AGENDA SECTION:** Action**PRESENTED BY:** Terry Souza, Principal**RECOMMENDATIONS:**

It is recommended that the Board of Education approve Ceres World Travel (RES).

SUMMARY:

Dear Mr. Ballenger, President Brinkman and Gustine Unified School District Board Members:

Romero Elementary School is making great progress in its implementation with AVID in grades 4 and 5. As part of the agreement with the AVID organization, our Romero AVID team is required to attend the Summer AVID Conference.

At this conference, we learn new strategies, ways to collaborate and we build knowledge on our next steps in our AVID implementation.

The cost of the room accommodations for the AVID conference is \$1,840.00. I am using budget source 3010 and have confirmed with Hugo to ensure budget is balanced.

With Respect,

Terry L. Souza and Romero Elementary School Staff

FISCAL IMPACT: \$1,840.00**BUDGET CATEGORY:** 3010 IASA – TL I PT A BASIC GRANT



Terry Souza <tsouza@gustineusd.org>

Fwd: Sheraton Reservation #182383591 Confirmation
1 message

Fatima Medina <fatimatravels@gmail.com>
To: Terry Souza <tsouza@gustineusd.org>

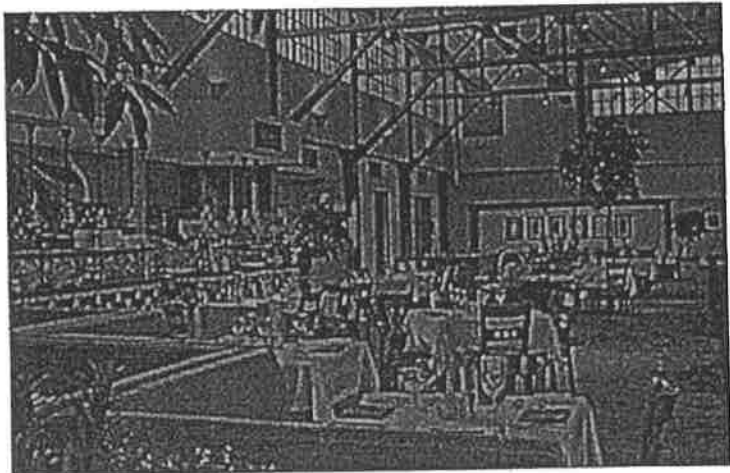
Thu, Feb 15, 2018 at 5:02 PM

View in a browser for up-to-date reservation information, or change language
English Français Español Deutsch 中文(简体) 日本語 Italiano Português Русский
اللغة العربية 中國(傳統) 한국어 Polski Türkçe Nederlands Bahasa (I) မြန်မာစာ



SHERATON GRAND SACRAMENTO HOTEL

1230 J Street, 13th and J Street
Sacramento, California 95814 United States
Phone: (1)(916) 447-1700 Fax: (1)(916) 447-1701



- [Contact Us >](#)
- [Your Room >](#)
- [Guest Services >](#)
- [Dining Options >](#)
- [Local Area >](#)
- [Finding Your Way >](#)
- [Meetings & Events >](#)

Hello Primavera,

We're pleased to confirm your upcoming stay at the Sheraton Grand Sacramento Hotel. Here's your confirmation number: 182383591

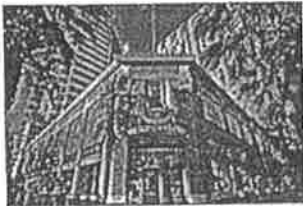
We're here to make sure that your trip is seamless. If there's anything we can do to maximize your stay, don't hesitate to ask.

Looking forward to seeing you,

Kathleen Gilbey
General Manager

Confirmation: 182383591

HOTEL OFFERS



Need directions?

Here's how to find us.

STAY CONNECTED



YOU ARE INVITED....

YOUR ACCOMMODATIONS: ROOM 1 OF 1



...to participate in a short survey to evaluate your experience with the associate who handled your call. Thank you for sharing your opinions with Sheraton Hotels & Resorts.

[CLICK HERE](#)

Guest Name	PRIMAVERA CHAVEZ
Number of Adults	1
Number of Children	0

Room Description
Traditional Non-smoking: King Bed

- 375 sq ft/35 sq m
- Signature Sleep Experience
- 24hr Access To Health Club
- 32 Inch Flat Screen Lcd Tv
- High-speed Internet For A Fee
- Smoke-free

YOUR STAY

Check In 26-JUN-2018 - 3:00 PM
requested *
Check Out 29-JUN-2018 - 12:00 PM
requested *
Number of 1
Rooms
Number of 1
Guests

* Indicates requested hotel check-in and check-out times if requested during the reservation. Special requests cannot be guaranteed until check-in. Standard times for this hotel are as follows: check-in: 3:00 PM; check-out: 12:00 PM.

Please do not reply to this e-mail. It is a post-only email and responses will not be monitored. If you need to modify or cancel your reservation, please refer to the disclosure section below for additional instructions.

YOUR RATE: ROOM 1 OF 1

Rates for the night of:
26-Jun-18, 27-Jun-18, 28-Jun-18
Rate Details ISAC-GU5F011

Room Rate 133.00 in US DOLLARS per night

Taxes
Room rate excludes the following:
Business Improv:
3.00 % Per Room / Per Night
Tourism Fee:
0.30 % Per Room / Per Night
Room:
12.00 % Per Room / Per Night

Guarantee Rules

Your room is guaranteed with a(n) VISA card

Cancellation Details

If you cancel before 06:00 PM hotel time on Monday, 25 June 2018 there will be no forfeiture amount.

If you cancel after 06:00 PM hotel time on Monday, 25 June 2018 the forfeiture amount will be USD 133.00.

There may be additional applicable charges and taxes.

Debit and Credit cards will be authorized at check-in for the amount of your stay, plus an amount to cover incidentals. Please visit "Announcements" on the hotel website for more information.

YOUR PRIVACY

If you believe this reservation was made in error, please contact us as soon as possible.

Please note: For security purposes, you will be asked to provide a valid government or state-issued photo ID at check-in.

This email may contain links to websites that collect personally identifiable information about you. Marriott International, Inc. is not responsible or liable for the actions of such independent websites, and encourages you to review the privacy statements and policies of such websites to understand how they collect, use and store such information.

[Click here for our Privacy Statement.](#)

DISCLOSURE**Modify and Cancel Information**

To view, change or cancel your reservation, please visit sheraton.com. Any modification to a reservation is subject to the hotel's availability at the time the modification is requested and may change the rate and/or require payment of cancellation fees. If you require further assistance, please contact Sheraton Hotels & Resorts at 800-325-3535 if you are calling from the United States or Canada. Otherwise, click here for the telephone number of the Worldwide Reservation Office nearest you. Please note that reservations cannot be changed or canceled via email.

Guarantee Rules

For reservations guaranteed with a form of payment at time of booking, rooms are held until hotel check-out time the day following arrival. For reservations not guaranteed with a form of payment at time of booking, rooms are held until set cancellation time per the rules of the reservation. In the event more guests arrive than can be accommodated due to hotel overbooking or an unforeseen circumstance, and hotel is unable to hold rooms consistent with this room hold policy, hotel will attempt to accommodate guests, at its expense, at a comparable hotel in the area for the oversold night(s), and will pay for transportation to that hotel.

Package Handling Policy

There is a package handling fee for all incoming and outbound packages. Please contact the hotel directly for the exact fee.

Smoking Policy

All guest rooms and public spaces are 100% non-smoking. A cleaning fee will be assessed from damages incurred and will be charged to any guest who violates this policy.

Exchange Rate

For non-US hotels, rates confirmed in USD may be converted to local currency by the hotel at

your time of stay, based on the exchange rate used by the hotel and are subject to exchange rate fluctuations. Credit card charges are subject to additional currency conversions by banks or credit card companies, which are not within the hotel's control and may impact the amount charged to your credit card. Please contact the hotel if you have any questions.

Rate/Reservation Validity

Please note that electronic reservation confirmations are provided to you solely for your convenience and that we retain official records of our reservation transactions, including details of dates of stay and room rates. In the event of discrepancies, alterations, modifications, or variations between this confirmation and our official records, our official records shall control. Tampering with this confirmation to alter the room rate, or any other reservation information is strictly prohibited and may have legal consequences.

Early Departure

Many Starwood hotels have an early departure fee. When you check-in, you will be asked to confirm your departure date. You may be able to change your departure date without a penalty if your rate plan permits and if you do so before the end of your arrival day. After reconfirming your departure date, if you decide to leave earlier, you may be charged the early departure fee. Please contact the hotel if you have any questions.

EMV/Chip & PIN Credit Card Policy

Please be aware this hotel is EMV/Chip & PIN ready and your credit card's PIN may be necessary for you to check-in to the hotel. If you are not aware of the PIN for your chip credit card, or you are unsure if your card requires a PIN, please contact the financial institution that issued your credit card for clarity and to secure your PIN.

Marriott International, Inc., One StarPoint, Stamford, CT 06902 USA

This is a post only e-mail. Please do not reply to this message.
Unsubscribe from further marketing email communications related to this stay.



Terry Souza <tsouza@gustineusd.org>

Fwd: Sheraton Reservation #492383607 Confirmation

1 message

Fatima Medina <fatimatravels@gmail.com>

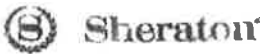
Thu, Feb 15, 2018 at 5:02 PM

To: Terry Souza <tsouza@gustineusd.org>

View in a browser for up-to-date reservation information, or change language

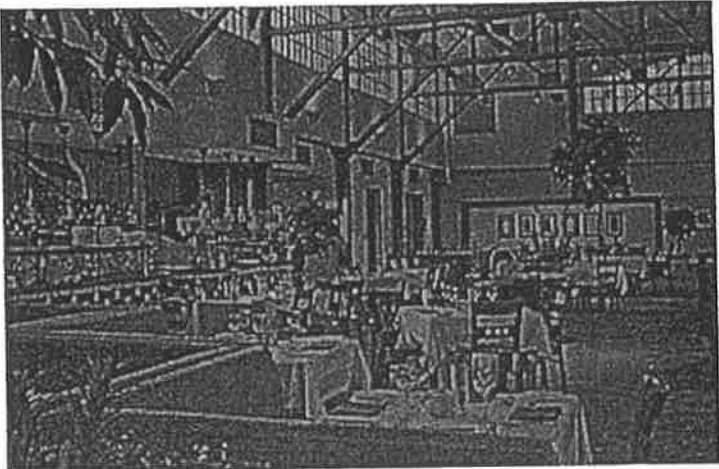
English Français Español Deutsch 中文(简体) 日本語 Italiano Português Русский

العربية اللغة 中國(傳統) 한국어 Polski Türkçe Nederlands Bahasa (l) తెలుగు



SHERATON GRAND SACRAMENTO HOTEL

1230 J Street, 13th and J Street
Sacramento, California 95814 United States
Phone: (1)(916) 447-1700 Fax: (1)(916) 447-1701



- [Contact Us >](#)
- [Your Room >](#)
- [Guest Services >](#)
- [Dining Options >](#)
- [Local Area >](#)
- [Finding Your Way >](#)
- [Meetings & Events >](#)

Hello Carlee,

We're pleased to confirm your upcoming stay at the Sheraton Grand Sacramento Hotel. Here's your confirmation number: 492383607

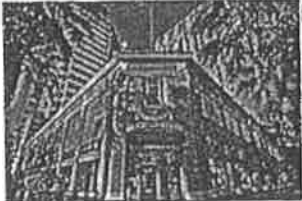
We're here to make sure that your trip is seamless. If there's anything we can do to maximize your stay, don't hesitate to ask.

Looking forward to seeing you,

Kathleen Gilbey
General Manager

Confirmation: 492383607


HOTEL OFFERS



Need directions?

Here's how to find us.

STAY CONNECTED



YOU ARE INVITED....

YOUR ACCOMMODATIONS: ROOM 1 OF 1



...to participate in a short survey to evaluate your experience with the associate who handled your call. Thank you for sharing your opinions with Sheraton Hotels & Resorts.

CLICK HERE

Guest Name **CARLEE LEON**
Number of Adults **1**
Number of Children **0**

Room Description

Traditional Non-smoking: King Bed

- 375 sq ft/35 sq m
- Signature Sleep Experience
- 24hr Access To Health Club
- 32 Inch Flat Screen Lcd Tv
- High-speed Internet For A Fee
- Smoke-free

YOUR STAY

Check In 26-JUN-2018 - 3:00 PM
requested *

Check Out 29-JUN-2018 - 12:00 PM
requested *

Number of 1

Rooms

Number of 1

Guests

* Indicates requested hotel check-in and check-out times if requested during the reservation. Special requests cannot be guaranteed until check-in. Standard times for this hotel are as follows: check-in: 3:00 PM; check-out: 12:00 PM.

Please do not reply to this e-mail. It is a post-only email and responses will not be monitored. If you need to modify or cancel your reservation, please refer to the disclosure section below for additional instructions.

YOUR RATE: ROOM 1 OF 1

Rates for the night of:

26-Jun-18, 27-Jun-18, 28-Jun-18

Rate Details ISAC-GU5F011

Room Rate 133.00 in US DOLLARS per
night

Taxes

Room rate excludes the following:

Business Improv:

3.00 % Per Room / Per Night

Tourism Fee:

0.30 % Per Room / Per Night

Room:

12.00 % Per Room / Per Night

Cancellation Details

If you cancel before 06:00 PM hotel time on Monday, 25 June 2018 there will be no forfeiture amount.

If you cancel after 06:00 PM hotel time on Monday, 25 June 2018 the forfeiture amount will be USD 133.00.

There may be additional applicable charges and taxes.

Debit and Credit cards will be authorized at check-in for the amount of your stay, plus an amount to cover incidentals. Please visit "Announcements" on the hotel website for more information.

YOUR PRIVACY

If you believe this reservation was made in error, please contact us as soon as possible.

Please note: For security purposes, you will be asked to provide a valid government or state-issued photo ID at check-in.

This email may contain links to websites that collect personally identifiable information about you. Marriott International, Inc. is not responsible or liable for the actions of such independent websites, and encourages you to review the privacy statements and policies of such websites to understand how they collect, use and store such information.

[Click here for our Privacy Statement.](#)

DISCLOSURE**Modify and Cancel Information**

To view, change or cancel your reservation, please visit sheraton.com. Any modification to a reservation is subject to the hotel's availability at the time the modification is requested and may change the rate and/or require payment of cancellation fees. If you require further assistance, please contact Sheraton Hotels & Resorts at 800-325-3535 if you are calling from the United States or Canada. Otherwise, click here for the telephone number of the Worldwide Reservation Office nearest you. Please note that reservations cannot be changed or canceled via email.

Guarantee Rules

For reservations guaranteed with a form of payment at time of booking, rooms are held until hotel check-out time the day following arrival. For reservations not guaranteed with a form of payment at time of booking, rooms are held until set cancellation time per the rules of the reservation. In the event more guests arrive than can be accommodated due to hotel overbooking or an unforeseen circumstance, and hotel is unable to hold rooms consistent with this room hold policy, hotel will attempt to accommodate guests, at its expense, at a comparable hotel in the area for the oversold night(s), and will pay for transportation to that hotel.

Package Handling Policy

There is a package handling fee for all incoming and outbound packages. Please contact the hotel directly for the exact fee.

Smoking Policy

All guest rooms and public spaces are 100% non-smoking. A cleaning fee will be assessed from damages incurred and will be charged to any guest who violates this policy.

Exchange Rate

For non-US hotels, rates confirmed in USD may be converted to local currency by the hotel at your time of stay, based on the exchange rate used by the hotel and are subject to exchange rate fluctuations. Credit card charges are subject to additional currency conversions by banks or

credit card companies, which are not within the hotel's control and may impact the amount charged to your credit card. Please contact the hotel if you have any questions.

Rate/Reservation Validity

Please note that electronic reservation confirmations are provided to you solely for your convenience and that we retain official records of our reservation transactions, including details of dates of stay and room rates. In the event of discrepancies, alterations, modifications, or variations between this confirmation and our official records, our official records shall control. Tampering with this confirmation to alter the room rate, or any other reservation information is strictly prohibited and may have legal consequences.

Early Departure

Many Starwood hotels have an early departure fee. When you check-in, you will be asked to confirm your departure date. You may be able to change your departure date without a penalty if your rate plan permits and if you do so before the end of your arrival day. After reconfirming your departure date, if you decide to leave earlier, you may be charged the early departure fee. Please contact the hotel if you have any questions.

EMV/Chip & PIN Credit Card Policy

Please be aware this hotel is EMV/Chip & PIN ready and your credit card's PIN may be necessary for you to check-in to the hotel. If you are not aware of the PIN for your chip credit card, or you are unsure if your card requires a PIN, please contact the financial institution that issued your credit card for clarity and to secure your PIN.

Marriott International, Inc., One StarPoint, Stamford, CT 06902 USA

This is a post only e-mail. Please do not reply to this message.
Unsubscribe from further marketing email communications related to this stay.



Terry Souza <tsouza@gustineusd.org>

Fwd: Sheraton Reservation #192383608 Confirmation

1 message

Fatima Medina <fatimatravels@gmail.com>

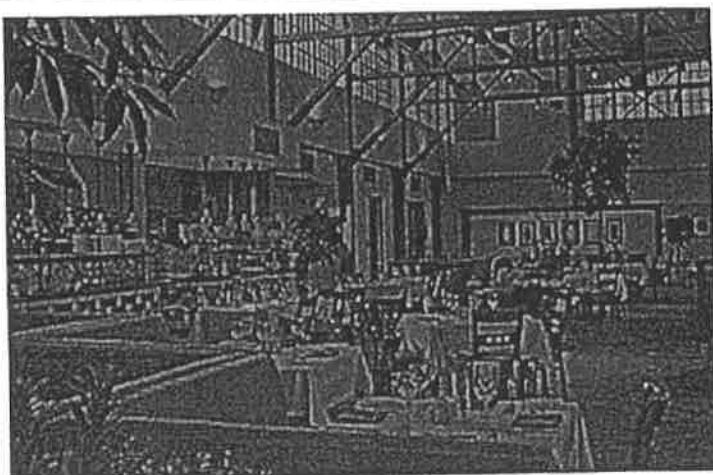
Thu, Feb 15, 2018 at 5:01 PM

To: Terry Souza <tsouza@gustineusd.org>

View in a browser for up-to-date reservation information, or change language
English Français Español Deutsch 中文(简体) 日本語 Italiano Português Русский
اللغة العربية 中國(傳統) 한국어 Polski Türkçe Nederlands Bahasa (I) ภาษาไทย

**SHERATON GRAND SACRAMENTO HOTEL**

1230 J Street, 13th and J Street
Sacramento, California 95814 United States
Phone: (1)(916) 447-1700 Fax: (1)(916) 447-1701



- [Contact Us >](#)
- [Your Room >](#)
- [Guest Services >](#)
- [Dining Options >](#)
- [Local Area >](#)
- [Finding Your Way >](#)
- [Meetings & Events >](#)

Hello Terry,

We're pleased to confirm your upcoming stay at the Sheraton Grand Sacramento Hotel. Here's your confirmation number: 192383608

We're here to make sure that your trip is seamless. If there's anything we can do to maximize your stay, don't hesitate to ask.

Looking forward to seeing you,

Kathleen Gilbey
General Manager

Confirmation: 192383608**HOTEL OFFERS**

Need directions?

Here's how to find us.

STAY CONNECTED**YOU ARE INVITED....****YOUR ACCOMMODATIONS: ROOM 1 OF 1**

Guest Name

TERRY SOUZA



...to participate in a short survey to evaluate your experience with the associate who handled your call. Thank you for sharing your opinions with Sheraton Hotels & Resorts.

CLICK HERE

Number of Adults 1

Number of Children 0

Room Description

Traditional Non-smoking: King Bed

- 375 sq ft/35 sq m
- Signature Sleep Experience
- 24hr Access To Health Club
- 32 Inch Flat Screen Lcd Tv
- High-speed Internet For A Fee
- Smoke-free

YOUR STAY

Check In 26-JUN-2018 - 3:00 PM

requested *

Check Out 29-JUN-2018 - 12:00 PM

requested *

Number of 1

Rooms

Number of 1

Guests

* Indicates requested hotel check-in and check-out times if requested during the reservation. Special requests cannot be guaranteed until check-in. Standard times for this hotel are as follows: check-in: 3:00 PM; check-out: 12:00 PM.

Please do not reply to this e-mail. It is a post-only email and responses will not be monitored. If you need to modify or cancel your reservation, please refer to the disclosure section below for additional instructions.

YOUR RATE: ROOM 1 OF 1

Rates for the night of:

26-Jun-18, 27-Jun-18, 28-Jun-18

Rate Details ISAC-GU5F011

Room Rate 133.00 in US DOLLARS per night

Taxes

Room rate excludes the following:

Business Improv:

3.00 % Per Room / Per Night

Tourism Fee:

0.30 % Per Room / Per Night

Room:

12.00 % Per Room / Per Night

Cancellation Details

If you cancel before 06:00 PM hotel time on Monday,

25 June 2018 there will be no forfeiture amount.

If you cancel after 06:00 PM hotel time on Monday,

25 June 2018 the forfeiture amount will be USD

133.00.

There may be additional applicable charges and taxes.

Debit and Credit cards will be authorized at check-in for the amount of your stay, plus an amount to cover incidentals. Please visit "Announcements" on the hotel website for more information.

YOUR PRIVACY

If you believe this reservation was made in error, please contact us as soon as possible.

Please note: For security purposes, you will be asked to provide a valid government or state-issued photo ID at check-in.

This email may contain links to websites that collect personally identifiable information about you. Marriott International, Inc. is not responsible or liable for the actions of such independent websites, and encourages you to review the privacy statements and policies of such websites to understand how they collect, use and store such information.

[Click here for our Privacy Statement.](#)

DISCLOSURE**Modify and Cancel Information**

To view, change or cancel your reservation, please visit sheraton.com. Any modification to a reservation is subject to the hotel's availability at the time the modification is requested and may change the rate and/or require payment of cancellation fees. If you require further assistance, please contact Sheraton Hotels & Resorts at 800-325-3535 if you are calling from the United States or Canada. Otherwise, click here for the telephone number of the Worldwide Reservation Office nearest you. Please note that reservations cannot be changed or canceled via email.

Guarantee Rules

For reservations guaranteed with a form of payment at time of booking, rooms are held until hotel check-out time the day following arrival. For reservations not guaranteed with a form of payment at time of booking, rooms are held until set cancellation time per the rules of the reservation. In the event more guests arrive than can be accommodated due to hotel overbooking or an unforeseen circumstance, and hotel is unable to hold rooms consistent with this room hold policy, hotel will attempt to accommodate guests, at its expense, at a comparable hotel in the area for the oversold night(s), and will pay for transportation to that hotel.

Package Handling Policy

There is a package handling fee for all incoming and outbound packages. Please contact the hotel directly for the exact fee.

Smoking Policy

All guest rooms and public spaces are 100% non-smoking. A cleaning fee will be assessed from damages incurred and will be charged to any guest who violates this policy.

Exchange Rate

For non-US hotels, rates confirmed in USD may be converted to local currency by the hotel at your time of stay, based on the exchange rate used by the hotel and are subject to exchange rate fluctuations. Credit card charges are subject to additional currency conversions by banks or

2/15/2018

Gustine Unified School District Mail - Fwd: Sheraton Reservation #192383608 Confirmation

credit card companies, which are not within the hotel's control and may impact the amount charged to your credit card. Please contact the hotel if you have any questions.

Rate/Reservation Validity

Please note that electronic reservation confirmations are provided to you solely for your convenience and that we retain official records of our reservation transactions, including details of dates of stay and room rates. In the event of discrepancies, alterations, modifications, or variations between this confirmation and our official records, our official records shall control. Tampering with this confirmation to alter the room rate, or any other reservation information is strictly prohibited and may have legal consequences.

Early Departure

Many Starwood hotels have an early departure fee. When you check-in, you will be asked to confirm your departure date. You may be able to change your departure date without a penalty if your rate plan permits and if you do so before the end of your arrival day. After reconfirming your departure date, if you decide to leave earlier, you may be charged the early departure fee. Please contact the hotel if you have any questions.

EMV/Chip & PIN Credit Card Policy

Please be aware this hotel is EMV/Chip & PIN ready and your credit card's PIN may be necessary for you to check-in to the hotel. If you are not aware of the PIN for your chip credit card, or you are unsure if your card requires a PIN, please contact the financial institution that issued your credit card for clarity and to secure your PIN.

Marriott International, Inc., One StarPoint, Stamford, CT 06902 USA

This is a post only e-mail. Please do not reply to this message.
Unsubscribe from further marketing email communications related to this stay.

Ceres World Travel - Vacation Destinations Start Here!
www.ceresworldtravel.com



Terry Souza <tsouza@gustineusd.org>

Fwd: Sheraton Reservation #672383608 Confirmation

1 message

Fatima Medina <fatimatravels@gmail.com>
To: Terry Souza <tsouza@gustineusd.org>

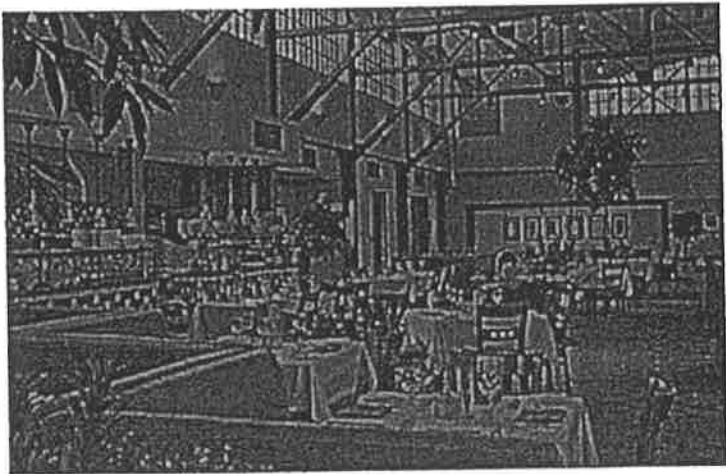
Thu, Feb 15, 2018 at 5:02 PM

View in a browser for up-to-date reservation information, or change language
English Français Español Deutsch 中文(简体) 日本語 Italiano Português Русский
اللغة العربية 中國(傳統) 한국어 Polski Türkçe Nederlands Bahasa (I) తెలుగు



SHERATON GRAND SACRAMENTO HOTEL

1230 J Street, 13th and J Street
Sacramento, California 95814 United States
Phone: (1)(916) 447-1700 Fax: (1)(916) 447-1701



- [Contact Us >](#)
- [Your Room >](#)
- [Guest Services >](#)
- [Dining Options >](#)
- [Local Area >](#)
- [Finding Your Way >](#)
- [Meetings & Events >](#)

Hello Danet,

We're pleased to confirm your upcoming stay at the Sheraton Grand Sacramento Hotel. Here's your confirmation number: 672383608

We're here to make sure that your trip is seamless. If there's anything we can do to maximize your stay, don't hesitate to ask.

Looking forward to seeing you,

Kathleen Gilbey
General Manager

Confirmation: 672383608

HOTEL OFFERS



Need directions?

Here's how to find us.

STAY CONNECTED



YOU ARE INVITED....

YOUR ACCOMMODATIONS: ROOM 1 OF 1

Guest Name

DANET



...to participate in a short survey to evaluate your experience with the associate who handled your call. Thank you for sharing your opinions with Sheraton Hotels & Resorts.

CLICK HERE

KOTHENBEUTEL

Number of Adults 1
Number of Children 0

Room Description

Traditional Non-smoking: King Bed

- 375 sq ft/35 sq m
- Signature Sleep Experience
- 24hr Access To Health Club
- 32 Inch Flat Screen Lcd Tv
- High-speed Internet For A Fee
- Smoke-free

YOUR STAY

Check In 26-JUN-2018 - 3:00 PM
 requested *

Check Out 29-JUN-2018 - 12:00 PM
 requested *

Number of 1

Rooms

Number of 1

Guests

* Indicates requested hotel check-in and check-out times if requested during the reservation. Special requests cannot be guaranteed until check-in. Standard times for this hotel are as follows: check-in: 3:00 PM; check-out: 12:00 PM.

Please do not reply to this e-mail. It is a post-only email and responses will not be monitored. If you need to modify or cancel your reservation, please refer to the disclosure section below for additional instructions.

YOUR RATE: ROOM 1 OF 1

Rates for the night of:

26-Jun-18, 27-Jun-18, 28-Jun-18

Rate Details ISAC-GU5F0111

Room Rate 133.00 in US DOLLARS per
 night

Taxes

Room rate excludes the following:

Business Improv:

3.00 % Per Room / Per Night

Tourism Fee:

0.30 % Per Room / Per Night

Room:

12.00 % Per Room / Per Night

Cancellation Details

If you cancel before 06:00 PM hotel time on Monday,

25 June 2018 there will be no forfeiture amount

If you cancel after 06:00 PM hotel time on Monday,

25 June 2018 the forfeiture amount will be USD

133.00.

There may be additional applicable charges and taxes.

Debit and Credit cards will be authorized at check-in for the amount of your stay, plus an amount to cover incidentals. Please visit "Announcements" on the hotel website for more information.

YOUR PRIVACY

If you believe this reservation was made in error, please contact us as soon as possible.

Please note: For security purposes, you will be asked to provide a valid government or state-issued photo ID at check-in.

This email may contain links to websites that collect personally identifiable information about you. Marriott International, Inc. is not responsible or liable for the actions of such independent websites, and encourages you to review the privacy statements and policies of such websites to understand how they collect, use and store such information.

[Click here for our Privacy Statement.](#)

DISCLOSURE**Modify and Cancel Information**

To view, change or cancel your reservation, please visit sheraton.com. Any modification to a reservation is subject to the hotel's availability at the time the modification is requested and may change the rate and/or require payment of cancellation fees. If you require further assistance, please contact Sheraton Hotels & Resorts at 800-325-3535 if you are calling from the United States or Canada. Otherwise, click here for the telephone number of the Worldwide Reservation Office nearest you. Please note that reservations cannot be changed or canceled via email.

Guarantee Rules

For reservations guaranteed with a form of payment at time of booking, rooms are held until hotel check-out time the day following arrival. For reservations not guaranteed with a form of payment at time of booking, rooms are held until set cancellation time per the rules of the reservation. In the event more guests arrive than can be accommodated due to hotel overbooking or an unforeseen circumstance, and hotel is unable to hold rooms consistent with this room hold policy, hotel will attempt to accommodate guests, at its expense, at a comparable hotel in the area for the oversold night(s), and will pay for transportation to that hotel.

Package Handling Policy

There is a package handling fee for all incoming and outbound packages. Please contact the hotel directly for the exact fee.

Smoking Policy

All guest rooms and public spaces are 100% non-smoking. A cleaning fee will be assessed from damages incurred and will be charged to any guest who violates this policy.

Exchange Rate

For non-US hotels, rates confirmed in USD may be converted to local currency by the hotel at your time of stay, based on the exchange rate used by the hotel and are subject to exchange rate fluctuations. Credit card charges are subject to additional currency conversions by banks or

credit card companies, which are not within the hotel's control and may impact the amount charged to your credit card. Please contact the hotel if you have any questions.

Rate/Reservation Validity

Please note that electronic reservation confirmations are provided to you solely for your convenience and that we retain official records of our reservation transactions, including details of dates of stay and room rates. In the event of discrepancies, alterations, modifications, or variations between this confirmation and our official records, our official records shall control. Tampering with this confirmation to alter the room rate, or any other reservation information is strictly prohibited and may have legal consequences.

Early Departure

Many Starwood hotels have an early departure fee. When you check-in, you will be asked to confirm your departure date. You may be able to change your departure date without a penalty if your rate plan permits and if you do so before the end of your arrival day. After reconfirming your departure date, if you decide to leave earlier, you may be charged the early departure fee. Please contact the hotel if you have any questions.

EMV/Chip & PIN Credit Card Policy

Please be aware this hotel is EMV/Chip & PIN ready and your credit card's PIN may be necessary for you to check-in to the hotel. If you are not aware of the PIN for your chip credit card, or you are unsure if your card requires a PIN, please contact the financial institution that issued your credit card for clarity and to secure your PIN.

Marriott International, Inc., One StarPoint, Stamford, CT 06902 USA

This is a post only e-mail. Please do not reply to this message.
Unsubscribe from further marketing email communications related to this stay.

GUSTINE UNIFIED SCHOOL DISTRICT**Meeting of the Board of Trustees****MEETING DATE:**

April 11, 2018

AGENDA ITEM TITLE: Technology/Chromebooks Purchase**AGENDA SECTION:** Action**PRESENTED BY:** Terry Souza, Principal**RECOMMENDATIONS:**

It is recommended that the Board of Trustees approve the Technology/Chromebooks Purchase.

SUMMARY:

Dear Mr. Ballenger, President Brinkman and Gustine Unified School District Board Members:

Romero Elementary School is making great progress with increasing technology within the hands of all students. With the recent purchases for our 3-5 grades, we have increased to a 1:1 ratio on chrome books. Teachers are now able to increase the rigor of instruction through the hands on use of technology and preparing our students for college.

I am requesting to purchase a class set of Chromebooks (32) for Romero Computer Lab. Our K-2 students use our lab daily for instructional purposes and for assessment purposes. The K-2 students take their I Ready Assessments in the lab. In this setting, they also begin to learn about technology and/or computer use. Our Romero computer lab is outdated and of the 32 current computers that we have in the lab, five of them are not working and non-repairable. By updating technology in our lab, it will allow our K-2 teachers to personalize the educational experience for our K-2 students. The updated lab will move towards blended learning and increase the success of our K-2 students when they move onto the intermediate grades. Research shows that the use of technology supports student engagement and prepares students for the future.

The purchase price for the one class set of chrome books for the lab is \$9,168.38. There are three quotes attached to the request. Strictly Tech was the lowest bid for the chrome books. I am using funding source 3010 and have met with Hugo to ensure budget is balanced.

Thank you for considering the request and approval of the class set of Chrome Books for our Computer Lab.

With Respect,

Terry L. Souza and Romero Elementary School Staff

FISCAL IMPACT: \$9,168.38**BUDGET CATEGORY:** 3010 IASA-TL 1 PT A BASIC GRANT



5381 NW 33rd Avenue, Suite 101
Fort Lauderdale, FL 33309
strictlytech.com - (954)606-5440

Customer

Gustine USD (14-003)
Terry, Souza
1500 Meredith Ave
Gustine, CA 95322
United States

Bill To

Gustine USD
Terry, Souza
1500 Meredith Ave
Gustine, CA 95322
United States

Ship To

Romero Elementary School
Terry, Souza
13500 West Luis Road
REF 171055
Santa Nella, CA 95322
United States

Quotation (Open)**Date**

Mar 08, 2018 01:21 PM
EST

Modified Date

Mar 08, 2018 01:21 PM
EST

Doc #

37997 - rev 1 of 1

Description

Lenovo N23 Chromebook 80YS

SalesRep

McLeod, Ethan
(P) 9546065440
(F) 9546065441

Customer Contact




Terry, Souza
(P) (209) 854-3784
tsouza@gustineusd.org

Payment Method

Terms: Undefined

Shipping Info

Delivery Method: FedEx Ground
Carrier Account:
Shipping Instructions:

#	Image	Description	Part #	Tax	Qty	Unit Price	Total
1		Lenovo N23 Chromebook 80YS Celeron N3060 / 1.6 GHz - Chrome OS - 4 GB RAM - 16 GB eMMC - 11.6" IPS touchscreen 1366 x 768 (HD) - HD Graphics 400 - Wi-Fi, Bluetooth	LEN80YS000CUS	Yes	32	\$238.99	\$7,647.68
2		Google Chrome OS Management Console License - academic	CROS-SW-DIS-EDU	No	32	\$24.00	\$768.00
3		Strictly Tech - STATE of CA EWASTE fee 4ln. but less than 15ln.	EWASTE1	No	32	\$5.00	\$160.00

FREE GROUND SHIPPING

The Strictly Difference

CAGE: 70BA0
DUNS: 078817964
FEIN: 46-2619818
Woman-Owned Small Business (WOSB)
Primary NAICS: 423430

Subtotal: \$8,575.68
Tax (7.750%): \$592.70
Shipping: \$0.00
Total: \$9,168.38





Ampro Data Services, Inc.

March 5, 2018

Ms. Susan Marchese, Computer Lab Tech
Romero Elementary School
13500 West Luis Rd
Santa Nella, CA 95322

QUOTATION

(32) Lenovo 80YS000CUS Chromebooks \$ 258ea

- Intel Celeron N3060 Dual-core 1.60 GHz
- 4GB DDR3 SDRAM
- 16 GB Flash Memory
- 11.6" IPS Touchscreen 1366x768 HD LED Screen
- HD Graphics 400
- Bluetooth - IEEE 802.11ac Wireless LAN
- HD Webcam
- HDMI Port, 2 USB 3.0
- Micro SD Memory Card Reader
- Chrome OS
- 3-Cell 10 Hour Battery
- 2.76 lbs.
- 1 Year Warranty

(32) Google Chrome Management Licenses \$28 ea.

Pricing good through 3/30/18
Plus applicable CA Sales Tax
Please consider this our order for the above as specified

Date

6200 Gisholt Dr Ste 103 Madison, WI 53713 (608) 223-5120 FAX (608) 223-5125

Chrome Education	32	\$25.28	\$808.96
------------------	----	---------	----------

Subtotal:	\$12,440.00
Shipping:	\$0.00
Environmental Fees:	\$160.00
Non-Taxable Amount:	\$5,035.84
Taxable Amount:	\$7,564.16
Estimated Tax:	\$624.04
Total:	\$13,224.04

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Unless you have a separate written agreement that specifically applies to this order, your order is subject to Dell's Terms of Sale (for consumers the terms include a binding arbitration provision). Please see the legal disclaimers below for further information.

Terms of Sale

Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request: Dell's Terms of Sale (www.dell.com/learn/us/en/uscorp1/terms-of-sale), which include a binding consumer arbitration provision and incorporate Dell's U.S. Return Policy (www.dell.com/returnpolicy) and Warranty (for Consumer warranties; for Commercial warranties).

If this purchase includes services: in addition to the foregoing applicable terms, the terms of your service contract will apply (Consumer; Commercial). If this purchase includes software: In addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S (www.dell.com/SEULA).

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at <https://mozy.com/about/legal/terms>.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax

ased on your business needs, we put the following quote together to help with your purchase decision. Your quote details appear below, also a complete summary of your items can be found in the attachment. Just reply to this email when you're ready to proceed with your order.

Quote summary

Quote number: 3000018036628.2
Total: \$13,224.04

Quote date:
 Feb. 28, 2018

Expiration:
 Mar. 30, 2018

Company:
 GUSTINE U S D

Customer No:
 9311489

Phone:
 (209) 854-3784

Sales rep:
 Zach Salih
 Zach_Salih@Dell.com
 (800) 456-3355
 Ext:5132450

Bill to:
 1500 MERIDITH AVE
 GUSTINE
 CA 95322-1701
 US
 (209) 854-3784

Ready to order?

Please contact your Dell sales representative if you have any questions or when you're ready to place an order.
 Thank you for shopping with Dell!

Order this quote easily online through your Premier page, or if you do not have Premier, using Quote to Order

Your products (2)

Item	Qty	Unit Price	Subtotal
Chromebook 13 3380	32	\$363.47	\$11,631.04

GUSTINE UNIFIED SCHOOL DISTRICT**Meeting of the Board of Trustees****MEETING DATE:**

April 11, 2018

AGENDA ITEM TITLE: Get Your Teach on National Conference**AGENDA SECTION:** Action**PRESENTED BY:** Terry Souza, Principal**RECOMMENDATIONS:**

It is recommended that the Board of Trustees approve the attendance at the Get Your Teach on National Conference in San Diego California.

SUMMARY:

Dear Mr. Ballenger, President Brinkman and Gustine Unified School District Board Members:

Romero Elementary School is working at increasing best practices that teacher's use within their classroom. This "Get Your Teach on National Conference" is a recognized conference for empowering educators.

I am requesting that four of Romero teachers attend the conference in San Diego on June 24-26, 2018. While attending the "Get Your Teach on National Conference" teachers will be introduced to the most current research based strategies and practices. It is also an opportunity to collaborate with peers and share their passion and enthusiasm for educating our children. The conference offers strategies to teachers on how to develop engaging and rigorous lessons that reach **all** children. The conference will empower our Romero teachers to come back energized and share what they have learned.

The cost of the conference is \$1,440.00. I am using budget source 3010 and I have confirmed with Hugo to ensure budget is balanced.

With Respect,

Terry L. Souza and Romero Elementary School Staff

FISCAL IMPACT: \$1,440.00**BUDGET CATEGORY:** 3010 IASA – TL I PT A BASIC GRANT



TAGS

Things To Do In San Diego, CA



SHARE WITH FRIENDS



DATE AND TIME

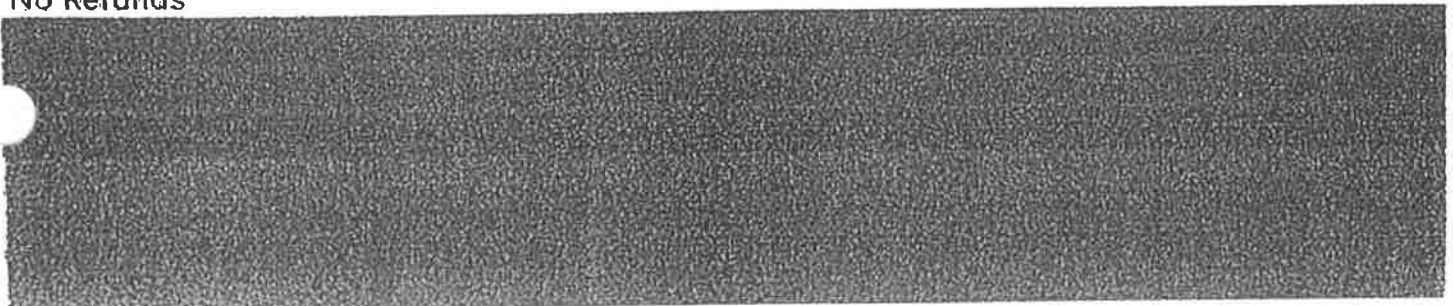
Sun, Jun 24, 2018, 6:00 PM –
Tue, Jun 26, 2018, 4:30 PM PDT
[Add to Calendar](#)

LOCATION

Town and Country San Diego
500 Hotel Circle North
San Diego, CA 92108
[View Map](#)

REFUND POLICY

No Refunds



Hope King

Organizer of Get Your Teach On NATIONAL Conference - San Diego

PROFILE

CONTACT

More Events From This Organizer



\$320

MON, MAR 26 8:30 AM

Get Your Teach On Washington D.C.: Grades 2/3 & 4/5

Sheraton Pentagon City Hotel, Arlington

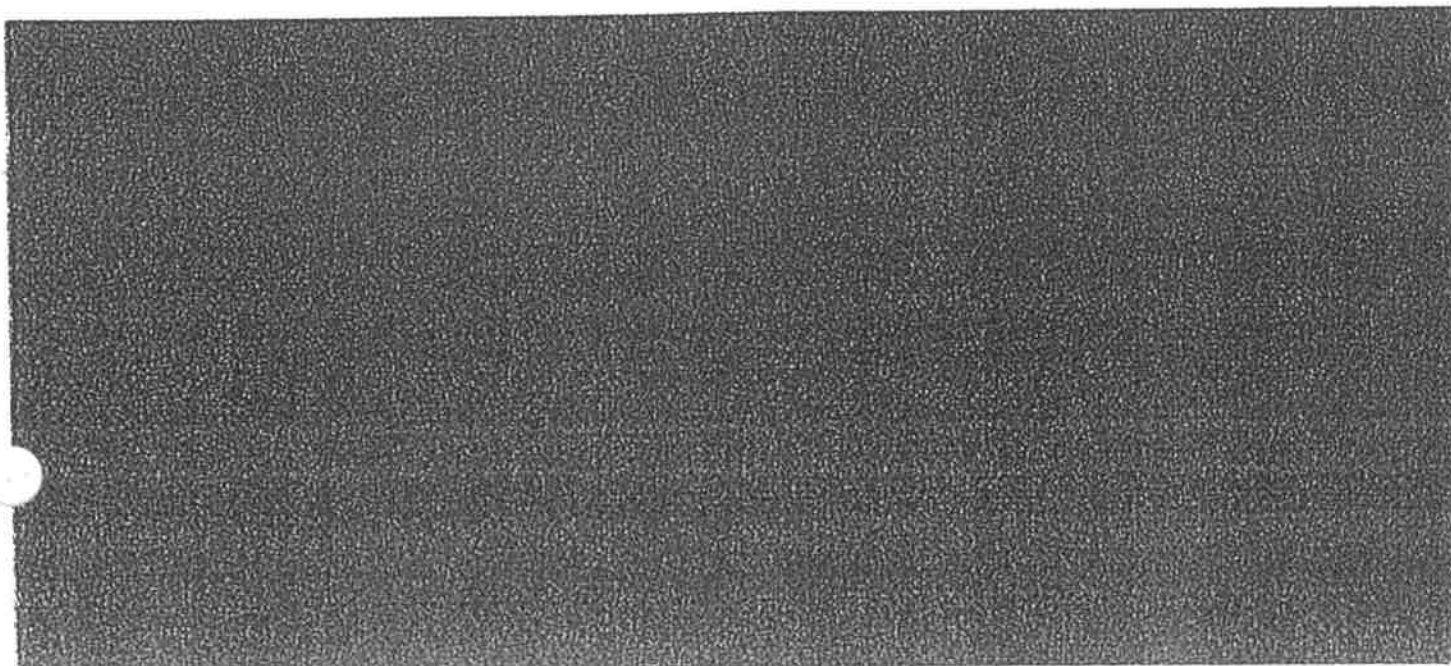


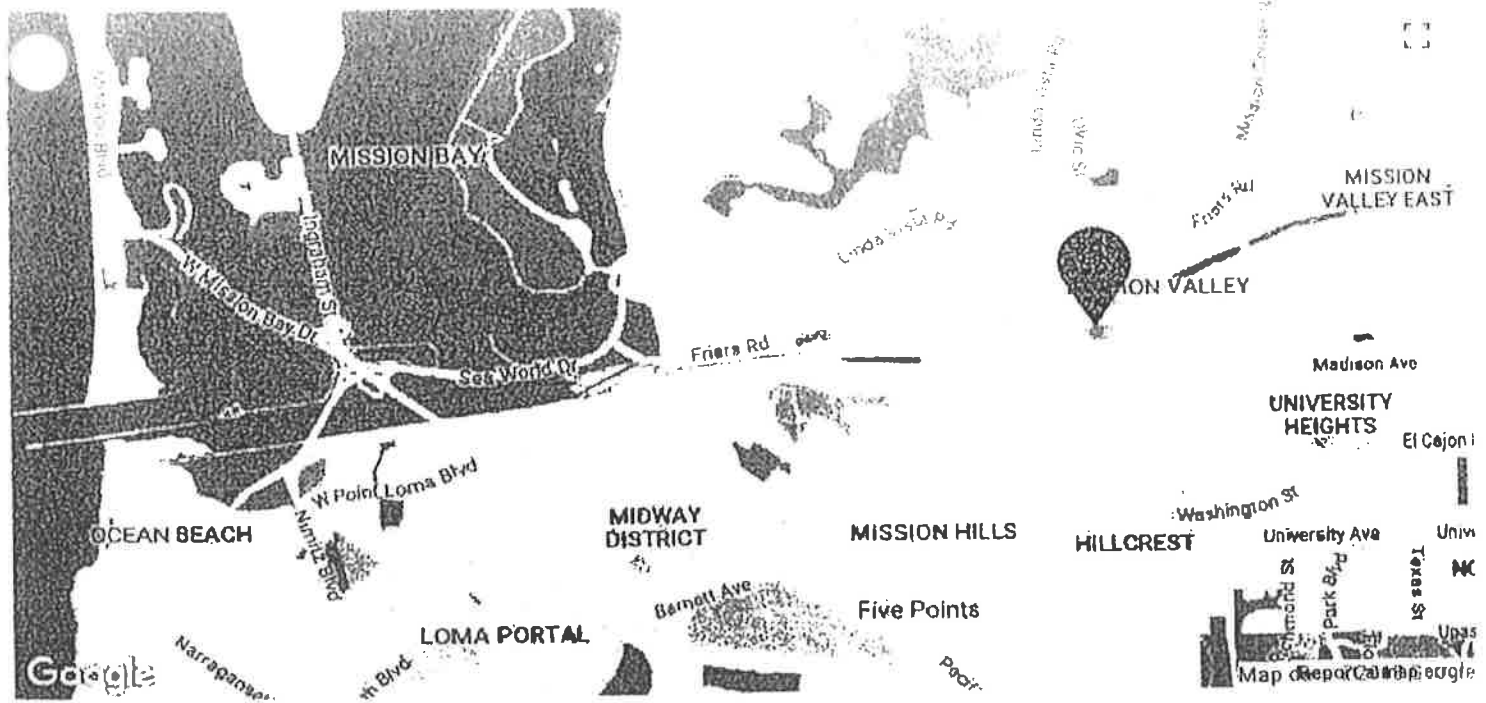
\$320

MON, OCT 8 8:30 AM

Get Your Teach On Charlotte: Grades 2/3 & 4/5

Charlotte Convention Center, Charlotte





Get Your Teach On NATIONAL Conference - San Diego
at

Town and Country San Diego

500 Hotel Circle North, San Diego, CA 92108



Other Events You May Like



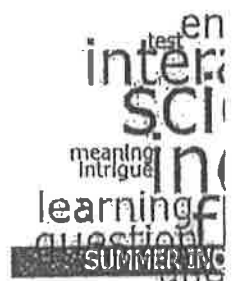
SUN, JUN 24 6:00 PM

Get Your Teach On NATIONAL



SAT, APR 28 8:00 AM

Engaging Today's Student: Sharing



THU, JUN 28 9:00 AM

Summer Inquiry

JUN
24

Get Your Teach On NATIONAL Conference - San Diego

by Hope King

\$360



Get Your Teach On NATIONAL Conference - San Diego
Sun, Jun 24, 2018, 6:00 PM – Tue, Jun 26, 2018, 4:30 PM PDT

\$360

TICKETS

GUSTINE UNIFIED SCHOOL DISTRICT**Meeting of the Board of Trustees****MEETING DATE:**

April 11, 2018

AGENDA ITEM TITLE: Ceres World Travel/Get Your Teach on National Conference**AGENDA SECTION:** Action**PRESENTED BY:** Terry Souza, Principal**RECOMMENDATIONS:**

It is recommended that the Board of Trustees approve hotel accommodations and flight accommodation for Romero teachers to attend the Get Your Teach on National Conference in San Diego California.

SUMMARY:

Dear Mr. Ballenger, President Brinkman and Gustine Unified School District Board Members:

Romero Elementary School is working at increasing best practices that teacher's use within their classroom. This "Get Your Teach on National Conference" is a recognized conference for empowering educators.

I am requesting that four of Romero teachers attend the conference in San Diego on June 24-26, 2018. While attending the "Get Your Teach on National Conference" teachers will be introduced to the most current research based strategies and practices. It is also an opportunity to collaborate with peers and share their passion and enthusiasm for educating our children. The conference offers strategies to teachers on how to develop engaging and rigorous lessons that reach **all** children. The conference will empower our Romero teachers to come back energized and share what they have learned.

The flight and accommodations cost are \$ 2,576.16. I am using funding source 3010 and have met with Hugo to ensure budget is balanced.

Thank you for considering the request and approval of Romero teachers attending the "Get Your Teach on National Conference" in San Diego, California.

With Respect,

Terry L. Souza and Romero Elementary School Staff

FISCAL IMPACT: \$2,576.16**BUDGET CATEGORY:** 3010 IASA-TL 1 PT A BASIC GRANT



CRUISES * TOURS * AIR * RAIL * CUSTOMIZED SMALL GROUPS

CST #2016524

Planning Dream Vacations Since 1993

3012 N. Walnut Rd, Turlock, California 95382

Tel: (209) 538-4700 / (209) 538-4713, Email: Fatima@ceresworldtravel.com

Visit our website: www.azoresvacations4you.com, www.ceresworldtravel.com

INVOICE #062418-ROM

March 26, 2018

GUSTINE UNIFIED SCHOOL DISTRICT
1500 Merced Avenue
Gustine, CA 95322

RE: "Get your Teach on" National Conference- SAN DIEGO, CALIFORNIA
June 24 – 26, 2018

c/o Romero Elementary School – requested by Terry Souza

Services:

TOWN AND COUNTRY , San Diego . June 24 – 26, 2 nights

500 Hotel Circle North

San Diego, CA

T: (619) 291-7131

1. CARLEE LEON
2. GAIL TALLMAN
3. DANET KOTHENBEUTEL
4. PRIMAVERA CHAVEZ

Room cost \$169 x 2 nights = \$338.00

Tax 43.28

Agency service fee 30.00

TOTAL COST PER ROOM: \$411.28 x 4 = \$1,645.12

AIRFARE ON SOUTHWEST AIRLINES

June 24 – June 26, Sacramento to San Diego, round trip.

Airfare, taxes and fees: \$232.76 per person x 4 = \$ 931.04

TOTAL INVOICE DUE: \$2,576.16

Please make check to Ceres World Travel.

Payment Due in 30 days.

Fatima Medina

Owner/Manager

Thank you for choosing Ceres World Travel

GUSTINE UNIFIED SCHOOL DISTRICT**Meeting of the Board of Trustees****MEETING DATE:**

April 11, 2018

AGENDA ITEM TITLE: 4th of July Fireworks at GHS**AGENDA SECTION:** Action**PRESENTED BY:** Bryan Ballenger, Superintendent**RECOMMENDATIONS:**

It is recommended that the Board of Trustees consider a motion to approve the 4th of July fireworks at GHS.

SUMMARY:

The City of Gustine is sponsoring the 4th of July Fireworks again this year and are requesting the use of the GHS football field. We are not covered for fireworks displays with our property and liability insurance. Our insurance carrier suggested \$20 million for the replacement of the HS should there be a catastrophic event. The city is not able to secure that amount. The city can provide \$5 million, and the fireworks company can secure \$10 million. The board's decision is whether they are willing to approve the lesser coverage to insure the HS for this event. Our insurance carrier suggests that we stay at the amount of the value of the HS of \$20 million. The District is unable to purchase special event insurance to add to the amount.

FISCAL IMPACT: None**BUDGET CATEGORY:** None

GUSTINE UNIFIED SCHOOL DISTRICT**Meeting of the Board of Trustees****MEETING DATE:**

April 11, 2018

AGENDA ITEM TITLE: RFP for Information Technology Management Services**AGENDA SECTION:** Action**PRESENTED BY:** Lizett Aguilar, Chief Business Officer**RECOMMENDATIONS:** It is recommended the Board approve the RFP for Information Technology Management Services.**SUMMARY:**

The District Administration recommends going out to bid for Information Technology Management Services. The district has been contracting with DataPath for the past 10+ years and the 2017-18 year was the last year of the latest 3 year contract with DataPath. It is recommended the district exercise due diligence to ensure the district receives the optimal value and level of services to meet the needs of the staff and students of the district.

The draft RFP is attached for board review and approval. The RFP process will be conducted as per Board Policy/Administrative Regulation 3311. This includes running an ad for at least two (2) weeks in local newspaper of general circulation published in the district or the county. The cost of the ad is indicated below.

FISCAL IMPACT: Cost of Ad approximately \$300**BUDGET CATEGORY:** General Fund



REQUEST FOR PROPOSALS
INFORMATION TECHNOLOGY MANAGEMENT SERVICES

RELEASE DATE: April 12, 2018

RESPONSE DUE: April 27, 2018

Request for Proposals – Information Technology Management Services

Overview

The Gustine Unified School District (GUSD) is interested in contracting with an experienced professional information services firm (FIRM) to provide GUSD with information technology management services in the area of network analysis and technical support, systems support, computer operations support, PC desktop technical support, software integration support, and IT policy and procedure development. The required services and performance conditions are described below and in the Scope of Services.

About GUSD Information Technology

The Gustine Unified School District is a public school serving approximately 1,900 students in the 2017-2018 school year. Information Technology services maintain just under 500 workstations for staff and student. IT also covers the support of online testing events. IT currently operates with one onsite, full-time dedicated desktop support technician approximately 32 hours/week.

About the System / Technical Environment

The Infrastructure includes all servers (physical and virtual) LAN and WAN equipment and connectivity, Wifi networks, and network services including but not limited to File Sharing, Print Serving, Active Directory, DNS, DHCP, VPN, and Firewall, and additional infrastructure as may be added during the course of the engagement.

Infrastructure Management Needs

- System Monitoring with 24x7 incident response
- Guaranteed response time of 4 hours for all emergency services
- Vulnerability and Patch management
- System maintenance for infrastructure
 - Daily health checks and log / system reviews
 - Security management
 - Software / system updates
 - Configuration design and implementation
 - Routine changes as specified by GUSD Management Staff
- Incident and Problem resolution for Infrastructure
- Capacity and performance management
- Notification of renewals, upgrades, or other expected procurement needs
- Monitoring and Management of backups
- Infrastructure Inventory maintenance
- Maintenance of Infrastructure documentation and procedures
- Proactive implementation of infrastructure and maintenance best practices
- Engagement of vendor support / service / warranty as necessary
- Move / Add / Change / Implementation support for infrastructure work less involved than a Project
 - Project work is defined as work that exceeds 10 hours of effort
- Quarterly Infrastructure strategy planning w/ GUSD Management Staff to include at least:
 - Review of Infrastructure capacity / performance and expected projects or concerns
 - Review of overall effectiveness of infrastructure with recommendations or concerns
 - Evaluate School goals and plans for IT impact and establish plans to support
- Active Directory administration
 - User setup, group and permissions management
 - GPO administration
 - Computer object management
- Quarterly Support strategy planning w/ GUSD IT Staff to include at least:
 - Review of Problems and proposed solutions
 - Review of support capacity and upcoming events that may impact requirements
 - Review and plan for potential faculty or student impacting IT work

Desktop Support

Onsite, desktop support services are to be provided Monday through Friday, 8-5 PM, excluding GUSD School holidays. Additional details are described in the Scope of Services.

Criteria for Review

Vendor proposals will be considered by the following criteria:

- Cost of services
- Ability to meet required criteria specified above and in the Scope of Services
- Experience operating in school environments
- Completeness and Comprehensiveness
- Responsiveness to GUSD's issues
- Potential to benefit the GUSD
- Innovative approach
- Quality of proposed staff

Proposer Qualifications

1. The GUSD requires proposals submitted by primary firms only. The prime firm will have completed and exclusive responsibility for satisfying all GUSD conditions and requirements at all times during the life of the agreement. Any subcontractors mentioned in the RFP and/or used in the implementation of the Agreement will have no formal relationship with the GUSD.
2. All proposed subcontractors must be identified by name with a description of the work they will provide. Any subcontractors change proposed after the submittal date can only be made with prior approval of the GUSD.
3. Prime firm must be responsible for at least half the annual value of the proposed work consistent with the scope of work as noted in the proposal.
4. Prime firm must have experience in providing similar work in at least two similar organizations.
5. Close cooperation and productive working relationships between all parties are essential to the GUSD. If there are irresolvable difficulties in the relationships between parties that impact service delivery to the GUSD, either or both parties' contract will be terminated.

Proposed Term of Contract

The proposed term of the contract is three years, with options for two one-year extensions at the GUSD's discretion.

Schedule for Selection

RFP available: April 12, 2018

Deadline for submittal of questions: April 20, 2018

Staff response to questions: April 27, 2018

Deadline for submittal of Proposal: April 27, 2018

Bid Opening: April 27, 2018 3:00 p.m.

Agreement presented to Board for review & award: May 9, 2018

Submission of Bid Proposals

All bid proposals shall be submitted to:

Gustine Unified School District
1500 Meredith Avenue
Gustine, CA 95322

Proposals must be delivered no later than **April 27, 2018 at 12:00 p.m.** All proposals received after that time will be returned to the submitter unopened. The prospective firm shall submit its bid proposal in a sealed envelope, addressed as noted above, bearing the firm's name and address and clearly marked: **"GUSD RFP - INFORMATION TECHNOLOGY MANAGEMENT SERVICES"**

Rights of Gustine Unified School District

This RFP does not commit GUSD to enter into a Contract, nor does it obligate GUSD to pay for any costs incurred in preparation and submission of proposals or in anticipation of a contract.

GUSD reserves the right to:

- 1) Make the selection based on its sole discretion;
- 2) Reject any and all proposals without prejudice;
- 3) Issue subsequent Requests for Proposal;
- 4) Postpone opening for its own convenience;
- 5) Remedy technical errors in the Request of Proposal process;
- 6) Approve or disapprove the use of particular sub-contractors;
- 7) Negotiate with any, all, or none of the prospective firms;
- 8) Solicit best and final offers from all or some of the prospective firms;
- 9) Accept other than the lowest offer; and/or
- 10) Waive informalities and irregularities in the proposal process.

Collusion

By submitting a proposal, each prospective firm represents and warrants that; its proposal is genuine and not a sham or collusive or made in the interest of, or on behalf of any person not named therein; that the prospective firm has not directly, induced or solicited any other person to submit a sham proposal or any other person to refrain from submitting a proposal; and, that the prospective firm has not in any manner sought collusion to secure any improper advantage over any other person submitting a proposal.

SCOPE OF SERVICES

A. GUSD TO PROVIDE

1. The GUSD will provide training in regard to the GUSD's office, procurement, policies, and behavior standards.
2. The GUSD is responsible for purchasing new equipment and planned replacements.

B. FIRM TO PROVIDE

The Firm should provide adequate backup staffing resources to address major & immediate problems, staffing irregularities, and planned significant upgrades. The Firm should have advanced level technical resources, or consultants, available to guide and support the on-site technicians & relevant GUSD staff when complex and significant problems arise.

C. MINIMUM PERFORMANCE EXPECTATIONS

The Firm - General

The Firm is expected to:

- Provide timely, professional and effective services, work harmoniously with GUSD staff and other GUSD contractors, conduct regular status and information meetings, provide regular and timely reports on outstanding issues, work accomplished, and general network health, and make recommendations on improving GUSD processes.
- Provide enforcement of all GUSD policies relating to the use of information technology resources.

Desktop Support

Desktop Support Technicians are expected to resolve Client/caller generated trouble calls in a professional and efficient manner. Additionally they will work on special project/task assignments as necessary: to setup and configure new PCs; to maintain current version levels of desktop software; to install, upgrade or troubleshoot software; to conduct hardware and software inventories; to do minor hardware installations and modifications on existing PCs and other related tasks.

- Desktop Support Technicians will provide desktop support for all problems and project calls to diagnose, upgrade, install, fix, adjust, and general problem resolution during the hours of 7:00 am to 6:00 pm Monday through Friday.
- Desktop Support Technicians will respond (call acknowledging assignment of call) to Client/caller, resolution/diagnosis according to prioritization.
- Desktop Support Technician will make appointment with Client/caller to address the Client/caller support needs at a mutually agreed upon time.
- Desktop Support Technician will call Client/Caller if appointment cannot be kept or will be delayed.
- Client/Caller will be apprised of problem status during the entire problem resolution cycle in a timely manner, by the end of the activity service day.
- Desktop Support Technicians will give Client opportunity to test system while they are present once problem is resolved if at all possible. For long-term problems, Client to be notified weekly of progress until resolved/closed.

- Desktop Support Technicians will document all actions taken on each call into the tracking system before they leave for the day, on the day that the activity took place whether the call is complete or not.
- The Firm's staff is expected to provide their own transportation between GUSD sites during their support activities.

Computer Operations

The GUSD's servers are expected to function 24 hours per day with very minimal unplanned service interruptions occurring between 7:00 am and 6:00 pm. Execution of scheduled batch runs and processes include:

- Review of all process logs for normal execution and performance.
- Preparation of reports and outputs for distribution on next regular work day.
- Review of security logs and for unusual activity.
- Performing backups, backup rotations and restores of all systems, servers, network equipment.
- Maintaining filing, organizing, storing, status reporting on all operation and network activity records and reports.
- Monitoring and reporting status of servers (disk allocations, etc.).
- Monitoring and reporting on status of network.
- Logging activity event entries into Operations Activity Log.
- Cleaning and organizing Computer Room.
- Checking on versions of software that require updates.
- Maintaining process and operational documentation for Operations and Network Groups.
- Maintaining inventory of supplies.
- Keeping and maintaining records on hardware assets: PCs, Servers, Network equipment, etc., Acquisition date, Warranty date, maintenance agreement location, maintenance and repair contact number.
- Keeping and maintaining records on software assets: PCs, Servers, Databases, Applications, OS, etc.
- Preparing and maintaining a Disruption Plan.

Network and Systems Support

The Network and Systems Support function is expected to provide all the necessary network and system technical expertise to the GUSD to have its systems and network operate efficiently and effectively. Network and Systems staff hours are normally 7:00 am to 6:00 pm Monday through Friday. However, they are expected to work after hours and weekends as necessary to resolve problems, install updates, and perform testing so as not to impact normal production activities of the GUSD. The Network and Systems Support activities are expected to be the standard activities for a similar-sized GUSD IT operation. They are generally described as follows:

- Network is defined to include all GUSD switches, hubs, routers, bridges, repeaters, firewalls, servers, etc.
- Maintenance and installation of network cabling outside of the computer room is **NOT** part of this proposal.
- Network and network device performance monitoring, diagnostics, and tuning.

- Network and network device configuration and version updates to keep within two versions of current.
- Network and network device configuration management and record keeping.
- Network, network device and server capacity monitoring and planning.
- Network, network device and systems security administration and record keeping consistent with GUSD policies.
- Firewall monitoring for intrusion attempts, attacks, viruses, etc.
- Firewall configuration and version updates.
- Server OS configuration and version updates to keep within two versions of current.
- Network intrusion and Virus software management (keeping current updates and versions).
- Coordination and cooperation with other GUSD service providers.

Communication and Analysis

The Firm is expected to have an effective communication rapport with the GUSD, providing valuable, accurate information in a timely manner. Proficient writing skills are essential, and firm's analysis should be thorough

GUSTINE UNIFIED SCHOOL DISTRICT**Meeting of the Board of Trustees****MEETING DATE:**

April 11, 2018

AGENDA ITEM TITLE: GMS Requisition to AVID Summer Institute**AGENDA SECTION:** Action**PRESENTED BY:** Peter Duenas, GMS Principal**RECOMMENDATIONS:**

It is recommended that the Board of Education approve the GMS requisition to AVID Summer Institute.

SUMMARY:

Gustine Middle School AVID teachers will attend the AVID Summer Institute in Sacramento on June 27th to the 29th. The Summer Institute brings AVID educators together to collaborate and share their ideas on implementing AVID for the upcoming school year. It also insures that teachers are kept up to date on strategies and techniques to improve student learning and success. The AVID Summer Institute is an annual professional learning event where contracted sites come to learn the latest in AVID methodologies and strategies to successfully implement AVID in their schools.

FISCAL IMPACT: \$ 5,565.00**BUDGET CATEGORY:** Title 1

GUSTINE UNIFIED SCHOOL DISTRICT

Ship To: Gustine Middle School

1500 Meredith Ave.
 Gustine, CA 95322
 Phone: (209) 854-3784
 Fax: (209) 854-9164

Department:

AVID

Date:

3-19-18

Ordered By:

Lisa Trans

Vendor /Email (for email option only):

Purchase Order Instructions:

☐ Fax ☒ Return to site Email Other

BUDGET CLASSIFICATION

01-3010-0-5200-00-1110-1000-115-000-000

 Funds Available
 04/04/18

VENDOR NAME: AVID Center

 ADDRESS: 9246 Lightwave Ave. Suite 200 San Diego, CA
 92123

PHONE:

FAX:

Qty.	Description	UNIT COST	TOTAL COST
	Summer Institute - Sacramento	\$795	
	- Lisa Trans		
	- Julie Hazan		
	- Pauline Griset		
	- Peter Duenas		
	- Sabrina Lopez		
	- Charlie Kothembutel		
	- Craig Beervers		
	Tax		
	Shipping		
	Total		\$5565

SCHOOL SITE _____

JUSTIFICATION: professional development for GMS AVID teachers

DISTRICT REQUISITION #: _____

APPROVAL:



DISTRICT PURCHASE ORDER #: _____

For LCAP Purchases ONLY (Required)

Goal # _____

Action # _____

Example (1,2, etc.)

Example (.01, .02, etc.)

"Purchase Order Instruction" box must be filled to avoid delay*

Revised 07/05/2016

GUSTINE UNIFIED SCHOOL DISTRICT**Meeting of the Board of Trustees****MEETING DATE:**April 11, 2018

AGENDA ITEM TITLE: School Safety Emergency Preparedness**AGENDA SECTION:** Action**PRESENTED BY:** Bryan Ballenger, Superintendent**RECOMMENDATIONS:**

It is recommended that the Board of Education approve School Safety Emergency Preparedness.

SUMMARY:

Safety has been a top priority for the GUSD. The training will be customized to each individual campus for the employees regarding emergency preparedness.

FISCAL IMPACT: Waiting for the second estimate**BUDGET CATEGORY:** LCAP

School Safety Resource Guide



Knowledge Saves Lives Inc.

(209) 710-0271

Knowledgesaveslives.com

training@knowledgesaveslives.com

Knowledge Saves Lives Incorporated

2017-2018 Knowledge Saves Lives Inc. School Safety Resource Guide



Site Specific Run, Hide, Fight Training

This 4-hour muscle memory training is as real as it gets! We bring an active shooter and intruder scenario to your Campus and show you in detail, ways to keep your Students and Staff safe. We use evidence based practices to create positive muscle memory reactions to training by creating high stress scenarios with fight or flight responses. We take the specific information regarding the layout of your Campus and apply it to these real life dangerous events. Our team of law enforcement Instructors and role players have extensive training including SWAT, Narcotics Task Force, Military and Corrections backgrounds. This training is site specific and will help create time and distance from an active threat on Campus. We will show you how to conduct a lockdown safely, quickly and efficiently during an emergency. We take care of all the training details, our team is responsible for:

Contacting and coordinating with local law enforcement regarding the training event.

Setting up perimeter signs and provide notification of our training to the surrounding area.

Set up all equipment including audio and video for an opening 40-minute PowerPoint presentation on active shooter response options, weapons on campus and recognizing dangerous behavior.

5-member instructor team will create a custom training outline with multiple site specific scenario stations.

Simulated law enforcement response detailing what your staff need to do once the scene is secure.



\$5,995 Per Campus Training (up to 120 attendees per training.)



Site Safety Assessment Report and Custom Training Video.

Our expert staff will provide a detailed assessment of each of your sites including those with or without Students. The team of evaluators will begin by conducting surveillance of each site and its day to day operations.

Once the surveillance is completed we will move into the infiltration of the site, sending one of our evaluators with audio and video recording devices to truly show you how safe your site really is. After the infiltration phase is complete our team will contact your site's Administrator to conduct a walk through and detailed tour to document safety hazards and concerns. Our team will then use the latest UAV (Drone) technology to create an up to date evacuation map and first responder site plan.



The report is prepared in the form of a custom-made training video, PowerPoint presentation and pdf document all securely stored in a Google Chrome ® restricted account with other school safety apps and information.

\$2,995 Per Site



*** CA SB 1626 Mandated Security Training (CA ED Code 38001.5)**

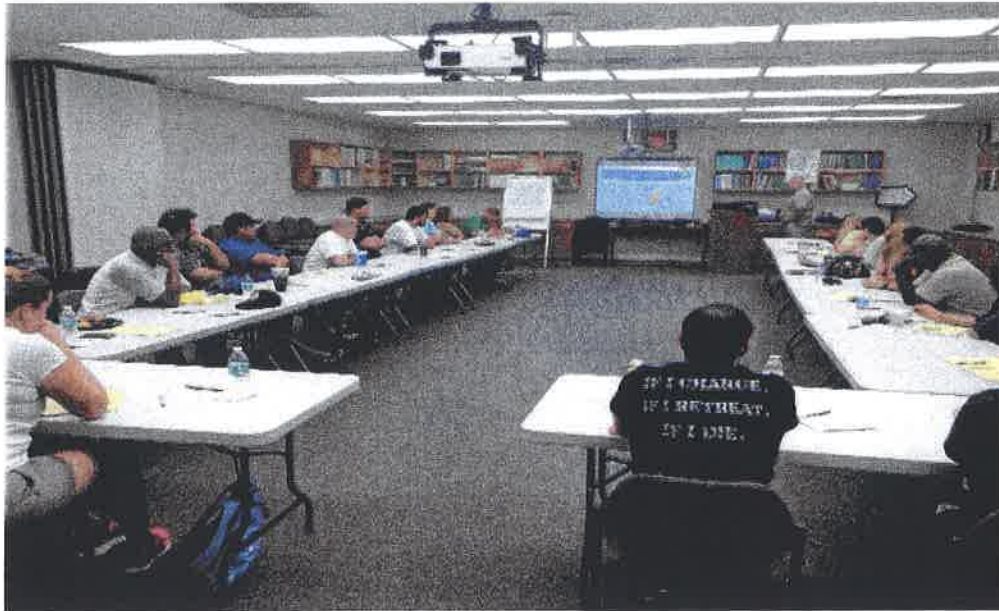
CA Senate Bill 1626 Mandated Training Course 3 Day/24-hour course required after July 1, 2000, every school security officer employed by a school district who works more than 20 hours a week as a school security officer shall complete a course of training by the Bureau of Security and Investigative Services of the Department of Consumer Affairs in consultation with the Commission on Peace Officer Standards and Training pursuant to Section 7583.31 of the Business and Professions Code.



Our BSIS and POST Instructors have provided this certified and mandated training course to more than 5000 individuals in 22 Counties. We exceed the standards set by SB1626 by adding scenarios on bullying/cyber bullying, classroom searches, verbal judo, weapons found on campus and basic narcotic recognition. We are currently contracted and trusted to provide this training to more than 150 K-12 districts and 17 community college districts.

\$3,995 Per Course (up to 25 attendees.) plus \$7 materials fee.

*This course is mandated for K-12 School Districts and California Community Colleges only.



Administrator's Professional Development Safety Course.

This 4 or 8-hour course is designed to give site administrators knowledge and tools regarding everyday site safety. This course provides detailed information regarding violence prevention on campus, juvenile crime trends, property crimes and supervising campus security staff.



Your Administrators can request additional specific training topics on:

- Incident Command (ICS) and Command Center Operations
- Search and Seizure and Evidence Collection
- Basic Interviewing Skills
- Recognizing Dangerous Students
- Basic Narcotic Recognition
- Social Media Crimes and Trends
- Behavioral Threat Assessments
- CA ED Code 48915 Best Practices and Procedures
- Mandated Documentation of Crimes Committed on Campus.

\$2,995 Per Course. (Up to 50 attendees.)



Emergency Operations Bus Driver Training

Our 8-Hour Tactical Bus Driver Training focuses on 3 key points:

1. Situational Awareness, recognizing a dangerous situation.
2. The ability to drive, direct and communicate under stress is vital.
3. The driver must commit 100% to the appropriate action in an emergency.

This 8-hour emergency response training is as real as it gets!

The training event includes:

Emergency at a bus stop scenario	Improvised weapons station
Slow speed tactical driving course	Emergency communication skills
City street emergency scenario	Active threat inside the transportation building
Freeway/Highway emergency scenario	Mock law enforcement response

We combine RUN, HIDE & FIGHT, OODA Loop and other evidence based training methods and combine them with current DOT/CHP bus safety information. Our instructors build a custom curriculum to give your staff, realistic, and positive responses to an emergency. Our team will also coordinate with your local law enforcement agency to create a unified response drill.

The KSL Bus Driver Training Team includes 4 current and retired officers from The California Highway Patrol (CHP) with over 100 combined years of experience.

\$6,995 Per Course. (up to 35 school bus drivers per training.)

Our clients have rated our training events EXCELLENT from 97% of the attendees.

California K-12 School Districts

Alameda USD	Alhambra USD	Los Gatos/Saratoga Community Ed & Recreation
Anaheim City SD	Antelope Valley UHSD	Manhattan Beach USD
Cambrian SD	Arcadia USD	Merced UHSD
Castaic Union SD	Baldwin Park USD	Montebello USD
East Whittier City SD	Bassett USD	Morgan Hill USD
El Monte City SD	Berkeley USD	Newport-Mesa USD
Franklin-McKinley SD	Beverly Hills USD	Norwalk-La Mirada USD
Fullerton SD	Bonita USD	Orange County Dept. of Education
Garvey SD	Brea Olinda USD	Palos Verdes Peninsula USD
Hawthorne SD	Capistrano USD	Paramount USD
Hermosa Beach City SD	Centinela Valley UHSD	Parlier USD
Latrobe SD	Chaffey Joint UHSD	Pomona USD
Lawndale SD	Charter Oak USD	Pupil Transportation Cooperative Redondo Beach USD
Lennox SD	Claremont USD	Riverside USD
Little Lake City SD	Clovis USD	Rowland USD
Loma Prieta Joint Union SD	Colton Jt. USD	Saddleback Valley USD
Los Gatos Union SD	Compton USD	San Antonio ROP
Los Nietos SD	Covina-Valley USD	Sanger USD
Lowell Joint SD	Culver City USD	Santa Ana USD
Luther Burbank SD	Dos Palos Oro Loma USD	Santa Monica-Malibu USD
Moreland SD	Downey USD	Selma USD
Mountain View SD	Duarte USD	Simi Valley USD
Mt. Pleasant SD	El Monte UHSD	South East Consortium
Newhall SD	El Segundo USD	South Pasadena USD
Oak Grove SD	Firebaugh Las-Deltas USD	South San Francisco USD
Ocean View SD	Fullerton Joint UHSD	Southeast ROP
Ontario-Montclair SD	Galt USD	Southern California ROC
Orchard SD	Gilroy USD	Tri-Cities ROP
Raymond-Knowles USD	Glendale USD	Tustin USD
Rosemead SD	Glendora USD	Vallejo City USD
Saratoga Union SD	Inglewood USD	Walnut Valley USD
South Whittier SD	La Canada USD	West Covina USD
Summerville Elementary SD	La Puente Valley ROP	
Sunnyvale SD	Laguna Beach USD	
Union SD	Las Virgenes USD	
Whittier City SD	Long Beach USD	
	Los Angeles County Office of Education	

California Community College Districts

Cerritos CCD	Rancho Santiago CCD
Compton CCD	Rio Hondo CCD
Glendale CCD	San Francisco CCD
Grossmont- Cuyamaca CCD	Santa Barbara CCD
Los Rios CCD	Santa Monica CCD
Merced CCD	Sierra Joint CCD
Mt. San Antonio CCD	State Center CCD
North Orange County CCD	Yosemite CCD
Peralta CCD	

We are contracted with or have provided services for 163 California School Districts and 17 Community College Districts.



Knowledge Saves Lives Inc.

(209) 710-0271

Knowledgesaveslives.com

training@knowledgesaveslives.com

Knowledge Saves Lives Incorporated

www.knowledgesaveslives.com

training@knowledgesaveslives.com

(209) 710-0271 Office

(209) 710-9080 Fax



Knowledge Saves Lives Inc.

Knowledge Saves Lives Inc.

Invoice

Estimate

776 Sequoia Way
Los Banos, CA 93635
(209) 710-0271 Office
(209) 710-0271 Fax
www.knowledgesaveslives.com

Please send payments to:

KSL INC
P.O Box 1366
Los Banos CA 93635

Estimate

Attention: Bryan Ballenger
Gustine Unified School District
1500 Meredith Ave., Gustine, CA

District Wide safety Project

DATES OF SERVICE	PO#	SERVICE	ADDRESS	CITY
TBA	TBA	District Wide Project	TBD	Gustine, CA

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
4		Conduct individual site assessments for four campuses occupied by juvenile students, related to safety and security policies and procedures. The assessment will include audio and video footage prepared for the district for training and evaluating purposes.	\$2,995.00	\$11,980.00
4		Active Threat Training Program for the employees at four sites. The training will be customized to each individual campus for the employees regarding emergency preparedness.	\$5,995.00	\$23,980.00
1		8-Hour Emergency Operations Training for School Bus Drivers.	\$6,995.00	\$6,995.00
		Approved Discount for District Wide Project	10%	-\$4,296.00
TOTAL FEES				\$38,659.00

Please send payments to:

ESTIMATE ONLY

Authorized By: Phillip Anderson, KSL INC.

#2



EMERGENCY
PREPAREDNESS
GROUP INC.



EMERGENCY
PREPAREDNESS
GROUP INC.

COMPANY



Emergency Preparedness Group is a leading California-based safety-consulting firm specializing in strategic safety & emergency/crisis preparedness, safety assessments, and training solutions for the education, government, and business communities. We work with those communities to ensure accountability and the highest level of safety.

Our safety services are under the direction of our President & CEO John Ortega who has over twenty-three years of executive law enforcement experience and is a graduate of the FBI National Academy in Quantico, Virginia. He is one of the nation's leading experts on providing safety and emergency response analysis. Additionally, Mr. Ortega has an extensive background in emergency preparedness through the U.S. Department of Homeland Security, and employs a panel of experts who bring a host of varied credentials that include:

United States Department of Homeland Security Center for Domestic Preparedness Training:



- Department of Homeland Security Instructor
- WMD Standardized Awareness Train-the-Trainer
- Emergency Responders, Hazardous Materials Technician Course (HAZMAT) for Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE) Incidents
- Incident Command Instructors: Capabilities, Planning and Response Actions for All Hazards
- FBI Understanding Terrorism-Mind-set, Methodologies, and Government's Response Training
- Homeland Security Exercise and Evaluation Program Trained (HSEEP) Instructors
- New Mexico Tech Incident Response to Terrorist Bombings (IRTB) Instructors
- Members of InfraGuard Infrastructure with FBI Los Angeles



FEMA



EMERGENCY
PREPAREDNESS
GROUP INC.

EPG'S CERTIFIED INSTRUCTORS AND CONSULTANTS INCLUDE:



- U.S. Department of Homeland Security (DHS)
- FBI National Academy Graduate Instructors
- Federal Emergency Management Agency (FEMA)
- California Commission on Peace Officer Standards and Training (POST)
- California POST Police Academy Instructors
- California Department of Justice (DOJ)
- California Fire Authority
- California Department of Forestry and Fire Protection (CAL Fire)
- California Office of Emergency Services
- Emergency Medicine / Triage Physician
- Gangs – Narcotics Prevention/ Intervention/ Suppression Specialists
- Police / Civilian Active Shooter Instructors and Specialists



OUR PROFESSIONALS



Emergency Preparedness Groups leadership and trained professionals are all current or retired experienced emergency services instructors (Police, Fire, Emergency Medicine, EMT, Hazmat, and more) with a combined 80+ years of experience.

- **President & CEO, John Ortega** has over 22+ years of Law Enforcement with executive level experience, Dept. of Homeland Security Instructor, FBI National Academy Graduate, and also holds a Bachelor's Degree in Criminal Justice and a Master's Degree in Organizational Leadership.
- **Senior Vice President & Director of Business Operations, John Diaz** has over 15+ years of law enforcement, fire, and emergency services experience. He is a certified Peace Officer Standards and Training Tactical / Academy Instructor, as well as a Fire, Urban Search and Rescue, and Emergency Operations Specialist.
- **Vice President & Director of Training and Instruction, Rich Rebenstorff** has over 18+ years of Chemical, Biological, Radiological, and Nuclear (CBRNE) Hazmat Technician, Department of Homeland Security Instructor, Air Force Veteran, and Community Emergency Response Team (CERT) Instructor.



EMERGENCY
PREPAREDNESS
GROUP INC.

Emergency Preparedness Group has worked with school districts, organizations, and private industries across the country which includes:

SCHOOL DISTRICTS

- Portland Unified School District
- Dixon Unified School District
- Natomas Unified School District
- Woodland Joint Unified School District
- Montebello Unified School District
- Lynwood Unified School District
- Bassett Unified School District
- Walnut Valley Unified School District
- Coachella Valley Unified School District
- New York City School District
- Merced City School District
- Merced County Office of Education
- Livingston School District
- Planada School District
- San Diego County Office of Education
- Los Angeles County Office of Education.



PRIVATE INDUSTRY



KAISER PERMANENTE®

Southern California Kaiser Permanente Medical Group (SCKPMG):

- Community Emergency Response Training (CERT)
- Company Emergency Operations Center Development
- Business Continuity
- Active Shooter Drills
- Workplace Violence Training and Prevention
- Sexual Harassment and Prevention



GOVERNMENT ORGANIZATIONS



National Association of Latino Elected & Appointed Officials (NALEO):

- Florida 2014- trained 50 Elected Officials from 12 states ranging from city council members, board of supervisors, and state assembly and senate members on their Roles and Responsibilities on emergency preparedness.
- Las Vegas 2015 Annual Conference- Presented on Active Shooter and Terrorism to elected officials.
- Boston July 2016- Trained 55 Elected Officials from 14 states ranging from school board members, city council members, board of supervisors, state assembly and senate members on Active Shooter and Terrorism.

Association of California School Administrators (ACSA) 2016 Conference

- Our experts presented at their annual classified management conference in Redondo Beach on Emergency Preparedness.



California Association of Latino Superintendents and Administrators (CALSA)

- CEO John Ortega and others provided School District Safety and Vulnerability, Incident Command, and other presentations at multiple association annual conferences.



WHAT WE PROVIDE:

EPG conducts audits and vulnerability assessments to determine the level of safety within school districts effectively identifying and addressing key safety issues, in an effort to assist our client in achieving its objective, our consultant(s) will perform the following services:

SCHOOL DISTRICT SERVICES INCLUDE, BUT NOT LIMITED TO:

- **Perform Safety Vulnerability/Threat Assessments (SVA's) at your school district sites:**
Safety Vulnerability / Threat Assessments (SVA's) are an in-depth analysis of your facilities and infrastructure to determine the value of threat, consequence, and vulnerability. The objective of the SVA's are to create a level of protection that mitigates vulnerabilities to threats, natural disasters, and other critical incidents and limit or prevent potential consequences, thereby reducing risk and increasing readiness.

School Site Emergency Operations Mapping & Training





EMERGENCY
PREPAREDNESS
GROUP INC.



SCHOOL ADMINISTRATION & BOARD MEETINGS



EMERGENCY
PREPAREDNESS
GROUP INC.

- Assist the school district in **developing an Emergency Operation Center (EOC)** at the District Office. We also assist school districts in coordinating with their County Office of Emergency Operations Center during emergencies or disasters.
- **Complete Emergency Operation Center (EOC) training** for the district office personnel, including the board of education if they so choose to participate. (All materials are included).



EOC DEVELOPMENT AND IMPLEMENTATION

- **Meet with district administration and board of education** to provide quarterly updates on the progress of our services. We also provide a **comprehensive timeline of services** based on the length and amount of services we will be providing.
- **Meet with and train each School Sites Emergency Response Team (SERT)** and Council Committee. Meetings are usually at each school site independently so as to provide each team member with an in-depth understanding of their school sites emergency plan and procedures.
- **Update the Comprehensive School Safety & Emergency Operation Plan (SB187)** for each school and district office. Each school site and the district office will be given an independent plan written completely by EPG senior writers, which will include aerial view maps of the sites emergency operations.



INCIDENT COMMAND TRAINING

- **Provide Incident Command System (ICS 402)** for Senior Executives and Management (All materials will be included and up a limited amount of employees). Incident Command System 402 trains and provides a foundation for school district executives on emergency/disaster coordination & incident management.
- Provide training to each school site to include School Emergency Response Team (SERT) Members and **Incident Command System (ICS 100) Course** (All materials will be included and up a limited number of employees). Incident Command System-100 trains and provides a foundation for school site administrators on emergency/disaster coordination & incident management.

- **Provide disaster/emergency drills and evaluations at each school district site.** All sites will be given a table-top exercise which will be administered by one of our senior instructors, to better prepare a schools SERT team for evaluation.

- **Provide parent training(s)** (Spanish/English) at a central location, on any of the following subjects:
 - Bullying / Cyber Bullying
 - Gangs Recognition / Prevention
 - Drug Recognition / Prevention
 - Computer/Cyber Protection for our children.
 - Community Safety / Disaster Preparedness



PARENT and TEACHER TRAINING



EMERGENCY
PREPAREDNESS
GROUP INC.



EMERGENCY PREPAREDNESS GROUP INC.

For question regarding our services or general inquiries
please feel free to contact us at:

Office: (714) 584-8173

E-mail us at:

jortega@epgroup.org,

or jdiaz@epgroup.org

www.epgroup.org

Follow us on social media:

Facebook: www.facebook.com/epgroup.org

Instagram: [epgroup.inc](https://www.instagram.com/epgroup.inc)

Twitter: [@epgroupinc](https://twitter.com/epgroupinc)