BOARD OF TRUSTEES REGULAR BOARD MEETING GUSTINE UNIFIED SCHOOL DISTRICT 1500 MEREDITH AVENUE GUSTINE, CA 95322 WEDNESDAY, AUGUST 8, 2018 6:00 P.M.

I. CALL TO ORDER - 6:00 p.m.

A. Roll Call

Mrs. Crickett Brinkman, President Mr. Kevin Cordeiro, Clerk Ms. Pat Rocha, Board Member Mrs. Loretta Rose, Board Member Mr. Richard Smith, Board Member

B. Public Comment

The public may comment on any closed session agenda item.

II. CLOSED SESSION

- A. Personnel Public Employee Resignation, Discipline, Dismissal, Release, Employment
- B. Conference with Labor Negotiator Bryan Ballenger, Superintendent GRTA/CSEA (Govt. Code 54954.5 (f) pursuant to Govt. Code 54957.6

III. RECONVENE TO OPEN SESSION - MEETING WILL BE RECORDED - 7:00 p.m.

- A. Pledge of Allegiance
- B. Report from Closed Session
- C. Revision/Adoption/Ordering of Agenda

D. Disability-Related Modifications

Request for any disability-related modification or accommodation, including auxiliary aids or services in order to participate in the public meeting, may be made by contacting the Gustine Unified School District Office at (209) 854-3784 at least four (4) days prior to the scheduled meeting. Agendas and other writings may also be requested in alternative formats, as outlined in Section 12132 of the Americans With Disabilities Act.

IV. REPORTS AND PRESENTATIONS

A. None

V. CONSENT AGENDA

Items under Consent are considered as a group. Only one motion is necessary to approve these items. Consent items are of a routine nature and for which the Superintendent recommends approval. In accordance with the law, the public has a right to comment on any agenda item. At the request of any

Board Agenda, Page 2 of 5

member of the Board, any item of the Consent Agenda shall be removed and given individual consideration for action as a regular action item on the agenda.

A. Personnel

- 1. Gomes, Mary Retirement, Instructional Aide, RES
- 2. Azevedo, Barbara Resignation, Renaissance Co-Advisor, GHS
- 3. Bettencourt, Jessica Assign Volunteer Cheer Coach, GHS
- 4. Misquez, Stephanie Hire, JV Girls' Soccer Coach, GHS
- 5. Vizzusi, Rocci Resignation, 7th Grade History Teacher, GMS
- 6. Cannon, Katie Hire, 2nd Grade Teacher, RES
- 7. Mendonca, Michael Assign Volunteer Football Coach, GHS
- 8. Borba, Kingsley Hire Athletic Director, GHS
- 9. Steinbeck, Angel Resignation, Food Service Worker, GHS
- 10. Beevers, Megan Resignation, Instructional Aide, GES
- 11. Reynoso, Christina Resignation, Bilingual Community Liaison, GES
- 12. Bettencourt, Manuel Hire Assistant Principal, GHS
- 13. Hernandez, Mayra Hires School Secretary, GES

B. Minutes

- 1. June 13, 2018, Special Meeting
- 2. June 13, 2018, Regular Meeting
- 3. June 19, 2018, Special Meeting
- 4. July 18, 2018, Special Meeting

C. Yearly Renewals and Contracts

- 1. 18-19 MOU Between Merced County Office of Education and GUSD (Renewal)
- 2. E-Rate 2019-2020 MOU (Renewal)
- 3. Agreement between GUSD and School Services of California, INC. (Renewal)
- 4. California Sums Initiative: Scaling Up Multi-Tiered System of Support (Sums) Statewide Grant Local Education Agency Agreement (Cohort 3)

D. Donations

1. None

VI. INFORMATION/DISCUSSION

A. None

VII. COMMUNICATION FROM THE PUBLIC

Members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but shall not take action at that time. Comments will be accepted during this time concerning any action item on the agenda. The Board will consider all comments prior to taking action on the item as listed on the agenda in the Action Item section. (Gov. Sec. 54954.3) Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item (BP 9323).

VIII. ACTION

A. Warrants

Recommendations:

It is recommended that the Board of Trustees ratify the warrants.

B. Increasing School Facilities Fees Resolution No. 2018-19-01

Recommendations:

- 1. It is recommended that the Board of Trustees hold a public hearing regarding Increasing School Facilities Fees Resolution No. 2018-19-01.
- 2. It is recommended that the Board of Trustees waive the reading of Increasing School Facilities Fees Resolution No. 2018-19-01.
- 3. It is recommended that the Board of Trustees approve the Increasing School Facilities Fees Resolution No. 2018-19-01.

C. Board Policy Updates October 2017 (Second Reading)

Recommendations:

- 1. It is recommended that the Board of Trustees waive the reading of the Board Policy Updates October 2017.
- 2. It is recommended that the Board of Trustees approve the Board Policy Updates October 2017.

D. Board Policy Updates December 2017 (First Reading)

Recommendations:

It is recommended that the Board of Trustees waive the reading of the Board Policy Updates December 2017.

E. RES Requisition to Houghton Mifflin Harcourt

Recommendation:

It is recommended that the Board of Trustees approve the RES Requisition to Houghton Mifflin Harcourt.

F. 2018 Local Agency Biennial Notice

Recommendations:

It is recommended that the Board of Trustees approve the 2018 Local Agency Biennial Notice.

G. RES Requisition to K-Logic

Recommendations:

It is recommended that the Board of Trustees approve the RES Requisition to K-Logic.

H. GMS Parent/Student Handbook (2018-2019)

Recommendations:

It is recommended that the Board of Trustees approve the GMS Parent/Student Handbook (2018-2019).

I. Office Supply Express Requisition

Recommendations:

It is recommended that the Board of Trustees approve the Office Supply Requisition.

J. Masellis Electric & Solar, Inc. Requisition

Recommendations:

It is recommended that the Board of Trustees approve the Masellis Electric & Solar, Inc. Requisition.

K. Solution Tree-Soluciones Conference October 16-18, 2018

Recommendations:

It is recommended that the Board of Trustees approve Solution Tree--Soluciones Conference October 16-18, 2018.

L. Maxim Healthcare Services Educational Institution Staffing Agreement

Recommendations:

It is recommended that the Board of Trustees approve the Maxim Healthcare Services Educational Institution Staffing Agreement.

M. Board Resolution Teacher Consent Form

Recommendations:

It is recommended that the Board of Trustees approve Board Resolution Teacher Consent Form.

N. Board Policy 3100 Update (First Reading)

Recommendations:

It is recommended that the Board of Trustees hold the first reading of the Board Policy 3100 Update.

O. Governance Handbook 2018-2019 Update (First Reading)

Recommendations:

It is recommended that the Board of Trustees hold the first reading of the Governance Handbook 2018-2019 Update.

P. Provisional Internship Program (PIP)

Recommendations:

It is recommended that the Board of Trustees approve the Provisional Internship Program (PIP).

1. Powers, Talina-Special Education, Gustine Middle School

Q. Superintendent Evaluation Process

Recommendations:

It is recommended that the Board of Trustees approve the Superintendent Evaluation Process.

IX. ADVANCED PLANNING

Board Agenda, Page 5 of 5

- A. Welcome Back Breakfast August. 14, 2018 @ 8:00 a.m.
- B. Regular Board Mtg. September 12, 2018 @ 7:00 p.m.
- C. MCSBA Annual School Board Conference October 12-14, 2018
- D. CSBA Conference November 29 December 1, 2018
- X. ADJOURN TO CLOSED SESSION (If needed)
- XI. RECONVENE TO OPEN SESSION
- XII. REPORT FROM CLOSED SESSION
- XIII. ADJOURNMENT

REPORTS AND PRESENTATIONS

DIRECTOR'S REPORT TO THE GUSTINE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Name:

Russell Hazan

Position:

Director of Maintenance and Operations

Date:

8/8/18

MONTHLY REPORT

This summer has been very productive for the maintenance department. We have completed a majority of our summer projects and even added and completed a few projects that were not on our list. We began the summer repainting the gates at Gustine middle school. We are currently finishing our summer work at Gustine elementary and Romero elementary repairing the playground fall surface.

Among the projects added to the summer list was the repainting and installation of new carpet in the district office. We were able to squeeze this project in the last few weeks of July and completed it on August 2nd.

Romero Elementary School:

- Repainted cafeteria
- Installed new carpet in two classrooms
- Patched and repaired playground fall surface
- Recoated ramps on the portables
- Restriped parking lot and playground
- Weed abatement
- Basic maintenance and work order completion as needed

Gustine Elementary School:

- Installed new carpet in one classroom
- Restriped parking lot and playground
- Repainted perimeter fence
- Patched and repaired playground fall surface
- Recoated ramps on the portables
- Weed abatement
- Basic maintenance and work order completion as needed

Gustine Middle School:

- Resurfaced gym floor
- Restriped parking lot and playground
- Repainted gates at entry to school
- Irrigation Repair
- Weed abatement
- Basic maintenance and work order completion as needed

Gustine High School:

- Resurfaced gym floor
- Installed new HVAC in the kitchen
- Replaced roof on AG/art wing
- Repaired roof on AG mechanics shop
- Installed new exterior lights
- Reseal and restriped student parking lot and entry drive
- Recoated ramps on the portables
- Weed abatement
- Basic maintenance and work order completion as needed



Gustine Middle School

28075 Sullivan Road Gustine, CA 95322

Phone: (209) 854-5030 Fax: (209) 854-9592

Mr. Peter Duenas, Principal Mrs. Jennifer Hanshew, Assistant Principal

Administrative Report to the Gustine Unified School District

August 2018

Name: Peter Duenas / Samia Merza

Position: Principal / Assistant Principal

School Site: Gustine Middle School

Attendance: School Begins August 15th

School Enrollment: 6th – 8th (450 Students)

Monthly Highlights:

Gustine Middle School Round Up is scheduled on August 9, 2017, 9:00 am to 12:00 pm. This is the opportunity for the students of GMS to return and get their class schedules, meet their teachers, purchase P.E. clothes, see what school clubs are available. Our goal is that parents and students of Gustine Middle School know that we care about their success at GMS from day one.

Gustine Middle School welcomes Dr. Luis. F. Cruz to a professional development day for all teachers in the district. Dr. Cruz would be presenting at the cafeteria on August 13th from 8:00 am to 12:00 pm.

The Annual Kick-Off Breakfast is on August 14th at GMS. Certificated and Classified employees of Gustine High School, Gustine Middle School, Gustine Elementary School and Romero Elementary School will all gather in the cafeteria to remember old smiles, shake hands with new hires, and enjoy a wonderful breakfast.

Gustine Middle School welcomes Samia Merza as the Assistant Principal, Ashley Adi as the 8th Grade Science teacher, Talina Powers as the Special Education Resource teacher, and Christina Sepulveda as the night custodian.

Gustine Middle School Back to School Night is on August 30th from 5:00pm to 7:00pm.

Gustine Middle School is the home of the Braves. We have grown as a staff and as a school. There will be challenges set before us that we will accomplish together. We will make our gains on the state test. We will achieve our goal in attendance. We are Gustine Middle School, Home of the Braves!!!



Gustine High School

Principal, Adam Cano
Assistant Principal, Manuel Bettencourt
Counselors - Melissa Estacio and Horacio Mercado
Administrative Assistant - Andrea Verdin

Administrative Report to the Gustine Unified School District Board of Trustees

July 30, 2018

Another year is upon us and Gustine High is gearing up for an exciting school year. Our Annual GHS Round -Up is August 2nd starting at 9:00 am. I would like to start off by giving a big thank you to all the staff members who will be helping out in this year's round-up. I would also like to thank Mrs. Verdin, and Gary Mendonca for upgrading and decorating the main office. I would also like to thank the maintenance crew that worked hard all summer to create a safe and inviting campus; in addition to painting the cafeteria. If you come to our campus you will see a few new murals on the wall and we are excited to have several more completed in the near future.

Again, I just wanted to give you all a formal invite to our first day of school. We will have our student leaders welcoming all students in front before school starts, a school assembly featuring Renaissance Education speaker, Phil Campbell around 11:20 am, and once school releases at noon, we will have a DJ and activities in front of the school until about 1:30 pm.

As the new school principal I am very humbled and honored to lead Gustine High School on this journey on making a difference in student achievement and outcomes. Gustine High theme for the year is #BeTheDifference. Every staff member on our campus will understand that making a difference in every student's life; is just what we do and who we are! We are looking forward to this exciting time and we are grateful to have a supportive district office staff, superintendent and school board.

Thank you,

Adam Cano #SchoolFamilyCommunity



Romero Elementary School 13500 W Luis Ave, Santa Nella, CA 95322

Tel: (209)854-6177 Fax: (209)826-6858

Nicholas Freitas, Principal

Administrative Report to the Gustine Unified School District Board

August 2018

Name: Nicholas Freitas - Principal

Attendance: %

School Enrollment: 260

Monthly Highlights:

Romero is busy with activity, as the teachers and staff prepare for the arrival of students. We are all pleased to be a one to one campus with Smartbooks. Thanks to our technology staff they are set up and ready to be used by the students. Custodial and maintenance has done a great job getting the site ready for students.

Three of our AVID teachers attended an AVID conference over the summer. They have returned to the site motivated with great strategies to increase student achievement. We have decided to declare Wednesdays "College Pride" day. The staff is encouraged to wear a shirt from his/her college alma mater to show pride.

August 4, 2018 - Kindergarten back to school orientation 9-10:00 am

August 17, 2018 - Omega Man and Friends school assembly (PBIS kick off) 8:30 am

August 17-27, 2018 - Romero Book Faire

August 23, 2018 - Title I meeting 5:00 pm and Back to School Night 5:30-6:30

August 29, 2018 - Minimum day Professional Development Training for teachers

September, 7, 2018 - Grandparents Day Luncheon

GO PATRIOTS!!!!!!!

CONSENT AGENDA

MINUTES

MINUTES OF THE SPECIAL MEETING GOVERNING BOARD GUSTINE UNIFIED SCHOOL DISTRICT WEDNESDAY, JUNE 13, 2018 3:00 P.M.

TIME AND PLACE

The special meeting of Gustine Unified School District Board of Education was held on Wednesday, June 13, 2018. The meeting was held in the Board Room, 1500 Meredith Avenue, Gustine, California.

CALL TO ORDER

The meeting was called to order at 3:25 p.m. by Board President Crickett Brinkman.

BOARD MEMBERS PRESENT

Mrs. Crickett Brinkman, Board President, Mr. Kevin Cordeiro, Ms. Pat Rocha, Mrs. Loretta Rose and Mr. Richard Smith.

REVISION/ADOPTION/ORDERING OF AGENDA

None

COMMUNICATION FROM THE PUBLIC

None

BOARD STUDY SESSION

A. Masters of Governance Workshop – Dr. William Barr – Dr. William Barr led a discussion of protocols, procedures and Masters of Governance.

ADJOURNMENT

Mrs. Rose made a motion to adjourn, seconded by Mr. Smith. Motion carried, 5-0. Meeting was adjourned at 5:59 p.m.

APPROVED AND ADOPTED

Kevin Con	rdeiro, Clerk	

MINUTES OF THE REGULAR MEETING GOVERNING BOARD GUSTINE UNIFIED SCHOOL DISTRICT JUNE 13, 2018

TIME AND PLACE

The regular meeting of the Gustine Unified School District Board of Education was held on Wednesday, June 13, 2018. The meeting was held in the Board Room, 1500 Meredith Avenue, Gustine, California.

CALL TO ORDER

The meeting was called to order at approximately 6:00 p.m. by Board President Crickett Brinkman. The Board went into Closed Session and reconvened to Open Session at approximately 7:04 p.m.

BOARD MEMBERS PRESENT

Mrs. Crickett Brinkman, Board President, Mrs. Loretta Rose, Ms. Pat Rocha, Mr. Richard Smith and Mr. Kevin Cordeiro.

REPORT FROM CLOSED SESSION

Regarding Student Discipline Case No. 2017-18-14, the Board unanimously voted to uphold the recommendation of the Administrative Hearing Panel.

APPROVAL OF AGENDA

Mr. Ballenger amended the agenda by changing the Student Discipline Case No. 2017-18-11 to Case No. 2017-18-14. Mr. Cordeiro made a motion to approve the agenda as amended, seconded by Mr. Smith. Motion carried, 5-0.

REPORTS AND PRESENTATIONS

A. <u>Retiree Recognition</u> – Mr. Ballenger congratulated Mrs. Maria Hernandez for her 24 years of service to the district. Dr. John Petrone did not attend the board meeting.

B. Board Reports – Mr. Smith commented that the graduations turned out good.

Ms. Rocha attended High School spring Concert, the FFA Awards Dinner, RES Lip Sync and the graduations.

Mr. Cordeiro congratulated the retirees on their years of service.

Mrs. Rose stated that the graduation was awesome. The field looked very nice.

Mrs. Brinkman attended the graduations and commented on how nice the fields looked.

C. <u>Superintendent Report</u> – Mr. Ballenger stated that the school year ended on a high note. FFA had a very successful year. He congratulated the student who showed at the Merced Fair and did

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very well. He also congratulated those students who were selected to play in the All Star Baseball Game and All Star Softball Game.

D. <u>Attendance Report</u> – Mr. Hugo Luna provided the GUSD Attendance Summary percentages for Months 1-11 for each site. GES had the highest percentile overall at 95.64%.

CONSENT AGENDA

Mrs. Brinkman asked to pull consent item A. Personnel #8, Adam Cano, for a separate discussion.

Ms. Rocha made a motion to approve the Consent Agenda as amended, seconded by Mr. Cordeiro. Motion carried, 5-0.

Mrs. Brinkman thanked Mr. Cano for stepping up and taking the high school under his leadership. The entire Board is very grateful.

Mrs. Rose made a motion to approve consent item A. Personnel # 8, Adam Cano, seconded by Ms. Rocha. Motion carried, 5-0.

INFORMATION

A. <u>Valley Community School in LB – Mr. Ballenger</u> - Mr. Ballenger stated that Valley Community School in LB would like to start a program for middle school aged students and would like the district to contribute \$20,000.00. The board would like Mr. Ballenger to look into restarting the Community Day School in our District.

- B. Mobile home at RES Mr. Ballenger asked the Board for their input on what should be done with the mobile home. The consensus of the board was to go ahead and sell it.
- C. <u>Measure P Update</u> Mr. Ballenger updated the Board on Measure P. He also commented that the Series C Bond Sale was very successful. The financing is scheduled to close on June 21st, at which time bond proceeds will be deposited to the District's account.
- D. <u>Board Meeting Locations</u> Mr. Ballenger would like to start having School Board Meetings at school sites.

COMMUNICATION FROM THE PUBLIC

None

ACTION ITEMS

A. Warrants - Mrs. Rose made a motion to ratify the warrants, seconded by Mr. Smith. Motion carried, 5-0.

B. Resolution No. 2017-18-07, Order of Election

1. Ms. Rocha made a motion to waive the reading of Resolution No. 2017-18-07, Order of Election, seconded by Mr. Cordeiro. Motion carried 5-0.

- 2. Mr. Cordeiro made a motion to approve Resolution No. 2017-18-07, Order of Election, seconded by Mrs. Rose. Motion carried, 5-0.
- C. Board Policy Updates July 2017 (Second Reading)
- 1. Mrs. Rose made a motion to waive the reading of the Board Policy Updates July 2017, seconded by Mr. Cordeiro. Motion carried, 5-0.
- 2. Mr. Cordeiro made a motion to approve the Board Policy Updates July 2017, seconded by Ms. Rocha. Motion carried, 5-0.
- D. <u>Board Policy Updates May 2018 (First Reading)</u> Mr. Cordeiro made a motion to waive the reading of the Board Policy Updates May 2018, seconded by Mrs. Rose. Motion carried, 5-0.
- E. <u>Declaration of Need for Fully Qualified Educators</u> Mr. Smith made a motion to approve the Declaration of Need for Fully Qualified Educators, seconded by Mrs. Rose. Motion carried, 5-0.
- F. <u>Nutrition Services Software System Primero Edge</u> Ms. Rocha made a motion to approve the Nutrition Services Software System Primero Edge, seconded by Mr. Smith. Motion carried 5-0.
- G. 2017-2020 LCAP Revisions, Public Hearing Mrs. Brinkman opened the Public Hearing at 7:45 p.m. Mrs. Medeiros presented the 2017-2020 LCAP Revisions Report to the Board. There being no comments, the Public Hearing was closed at 8:18 p.m.
- H. <u>2018-2019 Budget Adoption, Public Hearing</u> Mrs. Brinkman opened the Public Hearing at 8:19 p.m. District Business Manager, Hugo Luna, presented information to the Board regarding the 2017-2018 Estimated Actuals, the 2018-2019 Adopted Budget, and the 2017-2022 Multi-Year Projections. There being no comments, the Public Hearing was closed at 8:37 p.m.
- I. <u>Ag Department Livestock Trailer Purchase from CTE Grant Funds</u> Mrs. Rose made a motion to approve the Ag Department Livestock Trailer Purchase from CTE Grant Funds, seconded by Ms. Rocha. Motion carried, 5-0.
- J. <u>RES Requisition to Southwest School and office Supply</u> Ms. Rocha made a motion to approve the RES Requisition to Southwest School and office Supply, seconded by Mrs. Rose. Motion carried, 5-0.
- K. <u>Student Desks for GES</u> Mrs. Rose made a motion to approve the Student Desks for GES, seconded by Mr. Smith. Motion carried, 5-0.
- L. <u>GHS Ag Department Overnight Trips</u> Mrs. Rose made a motion to approve the GHS Ag Department Overnight Trips, seconded by Ms. Rocha. Motion carried, 5-0.
- M. <u>Update Board Policy AR 3350 Business and Noninstructional Operations (First Reading)</u> Ms. Rocha made a motion to waive the reading of Update Board Policy AR 3350 Business and Noninstructional Operations, seconded by Mr. Cordeiro. Motion carried, 5-0.

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- N. <u>GUSD Additional Sunshine Proposal to GRTA for 2018/19</u>, <u>Public Hearing</u> Mrs. Brinkman opened the Public Hearing at 8:50 p.m. There being no comments, the Public Hearing was closed at 8:51 p.m.
- O. 2018 Summer Project Budget Plan Ms. Rocha made a motion to approve the 2018 Summer Project Budget Plan, seconded by Mr. Cordeiro. Motion carried, 5-0.
- P. <u>Office Depot Requisition for Eureka Math Copy Materials</u> Mrs. Rose made a motion to approve the Office Depot Requisition for Eureka Math Copy Materials, seconded by Ms. Rocha. Motion carried, 5-0.

ADVANCED PLANNING

- A. Regular Board Meeting June 13, 2018 @ 7:00 p.m.
- B. Sp. Board Mtg. Budget/LCAP Adoption Meeting rescheduled to June 19, 2018 @ 7:00 p.m.
- C. MCSBA Annual School Board Conference October 12-14, 2018
- D. CSBA Conference November 29 December 8, 2018

ADJOURNMENT

Mr. Cordeiro made a motion to adjourn the meeting, seconded by Ms. Rocha. Motion carried, 5-0. Meeting adjourned at 8:59 p.m.

APPROVED AND ADOPTED

Kevin Cordeiro, C	Clerk	

MINUTES OF THE SPECIAL MEETING GOVERNING BOARD GUSTINE UNIFIED SCHOOL DISTRICT JUNE 19, 2018

TIME AND PLACE

The regular meeting of the Gustine Unified School District Board of Education was held on Tuesday, June 19, 2018. The meeting was held in the Board Room, 1500 Meredith Avenue, Gustine, California.

CALL TO ORDER

The meeting was called to order at approximately 3:00 p.m. by Board President Crickett Brinkman. The Board immediately went into the Study Board Session then went into Closed Session and reconvened to Open Session at approximately 7:07 p.m.

BOARD MEMBERS PRESENT

Mrs. Crickett Brinkman, Board President, Mrs. Loretta Rose, Ms. Pat Rocha, Mr. Richard Smith and Mr. Kevin Cordeiro.

STUDY BOARD SESSION

Masters of Governance Workshop – Dr. William Barr – Dr. William Barr continued to lead the discussion of protocols, procedures and Masters of Governance.

REPORT FROM CLOSED SESSION

Nothing to report at this time.

APPROVAL OF AGENDA

Mr. Ballenger amended the agenda by changing the job title on the VI. Consent Agenda A. Personnel #5 to read "Assistant Superintendent of Educational Services". Ms. Rocha made a motion to approve the agenda as amended, seconded by Mr. Smith. Motion carried, 5-0.

REPORTS AND PRESENTATIONS

A. <u>Bond Oversight Committee Annual Report</u> – Mr. Andrew Bloom presented the June 2018 Annual Bond Oversight Committee Report.

CONSENT AGENDA

Mr. Cordeiro made a motion to approve the Consent Agenda as amended, seconded by Mr. Smith. Motion carried, 5-0.

INFORMATION

None

COMMUNICATION FROM THE PUBLIC

None

ACTION ITEMS

- A. Warrants Mrs. Rose made a motion to ratify the warrants, seconded by Mr. Cordeiro. Motion carried, 5-0.
- B. <u>Approval of 2017-2020 LCAP</u> Ms. Rocha made a motion to approve the Approval of 2017-2020 LCAP, seconded by Mr. Smith. Motion carried 5-0.
- C. <u>2018-2019 Budget Adoption</u> Ms. Rocha made a motion to approve the 2018-2019 Budget Adoption, seconded by Mr. Smith. Motion carried, 5-0.
- D. Board Policy Updates May 2018 (Second Reading) -
- 1. Mrs. Rose made a motion to waive the reading of the Board Policy Updates May 2018, seconded by Ms. Rocha. Motion carried, 5-0.
- 2. Mr. Cordeiro made a motion to approve Board Policy Updates May 2018, seconded by Mrs. Rose. Motion carried, 5-0.
- E. <u>Update Board Policy AR 3350 Business and Noninstructional Operations (Second Reading)</u> 1. Ms. Rocha made a motion to waive the reading of Update Board Policy AR 3350 Business and Noninstructional Operations, seconded by Mr. Smith. Motion carried, 5-0.
- 2. Mr. Cordeiro made a motion to approve the Update Board Policy AR 3350 Business and Noninstructional Operations, seconded by Mrs. Brinkman. Motion carried, 5-0.
- F. <u>Board Policy Updated October 2017 (First Reading)</u> Ms. Rocha made a motion to waive the reading of the Board Policy Updated October 2017, seconded by Mrs. Rose. Motion carried, 5-0.
- G. <u>Gustine Adult School</u>, <u>Datapath Technology Addition & Replacement of Equipment</u> Ms. Rocha made a motion to approve the Gustine Adult School, Datapath Technology Addition & Replacement of Equipment, seconded by Mrs. Brinkman. Motion carried, 5-0.
- H. <u>Professional Development Contract with Solution Tree</u> Ms. Rocha made a motion to approve the Professional Development Contract with Solution Tree, seconded by Mr. Smith. Motion carried, 5-0.
- I. <u>Lakeshore for Childcare Facility at Gustine Adult School</u> Mr. Cordeiro made a motion to approve the Lakeshore for Childcare Facility at Gustine Adult School, seconded by Mr. Smith. Motion carried, 5-0.
- J. <u>Child Check Systems Purchases and Installation</u> Mr. Smith made a motion to approve the Child Check Systems Purchases and Installation, seconded by Mrs. Rose. Motion carried, 5-0.
- K. <u>2018-19 Consolidated Application for Funding</u> Ms. Rocha made a motion to approve the 2018-19 Consolidated Application for Funding, seconded by Mrs. Rose. Motion carried, 5-0.

ADVANCED PLANNING

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- A. Regular Board Mtg. August 8, 2018 @ 7:00 p.m.
- B. Welcome Back Breakfast August 14, 2018 @ 8:00 am.
- C. MCSBA Annual School Board Conference October 12-14, 2018
- D. CSBA Conference November 29 December 8, 2018

ADJOURN TO CLOSED SESSION

The Board adjourned to closed session at 7:39 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 9:42 p.m.

REPORT FROM CLOSED SESSION

Under III. Closed Session C. Public Employee Performance Evaluation Superintendent – Employment agreement between Bryan Ballenger and Gustine Unified School District item 6 evaluation goals objective and process, it reads that the Board will provide the superintendent with an informal review and feedback in May or June 2018 and the Board has done so.

ADJOURNMENT

Ms. Rocha made a motion to adjourn the meeting, seconded by Mrs. Rose. Motion carried, 5-0. Meeting adjourned at 9:43 p.m.

Kevin Cordeiro, Clerk

APPROVED AND ADOPTED

MINUTES OF THE SPECIAL MEETING GOVERNING BOARD GUSTINE UNIFIED SCHOOL DISTRICT WEDNESDAY, JULY 18, 2018 6:00 P.M.

TIME AND PLACE

The special meeting of Gustine Unified School District Board of Education was held on Wednesday, June 18, 2018. The meeting was held in the Board Room, 1500 Meredith Avenue, Gustine, California.

CALL TO ORDER

The meeting was called to order at 6:07 p.m. by Board President Crickett Brinkman.

BOARD MEMBERS PRESENT

Mrs. Crickett Brinkman, Board President, Mr. Kevin Cordeiro, Ms. Pat Rocha, Mrs. Loretta Rose. Mr. Richard Smith was absent

REVISION/ADOPTION/ORDERING OF AGENDA

Mr. Cordeiro made a motion to approve the agenda as presented, seconded by Mrs. Rose. Motion carried, 4-0-1 absent.

COMMUNICATION FROM THE PUBLIC

None

BOARD STUDY SESSION

A. Goal Setting Workshop – Mr. Ballenger and the Board of Trustees worked on updating the Governance Handbook and setting district goals.

ADJOURNMENT

Mr. Cordeiro made a motion to adjourn, seconded by Ms. Rocha. Motion carried, 4-0-1 absent. Meeting was adjourned at 8:54 p.m.

APPROVED AND ADOPTED

Kevin Cordeiro, Cl	erk	

YEARLY CONTRACT RENEWALS



Steve M. Tietjen, Ed.D. | County Superintendent of Schools

632 WEST 13TH STREET | MERCED, CA 95341 | (209) 381-6600 | WWW.MCOE.ORG

Memorandum of Agreement
Between
Merced County Office of Education
Business Services Department/Information and Technology Services
And
Gustine Unified School District

Terms and Conditions:

1. Description of the Parties and Premises:

This Memorandum of Agreement ("MOA") is between the Merced County Office of Education, hereinafter called "MCOE", and Gustine Unified School District, hereinafter called "District", and together jointly referred to as "Parties".

2. Term:

The term of this MOA shall begin July 1, 2018, or upon execution of this MOA by the Parties, whichever date is later, and end June 30, 2019.

3. Payment:

MCOE agrees to provide the services described under Section 5.1 and any services selected by District under Section 5.2.1, 5.2.2, 5.2.3, or 5.2.4 of this MOA. The rate to be charged for the services is enumerated under Section 5.

Services will be charged and paid for on a quarterly basis and be paid for via a cash transfer initiated by the MCOE Internal Fiscal Services Department unless stipulated otherwise in this MOA.

4. Termination:

Either Party may terminate services covered under Section 5.2.1, 5.2.2 or 5.2.4 of this MOA at any time with thirty (30) days written notice, with or without cause. The District understands when contracting for optional services under 5.2.3, which require MCOE to enter into an annual or multi-year agreement with a third-party vendor, the district may not terminate services unless a mutually agreeable arrangement is made between MCOE and the District.

5. Services Provided:

5.1 WAN Port/ QSS Financial System:

WAN Port connectivity from MCOE to the District.

\$685.32/ per quarter

· Connection to the QSS Financial System.

\$7,322.26/ per year

5.2 <u>Description of Optional Services and Pricing</u>

The list below is a summary of optional services offered by MCOE. The District will only be charged for the services utilized under sections 5.2.1, 5.2.2 or 5.2.3:

- **Continue** services currently provided by MCOE and continuing in FY 2018-2019. (2018-2019 cost in Red)
- Add services District would like to add to 2018-2019; an MCOE Information Technology Services (ITS) representative will contact you.
- **Cancel** services the District would like to **cancel** in FY 2018-2019.

5.2.1 Please check the appropriate box below.

Email/Voicemail*	Cost FY 2018-2019	Continue	Add	Cancel
VolP Hosting Only \$23.00/per user	N/A			
Email/Archive \$19.00/per user	N/A			
Email First time set-up fee is \$500				
Email/VolP/Archive \$27.00/per user	N/A			
VOIP First time set-up fee is TBD				
*Adds/Moves/Changes \$52 hour				

5.2.2 Please check the appropriate box below.

Help Desk/Tech Support	Continue	As Needed	Increase	Cancel
\$52.00 per hour (actual Time)		x		
* See custom services below*				

	Reservation:	Monthly Hours	10 month	12 month
Α	1 day/mo	7	\$3,640.00	\$4,368.00
В	Two half days/mo	8	\$4,160.00	\$4,992.00
С	One half day/mo	4	\$2,080.00	\$2,496.00
D	2 days/mo	14	\$7,280.00	\$8,736.00
Е	One half day/week	16	\$8,320.00	\$9,984.00

5.2.3 Description of Optional Services and Pricing – Third-Party Vendors

Please check the appropriate box below. See section 4 on page one of this Agreement.

Multi-Year Agreements	FY 17-18 Cost	FY 18-19	FY 19-20	Add 18-19
Antivirus \$4.66 per machine/year	N/A	N/A	N/A	
Content Filtering \$4.66 per ADA/year	N/A	N/A	N/A	

5.2.4 Virtual Hosting Servers

In the table below you will see several columns. The **Base Cost** column reflects the cost of a base virtualized system, which includes: 2 CPU, 4 GB RAM (memory), 100GB disk space, hardware, licensing, and extended warranty costs. **CPUs, GB RAM**, and **GB HD** (disk space) is the exact amount of resources that have been allocated for the server. The next three **Cost** columns reflect additional charges over the base. The total annual charge is shown in the **Annual** column.

Virtua	l Servers	Continue	Add	Cancel					
QTY	Description	Base Cost	CPU	COSTCPU	GB RAM	COSTGB	GBHDD	HDDCOST	ANNUAL

5.3 Video Surveillance Systems:

The MCOE ITS Department also has developed some expertise in the design and implementation of video surveillance systems. If the District is interested in MCOE ITS developing or supporting a video surveillance system, please check the box below and an ITS representative will contact the District with further information.

Video Surveillance	Request Quote
Requires a custom agreement.	

5.4 E-Rate Services

The MCOE ITS Department provides the following E-Rate support:

- Create Request For Proposal (RFP) if needed
 - Site-walk to determine needs for Internal Connections (equipment)
 - Create RFP with equipment specifications
 - o Create RFP for telecommunication specifications based on current and future needs
 - o Create RFP for Basic Maintenance of Internal Connections
 - o Posting of RFP on Website or making available to vendors
 - Site-Walk with Vendors

File the necessary E-Rate forms and associated tasks for the forms as outlined below:

- File form 470 "Description of Services Requested Form"
- File form 471 "Description of Services Ordered Form"
 - Bid Evaluations
 - Binder Creation for document retention of forms
 - o PIA (Program Integrity Assurance) Reviews
 - Appeals
- File form 486 "Receipt of Services Confirmation"
 - Service provider grids (telephone services)
 - Purchase Order guidance
 - Service Substitutions
- BEAR form "Billed Applicant Reimbursement Form"
 - Form 498 registration to receive payments
- Service Delivery Certifications (SDC)
- Document Retention for ten years after start of receipt of services
- Time for E-Rate paperwork will be billed at \$52 an hour (Telecomm Only, 20 hours per year)
- Dark Fiber, High Speed Connections, and Internal Connections will be billed at \$52 an hour approximately 40 hours

If the District is interested in MCOE ITS providing E-Rate support, please check the box below and an ITS representative will contact the District with further information.

E-Rate Services	Request a Quote
Requires a custom agreement.	

6. HOLD HARMLESS:

District agrees to indemnify, defend, and hold harmless MCOE from any and all claims, damages, liabilities, losses, and expenses arising out of or in any way resulting from the acts or omissions of District, its officers, boards, agents, employees, servants or invitees, in connection with its obligations under this MOA, or in connection with its ownership of the premises and activities related thereto which MCOE may sustain because of bodily injury, including death, sustained by any person or persons, including employees of District, or on account of damage to property of others, including loss of use thereof, except to the extent that injuries to person or damage to property are caused by the sole negligent acts or intentional misconduct of MCOE, its officers, boards, agents, or employees.

Agreement Signature and Cash Transfer Budget Code Authorization

By signing below MCOE and District agree to the services and terms of this MOA. District agrees to provide appropriate budget codes authorizing a cash transfer to take place at the end of each billing period as compensation to MCOE for services within this MOA.

Merced County Office of Education	
By: Jamet Mily Janet Riley	Gustine Unified School District By:
Assistant Superintendent Business Services	Authorized Signer's Name
Date Budget Code(s) for services:	Title Date
budget code(s) for services.	
Name of district representative authorized to schedu	ule services



Steve M. Tietjen, Ed.D. | County SuperIntendent of Schools

632 WEST 13TH STREET | MERCED, CA 95341 | (209) 381-6600 | WWW.MCOE.ORG

E-Rate 2019-2020 Memorandum of Understanding

Entity: Gustine Unified School District Filing for 2019-2020 funding year & Prior Years

Project Description:

Filing for the next funding year of E-Rate: July 1, 2019 thru June 30, 2020 Filing for prior years forms if necessary Assisting with past years Erate applications

Project Start Date:August 1, 2018 (approximately)

Project Finish Date: December 31, 2020

E-Rate Consultant:

Merced County Office of Education #16071545

Employee: Dick Chai, Candace Giles, Nanette Waggoner

Consultant employees shall have the authority to fill out and submit (but not certify) E-Rate forms on behalf of the Entity.

MCOE Objectives:

- Create Request For Proposal (RFP) if needed
 - o Create RFP for telecommunication specifications based on current and future needs
 - o Create RFP for Basic Maintenance of Internal Connections
 - Create RFP and Addenda for Internal Connections
 - Posting of RFP on Website or making available to vendors
 - Answer Vendor Questions
 - Attend Site Walks
 - Create Addenda for RFP
- File 470 Description of Services Requested Form
- File 471 Description of Services Ordered Form
 - o Bid Evaluations
 - PIA (Program Integrity Assurance) Reviews
 - Appeals
- File 486 Receipt of Services Confirmation
 - Service provider grids (telephone services)
 - Purchase Order guidance
 - o Service Substitutions
- BEAR Billed Applicant Reimbursement Form
- Service Delivery Certifications (SDC)
- Document Retention for ten years after start of receipt of services
- Time for E-Rate paperwork will be billed at \$52 an hour (Telecomm & Basic Maint. Only, approximately <u>25 hours</u> year)

Entity Objectives:

- Add Merced County Office of Education as a Consultant on Districts E-Rate Productivity Center (EPC) account
- Copies of all existing telecommunication services (local, long distance, cellular, Internet)
 - One month only (preferably October)
- Access to online vendor billing systems if available
- Copies of report that shows the enrollment and number of students receiving free and reduced Lunch (SNP Site Claim for Report).
 - One month only (preferably October)
- Certification of form 470, 471,486, BEAR, SDC by electronic PIN or signature where applicable
- Approval of RFP specifications
- Approval of telecommunications specifications
- Posting of RFP notice in local newspaper
- Posting of RFP on Website or making available to vendors
- Bid Selection Approval
- Internet Safety Classes/Training/Cyber Bullying Awareness for students
- E-Rate Correspondence sent to E-Rate Consultant
- Copies of all original E-Rate forms to E-Rate Consultant
- Document Retention for ten years after start of receipt of services
- Notify MCOE of all vendor correspondence concerning the installation of new services

Risks: All E-Rate funding is contingent upon approval of funding. There is no guarantee that funding will be approved for telecommunications, Internet, dark fiber, or internal connections.

Constraints and Assumptions:

- RFP will be created as soon as phone bills are received and/or scope of work defined
- 470 will be filed as soon as the RFP is created to allow sufficient time for bid evaluations.

Roles and Responsibilities: (Add additional District contacts to bottom of form)

Name	Role	Position	Contact Information
Bryan Ballenger	Approve bid selection	Superintendent	bballenger@gustineusd.org 209-854-3784
Lizett Aguilar	MCOE point of contact Certify Forms	СВО	laguilar@gustineusd.org 209-854-3784
Dick Chai	Erate Consultant Contact on forms Bid Evaluations	Network Manager, MCOE	dchai@mcoe.org 209-381-6699 209-385-8465fax
Candace Giles	Erate ConsultantPrepares formsVendor forms	IT Services Assistant, MCOE	cgiles@mcoe.org 209-381-6664 209-385-8465fax
Nanette Waggoner	Erate Consultant	Director Information Technology Services, MCOE	nwaggoner@mcoe.org 209-381-6697 209-385-8465fax

HOLD HARMLESS:

District agrees to indemnify, defend, and hold harmless MCOE from any and all claims, damages, liabilities, losses, and expenses arising out of or in any way resulting from the acts or omissions of District, its officers, boards, agents, employees, servants or invitees, in connection with its obligations under this Agreement, or in connection with its ownership of the premises and activities related thereto which MCOE may sustain because of bodily injury, including death, sustained by any person or persons, including employees of District, or on account of damage to property of others, including loss of use thereof, except to the extent that injuries to person or damage to property are caused by , the negligent acts or intentional misconduct of MCOE, its officers, boards, agents, or employees.

Agreement Signature and Cash Transfer Budget Code Authorization

By signing below MCOE and District agree to the services and to provide appropriate budget codes authorizing a cash transfer to period as compensation to MCOE for services within this MOA. Janet Filey, Assistant Superintendent of Business Services Mercea County Office of Education #16071545	
Authorized Signer's Name Budget Code(s) for services:	Date 18/18
Name of district representative authorized to schedule services	

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AGREEMENT FOR SPECIAL SERVICES

Fiscal Budget Services

This is an agreement between the GUSTINE UNIFIED SCHOOL DISTRICT, hereinafter referred to as "Client," and SCHOOL SERVICES OF CALIFORNIA, INC., hereinafter referred to as "Consultant," entered into as of September 1, 2018.

RECITALS

WHEREAS, the Client needs assistance regarding issues of school finance, legislation, school budgeting, and general fiscal issues; and

WHEREAS, the Consultant, is professionally and specially trained and competent to provide these services; and

WHEREAS, the authority for entering into this Agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;

NOW, THEREFORE, the parties to this Agreement do hereby mutually agree as follows:

- 1. Consultant agrees to perform such duties relating to issues of school finance, including:
 - a. Delivery of "one copy" of each edition of the *Fiscal Report* containing information on issues of school finance, budgets, or practices that impact school district fiscal policies, and one copy of the *Analysis of the Governor's Proposals for the State Budget and K-12 Education*
 - b. Option of receiving information on Consultant's website regarding major school finance and policy issues
 - c. An analysis of all major school finance/fiscal legislation and reports on its legislative/executive branch progress
 - d. Eight (8) hours of service annually as the Client directs on fiscal issues, including: analysis of specific revenue or expenditure issues, analysis of specific legislative or regulatory issues, and a "quick query" service to provide telephone response to specific fiscal questions of the Client.
 - Services for which the base service hours may not be used, include: mandate questions, Client-specific economy, efficiency, or management consulting services, including, but not limited to, efficiency or management studies, demographic or school facility studies; special education studies; fiscal health analysis, and/or an in-depth budget review, direct collective bargaining or factfinding assistance; legislative representation or advocacy; fiscal analysis for purposes of collective bargaining, appearance as an expert witness, provision of depositions or declarations for district legal issues; major customized research projects or studies; or, on-site speeches or presentations.
 - e. Preliminary school district revenue calculation using the online tools available on the Consultant's website for use in determining the projected revenue funding level soon after the budget is adopted based on the major annual school finance legislation

- f. Participation at the Consultant's school finance conferences and workshops at the Consultant's client rate
- 2. The Client agrees to pay to Consultant for services rendered under this Agreement:
 - a. \$3,300 annually, plus expenses, or payable at \$275 per month, plus expenses, for the services listed in Item 1 above, upon billings from Consultant
 - b. For all requested services in excess of eight (8) direct service hours as indicated in Item 1d above in a 12-month period, the applicable hourly rate for the person(s) performing the services shall apply
 - c. "Hours" are defined as hours of direct service to the Client, as well as reasonable travel time to and from the Client's site
 - d. "Expenses" are defined as actual, out-of-pocket expenses, such as travel, meals, shipping, and duplication of materials
- 3. The term of this contract shall be for the period of one year, beginning September 1, 2018, and terminating August 31, 2019. Agreement may be terminated prior to August 31, 2019, by either party on thirty (30) days' written notice. In the event that the Client elects to terminate services at the end of the Agreement, the Client shall give a 30-day written notice of nonrenewal. Consultant will provide continuing services for 90 days after the expiration date of the Agreement or until the Client provides written notice. The Client is responsible for these accrued charges and Consultant may bill these additional days. In case of cancellation, the Client shall be liable for any costs accrued to the date of cancellation under Item 2 above.
- 4. It is expressly understood and agreed to by both parties that Consultant, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the Client.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as indicated below:

BY:	DATE:
Print Name	
Job Title Gustine Unified School District	
BY: JOHN D. GRAY President School Services of California, Inc.	DATE: July 16, 2018



1.

CALIFORNIA SUMS INITIATIVE: SCALING UP MULTI-TIERED SYSTEM OF SUPPORT (SUMS) STATEWIDE GRANT LOCAL EDUCATION AGENCY AGREEMENT (COHORT 3)

This AGREEMENT is hereby entered into this 1st day of June, 2018, which date is enumerated for purposes of reference only, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, P.O. Box 9050, Costa Mesa, California 92628-9050, hereinafter referred to as "SUPERINTENDENT", and Gustline School District, 1500 Meredith Avenue, Gustine, California 95322, hereinafter referred to as "CONSORTIUM". SUPERINTENDENT and CONSORTIUM shall be individually referred to as "Party" and collectively referred to as the "Parties."

WHEREAS, SUPERINTENDENT has received funding from the State of California, California Department of Education for the Improving Systems of Academic and Behavioral Supports (ISABS); Scaling Up Multi-Tiered System of Support Statewide (SUMS) grant to address barriers to learning and re-engage disconnected students by creating a culture of collaboration among marginalized and fragmented support systems; and

WHEREAS, the Improving Systems of Academic and Behavioral Supports (ISABS); Scaling Up Multi-Tiered System of Support Statewide (SUMS) grant requires SUPERINTENDENT to allocate a portion of the grant funds to Schools throughout the State of California; and

WHEREAS, CONSORTIUM is specially trained, experienced and competent to perform the services required and is agreeable to the rendering of such services according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties agree as follows:

1.0 TERM. The term of this AGREEMENT shall commence on June 1, 2018 and terminate on June 30, 2020, subject to earlier termination as set forth in this AGREEMENT, provided, however,

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CONSORTIUM shall be obligated to perform such duties as would normally extend beyond this term including, but not limited to, obligations with respect to indemnification, audits, reporting, and accounting.

2.0 SCOPE OF WORK.

A. SUPERINTENDENT hereby engages CONSORTIUM as an independent contractor to perform the following described work and CONSORTIUM hereby agrees to perform said work upon the terms and conditions hereinafter set forth. CONSORTIUM shall meet all of the contractual requirement listed herein and shall provide all labor, materials, supplies, and equipment necessary to fully perform all responsibilities required by this AGREEMENT and specifically described in Exhibit "A", Scope of Services, which is attached hereto and incorporated herein by this reference to this AGREEMENT.

3.0 COMPENSATION.

- A. The Maximum Payment Obligation of SUPERINTENDENT to CONSORTIUM under this AGREEMENT for the period of June 1, 2018 through June 30, 2020 is Fifty thousand dollars (\$50,000.00).
- B. CONSORTIUM agrees to establish and maintain fiscal control and accounting procedures as may be necessary to assure proper accounting for all funds under this AGREEMENT. Any work performed prior to approval of the SUPERINTENDENT will be rendered on a voluntary basis, and shall not be compensated unless and until funding is authorized. Any work performed prior to approval of the State of California will be rendered on a voluntary basis and shall not be compensated unless and until funding is authorized.
- 4.0 <u>BUDGET ALLOCATION.</u> Scaling Up Multi-Tiered System of Support Statewide (SUMS) grant funds shall be expended only for those purposes expressed under Section 2.0 of this AGREEMENT. No monies from the Scaling Up Multi-Tiered System of Support Statewide (SUMS) grant shall be used to supplant state or local general fund money of any purpose. Scaling Up Multi-Tiered System of Support

Statewide (SUMS) grant funds shall be allocated for the term of the AGREEMENT pursuant to Exhibit "B", "Proposed Initiative Budget Summary", which is attached hereto and incorporated herein by this reference to this AGREEMENT. CONSORTIUM shall return the completed Budget Form and invoice along with the signed AGREEMENT. Once SUPERINTENDENT has approved CONSORTIUM's budget, CONSORTIUM must obtain prior written approval from SUPERINTENDENT for any budget revisions where an adjustment of funds in a line item are different from the originally approved budget by more than ten percent (10%).

5.0 PAYMENT AND INVOICING.

- A. SUPERINTENDENT, under the terms of this AGREEMENT, shall pay CONSORTIUM in advance, based on the maximum payment obligation identified in Paragraph 3.0 Compensation of this AGREEMENT for providing the services and activities hereunder identified in Exhibit A; provided, however, the total of such payments does not exceed CONSORTIUM's maximum obligation; and provided further, CONSORTIUM's costs shall be reimbursable pursuant to State and Federal Regulations. CONSORTIUM shall be responsible for all other expenses incurred in connection with the performance of this AGREEMENT. Payment to CONSORTIUM should be released by SUPERINTENDENT no later than thirty (30) calendar days after receipt of signed AGREEMENT, completed and approved Scaling Up Multi-Tiered Systems of Support (SUMS) Budget Form and CONSORTIUM's invoice.
- B. For travel necessary to the performance of this AGREEMENT, CONSORTIUM's travel and other travel related expense reimbursement claims shall not exceed the travel policy and procedures of the State of California. Travel and other related travel expenses shall be limited to those necessary for the performance of this AGREEMENT. Travel outside of the State of California must be authorized in writing by SUPERINTENDENT prior to travel. Travel outside of the United States is not permitted.
- C. CONSORTIUM's billings shall be submitted on SUPERINTENDENT's form, "Scaling Up Multi-Tiered System of Support Statewide (SUMS) Quarterly Budget and Expenditure Report", which

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is attached hereto as Exhibit "C" and incorporated herein by reference to this AGREEMENT.

CONSORTIUM shall submit the Quarterly Budget and Expenditure Invoice by the following due dates:

1. For the period commencing June 1, 2018 and ending June 30, 2018:

Quarter 1 & 2: N/A

Quarter 3 & 4: Due by July 15, 2018

2. For the period commencing July 1, 2018 and ending June 30, 2019:

Quarter 1 & 2: Due by Due by January 15, 2019

Quarter 3 & 4: Due by July 15, 2019

4. For the period commencing July 1, 2019 and ending June 30, 2020:

Quarter 1 & 2: Due by January 15, 2020

Quarter 3 & 4: Due by July 15, 2020

CONSORTIUM shall submit the Quarterly Budget and Expenditure Report to:

Roberta Tovar Email: <u>rtovar@ocde.us</u> Telephone: (714) 966-4406

- D. All CONSORTIUM Quarterly Budget and Expenditure Reports submitted to SUPERINTENDENT shall be supported by source documentation including, but not limited to, ledgers, invoices, receipts, receiving records, and records of services provided.
- E. Any payment made by SUPERINTENDENT to CONSORTIUM in excess of that of which CONSORTIUM is entitled under this AGREEMENT shall be immediately due to SUPERINTENDENT and repaid by CONSORTIUM. In this regard, CONSORTIUM shall make repayment on any overpayment within thirty (30) days after the date SUPERINTENDENT requests the repayment in writing. Nothing in this AGREEMENT shall be construed as limiting the remedies of SUPERINTENDENT in the event that an overpayment has been made.
 - F. SUPERINTENDENT may withhold or delay any payment if CONSORTIUM fails to comply

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with any provision set forth in this AGREEMENT.

- G. CONSORTIUM shall not claim reimbursement for services provided beyond the expiration and/or termination of this AGREEMENT, except as may otherwise be provided under this AGREEMENT.
- H. The obligation of SUPERINTENDENT under this AGREEMENT is contingent upon the availability of funds furnished by the State of California. It is mutually agreed that if the current fiscal year covered under this AGREEMENT does not appropriate sufficient funds for this program, this AGREEMENT shall be of no further force and effect and shall be terminated. In this event, SUPERINTENDENT shall have no liability to pay any funds whatsoever to CONSORTIUM or to furnish any other considerations under this AGREEMENT and CONSORTIUM shall not be obligated to perform any provisions of this AGREEMENT. If funding for any fiscal year is reduced, or deleted for purposes of this program, the SUPERINTENDENT shall have the option to either terminate this AGREEMENT with no liability occurring to the SUPERINTENDENT or offer an amendment to CONSORTIUM to reflect the reduced amount. SUPERINTENDENT shall give CONSORTIUM written notification of such termination. Notice shall be deemed served on the date of mailing.

6.0 REPORTS.

- A. CONSORTIUM shall submit to SUPERINTENDENT required reports or evidence that deliverables have been met. Failure to do so may result in the loss and/or remittance of all awarded funds.
- B. CONSORTIUM shall be responsible for collecting all data required under this AGREEMENT pursuant to Exhibit "D", "Cohort 3 Evaluation Outcomes", which is attached hereto and incorporated herein by this reference to this AGREEMENT CONSORTIUM will submit the collected data, along with a summary of activities, reasons for lack of progress toward attainment of objectives, if any, and explanation for major changes to the budget, if any; and other data required.

C. Additional Reports: Upon SUPERINTENDENT'S request, CONSORTIUM shall make such additional reports available, as required by SUPERINTENDENT, concerning CONSORTIUM's activities as they affect the services hereunder. SUPERINTENDENT shall be specific to the information requested and allow CONSORTIUM thirty (30) calendar days to respond.

7.0 RECORDS MANAGEMENT AND MAINTENANCE.

- A. CONSORTIUM shall, throughout the term of this AGREEMENT, prepare, maintain and manage records appropriate to the services provided and in accordance with this AGREEMENT and all applicable requirements.
- B. CONSORTIUM shall ensure appropriate financial records related to cost reporting, expenditure, revenue, billings, etc., are prepared and maintained accurately and appropriately.
- C. CONSORTIUM shall retain all financial records for a minimum of three (3) years after the completion of the activities for which the funds are used and until audit findings are resolved, or due to legal proceedings such as litigations and/or settlement of claims whichever is longer.
- D. CONSORTIUM shall notify SUPERINTENDENT of any California Public Record Act (CPRA) requests within twenty-four (24) hours of receipt of said request. CONSORTIUM shall provide SUPERINTENDENT with all information that is requested and provided by CONSORTIUM.

8.0 INDEPENDENT CONTRACTOR.

- A. CONSORTIUM is, and shall at all times be deemed to be, an independent contractor and shall be wholly responsible for the manner in which it performs the services required of it by the terms of this AGREEMENT.
- B. CONSORTIUM warrants that it has all necessary licenses required to perform the services required by the terms of this AGREEMENT.
- C. CONSORTIUM is entirely responsible for compensating staff, subcontractors, and consultants employed by CONSORTIUM. This AGREEMENT shall not be construed as creating the

relationship of employer and employee, or principal and agent between SUPERINTENDENT and CONSORTIUM or any of CONSORTIUM's employees, agents, consultants, or subcontractors. CONSORTIUM understands and agrees that he/she and all his/her employees shall not be considered officers, employees or agents of SUPERINTENDENT, and are not entitled to benefits of any kind or nature normally provided employees of SUPERINTENDENT and/or to which SUPERINTENDENT's employees are normally entitled, including, but not limited to, State Unemployment Insurance or Workers' Compensation. CONSORTIUM shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSORTIUM's employees.

- D. CONSORTIUM assumes exclusively the responsibility for the acts of its employees, agents, consultants, or subcontractors as they relate to the services to be provided during the course and scope of their employment.
- E. CONSORTIUM, its agents, employees, consultants, or subcontractors, shall not be entitled to any rights or privileges of SUPERINTENDENT's employees and shall not be considered in any manner to be SUPERINTENDENT's employees.

9.0 INDEMNIFICATION.

- A. SUPERINTENDENT hereby agrees to indemnify, defend, and hold harmless CONSORTIUM, its Governing Board, and their officers, agents, and employees from liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to any property, real, personal, tangible or intangible, arising out of the negligent acts or omissions of employees, agents or officers of SUPERINTENDENT or the Orange County Board of Education during the period of this AGREEMENT.
- B. CONSORTIUM hereby agrees to indemnify, defend, and hold harmless SUPERINTENDENT, the Orange County Board of Education and its officers, agents, and employees,

from liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to any property, real, personal, tangible or intangible, arising out of the negligent acts or omissions of employees, agents or officers of CONSORTIUM during the period of this AGREEMENT.

- C. CONSORTIUM agrees to indemnify, defend and save harmless the State of California, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this AGREEMENT, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by CONSORTIUM in the performance of this AGREEMENT.

 10.0 COPYRIGHT. SUPERINTENDENT and the State of California shall have a royalty-free, nonexclusive, and irrevocable license to publish, translate, or use now and continuing all material and work product (both tangible and intangible), if any, developed under this AGREEMENT including those materials covered by copyright.
- of all records, including any hard copies, and/or electronic or computer based data, and/or audio and/or video recordings, in accordance with all applicable state and federal codes and regulations relating to privacy and confidentiality as they now exist or may hereafter be amended or changed. The confidentiality requirements under this paragraph shall survive the termination or expiration of this AGREEMENT or any subsequent agreement intended to supersede this AGREEMENT.
- **CONFLICT OF INTEREST.** The Parties hereto acknowledge that CONSORTIUM may be affiliated with one or more organizations or professional practices located in CONSORTIUM's county. CONSORTIUM therefore warrants that he/she shall not violate any applicable law, rule or regulation of any governmental entity relating to conflict of interest. CONSORTIUM shall not knowingly

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undertake any act which unjustifiably results in any relative benefit to any organization or professional practice with which he/she is affiliated as a direct or indirect result, whether economic or otherwise in nature, of the performance of duties and obligations required by this AGREEMENT, when compared to the result such act has on any other organization or professional practice.

EMPLOYEE ELIGIBILITY VERIFICATION. CONSORTIUM warrants that it shall fully comply with all federal and state statutes and regulations regarding the employment of aliens and others and to ensure that employees, subcontractors and consultants performing work under this AGREEMENT meet the citizenship or alien status requirement set forth in federal statutes and regulations. CONSORTIUM shall obtain, from all employees, subcontractors and consultants performing work hereunder, all verification and other documentation of employment eligibility status required by federal or state statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. CONSORTIUM shall retain all such documentation for all covered employees, subcontractors and consultants for the period prescribed by the law.

- **14.0 DELEGATION AND ASSIGNMENT.** CONSORTIUM may not delegate its obligations hereunder, either in whole or in part, without the prior written consent of SUPERINTENDENT.
- INSPECTIONS AND AUDITS. SUPERINTENDENT and, State of California or any other of their authorized representatives, shall have access to any books, documents, and records, including but not limited to, financial statements, general ledgers, relevant accounting systems of CONSORTIUM that are directly pertinent to this AGREEMENT, for the purpose of responding to a beneficiary complaint or conducting an audit, review, evaluation, or examination during the term of this AGREEMENT. Such persons may at all reasonable times inspect or otherwise evaluate the services provided pursuant to this AGREEMENT, and the premises in which they are provided.

16.0 LICENSES AND LAW.

- A. CONSORTIUM shall, throughout the term of this AGREEMENT, maintain all necessary licenses, permits, approvals, certificates, waivers, and exemptions necessary for the provision of the services hereunder and required by the laws and regulations of the United States, State of California, and any other applicable governmental agencies. CONSORTIUM shall notify SUPERINTENDENT immediately and in writing of its inability to obtain or maintain, irrespective of the pendency of an appeal, permits, licenses, approvals, certificates, waivers, and exemptions. Said inability shall be cause for termination of this AGREEMENT.
- B. CONSORTIUM shall comply with all laws, rules or regulations applicable to the services provided hereunder, as any may now exist or be hereafter amended or changed.
 - C. ENFORCEMENT OF CHILD SUPPORT OBLIGATIONS
- CONSORTIUM agrees to furnish to SUPERINTENDENT within thirty (30)
 calendar days of the award of this AGREEMENT:
- a. In the case of an individual contractor, his/her name, date of birth, social security number, and residence address;
- b. In the case of a contractor doing business in a form other than as an individual, the name, date of birth, social security number, and residence address of each individual who owns an interest of ten percent (10%) or more in the contracting entity;
- c. A certification or statement that CONSORTIUM has fully complied with all applicable federal and state reporting requirements regarding its employees;
- d. A certification or statement that CONSORTIUM has fully complied with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignment, will continue to so comply.
 - 2. Failure of CONSORTIUM to timely submit the data and/or

certifications/statements required by subparagraphs 1.a., 1.b., 1.c., or 1.d. above, or to comply with all federal and state employee reporting requirements for child support enforcement, or to comply with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignment, shall constitute a material breach of this AGREEMENT; and failure to cure such breach within sixty (60) calendar days of notice from SUPERINTENDENT shall constitute grounds for termination of this AGREEMENT.

- 3. It is expressly understood that this data will be transmitted to governmental agencies charged with the establishment and enforcement of child support orders, or as permitted by federal and/or state statute.
- NONDISCRIMINATION. In the performance of this AGREEMENT, CONSORTIUM shall not engage in, nor permit any employee or agent to engage in discrimination in employment of person or provision of services or assistance, nor exclude any person from participation in, nor deny any person the benefits of, not subject any person to discrimination under any program or activity funded in whole or in part with the Improving Systems of Academic and Behavioral Supports (ISABS) funds on the grounds of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, gender or sexual orientation. CONSORTIUM shall comply with Title II of the Americans with Disabilities Act, (42 U.S.C., {12101, et seq.) as it relates to public accommodations.

18.0 TERMINATION.

- A. Either party may terminate this AGREEMENT, without cause, upon thirty (30) days' written notice (Notice of Termination) given the other party. Upon receipt of notice of termination without cause, CONSORTIUM shall immediately cease performance under this AGREEMENT.
- B. Unless otherwise specified in this AGREEMENT, SUPERINTENDENT reserves the right to terminate this AGREEMENT for cause due to the default (as defined in Paragraph 22.0) by CONSORTIUM in its performance obligations under this AGREEMENT. SUPERINTENDENT may in any

notice of default advice CONSORTIUM it also intends to terminate the AGREEMENT for cause. The notice of default from SUPERINTENDENT shall advise CONSORTIUM if SUPERINTENDENT intends to elect to terminate the AGREEMENT and in this event CONSORTIUM shall immediately cease performance and provision of services as of the date the notice of default is received or deemed received, whichever is earlier. In the event of termination, SUPERINTENDENT, may, but is not required, to take over the work and prosecute the same to completion by contract or otherwise. Also, in the event of termination for cause, CONSORTIUM shall be liable to the extent that the total cost for completion of the services required by this AGREEMENT exceeds the compensation stipulated in this AGREEMENT (provided that SUPERINTENDENT shall use reasonable efforts to mitigate damages), and SUPERINTENDENT expressly reserves the right to withhold any outstanding payments to CONSORTIUM for the purpose of set off or partial payment of the amounts owed SUPERINTENDENT as previously set forth in this AGREEMENT.

- 19.0 TOBACCO USE POLICY. In the interest of public health, SUPERINTENDENT provides a tobaccofree environment. Smoking or the use of any tobacco products are prohibited in buildings and vehicles,
 and on any property owned, leased or contracted for by the SUPERINTENDENT pursuant to
 SUPERINTENDENT'S Policy 400.15. Failure to abide with conditions of this policy could result in the
 termination of this AGREEMENT.
- of SUPERINTENDENT and shall be subject to SUPERINTENDENT's general right of inspection to secure the satisfactory completion thereof. CONSORTIUM agrees to comply with all federal, state and local laws, statutes, rules, regulations and local ordinances that are now or may in the future become applicable to the services performed under this AGREEMENT.
- 21.0 <u>NON WAIVER</u>. The failure of SUPERINTENDENT or CONSORTIUM to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT shall not be

deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

- **DEFAULT.** Failure by CONSORTIUM to perform and/or comply with any provision, covenant, or condition of this AGREEMENT shall be a default of this AGREEMENT. In the event of default SUPERINTENDENT may avail any remedies available at law, in equity, or otherwise specified in this AGREEMENT (including immediate termination for cause as set forth in Paragraph 18.0 above), and may elect any of the following, if applicable:
- A. Afford CONSORTIUM a time period of fifteen (15) days from the date the notice is mailed to cure the default, or to commence to cure the breach and diligently pursue to completion the cure of the breach within thirty (30) days of date notice is mailed; and/or
- B. Discontinue payment and eligibility for payment to CONSORTIUM during the period in which CONSORTIUM is in breach, which payment may not be entitled to later recovery; and/or
- C. Offset against any funds invoiced by CONSORTIUM but yet unpaid by SUPERINTENDENT those monies disallowed pursuant to the above offset authority; and/or
- D. Withhold from any monies payable to CONSORTIUM sufficient funds to compensate SUPERINTENDENT for any losses, costs, liabilities or damages it reasonable believes were suffered by or have been incurred by SUPERINTENDENT due to the default of CONSORTIUM in the performance of the services required by this AGREEMENT.
- **23.0** NOTICES. All notices, claims, correspondence, reports, and/or statements authorized or required by this AGREEMENT shall be addressed as follows:

SUPERINTENDENT: Orange County Superintendent of Schools

200 Kalmus Drive P.O. Box 9050

Costa Mesa, California 92628-9050

Attn: Patricia McCaughey

CONSORTIUM:

Gustline School District 1500 Meredith Avenue Gustine, California 95322

Attn:_____

SEVERABILITY. If any term, condition or provision of this AGREEMENT or application thereof to any person or circumstances is held by a court of competent jurisdiction to be invalid, void, or unenforceable, or if any provision of this AGREEMENT contravenes any federal, state or county statute, ordinance, or regulation, the remaining provisions of this AGREEMENT or application thereof will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

- ALTERATION OF TERMS. This AGREEMENT, together with any Exhibits attached hereto and incorporated herein by reference, fully expresses all understanding of SUPERINTENDENT and CONSORTIUM with respect to the subject matter of this AGREEMENT, and shall constitute the total AGREEMENT between the Parties for these purposes. No addition to, or alteration of, the terms of this AGREEMENT, whether written or verbal, shall be valid unless made in writing and formally executed and approved by SUPERINTENDENT and CONSORTIUM.
- **AUTHORIZED SIGNATURES.** The individuals signing this AGREEMENT warrant that they are authorized to do so, and further, that they are authorized to make the promises in this AGREEMENT on behalf of the respective Parties. The Parties understand and agree that a breach of this warranty shall constitute a breach of the AGREEMENT and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.
- **27.0 GOVERNING LAW.** The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

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IN WITNESS WHEREOF, the Parties have executed this AGREEMENT, in the County of Orange, State of California. 2 ORANGE COUNTY)SUPERINTENDENT CONSORTIUM: GUSTLINE SCHOOL DISTRICT 3 **OF SCHOOLS** 4 BY:_ **Authorized Signature** Authorized Signature 5 PRINTED NAME: PAtricia McCaughey 6 TITLE: Administrator 7 DATE: July 12, 2018 DATE: 8 77-0572125 9 10 11 12 Gustline School District(46593)-SUMS Grant-Cohort 3-Consortium 2018-2020 ZIP 6

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EXHIBIT "A"

EXHIBIT "A" SCOPE OF SERVICES

CONSORTIUM shall provide the following services:

- 1. Participation in Technical Assistance (TA) provided by Superintendent in partnership with the California Department of Education, Butte County Office of Education, the SWIFT Center and other County Offices of Education.
- 2. Implement an integrated multi-tiered system of standards-based instruction, interventions, mental health, and academic and behavioral supports aligned with accessible instruction and curriculum using the principles of universal design, such as UDL, established in the state curriculum frameworks and Local Control Accountability Plans (LCAPs), which are required to demonstrate how the services provided for low income pupils, foster youth, and English learners are increased or improved for these pupils (5 CCR 15496).
- 3. Provide strategies that support student success in the least restrictive environment and foster greater inclusion.
- 4. Leverage and coordinate multiple school and community resources.
- 5. Implement multi-tiered, evidence-based, data-driven district-wide and school-wide systems of academic and behavioral support.
- 6. Incorporate the types of practices, services, and efforts listed in numbers 2-5 into LEAs' LCAPs.



COHORT 3 Scope and Sequence



Mosti franco di pranto del constitución				
SUMS MTSS Training Calendar				
	Training 1 (2 Consecutive Facilitated Days)	Training 2 (1 Facilitated Day/ 1 Working Day)	Training 3 (1 Facilitated Day/ 1 Working Day)	Training 4 (1 Facilitated Day/ 1 Working Day)
	Foundations of MTSS	Structuring Your MTSS	Engineering Your MTSS	Advancing Your MTSS
Cohort 1	Aug Sep. 2017	Oct Nov. 2017	Dec Jan. 2018	Jan Feb. 2018
Cohort 2	Jan Feb. 2018	Feb Mar. 2018	Mar Apr. 2018	Apr Jun. 2018
Cohort 3	Aug Sept. 2018	Oct Nov. 2018	Dec Jan. 2019	Jan Feb. 2019

^{*}Expected training window. Final dates/locations will be confirmed by Region Lead.

Training 1 2 Consecutive Facilitated	Training 2 1 Facilitated Day/1 Working	Training 3 1 Facilitated Day/1 Working Day	Training 4 1 Facilitated Day/1 Working Day
Days	Day		,
Foundations of MTSS	Structuring Your MTSS	Engineering Your MTSS	Advancing Your MTSS
Foundations of MTSS is about understanding why and how MTSS is to be implemented and sustained throughout the State, Region, County, District and School.	Structuring Your MTSS is about data-based conversations to identify priorities and steps needed to achieve sustainable transformation.	Engineering Your MTSS is a review of tools to help schools and districts identify available resources, set clear rules for when to provide additional support, and deliver equitable resources and support when	Advancing Your MTSS is about ensuring attention to the coaching and facilitation that will continue to advance efforts and formatively assess progress to inform next steps.
Transformation in Action (TiA) Practices:	Transformation in Action (TiA) Practices:	needed.	8
Design	Data Snapshot	Transformation in Action (TiA)	Transformation in Action (TiA)
Transformation Teaming	Transformation Teaming	Practices:	Practices:
Transformation realiting	Priority Practice Planning	Transformation Teaming	Coaching and Facilitation
	Resource Mapping		

EXHIBIT "B"

California Scale-Up MTSS Statewide (SUMS) Initiative

Lead LEA Name:	
Fiscal Agent Contact Name:	
CDS Code:	

This budget should list all initiative expenditures for grant funds for the proposed initiative's three years. Add additional rows as needed.

Object Code	Object of Expenditure	Proposed Expenditures			Total Proposed	
		FY 2017-18	FY 2018-19	FY 2019-20	Expenditures	
1000-1999	Certificated Salaries				\$0.00	
2000-2999	Classified Salaries				\$0.00	
3000-3999	Employee Benefits				\$0.00	
4000-4999	Books and Supplies				\$0.00	
5000-5999	Services and Other Operating Expenditures	ra T			\$0.00	
	SUBTOTAL	\$0.00	\$0.00	\$0.00	\$0.00	
	Indirect Costs (%) Cannot exceed current CA state limit				\$0.00	
TOTAL		\$0.00	\$0.00	\$0.00	\$0.00	

EXHIBIT "C"



Scaling Up Multi-Tiered Systems of Support (SUMS)

Improving Systems of Academic and Behavioral Supports (ISABS)

QUARTERLY BUDGET AND EXPENDITURE REPORT

From the Office of		
Edgar	Montes	- 1
Date		
	Approved	
	Needs Revision	

Return completed report form to:	Check Quarter for the		for this report:
SUMS Fiscal@ocde.us	District	Quarter 1 & 2	Due January 31, (Year)
-	Address	Quarter 3 & 4	Due July 31, (Year)
	Address		
	T	AL EVDENDITURES	

			ACTUAL EXPENDITURES			
CATEGORY	CURRENT YEAR APPROVED BUDGET	QUARTER 1 & 2 QUARTER 3 & 4 July 1 - Dec 31, (Year) Jan 1 - June 30, (Year)		Year-to Date Total Expenditures	Remaining Current Year Allocation	
1000 Certificated Salaries				74	*	
2000 Classified Salaries				-	¥	
3000 Employee Benefits				•	5	
4000 Books & Supplies						
5000-5999 Services and Other Operating				-		
7000 Indirect Charges (*See note below)						
Indirect Rate:%						
Totals		\$ -	\$ -	\$ -	-	

Submit Expenditure Report with a copy of a general ledger. See MOU for a list of acceptable documentation. An Expenditure Report must be submitted even if there were no expenditures in the Quarter.

* INDIRECT COST RATE FOR YEAR __: Per CDE approved indirect rate.

I certify that the expenditures reported above have been made, and that this project has been conducted in accordance with applicable laws, regulations, and program guidelines, and that the full records of receipts and expenditures have been maintained and are available for audit. All signatures are required.

Coordinator Name and Title	Phone Number	Coordinator Signature	Date
		x	
iscal Services Name and Title	Phone Number	Fiscal Services Signature	Date
isodi dei ricos i idilio di id			

Submit Budget and Expenditure Invoice with required back-up documentation of reported expenses to <u>SUMS_Fiscal@ocde.us</u>

EXHIBIT "D"

Cohort 3 - Evaluation Outcomes

The SUMS program evaluation will include formative and summative elements to examine the delivery, quality, and impact of the SUMS Initiative.

Process Evaluation

Evidence of successful implementation will consist of documents and artifacts pertaining to each SUMS activity, service, and product; technical assistance logs; and evaluation surveys. Documents and artifacts may include: SUMS meeting agendas and minutes, training materials, website content, sub-grant application review sheets, and module completion data. *Quarterly technical assistance logs* will record the amount and types of technical assistance provided. *Feedback surveys of technical assistance* will gather sites' feedback on 1) technical assistance quality, relevance, and usefulness, and 2) to determine the degree to which they perceive an increase in confidence or efficacy to a) implement the changes they envision for themselves, b) access the resources they need to make these changes, and c) build their capacity to transform and sustain.

Outcome Evaluation

SUMS intends to help Knowledge Development Sites (KDS), LEAs and charter schools do the following:

Proximal Outcomes (shorter-term)

- 1. Increased or improved services provided for low income pupils, foster youth, and English Learners (ELs)
- 2. Strategies that effectively support student success in the least restrictive environment and foster greater inclusion
- 3. Leveraged and coordinated multiple school and community resources
- 4. Implemented multi-tiered, evidence-based, data-driven district-wide and school-wide systems of academic and behavioral supports
- 5. Outcomes 1-4 incorporated into LCAP
- 6. (for State Leadership Team only) Statewide use of academic and behavioral programs and practices using a MTSS framework

Evidence:

- SWIFT Fidelity Integrity Assessment (FIA)
- SWIFT Fidelity Implementation Tool (FIT)
- LEA Self-Assessment (LEASA)
- District LCAP
- Outcome Reports

Distal Outcomes (longer-term)

Decreases in: suspension and expulsion rates, discipline referrals, referrals to special education, chronic absenteeism, incidents of bullying or harassment, dropout rates, and Risk Factors (PBIS School Safety Survey)

Increases/Improvements in: numbers of educators and pupils served, pupil attendance, graduation rates, measures of student academic achievement, school climate, average instructional minutes, average instructional time in integrated settings for students with IEPs, students' social-emotional competence, and Protective Factors (PBIS School Safety Survey)

Evidence: Outcome Reports & public data



Cohort 3 - Evaluation Measures

Process Measures:

Technical Assistance Logs

- COEs will record the amount and types of technical assistance provided to site
- Reported quarterly (at minimum) by COE

Technical Assistance Feedback Survey

- Capture site feedback on 1) technical assistance quality, relevance, and usefulness, and 2) to determine the degree to which they perceive an increase in confidence or efficacy to a) implement the changes they envision for themselves, b) access the resources they need to make these changes, and c) build their capacity to transform and sustain
- Conducted as an electronic/online survey
- Invitation to complete will be delivered via email and the survey will be accessible on My Digital Chalkboard
- Timeframe: post-only; following delivery of technical assistance

Outcome Measures:

SWIFT-Fidelity Integrity Assessment (FIA)

- To measure the site's fidelity of implementation
- Self-assessment conducted by the site, can be completed within 1 day
- Complete FIA (Fall) by October (on a day of site's choice) and complete FIA (Spring) by March (on a day of site's choice)

SWIFT-Fidelity Implementation Tool (FIT)

- Administered to a random sample of sites (TBD)
- To measure the site's fidelity of implementation
- Conducted annually by an external assessor designated by the Regional Lead, takes 1 full day to complete
- Establish a baseline by June 2019 and conduct follow-up assessment by June of each year after

LEA Self-Assessment (LEASA)

- Used by District Leadership teams to examine the current status of systemic practices that have been consistently demonstrated through research to be the components of effective district systems
- Facilitated self-assessment completed by the District Leadership Team (DLT) can be completed within 1 day
- Establish a baseline by June 2019 and conduct follow-up assessment by June 2020

District LCAP

- Supporting evidence that Proximal Outcomes 1-4 are incorporated into LEA's LCAP
- Submitted annually with the semi-annual Outcome Report as it becomes available



Rev. 3/1/18

Cohort 3 – Evaluation Measures

Outcome Measures (continued):

Outcome Reports

- To capture qualitative information of District's MTSS implementation policies and processes regarding Proximal Outcomes 1-5
- Districts that make progress in Proximal Outcomes 1-5 are expected to have positive student effects (Distal Outcomes) over time
- Submit information electronically/online for Mid-Year (Q1-Q2) by January and Year-End (Q1-Q4) by July
- Invitation to complete will be delivered via email and will be accessible on My Digital Chalkboard

*Re	quired by CDE	LEA provides:	Source(s) other than LEA
1.	Qualitative information regarding LEAs' MTSS implementation policies and processes*	see RFA, Section II-Program Description, Part C-Outcomes 1-5	N/A
2.	Number of educators and pupils served by the activities and resources*	N/A	SUMS Training Attendance & DataQuest/CDE
3.	Suspension rate*	N/A	DataQuest/CDE
4.	Expulsion rate*	N/A	DataQuest/CDE
5.	Discipline referrals (not resulting in suspension or expulsion)*	For each participating school: # referrals for FIGHTING or AGGRESSION # referrals for THEFT # referrals for CHEATING # referrals for DISRUPTION or DEFIANCE # referrals for ALL OTHER CATEGORIES	N/A
6.	Incidents of bullying or harassment (not resulting in suspension or expulsion)*	N/A	DataQuest/CDE
7.	Pupil attendance*	N/A	DataQuest/CDE (ADA)
8.	Chronic absenteeism*	N/A	DataQuest/CDE
9.	Graduation rate*	N/A	DataQuest/CDE
10.	Dropout rate*	N/A	DataQuest/CDE
11.	Referrals to special education (SPED)*	For each participating school: # students referred to SPED # students qualified for SPED	N/A
12.	Measures of student academic achievement*	N/A	DataQuest/CDE
13.	School climate	N/A	California Healthy Kids Survey LEA reports
14.	Risk Factors/Protective Factors	N/A	California Healthy Kids Survey LEA reports
15.	Students' social-emotional competence	N/A	California Healthy Kids Survey LEA reports



Rev. 3/1/18

ACTION ITEMS

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees MEETING DATE:

August 8, 2018

AGENDA ITEM TITLE: Warrants

AGENDA SECTION: Action

PRESENTED BY: Bryan Ballenger, Superintendent

RECOMENDATIONS:

It is recommended that the Board of Trustees ratify the warrants.

SUMMARY:

Monthly warrants are presented to the Board to ratify.

FISCAL IMPACT: Total of Warrants

BUDGET CATEGORY: All District Funds

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Batch status: A All

From batch: 0058

To batch: 0058

Include Revolving Cash: Y

Include Address: N

Include Object Desc: Y

Include Vendor TIN: N

Include Audit Date and Time in Sort: N

MERCED COUNTY OFFICE OF EDUCATION Gustine WARRANT REGISTER BATCH COVER 01-5070 11-5074 DATE: 06/20/2108 13-5077 14-5072 DISTRICT FUND: 01 - 5070 17-5071 21-5066 DISTRICT NAME: 14 - GUSTINE UNIFIED SCHOOL DISTRICT 25-5075 35-5078 TOTAL AMOUNT OF REGISTER: \$ 314942.22 40-5065

CHECK LIST FOR WARRANT REGISTERS (PLEASE CHECKMARK EACH)

√	Verify cash for each fund
√	Ensure deposits have been made at the County Treasurer by 11 a.m.
√	Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero)
√	Retain original prelist for your records
√	Proper signed authorization for each batch

ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT

DISTRICT SERVICES USE ONLY	
RECEIVED BY DISTRICT SERVICES:	
AUDIT APPROVED:	
CASH CHECKED:	
RELEASED FOR PAYMENT;	

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 06/20/18 13:42 PAGE 1
BATCH: 0058 JUNE 18 WARRANT REGISTER 3 << Held for Audit >>

FUND : 01 GENERAL FUND/COUNTY SSF

Vendor/Addr Remit name Req Reference Date Description	Tax ID num Deposit type ABA num Account num FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS	
105138/00 ADMIT ONE PRODUCTS	*	
180549 PO-180532 06/18/2018 262870	1 01-0824-0-4300.00-1110-1000-110-000-210 NN F SUPPLIES	423.02 454.06
	TOTAL PAYMENT AMOUNT 454.06 *	454.06
100190/00 AMERICAN FIDELITY ASSURANCE		
PV-181101 06/20/2018 1648027A	01-0100-0-9556.00-0000-000-000-000 NN MISC DISTRICT VOL-DEDS (1)	1,825.66
PV-181102 06/20/2018 B762947	01-0100-0-9556.00-0000-0000-000-000 NN MISC DISTRICT VOL-DEDS (1)	6,772.59
	TOTAL PAYMENT AMOUNT 8,598.25 *	8,598.25
105090/00 CAPITAL ONE PUBLIC FUNDING		
PV-181096 06/19/2018 000390838	01-0000-0-7439.00-0000-9100-112-000-000 NN OTHER DEBT SERVICE - PRINCIPAL	127,000.00
PV-181096 06/19/2018 000390838	01-0000-0-7438.00-0000-9100-112-000-000 NN DEBT SERVICE - INTEREST	116,042.50
Rest Control	TOTAL PAYMENT AMOUNT 243,042.50 *	243,042.50
100 WOO CARTTOL DOOD CALES		
105118/00 CAPITOL DOOR SALES		
180432 PO-180403 06/20/2018 132540	1 01-8150-0-4300.00-0000-8110-112-000-000 NN F SUPPLIES	4,900.00 4,235.82
	TOTAL PAYMENT AMOUNT 4,235.82 *	4,235.82
104854/00 CERES WORLD TRAVEL		
181314 PO-181253 06/20/2018 100118-GES	1 01-0000-0-9330.00-0000-0000-000-000 NY F	1,816.87 1,678.40
	PREPAID EXPENDITURES TOTAL PAYMENT AMOUNT 1,678.40 *	1,678.40
	TOTAL PARIENT PROOF	
103345/00 CHAVEZ, OCTAVIO MARTINEZ		
PV-181110 06/20/2018 REFUND PERS	01-0100-0-9557.00-0000-0000-000-000 NN Refunds of PERS, STRS, SS, MED	50.81
	TOTAL PAYMENT AMOUNT 50.81 *	50.81

FUND : 01 GENERAL FUND/COUNTY SSF

Vendor/Addr Remit name Tax ID num Deposit type ABA num Account num

Description FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount Req Reference Date 105091/00 CONCEPCION, JEREMIAH 180169 PO-180161 06/20/2018 PLC CONFERENCE 1 01-0824-0-5200.00-1110-1000-310-000-000 NN F 299.21 97.01 TRAVEL & CONFERENCE TOTAL PAYMENT AMOUNT 97.01 * 97.01 104736/00 CONTRERAS, THERESA PV-181100 06/20/2018 EL PAC TRAINING 01-3010-0-5200.00-1110-1000-115-000-000 NN 33.79 TRAVEL & CONFERENCE TOTAL PAYMENT AMOUNT 33.79 * 33.79 103792/00 DATA PATH INC. 181127 PO-181111 06/18/2018 DELL LAPTOP GES 1 01-1100-0-4400.00-1110-1000-110-000-000 NN C 156.58 0.00 NON-CAPITALIZED EQUIPMENT TOTAL PAYMENT AMOUNT 0.00 * 0.00 104260/00 EASY PERMIT POSTAGE PV-181094 06/18/2018 1007613776 01-0000-0-5930.00-0000-7200-112-000-000 NN 194 85 COMMUNICATION - POSTAGE/METER TOTAL PAYMENT AMOUNT 194.85 * 194. 103754/00 FEDEX 180382 PO-180339 06/18/2018 6-214-57322 1 01-0000-0-5930.00-0000-7200-112-000-000 NN P 34.00 34.00 COMMUNICATION - POSTAGE/METER TOTAL PAYMENT AMOUNT 34.00 * 34.00 102063/00 FILIPPINI, LISA 180765 PO-180724 06/18/2018 ELAC @ SCOE REIMB 1 01-4203-0-5200.00-1110-1000-110-000-000 NN F 78.52 32.70 TRAVEL & CONFERENCE 180992 PO-180958 06/18/2018 MILEAGE CONFERENCE REIMB 1 01-0824-0-5200.00-1110-1000-110-000-104 NN F 73.86 34.25 TRAVEL & CONFERENCE TOTAL PAYMENT AMOUNT 66.95 * 66.95

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 06/20/18 13:42 PAGE 3
BATCH: 0058 JUNE 18 WARRANT REGISTER 3 << Held for Audit >>

FUND : 01 GENERAL FUND/COUNTY SSF

Venuor/Addr Remit name Req Reference Date	Tax ID r Description		FD-RESC-Y-OBJ		Account num CH-DD1-DD2 T9MPS	Liq Amt	Net Amount
105196/00 GET YOUR TEACH	H ON						
181033 PO-181024 06/20/2018	8 755780781 GAIL TALLMAN	1	01-3010-0-520 TRAVEL & C	0.00-1110-1000-1	11-000-000 NY F	360.00	380.24
181032 PO-181025 06/20/2018	8 755780781 CARLEEN LEON	1		0.00-1110-1000-1	11-000-000 NY F	360.00	380.24
181044 PO-181026 06/20/2018	8 755780781 PRIMAVERA CHAV	EZ 1		0.00-1110-1000-1	11-000-000 NY F	360.00	380.24
181047 PO-181027 06/20/201	8 755780781 DANET KOTHENBE	UTEL 1		0.00-1110-1000-1	11-000-000 NY P	360.00	380.24
	TOTA	L PAYMENT		1,520.96	*		1,520.96
103948/00 GOMEZ, SARA							
PV-181099 06/20/201	8 DELIVERING BOARD 06/08-0	6/14	01-0000-0-523 MILEAGE	30.00-0000-7200-1	12-000-000 NN		14.72
	TOTA	L PAYMENT		14.72	*		14.72
104780/00 ISOM ADVISORS							
PV-181107 06/20/201	8 CD2017-65		01-0000-0-586	66.00-0000-7300-1	12-000-000 NN		3,325.00
	TOTA	L PAYMENT		WAL SERVICES 3,325.00) *		3,325.00
101470/00 PG&E							
PV-181095 06/18/201	8 5159195533-4 06/25/2018	3		20.00-0000-8200-1	12-000-000 NN		10.194.34
	TOTA	AL PAYMENT	ELECTRICITE AMOUNT	10,194.34	! *		10,194.34
103477/00 PAMELA J CREA	MER PERRY						
PV-181109 06/20/201	8 PBIS STAFF MEETING			00.00-1110-1000-	115-000-210 NN		163.29
	TOTA	AL PAYMENT	SUPPLIES F AMOUNT	163.29) *		163.29
105197/00 PRINCIPAL FIN	ANCIAL GROUP						
PV-181105 06/20/201	8 1083002-10001 07/2018			56.00-0000-0000-			816.49
PV-181106 06/20/201	8 GOVERNANCE WORKSHOP GUSI)	01-0000-0-95	RICT VOL-DEDS (1 56.00-0000-0000~ RICT VOL-DEDS (1	000-000-000 NN		163.72

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 06/20/18 13:42 PAGE BATCH: 0058 JUNE 18 WARRANT REGISTER 3 << Held for Audit >>

FUND : 01 GENERAL FUND/COUNTY SSF

Vendor/Addr Remit name Req Reference Date Description		FD-RESC-Y-OR IT	ABA num Account num SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS	Liq Amt	Net Amount
	TOTAL PAYMEN	NT AMOUNT	980.21 *		980.21
105100/00 PRUDENTIAL OVERALL SUPPLY					
180285 PO-180246 06/20/2018 80575970		1 01-8150-0-4300. SUPPLIES	00-0000-8110-112-000-000 NN P	231.25	231.25
180285 PO-180246 06/20/2018 80575969			00-0000-8110-112-000-000 NN P	158.25	158.25
180285 PO-180246 06/20/2018 80575971			00-0000-8110-112-000-000 NN P	98.25	98.25
180285 PO-180246 06/20/2018 80575972			00-0000-8110-112-000-000 NN P	116.25	116.25
	TOTAL PAYMEN		604.00 *		604.00
104746/00 SANTANDER LEASING LLC					
PV-181097 06/19/2018 2153800			00-0000-9100-112-000-000 NN		724.39
PV-181097 06/19/2018 2153800			00-0000-9100-112-000-000 NN		31,418.61
	TOTAL PAYMEN	OTHER DEBT S IT AMOUNT	ERVICE - PRINCIPAL 32,143.00 *		32,143.00
102818/00 SHERATON GRAND HOTEL					
180230 PO-180219 06/20/2018 HOTEL FOR AERIE				357.23	0.00
	TOTAL PAYMEN	TRAVEL & CON T AMOUNT	FERENCE 0.00 *		0.00
105012/00 SPEECH LANGUAGE & EDUCATIONAL					
PV-181093 06/18/2018 102085		01 6500 0 5066 (00-5770-3150-112-000-000 NN		F 004 00
	TOTAL DAMAGNE	PROFESSIONAL	SERVICES		5,824.80
	TOTAL PAYMEN	I AMOUNT	5,824.80 *		5,824.80
104288/00 TESEI PETROLEUM					
PV-181098 06/20/2018 94856		01-0823-0-4341.0 GAS, OIL LUBE	00-0000-3600-112-000-000 NN	inager)	533.15
	TOTAL PAYMEN		533.15 *		533.15

014 Gustine Unified School Dist. J2945 AP FINAL PRELIST JUNE REGISTER

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 06/20/18 13:42 PAGE
BATCH: 0058 JUNE 18 WARRANT REGISTER 3 << Held for Audit >>

FUND : 01 GENERAL FUND/COUNTY SSF

TOTAL FUND PAYMENT 314,942.22 **

Tax ID num Deposit type ABA num Account num
FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount Venour/Addr Remit name Req Reference Date Description 105198/00 TEXAS LIFE INSURANCE COMPANY 01-0000-0-9556.00-0000-0000-000-000-000 NN 452.70 PV-181103 06/20/2018 SM0DLK20180613001 07/2018 MISC DISTRICT VOL-DEDS (1) PV-181104 06/20/2018 SM0DLK2018514001 06/2018 01-0000-0-9556.00-0000-000-000-000 NN 484.70 MISC DISTRICT VOL-DEDS (1) TOTAL PAYMENT AMOUNT 937.40 937.40 * 104677/00 WHITFIELD, KERRY PV-181108 06/20/2018 YOSEMITE TRIP REIMB 01-0824-0-5805.00-1275-1050-310-000-105 NN 214.91 ADMISSION TIX COST/FIELD TRIPS TOTAL PAYMENT AMOUNT 214.91 * 214.91

314,942.22

MERCED COUNTY OFFICE OF EDUCATION Gustine WARRANT REGISTER BATCH COVER 01-5070 11-5074 DATE: _____06/20/2108 13-5077 14-5072 DISTRICT FUND: 14 - 5072 17-5071 21-5066 DISTRICT NAME: 14 – GUSTINE UNIFIED SCHOOL DISTRICT 25-5075 35-5078 TOTAL AMOUNT OF REGISTER: \$ 3563.22 40-5065

CHECK LIST FOR WARRANT REGISTERS (PLEASE CHECKMARK EACH)

√	_ Verify cash for each fund
√	Ensure deposits have been made at the County Treasurer by 11 a.m.
	Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero)
	Retain original prelist for your records
√	Proper signed authorization for each batch

ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT

DISTRICT SERVICES	USE ONLY	
RECEIVED BY DISTRIC	T SERVICES:	
AUDIT APPROVED:		
CASH CHECKED:		
RELEASED FOR PAYM	ENT:	

014 Gustine Unified School Dist. J2945 AP FINAL PRELIST JUNE REGISTER

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 06/20/18 13:42 PAGE BATCH: 0058 JUNE 18 WARRANT REGISTER 3 << Held for Audit >>

FUND : 14 DEFERRED MAINTENANCE

Tax ID num Deposit type Venuor/Addr Remit name ABA num Account num FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount Req Reference Date Description 105118/00 CAPITOL DOOR SALES 181077 PO-181034 06/20/2018 132668 1 14-0000-0-4400.00-0000-8110-112-000-000 NN P 1,926.67 1,926.67 NON-CAPITALIZED EQUIPMENT 181077 PO-181034 06/20/2018 132825 1 14-0000-0-4400.00-0000-8110-112-000-000 NN F 2,573.33 1,636.55 NON-CAPITALIZED EQUIPMENT 3,563.22 TOTAL PAYMENT AMOUNT 3,563.22 * TOTAL FUND PAYMENT 3,563.22 ** 3,563.22 0.00 318,505.44 *** 318,505,44 TOTAL BATCH PAYMENT TOTAL DISTRICT PAYMENT 318,505.44 **** 0.00 318,505.44 TOTAL FOR ALL DISTRICTS: 318,505.44 **** 0.00 318,505.44

Number of zero dollar checks:

Number of checks to be printed: 24, not counting voids due to stub overflows.

2, will be printed.

Batch status: A All

From batch: 0059

To batch: 0059

Include Revolving Cash: Y

Include Address: N

Include Object Desc: Y

Include Vendor TIN: N

Include Audit Date and Time in Sort: N

Gustine MERCED COUNTY OFFICE OF EDUCATION **CHECK REGISTER BATCH COVER** 01-5070 11-5074 DATE: ______6/26/18 13-5077 14-5072 BATCH# 59 DISTRICT FUND: 01 - 5070 17-5071 21-5069 DISTRICT NAME: 14 - GUSTINE UNIFIED SCHOOL DISTRICT 25-5075 35-5078 TOTAL AMOUNT OF REGISTER: \$ _____ 167,866.28 40-5065

CHECK LIST FOR CHECK REGISTERS (PLEASE CHECKMARK EACH)

√	Verify cash for each fund
<u> </u>	Ensure deposits have been made at the County Treasurer by 11 a.m.
√	Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero)
<u>√</u>	_Retain original prelist for your records
√	Proper signed authorization for each batch

ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT

DISTRICT SERVICES USE ONLY	10-10-0-0-0-1
RECEIVED BY DISTRICT SERVICES:	
AUDIT APPROVED:	
CASH CHECKED:	
RELEASED FOR PAYMENT:	

Y				
014 Gustine Unified School Dist. J5559 JUNE 21 WARRANT REGISTER 4	BAICH: 0059 JUNE 21 WARF	ELIST APY500 L.00.12 06 WANT REGISTER 4 << Open >> ERAL FUND/COUNTY SSF	/26/18 16:5	3 PAGE 1
Vendor/Addr Remit name Req Reference Date Description	FD-RESC-Y-C		Liq Amt	Net Amount
102323/00 A & A PORTABLES INC		***************************************		
180242 PO-180211 06/25/2018 OPEN PO	1 01-1100-0-4 SUPPLIES	300.00-1801-4200-310-000-000 NN C	84.00	0.00
	TOTAL PAYMENT AMOUNT	0.00 *		0.00
104957/00 AERIES SOFTWARE				
180758 PO-180719 06/24/2018 CLOSED		200.00-1110-1000-110-000-104 NN C	243.60	0.00
	TOTAL PAYMENT AMOUNT	0.00 *		0.00
103972/00 ALHAMBRA				
PV-181118 06/23/2018 14403118 061018	01-0000-0-4 SUPPLIES	300.00-0000-8200-112-000-000 NN		499.25
PV-181134 06/25/2018 144031180051318		300.00-0000-8200-112-000-000 NN		519.02
	TOTAL PAYMENT AMOUNT			1,018.27
105122/00 ALLSTATE SIGN AND PLAQUE				
180544 PO-180538 06/23/2018 CLOSE PO	1 01-1100-0-4 SUPPLIES	300.00-1110-1000-110-000-000 NN C	57.37	6.
	TOTAL PAYMENT AMOUNT	0.00 *		0.00
104020/00 AT&T				

01-0000-0-5912.00-0000-2700-112-000-000 NN

01-0000-0-5912.00-0000-2700-112-000-000 NN

01-0000-0-5801.00-0000-7100-112-000-000 NY

26,173.32 *

992.42 *

COMMUN - INTERNET SVCS/LINES

COMMUN - INTERNET SVCS/LINES

TOTAL PAYMENT AMOUNT

TOTAL PAYMENT AMOUNT

LEGAL FEES

PV-181111 06/23/2018 000011505431

PV-181112 06/23/2018 000011505432

006217/00 ATKINSON ANDELSON LOYA

PV-181140 06/26/2018 544737

169.01

823.41

992.42

26,173.32

26,173.32

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 06/26/18 16:53 PAGE 2
BATCH: 0059 JUNE 21 WARRANT REGISTER 4 << Open >>

/enuor/Addr Remit name Req Reference Date Description	Tax ID num Depo	sit type ABA FD-RESC-Y-OBJT.SO-GOAL-	A num Account num FUNC·SCH-DD1-DD2 T9MPS	Liq Amt	Net Amount
006924/00 AZEVEDO, DENISE					
PV-181115 06/23/2018 REIMB HEALTHY LI	VING CLASS	01-6300-0-4300.00-1110- SUPPLIES	-1000-310-000-000 NN		232.62
	TOTAL PAYMENT	AMOUNT	232.62 *		232.62
102988/00 BAFFUNNO, MATT					
PO-170985 06/21/2018 REIMB CLOSED	till over	01-3550-0-4300.00-1110 SUPPLIES	-1000-310-000-000 NN C	3,900.00	0.00
180650 PO-180621 06/21/2018 HOTELS		1 01-3550-0-5200.00-1110 TRAVEL & CONFERENCE		41.12	0.00
	TOTAL PAYMENT		0.00 *		0.00
LO5187/00 BARR, WILLIAM					
PV-181121 06/23/2018 GOV. WORKSHOP 06	5/13 & 06/19	01-0000-0-5230.00-0000 MILEAGE	-7200-112-000-000 NN		163.7
	TOTAL PAYMEN	T AMOUNT	163.72 *		163.72
105236/00 BAZIC PRODUCTS					
1812.3 PO-181159 06/23/2018 50013966		1 01-1100-0-4300.00-1110 SUPPLIES	-1000-110-000-000 NN P	130.56	130.5
	TOTAL PAYMEN		130.56 *		130.5
102799/00 BRUCE'S TIRE INC					
181237 PO-181183 06/23/2018 05-525326		1 01-0823-0-4343.00-0000 TIRES AND ACCESSORI		1,629.97	1,629.9
	TOTAL PAYMEN	T AMOUNT 1			1,629.9
104394/00 BUS WEST					
180815 PO-180767 06/23/2018 XA410005449:01		1 01-0823-0-4344.00-0000 REPLACEMENT PARTS	0-3600-112-000-000 NN P	39.87	39.8
	TOTAL PAYMEN		39.87 *		39.8

Vendor/Addr Remit name Tax ID num Deposit type ABA num Account num Req Reference Date Description FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount 105260/00 CABRAL, MEREDITH PV-181128 06/23/2018 REIMB INSTRUCTIONAL MATERIALS 01-6300-0-4300.00-1110-1000-110-000-000 NN 311.00 SUPPLIES TOTAL PAYMENT AMOUNT 311.00 * 311.00 104644/00 CARROT-TOP FLAGS 181067 PO-180991 06/25/2018 38147900 1 01-1100-0-4300.00-1110-1000-110-000-000 NN F 209.63 72.36 SUPPLIES TOTAL PAYMENT AMOUNT 72.36 * 72.36 102441/00 CDW-G 181257 PO-181204 06/23/2018 MSX9725 1 01-3010-0-4400.00-1110-1000-111-000-000 NN F 3,959.04 3,800.00 NON-CAPITALIZED EQUIPMENT TOTAL PAYMENT AMOUNT 3.800.00 * 3.800.00 100751/00 CEV 181152 PO-181100 06/25/2018 QTE015273 1 01-3550-0-4300.00-1110-1000-310-000-000 NN F 850.00 850.00 SUPPLIES TOTAL PAYMENT AMOUNT 850.00 * 85L 009515/00 CHANNING L. BETE CO. INC 180874 PO-180818 06/24/2018 CLOSE 1 01-0824-0-4300.00-1110-1000-110-000-305 NN C 0.43 0.00 SUPPLIES TOTAL PAYMENT AMOUNT 0.00 * 0.00 104653/00 CHRISTY WHITE ASSOCIATES PV-181141 06/26/2018 14263 01-0000-0-5830.00-0000-7191-112-000-000 NN 7,770.00 AUDIT FEES TOTAL PAYMENT AMOUNT 7.770.00 * 7.770.00 103285/00 CITY OF GUSTINE PV-181117 06/23/2018 SRO-0618 01-0000-0-5899.00-0000-8300-112-000-000 NN 3,374.50 OTHER SERVICES, FEES, OP EXPS PV-181138 06/25/2018 SRO-0518 01-0000-0-5899.00-0000-8300-112-000-000 NN 3.374.50 OTHER SERVICES, FEES, OP EXPS

014	Gust	tine	Unif	ied	School	Dist.	J5559
.THINE	21	WARE	TNAS	REG!	ISTER 4		

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 06/26/18 16:53 PAGE BATCH: 0059 JUNE 21 WARRANT REGISTER 4 << Open >>

Venaur/Addr Remit name Req Reference Date Description	Tax ID num Deposit type FD-RESC-Y-OBJT.S	ABA num Account num SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS	Liq Amt Net Amount
103285 (CONTINUED)			
PV-181139 06/25/2018 CATS0913-0518		ES, FEES, OP EXPS	150.00 6,899.00
019127/00 COAST HARDWARE			
180225 PO-180201 06/23/2018 38869	1 01-0823-0-4300. SUPPLIES	00-0000-3600-112-000-000 NN P	46.18 46.18
180369 PO-180365 06/25/2018 OPEN PO		00-1110-1000-115-000-000 NN C	400.00 0.00
	TOTAL PAYMENT AMOUNT	46.18 *	46.18
104675/00 COFFEY, TAWNYA			
PV-181129 06/23/2018 REIMB ATTENDANO	CE REWARDS 01-0000-0-4300. SUPPLIES	00-0000-3130-110-960-000 NN	123.15
	TOTAL PAYMENT AMOUNT	123.15 *	123.15
102215/00 COPY SHIPPING SOLUTIONS			
PV-181130 06/23/2018 46205	01-0000-0-5875. PRINTING SEF	00-0000-7200-112-000-000 NY	319.34
		319.34 *	319.34
100844/00 COSTCO			
181082 PO-181029 06/23/2018 05/29/2018 RES		.00-0000-3130-111-960-000 NN F	250.00 215.11
	SUPPLIES TOTAL PAYMENT AMOUNT	215.11 *	215.11
103792/00 DATA PATH INC			
181073 PO-181038 06/23/2018 137713	1 01-0824-0-4300 SUPPLIES	.00-1110-1000-110-000-111 NN F	3,342.93 3,075.60
		3,075.60 *	3,075.60

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 06/26/18 16:53 PAGE 5
BATCH: 0059 JUNE 21 WARRANT REGISTER 4 << Open >>

Vendor/Addr Remit name Req Reference Date Description	Tax ID num Depo	sit type AB FD-RESC-Y-OBJT.SO-GOAL	A num Account num -FUNC-SCH-DD1-DD2 T9MPS	Liq Amt	Net Amount
103057/00 DEPOT GARAGE, INC.	***************************************	//** *************			*********
PV-181126 06/23/2018 0015416		01-8150-0-5650.00-0000 REPAIRS/MAIN - VEHI			51.48
	TOTAL PAYMENT	AMOUNT	51.48 *		51.48
104260/00 EASY PERMIT POSTAGE					
PV-181113 06/23/2018 80000-9090-099	90-5147 07/15/18	01-0000-0-5930.00-0000 COMMUNICATION - POS			1,020.99
	TOTAL PAYMENT				1,020.99
104737/00 EDGES ELECTRICAL GROUP					
181263 PO-181212 06/25/2018 S4391114.002	1	01-8150-0-4300.00-0000 SUPPLIES	-8110-112-000-000 NN P	166.36	166.36
181263 PO-181212 06/25/2018 S4391114.001	1	01-8150-0-4300.00-0000 SUPPLIES	-8110-112-000-000 NN P	332.72	332.72
	TOTAL PAYMENT		499.08 *		499.08
104045/00 ELIZALDE, ANDREA N					
180208 PO-180173 06/25/2018 REIMB	1	01-0824-0-5200.00-1110 TRAVEL & CONFERENCE		36.24	
	TOTAL PAYMENT	AMOUNT	0.00 *		0.00
105034/00 FERGUSON PLUMBING					
180639 PO-180610 06/23/2018 WH197235	1		-8110-112-000-000 NN P	148.04	148.04
180639 PO-180610 06/23/2018 WH198848	1 11 111	SUPPLIES 01-8150-0-4300.00-0000 SUPPLIES	-8110-112-000-000 NN F	392.51	450.07
	TOTAL PAYMENT		598.11 *		598.11
102063/00 FILIPPINI, LISA					
180067 PO-180054 06/24/2018 REIMB	1	01-0824-0-5200.00-1110 TRAVEL & CONFERENCE	-1000-110-000-106 NN C	305.60	0.00
	TOTAL PAYMENT		0.00 *		0.00

Venuor/Addr Remit name Req Reference Date Description	Tax ID num Depos	sit type ABA FD-RESC-Y-OBJT.SO-GOAL-	num Account num FUNC-SCH-DD1-DD2 T9MPS		let Amount
032475/00 FORD'S FARM SUPPLY	-				
181097 PO-181047 06/21/2018 OPEN PO	1	01-3550-0-4300.00-1110-	1000-310-000-000 NN C	118.28	0.00
	TOTAL PAYMENT		0.00 *		0.00
036649/00 GOTTSCHALK'S MUSIC CENTER					
181387 PO-181268 06/23/2018 596921	1	01-0824-0-5640.00-1154- REPAIRS/MAINT OF EQU		423.58	423.58
181387 PO-181268 06/23/2018 592510	1	01-0824-0-5640.00-1154- REPAIRS/MAINT OF EQU	1000-115-000-205 N F	383.84	383.83
	TOTAL PAYMENT	AMOUNT			807.41
102132/00 GRAINGER					
181332 PO-181250 06/23/2018 9614769254	1	01-8150-0-4300.00-0000- SUPPLIES	8110-112-000-000 NN P	459.40	459.40
	TOTAL PAYMENT	AMOUNT	459.40 *		459.40
105247/00 GRAPHIC DESIGN					
181223 PO-181128 06/23/2018 2018-13550	1	01-0824-0-4300.00-1110- SUPPLIES	1000-110-000-205 NN F	493.35	464.85
	TOTAL PAYMENT	AMOUNT	464.85 *		464.85
101771/00 HELLNER, MARY LEE					
PV-181133 06/25/2018 CTE WORKSHOP M	ILEAGE	01-0824-0-5200.00-1110- TRAVEL & CONFERENCE	-1000-310-000-000 NN		56.71
	TOTAL PAYMENT	AMOUNT			56.71
040211/00 HERMITAGE ART COMPANY					
040211/00 HERMITAGE ART COMPANY					
181089 PO-181050 06/23/2018 1260378	1	. 01-0000-0-4300.00-0000 SUPPLIES	-2700-311-000-000 NN F	35.05	35.05
181189 PO-181145 06/23/2018 1264890	1	. 01-0824-0-4300.00-1110 SUPPLIES	-1000-115-000-205 NN F	63.22	63.87
	TOTAL PAYMENT	AMOUNT	98.92 *		98.92

Vendor/Addr Remit name Req Reference Date Description	Tax ID num Depo	osit type FD-RESC-Y-OBJT.SO	ABA num Account num -GOAL-FUNC-SCH-DD1-DD2 T9MPS	Liq Amt	Net Amount
100659/00 HOME DEPOT CREDIT SERVICES	*************		*****************************		
180868 PO-180860 06/23/2018 ACCT:2914 06/24/20)18 1	01-8150-0-4300.00 SUPPLIES	-0000-8110-112-000-000 NN P	1,866.14	1,866.14
180971 PO-180947 06/21/2018 WELDERS CLOSE	1		-1110-1000-310-000-000 NN C	150.00	0.00
181035 PO-180995 06/21/2018 6902685	1		-1110-1000-310-000-000 NN F	275.00	274.58
	TOTAL PAYMENT		2,140.72 *		2,140.72
104587/00 IC REFRIGERATION					
181262 PO-181211 06/23/2018 0077220-IN	1	01-8150-0-5640.00 REPAIRS/MAINT	-0000-8110-112-000-000 NN P	581.43	581.43
	TOTAL PAYMENT		581.43 *		581.43
103744/00 J & F FERTILIZER					
PV-181120 06/23/2018 8265		01-0823-0-5640.00 REPAIRS/MAINT	-0000-3600-112-000-000 NN		196.00
	TOTAL PAYMENT	AMOUNT			196.00
104052/00 J & J AUTO BODY					
181098 PO-181046 06/23/2018 LIC 1501103	1	01-3550-0-5640.00 REPAIRS/MAINT	-1110-1000-310-000-000 NY F	2,000.00	1,574.03
	TOTAL PAYMENT		1,574.03 *		1,574.03
046010/00 JONES SCHOOL SUPPLY					
180534 PO-180488 06/24/2018 CLOSED 1545013	1	01-0824-0-4300.00 SUPPLIES	-1110-1000-110-000-200 NN C	179.69	0.00
	TOTAL PAYMENT		0.00 *		0.00
101794/00 JOSTENS INC					
PV-181123 06/23/2018 21772412		01-0824-0-4300.00 SUPPLIES	-1110-1000-115-000-205 NN		182.15
	TOTAL PAYMENT		182.15 *		182.15

Venuur/Addr Remit name Ta Req Reference Date Description		ABA num Account num O-GOAL-FUNC-SCH-DD1-DD2 T9MPS	
102360/00 JOSTENS DIPLOMA DIVISION			
181084 PO-181031 06/23/2018 21627080	1 01-3010-0-4300.0 SUPPLIES	00-1110-1000-311-000-000 NN F	255.89 255.89
	TOTAL PAYMENT AMOUNT	255.89 *	255.89
104945/00 KLOG			
	1 01 1100 0 4200	00 1110 1000 110 000 000 NN F	112.56 54.05
181167 PO-181115 06/24/2018 18-286908-1 TAXES	1 01-1100-0-4300.0 SUPPLIES	00-1110-1000-110-000-000 MM L	
	TOTAL PAYMENT AMOUNT	54.05 *	54.05
105239/00 KNOWLEDGE SAVES LIVES INC.			
PV-181135 06/25/2018 18-122A		00-0155-8300-112-000-206 NN	10,782.00
	PROFESSIONAL TOTAL PAYMENT AMOUNT		10,782.00
048810/00 LAKESHORE			
180021 PO-180026 06/24/2018 TEACHERS SUPPLIES	1 01-0824-0-4300. SUPPLIES	00-1110-1000-110-000-100 NN C	72.24 0.00
The Richard	TOTAL PAYMENT AMOUNT	0.00 *	0.00
104955/00 LOPES, STACY			
180062 PO-180050 06/24/2018 REIMB	1 01-0824-0-5200. TRAVEL & CON	00-1110-1000-110-000-106 NN C	446.28 0.00
180062 PO-180050 06/24/2018 REIMB			446.28 0.00 0.00
180062 PO-180050 06/24/2018 REIMB	TRAVEL & CON	FERENCE	
180062 PO-180050 06/24/2018 REIMB 105180/00 M-MIG CONSTRUCTION INC	TRAVEL & CON	FERENCE	
	TRAVEL & CON	FERENCE 0.00 *	
105180/00 M-MIG CONSTRUCTION INC	TRAVEL & CON TOTAL PAYMENT AMOUNT 1 01-6387-0-4300. SUPPLIES	FERENCE 0.00 *	0.00

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 06/26/18 16:53 PAGE BATCH: 0059 JUNE 21 WARRANT REGISTER 4 << Open >>

FUND : 01 GENERAL FUND/COUNTY SSF

Vendor/Addr Remit name Tax ID num Deposit type ABA num Account num Req Reference Date FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount -----104422/00 MADERA COUNTY OFFICE 180139 PO-180122 06/23/2018 180098 1 01-0824-0-5200.00-1110-1000-110-000-104 NN F 559.00 559.00 TRAVEL & CONFERENCE TOTAL PAYMENT AMOUNT 559.00 * 559.00 102826/00 MARTINS, CHRISTINE 180059 PO-180047 06/24/2018 REIMB 1 01-0824-0-5200.00-1110-1000-110-000-106 NN C 152.00 0.00 TRAVEL & CONFERENCE TOTAL PAYMENT AMOUNT 0.00 * 0.00 054938/00 MATTOS NEWSPAPERS INC. PV-181125 06/23/2018 TR050118035 01-0000-0-5899.00-0000-7200-112-000-000 NN 350.00 OTHER SERVICES, FEES, OP EXPS TOTAL PAYMENT AMOUNT 350.00 * 350.00 056337/00 MERCED COUNTY OFFICE OF 180002 PO-180001 06/24/2018 MCOE CUME FOLDERS 1 01-0824-0-4300.00-1110-1000-110-000-000 NN C 80.15 0.00 SUPPLIES 180991 PO-180956 06/24/2018 CLOSED MCOE TRAINING 1 01-0824-0-5200.00-1110-1000-110-000-104 NN C 324.75 TRAVEL & CONFERENCE 181050 PO-180984 06/24/2018 CLOSED MCOE TRAINING 1 01-0824-0-5200.00-1110-1000-110-000-104 NN C 324.75 0.00 TRAVEL & CONFERENCE 181179 PO-181139 06/24/2018 MCOE TRAINING 1 01-0000-0-5200.00-1110-1000-111-000-000 NN C 300.00 0.00 TRAVEL & CONFERENCE TOTAL PAYMENT AMOUNT 0.00 * 0.00 105028/00 MORROW, CHLOE 180065 PO-180052 06/24/2018 REIMB 1 01-0824-0-5200.00-1110-1000-110-000-106 NN C 352.00 0.00 TRAVEL & CONFERENCE TOTAL PAYMENT AMOUNT 0.00 * 0.00 104146/00 NAPA AUTO 180351 PO-180331 06/21/2018 BATTERIES CLOSED 1 01-7010-0-4300.00-1110-1000-310-000-000 NN C 42.09 0.00 SUPPLIES

TOTAL PAYMENT AMOUNT

0.00 *

0.00

ABA num Account num Tax ID num Deposit type Venu. /Addr Remit name FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Lig Amt Net Amount Reg Reference Date Description 092087/00 NAPA AUTO PARTS 25.10 25.10 1 01-8150-0-4300.00-0000-8110-112-000-000 NN P 180130 PO-180114 06/23/2018 296580 SUPPLIES 1 01-8150-0-4300.00-0000-8110-112-000-000 NN P 25.88 25.88 180130 PO-180114 06/23/2018 296518 SUPPLIES 1 01-8150-0-4300.00-0000-8110-112-000-000 NN F 417.32 30.19 180130 PO-180114 06/23/2018 296526 SUPPLIES 0.00 44.70 1 01-7010-0-4300.00-1110-1000-310-000-000 NN C 180618 PO-180565 06/21/2018 2 TRUCK BATTERIES CLOSED SUPPLIES 81.17 81.17 * TOTAL PAYMENT AMOUNT 100059/00 NASCO 4.71 0.00 1 01-7010-0-4300.00-1110-1000-310-000-000 NN C 180759 PO-180707 06/21/2018 PIGS HEART CLOSE SUPPLITES. 1 01-6300-0-4300.00-1110-1000-115-000-000 NN F 1,437.34 1,437.34 180899 PO-180862 06/25/2018 66557 SUPPLIES 1,437,34 1,437.34 * TOTAL PAYMENT AMOUNT 102031/00 OFFICE DEPOT 1 01-3010-0-4300.00-1110-1000-110-000-000 NN F 7,773.85 7.181.39 PO-181181 06/23/2018 145733165001 SUPPLIES 7,773,85 TOTAL PAYMENT AMOUNT 7,773.85 * 102878/00 OFFICE SUPPLY 1 01-0824-0-4300.00-1110-1000-110-000-100 NN C 30.36 0.00 180030 PO-180025 06/24/2018 TEACHER SUPPLIES SUPPLIES 0.00 0.00 * TOTAL PAYMENT AMOUNT 064370/00 OFFICE SUPPLY EXPRESS 289.93 0.00 1 01-0824-0-4300.00-1110-1000-110-000-100 NN C 180036 PO-180030 06/24/2018 TEACHERS MATERIALS SUPPLIES 76.59 1 01-0000-0-4300.00-0000-7200-112-000-000 NN P 76.59 181116 PO-181041 06/23/2018 133512 SUPPLIES 1 01-0000-0-4300.00-0000-7200-112-000-000 NN P 12.88 12.88 181116 PO-181041 06/23/2018 133579 SUPPLIES 149 17 149.17 181116 PO-181041 06/23/2018 133646 1 01-0000-0-4300.00-0000-7200-112-000-000 NN P SUPPLIES 1 01-0000-0-4300.00-0000-7200-112-000-000 NN F 35.38 11.90 181092 PO-181248 06/23/2018 133419 SUPPLIES

014 Gustine Unified School Dist. J5559 ACCOUNTS PAYABLE PRELIST APY500 L.00.12 06/26/18 16:53 PAGE 11
JUNE 21 WARRANT REGISTER 4 SCOUNTS PAYABLE PRELIST APY500 C.00.12 06/26/18 16:53 PAGE 11

Vendor/Addr Remit name Req Reference Date Description		FD-RESC-Y-OBJT.SO-GOAL	-FUNC-SCH-DD1-DD2 T9MPS	Liq Amt	Net Amount
		AMOUNT		d-ma-e	250.54
105193/00 PEAP					
PV-181132 06/23/2018 363966		01-0824-0-4300.00-1110 SUPPLIES	-1000-110-000-205 NN		377.00
	TOTAL PAYMENT		377.00 *		377.00
105055/00 PIONEER RESEARCH					
180949 PO-180908 06/23/2018 251540	1	01-8150-0-4300.00-0000 SUPPLIES	-8110-112-000-000 NN F	407.92	407.92
PV-181127 06/23/2018 PO 180908		01-8150-0-4300.00-0000 SUPPLIES	-8110-112-000-000 NN		389.44
	TOTAL PAYMENT	AMOUNT	797.36 *		797.36
105100/00 PRUDENTIAL OVERALL SUPPLY					
180285 PO-180246 06/26/2018 80578272	1	01-8150-0-4300,00-0000 SUPPLIES	-8110-112-000-000 NN P	158.25	158.25
180285 PO-180246 06/26/2018 80578273	1	01-8150-0-4300,00-0000 SUPPLIES	-8110-112-000-000 NN P	231.25	231 25
180285 PO-180246 06/26/2018 80578274	1	01-8150-0-4300,00-0000 SUPPLIES	-8110-112-000-000 NN P	98.25	96
180285 P0-180246 06/26/2018 80578275	1	01-8150-0-4300.00-0000 SUPPLIES	-8110-112-000-000 NN F	222.74	116.25
	TOTAL PAYMENT	AMOUNT	604.00 *		604.00
104754/00 PTM					
181170 PO-181133 06/23/2018 0067091	1	01-0824-0-4300.00-1110 SUPPLIES	-1000-115-000-205 NN F	604.55	606.66
	TOTAL PAYMENT		606.66 *		606.66
104534/00 QUILL					
180202 PO-180179 06/23/2018 196.22	1	01-1100-0-4300.00-1110	-1000-110-000-000 NN F	527.00	196.22
180921 PO-180877 06/23/2018 6247651	1	SUPPLIES 01-3010-0-4300.00-1110	-1000-110-000-000 NN P	126.15	126.15
180921 PO-180877 06/23/2018 5391248	1	SUPPLIES 01-3010-0-4300.00-1110 SUPPLIES	-1000-110-000-000 NN P	175.26	175.26

Req Reference Date Description					497.63
	TOTAL PAYMENT	AMOUNT	497.63 *		457.03
.04538/00 RALEY'S					
180908 PO-180869 06/21/2018 OPEN PO CLOSED	1	01-7010-0-4300. SUPPLIES	00-1110-1000-310-000-000 NN C	570.93	0.00
	TOTAL PAYMENT		0.00 *		0.00
L03560/00 REALLY GOOD STUFF					
PV-181131 06/23/2018 6165968 P0180038		01-0824-0-4300 SUPPLIES	.00-1110-1000-111-000-000 NN		60.47
	TOTAL PAYMENT		60.47 *		60.47
103265/00 ROMERO, LEIGH ANN					
.80076 PO-180060 06/24/2018 REIMB	1	01-0824-0-5200 TRAVEL & CO	.00-1110-1000-110-000-104 NN C	350.00	0.00
	TOTAL PAYMENT		0.00 *		0.00
10 '00 SACRAMENTO COUNTY					
181385 PO-181266 06/23/2018 NS1801300064	1	01-0000-0-9330 PREPAID EXP	.00-0000-0000-000-000-000 NN P	225.00	225.00
181385 PO-181266 06/23/2018 Lisa Filippini	1		.00-0000-0000-000-000 NN F	225.00	225.00
	TOTAL PAYMENT	AMOUNT	450.00 *		450.00
102505/00 SANCHES, KELLY					
181134 PO-181093 06/21/2018 TRAVEL REIMB CLOSE) 1	01-3550-0-5200 TRAVEL & CO	.00-1110-1000-310-000-000 NN C	390.94	0.00
	TOTAL PAYMENT		0.00 *		0.00
076660/00 SANTA NELLA					
PV-181114 06/23/2018 COM031 07/15/18			0.00-0000-8200-112-000-000 NN		1,498.71
	TOTAL PAYMEN	WATER&/OR S F AMOUNT	1.498.71 *		1,498.71

Req Reference Date Description		FD-RESC-Y-OBJT.SO-GO	ABA num Account num DAL-FUNC-SCH-DD1-DD2 T9MPS	Lig Amt	Net Amount
104967/00 SARAH THOMMEN	161		::::::::::::::::::::::::::::::::::::::		*********
180264 PO-180272 06/21/2018 OPEN PO CLOSED	1	01-7010-0-4300.00-11 SUPPLIES	10-1000-310-000-000 NN C	339.81	0.00
180836 PO-180799 06/21/2018 LAB SUPPLIES CLOSE			10-1000-310-000-000 NN C	160.81	0.00
	TOTAL PAYMENT	AMOUNT	0.00 *		0.00
077400/00 SCHOLASTIC INC					
PV-181119 06/23/2018 180873		01-1100-0-4300.00-11 SUPPLIES	10-1000-111-000-000 NN		95.15
	TOTAL PAYMENT		95.15 *		95.15
102033/00 SCHOOL SPECIALTY INC					
181195 PO-181144 06/23/2018 308102995532	1	01-0824-0-4399.00-11 MISCELLANEOUS SUP	10-1000-310-000-102 NN F	117.80	108.82
	TOTAL PAYMENT		108.82 *		108.82
104015/00 SHERWIN WILLIAMS					
181264 PO-181213 06/23/2018 NO 4031-5	1	01-8150-0-4300.00-00 SUPPLIES	00-8110-112-000-000 NN P	947.29	94,
	TOTAL PAYMENT		947.29 *		947.29
102511/00 SOUTHWEST SCHOOL & OFFICE					
180041 PO-180034 06/24/2018 OFFICE SUPPLIES	1	01-0824-0-4300.00-11 SUPPLIES	10-1000-110-000-100 NN C	504.95	0.00
181276 PO-181226 06/23/2018 PINV0436490	1		10-1003-112-000-000 NN P	43.22	43.22
181277 PO-181227 06/23/2018 PINV0438873	1		10-1003-112-000-000 NN F	97.64	72.88
181278 PO-181228 06/23/2018 PINV0438883	1		10-1003-112-000-000 NN P	2.07	2.07
181278 PO-181228 06/23/2018 PINV0435721	1		10-1003-112-000-000 NN F	72.36	72.93
181279 PO-181229 06/23/2018 PINV0436513	1		10-1003-112-000-000 NN P	25.27	25.27
181279 PO-181229 06/23/2018 PINV0435720	1		10-1003-112-000-000 NN F	49.72	49.17
181280 PO-181230 06/23/2018 PINV0436491	1		10-1003-112-000-000 NN F	80.91	75.86

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 06/26/18 16:53 PAGE 14 BATCH: 0059 JUNE 21 WARRANT REGISTER 4 << Open >>

Venuer/Addr Remit name Req Reference Date Description	Tax ID num Deposit type ABA num Accour FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-	DD2 T9MPS Liq Amt	Net Amount
102511 (CONTINUED)			
181281 PO-181231 06/23/2018 PINV0436504	1 01-3010-0-4300.00-1110-1003-112-000-0 SUPPLIES	000 NN F 74.27	74.27
181282 PO-181232 06/23/2018 PINB0436672	1 01-3010-0-4300.00-1110-1003-112-000-0 SUPPLIES	000 NN F 63.60	68.85
181283 PO-181233 06/23/2018 PINV0436503	1 01-3010-0-4300.00-1110-1003-112-000-0 SUPPLIES	000 NN F 74.79	76.08
181284 PO-181234 06/23/2018 PINV0436475	1 01-3010-0-4300.00-1110-1003-112-000-0	000 NN F 75.10	75.10
181289 PO-181239 06/23/2018 PINV0436512	1 01-3010-0-4300.00-1110-1003-112-000-	000 NN F 81.22	75.03
	TOTAL PAYMENT AMOUNT 710.73 *		710.73
105012/00 SPEECH LANGUAGE & EDUCATIONAL			
PV-181137 06/25/2018 102007	01-6500-0-5866.00-5770-3150-112-000- PROFESSIONAL SERVICES	000 NN	6,487.90
PV-181137 06/25/2018 100872	01-6500-0-5866.00-5770-3150-112-000- PROFESSIONAL SERVICES	000 NN	6,503.30
PV-181137 06/25/2018 101591	01-6500-0-5866.00-5770-3150-112-000- PROFESSIONAL SERVICES	000 NN	6,675.20
PV-181137 06/25/2018 101758	01-6500-0-5866.00-5770-3150-112-000- PROFESSIONAL SERVICES	000 NN	6,650.00
MI THE COURSE	TOTAL PAYMENT AMOUNT 26,316.40 *		26,316.40
100968/00 STANISLAUS COUNTY			
PV-181124 06/23/2018 182814	01-0000-0-5899.00-0000-7200-112-000- OTHER SERVICES, FEES, OP EXPS	000 NN	3,500.00
PV-181136 06/25/2018 182857	01-0824-0-5201.00-0000-7410-112-000- PROFESSIONAL DEVLPMNT TRAINING	-104 NN	23,250.00
	TOTAL PAYMENT AMOUNT 26,750.00 *		26,750.00
105120/00 SUPREME SCHOOL SUPPLY			
181173 PO-181132 06/23/2018 83459	1 01-0824-0-4300.00-1110-1000-115-000 SUPPLIES	-305 YN F 106.27	98.79
	TOTAL PAYMENT AMOUNT 98.79 * TOTAL USE TAX AMOUNT 8.15		98.79

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 06/26/18 16:53 PAGE 15
BATCH: 0059 JUNE 21 WARRANT REGISTER 4 << Open >>
FUND : 01 GENERAL FUND/COUNTY SSF

Vendor/Addr Remit name Req Reference Date Descript	ion	Deposit type ABA num Account FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2	T9MPS Liq Amt	Net Amount
103447/00 SYNCB/AMAZON			************	******
180029 PO-180024 06/24/2018 OPEN PO		1 01-0824-0-4300.00-1110-1000-110-000-100 SUPPLIES	NN C 71.86	0.00
180165 PO-180143 06/23/2018 76747357	5965	1 01-0000-0-4300.00-0000-7200-112-000-000 SUPPLIES	NN P 35.45	35.45
180165 PO-180143 06/23/2018 56463579	7455	1 01-0000-0-4300,00-0000-7200-112-000-000 SUPPLIES	NN P 18.99	18.99
180165 P0-180143 06/23/2018 55794693		1 01-0000-0-4300.00-0000-7200-112-000-000 SUPPLIES	NN P 43.20	43.20
180165 PO-180143 06/23/2018 46556966	3489	1 01-0000-0-4300.00-0000-7200-112-000-000 SUPPLIES	NN P 2.75	2.75
180165 P0-180143 06/23/2018 846967450		1 01-0000-0-4300.00-0000-7200-112-000-000 SUPPLIES	NN P 21.99	21.99
180165 PO-180143 06/23/2018 83563855		1 01-0000-0-4300,00-0000-7200-112-000-000 SUPPLIES		14.24
180165 P0-180143 06/23/2018 755446399		1 01-0000-0-4300.00-0000-7200-112-000-000 SUPPLIES		9.97
180642 P0-180619 06/23/2018 934776356 180642 P0-180619 06/23/2018 437648669		1 01-1100-0-4300.00-1110-1000-115-000-000 SUPPLIES		14.71
180642 P0-180619 06/23/2018 43/648665		1 01-1100-0-4300.00-1110-1000-115-000-000 SUPPLIES 1 01-1100-0-4300.00-1110-1000-115-000-000		49.99 383.99
180642 P0-180619 06/23/2018 93975987		SUPPLIES 1 01-1100-0-4300.00-1110-1000-115-000-000		383.99 16°
180642 P0-180619 06/23/2018 659877536		SUPPLIES 1 01-1100-0-4300.00-1110-1000-115-000-000		127.47
180642 P0-180619 06/23/2018 438474458		SUPPLIES 1 01-1100-0-4300.00-1110-1000-115-000-000		24.44
180745 P0-180739 06/23/2018 698376544	1485	SUPPLIES 1 01-0824-0-4300.00-1110-1000-110-000-100		103.51
180745 P0-180739 06/23/2018 495464489	9548	SUPPLIES 1 01-0824-0-4300.00-1110-1000-110-000-100	NN P 214.23	214.23
180745 PO-180739 06/23/2018 587494883	3944	SUPPLIES 1 01-0824-0-4300.00-1110-1000-110-000-100	NN P 9.48	9.48
180745 PO-180739 06/23/2018 974436763	3679	SUPPLIES 1 01-0824-0-4300.00-1110-1000-110-000-100	NN P 9.22	9.22
180745 PO-180739 06/23/2018 747737395	5844	SUPPLIES 1 01-0824-0-4300.00-1110-1000-110-000-100	NN P 129.22	129.22
180745 P0-180739 06/23/2018 679557598	3363	SUPPLIES 1 01-0824-0-4300.00-1110-1000-110-000-100	NN P 87.46	87.46
180745 P0-180739 06/23/2018 675948838	3897	SUPPLIES 1 01-0824-0-4300.00-1110-1000-110-000-100 SUPPLIES	NN P 10.72	10.72
180745 PO-180739 06/23/2018 859773948	3399	1 01-0824-0-4300.00-1110-1000-110-000-100 SUPPLIES	NN P 336.99	336.99
180745 PO-180739 06/23/2018 437858738	3564	1 01-0824-0-4300.00-1110-1000-110-000-100 SUPPLIES	NN P 234.12	234.12

014 Gustine Unified School Dist. J5559 JUNE 21 WARRANT REGISTER 4

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 06/26/18 16:53 PAGE 16
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Venue /Addr Remit name Req Reference Date	Description			ABA num Account num JT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MP		
103447 (CONTINUED)		200000000000000000000000000000000000000				
180745 PO-180739 06/23/2018	754446736457		1 01-0824-0-43 SUPPLIES	00.00-1110-1000-110-000-100 NN P	28.16	28.16
180745 PO-180739 06/23/2018	656988373435		1 01-0824-0-43	00.00-1110-1000-110-000-100 NN P	7.21	7.21
180745 PO-180739 06/23/2018	439667964974			00.00-1110-1000-110-000-100 NN F	73.76	73.76
180745 PO-180739 06/23/2018	3 449798398457			00.00-1110-1000-110-000-100 NN F	18.12	18.12
180745 PO-180739 06/23/2018	3 937758686363			000.00-1110-1000-110-000-100 NN F	22.58	22.58
180745 PO-180739 06/23/2018	3 456556433439			300.00-1110-1000-110-000-100 NN F	30.22	30.22
180745 PO-180739 06/23/2018	8 839486778533			300.00-1110-1000-110-000-100 NN F	11.55	11.55
180745 PO-180739 06/23/2018	3 595576367653			300.00-1110-1000-110-000-100 NN F	41.56	41.56
180994 PO-180930 06/23/2018	3 446588693445			400.00-1110-1000-310-000-111 NN I	29.52	29.52
180994 PO-180930 06/23/2018	3 765994738353		1 01-0824-0-44	FALIZED EQUIPMENT 400.00-1110-1000-310-000-111 NN	108.24	108.24
180994 PO-180930 06/23/2018	885749555477		1 01-0824-0-4	FALIZED EQUIPMENT 400.00-1110-1000-310-000-111 NN	P 69.71	69.71
181 20-181013 06/23/2018	3 937493783587		1 01-8150-0-43	TALIZED EQUIPMENT 300.00-0000-8110-112-000-000 NN	F 556.34	374.30
181269 PO-181218 06/23/2018	3 455854495837			300.00-0000-8110-112-000-000 NN	F 4,726.95	4,726.95
		TOTAL PA	SUPPLIES AYMENT AMOUNT	7,592.82 *		7,592.82
104C0C (00 CVNCB (4M870N						
104696/00 SYNCB/AMAZON						
180997 PO-180954 06/23/2018	8 469993883393		1 01-1100-0-4 SUPPLIES	300,00-1110-1000-111-000-000 NN	P 27.60	27.60
180997 PO-180954 06/23/2018	8 457956337978			300.00-1110-1000-111-000-000 NN	P 31.44	31.44
180997 PO-180954 06/23/2018	8 865596477969			300.00-1110-1000-111-000-000 NN	P 600.29	600.29
180997 PO-180954 06/23/2019	8 996835877979			300.00-1110-1000-111-000-000 NN	P 85.52	85.52
180997 PO-180954 06/23/201	8 547343757486			300.00-1110-1000-111-000-000 NN	P 131.11	131.11
180997 PO-180954 06/23/201	8 543979576433			300.00-1110-1000-111-000-000 NN	P 122.99	122.99
		TOTAL P	AYMENT AMOUNT	998.95 *		998.95

Vendor/Addr Remit name Req Reference Date Description	219 1000	Net Amount
104573/00 TEACHERS PAY TEACHERS/	***************************************	
180429 PO-180410 06/23/2018 66962532	1 01-0824-0-4300.00-1110-1000-110-000-102 NN F 150.00 SUPPLIES	63.45
	TOTAL PAYMENT AMOUNT 63.45 *	63.45
104288/00 TESEI PETROLEUM		
PV-181116 06/23/2018 94775	01-7010-0-4300.00-1110-1000-310-000-000 NN	459.50
PV-181116 06/23/2018 94775	SUPPLIES 01-0000-0-4341.00-0000-8200-112-000-000 NN	241.13
PV-181116 06/23/2018 94775	GAS, OIL LUBE, ETC 01-8150-0-4341.00-0000-8110-112-000-000 NN	181.21
	GAS, OIL LUBE, ETC TOTAL PAYMENT AMOUNT 881.84 *	881.84
020571/00 THE OFFICE CITY		
180088 PO-180071 06/23/2018 IN-1511857	1 01 002 0 1000.00 1110 1000 010 000 110 1	105.38
180088 PO-180071 06/23/2018 IN-1504597	20170	10.70
180088 PO-180071 06/23/2018 IN-1507308	SUPPLIES 1 01-0824-0-4300.00-1110-1000-310-000-000 NN P 56.28 SUPPLIES	
180088 PO-180071 06/23/2018 IN-1507210		161.67
	TOTAL PAYMENT AMOUNT 334.03 *	334.03
104486/00 VANG, PANG		
180072 PO-180058 06/24/2018 REIMB	1 01-0824-0-5200.00-1110-1000-110-000-106 NN C 190.00 TRAVEL & CONFERENCE	0.00
	TOTAL PAYMENT AMOUNT 0.00 *	0.00
105243/00 VISITOR PASS SOLUTION		
181174 PO-181136 06/23/2018 1405975	1 01-0824-0-4300.00-1110-1000-115-000-305 NN F 303.10 SUPPLIES	280.00
	TOTAL PAYMENT AMOUNT 280.00 *	280.00

Venuor/Addr Remit name Req Reference Date Des	cription	FD-RESC-Y-OBJT	ABA num Account num .SO-GOAL-FUNC-SCH-DD1-DD2 T9M	IPS Liq Amt	
104956/00 WINTERS, JOSHUA					
180210 PO-180171 06/24/2018 REI	MB	1 01-0824-0-5200 TRAVEL & CO	0.00-1110-1000-110-000-104 NN	C 18.12	0.00
180209 PO-180172 06/24/2018 REI	M L L).00-1110-1000-110-000-104 NN	C 16.74	0.00
	TOTAL P	AYMENT AMOUNT	0.00 *		0.00
098817/00 YANCEY HOME CENTER	t the state of the				
180332 PO-180336 06/21/2018 SUF	PPLIES CLOSED	1 01-7010-0-4300 SUPPLIES).00-1110-1000-310-000-000 NN	C 88.06	0.00
180339 PO-180338 06/23/2018 R20	0118001473	1 01-7010-0-4300 SUPPLIES	0.00-1110-1000-310-000-000 NN	F 797.90	795.12
181393 PO-181273 06/23/2018 A20	018013919	1 01-8150-0-430 SUPPLIES	0.00-0000-8110-112-000-000 NN	P 213.25	213.25
181393 PO-181273 06/23/2018 A20	018016142		0.00-0000-8110-112-000-000 NN	P 126.02	126.02
181393 PO-181273 06/23/2018 A20	018018531		0.00-0000-8110-112-000-000 NN	P 55.52	55.52
181393 PO-181273 06/23/2018 A20	018018595		0.00-0000-8110-112-000-000 NN	P 29.43	29.43
181393 PO-181273 06/23/2018 A2	018019629		0.00-0000-8110-112-000-000 NN	19.34	19.34
181333 PO-181273 06/23/2018 A2	018019658	1 01-8150-0-430	0.00-0000-8110-112-000-000 NN	P 56.01	56.01
181393 PO-181273 06/23/2018 A2	018020692		0.00-0000-8110-112-000-000 NN	1 P 32.29	32.29
181393 PO-181273 06/23/2018 R2	018001332	SUPPLIES 1 01-8150-0-430 SUPPLIES	0.00-0000-8110-112-000-000 NM	1 P 1,256.59	1,256.59
181393 PO-181273 06/23/2018 A2	018021134	1 01-8150-0-430	0.00-0000-8110-112-000-000 NM	1 P 47.90	47.90
181393 PO-181273 06/23/2018 A2	018021465		0.00-0000-8110-112-000-000 NM	N P 842.32	842.32
181393 PO-181273 06/23/2018 R2	018001409	SUPPLIES 1 01-8150-0-430 SUPPLIES	0.00-0000-8110-112-000-000 NM	N P 64.78	64.78
	TOTAL	PAYMENT AMOUNT	3,538.57 *		3,538.57
104319/00 YARD MASTERS INC.					
		04 0000 4 700	00 00' 0000 0110 110 000 000 11	W	10 120 00
PV-181122 06/23/2018 94	81	***************************************	02.00-0000-8110-112-000-000 N CE AGRMTS-NONEQUIP	N The state of the	10,120.00
	TOTAL	PAYMENT AMOUNT	10,120.00 *		10,120.00
	TOTAL	FUND PAYMENT	167,866.28 **		167,866.28
		USE TAX AMOUNT	8.15		

Gustine MERCED COUNTY OFFICE OF EDUCATION CHECK REGISTER BATCH COVER 01-5070 11-5074 DATE: _____ 6/26/18 13-5077 14-5072 DISTRICT FUND: 11 - 5074 BATCH# 59 17-5071 21-5069 DISTRICT NAME: <u>14 - GUSTINE UNIFIED SCHOOL DISTRICT</u> 25-5075 35-5078 TOTAL AMOUNT OF REGISTER: \$ 202,621.57 40-5065 **CHECK LIST FOR CHECK REGISTERS** (PLEASE CHECKMARK EACH) ✓ Verify cash for each fund Ensure deposits have been made at the County Treasurer by 11 a.m. Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero) Retain original prelist for your records ✓ Proper signed authorization for each batch ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT DISTRICT SERVICES USE ONLY RECEIVED BY DISTRICT SERVICES: AUDIT APPROVED: CASH CHECKED:

RELEASED FOR PAYMENT:

014 Gustine Unified School Dist. J5559 JUNE 21 WARRANT REGISTER 4

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 06/26/18 16:53 PAGE 19 ACCOUNTS PAYABLE PRELIST APY500 L.00 BATCH: 0059 JUNE 21 WARRANT REGISTER 4 << Open >> FUND : 11 ADULT EDUCATION

202,621.57

Tax ID num Deposit type ABA num Account num FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount Vendor/Addr Remit name Req Reference Date Description 102360/00 JOSTENS DIPLOMA DIVISION 255.90 240.23 2 11-6391-0-4300.00-4110-1000-312-000-000 NN F 181084 PO-181031 06/23/2018 21627080 SUPPLIES 240.23 TOTAL PAYMENT AMOUNT 240.23 * 105271/00 MERCED COMMUNITY COLLEGE 180,126.00 PV-181142 06/26/2018 YEAR OF FUNDING 16-17 11-6391-0-8590.00-0000-0000-000-000 NN ALL OTHER STATE REVENUES PV-181143 06/26/2018 YEAR OF FUNDING 17-18 22,255.34 11-6391-0-8590.00-0000-0000-000-000-000 NN ALL OTHER STATE REVENUES 202,381.34 202,381.34 * TOTAL PAYMENT AMOUNT

TOTAL FUND PAYMENT 202,621.57 **

Gustine MERCED COUNTY OFFICE OF EDUCATION **CHECK REGISTER BATCH COVER** 01-5070 11-5074 DATE: ____ 6/26/18 13-5077 14-5072 DISTRICT FUND: 13 - 5077 BATCH# 59 17-5071 21-5069 DISTRICT NAME: 14 - GUSTINE UNIFIED SCHOOL DISTRICT 25-5075 35-5078 TOTAL AMOUNT OF REGISTER: \$ 2,313.15 40-5065 CHECK LIST FOR CHECK REGISTERS (PLEASE CHECKMARK EACH) ✓ Verify cash for each fund Ensure deposits have been made at the County Treasurer by 11 a.m. Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero) Retain original prelist for your records ✓ Proper signed authorization for each batch ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT DISTRICT SERVICES USE ONLY RECEIVED BY DISTRICT SERVICES: AUDIT APPROVED: CASH CHECKED: RELEASED FOR PAYMENT:

20

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 06/26/18 16:53 PAGE BATCH: 0059 JUNE 21 WARRANT REGISTER 4 << Open >> FUND : 13 CAFETERIA SPECIAL REVENUE FUND

Req Reference Date Description	Tax ID num Deposit type ABA num Account num FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS		
103057/00 DEPOT GARAGE, INC.			
181384 PO-181265 06/23/2018 0015668	1 13-5310-0-5640.00-0000-3700-112-000-000 NN F REPAIRS/MAINT OF EQUIPMENT	700.00	636.20
	TOTAL PAYMENT AMOUNT 636.20 *		636.20
104327/00 MODESTO REFRIGERATION INC			
181386 PO-181267 06/23/2018 0000020532	1 13-5310-0-5640.00-0000-3700-112-000-000 NN P REPAIRS/MAINT OF EQUIPMENT	208.00	208.00
181386 PO-181267 06/23/2018 0000020540	1 13-5310-0-5640.00-0000-3700-112-000-000 NN F REPAIRS/MAINT OF EQUIPMENT	455.28	455.28
	TOTAL PAYMENT AMOUNT 663.28 *		663.28
103447/00 SYNCB/AMAZON			
180428 PO-180401 06/23/2018 757754385348	1 13-5310-0-4300.00-0000-3700-112-000-000 NN P SUPPLIES	24.36	24.36
180428 PO-180401 06/23/2018 438385863368	1 13-5310-0-4300.00-0000-3700-112-000-000 NN P	142.00	142.00
180428 PO-180401 06/23/2018 483358863368	1 13-5310-0-4300.00-0000-3700-112-000-000 NN P SUPPLIES	20.67	20.67
PO-180401 06/23/2018 767586593797	1 13-5310-0-4300.00-0000-3700-112-000-000 NN P SUPPLIES	51.08	51.08
180428 PO-180401 06/23/2018 448733736365	1 13-5310-0-4300.00-0000-3700-112-000-000 NN P SUPPLIES	15.13	15.13
180428 PO-180401 06/23/2018 443987535593	1 13-5310-0-4300.00-0000-3700-112-000-000 NN P SUPPLIES	108.20	108.20
180428 PO-180401 06/23/2018 448343659586	1 13-5310-0-4300.00-0000-3700-112-000-000 NN P SUPPLIES	340.00	340.00
180428 PO-180401 06/23/2018 457498363796	1 13-5310-0-4300.00-0000-3700-112-000-000 NN P SUPPLIES	160.71	160.71
180428 PO-180401 06/23/2018 443759867364	1 13-5310-0-4300.00-0000-3700-112-000-000 NN F SUPPLIES	230.73	151.52
	TOTAL PAYMENT AMOUNT 1,013.67 *		1,013.67

TOTAL FUND PAYMENT

2,313.15 **

2,313.15

Gustine MERCED COUNTY OFFICE OF EDUCATION **CHECK REGISTER BATCH COVER** 01-5070 11-5074 DATE: _____6/26/18 13-5077 14-5072 DISTRICT FUND: 13 - 5077 BATCH# 59 17-5071 21-5069 DISTRICT NAME: 14 - GUSTINE UNIFIED SCHOOL DISTRICT 25-5075 35-5078 TOTAL AMOUNT OF REGISTER: \$ 15,330.86 40-5065 CHECK LIST FOR CHECK REGISTERS (PLEASE CHECKMARK EACH) ✓ Verify cash for each fund Ensure deposits have been made at the County Treasurer by 11 a.m. Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero) Retain original prelist for your records ✓ Proper signed authorization for each batch ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT DISTRICT SERVICES USE ONLY RECEIVED BY DISTRICT SERVICES: AUDIT APPROVED:

CASH CHECKED:

RELEASED FOR PAYMENT:

014 Gustine Unified School Dist. J5559 JUNE 21 WARRANT REGISTER 4

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 06/26/18 16:53 PAGE BATCH: 0059 JUNE 21 WARRANT REGISTER 4 << Open >> FUND : 21 BUILDING FUND - BOND PROCEEDS

Tax ID num Deposit type ABA num Account num Vendor/Addr Remit name FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount Req Reference Date Description 105242/00 DERIVI CASTELLANOS ARCHITECTS 1 21-0000-8-5866.00-0000-8500-112-000-000 NN P 15,330.86 15,330.86 181168 PO-181061 06/26/2018 18.006A-03 PROFESSIONAL SERVICES 15,330.86 * 15,330.86 TOTAL PAYMENT AMOUNT 15.330.86 TOTAL FUND PAYMENT 15,330.86 **

> 388,131.86 *** 0.00 388,131.86 TOTAL BATCH PAYMENT TOTAL USE TAX AMOUNT 8.15

> TOTAL DISTRICT PAYMENT 388,131.86 **** 0.00 388,131.86 8.15 TOTAL USE TAX AMOUNT

> 388,131.86 **** 0.00 388,131.86 TOTAL FOR ALL DISTRICTS: 8.15 TOTAL USE TAX AMOUNT

Number of checks to be printed: 71, not counting voids due to stub overflows.

Number of zero dollar checks: 23, will be printed.

Batch status: A All

From batch: 0003

To batch: 0003

Include Revolving Cash: Y

Include Address: N

Include Object Desc: Y

Include Vendor TIN: N

Include Audit Date and Time in Sort: N

Gustine MERCED COUNTY OFFICE OF EDUCATION CHECK REGISTER BATCH COVER 01-5070 11-5074 DATE: ______7/12/18 13-5077 14-5072 BATCH# 3 DISTRICT FUND: 01 - 5070 17-5071 21-5069 DISTRICT NAME: 14 - GUSTINE UNIFIED SCHOOL DISTRICT 25-5075 35-5078 TOTAL AMOUNT OF REGISTER: \$ 472,083.07 40-5065 CHECK LIST FOR CHECK REGISTERS (PLEASE CHECKMARK EACH) ✓ Verify cash for each fund Ensure deposits have been made at the County Treasurer by 11 a.m. Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero) Retain original prelist for your records Proper signed authorization for each batch ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT DISTRICT SERVICES USE ONLY RECEIVED BY DISTRICT SERVICES: AUDIT APPROVED: CASH CHECKED:

RELEASED FOR PAYMENT:

014 Gustine Unified School Dist. J13053 JULY 10 WARRANT REGISTER 2

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 07/12/18 12:20 PAGE 1
BATCH: 0003 JULY 10 WARRANT REGISTER 2 << Open >>
FUND : 01 GENERAL FUND/COUNTY SSF

Vendor/Addr Remit name Req Reference Date	Description	x ID num Deposit type ABA num Account FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD		Net Amount
102632/00 ACSA		3.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2.2		
190121 PO-190049 07/10/2018	DGNLRW9PYLC	1 01-0000-0-5200.00-0000-2700-112-000-00	00 NN F 1,285.00	1,285.00
		TOTAL PAYMENT AMOUNT 1,285.00 *		1,285.00
103972/00 ALHAMBRA				
CL-180012 07/12/2018	14376853 062418	01-0000-0-4300.00-0000-8200-112-000-00 SUPPLIES	00 NN F 70.54	70.54
CL-180013 07/12/2018	14376894 062418	01-0000-0-4300.00-0000-8200-112-000-00 SUPPLIES	00 NN F 145.36	145.36
CL-180014 07/12/2018	14376999 062418	01-0000-0-4300.00-0000-8200-112-000-00 SUPPLIES	00 NN F 134.42	134.42
CL-180015 07/12/2018	14376922 062418	01-0000-0-4300.00-0000-8200-112-000-00 SUPPLIES	00 NN F 154.76	154.76
CL-180016 07/12/2018	14376936 062418	01-0000-0-4300.00-0000-8200-112-000-00 SUPPLIES	00 NN F 211.76	211.76
CL-180017 07/12/2018	14376875 062418	01-0000-0-4300.00-0000-8200-112-000-00 SUPPLIES	00 NN F 173.76	173.76
CL-180045 07/12/2018	14403118 070818	01-0000-0-4300.00-0000-8200-112-000-00 SUPPLIES	00 NN F 811.85	312.40
		TOTAL PAYMENT AMOUNT 1,203.00 *		1,203 00
101836/00 APPLE COMPUTER	INC			
CL-180057 07/12/2018	6742051404	01-3010-0-4400.00-1110-1000-110-000-00 NON-CAPITALIZED EQUIPMENT	00 NN P 4,008.66	4,008.66
CL-180057 07/12/2018	6742013242	01-3010-0-4400.00-1110-1000-110-000-00 NON-CAPITALIZED EQUIPMENT	00 NN P 287.69	287.69
CL-180057 07/12/2018	6741762838	01-3010-0-4400.00-1110-1000-110-000-00 NON-CAPITALIZED EQUIPMENT	00 NN P 376.59	376.59
		TOTAL PAYMENT AMOUNT 4,672.94 *		4,672.94
104020/00 AT&T				
CL-180038 07/12/2018	000011545611	01-0000-0-5912.00-0000-2700-112-000-00	00 NN F 37.51	37.51
		TOTAL PAYMENT AMOUNT 37.51 *		37.51

Vendor/Addr Remit name Req Reference Date Description		sit type AB/ FD-RESC-Y-OBJT.SO-GOAL	A num Account num -FUNC-SCH-DD1-DD2 T9MPS	Liq Amt	Net Amount
016617/00 CENTRAL REGION SCHOOL	******				
PV-190012 07/12/2018 19-08		01-0000-0-5200.00-0000 TRAVEL & CONFERENCE			162,418.00
	TOTAL PAYMENT				162,418.00
100295/00 CHEVRON AND TEXACO					
CL-180037 07/12/2018 53552779		01-7010-0-4300.00-1110 SUPPLIES	-1000-310-000-000 NN F	425.23	425.23
	TOTAL PAYMENT		425.23 *		425.23
104318/00 CIT (AVAYA)					
PV-190009 07/10/2018 32122263		01-0000-0-5922.00-0000 COMMUNICATION - TEL			201.90
	TOTAL PAYMENT		201.90 *		201.90
104497/00 E3 DIAGNOSTICS					
CL-180046 07/12/2018 1127219		01-0000-0-4300.00-1110 SUPPLIES	0-3140-112-000-000 NN F	75.00	75.00
Many waste Valence	TOTAL PAYMENT	77	75.00 *		75.00
104481/00 FRONTLINE TECHNOLOGIES GROUP					
PV-190006 07/10/2018 INVUS673112458	7934	01-0000-0-5810.00-000 SOFTWARE LICENSE	0-7500-112-000-000 NN		9,296.94
	TOTAL PAYMENT		9,296.94 *		9,296.94
035746/00 GILTON SOLID WASTE					
CL-180024 07/12/2018 000260632-00 N	-00 06/30/2018		0-2700-112-000-000 NN F	455.86	455.86
CL-180025 07/12/2018 002700122-00 N	1-003 06/30/18	COMMUN - INTERNET 01-0000-0-5912.00-000 COMMUN - INTERNET	00-2700-112-000-000 NN F	1,218.46	1,218.46
CL-180026 07/12/2018 002700122-00 N	1-003 06/30/18		00-2700-112-000-000 NN F	1,045.23	1,045.23
CL-180027 07/12/2018 002700340-00 N	IZ-000 06/30/18		00-2700-112-000-000 NN F	36.49	36.49
CL-180028 07/12/2018 002700087-00 N	1-000 06/30/18		00-2700-112-000-000 NN F	773.98	773.98

Vendor/Addr Remit name Req Reference Date Description	Tax ID num Depo	sit type AB FD-RESC-Y-OBJT.SO-GOAL	A num Account num FUNC-SCH-DD1-DD2 T9MPS	Liq Amt	Net Amount
035746 (CONTINUED)		*******************	********************	***********	
CL-180029 07/12/2018 002700122-00 N	N-001 06/30/18	01-0000-0-5912.00-0000 COMMUN - INTERNET S		382.66	382.66
	TOTAL PAYMENT				3,912.68
103713/00 GOMES, MARY 0					
PV-190007 07/10/2018 PERS		01-0100-0-9557.00-0000 Refunds of PERS. ST			77.62
	TOTAL PAYMENT		77.62 *		77.62
037780/00 GUSTINE, CITY OF					
CL-180030 07/12/2018 014-21880-001 0	06/27/18	01-0000-0-5530.00-0000 WATER&/OR SEWAGE	-8200-112-000-000 NN F	1,481.89	1,481.89
CL-180031 07/12/2018 004-067060-0010	06/21/18		-8200-112-000-000 NN F	85.14	85.14
CL-180032 07/12/2018 004-067060-0010		WATER&/OR SEWAGE	-8200-112-000-000 NN F	1,489.09	1.489.09
CL-180033 07/12/2018 009-13700-001 0		01-0000-0-5530.00-0000 WATER&/OR SEWAGE	-8200-112-000-000 NN F	25.96	25.96
CL-180034 07/12/2018 009-13700-001 0		WATER&/OR SEWAGE	-8200-112-000-000 NN F	1,189.87	1.18
CL-180035 07/12/2018 009-13510-002 0		01-0000-0-5530.00-0000 WATER&/OR SEWAGE	A STATE OF THE PARTY OF THE PAR	1,189.87	1,189.87
CL-180036 07/12/2018 009-13500-001 0		WATER&/OR SEWAGE	-8200-112-000-000 NN F	1,464,37	1,464.37
	TOTAL PAYMENT	AMOUNT 6	.926.19 *		6,926.19
100659/00 HOME DEPOT CREDIT SERVICES					
CL-180060 07/12/2018 10947		01-8150-0-4300.00-0000 SUPPLIES	-8110-112-000-000 NN P	669.59	669.59
CL-180060 07/12/2018 5010485		01-8150-0-4300.00-0000 SUPPLIES	-8110-112-000-000 NN F	330.41	292.74
	TOTAL PAYMENT		962.33 *		962.33
105273/00 I.C. ELECTRONICS, INC					
CL-180019 07/12/2018 17259		01-8150-0-5630.00-0000 REPAIRS/MAINT - BUIL		300.00	300.00
	TOTAL PAYMENT		300.00 *		300.00

Vendor/Addr Remit name Req Reference Date Description	Tax ID num Depos	it type FD-RESC-Y-OBJ	ABA num T.SO-GOAL-FUNC-	Account num SCH-DD1-DD2 T9	n PMPS Li	q Amt	Net Amount
103512/00 IRON MOUNTAIN							
CL-180044 07/12/2018 ACJV339		01-0000-0-555	0.00-0000-8200- ARBAGE REMOVAL	112-000-000 NM	NF 6	19.89	619.89
	TOTAL PAYMENT			9 *			619.89
at the terms							
103744/00 J & F FERTILIZER							
CL-180011 07/12/2018 8287			0.00-0000-3600- AINT OF EQUIPMEN		N F 1,	517.00	1,617.00
PV-190004 07/10/2018 8297		01-0823-0-564	10.00-0000-3600. AINT OF EQUIPMEN	·112-000-000 N	N		440.00
	TOTAL PAYMENT		2,057.0				2,057.00
104363/00 JOE'S LANDSCAPING & CONCRETE							
CL-180061 07/12/2018 11623		01-0824-0-43 SUPPLIES	00.00-1110-1000	-115-000-205 N	N F	86.26	86.26
	TOTAL PAYMENT	AMOUNT	86.	26 *			86.26
A STATE OF THE PARTY OF THE PAR							
105° '00 LENTZ, NICOLE ALLEN							
CL-180048 07/12/2018 CANCELLED WARRAN	NT LENTZ	01-0100-0-95 MISC DIST	56.00-0000-0000 RICT VOL-DEDS (-000-000-000 N	IN F	19.13	19.13
	TOTAL PAYMENT	AMOUNT	19.	13 *			19.13
102583/00 MARTINEZ, SILVIA							
CL-180049 07/12/2018 CANCELLED WARRA	NT MARTINEZ	01-0100-0-95	56.00-0000-0000 RICT VOL-DEDS (-000-000-000	NN F	27.45	27.45
	TOTAL PAYMENT		27.				27.45
100238/00 MODESTO ALARM							
CL-180003 07/12/2018 7525		01-0000-0-55 ALARM MON	570.00-0000-8200 NITORING	0-112-000-000	NY P	75.00	75.00
CL-180003 07/12/2018 7524			570.00-0000-8200)-112-000-000	NY P	90.00	90.00
CL-180003 07/12/2018 7523			570.00-0000-8200)-112-000-000	NY P	75.00	75.00
CL-180003 07/12/2018 7522			570.00-0000-8200	0-112-000-000	NY P	120.00	120.00

Vendor/Addr Remit name Tax ID num Deposit type ABA num Account num Req Reference Date Description FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount 100238 (CONTINUED) CL-180003 07/12/2018 7528 01-0000-0-5570.00-0000-8200-112-000-000 NY P 90.00 90.00 ALARM MONITORING CL-180003 07/12/2018 7529 01-0000-0-5570.00-0000-8200-112-000-000 NY P 75.00 75.00 ALARM MONITORING 75.00 CL-180003 07/12/2018 7530 01-0000-0-5570.00-0000-8200-112-000-000 NY P 75.00 ALARM MONITORING CL-180003 07/12/2018 7531 01-0000-0-5570.00-0000-8200-112-000-000 NY P 75.00 75.00 ALARM MONITORING CL-180003 07/12/2018 7532 01-0000-0-5570.00-0000-8200-112-000-000 NY P 75.00 75.00 ALARM MONITORING CL-180003 07/12/2018 7533 01-0000-0-5570.00-0000-8200-112-000-000 NY P 75.00 75.00 ALARM MONITORING CL-180003 07/12/2018 7534 01-0000-0-5570.00-0000-8200-112-000-000 NY P 90.00 90.00 ALARM MONITORING CL-180003 07/12/2018 7535 01-0000-0-5570.00-0000-8200-112-000-000 NY P 75.00 75.00 ALARM MONITORING CL-180003 07/12/2018 7536 01-0000-0-5570.00-0000-8200-112-000-000 NY P 75.00 75.00 ALARM MONITORING CL-180003 07/12/2018 7537 01-0000-0-5570.00-0000-8200-112-000-000 NY P 75.00 75.00 ALARM MONITORING CL-180003 07/12/2018 7538 01-0000-0-5570.00-0000-8200-112-000-000 NY P 75.00 75.00 ALARM MONITORING CL-180003 07/12/2018 7539 01-0000-0-5570.00-0000-8200-112-000-000 NY P 75.00 ALARM MONITORING CL-180003 07/12/2018 7554 01-0000-0-5570.00-0000-8200-112-000-000 NY P 105.00 105.00 ALARM MONITORING CL-180003 07/12/2018 7509 01-0000-0-5570.00-0000-8200-112-000-000 NY P 75.00 75.00 ALARM MONITORING CL-180003 07/12/2018 7526 01-0000-0-5570.00-0000-8200-112-000-000 NY P 75.00 75.00 ALARM MONITORING CL-180003 07/12/2018 7527 01-0000-0-5570.00-0000-8200-112-000-000 NY P 75.00 75.00 ALARM MONITORING CL-180003 07/12/2018 7113 01-0000-0-5570.00-0000-8200-112-000-000 NY P 267.50 267.50 ALARM MONITORING PV-190005 07/10/2018 7676 01-0000-0-5570.00-0000-8200-112-000-000 NY 75.00 ALARM MONITORING PV-190005 07/10/2018 7690 01-0000-0-5570.00-0000-8200-112-000-000 NY 120.00 ALARM MONITORING PV-190005 07/10/2018 7691 01-0000-0-5570.00-0000-8200-112-000-000 NY 75.00 ALARM MONITORING PV-190005 07/10/2018 7692 01-0000-0-5570.00-0000-8200-112-000-000 NY 90.00 ALARM MONITORING PV-190005 07/10/2018 7693 01-0000-0-5570.00-0000-8200-112-000-000 NY 75.00 ALARM MONITORING PV-190005 07/10/2018 7694 01-0000-0-5570.00-0000-8200-112-000-000 NY 75.00 ALARM MONITORING

014 Gustine Unified School Dist. J13053

JULY 10 WARRANT REGISTER 2

ACCOUNTS PAYABLE PRELIST

BATCH: 0003 JULY 10 WARRANT REGISTER 2

FUND : 01 GENERAL FUND/COUNTY SSF

Vendor/ Req		nce	Date	Description			F	D-RESC-Y	-0BJ1.50-G	JUAL - FUNC - SC	'H-DDT-DDS	באוופו	Liq Amt	Net Amount
100238	(CONT													
	PV-190	005	07/10/2018	7695			0		-5570.00-0	0000-8200-11	12-000-000	NY		75.00
	PV-190	005	07/10/2018	7696			0	1-0000-0		0000-8200-1	12-000-000	NY		90.00
	PV-190	0005	07/10/2018	7697			0	1-0000-0		0000-8200-1	12-000-000	NY		75.00
	PV-190	0005	07/10/2018	7698			0	1-0000-0		0000-8200-1	12-000-000	NY		75.00
	PV-19	0005	07/10/2018	7699			C		0-5570.00-0 MONITORIN	0000-8200-1 G	12-000-000	NY		75.00
	PV-19	0005	07/10/2018	7700			(1-0000-0		0000-8200-1	12-000-000	NY		75.00
	PV-19	0005	07/10/2018	7701			(1-0000-0		0000-8200-1	12-000-000	NY		75.00
	PV-19	0005	07/10/2018	7702					0-5570.00- MONITORIN	0000-8200-1 G	12-000-000	NY		90.00
	PV-19	0005	07/10/2018	7703			, (01-0000-		0000-8200-1	12-000-000	NY		75.00
	PV-19	0005	07/10/2018	7704			•	01-0000-		0000-8200-1	12-000-000	NY		75.00
Į,	PV-19	0005	07/10/2018	7705				01-0000-		0000-8200-1	112-000-000	NY		75.00
	PV-19	0005	07/10/2018	7706				01-0000-		0000-8200-1	112-000-000	NY		75.00
	PV-19	0005	07/10/2018	7707				01-0000-		-0000-8200-3	112-000-000	NY		75.00
	PV-19	0005	07/10/2018	7721				01-0000-		-0000-8200-3	112-000-000) NY		105.00
						TOTAL F	PAYMENT			3,507.50	0 *			3,507.50
063812	2/00	NUNE	S AUTO CAR	RE										
			07/12/2018							-0000-8200-	112-000-00	NY F	150.00	90.31
						TOTAL	PAYMENT		[RS/MAIN -	90.3	1 *			90.31
105010		01.71	IETDA CHO	ICTINA										
105219			/EIRA, CHR]		MADD AND O	, THETE A		01 0100	0 0556 00	- 0000 - 0000 -	000-000-00	O NN F	37.84	37.84
	CL-18	10050	07/12/2018	B CANCELLED V	VARRANT O			MISC		VOL-DEDS (1	.)	U MIN I	37.04	37.84
						TOTAL	PAYMENT	AMOUNT		37.8	94 ^			37.04

Vendor/Addr Remit name Req Reference Date	Tax ID n Description		FD-RESC-Y-OBJT.SO-GO	ABA num Account num AL-FUNC-SCH-DD1-DD2 T9MPS		
101470/00 PG&E						4-1-1-1
CL-180039 07/12/201	8 7032494767-3 06/25/2018		01-0000-0-5912.00-000 COMMUN - INTERNET		208.27	208.27
CL-180040 07/12/2018	8 5283038560-6 06/21/2018		01-0000-0-5520.00-000 ELECTRICITY	00-8200-112-000-000 NN F	26,418.81	26,418.81
CL-180041 07/12/2018	8 5283038560-6 06/21/2018			00-8200-112-000-000 NN F	318.75	318.75
CL-180042 07/12/2018	8 5200862197-2 06/27/2018			00-8200-112-000-000 NN F	35.25	35.25
	TOTAL	. PAYMENT		26,981.08 *		26,981.08
101833/00 PREFERRED ALL	IANCE INC					
CL-180008 07/12/2018	8 0140672-IN		01-0000-0-5869.00-000 MEDICAL SERVICES	00-3140-112-000-000 NN F	61.00	61.00
	TOTAL	. PAYMENT		61.00 *		61.00
105100/00 PRUDENTIAL OVE	ERALL SUPPLY					
190110 PO-190058 07/10/2018	8 80579433	1	01-8150-0-4300.00-000	00-8110-112-000-000 NN P	46.69	46.69
	TOTAL	PAYMENT	SUPPLIES AMOUNT	46.69 *		4
						421.41
103365/00 QSS USERS GROU	JP					
190090 PO-190078 07/10/2018			01-4203-0-5200.00-11: TRAVEL & CONFERENCE	10-1000-110-000-000 NN P	100.00	100.00
190090 P0-190078 07/10/2018			01-4203-0-5200.00-113 TRAVEL & CONFERENCE	10-1000-110-000-000 NN P	100.00	100.00
190090 PO-190078 07/10/2018	B ELCAP ACADEMY MJONES	1	01-4203-0-5200.00-111 TRAVEL & CONFERENCE	10-1000-110-000-000 NN F	124.75	100.00
	TOTAL	PAYMENT	AMOUNT	300.00 *		300.00
104686/00 SAENZ PEST COM	TROL INC					
PV-190010 07/10/2018	3 5726			00-8110-112-000-000 NN		75.00
PV-190010 07/10/2018	3 5725			00-8110-112-000-000 NN		180.00
PV-190010 07/10/2018	3 5724			00-8110-112-000-000 NN		180.00
PV-190010 07/10/2018	3 5723		PEST CONTROL 01-8150-0-5565.00-000 PEST CONTROL	00-8110-112-000-000 NN		180.00

Vendor/Addr Remit name Ta Req Reference Date Description		FD-RESC-Y-0BJ	ABA num Account num .SO-GOAL-FUNC-SCH-DD1-DD2 T9MP	
A			615.00 *	615.00
076660/00 SANTA NELLA				
CL-180021 07/12/2018 COM030-1 06/15/18		01-0000-0-553 WATER&/OR	0.00-0000-8200-112-000-000 NN F	723.39 723.39
	TOTAL PAYMENT		723.39 *	723.39
103496/00 SCHOOL INNOVATIONS &				
PV-190011 07/12/2018 0137156-IN			6.00-0000-7200-112-000-000 NN AL SERVICES	12,400.00
	TOTAL PAYMENT		12,400.00 *	12,400.00
080530/00 SISC III DENTAL				
PV-190002 07/10/2018 DENTAL			2.00-0000-7110-112-000-000 NN	220.30
PV-190002 07/10/2018 DENTAL			4.00-0000-0000-000-000-000 NN	12,004.80
PV-190002 07/10/2018 DENTAL		01-0000-0-956	55.00-0000-7209-112-000-000 NN ISURANCE LIAB/HOLDG	742.00
PV-190002 07/10/2018 DENTAL		01-0000-0-370	02.00-0000-7209-112-000-000 NN OCATED CLASSIFIED	106.00
PV-190002 07/10/2018 DENTAL		01-0000-0-95	55.00-0000-7209-112-000-000 NN NSURANCE LIAB/HOLDG	1,146.00
PV-190003 07/10/2018 VISION		01-0000-0-34	02.00-0000-7110-112-000-000 NN WELFARE CLASSIFIED	50.00
PV-190003 07/10/2018 VISION			54.00-0000-0000-000-000-000 NN	2,844.80
PV-190003 07/10/2018 VISION		01-0000-0-95	65.00-0000-7209-112-000-000 NN NSURANCE LIAB/HOLDG	136.40
PV-190003 07/10/2018 VISION		01-0000-0-37	02.00-0000-7209-112-000-000 NN OCATED CLASSIFIED	24.80
PV-190003 07/10/2018 VISION		01-0000-0-95	00-A12D CLASSITIED 65.00-0000-7209-112-000-000 NN NSURANCE LIAB/HOLDG	235.60
	TOTAL PAYMEN		17,510.70 *	17,510.70
080531/00 SISC III HEALTH				
PV-190001 07/10/2018 HEALTH			02.00-0000-7110-112-000-000 NN WELFARE CLASSIFIED	2,823.00
PV-190001 07/10/2018 HEALTH		01-0100-0-95 INSURANCE	54.00-0000-0000-000-000-000 NN	174,245.00

014 Gustine Unified School Dist. J13053 ACCOUNTS PAYABLE PRELIST APY500 L.00.12 07/12/18 12:20 PAGE 9

JULY 10 WARRANT REGISTER 2 SETUND : 01 GENERAL FUND/COUNTY SSF

Vendor/Addr Remit name	Tax ID num Depo	osit type ABA num Account num	
Req Reference Date Description		FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS	Liq Amt Net Amount
080531 (CONTINUED)			
PV-190001 07/10/2018 HEALTH		01-0000-0-3701.00-0000-7209-112-000+000 NN	1,294.20
PV-190001 07/10/2018 HEALTH		OPEB, ALLOCATED CERTIFICATED 01-0000-0-9565.00-0000-7209-112-000-000 NN	2,214.80
PV-190001 07/10/2018 HEALTH		RETIREE INSURANCE LIAB/HOLDG 01-0000-0-3702.00-0000-7209-112-000-000 NN	7,651.30
PV-190001 07/10/2018 HEALTH		OPEB, ALLOCATED CLASSIFIED 01-0000-0-9565.00-0000-7209-112-000-000 NN RETIREE INSURANCE LIAB/HOLDG	9,083.70
	TOTAL PAYMENT	AMOUNT 197,312.00 *	197,312.00
104443/00 SMALL SCHOOL DISTRICTS' ASSN			
190125 PO-190060 07/10/2018 17-00850	1	. 01-0000-0-5300.00-0000-7110-112-000-000 NN F DUES & MEMBERSHIPS	1,920.00 1,920.00
	TOTAL PAYMENT	AMOUNT 1,920.00 *	1,920.00
105077/00 T-MOBILE			
CL-180047 07/12/2018 958949300 06/2018		01-0000-0-5912.00-0000-7200-310-000-000 NN F	35.61 35.61
	TOTAL PAYMENT	COMMUN - INTERNET SVCS/LINES	THE TITLE WE THE TANK A STATE OF
10/200/00 TECCT DETDOLENA			
104288/00 TESEI PETROLEUM			
CL-180007 07/12/2018 95985		01-0823-0-4341.00-0000-3600-112-000-000 NN F GAS, OIL LUBE, ETC	610.04 610.04
	TOTAL PAYMENT	AMOUNT 610.04 *	610.04
105274/00 TUALLA, YOLANDA			
CL-180051 07/12/2018 CANCELLED WARRANT		01-0100-0-9556.00-0000-000-000-000-000 NN F	14.51 14.51
	TOTAL PAYMENT	MISC DISTRICT VOL-DEDS (1) AMOUNT 14.51 *	14.51
104936/00 U.S. BANK			
CL-180053 07/12/2018 4246 0445 5574 97	16 06/20/18	01-0000-0-5220.00-0000-2700-112-000-000 NN F MEALS	41.42 41.42
CL-180054 07/12/2018 4246 0445 5574 97	16 06/20/18	01-0000-0-5200.00-0000-7150-112-000-000 NN F TRAVEL & CONFERENCE	3,150.00 3,150.00

Vendor/Addr Remit name Tax Req Reference Date Description		sit type ABA FD-RESC-Y-OBJT.SO-GOAL-F	FUNC - SCH - DD1 - DD2 19MPS	Liq Amt	Net Amount
104936 (CONTINUED)					
CL-180055 07/12/2018 4246-0470-0064-5926		01-0000-0-5220.00-0000-2 MEALS	2700-112-000-000 NN F	58.28	58.28
CL-180056 07/12/2018 4246-0470-0064-5926	06/20/18	01-0000-0-4300.00-0000-7 SUPPLIES	7150-112-000-000 NN F	90.94	90.94
	TOTAL PAYMENT		340.64 *		3,340.64
104323/00 U.S. BANK EQUIPMENT FINANCE					
CL-180043 07/12/2018 36063068506/20/18		01-0000-0-5620.00-0000- RENTALS, LEASES OF E	2700-112-000-000 NN F	1,146.53	1,146.53
	TOTAL PAYMENT				1,146.53
104503/00 VERIZON WIRELESS					
CL-180022 07/12/2018 9809461162		01-0000-0-5912.00-0000- COMMUN - INTERNET SV		325.97	325.97
CL-180023 07/12/2018 9809461161		01-0000-0-5912.00-0000-	7110-112-000-000 NN F	380.19	380.19
	TOTAL PAYMENT	COMMUN - INTERNET SV AMOUNT	706.16 *		706.16
104319/00 YARD MASTERS INC.					
PV-190008 07/10/2018 10755		01-0000-0-5802.00-0000- MAINTENANCE AGRMTS-N			10,120.00
	TOTAL PAYMEN				10,120.00
	TOTAL FUND	PAYMENT 472	,083.07 **		472,083.07

Gustine MERCED COUNTY OFFICE OF EDUCATION CHECK REGISTER BATCH COVER 01-5070 11-5074 DATE: _____7/12/18 13-5077 14-5072 DISTRICT FUND: 13 - 5077 BATCH# 3 17-5071 21-5069 DISTRICT NAME: 14 - GUSTINE UNIFIED SCHOOL DISTRICT 25-5075 35-5078 TOTAL AMOUNT OF REGISTER: \$ 262.20 40-5065 **CHECK LIST FOR CHECK REGISTERS** (PLEASE CHECKMARK EACH) Verify cash for each fund Ensure deposits have been made at the County Treasurer by 11 a.m. Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero) ✓ Retain original prelist for your records ✓ Proper signed authorization for each batch ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT DISTRICT SERVICES USE ONLY RECEIVED BY DISTRICT SERVICES: AUDIT APPROVED: CASH CHECKED:

RELEASED FOR PAYMENT:

014 Gustine Unified School Dist. J13053 ACCOUNTS PAYABLE PRELIST APY500 L.00.12 07/12/18 12:20 PAGE 11
JULY 10 WARRANT REGISTER 2 BATCH: 0003 JULY 10 WARRANT REGISTER 2 << Open >>

FUND : 13 CAFETERIA SPECIAL REVENUE FUND

Tax ID num Deposit type ABA num Account num Vendor/Addr Remit name FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount Req Reference Date Description 105108/00 IMAGE ONE 13-5310-0-4300.00-0000-3700-112-000-000 NN F 262.20 262.20 CL-180009 07/12/2018 337760 262.20 TOTAL PAYMENT AMOUNT 262.20 * 262.20 TOTAL FUND PAYMENT 262.20 **

Gustine MERCED COUNTY OFFICE OF EDUCATION CHECK REGISTER BATCH COVER 01-5070 11-5074 DATE: ______ 7/12/18 13-5077 14-5072 DISTRICT FUND: 21 - 5069 ВАТСН# 3 17-5071 21-5069 DISTRICT NAME: __14 - GUSTINE UNIFIED SCHOOL DISTRICT 25-5075 35-5078 TOTAL AMOUNT OF REGISTER: \$ 22,124.68 40-5065 CHECK LIST FOR CHECK REGISTERS (PLEASE CHECKMARK EACH) Verify cash for each fund Ensure deposits have been made at the County Treasurer by 11 a.m. Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero) Retain original prelist for your records ✓ Proper signed authorization for each batch ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT DISTRICT SERVICES USE ONLY RECEIVED BY DISTRICT SERVICES: AUDIT APPROVED: CASH CHECKED:

RELEASED FOR PAYMENT:

014 Gustine Unified School Dist. J13053 JULY 10 WARRANT REGISTER 2	ACCOUNTS PAYABLE PRELIST APY500 L.00.12 07/12/18 12:20 PAGE 12 BATCH: 0003 JULY 10 WARRANT REGISTER 2 << Open >> FUND : 21 BUILDING FUND - BOND PROCEEDS
Vendor/Addr Remit name Req Reference Date Description	Tax ID num Deposit type ABA num Account num FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount
104863/00 CALIFORNIA DESIGN WEST INC.	
CL-180018 07/12/2018 191504-25 GHS	21-0000-8-6215.00-0000-8500-310-000-437 NN F 6,515.68 6,515.68 ARCHITECT/ ENGINEERING FEES
CL-180020 07/12/2018 191601-14 GMS	21-0000-8-6215.00-0000-8500-115-000-337 NN F 14,675.00 14,675.00 ARCHITECT/ ENGINEERING FEES
	TOTAL PAYMENT AMOUNT 21,190.68 * 21,190.68
F178-01	
104873/00 CURTIS D. POLLOCK	
CL-180004 07/12/2018 2018-04	21-0000-7-5866.00-0000-8500-112-000-000 NY F 934.00 934.00 PROFESSIONAL SERVICES
	TOTAL PAYMENT AMOUNT 934.00 * 934.00

PAYMENT

934.00 *

22,124.68 **

TOTAL PAYMENT AMOUNT

TOTAL FUND

22,124.68

Gustine MERCED COUNTY OFFICE OF EDUCATION CHECK REGISTER BATCH COVER 01-5070 11-5074 DATE: _____7/12/18 13-5077 14-5072 DISTRICT FUND: 25 - 5075 ВАТСН# 3 17-5071 21-5069 DISTRICT NAME: 14 – GUSTINE UNIFIED SCHOOL DISTRICT 25-5075 35-5078 TOTAL AMOUNT OF REGISTER: \$ 8,528.56 40-5065 **CHECK LIST FOR CHECK REGISTERS** (PLEASE CHECKMARK EACH) ✓ Verify cash for each fund Ensure deposits have been made at the County Treasurer by 11 a.m. Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero) ✓ Retain original prelist for your records ✓ Proper signed authorization for each batch ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT DISTRICT SERVICES USE ONLY RECEIVED BY DISTRICT SERVICES: AUDIT APPROVED:

CASH CHECKED:

RELEASED FOR PAYMENT:

014 Gustine Unified School Dist. J13053 ACCOUNTS PAYABLE PRELIST APY500 L.00.12 07/12/18 12:20 PAGE 13

JULY 10 WARRANT REGISTER 2 BATCH: 0003 JULY 10 WARRANT REGISTER 2 << Open >>

FUND : 25 CAPITAL FACILITIES FUND

Vendor/Addr Remit name Req Reference Date Description	Tax ID num Deposit type ABA r FD-RESC-Y-OBJT.SO-GOAL-FU	num Account num JNC-SCH-DD1-DD2 T9MP	S Liq Amt	Net Amount
104412/00 COUCHMAN, CAROL				
CL-180006 07/12/2018 201806	25-0000-0-5866.00-0000-8 PROFESSIONAL SERVICES		3,030.00	3,030.00
	TOTAL PAYMENT AMOUNT 3,03	30.00 *		3,030.00
077948/00 JACK SCHREDER & ASSOCIATES INC				
CL-180005 07/12/2018 29407	25-0000-0-5866.00-0000-8 PROFESSIONAL SERVICES		1,160.00	1,160.00
CL-180010 07/12/2018 29384	25-0000-0-5866.00-0000-8 PROFESSIONAL SERVICES	500-112-000-000 NN F	4,338.56	4,338.56
		98.56 *		5,498.56
	TOTAL FUND PAYMENT 8,5	28.56 **		8,528.56
	TOTAL BATCH PAYMENT 502,9	98.51 ***	0.00	502,998.51
	TOTAL DISTRICT PAYMENT 502.9	998.51 ****	0.00	502,998.51
	TOTAL FOR ALL DISTRICTS: 502,9	998.51 ****	0.00	502,998.51

Number of checks to be printed: 44, not counting voids due to stub overflows.

Batch status: A All

From batch: 0004

To batch: 0004

Include Revolving Cash: Y

Include Address: N

Include Object Desc: Y

Include Vendor TIN: N

Include Audit Date and Time in Sort: N

Gustine MERCED COUNTY OFFICE OF EDUCATION CHECK REGISTER BATCH COVER 01-5070 11-5074 DATE: _____7/19/18 13-5077 14-5072 BATCH# 4 DISTRICT FUND: 01 - 5070 17-5071 21-5069 DISTRICT NAME: 14 - GUSTINE UNIFIED SCHOOL DISTRICT 25-5075 35-5078 TOTAL AMOUNT OF REGISTER: \$ 74,169.52 40-5065 CHECK LIST FOR CHECK REGISTERS (PLEASE CHECKMARK EACH) ✓ Verify cash for each fund Ensure deposits have been made at the County Treasurer by 11 a.m. Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero) ✓ Retain original prelist for your records ✓ Proper signed authorization for each batch ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT DISTRICT SERVICES USE ONLY RECEIVED BY DISTRICT SERVICES: AUDIT APPROVED; CASH CHECKED; RELEASED FOR PAYMENT:

014 Gustine Unified School Dist. J16245 JULY 13 WARRANT REGISTER 3

ACCOUNTS PAYABLE PRELIST

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 07/19/18 13:13 PAGE BATCH: 0004 JULY 13 WARRANT REGISTER 3 << Open >>

FUND : 01 GENERAL FUND/COUNTY SSF

Tax ID num Deposit type Vendor/Addr Remit name ABA num Account num Req Reference Date Description FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount 102632/00 PO-181274 07/18/2018 000-98-2630 1 01-0000-0-5300.00-0000-7110-112-000-000 NN F 220.00 220.00 DUES & MEMBERSHIPS TOTAL PAYMENT AMOUNT 220.00 * 220.00 102988/00 BAFFUNNO. MATT CL-180087 07/18/2018 CATA CONFERENCE REIMB 01-3550-0-5200.00-1110-1000-310-000-000 NN F 2,660.20 2,660.20 TRAVEL & CONFERENCE TOTAL PAYMENT AMOUNT 2,660.20 * 2,660.20 105275/00 CALIFORNIA DEPARTMENT OF PV-190013 07/14/2018 U986467F 01-0823-0-5899.00-0000-3600-112-000-000 NN 177.12 OTHER SERVICES, FEES, OP EXPS TOTAL PAYMENT AMOUNT 177.12 * 177.12 016633/00 CENTRAL SANITARY SUPPLY CO. 190103 PO-190065 07/17/2018 897023 1 01-8150-0-4300.00-0000-8110-112-000-000 NN P 1.031.54 1.031 54 SUPPLIES TOTAL PAYMENT AMOUNT 1.031.54 * 1.031.04 019127/00 COAST HARDWARE CL-180090 07/18/2018 388774 01-8150-0-4300.00-0000-8110-112-000-000 NN P 9.73 9.73 CL-180090 07/18/2018 388775 01-8150-0-4300.00-0000-8110-112-000-000 NN P 55.15 55.15 **SUPPLIES** CL-180090 07/18/2018 388794 01-8150-0-4300.00-0000-8110-112-000-000 NN P 71.55 71.55 **SUPPLIES** CL-180090 07/18/2018 388831 01-8150-0-4300.00-0000-8110-112-000-000 NN P 26.86 26.86 SUPPLIES CL-180090 07/18/2018 388833 01-8150-0-4300.00-0000-8110-112-000-000 NN P 14.05 14.05 SUPPLIES CL-180090 07/18/2018 388834 01-8150-0-4300.00-0000-8110-112-000-000 NN P 1.92 1.92 SUPPLIES CL-180090 07/18/2018 388835 01-8150-0-4300.00-0000-8110-112-000-000 NN P 41.69 41.69 SUPPLIES CL-180090 07/18/2018 388836 01-8150-0-4300.00-0000-8110-112-000-000 NN P 18.92 18.92 SUPPLIES CL-180090 07/18/2018 388841 42.79 01-8150-0-4300.00-0000-8110-112-000-000 NN P 42.79 SUPPLIES

	Remit name crence Date	Description	Deposit type ABA num FD-RESC-Y-OBJT.SO-GOAL-FUNC-	200-DOT-DOS 13UL2	Liq Amt	Net Amount
019127 (00	NTINUED)		 			
CL-1	.80090 07/18/2018	388865	01-8150-0-4300.00-0000-8110- SUPPLIES	112-000-000 NN P	9.72	9.72
CL-	180090 07/18/2018	8 388876	01-8150-0-4300.00-0000-8110- SUPPLIES	·112-000-000 NN P	108.24	108.24
CL-	180090 07/18/201	8 388878	01-8150-0-4300.00-0000-8110- SUPPLIES	-112-000-000 NN P	7.13	7.13
CL-:	180090 07/18/201	8 389130	01-8150-0-4300.00-0000-8110 SUPPLIES	-112-000-000 NN P	22.25	22.25
CL-	180090 07/18/201	8 389149	01-8150-0-4300.00-0000-8110 SUPPLIES	-112-000-000 NN P	11.00	11.00
CL-	180090 07/18/201	8 389203	01-8150-0-4300.00-0000-8110 SUPPLIES	-112-000-000 NN P	36.31	36.31
CL-	180090 07/18/201	8 389220	01-8150-0-4300.00-0000-8110 SUPPLIES	-112-000-000 NN P	49.23	49.23
CL-	180090 07/18/201	8 389274	01-8150-0-4300.00-0000-8110 SUPPLIES	-112-000-000 NN P	54.50	54.50
CL-	180090 07/18/201	8 389348	01-8150-0-4300.00-0000-8110 SUPPLIES	-112-000-000 NN P	10.22	10.22
CL-	180090 07/18/201	8 389387	01-8150-0-4300.00-0000-8110 SUPPLIES	1-112-000-000 NN P	4.31	4.31
CL-	180090 07/18/201	8 389408	01-8150-0-4300.00-0000-8110 SUPPLIES		6.05	6.05
CL-	180090 07/18/201	18 389430	01-8150-0-4300.00-0000-8110 SUPPLIES		32.41	32.41
CL-	180090 07/18/201	18 389440	01-8150-0-4300.00-0000-8110 SUPPLIES)-112-000-000 NN P	12.97	12.97
CL-	180090 07/18/203	18 389470	01-8150-0-4300.00-0000-8110 SUPPLIES	0-112-000-000 NN P	19.47	19.47
CL-	180090 07/18/20	18 389614	01-8150-0-4300.00-0000-811 SUPPLIES	0-112-000-000 NN P	12.63	12.63
CL	180090 07/18/20	18 389811	01-8150-0-4300.00-0000-811 SUPPLIES	0-112-000-000 NN P	72.60	72.60
CL	180090 07/18/20	18 389823	01-8150-0-4300.00-0000-811 SUPPLIES	0-112-000-000 NN P	145.74	
CL	180090 07/18/20	18 389900	01-8150-0-4300.00-0000-811 SUPPLIES	0-112-000-000 NN P	85.27	
CL	-180090 07/18/20	18 389921	01-8150-0-4300.00-0000-811 SUPPLIES	0-112-000-000 NN P	30.27	
CL	-180090 07/18/20	18 378839	01-8150-0-4300.00-0000-811 SUPPLIES	0-112-000-000 NN P	28.12	
CL	-180090 07/18/20	18 378269	01-8150-0-4300.00-0000-811 SUPPLIES	.0-112-000-000 NN P	12.97	
CL	-180090 07/18/20	18 387425	01-8150-0-4300.00-0000-813 SUPPLIES	10-112-000-000 NN P	21.08	
CL	-180090 07/18/20	387488	01-8150-0-4300.00-0000-813 SUPPLIES	LO-112-000-000 NN P	20.33	20.33

	Addr Remit name Reference Date	Description	Tax ID num De	FD-RESC-Y-	OBJT.SO-GOAL	-FUNC-SCH-DD1-D	D2 T9MPS	Liq Amt	Net Amount
019127	(CONTINUED)				**********			•••••••	***********
	CL-180090 07/18/201	8 387495		01-8150-0-		-8110-112-000-0	00 NN P	77.92	77.92
	CL-180090 07/18/201	.8 387524			4300.00-0000	-8110-112-000-0	00 NN P	5.16	5.16
	CL-180090 07/18/201	8 387207			4300.00-0000	-8110-112-000-0	00 NN P	12.98	12.98
100	CL-180090 07/18/201	8 387742			4300.00-0000	-8110-112-000-0	00 NN P	17.84	17.84
-	CL-180090 07/18/201	8 387844			4300.00-0000	-8110-112-000-0	00 NN P	17.23	17.23
	CL-180090 07/18/201	8 387975			4300.00-0000	-8110-112-000-0	00 NN P	4.31	4.31
100	CL-180090 07/18/201	8 388109			4300.00-0000	-8110-112-000-0	00 NN P	128.99	128.99
61.0	CL-180090 07/18/201	8 388401			4300.00-0000	-8110-112-000-0	00 NN P	12.97	12.97
1000	CL-180090 07/18/201	8 388420			4300.00-0000	-8110-112-000-0	00 NN P	60.96	60.96
11.1	CL-180090 07/18/201	8 388688			4300.00-0000	-8110-112-000-0	00 NN P	29.77	29.77
64.10	CL-180090 07/18/201	8 388693			4300.00-0000	-8110-112-000-0	00 NN P	35.67	35.67
112.10	CL-180090 07/18/201	8 388744			4300.00-0000	-8110-112-000-0	00 NN P	14.68	1
1111	CL-180090 07/18/201	8 388748			4300.00-0000	-8110-112-000-0	00 NN P	89.06	89.06
IBA (CL-180090 07/18/201	8 388554			4300.00-0000	-8110-112-000-0	00 NN P	110.33	110.33
			TOTAL PAYME	NT AMOUNT		.713.35 *			1,713.35
104916/0	00 CONTERRA ULTR	A BROADBAND LLC							
f	PV-190014 07/14/201	8 025518				-2700-112-000-0	00 NY		562.80
			TOTAL PAYMEN	COMMUN - NT AMOUNT	- INTERNET S	VCS/LINES 562.80 *			562.80
17.00									
104445/0	00 EDMENTUM								
190137 F	0-190130 07/18/201	8 Q-13423			5810.00-1110 E LICENSE	-1000-311-000-0	00 NN F	1,887.55	1,887.55
			TOTAL PAYMEN			.887.55 *			1,887.55

Vencor/Addr Remit name Req Reference Date Description	Tax ID num Depos	sit type FD-RESC-Y-OBJT.SO-GC	ABA num Account num DAL-FUNC-SCH-DD1-DD2 T9MPS		Net Amount
104481/00 FRONTLINE TECHNOLOGIES GROUP					
PV-190016 07/14/2018 INVUS82062		01-0000-0-5810.00-00 SOFTWARE LICENSE	000-7500-112-000-000 NN		12,856.66
	TOTAL PAYMENT	AMOUNT			12,856.66
.02132/00 GRAINGER					
CL-180092 07/18/2018 9814769254		01-8150-0-4300.00-00 SUPPLIES	000-8110-112-000-000 NN P	459.40	459.40
90102 PO-190064 07/14/2018 9843425639	1		000-8110-112-000-000 NN P	93.46	93.46
	TOTAL PAYMENT	AMOUNT	552.86 *		552.86
104960/00 GRAY STEP SOFTWARE					
CL-180083 07/17/2018 SOFTWARE LICENS	E FEES 2017-18	01-0824-0-4313.00-1 SOFTWARE - NON C		799.00	799.0
	TOTAL PAYMENT		799.00 *		799.00
.05218/00 GREY STEP SOFTWARE INC					
CL-180059 07/17/2018 3315		01-1100-0-4300.00-1 SUPPLIES	110-1000-110-000-000 NN F	225.16	240.1
	TOTAL PAYMENT		240.16 *		240.1
04667/00 ILLUMINATE EDUCATION INC					
PV-190017 07/14/2018 2010-11308		01-0824-0-4313.00-1 SOFTWARE - NON C	1110-1000-112-000-119 NN		8,374.5
	TOTAL PAYMENT	F AMOUNT			8,374.5
.05245/00 JOHNIES CLEANERS					
CL-180093 07/18/2018 19056		01-0824-0-5866.00-0 PROFESSIONAL SEF	0155-8300-310-000-205 NN F	180.00	180.0
	TOTAL PAYMENT		the same and the s		180.0

FUND : 01 GENERAL FUND/COUNTY SSF Tax ID num Deposit type ABA num Account num

Description FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount Vendor/Addr Remit name Req Reference Date 101794/00 JOSTENS INC

CL-180088 07/18/2018 21866260 01-0824-0-4300.00-1110-1000-310-000-205 NN F 12.60 12.60 SUPPLIES TOTAL PAYMENT AMOUNT 12.60 * 12.60

056337/00 MERCED COUNTY OFFICE OF

CL-180094 07/18/2018 SWEET T-SHIRD ORDER GMS 01-0824-0-4300.00-1110-1000-112-000-106 NN F 128.00 128.00 SUPPLIES TOTAL PAYMENT AMOUNT

128.00 * 128.00

103979/00 MERCED SUN STAR

PV-190023 07/17/2018 0003760572 01-0000-0-5844.00-0000-7200-112-000-000 NN 717.07 LEGAL ADVERTISING

TOTAL PAYMENT AMOUNT 717.07 * 717.07

105276/00 MID VALLEY IT

PV-190015 07/14/2018 2019022 01-0000-0-5912.00-0000-2700-112-000-000 NN 10,600.00 COMMUN - INTERNET SVCS/LINES

TOTAL PAYMENT AMOUNT 10,600.00 * 10,60v J

063812/00 NUNES AUTO CARE

CL-180084 07/17/2018 357916 01-0823-0-5650.00-0000-3600-112-000-000 NY F 64.80 64.80 REPAIRS/MAIN - VEHICLES

TOTAL PAYMENT AMOUNT

64.80 * 64.80

064370/00 OFFICE SUPPLY EXPRESS

CL-180075 07/17/2018 133744 01-0000-0-4300.00-0000-7200-112-000-000 NN P 1,027.29 1,027.29 SUPPLIES

CL-180075 07/17/2018 133732 01-0000-0-4300.00-0000-7200-112-000-000 NN F 189.22 189.22 SUPPLIES

CL-180095 07/18/2018 133792 01-0000-0-4300.00-0000-7200-112-000-000 NN P 346.40 346.40 SUPPLIES

CL-180095 07/18/2018 133754 01-0000-0-4300.00-0000-7200-112-000-000 NN P 173.15 173.15 SUPPLIES

> TOTAL PAYMENT AMOUNT 1.736.06 * 1,736.06

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FUND : 01 GENERAL FUND/COUNTY SSF

Tax ID num Deposit type ABA num Account num

Description FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount Venuo /Addr Remit name Req Reference Date 065175/00 OUR LADY OF MIRACLE CL-180073 07/17/2018 OLM LEXIA READING RENEWAL 01-4035-0-4300.00-1110-1000-112-000-000 NN F 2,000.00 2.000.00 SUPPLIES TOTAL PAYMENT AMOUNT 2.000.00 * 2,000.00 101470/00 PG&E 01-0000-0-5520.00-0000-8200-112-000-000 NN F 1,633.29 1,633,29 CL-180085 07/17/2018 5467178958-1 06/22/2018 ELECTRICITY 01-0000-0-5520.00-0000-8200-112-000-000 NN F 16.45 16.45 CL-180086 07/17/2018 6065175391-9 06/22/2018 ELECTRICITY 01-0000-0-5520.00-0000-8200-112-000-000 NN 7,222,23 PV-190022 07/14/2018 5159195533-4 07/27/2018 ELECTRICITY 8,871.97 TOTAL PAYMENT AMOUNT 8.871.97 * 105100/00 PRUDENTIAL OVERALL SUPPLY 1 01-8150-0-4300.00-0000-8110-112-000-000 NN P 158.25 158.25 190110 PO-190058 07/14/2018 80580591 SUPPLIES 231.25 231.25 190110 PO-190058 07/14/2018 80580592 1 01-8150-0-4300.00-0000-8110-112-000-000 NN P SUPPLIES 116.25 116.25 1 01-8150-0-4300.00-0000-8110-112-000-000 NN P PO-190058 07/14/2018 80580594 SUPPLIES 98.25 98.25 1 01-8150-0-4300.00-0000-8110-112-000-000 NN P 190110 PO-190058 07/14/2018 80580593 SUPPLIES 604.00 TOTAL PAYMENT AMOUNT 604.00 * 104026/00 SAN JOAQUIN COUNTY 1 01-0000-0-5300.00-0000-7200-112-000-000 NN F 450.00 450.00 190147 PO-190122 07/18/2018 1819100 DUES & MEMBERSHIPS 450.00 TOTAL PAYMENT AMOUNT 450.00 * 104015/00 SHERWIN WILLIAMS 01-8150-0-4300.00-0000-8110-112-000-000 NN F 42.76 42.76 CL-180052 07/17/2018 4598-3 SUPPLIES 42.76 42.76 * TOTAL PAYMENT AMOUNT

Vendor/Addr	Remit name ence Date	Description	Tax ID num	Deposit type	ABA num	Account num	10 mg	
Baccananan			- 10k	+	JR31.20-GOAL-FUNC-	SCH-DD1-DD2 T9MPS	LIQ AMT	net Amount
102511/00	SOUTHWEST SCHO	OOL & OFFICE						
PO-18	1110 07/18/2018	3 PINV0440087		1 01-1100-0-4 SUPPLIES	4300.00-1110-1000-	110-000-000 NN F	633.33	633.33
PO-18	1199 07/18/2018	PINV0440231			300.00-1110-1000-	110-000-102 NN P	388.10	388.10
PO-18	1199 07/18/2018	PINV04400232		1 01-0824-0-4 SUPPLIES	\$300.00-1110-1000- \$	110-000-102 NN P	232.63	232.63
PO-18	1199 07/18/2018	PINV0440233		1 01-0824-0-4 SUPPLIES	300.00-1110-1000-	110-000-102 NN P	319.81	319.81
PO-18	1199 07/18/2018	PINV04400234		1 01-0824-0-4 SUPPLIES	300.00-1110-1000-	110-000-102 NN P	409.28	409.28
PO-18	1199 07/18/2018	PINV0440235		1 01-0824-0-4 SUPPLIES	300.00-1110-1000-	110-000-102 NN P	244.99	244.99
	1199 07/18/2018			1 01-0824-0-4 SUPPLIES	300.00-1110-1000-	110-000-102 NN P	511.54	511.54
	1199 07/18/2018			1 01-0824-0-4 SUPPLIES	300.00-1110-1000-	110-000-102 NN P	371.43	371.43
PO-18:	1199 07/18/2018	PINV0440238		1 01-0824-0-4 SUPPLIES	300.00-1110-1000-	110-000-102 NN P	272.51	272.51
	1199 07/18/2018			1 01-0824-0-4 SUPPLIES	300.00-1110-1000-	110-000-102 NN P	392.71	392.71
PO-183	1199 07/18/2018	PINV0440240		1 01-0824-0-4 SUPPLIES	300.00-1110-1000-	110-000-102 NN P	400.26	400.26
PO-183	1199 07/18/2018	PINV0440241		1 01-0824-0-4 SUPPLIES	300.00-1110-1000-	110-000-102 NN P	320.84	37
PO-181	1199 07/18/2018	PINV0440242		1 01-0824-0-4 SUPPLIES	300.00-1110-1000-	110-000-102 NN P	382.40	382.40
PO-181	1199 07/18/2018	PINV0440243		1 01-0824-0-4 SUPPLIES	300.00-1110-1000-	110-000-102 NN P	383.41	383.41
PO-181	1199 07/18/2018	PINV0440244		1 01-0824-0-4 SUPPLIES	300.00-1110-1000-	110-000-102 NN P	192.87	192.87
PO-181	199 07/18/2018	PINV0440245		1 01-0824-0-4 SUPPLIES	300.00-1110-1000-	110-000-102 NN P	95.55	95.55
PO-181	.199 07/18/2018	PINV0440230		1 01-0824-0-4 SUPPLIES	300.00-1110-1000-	110-000-102 NN P	381.78	381.78
PO-181	.199 07/18/2018	PINV0440229		1 01-0824-0-4 SUPPLIES	300.00-1110-1000-	110-000-102 NN P	419.05	419.05
PO-181	199 07/18/2018	PINV0440228			300.00-1110-1000-	110-000-102 NN P	158.27	158.27
PO-181	199 07/18/2018	PINV0440227		1 01-0824-0-4 SUPPLIES	300.00-1110-1000-	110-000-102 NN P	317.22	317.22
PO-181	199 07/18/2018	PINV0440219			300.00-1110-1000-	110-000-102 NN P	186.60	186.60
PO-181	199 07/18/2018	PINV0440220			300.00-1110-1000-	110-000-102 NN P	401.99	401.99
PO-181	199 07/18/2018	PINV0440221			300.00-1110-1000-	110-000-102 NN P	220.47	220.47

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Req Reference Date Descript	tion	FD-RESC-Y-C	ABA num Account num DBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS		Net Amount
102511 (CONTINUED)					
PO-181199 07/18/2018 PINV0440	0222		4300.00-1110-1000-110-000-102 NN P	366.08	366:08
PO-181199 07/18/2018 PINV044	0223	SUPPLIES 1 01-0824-0-4 SUPPLIES	4300.00-1110-1000-110-000-102 NN P	44.26	44.26
PO-181199 07/18/2018 PINV044	0224		4300.00-1110-1000-110-000-102 NN P	354.04	354.04
PO-181199 07/18/2018 PINV044	0225		4300.00-1110-1000-110-000-102 NN F	231.91	178.36
	TOTAL PA		8,579.78 *		8,579.78
105012/00 SPEECH LANGUAGE & EDUC	ATIONAL				
CL-180077 07/17/2018 102159			5866.00-5770-3150-112-000-000 NN F	205.00	205.00
	TOTAL P	AYMENT AMOUNT	IONAL SERVICES 205.00 *		205.00
104100/00 STANISLAUS GLASS TINTI	NG -				
104100700 STANISLAGS GLASS TINII	ING.				
PO-181263 07/18/2018 23140			5630.00-0000-8110-112-000-000 NY F /MAINT - BUILDING	3,171.52	3,171.52
Comment of the second	TOTAL P.	AYMENT AMOUNT	3,171.52 *		3,171.52
103447/00 SYNCB/AMAZON					
CL-180089 07/18/2018 5575959	8668	01-0000-0- SUPPLIE	4300.00-0000-7200-112-000-000 NN P	69.99	69.99
CL-180089 07/18/2018 9669664	53736		4300.00-0000-7200-112-000-000 NN P	79.40	79.40
CL-180089 07/18/2018 4337447	73974		4300.00-0000-7200-112-000-000 NN P	3.75	3.75
CL-180089 07/18/2018 4689847	74384		4300.00-0000-7200-112-000-000 NN P	3.99	3.99
CL-180089 07/18/2018 4663767	35487		4300.00-0000-7200-112-000-000 NN P	162.14	162.14
CL-180089 07/18/2018 4644357	49689		4300.00-0000-7200-112-000-000 NN P	221.98	221.98
CL-180089 07/18/2018 8945493	153539	01-0000-0- SUPPLIE	4300.00-0000-7200-112-000-000 NN P	536.79	536.79
CL-180089 07/18/2018 5386839	76345		4300.00-0000-7200-112-000-000 NN P	269.99	269.99
PO-181165 07/18/2018 9673693	45776	1 01-0824-0- SUPPLIE	4300.00-1110-1000-110-000-102 NN P	133.15	133.15

Vendor/Addr Remit name Req Reference Date Description		FD-RESC-Y-OBJT.SC	ABA num Account num D-GOAL-FUNC-SCH-DD1-DD2 T9MPS	Liq Amt	Net Amount
103447 (CONTINUED)			***************************************	*********	
P0-181165 07/18/2018 887347386458	Second Second	I 01-0824-0-4300.00 SUPPLIES	0-1110-1000-110-000-102 NN P	14.01	14.01
PO-181165 07/18/2018 739843845698	الداعا رساعات اسا		-1110-1000-110-000-102 NN P	28.50	28.50
PO-181165 07/18/2018 943953596568			-1110-1000-110-000-102 NN P	129.24	129.24
P0-181165 07/18/2018 473353597699	HILLE HINW		-1110-1000-110-000-102 NN P	37.66	37.66
P0-181165 07/18/2018 456588496367	e tilatia 1		-1110-1000-110-000-102 NN P	37.27	37.27
P0-181165 07/18/2018 436986556853	1		-1110-1000-110-000-102 NN P	208.51	208.51
P0-181165 07/18/2018 434649363786	1		-1110-1000-110-000-102 NN P	16.36	16.36
	TOTAL PAYMENT		1,952.73 *		1,952.73
104288/00 TESEI PETROLEUM					
CL-180076 07/17/2018 6417068			-0000-3600-112-000-000 NN F	18.97	18.97
CL-180078 07/17/2018 095699		GAS, OIL LUBE, 01-7010-0-4300.00 SUPPLIES	-1110-1000-310-000-000 NN F	230.94	230 94
CL-180079 07/17/2018 095699			-0000-8110-112-000-000 NN F	220.90	226
CL-180080 07/17/2018 095699			-1110-1000-110-000-000 NN F	45.24	45.24
PV-190025 07/18/2018 96546		·	-0000-3600-112-000-000 NN		124.96
	TOTAL PAYMENT		641.01 *		641.01
105198/00 TEXAS LIFE INSURANCE COMPANY					
PV-190024 07/18/2018 SM0DLK2018071	5001 08/01/2018	01-0000-0-9556.00 MISC DISTRICT	-0000-0000-000-000 NN VOL-DEDS (1)		101.40
	TOTAL PAYMENT		101.40 *		101.40
105072/00 TURNITIN LLC					
190044 PO-190096 07/18/2018 IN11145336	111-1211 2-1-1-1	01-6300-0-4300.00	-1110-1000-310-000-000 NN P	3,000.08	3,000.08
	TOTAL PAYMENT	SUPPLIES	3.000.08 *	3,000.00	3,000.08
					3,000.00

FUND : 01 GENERAL FUND/COUNTY SSF

Venuor/Addr Remit name

/enuor/Addr Remit name Tax ID num Deposit type ABA num Account num
Req Reference Date Description FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount

100608/00 WEST SIDE INDEX

190139 PO-190128 07/18/2018 GUSTINE HIGH SCHOOL 1 01-0000-0-5899.00-0000-2700-310-000-000 NN F 35.00 35.00

OTHER SERVICES, FEES, OP EXPS TOTAL PAYMENT AMOUNT

35.00 *

35.00

TOTAL FUND PAYMENT 74,169.52 **

74,169.52

MERCED COUNTY OFFICE OF EDUCATION Gustine CHECK REGISTER BATCH COVER 01-5070 11-5074 DATE: _____7/19/18 13-5077 14-5072 DISTRICT FUND: 11 - 5074 BATCH# 4 17-5071 21-5069 DISTRICT NAME: 14 - GUSTINE UNIFIED SCHOOL DISTRICT 25-5075 35-5078 TOTAL AMOUNT OF REGISTER: \$ _____ 3,598.00 40-5065 CHECK LIST FOR CHECK REGISTERS (PLEASE CHECKMARK EACH) ✓ Verify cash for each fund Ensure deposits have been made at the County Treasurer by 11 a.m. Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero) Retain original prelist for your records Proper signed authorization for each batch ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT DISTRICT SERVICES USE ONLY RECEIVED BY DISTRICT SERVICES: AUDIT APPROVED: CASH CHECKED: RELEASED FOR PAYMENT:

014 Gustine Unified School Dist. J16245 ACCOUNTS PAYABLE PRELIST APY500 L.00.12 07/19/18 13:13 PAGE 11 JULY 13 WARRANT REGISTER 3 APY500 C.00.12 07/19/18 13:13 PAGE 11

FUND : 11 ADULT EDUCATION

Venuer/Addr Remit name Req Reference Date Description

Tax ID num Deposit type ABA num Account num scription FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount

3,598.00

103792/00 DATA PATH INC

CL-180091 07/18/2018 138073

11-6391-0-4400.00-4110-1000-312-000-000 NN F 3,598.00 3,598.00

NON-CAPITALIZED EQUIPMENT

TOTAL PAYMENT AMOUNT

3,598.00 3,598.00 *

TOTAL FUND PAYMENT 3,598.00 **

CHECK REGISTER BATCH COVER 01-5070 11-5074 DATE: ______7/19/18 13-5077 14-5072 DISTRICT FUND: 13 - 5077 BATCH# 4 17-5071 21-5069 DISTRICT NAME: 14 – GUSTINE UNIFIED SCHOOL DISTRICT 25-5075 35-5078 TOTAL AMOUNT OF REGISTER: \$ 89.99 40-5065 **CHECK LIST FOR CHECK REGISTERS** (PLEASE CHECKMARK EACH) ✓ Verify cash for each fund Ensure deposits have been made at the County Treasurer by 11 a.m. Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero) ✓ Retain original prelist for your records ✓ Proper signed authorization for each batch ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT DISTRICT SERVICES USE ONLY RECEIVED BY DISTRICT SERVICES: AUDIT APPROVED: CASH CHECKED: RELEASED FOR PAYMENT:

MERCED COUNTY OFFICE OF EDUCATION

Gustine

014 Gustine Unified School Dist. J16245 ACCOUNTS PAYABLE PRELIST APY500 L.00.12 07/19/18 13:13 PAGE 12 JULY 13 WARRANT REGISTER 3 SCOPEN >> JULY 13 WARRANT REGISTER 3

FUND : 13 CAFETERIA SPECIAL REVENUE FUND

Venue /Addr Remit name Req Reference Date Description

Tax ID num Deposit type ABA num Account num
FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount

104288/00 TESEI PETROLEUM

CL-180081 07/17/2018 095699

13-5310-0-4341.00-0000-3700-112-000-000 NN F 89.99

89.99

GAS, OIL LUBE, ETC

TOTAL PAYMENT AMOUNT

89.99 *

89.99

TOTAL FUND PAYMENT

89.99 **

89.99

Gustine MERCED COUNTY OFFICE OF EDUCATION CHECK REGISTER BATCH COVER 01-5070 11-5074 DATE: ______7/19/18 13-5077 14-5072 DISTRICT FUND: 14 - 5072 BATCH# 4 17-5071 21-5069 DISTRICT NAME: 14 – GUSTINE UNIFIED SCHOOL DISTRICT 25-5075 35-5078 TOTAL AMOUNT OF REGISTER: \$ 118.99 40-5065 CHECK LIST FOR CHECK REGISTERS (PLEASE CHECKMARK EACH) ✓ Verify cash for each fund Ensure deposits have been made at the County Treasurer by 11 a.m. Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero) Retain original prelist for your records Proper signed authorization for each batch ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT DISTRICT SERVICES USE ONLY RECEIVED BY DISTRICT SERVICES: AUDIT APPROVED: CASH CHECKED; RELEASED FOR PAYMENT:

TOTAL FUND PAYMENT

118.99 **

118.99

CHECK REGISTER BATCH COVER 01-5070 11-5074 DATE: _____7/19/18 13-5077 14-5072 DISTRICT FUND: 21 - 5069 BATCH# 4 17-5071 21-5069 DISTRICT NAME: 14 - GUSTINE UNIFIED SCHOOL DISTRICT 25-5075 35-5078 TOTAL AMOUNT OF REGISTER: \$ 24,255.00 40-5065 CHECK LIST FOR CHECK REGISTERS (PLEASE CHECKMARK EACH) Verify cash for each fund Ensure deposits have been made at the County Treasurer by 11 a.m. Provide all pages of prelist and Cover Sheet for each fund on prelist (even if zero) Retain original prelist for your records ✓ Proper signed authorization for each batch ALL BATCHES MUST BE RELEASED AND HELD FOR AUDIT **DISTRICT SERVICES USE ONLY** RECEIVED BY DISTRICT SERVICES: AUDIT APPROVED:

CASH CHECKED:

RELEASED FOR PAYMENT:

MERCED COUNTY OFFICE OF EDUCATION

Gustine

014 Gustine Unified School Dist. J16245 JULY 13 WARRANT REGISTER 3

ACCOUNTS PAYABLE PRELIST APY500 L.00.12 07/19/18 13:13 PAGE 14 BATCH: 0004 JULY 13 WARRANT REGISTER 3 << Open >>

FUND : 21 BUILDING FUND - BOND PROCEEDS

Venue, Addr Remit name Tax ID num Deposit type ABA num Account num FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2 T9MPS Liq Amt Net Amount Req Reference Date Description 103741/00 DIVISION OF STATE ARCHITECT PV-190018 07/14/2018 DSA APP#02-116101 21-0000-9-6220.00-0000-8500-111-000-231 NN Y 4,725,00 PLAN CHECK FEES/D S A TOTAL PAYMENT AMOUNT 4,725.00 * 4.725.00 103741/00 DIVISION OF STATE ARCHITECT PV-190019 07/14/2018 DSA APP#02-116100 21-0000-9-6220.00-0000-8500-110-000-134 NN Y 4.725.00 PLAN CHECK FEES/D S A TOTAL PAYMENT AMOUNT 4,725.00 4.725.00 * 103741/00 DIVISION OF STATE ARCHITECT PV-190020 07/14/2018 UPDT:GMS CLSRM EST CON/DSA REV 21-0000-9-6220.00-0000-8500-115-000-331 NN Y 5.775.00 PLAN CHECK FEES/D S A TOTAL PAYMENT AMOUNT 5,775.00 * 5.775.00 103741/00 DIVISION OF STATE ARCHITECT PV-190021 07/14/2018 UPDT:GHS SC BLDG CON/DSA REV 21-0000-9-6220.00-0000-8500-310-000-433 NN Y 9,000.00 PLAN CHECK FEES/D S A TOTAL PAYMENT AMOUNT 9,000.00 * 9,000.00 TOTAL FUND PAYMENT 24,225.00 ** 24,225.00 TOTAL BATCH PAYMENT 102,201.50 *** 0.00 102.201.50 TOTAL DISTRICT PAYMENT 102.201.50 **** 0.00 102.201.50 TOTAL FOR ALL DISTRICTS: 102,201.50 **** 0.00 102,201.50

Number of checks to be printed: 39, not counting voids due to stub overflows.

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees
MEETING DATE:
August 8, 2018

AGENDA ITEM TITLE: Increasing School Facilities Fees Resolution No. 2018-19-01

AGENDA SECTION: Public Hearing/Action

PRESENTED BY: Hugo Luna, Business Manager

RECOMMENDATIONS:

- 1. It is recommended that the Board of Trustees hold a public hearing regarding Increasing School Facilities Fees Resolution No. 2018-19-01.
- 2. It is recommended that the Board of Trustees waive the reading of Increasing School Facilities Fees Resolution No. 2018-19-01.
- 3. It is recommended that the Board of Trustees approve the Increasing School Facilities Fees Resolution No. 2018-19-01.

SUMMARY:

Gustine Unified's last developer study to justify student impact fees was conducted in 2014 where fees of \$3.36 per square foot for residential construction and \$0.51 for commercial/ industrial were adopted. The 2018 study that is being presented justifies Gustine Unified to collect \$3.79 per square foot for residential construction and \$0.61 per square foot for commercial/ industrial construction with the exception of mini storage.

FISCAL IMPACT: None

BUDGET CATEGORY: N/A

NOTICE

PUBLIC HEARING WEDNESDAY, AUGUST 8, 2018 GUSTINE UNIFIED SCHOOL DISTRICT 1500 MEREDITH AVENUE GUSTINE, CALIFORNIA 95322

The Gustine Unified School District Board of Education will conduct a public hearing at 7:00 p.m. in the Board Room at 1500 Meredith Avenue, Gustine, California, to obtain community input regarding the following:

1. Increasing School Facilities Fees As Authorized by Government Code Section 65995 (b) 3

Posted: 8/3/18

OF THE GUSTINE UNIFIED SCHOOL DISTRICT MERCED COUNTY, CALIFORNIA

IN THE MATTER OF INCREASING SCHOOL FACILITIES FEES AS AUTHORIZED BY GOVERNMENT CODE SECTION 65995 (b) 3

RESOLUTION NO. 2018-19-01

WHEREAS, Statute AB 2926 (Chapter 887/Statutes of 1986) authorizes the governing board of any school district to levy a fee, charge, dedication or other form of requirement against any development project for the reconstruction of school facilities; and,

WHEREAS, Government Code Section 65995 establishes a maximum amount of fee that may be charged against such development projects and authorizes the maximum amount set forth in said section to be adjusted for inflation every two years as set forth in the state-wide cost index for Class B construction as determined by the State Allocation Board at its January meeting; and,

WHEREAS, at its January 24, 2018, meeting, the State Allocation Board approved the maximum fee authorized by Education Code Section 17620 to \$3.79 per square foot of residential construction described in Government Code Section 65995(b)(1) and \$0.61 per square foot against commercial and industrial construction described in Government Code Section 65995(b)(2); and,

WHEREAS, the purpose of this Resolution is to approve and adopt fees on residential projects in the amount of up to \$3.79 per square foot as authorized by Education Code Section 17620; and,

WHEREAS, the purpose of this Resolution is to approve and adopt fees on commercial and industrial development projects in the amount of up to \$0.61 per square foot as described in Government Code Section 65995(b)(2). The mini-storage category of commercial/industrial justification has less impact than the statutory \$0.61 per square foot commercial/industrial justification and should be collected at the justified rate of \$0.12 per square foot.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Governing Board of the Gustine Unified School District as follows:

1. Procedure. This Board hereby finds that prior to the adoption of this Resolution, the Board conducted a public hearing at which oral and written presentations were made, as part of the Board's regularly scheduled August 8, 2018, meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered, has been published twice in a newspaper in accordance with Government Code Section 66016, and a notice, including a statement that the data required by Government Code Section 66016 was available, was mailed at least 14 days prior to the meeting to any interested party who had filed a written request with the District for mailed notice of the meeting on new fees or service charges within the period specified by law. Additionally, at least 10 days prior to the meeting, the District

made available to the public, data indicating the amount of the cost, or estimated cost, required to provide the service for which the fee or service charge is to be adjusted pursuant to this Resolution, and the revenue sources anticipated to provide this service. By way of such public meeting, the Board received oral and written presentations by District staff which are summarized and contained in the District's Developer Fee Implementation Study dated May 8, 2018 (hereinafter referred to as the "Plan") and which formed the basis for the action taken pursuant to this Resolution.

- 2. Findings. The Board has reviewed the Plan as it relates to proposed and potential development, the resulting school facilities needs, the cost thereof, and the available sources of revenue including the fees provided by this Resolution, and based thereon and upon all other written and oral presentations to the Board, hereby makes the following findings:
 - A. Additional development projects within the District, whether new residential construction or residential reconstruction involving increases in assessable area greater than 500 square feet, or new commercial or industrial construction will increase the need for reconstruction of school facilities.
 - B. Without reconstruction of present school facilities, any further residential development projects or commercial or industrial development projects within the District will result in a significant decrease in the quality of education presently offered by the District;
 - C. The fees proposed in the Plan and the fees implemented pursuant to this Resolution are for the purposes of providing adequate school facilities to maintain the quality of education offered by the District;
 - D. The fees proposed in the Plan and implemented pursuant to this Resolution will be used for the reconstruction of school facilities as identified in the Plan;
 - E. The uses of the fees proposed in the Plan and implemented pursuant to this Resolution are reasonably related to the types of development projects on which the fees are imposed;
 - F. The fees proposed in the Plan and implemented pursuant to this Resolution bear a reasonable relationship to the need for reconstructed school facilities created by the types of development projects on which the fees are imposed;
 - G. The fees proposed in the Plan and implemented pursuant to this Resolution do not exceed the estimated amount required to provide funding for the reconstruction of school facilities for which the fees are levied; and in making this finding, the Board declares that it has considered the availability of revenue sources anticipated to provide such facilities, including general fund revenues;
 - H. The fees imposed on commercial or industrial development bear a reasonable relationship and are limited to the needs of the community for schools and are reasonably related and limited to the need for reconstructed school facilities caused by the development;

- I. The fees will be collected for school facilities for which an account has been established and funds appropriated and for which the district has adopted a reconstruction schedule and/or to reimburse the District for expenditures previously made.
- 3. Fee. Based upon the foregoing findings, the Board hereby increases the previously levied fee to the amount of \$3.79 per square foot for assessable space for new residential construction and for residential reconstruction to the extent of the resulting increase in assessable areas; and to the amount of \$0.61 per square foot for new commercial or industrial construction. The mini-storage category of commercial/industrial justification has less impact than the statutory \$0.61 per square foot commercial/industrial justification and should be collected at the justified rate of \$0.12 per square foot.
- 4. Fee Adjustments and Limitation. The fees adjusted herewith shall be subject to the following:
 - A. The amount of the District's fees as authorized by Education Code Section 17620 shall be reviewed every two years to determine if a fee increase according to the adjustment for inflation set forth in the statewide cost index for Class B construction as determined by the State Allocation Board is justified.
 - B. Any development project for which a final map was approved and construction had commenced on or before September 1, 1986, is subject only to the fee, charge, dedication or other form of requirement in existence on that date and applicable to the project.
 - C. The term "development project" as used herein is as defined by Section 65928 of the Government Code.
- 5. Additional Mitigation Methods. The policies set forth in this Resolution are not exclusive and the Board reserves the authority to undertake other or additional methods to finance school facilities including but not limited to the Mello-Roos Community Facilities Act of 1982 (Government Code Section 53311, et seq.) and such other funding mechanisms. This Board reserves the authority to substitute the dedication of land or other property or other form of requirement in lieu of the fees levied by way of this Resolution at its discretion, so long as the reasonable value of land to be dedicated does not exceed the maximum fee amounts contained herein or modified pursuant hereto.
- 6. Implementation. For residential, commercial or industrial projects within the District, the Superintendent, or the Superintendent's designee, is authorized to issue Certificates of Compliance upon the payment of any fee levied under the authority of this Resolution.
- 7. California Environmental Quality Act. The Board hereby finds that the implementation of Developer Fees is exempt from the California Environmental Quality Act (CEQA).
- 8. Commencement Date. The effective date of this Resolution shall be October 8th which is 60 days following its adoption by the Board.

- 9. Notification of Local Agencies. The Secretary of the Board is hereby directed to forward copies of this Resolution and a Map of the District to the Planning Commission and Board of Supervisors of Merced County and to the Planning Commission and City Council of the City of Gustine.
- 10. Severability. If any portion of this Resolution is found by a Court of competent jurisdiction to be invalid, such finding shall not affect the validity of the remaining portions of this Resolution. The Board hereby declares its intent to adopt this Resolution irrespective of the fact that one or more of its provisions may be declared invalid subsequent hereto.

	PASSED and ADOPTED at a regular meeting of the Governing Board of the ed School District held on August 8, 2018 by the following vote:
AYES:	
NOES:	
ABSTAIN:	
ABSENT:	
	President, Governing Board Gustine Unified School District
	ATTEST:
	Secretary, Governing Board Gustine Unified School District

DECLARATION OF DOCUMENTS AVAILABLE FOR PUBLIC INSPECTION ON July 16, 2018

I am Hugo Luna, Business Manager for the Gustine Unified School District. From July 16, 2018, the following documents were available for public inspection at the District offices located at 1500 Meredith Avenue, Gustine, California.

1. Development Fee Implementation Study

I declare under penalty of perjury that the above is true and correct. Executed on July 11, 2018, at 1500 Meredith Ave, Gustine, California.

Signed: Hia Lin

DECLARATION OF POSTING NOTICE

- l, Hugo Luna, declare that I posted the attached "Notice of Public Hearing and of Proposal for Implementing School Facilities Fees" for the District's Governing Board's regular August 8, 2018, meeting, in the following locations and dates.
 - 1. Merced Sun Star 07/18/2018, 07/25/2018, 08/01/2018, 08/08/2018
 - 2. Modesto Bee 07/18/2018, 07/25/2018, 08/01/2018, 08/08/2018
 - 3. Mattos Newspapers 07/19/2018, 07/26/2018, 08/02/2018

I declare under penalty of perjury that the above is true and correct. Executed on July 12, 2018, at 1500 Meredith Ave, Gustine, California.

Signed: Hen Sim

PROOF OF SERVICE OF FOURTEEN DAY NOTICE

I am Hugo Luna Business Manager for the Gustine Unified School District. On July 13, 2018, I mailed the attached letter regarding FOURTEEN-DAY NOTICE OF PROPOSAL TO IMPLEMENT DEVELOPMENT FEES to the following persons who had filed, on or after January, 2017, a request for notice of hearing, by United States mail addressed as follows:

- Merced County Board of Supervisors
 2222 M. St.
 Merced, CA 95340
- 2. Gustine City Council 352 Fifth Street Gustine, CA 95322
- Merced County Building Department 2222 M. St. Merced, CA 95340
- City of Gustine Building Division
 352 Fifth Street
 Gustine, CA 95322

I declare under penalty of perjury that the above is true and correct. Executed on July 12, 2018, at 1500 Meredith Ave, Gustine, California.

Signed: Huga Luna

PUBLIC NOTICE · PUBLIC NOTICE

NOTICE OF PUBLIC HEARING AND OF PROPOSAL FOR IMPLEMENTING SCHOOL FACILITIES FEES AS AUTHORIZED BY EDUCATION CODE SECTION S 17620 AND GOVERNMENT CODES 65995

PLEASE TAKE NOTICE that immediately following a public hearing on the matter, a proposed resolution(s) will be considered by the Governing Board of Gustine Unified School District at its regular meeting on August 8, 2018, at 7:00 p.m., which if adopted by the Board will implement development fees established by the District against residential construction and reconstruction at \$3.79 per square foot and against new commercial or industrial construction at \$0.61 a square foot. Education Code Section 17620 and Government Code Section 65995 authorize the proposed fees. Data pertaining to the cost of school facilities is available for inspection during regular business hours at the District's administrative offices. The fee, if approved by the Governing Board, will become effective on October 8, 2018, which is 60 days after the proposed adoption of the resolution levying such fee by the Governing Board.

PUBLISHED: July 19, 26; Aug. 2, 2018







Chronicle Atwater Signal



Order Confirmation

Customer

GUSTINE UNIFIED SCHOOL DISTRICT

Customer Account

337542

Customer Address

1500 MEREDITH AVENUE GUSTINE CA 95322 USA

Customer Phone

209-854-3784

Customer Fax

Sales Rep

cmcnamara@modbee.com

Payor Customer

GUSTINE UNIFIED SCHOOL DISTRICT

Payor Account

337542

Payor Address

1500 MEREDITH AVENUE **GUSTINE CA 95322 USA**

Payor Phone

209-854-3784

Customer EMail

Order Taker

cmcnamara@modbee.com

PO Number

MB/MS DEV FEE INC HUGO LUN Invoice

Payment Method

Blind Box

Tear Sheets 0

\$0.00

Proofs 0

Affidavits 1

Net Amount \$717.07

Tax Amount \$0.00 **Total Amount**

\$717.07

Payment Amount

Amount Due

\$717.07

Ad Order Number

0003760572

Order Source

Ordered By

Special Pricing

Invoice Text

Promo Type

Package Buy

Materials

NOTICE

NOTICE

NOTICE OF PUBLIC HEARING AND OF PROPOSAL FOR IMPLEMENTING SCHOOL FACILITIES FEES AS AUTHORIZED BY EDUCATION CODE SECTION \$ 17620 AND GOVERNMENT CODES 65995

PLEASE TAKE NOTICE that immediately following a public hearing on the matter, a proposed resolution(s) will be considered by the Governing Board of Gustine Unified School District at its regular meeting on August 8, 2018, at 7:00 p.m., which if adopted by the Board will implement development fees established by the District against residential construction and reconstruction at \$3.79 per square foot and against new commercial or industrial construction at \$0.61 a square foot. Education Code Section 17620 and Government Code Section 65995 authorize the proposed fees. Data pertaining to the cost of school facilities is available for inspection during regular business hours at the District's administrative offices. The fee, if approved by the Governing Board, will become effective on October 8, 2018, which is 60 days after the proposed adoption of the resolution levying such fee by the Governing Board.

MER- 3760572 7/18, 25, 8/1, 8

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees
MEETING DATE:
August 8, 2018

AGENDA ITEM TITLE: Board Policy Updates October 2017 (Second Reading)

AGENDA SECTION: Action

PRESENTED BY: Bryan Ballenger, Superintendent

RECOMMENDATIONS:

- 1. It is recommended that the Board of Trustees waive the reading of the Board Policy Updates October 2017.
- 2. It is recommended that the Board of Trustees approve Board Policy Updated October 2017.

SUMMARY:

The attached CSBA Manual Maintenance Service Checklists listing the policies which need to be updated as of October 2017. Once approved by the Board, CSBA will return a paper for inclusion in the hard-copy manual and will post the updates on GAMUT Online, available from the District's website.

FISCAL IMPACT: None

BUDGET CATEGORY: None

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST - October 2017

District Name: Gustine Unified School District

Contact Name: Sara Gomez Phone: 209-854-3784 Email: sgomez@gustineusd.org

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 0400	Comprehensive Plans		
BP 0460	Local Control and Accountability Plan		
AR 0460	Local Control and Accountability Plan		
BP 0500	Accountability		
BP 0520.2	Title I Program Improvement Schools	Delete BP ■Yes □No	
AR 0520.2	Title I Program Improvement Schools	Delete AR ■Yes □No	
BP 0520.3	Title I Program Improvement Districts	Delete BP ■Yes □No	
BP 1113	District And School Web Sites	OPTION 1:	11
		OPTION 2:	
AR 1113	District And School Web Sites		
BP 3280	Sale or Lease of District-Owned Real Property		
BP 3513.4	Drug And Alcohol Free Schools	NEW POLICY	
AR 3515.6	Criminal Background Checks For Contractors	•	
BP 4140/4240/4340	Bargaining Units		
BP 5113.1	Chronic Absence And Truancy		
AR 5113.1	Chronic Absence And Truancy		
AR 5113.11	Attendance Supervision	NEW POLICY	
BP 5113.12	District School Attendance Review Board	NEW POLICY	
AR 5113.12	District School Attendance Review Board	NEW POLICY	

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – October 2017

District Name: Gustine unified School District

BP 5117	Interdistrict Attendance	OPTION 1:
		OPTION 2: □
AR 5117	Interdistrict Attendance	OPTION 1:
		OPTION 2:
AR 5125.2	Withholding Grades, Diploma Transcripts	Or
BP 5131.6	Alcohol and Other Drugs	
E 5131.63	Steroids	Delete E ■Yes □No
BP 6020	Parent Involvement	
AR 6020	Parent Involvement	
AR 6112	School Day	
вР 6153	School-Sponsored Trips	
BP 6170.1	Transitional Kindergarten	
AR 6173.1	Education For Foster Youth	Fill in Blanks
		Assistant Superintendent of Student Services
		1500 Meredith Ave.
		Gustine, CA 95322
BP 6173.2	Education of Children of Military Families	
AR 6173.2	Education of Children of Military Families	

POLICY GUIDE SHEET October 2017 Page 1 of 4

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

BP 0400 - Comprehensive Plans

(BP revised)

Policy updated to include the local control and accountability plan (LCAP) as a comprehensive plan of the district and to emphasize the need for consistency among the documents that set direction for the district.

BP/AR 0460 - Local Control and Accountability Plan

(BP/AR revised)

Policy and regulation updated to delete references to 5 CCR 15497.5 (repealed) which formerly contained the LCAP template. The LCAP template continues to be approved by the State Board of Education and is available on the California Department of Education (CDE) web site. Policy also adds a definition of "numerically significant student subgroups" whose needs must be addressed in the LCAP. Regulation also deletes requirement to use the state's Academic Performance Index (API) as a measure of student achievement, as the API has been replaced by a new state accountability system.

BP 0500 - Accountability

(BP revised)

Policy updated to reflect the new state accountability system (the California School Dashboard), which consists of both state and local indicators to assist districts in identifying strengths and areas in need of improvement in each priority area addressed by the LCAP.

BP/AR 0520.2 - Title I Program Improvement Schools

(BP/AR deleted)

Policy and regulation deleted as federal program improvement requirements have been suspended for the 2017-18 school year and will, beginning in the 2018-19 school year, be replaced by a new system of comprehensive and targeted improvement established by the Every Student Succeeds Act.

BP 0520.3 - Title I Program Improvement Districts

(BP deleted)

Policy deleted as federal program improvement requirements have been suspended for the 2017-18 school year and will, beginning in the 2018-19 school year, be replaced by a new system of comprehensive and targeted improvement established by the Every Student Succeeds Act.

BP/AR 1113 - District and School Web Sites

(BP/AR revised)

Policy updated to (1) clarify the district's responsibility to make district and school web sites accessible to individuals with disabilities; (2) reflect laws prohibiting web site operators from using web site information to amass a profile about a student, engage in targeted advertising to students, or sell or disclose a student's information, including **NEW LAW (AB 2799, 2016)** which prohibits such activities for web sites used primarily for preschool and prekindergarten purposes; and (3) clarify options related to posting student photographs on district and school web sites together with their names. Regulation updated to (1) add section on "Design Standards," including standards for web site accessibility to individuals with disabilities; (2) reflect **NEW LAW (AB 2257, 2016)** which requires posting a prominent, direct link to the current board meeting agenda or to an integrated agenda management platform, effective January 1, 2019; and (3) clarify requirements related to posting copyrighted material.

POLICY GUIDE SHEET October 2017 Page 2 of 4

BP 3280 - Sale or Lease of District-Owned Real Property (BP revised)

Policy updated to delete the requirement to first offer surplus property to a charter school with at least 80 students. Material regarding the appointment of the district advisory committee expanded to specify the circumstances under which the district is not required to appoint a committee, including the exception for the sale, lease, or rental of excess property to be used for teacher or other employee housing pursuant to **NEW LAW (AB 1157, 2017)**. Policy expands section on "Use of Proceeds" to reflect additional legal requirements, and deletes the authority (repealed) to use the proceeds from the sale of surplus property for any one-time general fund purpose provided that the district adopted a plan and made certain certifications to the State Allocation Board.

BP 3513.4 - Drug and Alcohol Free Schools (BP added)

New policy prohibits the possession, use, or sale of drugs or alcohol by any person on district property and addresses enforcement and discipline for violations of this policy. Policy also reflects **NEW LAW** (**Proposition 64, 2016**) which prohibits any person from possessing, smoking, or ingesting cannabis on school grounds while children are present.

AR 3515.6 - Criminal Background Checks for Contractors (AR revised)

Regulation updated to reflect **NEW LAW (AB 949, 2017)** which requires criminal background checks for sole proprietors who contract with the district to provide specified services, if they will have contact with children, and provides that it is the responsibility of the district to prepare and submit the fingerprints of the sole proprietor to the Department of Justice. Regulation also reorganized to clarify criminal background check requirements applicable to entities contracting for construction, reconstruction, rehabilitation, or repair of a school facility.

BP 4140/4240/4340 - Bargaining Units

(BP revised)

Policy updated to reflect **NEW LAW (SB 285, 2017)** which prohibits districts from deterring or discouraging employees from becoming or remaining members of an employee organization. Policy also reflects **NEW LAW (AB 119, 2017)** which requires districts to provide employee organizations with specified contact information for new employees in the bargaining unit and to give employee organizations access to new employee orientations (limited in scope to onboarding sessions where newly hired employees are advised of their employment status, rights, benefits, duties, responsibilities, or any other employment-related matters).

BP/AR 5113.1 - Chronic Absence and Truancy

(BP/AR revised)

Policy updated to reflect the inclusion of a chronic absence indicator in the California School Dashboard effective in the fall of 2018, add examples of interventions for attendance problems, and delete section on "School Attendance Review Board" since that material is now covered in BP/AR 5113.12 - District School Attendance Review Board. Regulation updated to delete references to 5 CCR 15497.5 (repealed), which formerly contained the LCAP template that is now available on the CDE web site, and to delete section on the appointment and general duties of attendance supervisors, now covered in AR 5113.11 - Attendance Supervision.

AR 5113.11 - Attendance Supervision

(AR added)

New regulation addresses the appointment of a district attendance supervisor and reflects **NEW LAW (AB 2815, 2016)** which expresses the Legislature's intent that the attendance supervisor fulfill specified duties.

POLICY GUIDE SHEET October 2017 Page 3 of 4

BP/AR 5113.12 - District School Attendance Review Board

(BP/AR added)

New policy and regulation are for use by districts that have established their own local school attendance review board (SARB), and reflect the basic purposes, functions, and operations of the SARB.

BP/AR 5117 - Interdistrict Attendance

(BP/AR revised)

Policy updated to reflect **NEW LAW (AB 99, 2017)** which makes a number of changes to the school district of choice program, including (1) requiring a participating district to register as a school district of choice with the Superintendent of Public Instruction and the county board of education by July 1, 2018; (2) expanding the factors that must not be considered by districts in the selection process; and (3) revising the requirements for annually reporting the disposition of transfer requests. Regulation updated to reflect provisions of AB 99 related to public announcements regarding the program, priorities for admission, and the timeline for notification of a student's provisional acceptance or rejection. Regulation also reflects **NEW LAW (SB 344, 2017)** which gives the county board in a class 1 county, as defined, 60 calendar days to decide an appeal when a district denies a transfer under an interdistrict attendance agreement. Section on "Transfers Out of the District" moved from BP to AR, and revised to reflect **NEW LAW (AB 2659, 2016)** which provides that a district must not prohibit the transfer of a child of a military family to any district that approves the transfer.

AR 5125.2 - Withholding Grades, Diploma or Transcripts

(AR revised)

Regulation updated to clarify the circumstances under which the district may withhold a student's grades, diploma, and/or transcripts until the student's parents/guardians have paid for the damages to or loss of district property willfully caused by the student. Regulation also clarifies the student's due process rights, as well as the requirement to continue to withhold the grades, diploma, and/or transcripts when such a student transfers from one district to another.

BP 5131.6 - Alcohol and Other Drugs

(BP revised)

Policy updated to reflect the goals and purposes of the federal Student Support and Academic Enrichment Grants program, as established by the Every Student Succeeds Act. Policy also deletes material on drug and alcohol master plans and county primary prevention programs, since the related laws repealed on their own terms.

E 5131.63 - Steroids

(E deleted)

Exhibit deleted since the California Interscholastic Federation provides the sample agreement that student athletes and parents/guardians must sign to promise that the student will not use steroids or banned dietary supplements.

BP/AR 6020 - Parent Involvement

(BP/AR revised)

Policy and regulation updated to reflect requirements for parent involvement in schools receiving federal Title I, Part A funding, as amended by the Every Student Succeeds Act, including expanding activities to include engagement of family members. Policy also reflects parent involvement as a state priority that must be addressed in the district's LCAP.

POLICY GUIDE SHEET October 2017 Page 4 of 4

AR 6112 - School Day

(AR revised)

Regulation updated to reflect **NEW LAW (AB 99, 2017)** which permits districts to maintain kindergarten or transitional kindergarten classes for different lengths of time during the school day, either at the same or different school sites. Regulation also reflects provision of AB 99 which allows districts to schedule classes in an early college high school or middle college high school so that students attend classes for at least 900 minutes during any five school day period or 1,800 minutes during any 10 school day period.

BP 6153 - School-Sponsored Trips

(BP revised)

Policy updated to reflect NEW LAW (AB 341, 2017) which eliminates the prohibition against the use of district funds to pay for the expenses of students participating in field trips or excursions to another state, to the District of Columbia, or to a foreign country.

BP 6170.1 - Transitional Kindergarten

(BP revised)

Policy updated to reflect NEW LAW (AB 99, 2017) which permits districts to maintain transitional kindergarten classes for different lengths of time during the school day, either at the same or different school sites, provided that the length of the school day complies with legal requirements related to the minimum and maximum length of the school day.

AR 6173.1 - Education for Foster Youth

(AR revised)

Regulation updated to reflect the Every Student Succeeds Act, which amends the definition of a foster youth's "best interest" and requires districts and child welfare agencies to come to an agreement as to how transportation will be provided to enable foster youth to attend their school of origin.

BP/AR 6173.2 - Education of Children of Military Families

(BP/AR revised)

Policy updated to reflect the Every Student Succeeds Act, which provides that military-connected students will be assigned a national identification number to facilitate monitoring of their academic progress and requires districts to issue an annual report card that includes state achievement results for such students. Policy also adds optional language on collaborating with the military's school liaison officers and providing staff development related to the educational rights of military-connected students. Regulation updated to add material regarding the transfer of course credits, exemption from local graduation requirements when a student transfers after the completion of the second year of high school, and use of the uniform complaint procedures for allegations of noncompliance by the district, pursuant to NEW LAW (AB 365, 2017). Regulation also reflects NEW LAW (SB 455, 2017) which provides that a student will be deemed to meet district residency requirements if his/her parent/guardian is transferred or is pending transfer to a military installation within the state, and NEW LAW (AB 2659, 2016) which provides that districts must not prohibit the transfer of a military-connected student out of the district regardless of whether the district has an interdistrict transfer agreement with another district.

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees MEETING DATE: August 8, 2018

AGENDA ITEM TITLE: Board Policy Updates December 2017 (First Reading)

AGENDA SECTION: Action

PRESENTED BY: Bryan Ballenger, Superintendent

RECOMMENDATIONS:

It is recommended that the Board of Trustees waive the reading of the Board Policy Updates December 2017.

SUMMARY:

The attached CSBA Manual Maintenance Service Checklists listing the policies which need to be updated as of December 2017. Once approved by the Board, CSBA will return a paper for inclusion in the hard-copy manual and will post the updates on GAMUT Online, available from the District's website.

FISCAL IMPACT: None

BUDGET CATEGORY: None

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – December 2017

District Name: Gustine Unified School District

Contact Name: Sara Gomez Phone: 209-854-3784 Email: sgomez@gustineusd.org

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 0420.4	Charter School Authorization		
AR 0420.4	Charter School Authorization		
BP 1325	Advertising and Promotion	OPTION 1:	
		OPTION 2:	
BP 3100	Budget	OPTION 1:	
		OPTION 2:	
		OPTION 3: □	
BP 3515.7	Firearms on School Grounds		
E(1) 3515.7	Firearms on School Grounds	Delete E(1) ■Yes □No	
E(2) 3515.7	Firearms on School Grounds	Delete E(2) ■Yes □No	*
BP 3517	Facilities Inspection	Delete BP ■Yes □No	
AR 3517	Facilities Inspection		
BP 4119.21 4219.21 4319.21	Professional Standards		
AR 4144 4244 4344	Complaints		
BP 4200	Classified Personnel		
AR 4200	Classified Personnel	OPTION 1:	
1. 1 ²		OPTION 2: □	

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – December 2017

District Name: Gustine Unified School District

BP 5144	Discipline	×	
BP 5144.1	Suspension and Expulsion/Due Process	OPTION 1:	
		OPTION 2: □	
AR 5144.1	Suspension and Expulsion/Due Process		
AR 5148.2	Before/After School Programs		
BP 6146.1	High School Graduation Requirements	Fill in Blanks	
		No change - Keep current wording as is	
BP 6162.52	High School Exit Examination	Delete BP ■Yes □No	
R 6162.52	High School Exit Examination	Delete AR ■Yes □No	
E(1) 6162.52	High School Exit Examination	Delete E(1) ■Yes □No	
E(2) 6162.52	High School Exit Examination	Delete E(2) ■Yes □No	
BB 9150	Student Board Members	Exclude -Do not need	

Update Guidesheets

December 2017 Update Guidesheet

27.25

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Charter School Authorization

(BP/AR revised) Policy updated to delete material regarding the conversion of a low-performing school into a charter school when petitioned by parents/guardians under the Parent Empowerment Act, and to add requirement that accountability measures in an approved charter include student outcomes aligned with state priorities in the local control and accountability plan. Regulation updated to reflect NEW LAW (AB 1360) which provides that a charter petition may include admission preferences, including, but not limited to, priority for siblings of admitted or enrolled students and children of the school's staff and founders, provided that the admission preferences are approved by the district board, are nondiscriminatory, and do not require parent/guardian volunteer hours. Regulation also reflects requirement of AB 1360 that suspension/expulsion procedures included in the charter petition specify how the school will comply with due process requirements.

See BP 0420.4 See AR 0420.4

Advertising and Promotion

(BP revised) Policy updated to reflect NEW LAW (AB 841) which prohibits advertising of foods or beverages during the school day, including participation in a corporate incentive program that rewards students with free or discounted foods or beverages, unless the food or beverage complies with nutritional standards. Policy also clarifies court decisions regarding advertisements containing religious viewpoints.

See BP 1325

Budget

(BP revised) Policy updated to reflect NEW LAW (SB 751) which provides that, if the amount of monies in the state Public School System Stabilization Account is three percent or more of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district's combined assigned or unassigned ending general fund balance must not exceed 10 percent of those funds in the immediately following fiscal year, unless the district is a basic aid district, is a district with average daily attendance of 2,500 or less, or is exempted by the county superintendent of schools under extraordinary fiscal circumstances. See BP 3100

Firearms on School Grounds

(BP revised; E 3515.7 deleted) Policy updated to reflect NEW LAW (AB 424) which eliminates the authority of the superintendent or designee to permit a person with a concealed weapons permit to possess a firearm on school grounds. Exhibits deleted as they applied to the possession of firearms on school grounds and are now unnecessary. See BP 3515.7

Facilities Inspection

(BP 3517 deleted; AR added) Policy deleted and contents moved to AR. Regulation expanded to more directly reflect law regarding the conditions that must be inspected pursuant to the Office of Public School Construction's facilities inspection tool. Regulation reflects NEW LAW (AB 10) which requires a school that serves any of grades 6-12 and is a high-poverty school, as defined, to stock 50 percent of its restrooms with feminine hygiene products and to make such products available free of charge to students. Regulation also adds recommendation for lead testing and describes the circumstances under which drinking water is required to be tested for lead, including a requirement of NEW LAW (AB 746) for testing of school buildings constructed before January 1, 2010.

Professional Standards

(BP revised) Policy updated to reflect NEW LAW (AB 500) which requires any district that has an employee code of conduct addressing employee interactions with students to post that section of its code of conduct on each school's web site (or on the district web site if a school does not maintain one) and to provide it to parents/guardians at the beginning of the school year. See BP 4119.21/4219.21/4319.21

Complaints

(AR revised) Regulation updated to delete outdated reference to the use of Williams uniform complaint procedures for complaints alleging the failure to provide intensive instruction to students who did not pass the high school exit exam by the end of grade 12. Regulation reorganized to clarify circumstances that require the use of an alternate complaint procedure. See AR 4144/4244/4344

Classified Personnel

(BP/AR revised) Policy updated to add material formerly in AR regarding the employment of substitute or short-term employees and to clarify that the length of service of a short-term employee must be no longer than 195 days per year. Regulation updated to reflect NEW LAW (AB 670) which makes playground aide positions part of the classified service in non-merit system districts.

See BP 4200 See AR 4200

Discipline

(BP revised) Policy updated to reflect NEW LAW (SB 250) which requires districts to ensure that any discipline imposed on a student does not result in the denial or delay of a nutritionally adequate meal to the student.

See BP 5144

Suspension and Expulsion/Due Process

(BP/AR revised) Policy updated to add homeless students as one of the numerically significant student subgroups for whom the district must monitor suspension/expulsion data, and to add board review of disaggregated suspension/expulsion data for the purpose of identifying any disparities in the imposition of discipline. Updated regulation revises the grounds for suspension and expulsion to more directly reflect law which separates out aiding or abetting a crime of physical violence from causing, attempting to cause, or threatening physical violence. Regulation also adds definition of cyber sexual bullying as a ground for suspension/expulsion and reflects NEW LAW (AB 667) which requires a student to be informed, during the informal conference required prior to suspension, of the other means of correction that were attempted before suspension.

See BP 5144.1 See AR 5144.1

Before/After School Programs

(AR revised) Regulation updated to reflect NEW LAW (AB 830) which deletes the requirement that a program operating under the 21st Century High School After School Safety and Enrichment for Teens Program (ASSETs) include preparation for the high school exit exam, as that exam has been eliminated.

See AR 5148.2

High School Graduation Requirements

(BP revised) Policy updated to reflect NEW LAW (AB 830) which repeals the requirement to pass the high school exit exam as a condition of graduation and NEW LAW (AB 365) which exempts children of military families from locally established graduation requirements under certain conditions.

See BP 6146.1

High School Exit Examination

(BP 6162.52 deleted/AR 6162.52 deleted/E 6162.52 deleted) Policy, regulation, and exhibits deleted since NEW LAW (AB 830) repeals the requirement to pass the high school exit exam as a condition of graduation.

Student Board Members

(BB revised) Bylaw updated to reflect NEW LAW (AB 261 and SB 468) which eliminates the requirement that students petition in order to receive preferential voting rights for student board members. Bylaw also reflects requirement of SB 468 that the district provide student board members with materials and briefings, except those related to closed session, at the same time as other board members.

See BB 9150

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees MEETING DATE: August 8, 2018

AGENDA ITEM TITLE: RES Requisition to Houghton Mifflin Harcourt

AGENDA SECTION: Action

PRESENTED BY: Nicholas Freitas, Principal

RECOMMENDATIONS:

It is recommended that the Board of Trustees approve the RES Requisition to Houghton Mifflin Harcourt.

SUMMARY:

Students are progressing nicely through the System 44 program and need the next level. This will allow our students to continue in the intervention program to mastery and allow them to increase reading skills to grade level.

FISCAL IMPACT: \$9,330.46

BUDGET CATEGORY: Lottery Funds

-	Ship To:		
DISTRICT 1500 Mere	dith Ave. Read 180 & Syste	m 44	1.0
	A 95322 9) 854-3784 854-9164	ATERI	ALS
Departmen	it: Romero Date: July 1,201	8	
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Qty.	Description	UNIT COST	TOTAL COST
.3	344 NG 44 BK UE PE 10 PK	- 0 C	And the same High Charles
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1	RIBO NG A R-BOOK 15 PK		9
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9205 Southpark Center Loop lando, FL 32819

Bill To: 2131459 Gustine USD 1500 Meredith Ave GUSTINE CA 95322-1701 USA

Ship To: 2072067 Romero Elementary School 13500 Luis Ave SANTA NELLA CA 95322-9645 USA

Sold To: 2131459 Gustine USD 1500 Meredith Ave GUSTINE CA 95322-1701 USA

Pro Forma Invoice: 8000076363

Payment Information

PO. No. ROMERO/GAMBOA/QUOTE

Solution Qut/Date

8000076363 06/05/2018

Invoice No. / Date

8000076363 06/05/2018

Payer Customer Number

2131459

Pro Forma Amount

\$9.330,46

Incoterms

DESTINATION

Payment Terms

Net due in 30 days

We assume no responsibility for safe delivery of shipments by mail unless insured. All claims for allowance for shortages, etc must be made immediately upon receipt of goods and invoice.

REMIT TO:

Houghton Mifflin Harcourt Publishing Co. 14046 Collections Center Drive Chicago IL 60693

Houghton Mifflin Harcourt Publishing Co. Exempt from backup withholding Federal ID # 04-1456030

Invoice Message:

INVOICE I	DETAILS - unit net	price may be rounded					
Material No.	ISBN 13 ISBN 10	Product	Qty	List	Discount	Unit Net	Extended Net Price
3017514	9780545558051 0545558050	S44 NG 44BK UE PE 10 PK	3	\$249,50	\$0,00	\$249,50	\$748,50
٦24132	9780545369954 0545369959	R180 NG A R-BOOK 15-PK	1	\$449,25	\$0,00	\$449,25	\$449,25
3010235	9780545318303 0545318300	R180 NG RBOOK PE, STG A	10	\$29,95	\$0,00	\$29,95	\$299,50
3014558	9780545501231 0545501237	S44 NG 44BK R180 A PE	25	\$17,95	\$0,00	\$17,95	\$448,75
3014554	9780545501217 0545501210	S44 NG 44BK UE PE	3	\$24,95	\$0,00	\$24,95	\$74,85
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Uniterm Key:
OS-Out of Stock
OI-Out of Stock Indefinitely
OP-Out of Print
P-Not Yet Published
I-Substituted
I-Substituted
CA-Cancelled Title
NO-Not one publication NO-Not our publication

Contact Customer Service:
Houghton Mifflin Harcourt
255 38th St. Ste L
St Charles, IL 60174
Phone: 877-234-7323
Fax: 800-724-4716
Email: InterventionSolutionsInquiries@hmhco.com

Send Returns to: Send Returns to:

Prior authorization is required for all returns.

Returns period is 6 months from invoice date
(1 month for home schools and individuals). See
detailed policy above the invoice amount on the
last page of this form. For returns authorization and
Customer Service or e-mail:

InterventionSolutionsInquiries@hmhco.com





205 Southpark Center Loop indo, FL 32819

Invoice # 8000076363

Pro Forma Invoice: 8000076363

PRIOR AUTHORIZATION MUST BE OBTAINED FOR ALL RETURNS. Houghton Mifflin Harcourt cannot guarantee credit for an unauthorized return. Please contact Customer Service for authorization and reference your invoice number. If the original order is not returned in its entirety (i.e. the customer returns only a portion of the student books ordered) all free materials received with the original order must be returned in proportion to the number of returned student books. If free materials are not returned, the customer will be charged the value of the free materials, at the applicable sale price, for those materials not returned. This amount will be deducted from the calculated value of the returned student books to arrive at the net credit due to the customer.

Contact Customer Service to report incorrect titles or damaged or defective products. Please reference your invoice number on all inquiries. Materials may be returned within 6 months (or 1 month for home schools and individual purchasers) of the invoice date if in unmarked, unused, and sale able condition. Stamped books are not returnable. Please direct written request to Customer Service or email:InterventionSolutionsInquiries@hmhco.com

> \$7.944,35 Subtotal \$671,10 Taxes \$715,01 Shipping & Handling

Header Discount

Pro Forma Invoice Amount

Less Payment Received Net Amount Due

\$9.330,46

Send Returns to:

Uniterm Key:
OS-Out of Stock
OI-Out of Stock Indefinitely
*Out of Print
Not Yet Published -Substituted CP-Contract Pricing
CA-Cancelled Title
NO-Not our publication

Contact Customer Service: Contact Customer Service Houghton Mifflin Harcourt 255 38th St. Ste L St Charles, IL 60174 Phone: 877-234-7323 Fax: 800-724-4716

Send Returns to:

Prior authorization is required for all returns
Returns period is 6 months from invoice date
(1 month for home schools and individuals).
See detailed policy above the invoice amount
on the last page of this form. For returns
authorization and Customer Service or e-mail:

\$9.330,46

Email: InterventionSolutionsInquiries@hmhco.com InterventionSolutionsInquiries@hmhco.com This Invoice is subject to HMH's standard Terms and Conditions (" Ts& Cs") which are posted at http://www.hmhco.com/terms-and-conditions.html. HMH reserves the right to modify its Ts & Cs from time to time and agrees to notify you prior to such modifications becoming effective.

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees
MEETING DATE:
August 8, 2018

AGENDA ITEM TITLE: 2018 Local Agency Biennial Notice

AGENDA SECTION: Action

PRESENTED BY: Bryan Ballenger, Superintendent

RECOMMENDATIONS:

It is recommended that the Board of Trustees approve the 2018 Local Agency Biennial Notice.

SUMMARY:

The Political Reform Act requires that Districts review their Conflict of Interest policies biannually in even numbered years. The Fair Political Practices Commission (FPPC) is the agency responsible for monitoring this government code. Board Bylaw 9270 is attached.

The Board is required to review this code to determine if it is accurate and/or if the code needs to be amended. After the review of the Conflict of Interest code is completed, the Board must send notice to the Merced County Board of Supervisors by the October 1, 2018 deadline.

FISCAL IMPACT: None

BUDGET CATEGORY: None



BOARD OF SUPERVISORS CLERK OF THE BOARD

James L. Brown County Executive Officer

2222 "M" Street Merced, CA 95340 (209) 385-7366 (209) 726-7977 Fax www.co.merced.ca.us

DATE:

June 25, 2018

TO:

Gustine Unified School District

FROM:

Connie Pelletier, Deputy Board Clerk

SUBJECT: 2018 Biennial Notice for Conflict-of-Interest Code

The Political Reform Act requires every local government agency to review its conflict-of-interest code biennially. No later than October 1, 2018, you must submit to the County Board of Supervisors a notice indicating whether or not an amendment is necessary. To assist you in making that determination, please review the enclosed, "Should You Amend Your Agency's Conflict of Interest Code?" document. The enclosed 2018 Local Biennial Notice form must be returned to the Board of Supervisors Office.

If amendments to your conflict-of-interest code are necessary, the amended code must be forwarded to the Board for approval within **90 days** of filing the biennial notice. For example, if your agency files its notice on October 1, 2018, indicating that an amendment is necessary, the amendment is due to the Board by December 30, 2018. An agency's amended code is not effective until it has been approved by the Board of Supervisors.

The FPPC offers free seminars on how to amend a conflict-of-interest code. To register for a seminar, email seminars@fppc.ca.gov. Information is also available on the FPPC website at www.fppc.ca.gov.

DO NOT RETURN THE FORM TO FAIR POLITICAL PRACTICES COMMISSION

2018 Local Agency Biennial Notice

Name of Agency:	Gustine Unified S	chool Distri	ct	
Mailing Address:	1500 Meredith Av	e., Gustine	, CA	95322
	Bryan Ballenger, S			
Email: bballenger	@gustineusd.org	Alternate Email:		
help ensure pub ensure that the	lic trust in government.	The biennial reddisclosure by t	view ex	ve conflicts of interest and to camines current programs to gency officials who make or
This agency has re	eviewed its conflict of inter-	est code and has	determi	ined that (check one BOX):
An amendme	nt is required. The follow	ing amendment	s are ne	ecessary:
(Check all that	apply.)			
O Revise the O Delete title participate O Other (des	closure categories titles of existing positions s of positions that have be in making governmental d cribe) currently under review by	ecisions		tions that no longer make or
No amendmonecessary.)	ent is required. (If your co	de is over five ye	ers old,	amendments may be
Verification (to be	completed if no amendment i	s required)		
decisions. The dis- positions, interests decisions made by	closure assigned to those p in real property, and sources	positions accurated of income that ma	ly require ay forese	pate in the making of governmental res that all investments, business reably be affected materially by the code includes all other provisions
Signa	ture of Chief Executive Off	ficer	-	Date
All agencies must	complete and return this no	otice regardless of	how rec	cently your code was approved or

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2018**, or by the date specified by your agency, if earlier, to:

RETURN FORM TO:

Merced County Board of Supervisors 2222 M Street Merced, CA 95340

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

Gustine USD

Board BylawConflict Of Interest

BB 9270 Board Bylaws

The Governing Board desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the district and the public. Accordingly, no Board member, district employee, or other person in a designated position shall participate in the making of any decision for the district when the decision will or may be affected by his/her financial, family, or other personal interest or consideration.

(cf. 9005 - Governance Standards)

Even if a prohibited conflict of interest does not exist, a Board member shall abstain from voting on personnel matters that uniquely affect his/her relatives. However, a Board member may vote on collective bargaining agreements and personnel matters that affect a class of employees to which his/her relative belongs. Relative means an adult who is related to the Board member by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes an individual's parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse/registered domestic partner unless the individual is widowed or divorced.

The Board shall adopt for the district a conflict of interest code that incorporates the provisions of 2 CCR 18730 by reference, specifies the district's designated positions, and provides the disclosure categories required for each position. The conflict of interest code shall be submitted to the district's code reviewing body for approval, in accordance with Government Code 87303 and within the deadline for submission established by the code reviewing body. (Government Code 87303)

Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code and submit any changes to the code reviewing body or, if no change is required, the Board shall submit a written statement to that effect. (Government Code 87306.5)

When a change in the district's conflict of interest code is necessitated due to changed circumstances, such as the creation of new designated positions, changes to the duties assigned to existing positions, amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days after the changed circumstances necessitating the amendments have become apparent. (Government Code 87306)

When reviewing and preparing the district's conflict of interest code, the Superintendent or designee shall provide officers, employees, consultants, and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

(cf. 9320 - Meetings and Notices)

Board members and designated employees shall annually file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories specified in the district's conflict of interest code. A Board member who leaves office or a designated employee who leaves district employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last required statement and the date of leaving office or district employment. (Government Code 87302, 87302.6)

(cf. 4117.2/4217.2/4317.2 - Resignation) (cf. 9222 - Resignation)

Conflict of Interest under the Political Reform Act

A Board member, designated employee, or other person in a designated position shall not make, participate in making, or in any way use or attempt to use his/her official position to influence a governmental decision in which he/she knows or has reason to know that he/she has a disqualifying conflict of interest. A disqualifying conflict of interest exists if the decision will have a "reasonably foreseeable material financial effect," which is distinguishable from the effect on the public generally, on the Board member, designated employee, or other person in a designated position, his/her immediate family, or any financial interest described in 2 CCR 18700. (Government Code 87100, 87101, 87103; 2 CCR 18700-18709)

A Board member, designated employee, or other person in a designated position makes a governmental decision when he/she, acting within the authority of his/her office or position, authorizes or directs any action on a matter, votes or provides information or opinion on it, contacts or appears before a district official for the purpose of affecting the decision, or takes any other action specified in 2 CCR 18704.

However, a Board member shall participate in the making of a contract in which he/she has a financial interest if his/her participation is required by the rule of necessity or legally required participation pursuant to Government Code 87101 and 2 CCR 18705.

Additional Requirements for Boards that Manage Public Investments

Any Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following: (Government Code 87105; 2 CCR 18707)

1. Publicly identify each financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact

street address of a residence is not required.

2. Recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. The Board member shall not be counted toward achieving a quorum while the item is discussed.

However, the Board member may speak on the issue during the time that the general public speaks on it and may leave the dais to speak from the same area as members of the public. He/she may listen to the public discussion and deliberations of the matter with members of the public.

3. Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.

If the item is on the consent calendar, the Board member must recuse himself/herself from discussing or voting on that matter, but the Board member is not required to leave the room during consideration of the consent calendar.

4. If the Board's decision is made during closed session, disclose his/her interest orally during the open session preceding the closed session. This disclosure shall be limited to a declaration that his/her recusal is because of a conflict of interest pursuant to Government Code 87100. He/she shall not be present when the item is considered in closed session and shall not knowingly obtain or review a recording or any other nonpublic information regarding the Board's decision.

(cf. 3430 - Investing)

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

Conflict of Interest under Government Code 1090 - Financial Interest in a Contract

Board members, employees, or district consultants shall not be financially interested in any contract made by the Board on behalf of the district, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest in a contract made by the Board, the contract is void. (Government Code 1090)

A Board member shall not be considered to be financially interested in a contract in which he/she has only a "remote interest," as specified in Government Code 1091, if the interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member or district official to enter into the contract. (Government Code 1091)

In addition, a Board member shall not be considered to be financially interested in a contract in which his/her interest is a "noninterest" as defined in Government Code 1091.5. Noninterest

includes a Board member's interest in being reimbursed for his/her actual and necessary expenses incurred in the performance of his/her official duties, in the employment of his/her spouse/registered domestic partner who has been a district employee for at least one year prior to the Board member's election or appointment, or in any other applicable circumstance specified in Government Code 1091.5.

Common Law Doctrine Against Conflict of Interest

A Board member shall abstain from any official action in which his/her private or personal interest may conflict with his/her official duties.

Incompatible Offices and Activities

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the district. (Government Code 1099, 1126)

(cf. 4136/4236/4336 - Nonschool Employment)

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitation on gifts does not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

In addition, the limitation on gifts does not apply to informational materials such as books, reports, pamphlets, calendars, and periodicals. (Government Code 82028)

Gifts of travel and related lodging and subsistence shall be subject to the current gift limitation, except when: (Government Code 89506)

- 1. The travel is in connection with a speech given by a Board member or designated employee, provided the lodging and subsistence expenses are limited to the day immediately preceding, the day of, and the day immediately following the speech and the travel is within the United States.
- 2. The travel is provided by a person or agency specified in Government Code 89506, including a government, governmental agency or authority, bona fide public or private educational institution, as defined in Revenue and Taxation Code 203, or nonprofit organization exempt from taxation under section 501(c)(3) of the Internal Revenue Code.

Gifts of travel exempted from the gift limitation, as described in items #1 and 2 above, shall nevertheless be reportable on the recipient's Statement of Economic Interest/Form 700 as

required by law.

A gift of travel does not include travel provided by the district for Board members and designated employees. (Government Code 89506)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private conference, convention, meeting, social event, meal, or like gathering. (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

- 1. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession, unless the sole or predominant activity of the business, trade, or profession is making speeches
- 2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes

Legal Reference:

EDUCATION CODE

1006 Qualifications for holding office

35107 School district employees

35230-35240 Corrupt practices, especially:

35233 Prohibitions applicable to members of governing boards

41000-41003 Moneys received by school districts

41015 Investments

FAMILY CODE

297.5 Rights, protections, and benefits of registered domestic partners

GOVERNMENT CODE

1090-1099 Prohibitions applicable to specified officers

1125-1129 Incompatible activities

81000-91014 Political Reform Act of 1974, especially:

82011 Code reviewing body

82019 Definition, designated employee

82028 Definition, gift

82030 Definition, income

82033 Definition, interest in real property

82034 Definition, investment

87100-87103.6 General prohibitions

87200-87210 Disclosure

87300-87313 Conflict of interest code

87500 Statements of economic interests

89501-89503 Honoraria and gifts

89506 Ethics; travel

91000-91014 Enforcement

PENAL CODE

85-88 Bribes

REVENUE AND TAXATION CODE

203 Taxable and exempt property - colleges

CODE OF REGULATIONS, TITLE 2

18110-18997 Regulations of the Fair Political Practices Commission, especially:

18700-18707 General prohibitions

18722-18740 Disclosure of interests

18750.1-18756 Conflict of interest codes

COURT DECISIONS

McGee v. Balfour Beatty Construction, LLC, et al. (4/12/16, No. B262850)

Davis v. Fresno Unified School District (2015) 237 Cal. App. 4th 261

Klistoff v. Superior Court, (2007) 157 Cal. App. 4th 469

Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th 655

Kunec v. Brea Redevelopment Agency, (1997) 55 Cal. App. 4th 511

ATTORNEY GENERAL OPINIONS

92 Ops.Cal.Atty.Gen. 26 (2009)

92 Ops.Cal.Atty.Gen. 19 (2009)

89 Ops.Cal.Atty.Gen. 217 (2006)

86 Ops.Cal.Atty.Gen. 138(2003)

85 Ops.Cal.Atty.Gen. 60 (2002)

82 Ops.Cal.Atty.Gen. 83 (1999)

81 Ops.Cal.Atty.Gen. 327 (1998)

80 Ops.Cal.Atty.Gen. 320 (1997)

69 Ops.Cal.Atty.Gen. 255 (1986)

68 Ops.Cal.Atty.Gen. 171 (1985)

65 Ops.Cal.Atty.Gen. 606 (1982)

63 Ops.Cal.Atty.Gen. 868 (1980)

Management Resources:

CSBA PUBLICATIONS

Conflict of Interest: Overview of Key Issues for Governing Board Members, Fact Sheet, July 2010

FAIR POLITICAL PRACTICES COMMISSION PUBLICATIONS

Can I Vote? A Basic Overview of Public Officials' Obligations Under the Conflict-of-Interest Rules, 2005

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

Understanding the Basics of Public Service Ethics: Personal Financial Gain Laws, 2009

Understanding the Basics of Public Service Ethics: Transparency Laws, 2009

WEB SITES

CSBA: http://www.csba.org

Fair Political Practices Commission: http://www.fppc.ca.gov Institute of Local Government: http://www.ca-ilg.org

Bylaw GUSTINE UNIFIED SCHOOL DISTRICT adopted: September 14, 2016 Gustine, California

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees MEETING DATE:

August 8, 2018

AGENDA ITEM TITLE: RES Requisition to K-Logic

AGENDA SECTION: Action

PRESENTED BY: Nicholas Freitas, Principal Romero Elementary

RECOMMENDATIONS:

It is recommended that the Board of Trustees approve RES Requisition to K-Logic.

SUMMARY:

Replacing old desks with table desks to increase student collaboration.

FISCAL IMPACT: \$9,975.52

BUDGET CATEGORY: General Fund

GUSTINE 1 1500 Mered Gustine, CA Phone: (209 Fax: (209) 8	A 95322 9) 854-3784	ship to: Rome 1350 San	OW. L		53;
Departmen	t: D	7-23-18			
Purchase On Fax		rendor Email (for email option o	Contract Con		
BUDGET	CLASSIFICATION: 01-0824-0-4306	00 - 1100	-1000	-111000)
P	vendor name: K-Log Address: 1224 1 2100	Inc N. 27th St. TL 66099	POB	0X 5	
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K-Log, Inc. 24 W. 27th St.). Box 5 Lion, IL 60099

Phone: 800-872-6611 Fax: 847-872-3728 Email: info@k-log.com

PURCHASER:

Nicholas Freitas Principal Romero Elementary 13500 West Lewis Road Santa Nella CA 95322

Customer

Phone: 209-242-4160

Fax:

Email: nfreitas@gustineusd.org

SHIPPING ADDRESS:

Romero Elementary 13500 West Lewis Road Santa Nella CA 95322

QUOTE

Q18-179136 Page 1 of 1

Customer #:

Valid Thru:

Quote Date:

7/2/2018 8/16/2018

Quote Prepared By:

Tim Aceto

OPTIONS			EXT PRICE
Est. delivery in 20-25 days after order date.	39	\$227.00	\$8,853.00
Color Combination (Laminate/Edge): Medium Oak/Char Black Bookbox Color: Black	4	Ť	
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SHIPMENT	DETAILS	
ypically Ships From	Ship Method	Weight
Conway, AR 72032	Estes	3081 lbs
Includes: Liftgate, 24 Hour N	Notice	

We are pleased to submit the above quotation for your consideration. All quotations are contingent upon the availability of materials and all other causes beyond our control. Typographical errors are subject to correction. PLEASE NOTE: Prices and delivery charges are for the models and quantities listed. Delivery charges are based on delivery to the shipping address shown above and are for standard dock to dock tailgate delivery unless otherwise indicated. This quote is valid for 45 days. If I can be of further assistance, please call me. Thank you! Tim ext. 144

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees MEETING DATE: August 8, 2018

AGENDA ITEM TITLE: GMS Parent/Student Handbook (2018-2019)

AGENDA SECTION: Action

PRESENTED BY: Peter Duenas, Principal

RECOMMENDATION:

It is recommended that the Board of Education approve GMS Parent/Student Handbook (2018-2019).

SUMMARY:

The proposed student handbook is presented for your consideration. The handbook is consistent with the student behavioral expectations presented at Gustine High School, as well as making the handbook appropriate for GMS' needs. GMS respectfully requests that the board of trustees takes action to approve this student handbook.

FISCAL IMPACT:

None

BUDGET CATEGORY:

NA

GUSTINE MIDDLE SCHOOL

PARENT/STUDENT HANDBOOK 2018-2019



The mission of Gustine Middle School: In an atmosphere of mutual respect, which is exhibited towards all persons, Gustine Middle School provides a safe and challenging learning environment. We believe that honesty and integrity are the cornerstones of good character and that all individuals can learn and achieve with hard work and perseverance

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Gustine Middle School Student Handbook 2018-2019

Phone: (209) 854-5030

Fax: (209) 854-9592

28075 Sullivan Road, Gustine, CA 95322

THE MISSION

The Mission of Gustine Middle School is:

Preparing Students for the Future . . . Today! This is truly the mission of the Board of Trustees, administrators, teachers, and staff. We invite you to join in our mission to prepare students so they may have choices about their future. Become involved in the education of your student and the students of Gustine. Together we can make a difference in the lives of children.

THE VISION

As the educational center of our community, Gustine Middle School provides a safe, orderly, and supportive environment which offers challenging and equitable opportunities for all students; fosters academic achievement of all students while developing vocational and interpersonal skills required for success in a rapidly changing and technological world; instills a strong work ethic and respect for the community effort while preparing students for active and productive roles in society as adults; and promotes individual dignity, integrity, and respect for diversity.

THE VALUES

Education: a lifelong process of learning through active involvement **Responsibility:** acceptance for learning, actions, behavior; self-discipline

Mutual Respect: consideration for others

Integrity: honesty, ethics, credibility, straight talk

Excellence: high academic standards, quality, doing one's best.

BOARD OF TRUSTEES

Cricket Brinkman – President Kevin Cordeiro Trustee Pat Rocha - Trustee Loretta Rose – Trustee Richard Smith - Trustee

ADMINISTRATION

DISTRICT

Bryan Ballenger	
Lisa Filippini	Assistant Superintendent
Sara Gomez	Superintendent's Secretary
Lizett Aguilar	Fiscal Analyst/Business Manager
Patricia King	Personnel
Marisol Juarez	Human Resources
Hugo Luna	

GUSTINE MIDDLE SCHOOL

Peter Duenas	Principal
Samia Merza	Assistant Principal
Verenis Fuentes	School Psychologist
Kathy Cortez	Secretary
Mario Madrigal	

Monday Schedule - 4th Period Lunch

Period	Start Time	End Time	Instructional Time	Passing
Period 1	08:00	08:45	45 minutes	3 minutes
Period 2	08:48	09:33	45 minutes	NA
Break	09:33	09:43	19	3 minutes
Period 3	09:46	10:31	45 minutes	NA
Period 4 Lunch	10:31	11:11		3 minutes
Period 5	11:14	11:59	45 minutes	3 minutes
Period 6	12:02	12:47	45 minutes	3 minutes
Period 7	12:50	01:35	45 minutes	Dismissal

Monday Schedule – 5th Period Lunch

Midnuty Schedule 5 1 criot Ethick			
Start Time	End Time	Instructional Time	Passing
8:00	8:45	45 minutes	3 minutes
8:48	9:33	45 minutes	NA
9:33	9:43		3 minutes
9:46	10:31	45 minutes	3 minutes
10:34	11:19	45 minutes	NA
11:19	11:59		3 minutes
12:02	12:47	45 minutes	3 minutes
12:50	1:35	45 minutes	Dismissal
	8:48 9:33 9:46 10:34 11:19	Start Time End Time 8:00 8:45 8:48 9:33 9:33 9:43 9:46 10:31 10:34 11:19 11:19 11:59 12:02 12:47	Start Time End Time Instructional Time 8:00 8:45 45 minutes 8:48 9:33 45 minutes 9:33 9:43 9:46 10:31 45 minutes 10:34 11:19 45 minutes 11:19 11:59 45 minutes 12:02 12:47 45 minutes

Tuesday-Friday Schedule 4th Period Lunch

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Period	Start Time	End Time	Instructional Time	Passing
Period 0	8:00	8:40	40 minutes	3 minutes
Period 1	8:43	9:30	47 minutes	3 minutes
Period 2	9:33	10:20	47 minutes	NA
Break	10:20	10:30	10 minutes	3 minutes
Period 3	10:33	11:20	47 minutes	NA
Period 4 Lunch	11:20	12:00	40 minutes	3 minutes
Period 5	12:03	12:50	47 minutes	3 minutes
Period 6	12:53	1:40	47 minutes	3 minutes
Period 7	1:43	2:30	47 minutes	Dismissal

Tuesday – Friday Schedule 5th Period Lunch

Period	Start Time	End Time	Instructional Time	Passing
Period 0	8:00	8:40	40 minutes	3 minutes
Period 1	8:43	9:30	47 minutes	3 minutes
Period 2	9:33	10:20	47 minutes	NA
Break	10:20	10:30	10 minutes	3 minutes
Period 3	10:33	11:20	47 minutes	3 minutes
Period 4	11:23	12:10	47 minutes	NA
Period 5 Lunch	12:10	12:50	40 minutes	3 minutes
Period 6	12:53	1:40	47 minutes	3 minutes
Period 7	1:43	2:30	47 minutes	Dismissal

Minimum Day

Ivrilliand in the	<u>v</u>			
Period	Start Time	End Time	Instructional Time	Passing
Period 1	8:05	8:41	36 minutes	3 minutes
Period 2	8:44	9:20	36 minutes	3 minutes
Period 3	9:23	9:59	36 minutes	NA
Break	9:59	10:09		3 minutes
Period 4	10:12	10:48	36 minutes	NA
Period 5	10:51	11:27	36 minutes	3 minutes
Period 6	11:30	12:05	35 minutes	3 minutes
Lunch	12:05	12:35		Dismissal

WELCOME

The Gustine Middle School staff, faculty, and students have created this handbook to provide students and parents with important information about "campus life" at GMS.

It is important for students and their parents to familiarize themselves with our school campus and policies/procedures and the many curricular and extra-curricular opportunities available to all members of our student body. We encourage students to take advantage of the various activities that are offered throughout the year. It's every student's responsibility to get involved.

Teachers, administrators and ASB officers are here to assist and support all students' academic and extra-curricular endeavors.

Students' middle school experiences are unique and special, so we encourage all students to do their absolute best at creating a memorable and productive experience. Remember these three principles to live by:

- Study hard
- Laugh often
- Keep your Honor

Enjoy a great year - GMS Staff and Administration

BUS ONLY SCHOOL

GMS is a bus only school. Students are not permitted to walk to and from school. Children must ride school district provided school busses, or be dropped off and picked up by parents/guardians.

HOME-SCHOOL CONNECTION

Parents, students, and schools work together to ensure the success of all students. When everyone – parents, students, and school staff – takes responsibility and ownership for quality education, all students can reach their highest potential. The Home/School Connection fosters communication among all stakeholders: the community, school, parents, and students.

Students will be responsible for:

1. Mastering the knowledge and skills needed to successfully meet graduation requirements and career goals;

2. Completing all class assignments to the best of their ability;

3. Attending school/teacher tutorials to prepare for an upcoming test, to make up any tests or projects, or to receive extra help;

4. Completing homework daily;

- 5. Reading at least 20 minutes four times a week outside the classroom;
- 6. Showing respect to all adults and peers, respect for property;

7. Following all school and class rules;

8. Coming to class on time, every day;

9. Asking for help from an adult at school when needed;

10. Giving parents accurate reports, on a weekly basis, about progress in school.

Gustine Middle School District and Staff will be responsible for:

1. Providing a safe, orderly, learning environment;

2. Providing quality curriculum, which meets state guidelines and appropriately challenges all students;

3. Providing instruction, which involves all students in the learning process.

4. Establishing and maintaining learning performance goals and assisting students in reaching these goals;

5. Providing after-school tutorials so that students can master materials to maintain passing grades;

6. Continuing on-going planning, review, and improvement of school activities and programs which reinforce student learning, character, leadership development, and athletic ability;

Informing parents and students of school rules and classroom expectations;
 Providing regular progress reports regarding student achievement to parents;

 Working with parents as a partner in assisting students in achieving high academic progress, setting appropriate goals, and promoting student citizenship and responsibility;

10. Providing two-way communication between home and school and making home contacts as needed.

Parents will be responsible for:

1. Ensuring that their son/daughter studies/reads for at least one hour, five days a week:

2. Checking homework to ensure completion of assignments;

3. Requiring son/daughter to attend school unless ill; and to avoid needless checkouts;

4. Reinforcing school rules and expectations at home;

5. Helping show how education relates to a future career;

Praising son/daughter for what he/she is doing right;

7. Working with son/daughter to set realistic goals for areas of improvement;

8. Contacting school staff as needed regarding any and all concerns;

9. Stressing the value and excitement of learning.

The **community** is urged to be responsible for:

1. Advocating high academic, social, and behavioral standards for students;

2. Encouraging student academic achievement and regular school attendance;

3. Providing a safe, healthy, and nurturing community environment;

4. Maintaining a supportive community infrastructure;

5. Providing adequate fiscal support;

- 6. Lobbying local and state governmental entities for fiscal and legislative support of our local schools;
- 7. Presenting exemplary adult role models for our youth.

GUSTINE MIDDLE SCHOOL MISSION STATEMENT

The mission of Gustine Middle School is to promote students with the academic, technological, and social skills needed to become responsible and productive citizens. Students will be taught grade-level curriculum every day that is effectively delivered, aligned to Common Core State Standards within a Safe environment.

GUSTINE UNIFIED SCHOOL DISTRICT BELIEF STATEMENTS

The mission of the Gustine Unified School District:

Preparing students for the future... to day!

This is truly the mission of the Board of Trustees, administrators, teachers, and staff. We invite you to join in our mission to prepare students so they may have choices about their future. Become involved in the education of your student and the students of Gustine. Together we can make a difference in the lives of children.

BELIEF STATEMENTS

- 1. We believe that high expectations yield high results.
- 2. We believe that every individual is unique, has worth, and has the right to be free from discrimination.
- 3. We believe all students can learn and achieve.
- 4. We believe that learning is a life-long process.
- 5. We believe that everyone has the right to a safe, secure, and well-maintained environment.
- 6. We believe that encouragement, enthusiasm and motivation are essential for success.
- 7. We believe that honesty, integrity, hard work, and perseverance are cornerstones of good character.
- 8. We believe that the partnership of schools, parents and community enriches society.
- 9. We believe that excellence in education is essential to our country's democracy.
- 10. We believe in the value of cultural diversity.

STUDENT ID CARDS AND AERIES PHOTOS

Each student will be given and ID card free of charge at the beginning of the school year and must carry the card during the school day and at all other school sponsored activities. Students must present their ID cards upon request by any staff member. Replacement cards will be available for a nominal charge. Students who enroll in school during the school year must obtain a student ID card upon enrolling. Students, who do not have photos in the Aeries Database System, will be notified immediately to make arrangements for a photo to be taken and uploaded into the system. This is a mandatory requirement safety issue and must be complied with.

STUDENT EXPECTATIONS

Gustine Middle School students are expected to exemplify good conduct and classroom behavior. These behaviors are expected at all activities, on or off campus. If a student violates the good conduct standards of Gustine Middle School, disciplinary measures will be taken.

STATE LAW AND GUSTINE MIDDLE SCHOOL REGULATIONS FORBID:

- Caused, attempted, or threatened physical injury to another person
- Possessed, sold or otherwise furnished firearms, knives, explosives or any other dangerous items
- Possess, used sold, furnished or under the influence of any controlled substance
- Offered, arranged or negotiated to sell any controlled substance
- Committed or attempted to commit robbery or extortion
- Caused or attempted to damage school and or private property
- Stolen or attempted to steal school and or private property
- Possessed or used tobacco or any other nicotine products
- Committed an obscene act or engaged in profanity or vulgarity
- Possessed or offered, arranged or negotiated to sell any drug paraphernalia
- Defied the valid authority of any or all school personnel
- Possessed an imitation firearm
- Committed or attempted sexual assault
- Harassed, threatened or intimidated a student who is a complaining witness in a school disciplinary proceeding
- Engaged in or attempted hazing
- Engaged in an act of bullying by means of an electronic act (or any other method)
- Public display of affection (PDA)

Students are forbidden to engage in any violation of the above mentioned regulations and any others contained within this handbook and or any other GUSD official policy document.

SEXUAL ORIENTATION HARASSMENT AND DISCRIMINATION

Definition: Sexual orientation harassment and discrimination are unwelcome sexual advances, request for sexual favors, and or verbal, visual or physical conduct of a sexual nature made by someone from or in the educational setting. In general the following conduct is considered sexual harassment and is prohibited in the Gustine Unified School District:

- 1. Unwelcome leering (staring), sexual flirtations or propositions
- 2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions.
- 3. Graphic verbal comments about n individual's body, or overly personal conversation
- 4. Sexual jokes, stories, drawings, photos, pictures, or gestures
- 5. Spreading sexual rumors
- 6. Teasing or sexual remarks about students enrolled in a predominately single sex class
- 7. Touching an individual's body or clothes in a sexual way
- 8. Cornering or blocking the movements of another (captive audience)
- 9. Displaying sexually suggestive objects in the educational environment

COMPLAINT PROCESS

Any student who feels that he/she is being or has been subjected to sexual harassment or other types of threats, harassment, bullying, hazing, etc., must immediately contact school officials. School officials cannot address and or prevent potential problems (or be held responsible) if they are not made aware of these issues. Complaining students and witnesses identities will be strictly protected whenever and wherever possible.

CIVIL RIGHTS COMPLIANCES

The GMS assures that all Vocational Education Program/Services are established and maintained in accordance with the Vocational Education Act of 1984, Federal Register, California State Plan for Vocational and the State of California Education Code and Administrative Code, Title 5, Education. The District further assures that all Vocational Programs and Services are in compliance with Titles VI and VII of the Civil Rights Act of 1964, the California Fair Employment Practices Act, the Chapter 4 (Commencing with Section 30) Division 1 of Title 5, California Administrative Code. Form HEW141, a statement of compliance with Title VI of the Civil Rights Act of 1964, has been filed with California State Department of Education. The District further assures that Vocational Education Programs/Services are in compliance with Title IX (Non-discrimination) on the Basis of Sex of the Educational Amendments of 1972.

The District assures that Programs/Services for handicapped persons enrolled in Vocational Education are in compliance with Education for all Handicapped Children Act, Section 613 (a) (2).

Complaints Against Specific Categorical Programs: Parents, students, and guardians have the right to file a written complaint against specific state and federal programs operated by the district for alleged violation of state and federal law under GMS Policy. Complaints are to be submitted in writing to the Coordinator of Categorical Programs, 1500 Meredith Ave. Gustine 95322. If dissatisfied with the District's decision on the formal complaint, the decision may be appealed within fifteen (15) days of the district's written decision to the State Superintendent of Public Instruction, Attn: Complaint Process Management Services Unit, California Department of Education, P.O. Box 944272, Sacramento 94244-2720. In addition, there may be civil law remedies available. Review and appeal procedures concerning complaints are described in Section 4650, 4652, and 4671 of the California Code of Regulations, Uniform Complaint Procedure. Complainants who believe that the District has discriminated against them on the basis of race, color, national origin, sex, handicap, or age may file a complaint with any of the following agencies: (1) The Department of Fair Employment and Housing, 30 Van Ness Avenue, Suite 3000, San Francisco 94102. A complaint must be filed with DFEH with 12 months from the date of the incident. After a complaint is filed, the DFEH has one year to investigate the complaint. (2) The Federal Office of Civil Rights, 50 United Nations Plaza, Room 239, San Francisco 94102. A complaint must be filed with OCR within 180 calendar days of the date of the alleged discrimination, unless the time for filing is extended by OCR for good cause.

EQUAL ACCESS AND AFFRIMATIVE ACTION

The Executive and Legislative branches of the United States government have enacted laws and issued directives affirming their intent to protect and grant equal opportunity to all employees and students. The federal government has enacted and enforced laws regarding the equality of employment and equality of opportunity in education. Therefore, the Board of Education reaffirms its policy to ensure equal educational opportunity for all students and to prohibit discrimination because of sex, race, color, creed, religion, ancestry, national origin, social or economic status, handicap or disability in the educational programs and activities, not limited to but including, coarse offerings, vocational education, athletic programs, guidance and counseling, tests and procedures, parenthood and marital status through an intensive affirmative action program which shall be in integral part of every aspect of educational policies and programs to be maximum extent possible.

Applicants for admission and employment, students, parents, employees, sources of referral of applications for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with the GUSD are hereby notified that this District does not discriminate on the basis of race, color, national origin, sex, age or handicap in admission or access to or treatment or employment in its programs and activities.

GUIDANCE DEPARTMENT

GMS has a school counselor whose primary responsibility is to meet with students to discuss social and emotional needs. Also, Mr. Mercado will meet with students to discuss ongoing academic progress, attendance, and ongoing discipline issues. Please feel free to contact the GMS office to schedule an appointment with Mr. Mercado (209) 854-5030 x. 2007.

PROMOTION REQUIREMENTS

8th Grade students must earn a minimum 2.0 grade point average across five core academic classes (ELA, Math, History, Science, and PE). Elective course grades are not factored into the GPA requirements.

GRADING POLICIES

- 1. Progress reports are issued four times a year and grade reports four times a year, at the end of every quarter.
- 2. The following permanent grades are issued:
 - A = exceeding standards/excellent,
 - \mathbf{B} = meeting standards/above average,
 - C = approaching standard/average,
 - **D** = below standard (passing)/below average,
 - F = below standard/not passing.
- 3. To contest a grade:
 - a. The student must notify the teacher within five school days from the date report cards are mailed.
 - b. The teacher will review the student's request.
 - c. If appropriate, the teacher will submit a grade change to the Principal within ten school days of the date report cards were mailed.
 - d. If student or parent is not satisfied with the teacher's decision, he/she must contact the Principal.

Note: Although our teachers try to develop grading policies that are honest and fair, their practices may vary. Please make sure that your student understands the grading criteria for each class, which outlines their specific grading scale.

If your student feels that a grade was unfair or incorrect, it is critical that he /she meet with the teacher. Remember, for every class students should know if the teacher:

- Grades on a 1-4 scale or uses points or percentages
- Gives points for participation, group work, attendance, etc
- Gives opportunities for extra credit
- Allows students to re-take tests
- Allows students to throw out one low grade
- Gives partial or full credit for late work
- Is available for tutoring

SMARTER BALANCE TESTING

The Smarter Balanced Assessment Consortium is developing a system of valid, reliable, and fair next-generation assessments aligned to the Common Core State Standards (CCSS) in English language arts/literacy (ELA/literacy) and mathematics. The system—which includes both summative assessments for accountability purposes and optional interim assessments for instructional use—will use computer adaptive testing technologies to the greatest extent possible to provide meaningful feedback and actionable data that teachers and other educators can use to help students succeed.

SCHEDULE CHANGES

Schedules are issued at round up prior to the beginning of the school year. There will be NO student-initiated preference changes. A student starting a course must complete it unless the student has been inappropriately assigned. A change can only be made with recommendations from the teacher and the counselor. All changes must be approved by the Principal/designee during a two-week period at the beginning each academic quarter.

STUDENT COURSE LOAD

The Board of Trustees has set the following policies to maximize learning:

All students are required to enroll in six courses. Five of the six courses
are core academic courses, and the sixth course will be assigned (based on
student need), or students may have an opportunity to select an elective
course of their choosing.

SHORT-TERM INDEPENDENT STUDY

The Independent Study is an educational alternative for students who are required to miss five and no more than 20 school days due to travel or temporary relocation. To enroll,

- 1. Students must contact the Attendance Office, <u>at least ten school days</u> prior to their departure to allow for work to be collected.
- 2. A parent, the student, and the Assistant Principal will sign a contract.
- 3. The Attendance Office will request homework from each teacher.
- 4. The student will report directly to the Attendance Office upon his/her return to school, and the assignments will be reviewed and returned to the teachers.
- 5. An admit to return to class will be issued by the Attendance Office.
- 6. Students not completing Independent Study assignments will not be allowed to participate in this program for one year.

ELIGIBILITY ACADEMIC AND ATHLETIC

Extracurricular eligibility criteria are established in order to clarify the District's emphasis on academic performance as the primary function and top priority of high school. It is also the position of the Administration that participation in curricular activities is a privilege, which may be enjoyed only through the demonstration of adequate academic performance. Academic eligibility will be determined at the end of each grade reporting period.

To be eligible to participate in the Gustine Middle School extra-curricular program (e.g., athletics, spirit squads, ASB, class officer positions, dances, drama, activity and reward field trips) a student needs to meet the following at the end of each quarter/semester (1st quarter, 1st semester, 3rd quarter, 2nd semester):

- a. currently be taking a full schedule
- b. have earned a total grade point average of 2.0 or higher in the previous grading period with no more than 1 "F"
- c. not be on the discipline ineligibility list,
- d. not be in violation of any attendance policies
- e. Progress reports are NOT used to determine eligibility.
- f. Suspension and full day in-house suspension will deem student 10 day discipline ineligible.

POLICY FOR HOMEWORK REQUESTS

For students out sick, parents may request homework for students missing 3 or more days. Requests can be made at the front office. Please allow at least 36 hours.

STUDENT SERVICES

CAFETERIA

GMS offers a cafeteria lunch to all students for a daily cost. This cost may be offset if a child is eligible for a free and/or reduced cost lunch (as determined by the Federal School Lunch Program).

MEDIA CENTER

The students have access to a large collection of newspapers and other material via the Internet on computer work stations. Students may only use the library/computer lab when accompanied by, and/or supervised by a GMS staff member. Students are expected to follow the posted library/media center rules. Failure to do so will result in exclusion from the library/media center and /or possible school discipline.

STUDENT USE OF SCHOOL COMPUTERS AND THE INTERNET

- Students must be under staff supervision when using school computers.
- Students must have an assignment from a teacher in order to use the Internet.
- E-Mail, chat room usage, social networking sites, such as Myspace, Facebook, etc. as well as inappropriate web sites, is not permitted.

Students may receive suspension with loss of computer privileges for any of the following offenses:

- Using school computer without staff supervision
- Misuse of school computers resulting in any damage
- Misuse of the Internet, network, or e-mail

Any cost involved in replacement or repair of computers is the responsibility of the students/parent(s).

School Based Technology

GMS implements an every classroom, per student device program. Each classroom is equipped with network Chromebooks and/or Laptops for students to access during the school day. Use of these devices is a privilege, and students must acknowledge and abide by the Gustine Unified School District's code for acceptable internet use.

POLICY

Access to the District's network, including Internet, shall be made available to students and employees primarily for instructional and administrative purposes.

Access to the District's electronic communications system is a privilege, not a right. All users shall be required to acknowledge receipt and understanding of all policies governing use of the system and shall agree in writing to comply with such regulations and guidelines.

Noncompliance with applicable regulations may result in suspension, or termination of privileges and other disciplinary action consistent with District policies.

Violation of law may result in criminal prosecution as well as disciplinary action by the District.

The Gustine Unified School District and its schools are not responsible for lost, damaged, or stolen personal items. If such an item is stolen it is the student's responsibility to report it to the police.

SCHOOL HEALTH SERVICES AND MEDICATIONS

Except in the case of an emergency, all students must have a pass from their teachers to come to the office in case of illness. Walk-in's from class may be returned to class for a pass.

Communication with the office and attendance office is important. No student will be allowed to leave with another person (even a relative) unless that person is listed on the emergency card. Students should keep their emergency contact card current.

(Medications Continued next page.)

<u>Medications</u>: In compliance with Ed Code Section 49423, no medication will be accepted or administered at school without meeting the following requirements:

- Physician and parent/guardian request form filled out completely including both physician and parent signatures. No medication will be administered without physician instructions.
- Medication taken to school must be furnished in its pharmacy labeled bottle or in original pharmacy labeled injectable medication kit.
- Non-prescription medications such as aspirin, Tylenol, etc., will not be administered by any staff member even at a parent's request; however, a parent/guardian has the right to bring a medication to school and administer it to their student

ACCIDENT INSURANCE

School accident insurance is not provided by the school District. Students may purchase accident insurance through the District at their own expense. Students who participate in athletics must have insurance.

LOST AND FOUND

All lost articles should be reported and turned in to the Secretary. Items need to be claimed as soon as possible. Unclaimed items will be donated to charity at the end of each month. If anything is lost or found during P.E., it should be reported to the P.E. teacher immediately.

TEXTBOOKS, TRANSPORTATION FEES, AND OTHER MATERIALS

School issued textbooks, athletic equipment, other materials, is the responsibilities of the student and their parent/guardian for which they were issued/ charged. Damaged, lost, or stolen textbooks and other materials must be paid for in accordance with Ed. Code 48904(b) (1). Textbooks left in the classroom after issuance are left at the student's own risk. Students are always responsible for books, athletic equipment, and other materials that have been issued to them. Any student with an unpaid bill will not be able to participate in school activities, or those activities as determined by an administrator, until all bills are paid or the items are returned.

LOCKERS

Students: Sharing lockers is prohibited unless approved by PE Teachers. Students will be held accountable for any article found in their locker. The student/parent is financially responsible for all textbooks damaged or stolen from their student's locker.

The P.E. teachers also issue lockers and locks for gym clothes. Gym locks are issued at the gym during the opening weeks of school.

A few simple rules regarding lockers will save much time and trouble:

- Learn the combination and do not share it with anyone else.
- Keep the locker locked at all times. Do not leave possessions unprotected.
- Report problems with lockers to the Office.
- Report gym locker trouble to the physical education teacher.
- The school will not be responsible for lost or stolen articles. Leave such valuables at home.
- Students who have a large amount of money should check the money with an instructor while in P.E. class. (GMS administration recommends that you do not bring large amounts of cash-\$20 or more- to school. Large bills will NOT be accepted in the cafeteria.)

SCHOOL BUS PASSENGER SAFETY PROCEDURES

Riding the school bus to and from school is a privilege. Students must obey the rules or lose the privilege. Students who ride the bus are expected to

- 1. Be on time at the bus stop.
- 2. Bus stops are a part of school jurisdiction and all school rules apply. Stay near the bus stop area; stay off private property; do not disturb plants or shrubs; show good manners.
- 3. Obey the bus driver and follow accepted rules of safety.

Consequences of Bus-Related Misconduct - All school discipline rules and consequences apply to bus-related misconduct:

First Offense	Second Offense	Third Offense
Conference with student.	Parent notification.	Parent notification.
Parent notification.	Student denied bus transportation for 3-5 days.	Suspension from all bus transportation for a year.
Warning citation issued.		
Disciplinary action.		

STUDENT I.D. Cards and ACTIVITIES

All Students will carry their GMS Student Identification Card while on campus. Student ID Card must be presented or handed over upon the request of any staff member.

Every student is encouraged to participate in school activities for pleasure and overall self-development. Being a good team member, holding an office, serving on a committee, or being a successful chairperson is valuable experience. The beneficial use of leisure time is one aim of education, and involvement in student activities is definitely a worthy way of using leisure time.

STUDENT CLUB ORGANIZATION

Gustine Middle School encourages student participation in its various clubs (See Associate Student Body (ASB) for current list of active clubs). To become a recognized part of the student body organization a club must be composed entirely of enrolled Gustine Middle School students. Any group of students may apply to the ASB for permission to form a club by submitting for approval a proposed charter and constitution. All requests to form a new club must be received by the last day of the 2nd quarter. All clubs must conform to school and district policies regarding gang affiliation, religion, race, gender, sexual orientation, hate or harassment. Please use the following steps to form a club:

- 1. Obtain a staff advisor. The advisor must be present at all club functions on and or off campus.
- 2. Obtain all proper new club creation forms from the ASB
- 3. Hold a meeting of interested students and their advisor.
- 4. Submit all completed paperwork to GMS administration for approval.
- 5. Write a club constitution with the name of the organization, the title, duties and powers of the officers and the manner of their election.
- 6. Scope of the club's proposed activities.
- 7. Adopt the club's constitution at a meeting of all members and elect officers.
- 8. Present constitution to the ASB and site administration for final approval.

SCHOOL DANCES

School dances are sponsored by various classes and clubs on campus and provide activities for students after games and on different occasions. Only Gustine Middle School students may attend school dances. GMS reserves the right to decide whether or not to involve middle school students from Our Lady of Miracles Catholic School

- 1. Students who attend any school dance must show their Middle School ID, exceptions to this rule will be for OLM students (when invited), whose name will be placed on a participant list 48 hours prior to the dance.
- 2. When dances end will be determined by administration. For the safety of all concerned, parents are expected to pick up their child promptly at the end of the dances.
- 3. Once a student leaves the dance, he/she will not be readmitted. No one admitted one hour after start time.
- 4. All GMS rules dealing with dress code, student behavior and the use of drugs and/or alcohol will be enforced at all dances.
- 5. Dancing that simulates sexual acts or are sexually explicit are not allowed.
- 6. All students including guests, must comply with the decisions made by the chaperones at the dance. Students failing to comply with the decision of the chaperone will be asked to leave. (Continued next page)

- 7. Gustine Middle School reserves the right to allow or disallow certain apparel and accessories. If a student or guest is asked to remove a hat or other headgear by any school personnel, the request must be honored promptly and without discussion.
- 8. Any student who is academically ineligible or discipline ineligible may not attend a school sponsored dance.

ATHLETICS

ATHLETICS AND SPORTSMANSHIP

Gustine Middle School supports and encourages all students participating on an extracurricular athletic team. Currently, the middle school offers four sports for boys and four for girls. Proof of insurance, a 2.0 GPA, and, in some cases, "tryouts" is the prerequisites for participation (See the 17/18 GMS Athletic Code of Conduct for specific requirements for student/athletes).

Fall Sports (Aug.)	Winter Sports (Nov.)	Spring Sports (Feb.)
Co-Ed Volleyball (B,G) Co-Ed Soccer (B,G)	Basketball (B) Basketball (G)	Track & Field (B,G)
	B = Boys, G = Girls	

Athletes must attend <u>all periods of the school day</u> in order to compete in an athletic event the same day, with the exception of pre-excused absences. Signed approval has to be granted the day before by the Principal or Assistant Principal. The Principal will handle special emergencies. If athletes leave campus for any other reason, they will not be allowed to participate in the contest that day. Repeated violations can result in suspension from the team.

The highest degree of good sportsmanship is expected from everyone. Sportsmanship is positive, spirited support for one's school and treating opponents and officials with respect. The conduct of coaches, players, and cheerleaders generally sets the tone for high school contests. These individuals are expected to maintain the highest level of decorum at all school contests.

All staff members (administrators, teachers, classified); athletic directors; coaches, players, and parents/community members are expected to be role models, demonstrating sportsmanship at all times.

A GMS athlete takes pride in playing his or her absolute best. A Brave treats teammates, opposing players, observers, and officials with respect and courtesy. A Gustine athlete, who can take a loss or defeat without complaint, or victory without gloating, and who treats his/her opponents with fairness, courtesy, and respect has good sportsmanship.

The following behavior is unacceptable at all Gustine Middle School contests and students will be asked to leave: berating an opponent, the opponent's school or mascot; obscene cheers or gestures; negative signs – all signs must be approved

by school administration before being posted; artificial noisemakers are not allowed in the gym; throwing objects on field; complaining about officials' calls (verbal or gestures).

If an athlete seeks medical attention due to injury or illness, a physician-written release from practice or competition must be turned into the Athletic Director.

All equipment must be returned before a student can participate in any subsequent sport. Again, see the 2017-2018 GMS Athletic Code of Conduct for specific requirements for student/athletes.

ATTENDANCE

SCHOOL GOAL:

Gustine Middle Schools attendance goal is 97% or above.

ATTENDANCE PROCEDURES

Average Daily Attendance (ADA) is the primary means of how our school district is funded by the State of California. A student's attendance is not only vital to the student's own education but also the functioning of everyday programs and operations of the GUSD as well. As a result extraordinary attention will be focused on a student's attendance habits as is allowed under California Education Code and state law. California Educational Code (48200) requires students to be subject to compulsory education. State law holds parents/guardians legally responsible for their children's school attendance. The law provides penalties for parents and/or students who neglect this duty. The State no longer recognizes excused absences; when students are absent, for any reason, they lose educational opportunities; and the school loses money for teachers, textbooks, maintenance, security, etc.

Gustine Middle School has established the following attendance policies:

- 1. Students are expected to attend school every day. They are to arrive at their assigned classes on time prepared for the day's lesson.
- 2. Any student arriving beyond 10 minutes late should go directly to the attendance office to verify tardy.
- 3. Students can be assigned Saturday School for excessive absenteeism. If your child has more than 10 school day excused or unexcused absences then they may be subject to serve a Saturday school assignment.

The Attendance Office utilizes the Parent Square software to inform parents/guardians when students are absent from class. If your student is absent, you will receive a pre-recorded phone message between the hours of 6:00 pm and 9:00 pm that evening. The purpose of this message is to inform you promptly as possible of your student's absence. In addition it will remind you to either send a note to and or call the Attendance Office if you had not already called to verify his/her absence.

Parents must call or send a note within three (3) school days to clear absences.

Absences may not be cleared after a three-day period. Clearing the absences is the responsibility of the parent/guardian. Only parents/guardians can verify the reasons for a student's absence(s). If an absence is not cleared within the three day period, the absence will then be officially classified as unexcused.

PROCEDURES FOR PARENTS/GUARDIANS TO CLEAR ABSENCES

- Send a written note with the student to the Attendance Office when the student returns to school.
- Or call 854-5030 ext. 2001 between 8:00 am and 3:00 pm.

Provide the following information when clearing an absence:

Student's name

Reason for the absence(s)

• Caller's name and relationship
To student

• Date(s) of absence(s)

Unexcused (Unverified) Absences

- After first and second full-day unverified absence(s): Student notified and Saturday School assigned.
- <u>After three full-day unverified absences</u>: Truancy letter will be sent to parents along with a copy of the attendance record. Saturday School assigned.
- After five full-day unverified absences: second truancy letter will be sent to parents along with a copy of the attendance record and conference with the GMS Student Attendance Review Team (SART) and or Assistant Principal will be scheduled. Other consequences may be applied.
- After seven full-day unverified absences: students and parents will be scheduled via certified letter to attend the Gustine Middle School Attendance Review Board (SARB).

Excused Absences

- After five excused full-day excused absences for illness during the school year (single occurrence), a parent notification will be sent requiring students to submit a doctor's note if any further absences are anticipated. A home visit might be conducted to verify the illness. (CA Ed. Code 46011)
- After seven excused full-day absences for illness during the school year (single occurrence), without a doctor's note, a parent notification letter will be sent requesting a conference with the Assistant Principal.
- After nine excused full-day absences for illness during the school year (single occurrence), without a doctor's note, students and parents may be scheduled via certified letter to attend the Gustine Middle School Attendance Review Board (SARB)
- Any further attendance problems will result in the student being place on a final truancy contract.
- Non-compliance with the final truancy contract will result in immediate referral of parent and student to the Merced County District Attorney for further action.

CALIFORNIA EDUCATION CODE TRUANCY DEFINITION

EC 48260(a): Any pupil subject to compulsory full-time education or to compulsory continuation education who is absent from school without valid excuse three full days in one school year or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof, is a truant and shall be reported to the attendance supervisor or to the superintendent of the school district.

EC 48262: Habitual Truant: Any pupil is deemed a habitual truant who has been reported as a truant three or more times per school year...

Penalties Student: The law provides schools and school districts with discretion regarding student penalties for truancy as long as they are consistent with state law. The penalties for truancy for students defined in *EC* Section 48264.5 become progressively severe from the first the time a truancy report is required through the fourth time a truancy report is required.

Penalties Parent: Penalties against parents apply when any parent, guardian, or other person having control or charge of any student fails to compel the student to attend school. The penalties against parents in *EC* Section 48293 (a) become progressively severe with a second and third conviction.

GUSD STUDENT ATTENDANCE REVIEW BOARD (SARB)

After seven unexcused absences a student and his/her parent/guardian will be summoned to appear before the GUSD SARB. This body is usually composed of representatives from the Merced County Juvenile Probation Department, Gustine Police Department, and GUSD site administrators. The main purpose of this body is to help truant or recalcitrant students and their parents or guardians solve school attendance and behavior problems through the use of available school and community resources. This body is also authorized under Ed Code 48264.5 (a),(b,)(c),(d) (1),(2),(3),(4) and Ed Code 48293 (a) (1),(2),(3), (b),(c) to levy progressive penalties upon habitually truant students and their parents/guardians.

CHECKOUT POLICY

Gustine Middle School staff encourages and values learning time; thus, checkouts shall be limited to dental or doctor appointments or family emergencies. If there is a dire emergency, the parent/guardian must come to the Office to pick up the student.

An administrator, in accordance with Ed. Code 46010.1, may release students with confirmed confidential medical appointments. Parents cannot be notified in these cases.

Checkout Procedure next page

CHECKOUT PROCEDURE

A parent/guardian may check out a student by calling 854-5030 x. 2001 or submitting a note. The student is issued a checkout slip, allowing the student to leave class at the designated time.

Provide the following information when checking out a student:

- Student's full name
- Time the student needs to check out
- The reason for checkout should be limited to family emergency or medical needs

MAKEUP WORK

Excused absence: A student has the right to make up assignments, homework, tests, or quizzes that can be provided for an excused absence. Makeup work submitted within the teacher's specific time limits for an excused absence will be corrected, graded, and given credit.

If a student is absent three or more school days for an excused or allowed reason, homework can be requested through the Attendance Office (ext. 171). For absences fewer than three days, the student will get makeup work when he/she returns. Please allow at least 36 hours to collect homework from the teachers.

Unexcused absences: When a student has unexcused absences he or she will not be allowed to make up work. Suspended students not given the opportunity to make up work will not have that missing work count against them.

TARDY POLICY (per grading quarter)

Any student that accrues 5 unexcused tardies* in any one period will be assigned a Saturday School day. Each subsequent 5th unexcused period tardy will accrue additional Saturday School days. Any student that displays a habitual pattern of tardiness to any one or all classes may lose activities privileges and/or may be assigned additional Saturday School.

*The only tardies that will be excused will be those accompanied by a medical or dental note. No other reasons will be accepted unless deemed excusable (exceptional circumstances) by a Gustine Middle School administrator.

EARLY ARRIVALS ON CAMPUS

All students who arrive on campus for the start of the school day must remain on campus.

GUSTINE MIDDLE SCHOOL DISCIPLINE POLICY

Expected Student Conduct

ALL GUSTINE MIDDLE SCHOOL STUDENTS SHALL:

- Be respectful, courteous to and cooperative with all teachers, staff, and classmates.
- Be on time (in your seat or work area when the teacher begins class).
- Be prepared for class and ready to work.
- Be dismissed by teacher (not by the bell).
- Not disrupt the learning environment.
- Follow all class routines and procedures.
- Not take school property or property of others.
- Not abuse, deface, litter, or damage school property.

SCHOOL JURISDICTION

Students are under the jurisdiction of the school from the time they leave home to come to school to the time they return home. Students are also under the jurisdiction of the school during, or while going to or coming from a school-sponsored activity regardless of the time of day or place, as well as any time they are on the school grounds [EC 48900(s)]

SEVERE OFFENSES

Education Code 48915 states that the governing board shall expel any student whom the board concludes committed one of the following offenses:

- (1) Causing serious physical injury to another person, except in self-defense.
- (2) Possession of any knife or other dangerous object of no reasonable use to the pupil. (Continued next page)

- (3) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
- (4) Robbery or extortion.
- (5) Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.

CAMPUS SUPERVISORS

Campus Supervisors are present on campus daily. These staff members provide security, monitor assigned areas, check restrooms, and assist all students in maintaining expected behaviors. Campus Supervisors are GMS staff members and are to be treated as such. Defiance and or disrespect shown to a campus supervisor will not be tolerated and will be dealt with disciplinary consequences.

VIOLATION OF SCHOOL RULES:

Level of Offense	Examples of Behavior	Possible Consequences
A	 PE Non-Dress, Dress Code Violation Inappropriate classroom behavior Leaving School without permission Leaving class early, out of class without permission Public display of affection 	Minimum: Redirection Phone Call Home Detention — teacher assigned and supervised Class suspension Campus cleanup Saturday School (when available) In school Suspension (when available)
В	 Any second occurrence of Level A offense** Bus referral* Class cut Leaving campus without proper authorization (including lunch period) Computer/Internet violation, Defiance of authority Habitual profanity/vulgarity 	Minimum:

	 Student parking violation Failure to serve detention Tobacco possession or use Possession of permanent markers(sharpies) or any like material Dress code (gang) Incitement disruption on campus 	available) • Suspension from extra-curricular activities.
С	 Any second occurrence of Level B offense. Forged notes or voice mail Modifying attendance sheets in any way. Abusing or defacing school property Fighting (5 day suspension-Physical injury-law enforcement called (P.C.241.2) Threatening others Possession and use of laser pointers* Sexual harassment* Hazing* Bullying/Cyberbullying* 	 Extended campus cleanup School Suspension Placement on Ineligibility list – determined by Asst. Principal Possible referral to police Saturday school (when available) In School Suspension (when available) *May also include recommendation for expulsion, and referral to police if determined by GMS Administration Suspension from extra-curricular activities.
D	Any act defined in EC 48900 to include but not limited to: • Any second occurrence of Level C • "Gang" related violence, vandalism and or damaging/defacing of school property • Possession of or use of alcohol or controlled substances* • Committing hate crimes,	Level "D" offenses are considered major violations. All level D offenses may result in any or all of the following: school suspension, referral to Administrative Hearing Panel, recommendation for expulsion, referral to

- Assault/Battery with serious injury
- Terrorist threats toward school officials or school property,
- Threats to adults
- Attempting or committing sexual assault
- Theft, burglary, robbery
- Possession or use of weapons or explosives**

police.

- * See Ed. Code/State Attorney General opinion for certain first offenses
- * *Explosives may also include any large fireworks (mortars, M-80's, M-100's, Blockbusters, Cherry Bombs etc.). While not considered level "d" offense smaller fireworks (firecrackers, lady fingers, sparklers, party snappers, etc.) are strictly prohibited from campus as well; Severity of disciplinary action for possession and or use of these types of explosives are to be determined by GMS administration.

GANG RELATED OFFENSES

Gustine Unified School District and Gustine Middle School does not and will not tolerate gang activity of any kind on its sites. Gustine Middle School has worked and continues to work with local law enforcement agencies in identifying and preventing gang related activities on our campus. This includes cooperating within the full extent of the law with the Merced County Sherriff's Department Gang Task Force and the Gustine Police Department in all gang related issues. If a student is involved in any violation of school rules that appears to involve gang related activity, Gustine Middle School will notify law enforcement immediately. If it has been determined that a student is involved in any type of gang activity, Gustine Middle School will require the offending student to appear before the GUSD Administrative Hearing Panel for disciplinary action.

CELL PHONES AND OTHER ELECTRONIC DEVICES

The misuse of cell phones and other electronic devices at school by students disrupts the learning environment (e.g., ringing cell phones in the classroom; texting messages during exams; listening to music devices during instructional time; taking unauthorized photographs or videos, etc.) Cell phones may also detract and interfere with school safety, crisis preparedness, and impede public safety response during a real emergency. Accordingly, the school has adopted the following rules applicable to all students pursuant to Education Code section 48901.5.

Rules for Cell Phones and Other Electronic Devices

- Students and parents/guardians are solely responsible for any cell phones or electronic devices brought to school. The school will not be responsible for any lost, stolen, misplaced or damaged cell phone or electronic device. Students who need to call home may use a telephone in the school office.
- Students may not disrupt educational programs or school activities at any time. Students who bring a cell phone or electronic device to school must keep them turned off and stored in their backpack, and any other time or when directed by a school employee. Cell phones may not be used to take photos (I.e., "selfies," group photos, photos of others with or without their knowledge) or videos of any kind.
- Cell phones and electronic devices may not be used during instruction or testing. Please refer to page 15, B.Y.O.D. For acceptable use and authorization in the classroom.
- In the event of any disruption of the learning environment, school staff may direct the student to turn off the device and confiscate the item(s) until the end of the class period, school day, or activity.
- Cell phones or electronic devices with photo/video capability may not be used on school grounds during school hours without the prior consent of the school Principal. (Education Code section 51512.) It is a violation of this policy to carry or possess in any locker room, bathroom, changing room, or other private area, any device capable of taking pictures, videos, or transmitting images. A student who violates this policy may be prohibited from possessing a cell phone or electronic device at school or school-related events for such period as determined by the school and/or District, subject to other discipline (e.g., Education Code section 48900(k)).
- If a cell phone or other electronic device is confiscated the student may face the following consequences:

1st Offense: Device shall remain in the custody of staff and released to the student. Warning issued and Parent notified.

2nd Offense: Parent/guardian/emergency contact. Device shall remain in the custody of staff and released to the student after school. Student will be assigned Saturday School. (Continued next page)

<u>3rd Offense or more</u> – student may serve multiple disciplines which are: more than one Saturday School assignment, campus clean up hours, and/or ineligible for school activities such as athletics, dances and field trips.

Please note, the Principal may defer from the foregoing and apply a more severe and/or lesser consequence depending on the specific circumstances.

INCITEMENT

Any student determined by administration to have provoked, encouraged, instigated, urged, etc. a confrontation between students either by verbal (rumors), electronic, or any other means will face disciplinary consequences to be determined by administration.

PUBLIC DISPLAY OF AFFECTION

Public displays of affection (PDA), (behaviors like prolonged kissing, hugging, etc.) negatively impact the school and or learning environment and are considered violations of school rules. Students violating GMS's PDA rule will have their parents notified and face possible detention up to school suspension (for repeat offenses). Students are to refrain from any public display of affection that would offend others.

SKATEBOARDS/ROLLER BLADES/BICYCLES

Skateboards, roller blades, roller shoes are considered to be forms of transportation to and from school. They, like bicycles, are not to be ridden on school grounds. Students are to carry skateboards and roller blades upon entering the campus. Students riding skateboards and/or roller blades on campus will be issued a warning for the first violation. Skateboard storage must be arranged between individual students and GMS office staff. Repeated incidents may result in confiscation until a parent comes to retrieve the item. Disciplinary action will be taken for repeat offenses.

PERMANENT MARKERS

Students are not permitted to bring and or possess "Sharpies" or any other similar permanent markers on campus. If required for a class, your teacher will provide your marker and then collect it at the end of class. Any student caught in the act of defacing, tagging, marking, etc. school property with any marking device will face severe disciplinary consequences including up to possible expulsion and or notification of law enforcement.

TRESPASSING

Entering the school campus without authorization from a school official is strictly prohibited. Violators will be reported to the police department (Education Code 32211 and Penal Code Section 653 G and 602), and subject to school discipline.

VANDALISM

Vandalism, and or so called "pranks", that cause or attempt to cause damage to school or private property may be punished by suspension, restitution and or possible expulsion. Any vandalism, graffiti, etc. involving "gang" references will carry additional consequences.

THEFT

All incidents of theft of students' property should be reported immediately to the administration. Although the school can assume no responsibility for such losses, reasonable effort may be made to apprehend the responsible person and to either return the property or order restitution. When appropriate, assistance will also be sought from the Gustine Police Department.

SAFE SCHOOL ZONE

This zone extends 1,000 feet around Gustine Middle School during regular school hours and within sixty (60) minutes before or after the school day and sixty (60) minutes before or after any school-sponsored activity at the school site. (Education Code 32211, Penal Code Section 626(c)(2))

DISCIPLINE SUSPENSION REFERRAL (Mischievous and Serve Behavior) Mischievous suspension referrals are written by any school employee to the administration. A student may be asked to leave class by a teacher (class suspension) for mischievous behavior. A student who receives suspension referral, for any reason, may receive any one or a combination, or other form of consequence to be determined by the GMS administration of the following:

- Call to parent/guardian to inform of offense and detention
- Campus cleanup, etc.
- In House Suspension hours/ days depends on students level (when available)
- Saturday School (when available)
- Placement on discipline ineligibility list
- Parent conference (which may be mandatory)
- Suspension from class (up to two days) or school (up to five days)
- Behavior contract
- Expulsion from school for major violations in accordance with Ed Code

PLAGIARISM AND OTHER FORMS OF CHEATING POLICY

Cheating and plagiarism are not tolerated and will result in a reduced or failing grade on a test, assignment paper, or project. The teacher for the first offense will administer disciplinary action*. Flagrant or repeated incidents will be referred to the administration for appropriate action. Parents are notified of all incidents involving cheating. * Any cheating involving texting/photographing via cell phone or other electronic device will immediately be referred to administration and may carry more severe consequences.

DEFIANCE

Defiance is the refusal to obey lawful authority. Students who defy any member of the school staff will face consequences from class suspension, detention, up to school suspension, and in extreme cases, expulsion. Teachers and other staff members are required by district policy and state law to provide proper supervision. They can only do this if students are willing to obey them. It is essential, therefore, that students submit to the lawful authority of school officials on or about the GMS campus. This means that all students are required to obey the instructions of any and all members of the staff (including Campus Supervisors) at any time and in any place when a student is at school or a school activity*. (continued next page)

*The administration understands that misunderstandings between staff and students may occur from time to time. The place for resolving these misunderstandings is in the administrative office – not in the classroom, hallway, cafeteria, or elsewhere.

INVOLUNTARY DISCIPLINE TRANSFERS/VOLUNTARY REFERRALS In certain instances and in accordance with California Ed. Code, students may also be administratively transferred to an alternative school for disciplinary reasons.

DRESS STANDARDS

The parents/guardians of the Gustine Unified School District are charged with the responsibility of dressing their children in a neat and clean matter. In addition, under normal circumstances, no student will be sent to school wearing any kind of clothing, costume, and/or hair style which will lend to disrupt the learning environment, either on campus or in the classroom or negatively affect the health and safety of individuals. Explicit or implied profanities, and/or obscenities, will not be tolerated. Any items of clothing, jewelry, footgear, or headgear, which would be injurious, offensive, or disruptive to learning environment, are prohibited.

Gustine Middle School additionally derives its gang related dress code guidance from California Ed Code § 35183. The Legislative Declaration Regarding Gang Regalia, Gang-Related Apparel and Gang Affiliation; Adoption and Enforcement of Reasonable Dress Code Policy:

- (a) The Legislature finds and declares each of the following:
- (1) The children of this state have the right to an effective public school education. Both students and staff of the primary, elementary, junior and senior high school campuses have the constitutional right to be safe and secure in their persons at school. However, children in many of our public schools are forced to focus on the threat of violence and the messages of violence contained in many aspects of our society, particularly reflected in gang regalia that disrupts the learning environment.
- (2) "Gang-related apparel" is hazardous to the health and safety of the school environment.
- (3) Instructing teachers and administrators on the subtleties of identifying constantly changing gang regalia and gang affiliation takes an increasing amount of time away from educating our children.

*Due to the ever changing "subtleties of identifying constantly changing gang regalia and gang affiliation", administration may seek the advice of law enforcement when making an official determination of a possible violation of this nature. (Examples listed on next page)

Some examples are listed below but are in no way the only examples of inappropriate dress.

- 1. Hairnets or other types of gang related head coverings are not allowed.
- 2. All imprinted clothing, which may be determined to be gang related is not allowed (for example T shirts depicting bandanna wearing individuals, skulls, etc.).
- 3. Accessories, such as jewelry, belts, bandanas, purse, sunglasses, which have logos, insignias, colors, or writing depicting gang, related activities are not allowed. This includes, but is not limited to: sagging/baggy pants, shirts, white knee high socks, hanging belts, oversized T-shirts either worn alone or in a layered fashion, blousing of pants (holding pant legs closed with the use of rubber bands or other materials), suspenders off the shoulders, and gang related initials on belt buckles.
- 4. Shorts cannot be any shorter than mid-thigh length.
- 5. Pants <u>must</u> fit at the waist and not be more than one size too large or one size too small. If belts are worn, they must not be more than one size too large.
- 6. The wearing of clothing which is unduly revealing, which includes exposing of chest, midriff, back or undergarments is not permitted.
- 7. For safety reasons students <u>must</u> wear shoes at all times.
- 8. Backpacks, binders, and notebooks should be free of any gang related graffiti.
- 9. No drug symbols, alcohol or tobacco are allowed. This includes mushroom or marijuana leaf symbols on jewelry or clothing.
- 10. No snap sweat pants or shorts may be worn.

STUDENT SEARCH AND SEIZURE

All students are responsible for the contents of any locker, desk, bag, or any other item they use, possess or bring on to school property or to a school-sponsored event. No student may bring to school or a school-sponsored event any item or substance that is prohibited by law or school rules. School officials may search students and/or their property located at school whenever they have reasonable suspicion to believe that the student possesses contraband in violation of law or school rules. In determining whether reasonable suspicion exists, school officials shall consider, but not be limited to, the following:

- 1. Substantive value and credibility of the facts relied upon as justification for the search.
- 2. Location of the student at the time of the incident which gave rise to reasonable suspicion.
- 3. Urgency requiring the search without delay.
- 4. Prevalence and seriousness in the school of the problem to which the search was directed.
- 5. Student's age and previous behavior patterns.

Surveillance cameras installed for security purposes and used to observe and videotape activities in public areas of school property, including school hallways, parking lots, classrooms, cafeterias and administrative offices may be used to

assist school officials in determining whether reasonable suspicion exists to conduct a search of individual students or their property.

Parents/Guardians And Law Enforcement Notified

- The parents/guardians of a student involved in a search shall be notified by school officials within a reasonable time of the search being conducted whenever a search uncovers evidence that the student has violated a law or school rules, and whether disciplinary action will be taken.
- If a search uncovers evidence in violation of criminal law, school officials may contact local law enforcement with the information. In certain circumstances, notification shall be made within one school day after suspension or expulsion. (Education Code sections 48902 and 44014.)

NONDISCRIMINATION/HARASSMENT POLICIES

Gustine Middle School District does not unlawfully discriminate on the basis of race, color, national origin, gender, religion, disability, age, or sexual orientation in any of its policies, procedures, or practices, and prohibits all forms of harassment including, but not limited to, harassment on the basis of race, color, national origin, religion, disability or sexual orientation.

Students, parents, guardians, or any other individuals having questions or concerns regarding the Gustine Unified School District nondiscrimination policy should contact the Principal at 854-6414.

Students with concerns related to any form of harassment on campus can speak with any staff person or can directly contact the GMS Assistant Principal or Counselor.

CONFIDENTIALITY

Issues of confidentiality concerning student and personnel records are governed by the California Education Code, Family Educational Rights to Privacy Act, the California Public Records Act, No Child Left Behind Act, and applicable Government Codes. In 1974, the California Constitution added privacy as an inalienable constitutional right; therefore, the District generally prohibits disclosure of confidential personnel and student records. Additionally privacy laws require when a student is involved in disciplinary action taken by the school administration, only parents/guardians (and in some cases teachers) of that particular student have the right to inquire about the consequences (if any) incurred by that student.

UNIFORM COMPLAINT PROCEDURES

Gustine Middle School District has the responsibility for ensuring compliance with state and federal laws and regulations governing educational programs. The District shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination based on ethnic group identification, religion, age, gender, color, or physical or mental disability in any program or activity that receives or benefits from state financial assistance. Early informal resolution of complaints at the local level is encouraged whenever possible.

Upon receipt of a written complaint from an individual, public agency, or organization, uniform complaint procedures shall be initiated. The Superintendent or designee shall distribute full information about these procedures.

The District shall also follow uniform complaint procedures when addressing complaints alleging failure to comply with state or federal law in adult basic education, consolidated categorical aid programs, migrant education, vocational education, child nutrition programs, special education programs, and Section 504 programs.

FIRE/EARTHQUAKE DRILLS and LOCK DOWN

Drills are held to prepare students and staff in case of an emergency. Specific instructions are posted in each room, and the school has safety plans in place for emergencies. If an emergency occurs, parents are asked to report to the parking lot for official release of students.

VEHICLES ON CAMPUS

Parking on Campus

The school/District is **not responsible** for damage done to or theft of automobiles, motorcycles, scooters, etc. and or bicycles parked in school parking lots.

VISITORS TO CAMPUS

Student visitors are **not allowed** during the normal school day unless specifically approved by the site Principal.

GMS Student Handbook Revised 06/18

Student Signature Page

I have read the Gustine Middle School Student Handbook, and I understand its contents, rules, and policies. I further acknowledge that I have read and been made aware of any new and or revised policies for the 2018-2019 school year.

Print Student Name	
Signature	
Date	

We have read the entire student contents with our student(s), a School's rules, and policies, for year.	
Parent/Guardian name (Print)	Parent/Guardian signature
Date	

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees MEETING DATE:

August 8, 2018

AGENDA ITEM TITLE: Office Supply Express Requisition

AGENDA SECTION: Action

PRESENTED BY: Bryan Ballenger, Superintendent

RECOMMENDATIONS:

It is recommended that the Board of Trustees approve the Office Supply Express Requisition.

SUMMARY:

The following is for the purchase of tables for board meetings and trainings that are more portable and make more efficient use of the district office meeting space. These will enable us to hold large group trainings and also to take these tables to the sites as needed for the rotating board meetings.

FISCAL IMPACT: \$6,540.00

BUDGET CATEGORY: General Fund

Gustine, (Phone: (2	09) 854-3784	Ship To: DISTY	nd-of	rice
`) 854-9164			
DEPART	Grand Room	DATE: 2/25/18		
ORDERI		VENDOR NUMBER:		
	izett Agrular			
BUDGET	CLASSIFICATION NAME:	SPECIAL INSTRUCTION		
BUDGET	CLASSIFICATION:	GIVE PUT TO	U COU	
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	ORNAME: Office &	aply From 85	0	
V END		they capital		
	ADDRESS:			
		, a		
PHONE:		FAX:		
Qty.	DESCRIPTION	N 41	UNIT COST	TOTAL COST
18	72" Mera Tubles Co		318 \$	5,724
4	48" Alen Tables (To	op a Bose) #	204	# 816
	Per Onote attac	hed		
	New tables for mes	stuge strigs	#	6540
		TAX		
	* *	SHIPPING		0
		TOTAL		
Reagt	PURCHASE ORDER #: 190176 PEH 190158	Approval:)
I TECHNIO	LOGY RELATED ITEMS? YES \square NO \square	APPROVAL:		



July 18, 2018

Gustine Unified School District 1500 Meredith Ave. Gustine, CA 95322

Lizett:

Below I have listed the pricing for the flip top tables that you spoke to Duane about.

Page 245 # A & C

	<u>List</u>	Sell	Total for the Set
72"			
ALE-TT7230WG Top with	\$ 219.00	\$ 119.00	1100
ALE-VA737260BK Base	\$ 310.00	\$ 199.00	\$ 318.00 each X/8 -5 724
			,
48"			
ALE-TT4824WG Top with	\$ 119.00	\$ 78.00	N = 91/2
ALE-VA734836BK Base	\$ 280.00	\$ 126.00	\$ 204.00 each X4 7 876
			110
The above price includes free delivery	and installation,	but does not inc	clude sales tax.

The above price manage free delivery and instantation, was above measure the

If you should need any additional information, please feel free to give me call.

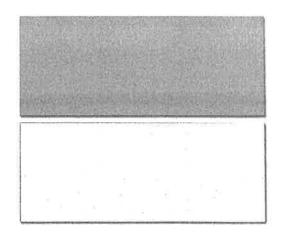
Thank you,

Angie Cotta

order@osecse.com



Warran



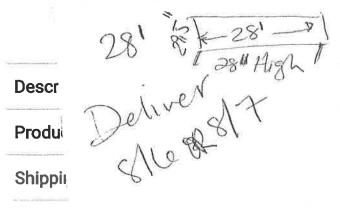
Reversible Laminate Table Top, Rectangular, 71 1/2w x 29 1/2d, White/Gray

ALETT7230WG

Be the first to write a review

- Tops and Bases Sold Separately ORDER BOTH.
- Create your own unique bistro or conference tables.
- Reversible table tops have a different color and pattern on each side with coordinating dark gray edge banding.
- · Single-column bases in two heights.
- Durable laminate is water-, scratch-, and dentresistant.
- Coordinating colors with Alera® Valencia and Medina Office Suites.
- · Commercial grade, 1" thick top.

List price* \$219.00 /EA



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Reversible Laminate Table Top, Half Round, 48w x 24d, White/Gray

ALETTHR48WG

Be the first to write a review

- Tops and Bases Sold Separately ORDER BOTH.
- Create your own unique bistro or conference tables.
- Reversible table tops have a different color and pattern on each side with coordinating dark gray edge banding.
- Single-column bases in two heights.
- Durable laminate is water-, scratch-, and dentresistant.
- Coordinating colors with Alera® Valencia and Medina Office Suites.
- Commercial grade, 1" thick top.

List price* **\$119.00 /EA**



Description ()	+
Product Details** ()	+
Shipping Weight & Dimensions ()	+
Warranty ()	+





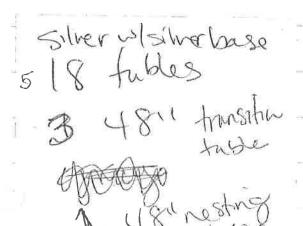
OfficeWorks Mobile Training Table, Trapezoid, 48w x 18d x 29h, Mahogany/Black

ICE68078

Be the first to write a review

- Functional, durable mobile training tables easily reconfigure to improve meeting productivity.
- · Wear-resistant melamine top.
- · Perforated steel modesty panel.
- Trapezoid shaped table.
- Strong, 1-1/2" offset dual legs for maximum legroom.
- 3" diameter casters (two locking).
- Tops and legs sold together in one carton.

List price* \$329.95 /EA



Deliv time? Then order numer



+ +





OfficeWorks Mobile Training Table, Rectangular, 72w x 18d x 29h, Gray/Charcoal

ICE68067

Be the first to write a review

- Functional, durable mobile training tables easily reconfigure to improve meeting productivity.
- · Wear-resistant melamine top.
- · Perforated steel modesty panel.
- Rectangular shaped table.
- Strong, 1-1/2" offset dual legs for maximum legroom.
- 3" diameter casters (two locking).
- Tops and legs sold together in one carton.

List price* \$419.95 /EA





Description ()	+
Product Details** ()	+
Shipping Weight & Dimensions ()	+
Warranty ()	+

Item Information Qty/Price/Weight Subtotal



48" Wide Nesting Transition Table \$479.00 71

3

\$1,437.00

Item Number: 41511 Color/Finish

Silver Gray Top/Black T-Mold Edge/Silver Base

Qty: Black

Merchandise Total:	\$10,438.00
Volume Discount:	(\$835.04)
Subtotal:	\$9,602.96
Inside Delivery Services:	\$377.00
Shipping:	\$1,340.07
Sales Tax;	Calculated at Checkout
Order Total:	\$11,320.03

< 1,6017 less</p>
Than
Officientime.com

Additional delivery charges will be applied on shipments to Alaska, Hawaii and U.S. territories. We do not deliver to P.O. boxes, international addresses or APO addresses. A U.S. consolidation point and a TCN# is required for overseas destinations. Please call us at 800-558-1010 with any questions.

Sales tax is applied on orders shipping to states we have a physical presence in. Federal government agencies and other tax-exempt customers will not be charged sales tax. We accept purchase orders from government agencies, schools and many businesses.

800-933-0053

OfficeFurniture.com

Web code: YYZJ72-310027

Print

Shipping from Mayline

• PRODUCT	DETAILS	QTY	WEIGHT	SUBTOTAL
\$510.00	Flip Top Nesting Table - 48"W Item Number: 8801533 Color/Finish Silver Gray Top/Black T-Mold Edge/Silver Base	1	74	\$510.00
\$591.00	Flip Top Nesting Table - 72"W Item Number: 8801549 Color/Finish Silver Gray Top/Black T-Mold Edge/Silver Base	18	104	\$10,638.00
\$591.00	Flip Top Nesting Transition Table - 48"W Item Number: 8801570 Color/Finish Silver Gray Top/Black T-Mold Edge/Silver Base	3	71	\$1,773.00
Merchandise Total Shipping * Total tax Order Total			Ca	\$12,921.00 Free shipping! Iculated at Checkout \$12,921.00

Please call 800-933-0053 if you'd like to order using a Purchase Order. Web code: YYZJ72-310027

1/1

^{*} Sales tax is charged only on orders with shipping destinations in Wisconsin, Nevada and California, and is calculated at checkout. Government and tax-exempt customers will not be charged sales tax.



1017 | Street Los Banos, CA 93635

Ph: 209-826-8751 Fax: 209-826-9779 order@osecss.com

QUOTE

Date	Number	Pgs.
07/25/18	134247	1

Bill To:	1500 MEREDITH AVE			GUSTINE UNIFIED SCHOOL DIST. 1500 MEREDITH AVE GUSTINE, CA, 95322				
				Attn:	LIZETT			
			Customer#		Terms			
			1149		Net 30			
Qty	Item Number	U/M	-	Description	n	τ	Init Price	Ext. Price
18	ICE68067	EA	TABLE, MOBILE				359,00	6462.00
2	ICE68057	EA	TABLE, MOBILE				299.00	598.00
3	ICE68077	EA	TABLE MOBILE	,48,TRPZD,GY	V		279.00	837.00
			XV	of Solo		7)		
				Shipping \$0.00	Sub Total \$7897.00	Sales \$65		Total \$8548.50
	ents: RAPEZOID TABLES : LITEM, NON RETUR			SPECIAL	Ţ.07/100		k you!	

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees MEETING DATE:

August 8, 2018

AGENDA ITEM TITLE: Masellis Electric & Solar, Inc. Requisition

AGENDA SECTION: Action

PRESENTED BY: Lizett Aguilar, Chief Business Officer

RECOMMENDATIONS:

It is recommended that the Board of Trustees approve the Masellis Electric & Solar Requisition.

SUMMARY:

This purchase is for electrical work needed in order to install the new walk-in freezer at Gustine High School. Electrical work was needed at Romero Elementary and Gustine Middle School as well but our Maintenance Department is taking care of those two jobs that are less time consuming that the high school. We were fortunate to receive a generous grant of over \$75,000 for these walk-ins and we only have to take care of the electrical work to get them installed. We are excited to start using these in our kitchens to expand our refrigeration capacity, carry, and maintain fresher fruits and vegetables for our students.

FISCAL IMPACT: \$10,200.00

BUDGET CATEGORY: Cafeteria Fund

GUSTINI	E UNIFIED SCHOOL DIST	RICT	Ship To:	Gustine	High Sch	ool
,	edith Ave.			501 Nor	th Ave	
Phone: (2	09) 854-3784) 854-9164			Gustine	, Ca 9532	22
			Deter			
Departme			Date: July 24, 2018			
Ordered	By:		Vendor Email (for e	mail option o	nly):	
Cyndi Purchase	Order Instructions:		N			
□ Fax		Email Ot	her Masellissol	ar@yand	oo.com	
Attn: Ryan I	CLASSIFICATION:			-16-61		
13	-6310 -0- 4400 _			-000		
	VENDOR NAME:	Masellis El	ectric & Solor			
	ADDRESS:	23845 E. R	River Road,			
		Escalon, C	a 95320			
×	PHONE: 209-595-33	19	FAX	209-838	3-2199	
Qty.		Description	1		UNIT COST	TOTAL COST
1	Electrical for		ol Freezer Wal	k-in	\$10,200.00	\$10,200.00
	Quote includes: lat	oor, electrical	materials and ta	x to hook		
	up cooler/freezer	box. Power	for this will be	ran from		
	the boiler room ele	ectrical panel 1	to get the power	needed.		
	Prevailing wage	e. Electrical	Permits not inc	cluded.		
	- 8	li li				
		5		Tax		\$
				Shipping		\$
				Total		\$10,200.00

Goal #

Example (1,2, etc.)

SCHOOL SITE ____

JUSTIFICATION:_

DISTRICT REQUISITION #: __

DISTRICT PURCHASE ORDER#: 190157

For LCAP Purchases ONLY (Required)

Action #

Example (.01, .02, etc.)

APPROVA



MASELLIS ELECTRIC & SOLAR, INC. State License No. 299990

ELECTRICAL BID

DATE: JULY 23, 2018

23845 E. River Road, Escalon, CA 95320 Phone 209-595-3319 Fax 209-838-2199 Masellissolar@yahoo.com

Gustine Unified (Cyndi) Romero Elementary / Gustine Middle / Gustine Highschool Gustine, CA

SALESPERSON	JOB	SHIPPING METHOD	INSTALL ESTIMATED START DATE	DELIVERY DATE	
Ryan	(3) New Cooler Boxes Electrical				

QTY	E PARK O	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
	SCOPE	OF ELECTRICAL BID: Cooler / Freezer box hook - up.			
	1.	This electrical quote includes labor, electrical materials and tax to hook up (1) Cooler / Freezer box located at 13500 W. Luis Rd, Santa Nella (Prevailing wage)	\$6,190.00	Y	\$6,190.00
	.2.	This electrical quote includes labor, electrical materials and tax to hook up (1) Cooler / Freezer box located at Gustine Middle School 28075 Sullivan Rd. Gustine, CA (Prevailing wage) **NOTE: this project requires core drilling included in Bld.	\$6,780.00		\$6,780.00
	3,	This electrical quote includes labor, electrical materials and tax to hook up (1) Cooler / Freezer box located at 501 North Ave. Gustine, CA. Power for this unit will be ran from boiler room electrical panel to get the power needed for the new cooler box. (Prevailing wage)	\$10,200.00		\$10,200.00
	**Exclu	usion: No electrical permits included in bid.	No.	135	191

TOTAL BID \$23,170.00

Make all checks payable to Masellis Electric & Solar, Inc. THANK YOU FOR YOUR BUSINESS!

23845 E. RIVER ROAD ▼ ESCALON, CA 95320 ▼ (209) 838-1368 ▼ FAX: (209) 838-2199

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees MEETING DATE: August 8, 2018

AGENDA ITEM TITLE: Solution Tree--Soluciones Conference October 16-18, 2018

AGENDA SECTION: Action

PRESENTED BY: Kim Medeiros

RECOMMENDATIONS:

It is recommended that the Board of Trustees approve Solution Tree--Soluciones Conference October 6-18, 2018.

SUMMARY:

GUSD administrators and teachers would like approval to register and attend the Solution Tree Soluciones Conference from October 16-18, 2018. Our district is always striving to improve achievement gaps with our English Learner (EL) population. Knowing that ELs come to school with diverse talents, experiences, emotional needs, and levels of family support, the Soluciones conference will empower leaders and teachers to eradicate learning gaps among this ever-growing student population.

At this conference top educational leaders will share specific, practical ways to connect with students from diverse backgrounds, ensure they feel safe and welcome, and help them overcome the barriers they often face. The conference includes a unique combination of theory, practice, and planning time, giving the GUSD team the knowledge and tools to develop an actionable plan for our EL Coalition Team to serve ELs at every grade level and in every subject area.

There will be a total of 16 attendees from all sites (4 GHS, 3 GMS, 5 GES, 3 RES, and 1 District) who will attend this conference.

FISCAL IMPACT: \$10,035

BUDGET CATEGORY: LCFF, Title III



Gustine High School

Principal, Adam Cano
Assistant Principal, Manuel Bettencourt
Counselors - Melissa Estacio and Horacio Mercado
Administrative Assistant - Andrea Verdin

Administrative Report to the Gustine Unified School District Board of Trustees

July 30, 2018

Another year is upon us and Gustine High is gearing up for an exciting school year. Our Annual GHS Round -Up is August 2nd starting at 9:00 am. I would like to start off by giving a big thank you to all the staff members who will be helping out in this year's round-up. I would also like to thank Mrs. Verdin, and Gary Mendonca for upgrading and decorating the main office. I would also like to thank the maintenance crew that worked hard all summer to create a safe and inviting campus; in addition to painting the cafeteria. If you come to our campus you will see a few new murals on the wall and we are excited to have several more completed in the near future.

Again, I just wanted to give you all a formal invite to our first day of school. We will have our student leaders welcoming all students in front before school starts, a school assembly featuring Renaissance Education speaker, Phil Campbell around 11:20 am, and once school releases at noon, we will have a DJ and activities in front of the school until about 1:30 pm.

As the new school principal I am very humbled and honored to lead Gustine High School on this journey on making a difference in student achievement and outcomes. Gustine High theme for the year is **#BeTheDifference**. Every staff member on our campus will understand that making a difference in every student's life; is just what we do and who we are! We are looking forward to this exciting time and we are grateful to have a supportive district office staff, superintendent and school board.

Thank you,

Adam Cano #SchoolFamilyCommunity

MINUTES OF THE SPECIAL MEETING GOVERNING BOARD GUSTINE UNIFIED SCHOOL DISTRICT WEDNESDAY, JUNE 18, 2018 6:00 P.M.

TIME AND PLACE

The special meeting of Gustine Unified School District Board of Education was held on Wednesday, June 18, 2018. The meeting was held in the Board Room, 1500 Meredith Avenue, Gustine, California.

CALL TO ORDER

The meeting was called to order at 6:207 p.m. by Board President Crickett Brinkman.

BOARD MEMBERS PRESENT

Mrs. Crickett Brinkman, Board President, Mr. Kevin Cordeiro, Ms. Pat Rocha, Mrs. Loretta Rose. Mr. Richard Smith was absent

REVISION/ADOPTION/ORDERING OF AGENDA

None. Mr. Cordeiro made a motion to approve the agenda as presented, seceded by Mrs. Rose. Motion carried, 4-0-1 absent.

COMMUNICATION FROM THE PUBLIC

None

BOARD STUDY SESSION

A. Goal Setting Workshop - ???

ADJOURNMENT

Mr. Cordeiro made a motion to adjourn, seconded by Ms. Rocha. Motion carried, 4-0-1 absent. Meeting was adjourned at 8:54 p.m.

APPROVED AND ADOPTED

Kevin Cordeiro,	Clerk		

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees MEETING DATE: August 8, 2018

AGENDA ITEM TITLE: Maxim Healthcare Services Educational Institution Staffing Agreement

AGENDA SECTION: Action

PRESENTED BY:

RECOMMENDATIONS:

It is recommended that the Board of Trustees approve Maxim Healthcare Services Educational Institution Staffing Agreement.

SUMMARY:

To staff a Speech Therapist and SPLA to comply with the requirements of State Law and Special Education Regulations.

FISCAL IMPACT: Speech Therapist - \$115,200.00 - \$129,600

SPLA - \$43,200.00 - \$56,720.00

BUDGET CATEGORY: General Fund/Special Ed Fund



EDUCATIONAL INSTITUTION STAFFING AGREEMENT

This EDUCATIONAL INSTITUTION Staffing Agreement (hereinafter "Agreement") is entered into this 23rd day of July, 2018, by and between **Gustine Unified School District** located at 1500 Meredith Ave Gustine, CA 95322, referred to in this Agreement as "EDUCATIONAL INSTITUTION," and Maxim Healthcare Services Inc. d/b/a Maxim Staffing Solutions, a Maryland Corporation including its affiliates and subsidiaries, with an office located at 6051 N. Fresno St. Suite 102 Fresno, CA 93710 referred to in this Agreement as "MAXIM."

RECITALS

WHEREAS, EDUCATIONAL INSTITUTION operates a School District, as defined by State Law located in California and wishes to engage MAXIM to provide personnel to supplement EDUCATIONAL INSTITUTION's staff.

WHEREAS, MAXIM operates a supplemental staffing agency and employs licensed health care personnel to provide healthcare services to EDUCATIONAL INSTITUTION.

THEREFORE, in consideration of the above premises set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, and intending to be legally bound, EDUCATIONAL INSTITUTION and MAXIM hereby agree to the following terms and conditions.

ARTICLE 1. TERM OF AGREEMENT

- Section 1.1 Term. This Agreement will be in effect for one (1) EDUCATIONAL INSTITUTION calendar year and will be automatically renewed at the end of the first year and each subsequent year unless terminated.
- **Section 1.2 Termination.** Either party may terminate this Agreement at any time, with or without cause, by providing at least thirty (30) days advance written notice of the termination date to the other party. Such termination will have no effect upon the rights and obligations resulting from any transactions occurring prior to the effective date of the termination.

ARTICLE 2. RESPONSIBILITIES OF MAXIM

- Services. MAXIM will, upon request by EDUCATIONAL INSTITUTION, provide one or more licensed or certified health care providers (i.e. LPNs, RNs, SLPs, School Psychologists, SPED Teachers, BCBAs, and other various health and related services personnel) as specified by EDUCATIONAL INSTITUTION (collectively, "Personnel") for supplemental staffing services, subject to availability of qualified Personnel. Subject to the terms of Section 6.8 of this Agreement, to the extent that MAXIM is unable to provide the type of healthcare provider requested by EDUCATIONAL INSTITUTION, MAXIM will provide EDUCATIONAL INSTITUTION with a higher skilled healthcare provider. MAXIM must, however, bill that higher skilled provider at that provider's fair market value rate.
- Section 2.2 Personnel. MAXIM will supply EDUCATIONAL INSTITUTION with Personnel who meet the following criteria and will provide evidence of the following to EDUCATIONAL INSTITUTION upon written request:

- Possess current state license, certification(s) and/or credential(s), as applicable and appropriate for the services provided to EDUCATIONAL INSTITUTION, documentation of which will be kept in the MAXIM employee file and will be provided to EDUCATION INSTITUTION as requested in writing.
- 2) Skills competency evaluation, if applicable, to be verified by a MAXIM clinician.
- 3) Completed MAXIM standard OSHA and HIPAA training.
- 4) Complete state-specific background checks and health assessment requirements, as defined by state-specific educational code.
- 5) MAXIM will ensure completion of documentation, as requested by EDUCATIONAL INSTITUTION, to assist in Local Education Agency reimbursement.
- Insurance. MAXIM will maintain (at its sole expense), or require the individuals it provides under this Agreement to maintain, valid policies of insurance evidencing general and professional liability coverage of not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate, covering the sole negligent acts or omissions which may give rise to liability for services provided under this Agreement. MAXIM will provide a certificate of insurance evidencing such coverage upon request by EDUCATIONAL INSTITUTION.
- Use of Independent Contractors and Subcontractors. Personnel provided to EDUCATIONAL INSTITUTION are employees of MAXIM and are subject to MAXIM'S standard screening process, as well as additional qualifications as required in this Agreement. If MAXIM deems it necessary to obtain the services of a subcontractor to fulfill its requirements under this Agreement, MAXIM will notify EDUCATIONAL INSTITUTION in writing of its intent to use subcontractors and will obtain written approval from EDUCATIONAL INSTITUTION. MAXIM will ensure that any subcontractor will comply with all applicable terms of this Agreement. MAXIM will provide written notification to EDUCATIONAL INSTITUTION if it becomes necessary for MAXIM to utilize independent contractors to fulfill its staffing obligations to EDUCATIONAL INSTITUTION. Any Personnel provided to EDUCATIONAL INSTITUTION by an independent contractor will be subject to the same qualifications as MAXIM employees.
- Section 2.5 Employment and Taxes. MAXIM will follow its standard employment policies and procedures to verify that all Personnel meet applicable licensing requirements. MAXIM, or its subcontractor if applicable, will maintain direct responsibility as employer for the payment of wages and other compensation, and for any applicable mandatory withholdings and contributions such as federal, state, and local income taxes, social security taxes, worker's compensation, and unemployment insurance. EDUCATIONAL INSTITUTION shall be responsible for any sales tax, gross receipts tax, excise tax or other state taxes applicable to the Services provided by MAXIM.

ARTICLE 3. RESPONSIBILITIES OF EDUCATIONAL INSTITUTION

Orientation. EDUCATIONAL INSTITUTION will promptly provide MAXIM Personnel with an adequate and timely orientation to EDUCATIONAL INSTITUTION. EDUCATIONAL INSTITUTION shall review instructions regarding confidentiality (including student and employee), and orient MAXIM Personnel to the specific Exposure Control Plan of the EDUCATIONAL INSTITUTION as it pertains to OSHA requirements for bloodborne pathogens, as well as any of the EDUCATIONAL INSTITUTION's specific policies and procedures provided to MAXIM for such purpose.

- Section 3.2 Requests for Personnel. EDUCATIONAL INSTITUTION will use its best efforts to request Personnel at least twenty-four (24) hours prior to reporting time in order to assure prompt arrival of assigned Personnel. All information regarding reporting time and assignment will be provided by EDUCATIONAL INSTITUTION at the time of the initial call.
- Section 3.3 Short-Notice Requests. MAXIM will bill EDUCATIONAL INSTITUTION for the entire shift if an order for staff is made less than two (2) hour(s) prior to the start of the shift, as long as the Personnel report for work within a reasonable prompt period of time under existing conditions after receiving notice of the assignment.
- Section 3.4 Staff Order Cancellation. If FACILITY changes or cancels an order less than two (2) hours prior to the start of a shift, MAXIM will bill FACILITY for four (4) hours at the established fee for each scheduled Personnel. MAXIM will be responsible for contacting MAXIM Personnel prior to reporting time.
- Responsibility for Student Care. EDUCATIONAL INSTITUTION retains full authority and responsibility for professional and medical management of care for each of its students, for developing and providing Individualized Healthcare Plans (IHP's) for its students, and for ensuring that services provided be MAXIM Personnel under this agreement are furnished in a safe and effective manner and in accordance with applicable standards.
- Placement Fee. For a period of twelve (12) months following that date on which Section 3.6 MAXIM Personnel last worked a shift at EDUCATIONAL INSTITUTION, EDUCATIONAL INSTITUTION agrees that it will take no steps to recruit, hire or employ as its own employees or as a contractor those Personnel provided by MAXIM during the term of this Agreement. EDUCATIONAL INSTITUTION understands and agrees that MAXIM is not an employment agency and that Personnel are assigned to the EDUCATIONAL INSTITUTION to render temporary service(s) and are not assigned to become employed by the EDUCATIONAL INSTITUTION. The EDUCATIONAL INSTITUTION further acknowledges and agrees that there is a substantial investment in business related costs incurred by MAXIM in recruiting, training and employing Personnel, to include advertisement, recruitment, interviewing, evaluation, reference checks, training, and supervising Personnel. In the event that EDUCATIONAL INSTITUTION, or any affiliate, subsidiary, department, or division of EDUCATIONAL INSTITUTION hires, employs or solicits MAXIM Personnel, EDUCATIONAL INSTITUTION will be in breach of this Agreement. EDUCATIONAL INSTITUTION agrees to give MAXIM either (a) one hundred and eighty (180) days prior written notice of its intent to hire, or employ, continuing to staff Personnel through MAXIM for a minimum of thirty-six (36) hours per week through the one hundred and eighty (180) days notice period; OR (b) to pay MAXIM a placement fee equal to the greater of: five thousand dollars (\$5,000) or the sum of thirty percent (30%) of such Personnel's annualized salary (calculated as Weekday Hourly Bill Rate x 2080 Hours x 30%).
- Per Diem or Short Term Staff Non-Performance. If EDUCATIONAL INSTITUTION concludes, in its sole discretion, that any Personnel provided by MAXIM have engaged in misconduct, or have been negligent, EDUCATIONAL INSTITUTION may require the Personnel to leave the premises and will notify MAXIM immediately in writing, providing in reasonable detail the reason(s) for such dismissal. EDUCATIONAL INSTITUTION'S obligation to compensate MAXIM for such Personnel's services will be limited to the number of hours actually worked. MAXIM will not reassign the individual to EDUCATIONAL INSTITUTION without prior approval of the EDUCATIONAL INSTITUTION.
- Section 3.8 Per Diem or Short Term Staff Right to Dismiss. EDUCATIONAL INSTITUTION may request the dismissal of any MAXIM Personnel for any

reason. EDUCATIONAL INSTITUTION agrees to notify MAXIM of any such action immediately in writing, providing in reasonable detail the reason(s) for such dismissal. EDUCATIONAL INSTITUTION shall be obligated to compensate MAXIM for all Personnel hours worked prior to dismissal.

- **Section 3.9** Assignment Confirmation. MAXIM may cancel the remaining term of an assignment with notification to EDUCATIONAL INSTITUTION. MAXIM will use its best efforts to provide a qualified replacement for such cancelled Personnel within fourteen (14) days from the date of notification.
- Section 3.10 Assignment Cancellation for Convenience. EDUCATIONAL INSTITUTION agrees to utilize Personnel for the specified period of time, agreed upon by both parties. Should EDUCATIONAL INSTITUTION staffing needs change and EDUCATIONAL INSTITUTION wishes to cancel Personnel already being utilized, EDUCATIONAL INSTITUTION must give MAXIM thirty (30) days' notice before cancellation date. EDUCATIONAL INSTITUTION will compensate MAXIM 50% of the uncompleted portion of the original assignment period.
- Section 3.11 Insurance. EDUCATIONAL INSTITUTION will maintain at its sole expense valid policies of general and professional liability insurance with minimum limits of \$1,000,000 per occurrence and \$3,000,000 annual aggregate covering the acts or omissions of its employees, contractors and agents which may give rise to liability in connection with the Services under this Agreement. EDUCATIONAL INSTITUTION will give MAXIM prompt written notice of any material change in EDUCATIONAL INSTITUTION coverage.
- Section 3.12 Incident Reports. EDUCATIONAL INSTITUTION shall report to MAXIM any unexpected incident known to involve any Personnel (such as Personnel errors, unanticipated deaths or other unanticipated student-related events or injuries known to be attributable to Personnel, and any safety hazards known to be related to the services provided by Personnel) if the incident may have an adverse impact on the EDUCATIONAL INSTITUTION and/or MAXIM in order to comply with MAXIM'S incident tracking program. Complaints and grievances regarding MAXIM Personnel may be reported to the local MAXIM representative at any time.

ARTICLE 4. MUTUAL RESPONSIBILITIES

Section 4.1 Non-discrimination. Neither MAXIM nor EDUCATIONAL INSTITUTION will discriminate on the basis of age, race, color, national origin, religion, sex, disability, being a qualified disabled veteran, being a qualified veteran of the Vietnam era, or any other category protected by law.

ARTICLE 5. COMPENSATION

Section 5.1 Invoicing. MAXIM will supply Personnel under this Agreement at the rates listed in the Attachment(s). MAXIM will submit invoices to EDUCATIONAL INSTITUTION every week for Personnel provided to EDUCATIONAL INSTITUTION during the preceding week. Invoices shall be submitted to the following address:

Gustine Unified School District 1500 Meredith Ave Gustine, CA 95322 ATTN: Accounts Payable

- **Section 5.2** Payment. All amounts due to MAXIM are due and payable within thirty (30) days from date of invoice. EDUCATIONAL INSTITUTION will send all payments to the address set forth on the invoice.
- **Section 5.3** Late Payment. Payments not received within thirty (30) days from the applicable invoice date will accumulate interest, until paid, at the rate of one and one-half percent (1.5%) per month on the unpaid balance, equating to an annual percentage rate of eighteen percent (18%), or the maximum rate permitted by applicable law, whichever is less.
- **Section 5.4** Rate Change. MAXIM will provide EDUCATIONAL INSTITUTION at least thirty (30) days advance written notice of any change in rates.
- Section 5.5 Annual Rate Increases. EDUCATIONAL INSTITUTION agrees to and accepts annual rate increases at the percentage listed on Attachment A of this Agreement.

ARTICLE 6. GENERAL TERMS

- Section 6.1 Independent Contractors. MAXIM and EDUCATIONAL INSTITUTION are independent legal entities. Nothing in this Agreement shall be construed to create the relationship of employer and employee, or principal and agent, or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms of this Agreement. Neither MAXIM nor EDUCATIONAL INSTITUTION nor any of their respective agents or employees shall control or have any right to control the activities of the other party in carrying out the terms of this Agreement.
- Assignment. Neither party may assign this Agreement without the prior written consent of the other party, and such consent will not be unreasonably withheld. No such consent will be required for assignment to an entity owned by or under common control with assignor or in connection with any acquisition of all of the assets or capital stock of a party; provided however, the assigning party will provide notice of such transaction to the other party and remain fully responsible for compliance with all of the terms of this Agreement.
- Section 6.3 Indemnification. MAXIM agrees to indemnify and hold harmless EDUCATIONAL INSTITUTION, and its directors, officers, and agents from and against any and all claims, actions, or liabilities which may be asserted against them by third parties in connection with the sole negligent performance of MAXIM, its directors, officers, employees or agents under this Agreement only. EDUCATIONAL INSTITUTION agrees to indemnify and hold harmless MAXIM, its directors, officers, shareholders, employees and agents from and against any and all claims, actions, or liabilities which may be asserted against them by third parties in connection with the negligent performance of EDUCATIONAL INSTITUTION, its directors, officers, employees, contractors or agents under this Agreement.
- **Section 6.4 Attorneys' Fees.** In the event either party is required to obtain legal assistance (including in-house counsel) to enforce its rights under this Agreement, or to collect any monies due to such party for services provided, the prevailing party shall be entitled to receive from the other party, in addition to all other sums due, reasonable attorney's fees, court costs and expenses, if any, incurred enforcing its rights and/or collecting its monies.
- Section 6.5 Notices. Any notice or demand required under this Agreement will be in writing; will be personally served or sent by certified mail, return receipt requested, postage prepaid, or by a recognized overnight carrier which provides proof of receipt; and will be sent to the addresses below. Either party may change the

address to which notices are sent by sending written notice of such change of address to the other party.

Gustine Unified School District 1500 Meredith Ave Gustine, CA 95322 ATTN: Administration

Maxim Healthcare Services, Inc. 7227 Lee DeForest Drive Columbia, MD 21046 ATTN: Contracts Department

COPY TO:

Maxim Staffing Solutions 6051 N. Fresno St. Suite 102 Fresno, CA 93704 ATTN: **Rigo Robles**

- **Section 6.6 Headings.** The headings of sections and subsections of this Agreement are for reference only and will not affect in any way the meaning or interpretation of this Agreement.
- **Section 6.7 Entire Contract; Counterparts.** This Agreement constitutes the entire contract between EDUCATIONAL INSTITUTION and MAXIM regarding the services to be provided hereunder. Any agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force or effect. This Agreement may be executed in any number of counterparts, each of which will be deemed to be the original, but all of which shall constitute one and the same document. No amendments to this Agreement will be effective unless made in writing and signed by duly authorized representatives of both parties except as provided in Section 6.9.
- Section 6.8 Availability of Personnel. The parties agree that MAXIM'S duty to supply Personnel on request of EDUCATIONAL INSTITUTION is subject to the availability of qualified MAXIM Personnel. The failure of MAXIM to provide Personnel or the failure of EDUCATIONAL INSTITUTION to request Personnel shall result in no penalty to EDUCATIONAL INSTITUTION or any party claiming by or through it and shall not constitute a breach of this Agreement. In instances where MAXIM is providing indiviual care for a student(s), MAXIM will make commercially reasonable efforts to ensure that student(s) care remain consistant.
- Compliance with Laws. MAXIM agrees that all services provided pursuant to this Agreement shall be performed in compliance with all applicable federal, state, and/or local rules and regulations. In the event that applicable federal, state or local laws and regulations or applicable accrediting body standards are modified, MAXIM reserves the right to notify EDUCATIONAL INSTITUTION in writing of any modifications to the Agreement in order to remain in compliance with such law, rule or regulation.
- **Section 6.10** Severability. In the event that one or more provision(s) of this Agreement is deemed invalid, unlawful and/or unenforceable, then only that provision will be omitted, and will not affect the validity or enforceability of any other provision; the remaining provisions will be deemed to continue in full force and effect.
- Section 6.11 Governing Law, Jurisdiction. This Agreement will be governed by and construed in accordance with the laws of the State of California, without regard to its principles of conflict of laws. Any dispute or claim from this Agreement shall be resolved exclusively in the federal and state courts of the State of California and the parties hereby irrevocably submit to the personal jurisdiction of said courts and waive all defenses thereto.

- Section 6.12 Limitation on Liability. Neither MAXIM nor EDUCATIONAL INSTITUTION will be responsible for special, indirect, incidental, consequential, or other similar damages, including but not limited to lost profits, that the other party may incur or experience in connection with this Agreement or the services provided, however caused, even if such party has been advised of the possibility of such damages.
- **Section 6.13 Incorporation of Recitals.** The recitals set forth at the top of this Agreement are incorporated by reference as if fully set forth herein.
- Section 6.14 Conflict of Interest. By entering into this Agreement, the Parties agree that all conflicts of interest shall be disclosed to the other Party for review in accordance with that Party's policies and procedures. A conflict of interest occurs when an employee or Contractor has professional or personal interests that compete with his/her services to or on behalf of MAXIM or the EDUCATIONAL INSTITUTION, or the best interests of students. Such competing interests may make it difficult for an employee or Contractor to fulfill his or her duties impartially.

ARTICLE 7. CONFIDENTIALITY OF PROTECTED HEALTH INFORMATION

Section 7.1 Confidentiality.

- A. MAXIM/EDUCATIONAL INSTITUTION Information. The parties recognize and acknowledge that, by virtue of entering into this Agreement and providing services hereunder, the parties will have access to certain information of the other party that is confidential and constitutes valuable, special, and unique property of the party. Each of the parties agrees that neither it nor his/her staff shall, at any time either during or subsequent to the term of this Agreement, disclose to others, use, copy, or permit to be copied, except pursuant to his duties for or on behalf of the other party, any secret or confidential information of the party, including, without limitation, information with respect to the party's students, costs, prices, and treatment methods at any time used, developed or made by the party during the term of this Agreement and that is not available to the public, without the other party's prior written consent.
- B. Terms of this Agreement. Except for disclosure to his/her legal counsel, accountant or financial or other advisors/consultants neither party nor its respective staff shall disclose the terms of this Agreement to any person who is not a party or signatory to this Agreement, unless disclosure thereof is required by law or otherwise authorized by this Agreement. Unauthorized disclosure of the terms of this Agreement shall be a material breach of this Agreement and shall provide the party with the option of pursuing remedies for breach or immediate termination of this Agreement in accordance with the provisions stated herein.
- C. <u>Student/Customer Information</u>: Neither party nor its employees shall disclose any financial or medical information regarding students/customers treated hereunder to any third-party, except where permitted or required by law or where such disclosure is expressly approved by EDUCATIONAL INSTITUTION, MAXIM and student/customer in writing. Further, each party and its employees shall comply with the other party's rules, regulations and policies regarding the confidentiality of such information as well as all federal and state laws and regulations including, without limitation, the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the Health Information Technology for Economic and Clinical Health Act ("HITECH").
- **D.** The obligations set forth in this Section shall survive the termination of this Agreement.

Section 7.2

HIPAA/HITECH Obligations. Each party and its respective staff shall comply with all federal and state laws and regulations, and all rules, regulations, and policies of the other party, regarding the confidentiality of student information, to include, without limitation, HIPAA and HITECH. In addition, if necessary, the parties agree to resist any effort to obtain access to such records or information in judicial proceedings, except such access as is expressly permitted by federal/state regulations.

To the extent that EDUCATIONAL INSTITUTION may be a "Covered Entity" as defined by HIPAA, and would therefore be subject to applicable requirements, including, but not limited to, requirements to enter into certain contracts with their "business associates," by HIPAA, the parties acknowledge that a business associate agreement is not needed due to the nature of services provided by MAXIM. Specifically, the parties acknowledge that under HIPAA, Personnel provided hereunder are considered part of EDUCATIONAL INSTITUTION's workforce and to that end, all Protected Health Information ("PHI") is created, viewed, used, maintained and otherwise stored and safeguarded in EDUCATIONAL INSTITUTION's work environment. The parties further acknowledge that PHI is not exchanged between the parties in order for MAXIM to provide Personnel as part of EDUCATIONAL INSTITUTION's temporary workforce.

Notwithstanding the foregoing, MAXIM and all staff provided to EDUCATIONAL INSTITUTION hereunder shall comply with confidentiality, medical records and/or other applicable laws and regulations with regard to any and all information directly or indirectly accessed or used by MAXIM and their personnel, including without limitation HIPAA and HITECH.

EDUCATIONAL INSTITUTION and MAXIM have acknowledged their understanding of and agreement to the mutual promises written above by executing and delivering this Agreement as of the date set forth above.

GUSTINE UNIFIED SCHOOL DISTRICT:	MAXIM HEALTHCARE SERVICES, INC., D/B/A MAXIM STAFFING SOLUTIONS:
Signature	Signature
Printed Name & Title	
Printed Name & Title	Printed Name & Title
7/30/18	
Date	Date

ATTACHMENT A

Gustine Unified School District STAFFING RATES

Charges will be based on the following hourly rate schedule effective 9th of July, 2018:

Service	Rate
LVN	\$50/hour
RN	\$75/hour
Speech Therapist	\$80-90/hour
School Therapist Assistant	\$60-70/hour
SPED Teacher	\$70-75/hour
Occupational/Physical Therapist	\$300/Initial visit
Occupational/Physical	\$200/every visit after
Therapist	initial visit
Behavioral Classroom Aide/Paraprofessional	\$35/hour
Licensed Clinical Social Worker	\$90/hour
Licensed Marriage Family Therapist	\$90/hour
Deaf Hard of Hearing Interpreter	\$50/hour
Behavioral Tech	\$50/hour
Audiologist	\$75/hour
School Psychologist	\$75-85/hour
	- 7)
*	(m)

Annual Rate Increase. An annual rate increase of 1% will be added to each services type listed above every year on Effective Date.

Orientation. Rates listed above will be charged for all time spent in required EDUCATIONAL INSTITUTION orientation.

Overtime. Overtime rates are charged for all hours worked in excess of forty (40) per week or according to applicable state law. The overtime rate is one and one-half (1.5) times the regular billing rate for such hours.

GUSTINE LINIELED SCHOOL DISTRICT:	MAXIM STAFFING SOLUTIONS:
Signature	Signature
Printed Name & Title,	Printed Name & Title
7/30/18	Things rame a rise
Date	Date

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees MEETING DATE:

August 8, 2018

AGENDA ITEM TITLE: Board Resolution Teacher Consent

AGENDA SECTION: Action

PRESENTED BY: Bryan Ballenger, Superintendent

RECOMENDATIONS:

It is recommended that the Board of Trustees approve the Board Resolution Teacher Consent.

SUMMARY:

Mr. Borba has been teaching at GHS for 3 full years in the area of Physical Education. He also has and will continue to be the GHS Athletic Director. Mr. Borba has coached basketball for GHS as well. He would be a great addition to Pioneer High School.

FISCAL IMPACT: None

BUDGET CATEGORY: None

Board Resolution Teacher Consent Form

Pursuant to the Education Code this document verifies that the district obtained the teacher's consent prior to making assignment(s) outside of his/her current credential authorization.

District: Gustine Unified School District School Site: Pioneer High School
Site Administrator: Adam Cano
Teacher: Kingsley F Borba
Assignment: Pioneer High School Grade Level: 9th-12th
Legal Authorization per Ed Code Section: <u>EC44865</u>
Date of assignment: $08/15/18$ to $06/07/19$ Board Approval date: $08/08/2018$
Additional information:
We mutually consent to the assignment, Teacher's signature:
Board Chairman's signature:

Most Common Legal Assignment Authorizations

EC44264 General or Standard Secondary and General Junior High may teach departmentalized classes in grades 5 & 6 in areas authorized by current credential

EC44256(b) Elementary credentials may teach in departmentalized classes below grade 9 with completion of 6 upper division units or 12 upper/lower combined in the subject(s) to be taught

EC44258.2 Standard Secondary or Single Subject may teach departmentalized classes in grades 5-8 with completion of 6 upper division units or 12 upper/lower combined in the subject(s) to be taught

EC44263 Credential Holder may teach departmentalized classes in grades 9-12 with completion of 9 upper division units or 18 upper/lower combined in the subject(s) to be taught. May also teach in a self contained setting with 60 units equally distributed among 4 areas (language studies, literature, math, science, social science, history, humanities, the arts, PE, human development)

Other credential options: Limited assignment permits are available if the teacher holds a regular credential but does not have subject matter units for a board resolution in the subject to be taught.

Note: If the teacher plans on teaching in the subject matter over a longer period of time, it is recommended that they add the subject to their current credential through coursework or examination.

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees MEETING DATE:

August 8, 2018

AGENDA ITEM TITLE: Board Policy 3100 Update (First Reading)

AGENDA SECTION: Action

PRESENTED BY: Bryan Ballenger, Superintendent

RECOMMENDATIONS:

It is recommended that the Board of Trustees hold the first reading of the Board Policy 3100 Update.

SUMMARY:

Updating the Fund Balance while updating the policy on the Reserve Amount.

Once approved by the Board, CSBA will return a paper for inclusion in the hard-copy manual and will post the updates on GAMUT Online, available from the District's website.

FISCAL IMPACT: None

BUDGET CATEGORY: None

Gustine USD

Board Policy

Budget

BP 3100

Business and Noninstructional Operations

The Governing Board recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned with the district's vision, goals, and priorities. The district budget shall guide administrative decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

(cf. 0000 - Vision)

(cf. 3000 - Concepts and Roles)

(cf. 3300 - Expenditures and Purchases)

(cf. 3460 - Financial Reports and Accountability)

(cf. 9000 - Role of the Board)

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

The Superintendent or designee shall establish an annual budget development process and calendar in accordance with the single budget adoption process described in Education Code 42127(i). He/she shall annually notify the County Superintendent of Schools of the district's decision to use the single budget adoption process in the subsequent year.

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board encourages public input in the budget development process and shall hold public hearings and meetings in accordance with Education Code 42103 and 42127.

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

(cf. 9323 - Meeting Conduct)

The budget that is formally adopted by the Board shall be in the format prescribed by the Superintendent of Public Instruction. The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

Budget Advisory Committee

The Superintendent or designee may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

The committee shall develop recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board or the Superintendent or designee.

(cf. 1220 - Citizen Advisory Committees)

(cf. 2230 - Representative and Deliberative Groups)

(cf. 3350 - Travel Expenses)

(cf. 9130 - Board Committees)

(cf. 9140 - Board Representatives)

Budget Criteria and Standards

In developing the district budget, the Superintendent or designee shall analyze criteria and standards adopted by the State Board of Education which address estimation of funded average daily attendance (ADA), projected enrollment, ratio of ADA to enrollment, projected revenue limit, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, fund balance, and reserves. The budget review shall also identify supplemental information regarding contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, and the status of labor agreements. (Education Code 33127, 33128, 33129; 5 CCR 15440-15451)

The Board shall establish and maintain a general fund reserve for economic uncertainty that meets or exceeds the requirements of law. (Education Code 33128.3; 5 CCR 15450)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, categorical program requirements and flexibility, if any, as well as other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

(cf. 2210 - Administrative Discretion Regarding Board Policy)

(cf. 3110 - Transfer of Funds)

Fund Balance

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

- 1. Nonspendable fund balance includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.
- Restricted fund balance includes amounts constrained to specific purposes by their providers or by law.
- 3. Committed fund balance includes amounts constrained to specific purposes by the Board.
 - For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period of June 30, although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.
- 4. Assigned fund balance includes amounts which the Board or its designee intends to use for a specific purpose.
 - The Board delegates authority to assign funds to the assigned fund balance to the Superintendent/Principal and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements.
- 5. Unassigned fund balance includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

To protect the district against unforeseen circumstances such as revenue shortfalls and unanticipated expenditures, the Board intends to maintain a minimum unassigned fund balance which includes a reserve for economic uncertainties equal to at least 10 percent of general fund expenditures and other financing uses.

If the unassigned fund balance falls below this level due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

Long-Term Financial Obligations

The district's current-year budget and multi-year projections shall contain adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

(cf. 4141/4241 - Collective Bargaining Agreement)

(cf. 4143/4243 - Negotiations/Consultation)

(cf. 4154/4254/4354 - Health and Welfare Benefits)

(cf. 7210 - Facilities Financing)

(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

The Board shall approve a plan for meeting the district's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves the authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of OPEBs, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the benefits of existing retirees and/or the future cost of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)

When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of workers' compensation claims, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve in the budget sufficient amounts to fund the present value of accrued but unfunded workers' compensation claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund. The Board shall annually certify to the County Superintendent the amount, if any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (Education Code 42141)

Budget Amendments

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval when the state budget is adopted, collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

Legal Reference: EDUCATION CODE 1240 Duties of county superintendent of schools 33127-33131 Standards and criteria for local budgets and expenditures

35035 Powers and duties of superintendent

35161 Powers and duties, generally, of governing boards

42103 Public hearing on proposed budget; requirements for content of proposed budget

42122-42129 Budget requirements

42130-42134 Financial certifications

42602 Use of unbudgeted funds

42605 Tier 3 categorical flexibility

42610 Appropriation of excess funds and limitation thereon

44518-44519.2 Chief business officer training program

45253 Annual budget of personnel commission

45254 First year budget of personnel commission

GOVERNMENT CODE

7900-7914 Appropriations limit

CODE OF REGULATIONS, TITLE 5

15060 Standardized account code structure

15440-15451 Criteria and standards for school district budgets

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance: Budget Planning and Adoption, 2006 Maximizing School Board Governance: Understanding District Budgets, 2006

School Finance CD-ROM, 2005

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006 GOVERNMENTAL ACCOUNTING STANDARDS BOARD

Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2004

Statement 34, Basic Financial Statements and Management's Discussion and Analysis - For State and Local Governments, June 1999

WEB SITES

CSBA: http://www.csba.org

Association of California School Administrators: http://www.acsa.org

California Department of Education, Finance and Grants: http://www.cde.ca.gov/fg

California Department of Finance: http://www.dof.ca.gov

Fiscal Crisis and Management Assistance Team: http://www.fcmat.org

Governmental Accounting Standards Board: http://www.gasb.org

School Services of California, Inc.: http://www.sscal.com

Policy GUSTINE UNIFIED SCHOOL DISTRICT adopted: October 10, 2018 Gustine, California

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees MEETING DATE:

August 8, 2018

AGENDA ITEM TITLE: Governance Handbook 2018-2019 Update

AGENDA SECTION: Action

PRESENTED BY: Bryan Ballenger, Superintendent

RECOMMENDATIONS:

It is recommended that the Board of Trustees hold the first reading of the Governance Handbook 2018-2019 Update.

SUMMARY:

The Governance Handbook hasn't been updated since 2013.

FISCAL IMPACT: None

BUDGET CATEGORY: None



Gustine Unified School District

GOVERNANCE HANDBOOK

The Board of Trustees is entrusted by the community to uphold the Constitutions of

California and the United States, to protect the public interest in schools, and to ensure that a high quality education is provided to each student.

Board of Trustees

Crickett Brinkman, President

Kevin Cordeiro, Clerk

Pat Rocha, Member

Loretta Rose, Member

Richard Smith, Member

Superintendent

Bryan Ballenger

Unity of Purpose, Roles and Responsibilities, Norms, Agreements

This handbook reflects the governance team's work on creation of a framework for effective governance. This involves ongoing discussions about unity of purpose, roles, norms and coming to agreement on protocols for formal structures that enable the governance team to continue to perform its

responsibilities in a way that best benefits all within the Gustine Unified School District.

Gustine Unified School District Belief Statements

The mission of the Gustine Unified School District:

Preparing students for the future . . . today!

- 1. We believe we are accountable to the community.
- 2. We believe that high expectations yield high results.
- 3. We believe that every individual is unique, has worth, and has the right to be free from discrimination.
- 4. We believe in providing support so all students can learn and achieve successfully.
- 5. We believe that learning is a life-long process.
- 6. We believe that everyone has the right to a safe, secure, and well-maintained environment.
- 7. We believe that encouragement, enthusiasm and motivation are essential for success.
- 8. We believe that honesty, integrity, hard work, and perseverance are cornerstones of good character.
- 9. We believe that the partnership of schools, parents and community enriches society.
- 10. We believe that democracy starts at school.
- 11. We believe in the value of cultural diversity.
- 12. We believe our responsibility is to provide direction, training, and oversight & support for the professionals who manage the day to day operations of the school district.

Building An Effective Governance Team Unity of Purpose

School district governance is the act of transforming the needs, wishes, and desires of the community into policies that direct the community's schools.

There are three dimensions to the effective governance of any organization. They are (1) The actions of an individual; (2) a group coming together to govern; and (3) the performance of governance responsibilities by the team.

In our school district, the Board and Superintendent work together as a governance team. For a governance team to work together effectively, members need to: Maintain a unity of purpose; agree on and govern within appropriate roles; create and sustain a positive governance culture and; create a supportive structure for effective governance.

While we refer to structure and processes that are designed to ensure accountability, transparency, responsiveness, rule of law stability, equality, inclusiveness, empowerment, and broad-based participation. Effective governance tenets encompass the basic characteristics and behaviors that enable governance team members to effectively create a climate for excellence in a school district and maintain the focus on improved student learning and achievement.

Governance is about how poser is distributed and shared, how policies are formulated, priorities are set, and how stakeholders are made accountable.

What do we, as a governance team, want to accomplish? What do we stand for?

Unity of Purpose is a common focus, overarching goals, and the values and beliefs governance team members share about children, the district and public education that help them transcend their individual differences to fulfill a greater purpose.

- Our shared purpose is to have the best learning environment for all students.
- We want to build trust and move the District forward.
- We want to be an effective team.
- We want to understand our individual jobs and collective responsibilities.
- We want to be a team with a common focused direction so we are not a distraction to the District or community but a catalyst for the focused efforts of employees, and the community can see evidence of this focused direction.
- We want to be partners with the staff in positive change.
- We want to oversee the putting together of a first-rate program and first-rate facilities, making sure we continue to improve never resting on our laurels.
- We want to set the parameters under which management and administrative systems will operate.

Roles and Responsibilities

Mutual agreement on the roles of the Board and Superintendent

The role of trustees who sit on locally elected school boards is to ensure school districts are responsive to the values, beliefs, and priorities of their communities. Boards fulfill this role by performing six major responsibilities. These six responsibilities are:

- 1. Setting a direction and vision for the district.
- 2. Establishing an effective and efficient organizational structure for the district.
- 3. Providing support for the Superintendent and staff.
- 4. Ensuring transparency and accountability to the public for the performance of the district's schools.
- 5. Providing community leadership and advocacy on behalf of the district and public education.
- 6. Establish High Level Goals and Policies.

Trustees carry out these responsibilities in each of the following job areas:

- Setting the District's Direction
- Student Learning and Achievement
- Finance
- Facilities
- Human Resources
- Policy
- Judicial Review
- Collective Bargaining
- Community Relations and Advocacy

The Superintendent assists the Board in carrying out its responsibilities in each of the job areas, and leads the staff toward the accomplishment of the agreed upon District vision and goals. (See Board Bylaw 9000)

Board Governance Protocols

Creating and Sustaining a Positive Governance Team Culture

Culture is the positive or negative atmosphere created by the way people in an organization treat each other. Teams have unwritten (implicit) or written (explicit) agreements about how they will behave with each other and others. These behavioral ground rules, often called norms, enable teams to build and maintain a positive culture or shift a negative one.

Because the community elects school board members to set and monitor the direction of the school district, and the district superintendent translates all efforts into action, it is vital that the Board and superintendent have a respectful and productive working relationship based on trust and open communications.

Governance Norms

In addition to meeting the norms below in order to create a positive culture and atmosphere, we agree to act in ways that will help us meet the CSBA Professional Governance Standards.

WE AGREE TO -

- 1. Keep the district focused on learning and achievement for all students.
- 2. Communicate a common vision.
- 3. Operate openly, with trust and dignity.
- 4. Govern in a dignified and professional manner, treating everyone with civility and respect.
- 5. Govern within Board adopted policies and procedures.
- 6. Take collective responsibility for the Board's performance.
- 7. Periodically evaluate its own effectiveness.
- 8. Ensure opportunities for the diverse range of views in the community to inform Board deliberation.

(Board Bylaw 9005)

The Board's effectiveness is enhanced through the establishment of structure and protocols that define how Board members and the superintendent will operate within the team. Protocols explicitly define governance principals, mutually agreed upon expectations, and specific processes under which the team will operate and assist its effectiveness. There are general protocols and those that are specific for the Board and the Superintendent.

Supportive Structures and Processes Developing Protocols

Effective teams discuss and agree on the formal structures and processes used by the superintendent and the Board in their functioning as a team – how the Board will operate, how members agree they will do business in order to govern effectively.

(CSBA)

Process for establishing protocols

There is a three-step process recommended for creating protocols for the Board:

First: Identify the Issue

Simply naming the issue is sufficient in most cases. For example: Staff/Board communication — process for Board member site visits — bringing up new ideas — obtaining additional information —handling concerns or complaints from staff or community — agenda structure and planning — how to handle complex community issues, using e-mail to communicate, etc.

Second: Clarify the Issue

Here it is important to agree on the problem the protocol is intended to solve, or in a more positive manner, to agree on what the protocol is intended to do and why it is important. At this point it is often helpful to define the parameters for the protocol: any rules or regulations that must be followed, beliefs or values that must be honored, pitfalls that should be avoided, etc.

Third: Write the Protocol

Writing the specific language of a protocol in a way that the Board can agree to is extremely important. Protocols ought not be adopted with majority/minority votes (3-2) since the entire Board is expected to operate within the protocol scope.

Monitor, Evaluate and Review

After agreeing on a set of protocols, governance teams should determine when and how protocols will be monitored, evaluated and reviewed. (For example, the governance team may agree to review all protocols annually at a governance workshop, or whenever a new member joins the team.)

Leadership Responsibility and Roles of the Board

The only authority to direct actions rests with the full Board sitting at the Board table. A majority vote sets such direction. Individuals can request action by bringing up a new idea and will explain their interest in a particular course of action. When a majority of the Board, sitting in a formal meeting, requests action, that request should be made in the context of the intended results, not the methods used to achieve those results.

Board Policies of the District relate to the role and responsibility of the Board collectively and Board members individually. "No individual member of the Board, by virtue of holding office, shall exercise any administrative responsibility with respect to the schools; nor as an individual, command the services of any employee." Board members are to channel their requests and/or concerns directly to the Superintendent (or if necessary through the Board President).

Trustees will direct all requests to the superintendent. The superintendent will inform the Board regarding the implications of the request for staff capacity and work load.

The Board President is authorized to speak on behalf of the Board, when necessary.

When a complaint is made to the Board, the members are encouraged to listen carefully, remembering that only one side of the story is being presented. Trustees will then direct the complainant to the staff most appropriate and able to help them resolve their concern, making sure the person understands the appropriate order of who to contact (teacher, then principal, then District staff) and is aware of any formal forms or policies that might assist them (e.g., written complaint form).

Board members will hold to the highest level of conduct, including emphasizing the positive when in public places or situations. Whenever appropriate, when responding to phone calls, emails, or visits from staff or community members, each Board member will channel concerns or complaints from such individuals to the Superintendent or appropriate staff member for action.

Board members will keep confidential information confidential at all times. (Board Bylaw 9011a)

The Board's Role and Relationship with the Staff and Community

The Board assumes that the Management Team members who present to the Board are speaking as representatives of the Superintendent, and as such the Superintendent is responsible for all presentations to the Board. Additionally, the Superintendent has the right and the responsibility to interrupt, if necessary, the presentation of a staff member to clarify any issues that he/she believes appropriate.

The staff members are directed to channel any requests made by individual Board members directly to the Superintendent. Such a direction does not imply, to either the staff or to individual Board members, a censoring or any private and informal conversations. The imperative is that a staff member is not placed in a position by a Board member to provide any information (beyond the information that would be provided to any regular community member) and/or complete any duty as requested. Staff members are directed to relay requests from Board members to the Superintendent to ensure that appropriate information is provided to all Board members.

When individually visiting schools or departments, as a professional courtesy, Board members are encouraged to notify the Superintendent that they will be visiting a school or department, and may provide input to the Superintendent on issues or concerns that may arise from such a visit.

When an individual Board member requests information, that information will be provided to all Board members. An individual Board member will, insofar as possible, work to let the Superintendent and staff know ahead of time when a request for information will be made in public so the staff can be prepared to provide an answer. Individual Board members will self-monitor to ensure one person's request for information does not divert an inappropriate amount of time from staff efforts to achieve District goals.

Board Meetings and the Agenda

Meetings of the Board are held in public, but are not open-forum town hall meetings. Meetings will be conducted in such a way as to allow the public to provide input in the time allotted to ensure that multiple voices of the community inform Board deliberations; however, when the Board deliberates, it will be a time for Trustees to listen and learn from each other, taking public input into consideration without reengaging the public.

The Board will consistently abide by its formal processes so that all persons are treated fairly and equally. The Board will review its policies, bylaws and protocols relating to Board meeting management (e.g., time limits on input from members of the public), revising or reaffirming them as appropriate.

Board meetings will be on the second Wednesday of each month, except as noted in the Board calendar. Each Board meeting will begin with Closed Session at 6 p.m. The Regular Public Meeting will begin at 7 p.m. Study Sessions may be scheduled and shall be scheduled at the discretion of the Board. Special meetings will be scheduled and held on an as-needed basis.

The design of the Board agenda will follow the historical structure utilized by the Board. The design of the agenda may only be altered with the approval of the Board.

The Superintendent, with the support of staff, will create each Board Agenda. Board members may request items to be placed on the agenda. The Board President will meet with the Superintendent to discuss the contents of the agenda and the process that will be followed at the meeting, in advance of the Board meeting.

Any Board member requesting to place an item on the agenda must follow Board policy.

When Board members have questions regarding the Board packet, the individual Board member will channel said questions to the Superintendent, at least 24 hours prior to the Board meeting.

Each trustee has the obligation, in serving the community, to vote on each item presented to the Board. Abstention from voting must only take place when required by law, due to a potential conflict of interest and shall be proclaimed by the Board member. Board members have a duty to vote on all issues. Each trustee respects the right of other trustees to vote "no" on an issue; however, the trustees agree, as a courtesy to the team, to explain the reason for the "no" vote either during deliberation or before casting the vote.

The governance team will strive for brevity in deliberations, keeping remarks brief and to the point so that all opinions can be expressed and meetings can be efficient.

The Board's Relationship with the Superintendent

The Board will commit to work through and with the Superintendent on issues regarding the running of the District. The Board and Superintendent are expected to protect confidential information. The Superintendent will inform the Board as soon as possible of:

- Serious safety concerns
- Serious disciplinary action
- Serious/unexpected personnel changes
- Legal or liability concerns
- Notable achievements

The Superintendent is free to organize the staff, within the current budget appropriations, in any way he or she deems appropriate to serve the needs of the District.

The Board designates the Superintendent or designee as the official spokesperson for the District. The Superintendent will inform the Board, as appropriate, regarding media coverage for certain events and issues.

All conflicts between the Superintendent and the Board will be handled in Closed Session, before the Board, with the Board and Superintendent always being in attendance. Individual conflicts will be addressed privately between those who hold the conflict and will not involve the Board as a whole or part.

A Board workshop will be held at the beginning of each school year to develop Board and District priorities and goals for the school.

The Ongoing Implementation of Board Approved Protocols

A Board workshop on the Board governance protocols and the Board Governance Handbook will be held in July of each year.

Evaluation of the Superintendent

The Board will annually complete a written evaluation of the Superintendent according to the timeline and requirements in the Superintendent's contract.

The evaluation instrument should be designed to bring about the collective view of the Board as a whole. Thus, minimally, the evaluation should reflect the majority view of the Board as a whole.

The Governance Handbook was developed in a Board Governance Workshop conducted on July 18, 2018. The Governance Handbook was approved by the Board of Trustees at a Regular Board Meeting held on September 8, 2018.

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees MEETING DATE:

August 8, 2018

AGENDA ITEM TITLE: Provisional Internship Program (PIP)

AGENDA SECTION: Action

PRESENTED BY: Bryan Ballenger, Superintendent

RECOMMENDATONS:

It is recommended that the Board approve the Provisional Internship Program (PIP)

SUMMARY

The Provisional Internship Permit (PIP) and Short-Term Staff Permit (STP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to fill an immediate staffing need by hiring an individual who has not yet met the subject matter competence requirement needed to enter an internship program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully-credentialed teacher cannot be found.

The District has 1 teacher who will be issued a PIP for the 2018/2019 school year.

1. Powers, Talina-Special Education, Gustine Middle School

FISCAL IMPACT: None

BUDGET CATEGORY: None

GUSTINE UNIFIED SCHOOL DISTRICT

Meeting of the Board of Trustees MEETING DATE: August 8, 2018

AGENDA ITEM TITLE: Superintendent Evaluation Process

AGENDA SECTION: Action

PRESENTED BY: Bryan Ballenger, Superintendent

RECOMENDATIONS:

It is recommended that the Board of Trustees approve the Superintendent Evaluation Process.

SUMMARY:

The board is asked to approve the superintendent's evaluation process.

FISCAL IMPACT: None

BUDGET CATEGORY: None