

USD #380
July 8, 2019
Regular Board Meeting
7:00 p.m.

Regular board meeting of July 8, 2019 was called to order at 7:00 p.m. by Sara Smith.

1. Roll Call

Amy Adams, Royce Becker, Shawn Becker, Eric Gerstner, Scott Parthemer, Sara Smith, Matt Rogers, Marceil Hasenkamp and Sherri Wells.

Absent: Dean Dalinghaus, Larry Glatczak

Guest List: Jerod Flentie, Jake Hull

2. Appointment of School Board Member

Sara Smith announced that Erin Schwandt has withdrawn her letter of interest in school board position.

Mr. Parthemer moved to appoint Jerod Flentie to fill board position #2 for the remainder of the term which expires 12-31-2019.

Seconded by Mr. S. Becker

Carried unanimously

3. Open Forum

Bob VanWinkle – National FFA Convention in Indianapolis

They will join Jefferson West, Axtell, Sabetha on a bus to National Convention.

October 29 – November 2

4. Board Organization

A. President

Mr. R. Becker moved to nominate Sara Smith for President

Mrs. Adams seconded the nomination

Mr. R. Becker moved that nominations cease

Seconded by S. Becker

Carried with six for (Adams, R. Becker, S. Becker, Flentie, Gerstner, Parthemer) and one against (Smith abstained)

Sara Smith was voted in as President of the Board

B. Vice President

Sara Smith moved to nominate Royce Becker as Vice-President

S. Becker seconded the nomination

Ms. Smith moved that nominations cease
Seconded by Mr. S. Becker
Carried unanimously

Royce Becker was voted in as Vice President of the Board

5. Appointment of Board of Education Clerk and Treasurer

A. Clerk of the Board

Ms. Smith moved to designate Marceil Hasenkamp as
Clerk of the Board for the 2019-2020 school year.
Seconded by Mr. Parthemer
Carried unanimously

B. Treasurer

Ms. Smith moved to designate Sherri Wells as USD #380
Treasurer for the 2019-2020 school year.
Seconded by Mr. Becker
Carried unanimously

6. Adoption of Agenda

Ms. Smith moved to adopt the agenda with the following
additions: Add. 10. F. Early Childhood Handbook; 10.G. Handicap Van Purchase;
12. D. Approval of Early Childhood Handbook; 12.E. Approve purchase of
Handicap Van.
Seconded by Mrs. Adams
Carried unanimously

7. Consent Agenda Items

Mr. Parthemer moved to approve the consent agenda
Seconded by Mr. Gerstner
Carried unanimously

A. Approval of the Minutes of the June 10, 2019 Regular Board of Education Meeting and June 26, 2019 continuation meeting.

Approved the minutes of the June 10, 2019 regular meeting and June 26, 2019 continuation meeting.

B. Approval of the Bills

Approved payment of the July 8, 2019 bills as presented.

C. Approval of June Treasurer's Report

Approved the Treasurer's report as presented.

D. Approval of Inservice Transcripts

No transcript to be approved.

- E. Adopt official depository for school district funds*
Designate the First Heritage Bank of Centralia – Vermillion Branch as the primary depository for the 2019-2020 school year, and all other banks in the district be secondary depositories, effective July 1, 2019.
- F. Adopt the 1116 hour calendar for the 2019-2020 school year*
Adopted policy for USD #380 students to attend school a minimum of 1116 hours for the 2019-2020 school year.
- G. Authorize the superintendent to approve prompt payment of utility and lunchroom bills prior to board meeting*
Authorized the superintendent to approve prompt payment of the utility and lunchroom bills prior to board meeting.
- H. Adopt Waiver of Generally Accepted Accounting Principles (GAAP)*
Adopted resolution to waive generally accepted accounting principles.
Resolution to be attached and made a part of these minutes.
- I. Appoint Section 504 and Title IX Coordinator for the 2019-20 school year*
Appointed Matt Rogers, Superintendent as Section 504 and Title IX Coordinator for the 2019-20 school year
- J. Appointment of the Truancy Officers for the 2019-2020 school year*
Appointed Larry Glatczak as Truancy Officer for the Centralia Schools and Dean Dalinghaus as Truancy Officer for the Frankfort Schools
- K. Designate KPERS Representative*
Designated Marceil Hasenkamp as the KPERS Representative for the 2019-2020 school year
- L. Designate the Homeless Children Coordinator for district*
Designated Tom Schroeder as USD #380 Homeless Children coordinator for the 2019-20 school year
- M. Designation of official newspaper for the 2019-2020 school year*
Designated the Frankfort Area News as the official newspaper for the 2019-2020 school year
- N. Establish mileage reimbursement rate*
Set mileage rate the same as that set by the federal government.
- O. Set Petty Cash Limits*
- | | |
|-------------------|-----------|
| Frankfort Schools | \$750.00 |
| Centralia Schools | \$750.00 |
| Central Office | \$1500.00 |

- P. *Adopt Board Policies*
Rescind all USD #380 Board of Education Policies and to adopt the USD #380 Board of Education Policy Handbook as recommended by the superintendent.
- Q. *Appointment of the school attorney*
Appointed Richard Seaton as school attorney for the 2019-20 school year.
- R. *Appoint Food Service Representative for 2019-20*
Appointed Pam Slifer as food service authorized representative for the 2019-20 school year.
- S. *Appoint Freedom of Information Officer*
Appointed Matt Rogers, Superintendent as USD 380 Freedom of Information Officer for the 2019-20 school year.
- T. *Approval of the Board of Education Meeting Dates for the 2019-2020 school year*
Approved resolution of Board of Education Meeting Dates for the 2019-20 school year.
- U. *Approval of Special Education Coop Board Representative*
Approved of Shawn Becker as special education coop board representative.
- V. *Approval of the Resolution to Establish Home Rule by the Board of Education*
Approved resolution to establish home rule by the board of education

7. Items pulled from the Consent Agenda

No items were pulled from the consent agenda

8. Reports

- A. *Superintendent's Report*
The superintendent reviewed the progress of the summer projects with the board of education.

9. Discussion Items

- A. *Summer Projects Update*
Art room is coming along. Midwest Coating started on Centralia roof today. The carpet is laid at Frankfort. They will put the Rooftop unit in at Frankfort before the roof is replaced.
- B. *Health Insurance Policy Updates*
The district health insurance premiums have gone down a little.
Single \$6.86 E/C \$39.89 E/S \$14.75 FAM \$47.77 Dental increased.

- C. *Budget Conversation*
Mr. Rogers and Marceil Hasenkamp attended budget workshop July 8 in Topeka. The budget software is to be available July 10.
- D. *KASB Policy Recommendations*
Have not received any policy recommendations
- E. *Baseball/Softball Program*
Still sitting at 60% for and 40% against. The board is asking for more information. Are the cities willing to let the school use their fields. Mr. Rogers will get in contact with the cities to ask about use of their fields.
- F. *Early Childhood Handbook*
The board reviewed the handbook that the early childhood teachers put together.
- G. *Handicap Van Purchase*
The board reviewed quotes for handicap vans. The board directed the superintendent to continue looking.

10. Executive Sessions

- A. *Executive session for non-elected personnel*
No executive session needed
- B. *Executive session for Negotiations*
No executive session needed

11. Action Items

- A. *Approval of Setting Budget Publication and Hearing Dates*
Ms. Smith moved to set budget hearing for Monday, August 12, 2019 at 6:30 p.m.
Seconded by Mr. Parthemer
Carried unanimously
- B. *Approval of KASB Policy Recommendations*
No action
- C. *Action on Capital Outlay Resolution*
Ms. Smith moved to adopt resolution to renew capital outlay mill levy. Current levy to expire July 1, 2020. Resolution to be attached and made a part of these minutes.
Seconded by Mr. Parthemer
Carried unanimously
- D. *Approval of Early Childhood Handbook*

Mr. Parthemer moved approve the Early Childhood Handbook with suggested changes.
Seconded by Mr. Gerstner
Carried unanimously

- E. Action on the purchase of Handicap Van
Mr. Gerstner moved to authorize Mr. Rogers to spend up to \$19,999.99 for the purchase of a Handicap ADA Accessible Van.
Seconded by Mrs. Adams
Carried unanimously

12. Other Items for the Good of USD #380

- A. *Centralia High request to attended National FFA Convention*
Mr. Gerstner moved to approve FFA trip to National Convention. Mr. VanWinkle is to check with Frankfort High to see if there are students from there that might want to attend.
Seconded by Mrs. Adams
Carried unanimously
- B. *New Board Member Workshop*
Ms. Smith directed the clerk to call KASB to get a new board member workshop scheduled.
- C. *Board Goal Setting Meeting*
The board will meet July 23rd at 6:00 p.m. at the The Willows restaurant in Seneca.

13. Adjournment

Mr. R. Becker moved to adjourn the meeting
Seconded by Mr. Gerstner
Carried unanimously

Ms. Smith adjourned the meeting at 8:46 p.m.

President

Maurice G. Senhamp

Clerk

RESOLUTION TO ESTABLISH HOME RULE BY BOARD OF EDUCATION

Mr. President, I move the adoption of the following resolution:

RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 380, Marshall County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and

WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and
WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 380, Marshall County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Education of Unified School District 380, Marshall County, Kansas, the 8th day of July, 2019.


Board President


Board Member


Board Member


Board Member


Board Member


Board Member


Board Member

Attest: 
Clerk, Board of Education

RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 380 - Vermillion, Marshall County, Kansas, has determined that the creation of petty cash funds are needed to make expenditures for school district purposes in emergencies;

WHEREAS, Kansas law authorizes the establishment of petty cash funds;

THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 380 - Vermillion, Marshall County, Kansas, that petty cash funds designated as follows:

Frankfort Schools Petty Cash	\$750
Centralia Schools Petty Cash	\$750
USD #380 Petty Cash (Central Office)	\$1500


These funds are created for the purpose of expending funds for school purposes in emergency situations.

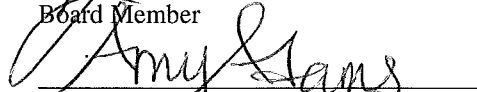
The funds shall be administered by the Superintendent. The Superintendent or person as designated by the Superintendent shall keep a record of all expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer a petty cash fund shall be bonded by the school district.


Funds in the petty cash fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

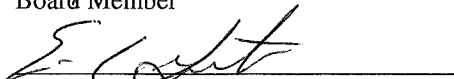
Adopted this 8th day of July, 2019, by the Board of Education of Unified School District No. 380 - Vermillion, Marshall County, Kansas.



Board President



Board Member


Board Member


Board Member


Board Member


Board Member


Board Member

Attest: 
Clerk, Board of Education

GAAP Waiver Resolution

WHEREAS the USD #380, Marshall County, Kansas has determined that the financial statements and financial reports for the year ended June 30, 2020 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the USD #380 Board of Education and;

WHEREAS there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended June 30, 2020;

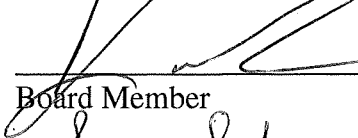
NOW, THEREFORE BE IT RESOLVED, by the Board of Education of USD #380, Marshall County, Kansas, in regular meeting duly assembled this 8th day of July, 2019 that the Board of Education requests the Director of Accounts and Reports waive the requirements of K.S.A. 75-1120a(a) as they apply to the USD #380 for the year ended June 30, 2020.

BE IT FURTHER RESOLVED that the USD #380 Board of Education shall cause the financial statements and financial reports to the USD #380 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of the state.

ADOPTED by the Board of Education of Unified School District 380, Marshall County, Kansas, this 8th day of July, 2019.



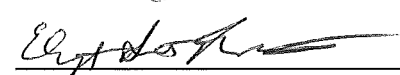
Board President



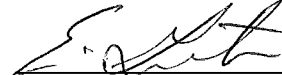
Board Member



Board Member



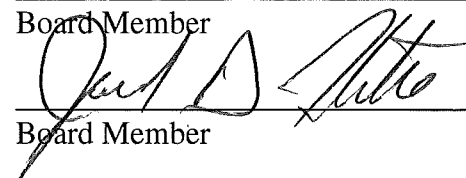
Board Member



Board Member



Board Member



Board Member

Attest: 
Clerk, Board of Education

RESOLUTION TO ESTABLISH REGULAR MEETING DATES

Mr. President, I move the adoption of the following resolution:

Be it resolved that pursuant to K.S.A. 72-8205, the Board of Education of Unified School District No. 380, Marshall County, Kansas, at its regular meeting held July 8, 2019, established the following meeting schedule for regular board meetings to be held during the 2019-20 school year:

Each regular meeting will be held at 7:00 p.m. on the second Monday of each month. The September and October meetings will begin at 11:30 a.m. The dates and locations for the meetings are as follows:

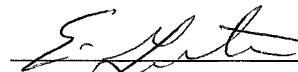
July 8, 2019	Vermillion District Office
August 12, 2019	Vermillion District Office
September 9, 2019	Centralia Schools Library
October 14, 2019	Frankfort Schools Library
November 11, 2019	Vermillion District Office
December 9, 2019	Vermillion District Office
January 13, 2020	Vermillion District Office
February 10, 2020	Vermillion District Office
March 9, 2020	Vermillion District Office
April 13, 2020	Vermillion District Office
May 11, 2020	Vermillion District Office
June 8, 2020	Vermillion District Office

If the established meeting is cancelled because of an emergency, within 24 hours of such cancellation, the board shall establish and give notice of the new meeting date and time.

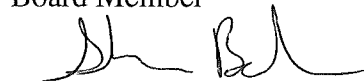
The board of education reserves the right to adjourn any regular meeting to another time and place.



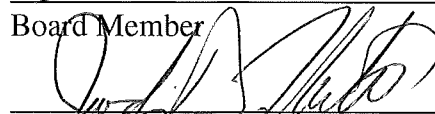
Board President



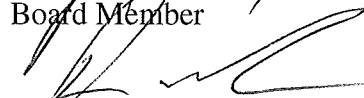
Board Member



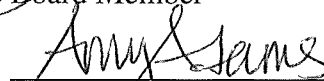
Board Member



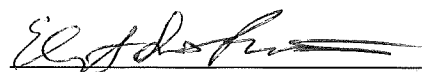
Board Member



Board Member



Board Member



Board Member

Attest: Marcel Rosenkamp
Clerk, Board of Education

Resolution to Levy Tax for Capital Outlay Fund

WHEREAS, the Board of Education of Unified School District No. 380, Marshall County, State of Kansas, is authorized by K.S.A. 72-8801, to make an annual tax levy at a mill rate not exceeding the statutorily-prescribed mill rate for a period of time as determined by the Board of Education upon the taxable tangible property in the district for the purpose specified in said law; and

WHEREAS, the Board of Education has determined to exercise the authority vested in it by said law;

NOW, THEREFORE,


RESOLUTION

Be It Resolved that:

The above-named school board shall be authorized to make an annual tax levy in an amount not to exceed eight mills upon the taxable tangible property in the school district for the purpose of acquisition, construction, reconstruction, repair, remodeling, additions to, furnishing, maintaining and equipping of school district property and equipment necessary for school district purposes, including (1) Computer software; (2) performance uniforms; (3) housing and boarding pupils enrolled in an area vocational school operated under the board; (4) architectural expenses; (5) building sites; (6) undertaking and maintenance of asbestos control projects; (7) school buses; and (8) other fixed assets, and with respect to any redevelopment district established prior to July 1, 2017, pursuant to K.S.A. 12-1771, and amendments thereto, for the purpose of paying a portion of the principal and interest on bonds issued by cities under the authority of K.S.A. 12-1774, and amendments thereto, for the financing of redevelopment projects upon property located within the school district. The tax levy authorized by this resolution may be made, unless a petition in opposition to the same, signed by not less than 10% of the qualified electors of the school district, is filed with the county election officer of the home county of the school district within 40 calendar days after the last publication of this resolution. In the event a petition is filed, the county election officer shall submit the question of whether the tax levy shall be authorized to the electors in the school district at an election called for that purpose or at the next general election, as is specified by the Board of Education of the above school district.

CERTIFICATE

THIS IS TO CERTIFY that the above resolution was duly adopted by the Board of Education of Unified School District No. 380, Marshall County, Kansas, on this 8th day of July, 2019.


Clerk, Board of Education