

**OXFORD UNIFIED SCHOOL DISTRICT 358**  
**OXFORD, KANSAS**  
**REGULAR BOARD MEETING**  
**MONDAY APRIL 10, 2023**  
**7:00 P.M.**  
**JR/SR HIGH SCHOOL ROOM 214**

<b>MEMBERS PRESENT</b>	Deb Daniels, Dorinda Neises, Phillip Rush, Nicholas Ruyle, Justin Shepherd, Cindi Terry and Derek Totten.
<b>OTHERS PRESENT</b>	Dr. Cathi Wilson, Superintendent; Kristina Houser, Board Clerk; and Kimberly Mitchell, Elementary Teacher
<b>CALL TO ORDER</b>	Derek Totten, President, called the meeting to order at 7:00 p.m.
<b>ADOPT THE AGENDA</b>	Phillip Rush made a <b>motion</b> to adopt the agenda as presented and Justin Shepherd <b>seconded</b> the motion. <b>Motion approved 7-0.</b>
<b>RECOGNIZE GUESTS</b>	Mrs. Mitchell was in attendance to speak on the Summer School proposal.
<b>DISCUSSION/ACTION ITEMS</b>	<p>Dr. Wilson and Mrs. Mitchell reviewed an updated Summer Program Proposal and Summer Personnel Plan including recommended staffing and details regarding field trips, a partnership with the Oxford Library, and community engagement ideas. Dr. Wilson also reviewed moving drivers' education to 1 July session and the hiring of maintenance, weights, and technology help for the summer. Deb Daniels made a <b>motion</b> to approve the revised Summer School Proposal as presented. Justin Shepherd <b>seconded</b> the motion. <b>Motion approved 7-0.</b></p> <p>Dr. Wilson presented a draft 2023-24 calendar that was developed by a group of teachers from both buildings. After much discussion Justin Shepherd made a <b>motion</b> to approve the 2023-24 School Calendar as presented and Cindi Terry <b>seconded</b> the motion. <b>Motion approved 7-0.</b></p> <p>Dr. Wilson presented a LETRS Training Incentive proposal. The proposal included a draft agreement as well as recommendations for a stipend. So far 6 elementary teachers have expressed interest in completing the training. Cindi Terry made a <b>motion</b> to approve the LETRS Training proposal as amended. Phillip Rush <b>seconded</b> the motion. <b>Motion approved 7-0.</b></p>

Dr. Wilson and the board discussed beginning a conversation with the City of Oxford about partnering for a School Resource Officer. Dr. Wilson will bring back more information next month on the responsibilities of an SRO officer and the needs of the district.

## **ADMINISTRATIVE REPORTS**

Ms. Wiseman was not in attendance.

Mrs. Bugbee was not in attendance.

Dr. Cathi Wilson informed the board that there is a JH home track meet tomorrow. Students are finishing up State Assessments in April. Kindergarten Roundup night will be April 27<sup>th</sup>, 4<sup>th</sup> Grade Wax Museum is April 28<sup>th</sup>, KESA Accreditation visit April 21<sup>st</sup>, Site Council Meeting April 20<sup>th</sup>, and Senior Trip April 21-23<sup>rd</sup> and she reviewed the updated itinerary with the board. May 3<sup>rd</sup> is seniors last day with awards at 2:30 pm and Baccalaureate at 7 pm and graduation is May 6<sup>th</sup> at 2 pm. The HVAC and Roofing projects are complete. Part of the track needs to be resurfaced badly so Dr. Wilson will start contacting companies that resurface tracks. The robotics team will be competing at Cowley County Community College the 27<sup>th</sup> and 28<sup>th</sup>.

**Interlocal 619:** Cindi Terry reported that they accepted the assistant directors resignation. They went over the negotiations letter, renewed their Orion contract, renewed Infinitec, and made a staff model change. They will be adding another full-time teacher for the JH/HS at Oxford for the next school year. They didn't take action on any functional curriculum and they reviewed and accepted their fiscal audit.

**Orion:** Derek Totten reported they discussed a possible partnership with other service centers. They accepted a couple resignations and paid the bills.

## **ACTION ITEMS**

Nicholas Ruyle made a **motion** to accept the additional warrants as presented and Phillip Rush **seconded** the motion. **Motion approved 7-0.**

Nicholas Ruyle made a **motion** to accept the KASB December Policy Updates GAAB, JCE, and KN. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

Nicholas Ruyle made a **motion** to approve BFR's engagement letter for the 2022-23 Fiscal Audit. Justin Shepherd **seconded** the motion. **Motion approved 7-0.**

Nicholas Ruyle made a **motion** to approve the following personnel: new hires Jackson Schneider, 7-12 History Teacher (23-24); Peyton Hayworth, Asst JH Girls Basketball Coach (23-24); Kaitlyn Avritt, KAY Sponsor (23-24); Starlene Hammond, Driver's Education Instructor (July, 2023); resignations Colby Patton, OHS Teacher, NHS Sponsor (end of 22-23); Michelle Koppelman Senior Sponsor (end of 22-23); Kristina Houser, Junior Class Sponsor (end of 22-23); and Kellcie Nance, Junior Class Sponsor (end of 22-23). Phillip Rush **seconded** the motion. **Motion approved 7-0.**

Nicholas Ruyle made a **motion** to approve Teresa Commerford's tuition reimbursement request in the amount of \$600 total and Peyton Hayworth's tuition reimbursement request in the amount of \$65. Justin Shepherd **seconded** the motion. **Motion approved 7-0.**

#### **CONSENT AGENDA**

Phillip Rush made a **motion** to approve the consent agenda as presented that included April payroll and warrants and minutes from the March 6th Regular Meeting, High School Activity Report, Elementary Petty Cash Report, Budget Reports, and the Daycare Report. Justin Shepherd **seconded** the motion. **Motion approved 6-1. (Dorinda Neises opposed).**

#### **EXECUTIVE SESSION**

Derek Totten made a **motion** to go into executive session to discuss a student issue pursuant to the exception relating to actions affecting a student under KOMA with Dr. Wilson and the open meeting will resume in the tutor room at 8:59 pm. Justin Shepherd **seconded** the motion. **Motion approved 7-0.**

The board returned to open session at 8:59 pm.

Derek Totten made a **motion** to go into executive session to discuss a student issue pursuant to the exception relating to actions affecting a student under KOMA with Dr. Wilson and the open meeting will resume in the tutor room at 9:01 pm. Justin Shepherd **seconded** the motion. **Motion approved 7-0.**

The board returned to open session at 9:01 pm.

Derek Totten made a **motion** to go into executive session to discuss an individual employee's contract pursuant to the non-elect personnel exception under KOMA with Dr. Wilson and the

open meeting will resume in the tutor room at 9:06 pm. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

The board returned to open session at 9:06 pm.

Derek Totten made a **motion** to go into executive session to discuss an individual employee's contract pursuant to the non-elect personnel exception under KOMA with Dr. Wilson and the open meeting will resume in the tutor room at 9:08 pm. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

The board returned to open session at 9:08 pm.

Derek Totten made a **motion** to go into executive session to discuss an individual employee's contract pursuant to the non-elect personnel exception under KOMA with Dr. Wilson and the open meeting will resume in the tutor room at 9:09 pm. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

The board returned to open session at 9:09 pm.

Derek Totten made a **motion** to go into executive session to discuss an individual employee's contract pursuant to the non-elect personnel exception under KOMA with Dr. Wilson and the open meeting will resume in the tutor room at 9:11 pm. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

The board returned to open session at 9:11 pm.

Derek Totten made a **motion** to go into executive session to discuss an individual employee's performance pursuant to the non-elect personnel exception under KOMA with Dr. Wilson and the open meeting will resume in the tutor room at 9:17 pm. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

The board returned to open session at 9:17 pm.

Derek Totten made a **motion** to go into executive session to discuss an individual employee's performance pursuant to the non-elect personnel exception under KOMA with Dr. Wilson and the open meeting will resume in the tutor room at 9:19 pm. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

The board returned to open session at 9:19 pm.

Derek Totten made a **motion** to go into executive session to discuss an individual employee's performance pursuant to the non-elect personnel exception under KOMA with Dr. Wilson and the open meeting will resume in the tutor room at 9:20 pm. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

The board returned to open session at 9:20 pm.

**ADJOURN**

Derek Totten adjourned the meeting at 9:20 pm

Next meeting: May 8, 2023 at 7 pm.

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President

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Clerk