

OXFORD UNIFIED SCHOOL DISTRICT 358
OXFORD, KANSAS
REGULAR BOARD MEETING
MONDAY JANUARY 10, 2023
7:00 P.M.
JR/SR HIGH SCHOOL ROOM 214

- MEMBERS PRESENT** Deb Daniels, Phillip Rush, Nicholas Ruyle Justin Shepherd, and Cindi Terry. Dorinda Neises and Derek Totten were absent.
- OTHERS PRESENT** Dr. Cathi Wilson, Superintendent; Terri Wiseman, Principal; Ashley Bugbee, Vice Principal; Kristina Houser, Board Clerk; and Chris Hanney, Hanney and Associates.
- CALL TO ORDER** Nicholas Ruyle, Vice-President, called the meeting to order at 7:00 p.m.
- ADOPT THE AGENDA** Dr. Wilson requested to delete 5.1: Executive. Justin Shepherd made a **motion** to adopt the amended agenda and Phillip Rush **seconded** the motion. **Motion approved 5-0.**
- RECOGNIZE GUESTS** Chris Hanney, Hanney and Associates was in attendance to speak on the roof bids.
- ELECT BOARD OFFICERS** Justin Shepherd made a **motion** to approve Derek Totten as the School Board President and Nicholas Ruyle as the School Board Vice-President and approve resolution 1.4, Resolution to Establish Election of School Board Officers. Phillip Rush **seconded** the motion. **Motion approved 5-0.**
- DISCUSSION/ACTION ITEMS**
- Dr. Wilson and Chris Hanney reviewed the 4 roof replacement bids that were received. Justin Shepherd made a **motion** to approve Larry Walty Roofing's Bids for Roof 1, Locker Rooms; Roof 2, Gym; and Roof 5, Classroom in the amount of \$195,063 and pay for Roof 1 and 2 out of contingency and roof 5 out of capital outlay. Phillip Rush **seconded** the motion. **Motion approved 5-0.**
- Dr. Wilson presented the projected enrollment and class sizes for the 2023-24 school year and recommends to keep staffing the same at this time.
- Dr. Wilson presented the December KASB Policy Updates and will bring them back to future meetings for approval.

Dr. Wilson discussed scheduling a Board work session to develop goals for the 2023-24 school year, needs assessment, capital planning, and long term goals for the district. Justin Shepherd made a **motion** to schedule a Board work session for February 13th at 6 pm before the regular scheduled board meeting. Phillip Rush **seconded** the motion. **Motion approved 5-0.**

ADMINISTRATIVE REPORTS

Ms. Wiseman reported that there will be a teacher PD day on the 16th and staff will work on interventions for MTSS and getting prepared for the upcoming state assessments. Site Council will meet on the 19th, there is a 5/6 grade music program on the 24th and 5th grade Dare graduation on the 27th.

Deb Daniels exited the meeting at 7:43 pm

Mrs. Bugbee reported that there were 44 virtual students 1st semester and 55 students the 2nd semester. 6 students moved from on campus to virtual for the 2nd semester and there are 6 students with IEP's that receive services from 619. She is planning a trip for teacher's February PD day to tour WSU tech.

Deb Daniels returned to the meeting at 7:45 pm

Dr. Cathi Wilson informed the board that the district will have 2 student teachers this semester, 1 in the ag room and 1 in 1st grade and PK. Online enrollment is moving from School Mint to PowerSchool. The September 20th audit will begin next week. The high school office has moved to their new accounting software, AAWeb, and the district office will move to their new software, AptaFunds in March. The district qualified for round 3 ECF funds in the amount of \$16,000 that will be used to purchase new teacher laptops. The ESSER III project is still in progress, the last 3 units will be installed next week.

Interlocal 619: Cindi Terry reported that they did their first read on KASB policies, accepted a resignation from the functional teaching position in Caldwell and hired a long-term sub to cover the position. They had their staff Christmas party for paras and teachers, and they discussed the personnel shortage.

Orion: Derek Totten was not in attendance.

ACTION ITEMS

Phillip Rush made a **motion** to accept the additional warrants as presented and Justin Shepherd **seconded** the motion. **Motion approved 5-0.**

Justin Shepherd made a **motion** to approve Resolution #23-11 Resolution to Establish Regular Meeting Dates as presented. Phillip Rush **seconded** the motion. **Motion approved 5-0.**

Justin Shepherd made a **motion** to keep the current BOE Committee Assignments for 2023. Phillip Rush **seconded** the motion. **Motion approved 5-0.**

Justin Shepherd made a **motion** to approve the donation from Mr. Buss in the amount of \$1,300 for the Champeney Complex. Nicholas Ruyle **seconded** the motion. **Motion approved 5-0.**

Justin Shepherd made a **motion** to approve Teresa Commerford's tuition reimbursement requests in the amount of \$600 and Robin LeGrand's tuition reimbursement request in the amount of \$100. Phillip Rush **seconded** the motion. **Motion approved 5-0.**

Phillip Rush made a **motion** to approve Magdalena Gardea, Daycare and Justin Shepherd **seconded** the motion. **Motion approved 5-0.**

CONSENT AGENDA

Phillip Rush made a **motion** to approve the consent agenda as presented that included January payroll and warrants and minutes from the December 12th Regular Board Meeting, High School Activity Report, Elementary Petty Cash Report, Budget Reports, and the Daycare Report. Cindi Terry **seconded** the motion. **Motion approved 5-0.**

ADJOURN

Nicholas Ruyle adjourned the meeting at 7:57 pm

Next meeting: February 13, 2023; Special Work Session Meeting and 6 pm and Regular Meeting at 7 pm.

President

Clerk