

To: RHS Seniors and Parents  
From: RHS Administration  
RE: Scholarship Applications / Jostens Graduation Orders  
Date: March 28, 2020

Dear High School Seniors and Senior Parents,

Due to the COVID-19 school closure, seniors have not been able to turn in their scholarship applications or pick up their Jostens graduation cap and gown. Because of this, there will be a "Senior Drive Through" this upcoming Thursday, April 2, 2020 in front of the High School from 12:00 pm – 2:00 pm. Seniors and / or parents will stay inside their vehicles. Mrs. Stigall will be there to receive your scholarship applications and Jostens representatives will be set up to hand out the Jostens orders.

If your Jostens order has not yet been paid for in full, then you can pay online ahead of time at their website by clicking on the following link:

<https://schooltraditions.thegraduationcenter.com/pay/>.

*(This method is recommended so that we follow social distancing guidelines)*

You can also pay your balance at the delivery with cash, money order or debit/credit card.

*(Not ideal with the social distancing guidelines)*

**This will be your only opportunity to pick up your graduation items from them in person without having to pay to have them shipped, so please make the proper arrangements to be there.**

If you have any questions for Jostens, please send them an email to [korte.office@jostens.com](mailto:korte.office@jostens.com).

Thank you for your patience, understanding and flexibility during these unprecedented times. We will continue to provide updates as information becomes available.

Sincerely,  
RHS Administration