

**Regular Board of Education Meeting**  
**April 1, 2020, 7:00 p.m.**  
**Via Teleconference/Videoconference**

**I. Administrative Reports**

**I.A. Superintendent's Announcements (5 min.)**

*Board Goal: Promote positive engagement and communication with the community.*

Dr. Jordan Grossman, Superintendent, will provide district updates.

**I.B. Student Representative Reports (5 min.)**

*Board Goal: Promote positive engagement and communication with the community.*

Ms. Dwaritha Ramesh and Mr. Jack DeGray, Student Representatives, will report on learning online and adjustments to student life.

**I.C. Teaching & Learning (15 min.)**

Public attachment – Distance Learning Memo; Distance Learning Templates; and Distance Learning FAQ for Parents

*Board Goal: Promote positive engagement and communication with the community.*

*Board Goal: Provide a rigorous and diverse 21st Century curriculum.*

Ms. Marian Hourigan, Interim Assistant Superintendent, will review highlights of the District Learning Plan for Granby Public School with the Board.

**II. Public Comment**

*Board Goal: Promote positive engagement and communication with the community.*

Granby community engagement and attendance at BOE public meetings is welcomed. The Public Comment segment of the meeting agenda is set aside so the BOE may receive public comments. Procedurally, public remarks will be limited to about 5 minutes and citizens will be asked to identify themselves. Because the BOE is limited by the Freedom of Information Act to discussing only matters on the agenda, the BOE is not permitted to engage in a discussion of the comments presented.

**III. Consent Agenda (5 min.)**

**III.A. Minutes**

Public attachment - Draft Minutes 3-18-20

*Board Goal: Promote positive engagement and communication with the community.*

The Board will approve/amend the minutes of the March 18, 2020 Board of Education meeting.

**MOTION: That the Granby Board of Education adopt the consent agenda.**

**IV. Old Business**

**IV.A. FY21 Budget Update**

*Board Goals: Explore opportunities for alternative revenue sources; Influence local and state educational policy; Invest in the professional capital of the staff; Promote positive engagement and communication with the community; and, Provide a rigorous and diverse 21st Century curriculum.*

Dr. Jordan Grossman will provide an update on the FY21 Board of Education Budget.

**V. New Business**

**V.A. Policy 6172.6 - Distance Learning (5 min.)**

*Board Goal: Influence local and state educational policy.*

The Curriculum/Policy/Technology/Communication Subcommittee recommends Policy 6172.6, Distance Learning, to the Board for a first reading.

**VI. Miscellaneous (20 min.)**

**VI.A. Board Standing Committee Reports**

**VI.A.1. Curriculum/Policy/Technology/Communication**

*Board Goals: Influence local and state educational policy; Promote positive engagement and communication with the community; and, Provide a rigorous and diverse 21st Century curriculum.*

**VI.B. Other Board-Related Reports**

**VI.B.1. CREC/CABE**

*Board Goal: Influence local and state educational policy.*

**VI.B.2. Granby Education Foundation**

*Board Goal: Promote positive engagement and communication with the community.*

**VI.C. Calendar of Events**

Public attachment - Calendar of Events

*Board Goal: Promote positive engagement and communication with the community.*

**VI.D. Board Member Announcements**

*Board Goal: Promote positive engagement and communication with the community.*

**VI.E. Action Items**

**VII. Executive Session/Non-Meeting**



05.26.2020

## Memo

**To:**  
Curriculum  
Subcommittee

**From:**  
Marian Hourigan  
Interim Assistant  
Superintendent

**Re:**  
Distance Learning

**CC:**  
Dr. Jordan Grossman

The Granby Public Schools has developed the following plans for Distance Learning:

### **Kelly Lane Primary School / Wells Intermediate School**

- Teachers are using a lesson planning template for each grade level as well as adhering to guidelines for creating curriculum-based lessons, procedures for Distance Learning, and expectations for parent communication.
- The lesson planning template is used to record lessons in all subject areas every day. Teachers collaborate daily across subject areas to complete the template. Completed lesson templates are posted on the GPS Parent Resource site by 8:00 AM daily.
- PreK-2 is developing 20 minute lessons per subject area and Grades 3-5 are planning 20-30 minute lessons per subject area. Lessons include direct instruction as well as time for independent work. Instructional time will vary from 120-160 minutes per day depending upon grade level.
- Teachers are posting lessons on the GPS parent website and also in Seesaw (PreK-2) or Google Classroom (Grades 3-5). Student independent work is being stored in the grade appropriate shared electronic format.
- Special Education teachers are collaborating with regular education teachers to modify lessons for students with an IEP and are contacting Special Education students and families directly with lesson accommodations and instructional programming, as needed. Special Education teachers are also providing online synchronous lessons for students. All teachers are communicating regularly with students to provide feedback on their work using Seesaw or Google Classroom.
- Parents and students receive a daily email directing them to the Granby Public Schools Parent Resource site and their students' grade level lessons.

### **Granby Memorial Middle School / Granby Memorial High School**

- Teachers are creating 30 minute daily lessons and posting them to the online learning platform by 8:00 AM daily.
- Some college level classes (AP/ECE) may require more time for lessons due to the complexity of the subject matter.
- Classes are asynchronous so that students may complete their assignments at any time during the day. Special education teachers are providing online synchronous lessons for students.
- Students are submitting their work through Google Classroom, Schoology or other online platforms that they have been using this school year.
- Special Education teachers are contacting students and families directly to provide specific accommodations or instructional programming, as needed.
- Teachers are available throughout the regular school day to assist students.

### **Access to Technology**

- Principals surveyed parents to determine the need for technology and Internet support.
- Students in Grade PreK-5 were provided with iPads, if needed. Students in Grades 6-12 have been assigned a Chromebook that can be used to manage learning with required platforms.
- GPS technology staff is available to assist with problems related to district-distributed devices for students and staff.
- Local cable companies are providing free Internet access during this time to families in need of this service.

**Granby Public Schools**

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# Distance Learning Lesson Design Template

## Kindergarten

The following chart depicts an excerpt from one day's learning activities.

\*Special Education teachers will be contacting students individually with lesson accommodation and individualized plans, as necessary.

Date: March 26, 2020

Subject	Time	Learning Intentions / Activities
Reading	20 minutes	<p><b>I can listen to a story and make predictions.</b></p> <p><b>Find the activity "3-26 Reading K" on Seesaw</b></p> <p>Before you listen, look at the front cover and predict what you think might happen. For example, you could say "I think Pete will..."</p> <p>Use the microphone on Seesaw to share what your prediction is or draw your prediction in the response sheet on Seesaw.</p> <p>Listen to the story "Pete the Cat and the Cool Caterpillar" to see if your prediction was correct!</p>
Writing	20 minutes	<p><b>I can share and write my opinion about a story.</b></p> <ol style="list-style-type: none"> <li>1. Listen to the story "Dragon Loves Tacos" 3-26- Writing (part 1)-K on Seesaw</li> <li>2. Watch the writing video lesson 3-26- Writing (part 2 mini lesson)-K</li> <li>3. Write your opinion using 3-26- Writing (part 3 writing response)-K</li> </ol>
Word Study Vocabulary Spelling	10 minutes	<p><b>I can tap and blend words and I can write them.</b></p> <ol style="list-style-type: none"> <li>1. Watch the video called 3-26 Word Study K (Tap and Blend Game) on Seesaw.</li> <li>2. Play the game with a partner taking turns using these words (fix, wet, zap, pal, dig, pen, dot, sob). You will need something to write on.</li> </ol>
Math	20 minutes	<p><b>I can show partners of 7 using number bonds and ten frames.</b></p> <ol style="list-style-type: none"> <li>1. Watch 3-26- Math (warm up) - K video on Seesaw. Use writing materials to add one more and show your work.</li> <li>2. Watch 3-26- Math (video) - K</li> <li>3. Do the worksheet 3-26 - Math (worksheet) - K</li> </ol>



Science (3X per week)	20 minutes	<p>I can think about where animals live and what kinds of shelters or homes they build.</p> <p>Find the activity “K Science 3-26 (part 1)”</p> <ol style="list-style-type: none"> <li>1. Watch the K Science 3-26 video</li> </ol> <p>Find the activity 3-26 Science Grade K (part 2)</p> <ol style="list-style-type: none"> <li>2. Watch the Mystery Science video, Animal Needs: Shelter  <a href="https://mysteryscience.com/secrets/mystery-2/animal-needs-shelter/134?r=47306793">https://mysteryscience.com/secrets/mystery-2/animal-needs-shelter/134?r=47306793</a> </li> <li>3. Collect items for birds to build a nest (Ex.: pine needles, pet fur, shredded paper, coco fiber, dryer lint, cotton, felt), and put them in a container outside. See if the birds use the materials over the next few weeks.</li> </ol>
PE	20 minutes	Super Hero Battle Fitness
Specials	20 minutes	
Spanish	20 minutes	

# Distance Learning Lesson Design Template

Grade 3

Date: 3/26/20

The following chart depicts an excerpt from one day's learning activities.

\*Special education teachers will be contacting students individually with lesson accommodations and instructional programming, as needed.

Please make sure you are continuing to read at least 20 minutes a day.

Subject	Time	Learning Intentions / Activities
Reading	20 minutes	<p>I can ask and answer questions about a topic.</p> <p>Read the Scholastic article <a href="#">Hanging Tough</a> and respond to the following questions: What interesting things did you notice about the sloths? What questions do you have about what you saw?</p> <p>Respond in your Google Classroom.</p>
Writing	20 minutes	<p>I can plan and write a comic to show my understanding of the topic.</p> <p>Use your learning during reading to plan and sketch your comic today. You will decorate and share your comic on Friday. Look for more directions in your Google Classroom.</p> <p>Here's a link to a video that shows how to draw a sloth: <a href="https://youtu.be/3Xi3GaS7Zaw">https://youtu.be/3Xi3GaS7Zaw</a></p>
Word Study Vocabulary Spelling	10 minutes	<p>I can practice my weekly words.</p> <p>See Google Classroom for your words and practice activities.</p>
Math	20 minutes	<p>I can place unit fractions on a number line with endpoints 0 and 1.</p>



		<p><b>Warm Up-</b> Answer two questions on your math google classroom.</p> <p><b>Check your answers for Week 2 from the paper fractions packet.</b> The answers are posted on google classroom. Respond with which of the 5 problems was easiest and hardest on google classroom.</p> <p><b>Complete an Xtra Math practice.</b></p>
Science	20 minutes	<p><b>What patterns can you see between organisms over a long period of time?</b></p> <p>Respond to the following discussion prompts in the assignment posted on Google Classroom.</p> <ul style="list-style-type: none"> <li>• What do you know about Olivia's fossil so far?</li> <li>• Do you see any patterns between Olivia's fossil and other living things?</li> <li>• Could the living thing exist today? What are you still wondering?</li> </ul>
PE	20 minutes	<p><b>I can do 20-30 minutes of physical activity.</b> Continue to do your 20-30 minutes of physical activity and make sure you are filling out your worksheets. You can also see the next "PE/Sports question of the day" in Classroom.</p>
Art/Music/Library Media	30 minutes	<p><b>Art: I can create a zentangle within my bubble letter name.</b> Review <a href="https://www.youtube.com/watch?v=46YLS3CoFA">https://www.youtube.com/watch?v=46YLS3CoFA</a> <a href="https://www.youtube.com/watch?v=30ZigmV3YOQ">https://www.youtube.com/watch?v=30ZigmV3YOQ</a></p> <p><b>Library Media: I can communicate about my progress at home.</b> I hope you are reading! This week, you can check out Epic at home and find good books there. I put Tynker and Biblionasium lessons in our Classroom for you.</p> <p><b>Strings: I can complete a Musical version of BINGO.</b> Find this in our 3rd Grade Strings Google Classroom.</p>

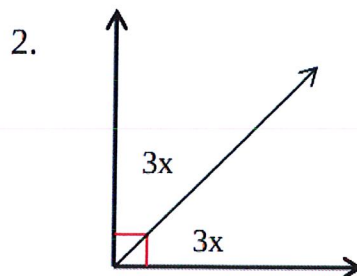
Spanish	20 minutes	<p><b>Spanish: I can use Spanish for at least 20 minutes. I can apply my prior knowledge of Spanish to listen, read, write, speak, and/ or draw.</b></p> <p>Check Google Classroom for Spanish to see your Choice Work Board called: "Trabajos" that you can select from. If you are not yet signed in to Google Classroom for Spanish please do so.</p>
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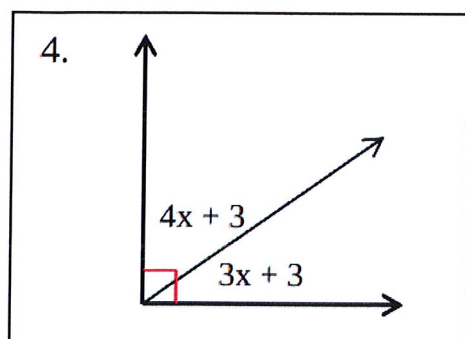
Name: \_\_\_\_\_ Using Equations to Solve for Unknown Angles Day 1

Target: I can write and solve multi-step equations to find missing angles in complementary and supplementary angles.

Write an equation that represents the diagram. Solve for  $x$  (you can do your work on lined paper). Find each angle measure by substituting  $x$  in each angle expression.

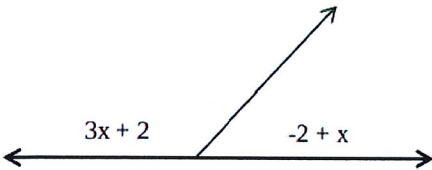
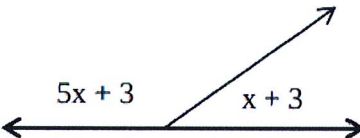
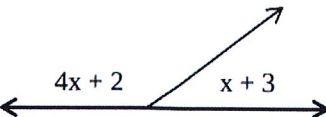


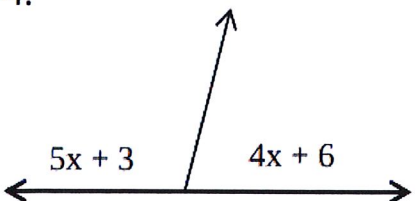
<p>1.</p>	<p><a href="https://drive.google.com/file/d/1H4mJkTSgBiOcGKESxjDg17sEtz0MnW1/view">https://drive.google.com/file/d/1H4mJkTSgBiOcGKESxjDg17sEtz0MnW1/view</a></p>	<p>3.</p>
<p><b>Equation</b></p>	<p><b>Equation</b></p>	<p><b>Equation</b></p>
<p><math>x + 9 + 2x = 90</math></p>		
<p><b>Solve for <math>x</math></b></p>	<p><b>Solve for <math>x</math></b></p>	<p><b>Solve for <math>x</math></b></p>
<p><math>x = 27</math></p>		
<p><b>Angle Measures</b></p>	<p><b>Angle Measures</b></p>	<p><b>Angle Measures</b></p>
<p><math>27 + 9 = 36</math> <math>2(27) = 54</math></p>		



Name: \_\_\_\_\_ Using Equations to Solve for Unknown Angles Day 1

Equation
Solve for x
Angle Measures

<p><b>EXAMPLE</b></p> <p>1.</p> 	<p>2.</p>  <p><a href="https://drive.google.com/file/d/17VQrRLmGdzAJJZ7J20Q0vvcLeakGIWT3/view">https://drive.google.com/file/d/17VQrRLmGdzAJJZ7J20Q0vvcLeakGIWT3/view</a></p>	<p>3.</p> 
Equation	Equation	Equation
$3x + 2 + -2 + x = 180$		
Solve for x	Solve for x	Solve for x
$x = 45$		
Angle Measures	Angle Measures	Angle Measures
$3(45) + 2 = 137$ $-2 + 45 = 43$		

<p>4.</p> 
Equation
Solve for x
Angle Measures



Grade 9 Pre-AP teachers have responded to distance learning by creating a template for **The Absolutely True Diary of a Part Time Indian** that allows students to gather and evaluate evidence around specific standards and through different lenses. Throughout the 2-week unit, the teacher will appear in videos (embedded in the template) that provide instruction, modeling, examples or reflection. Feedback will be provided to students as they work through Sherman Alexi's 29 chapters and respond to exit slips. Students will demonstrate their understanding of the 5 learning targets by creating a google slide presentation or screencast/ podcast using a rubric they were given at the beginning of the unit.

Teacher video introduces the unit, discusses the learning targets and reveals the final assessment rubric so students know what they will do with the info they are being asked to gather.

META

### The Absolutely True Diary of a Part-Time Indian by Sherman Alexie

Insert a powerful Enduring Understanding or Essential Question that drives the unit and remains visible for students to consider

Nonfiction Learning Targets CLICK on the links for video lessons relating to each learning target.	I can identify and track several Theme(s)	I can monitor the Relationships between characters as they begin develop, & change	I can evaluate the author's Use of Comedy or Drawing to Examine Tragedy	I can notice Proverb Words and phrases that develop the theme, characters ____	I can cite circumstances that portray "...a boy trying to rise above the life everyone expects him to live"
1. Introduction, direction and final assessment video <a href="#">watch</a>					
2. Back Eye of the Moon Club					
3. Why Chieftain Means So Much to Me					
4. Revenge is my Middle Name					
5. Because Geometry is not a Country Somewhere					

2-week unit is presented and broken down into daily expectations (color coded)

Learning Targets contain a link with a lesson / example if students require clarification.

Teachers insert mini lesson videos in predetermined sections of select chapters – just like they would if in the classroom.

Exit slips are linked and draw on info gathered in note catcher for each day. PRE AP sentence frames are being used to initiate these formative assessments

**Granby Public Schools**  
**Distance Learning for Parents**  
**Frequently Asked Questions**

**1. Who can I contact for questions about Distance Learning activities?**

Please contact your student's grade level/content area teacher for questions about shared learning activities. Teachers will be available by email during regular school hours.

**2. Who can I contact if I need technology support?**

For technology support with school-provided devices, please contact [techsupport@granby.k12.ct.us](mailto:techsupport@granby.k12.ct.us)

**3. How do I log in?**

Please refer to the Granby Public Schools Distance Learning Website for Parents. <https://sites.google.com/granbyschools.org/gpsdistancelearning/home>. This information can also be found in the main menu of our district website located at [www.granby.k12.ct.us](http://www.granby.k12.ct.us) under "Quick Links" / "Distance Learning". If students have access problems, please contact [techsupport@granby.k12.ct.us](mailto:techsupport@granby.k12.ct.us).

**4. How should I prepare the home environment for school?**

- Please determine a space in your home that will be dedicated to completing each day's learning activities.
- Be prepared to access the school-provided iPad (PreK-2) or Chromebooks (3-12). If there is another device available at home, be sure that your student can access the same programs that he or she can access at school.
- If you do not have Internet access at home, please inform your school's principal, teacher, or counselor.
- Please allow time for students to take breaks and move around throughout their daily learning time. Learning can take place throughout the day in small segments.

**5. Will students' work be assessed during this time?**

Curricular based assessments will be administered as part of the instructional process.

**6. How much time should I expect my student to engage in each distance learning day?**

- **K-5:** Each distance learning day has been designed to last between 160 and 200 minutes. Families can arrange the time in the way that best fits their student's needs each day. It is not necessary to complete the activities listed in order. However, it is important that students complete all activities for the day.
- **6-12:** Students are expected to login to the online learning platform as they would for a typically scheduled school day; students will follow their schedule



from home. Students should expect approximately 30 minutes of learning per lesson per day, with some college level classes (AP, ECE) including a bit more.

**7. How are we providing Intervention Services (Special Education and Literacy) and support services (ELL)?**

- Teachers will be in contact with parents regarding specific supports for their students.
- **K-5:** Aligned services and learning activities are provided within each daily plan by grade and content. Special Education teachers are contacting students individually with lesson accommodations and instructional programming, as needed.
- **6-12:** Grades 6-12 services will be provided by the appropriate teacher or specialist based on the specific courses and identified supports students are being provided with during the regular school day.

**8. Are students expected to turn in assignments while learning from home?**

Students will be receiving guidance from their teachers regarding what and when school work completed at home should be submitted.



**Regular Board of Education Meeting – Draft Minutes**  
**March 18, 2020, 7:00 p.m.**  
**Via Teleconference**

Present Board Members: Jenny Emery, Melissa Migliaccio, David Peling, Sarah Thrall, Rosemarie Weber, Brandon Webster and Dwaritha Ramesh (Student Representative).

Absent Board Members: Jack DeGray (Student Representative)

Melissa Migliaccio called the meeting to order at 7:00 p.m.

Melissa Migliaccio stated she is pleased for the ability to hold this meeting virtually to recognize and respect the social distance which will hopefully flatten the curve of the spread of the virus. She also recognized the importance of continuing to move the business of the district forward.

**I. Administrative Reports**

**I.A. Superintendent's Announcements**

Dr. Jordan Grossman thanked the Board and the community at large for their support stating the Granby Public Schools will move forward with strength. A lot has happened since the last Board Meeting the meeting we had last Thursday. Schools were shut down for we thought what would be a 14-day closing and the following day or so Governor Lamont closed all schools in the state to at least March 31st. Dr. Grossman stated he has been communicating with the Commissioner of Education and on phone calls with Governor Lamont and is monitoring the Executive Order very closely. The Commissioner of Education said to each Superintendent of Schools to begin immediately a plan of remote learning for students across the State of Connecticut. Dr. Grossman said he would like to share with the Board and the community that the district has been talking about remote learning for 2 to 2-1/2 weeks and we needed to put plans into effect immediately. He informed the Board that Granby immediately applied for a federal grant to provide meals for students who are in need and starting on Monday the district was able to provide grab and go breakfasts and lunches for students. With the Governor's Executive Order of shutting down the schools and the Commissioner's order of putting in a plan for remote learning. Yesterday, Dr. Grossman stated he was able to meet with his District Leadership Team within the district to discuss the roll-out of remote learning. Communication was sent out to the entire staff and families and to the community at large that Granby will start a distance learning plan on Monday March 23<sup>rd</sup>. Our teachers came forward in strength and said they would do what they need to do for the students of Granby. Virtual staff meetings will be held tomorrow. The Special Education Department will reach out to families by the end of the week to discuss plans. A distance learning website has been created for family members, students and staff will be able to use this website as a resource. Granby is united as a community and many people have reached out to thank us for the work we are doing. It takes courage and leadership and we are all faced with unprecedented challenges. Dr. Grossman stated he will work with his team to move forward with strength every day and that everything the district is doing is in the best interest of all children.

Melissa Migliaccio opened up any questions from the Board:

Jenny Emery inquired about the work being done to improve the timeliness of some issues with sending out communication to parents. Dr. Grossman stated the Technology team is working with the company we use to send communication and that all information communicated can be found on the main website and the website we created for distance learning. Dr. Grossman stated principals sent out a survey to families yesterday and any individual who is in need of a device can report in small groups to pick one up at the middle school and the same for Kelly Lane and Wells Road on Friday. Additionally, he stated some companies are providing internet access for families who do not have it.

Melissa Migliaccio inquired about special education services. Dr. Grossman stated a team is working not only with our district but also with the Farmington Valley of what would be best practices for our students with IEPs. Aimee Martin, Director of Pupil Services, will be sending out a letter to families in



the next two days and she has a faculty meeting with her staff on Friday for steps going forward. She will meet with Teaching Assistants on Monday for their role in providing distance learning to students. Dr. Grossman stated this is a learning curve, especially for the different services that students will need, such as, OT, PT and speech.

Dave Peling inquired if this a day-to-day situation. Dr. Grossman stated this is a great question and that he has a phone conference tomorrow with the Commissioner of Education. The district is planning for now, the next two weeks as well as months and several years ahead. Dr. Grossman stated he hopes the Governor releases his Executive Order but right now there is no timeline. If the Governor says it is up to local school districts, then he and the BOE will need to discuss the situation. As soon as he knows, he will let the BOE know as soon as possible.

Rosemarie Weber stated hopefully district learning can be as effective as possible and inquired how the district will address remediation issues based on where students are now to where they will be in June. She inquired how will the district will assess this and put services in to place. Dr. Grossman stated that any time students are removed from school they are missing education. Students will be out 11 days now but if they are out longer it will be a different issue and it will have to be looked at student-by-student and case-by-case. A school closure could not only have an academic impact but can also have a financial impact as well.

Brandon Webster inquired about the delivery of instruction. Dr. Grossman stated the high school instruction will go on as best we can and teachers will post on-line. Fortunately, Grades 3-12 use Google Classroom. Videos are being created for families on how to use Google Classroom and resources are on the website. Dr. Grossman stated the district needs to be creative with regard to music, art, PE, and technology and teachers will need to get involved. Kelly Lane will be using SeeSaw and Dr. Grossman stated he expects that students will not be on computers or iPads all day long. They will need to read books, go outside and exercise. Teachers should also create professional learning networks to network with other teachers across the country. The district wants to create as much normalcy as possible.

### **I.B. Business Manager's Report**

Ms. Anna Robbins, Business Manager, presented the February statement of accounts and stated the BOE shows a negative forecast of \$129K. Special education expenditures are projected to be unfavorable by \$307K and regular education favorable by \$178K. The overall forecast is favorable over the previous month by \$30K. Salaries and benefits show a favorable forecast of \$147K. The over-budget conditions in transportation have been reduced by \$30K due to an accounting error in the recording of a credit. The Quality & Diversity Fund continues to show a favorable forecast of \$22K due to magnet school tuitions and personnel expenses. Revenues to the town continue to reflect a favorable projection for regular tuition from other towns of \$39K. The projection for special education tuition from other towns remains favorable at \$21K. Excess Cost Grant funding of \$328K was received by the town in February and the rate of reimbursement is 74.7% which is higher than projected. The anticipated 72% change reflects full-year forecast for revenue at a favorable \$6K compared to budget. This will be a very fluid situation moving forward. Jenny Emery stated the Finance Subcommittee reviewed this tonight. The credit in transportation is a result of CREC contracting with us to use buses for summer camp services. This has been favorable and the \$30K is our share of their profits from that which was a nice surprise as it helps to shrink the gap with the special education deficit. She stated there was some discussion about the possibility of school being closed and that some expenses will not be expended; however, if looked further out, there may well be unanticipated expenses in trying to remediate the lost education along the way.

## **II. Consent Agenda**

### **II.A. Minutes**

The Board discussed the approval of the minutes for the March 4, 2020 Board of Education Meeting, March 11, 2020 Budget Workshop and March 12, 2020 Emergency Board of Education Meeting. A motion was made by David Peling and seconded by Jenny Emery to adopt the consent agenda. This motion passed unanimously at 7:32 p.m.



### **III. New Business**

There was no New Business to report.

### **IV. Old Business**

#### **IV.A. Third Reading of Revised Policy 5114 - Student Discipline**

The Curriculum/Policy/Technology/Communications Subcommittee recommended draft Policy 5114, Student Discipline, to the Board for a third reading and approval. A motion was made by Sarah Thrall and seconded by Rosemarie Weber that the Granby Board of Education adopt revised Policy 4114, Student Discipline, as presented by the Curriculum/Policy/Technology/Communications Subcommittee. Sarah Thrall stated she has not received any feedback on this policy and that this policy clearly defines if a student is suspended/expelled to extend the suspension/expulsion through the summer. This motion passed unanimously at 7:34 p.m.

#### **IV.B. FY21 Board of Education Budget Approval**

The Board continued to discuss and considered the approval of the FY21 Board of Education Budget. A motion was made by Jenny Emery and seconded by Rosemarie Weber that the Granby Board of Education adopt the FY21 Board of Education Budget. Melissa Migliaccio stated that at the last budget workshop Mark Fiorentino stated he supported the budget as he was not anticipating being here this evening. The budget is under the guideline of 3% at 2.92%. It is important for Board Members to weigh in on this before the vote. Mark Fiorentino stated he has not changed his mind and still supports the budget. David Peling echoed Mr. Fiorentino's sentiment. Given the transition of a new Superintendent, it is a very good budget for this moment in time. He stated he is looking forward to seeing what comes out next year after new goals are defined and that he supports this budget. Rosemarie Weber stated she supports the budget. A phenomenal job always in tight margins to maximize efficiencies and move the district forward while staying under the guidelines. Brandon Webster thanked the administration for putting the budget together and he appreciates everyone's hard work. He stated it would be fantastic in an ideal world to find a way to add in the Math Interventionist and Social Worker but great job. He is interested to see what Dr. Grossman can do going forward and he supports the budget. Jenny Emery stated she supports the budget but has two issues to raise for the record: 1) Spent a lot of time thinking about and looking at numbers related to the first item on the unfunded list in support of Aimee Martin and special education for the Special Education Supervisor. She was looking at whether there was some way to include this in the budget halfway through the year and stated she cannot imagine that we will not need this resource and it will save the district money. She wants to keep a close eye on it. 2) She stated she is very concerned about the budget vote. She does support the budget and the fact that schools have run at less than the cost of doing business for a number of years now. She does not know what will happen with the April budget vote but when it comes time to vote, all hands will need to be on deck for this budget. Melissa Migliaccio stated she appreciated all the comments. There have been different proposals floating about the budget timeline and she will keep the Board apprised. Sarah Thrall stated she appreciates that Dr. Grossman and his team were able to come in below the guideline. It is a solid budget and she supports it. Melissa Migliaccio stated she echoes everyone's comments and Jenny raises a great point about the special education piece which continues to be an issue to attack with the Board. She thanked Dr. Grossman for presenting this budget his second day on the job and is very pleased it was brought in under the guideline as well as the special consideration for Kindergarten class sizes. This motion passed unanimously at 7:44 p.m.

### **V. Miscellaneous**

#### **V.A. Board Standing Committee Reports**

##### **V.A.2. Finance/Personnel/Facilities**

Jenny Emery reported this Subcommittee met this evening to discuss the food service contract which is out to bid. The state has changed the calendar so this will be pushed off to April for a vote. Anna reported that 5 companies were interested. Also received an update on the building projects. The two main issues are that the district has the architect and wants to get moving with selecting



the contract for the rest of the middle school roof. Would like to get this done this summer but have not received a response from the state. Anna and Jordan will try to get an answer on this. The main issue is the district is out to bid for an architect for most of the rest of the project. It will depend on what the architect comes up with and the final costs. The deadline was extended another 3 weeks but hope to keep it moving forward. The only other thing discussed was the concern about some people in the public not getting messages. Brandon Webster mentioned the availability of breakfast and lunch. Dr. Grossman stated right now it is available 10-12 daily in the front circle of the middle school parking lot; however, this may change to Mon.-Wed.-Fri. or Tue./Thurs. but this will be monitored as we go along. Melissa Migliaccio stated the numbers are up to 46. Dr. Grossman stated Hartford students are being served by Hartford Public Schools and Hartland families were informed that they can come in to Granby to pick up food as well. He stated he has had several people reach out to him regarding any transportation issues but has not heard of any need.

## **V.B. Other Board-Related Reports**

### **V.B.1. CREC/CABE**

Mark Fiorentino reported the CREC meeting today was cancelled. Melissa Migliaccio stated a CABE listserv for Board Chairs has been incredibly helpful and CABE has done a great job with communication and facilitation on that front.

### **V.B.2. Granby Education Foundation**

Jenny Emery reported the last meeting was cancelled and the GranBee is also cancelled this year. An event in the fall will partially take its place and a bigger and better GranBee will be held in 2021. GranBee is one of the major GEF fundraisers. Funds go to grants and to the community. Kim Becker has inquired if there are opportunities for the district to reach out to the GEF for any support, they are willing to help. Melissa Migliaccio strongly encouraged every Board Member to support the GEF.

## **V.C. Calendar of Events**

The calendar of events is as reported. No events in the state can exceed 50 people.

## **V.D. Board Member Announcements**

Jenny Emery informed the Board of some wonderful outreach online (#sunshine songs) where students performed their high school musical songs. It made her think about Granby's Got Talent, Coffeehouse, etc. and if some students want to set up performances, she would love to get those out there to view. Dave Peling stated this is a great point and there may be a way to do them virtually.

Dwaritha Ramesh, Student Representative, stated it is very disappointing that many events are being cancelled. She was looking forward to the musical as well as her last season on the Robotics team. Events like prom and senior outing are up in the air. She and her peers are hoping for the best. She understands the importance of not spreading the virus and it is unfortunate senior year has to end like this.

Melissa Migliaccio stated the CIAC stated today they are not willing to shut the door on a spring sports season. She thanked Board Members for their support and coming together tonight. It is a great Board and she is proud to serve with everyone.

## **V.E. Action Items**

There were no action items to report this evening.

## **VI. Executive Session/Non-Meeting**

There was no need for an Executive Session/Non-Meeting. A motion was made by Jenny Emery and seconded by David Peling to adjourn the meeting. This motion passed unanimously at 8:01 p.m.

Respectfully submitted,

Rosemarie Weber  
Board Secretary

**Finance Subcommittee Meeting – Approved Minutes**  
**February 19, 2019, 5:30 p.m.**  
**Central Services**

Attendance:

Jenny Emery	Present	Jordan Grossman	Present
Mark Fiorentino	Absent	Anna Robbins	Present
David Peling	Present		
Melissa Migliaccio	Present		

Meeting commenced at 5:30 p.m.

Meeting adjourned at 6:45 p.m.

1. Public Comment: None

2. Approve Minutes from the January 15, 2019 Meeting: Dave moved, and Jenny seconded, approval of the January 15<sup>th</sup>, 2020 minutes. Motion passed.

3. January Statement of Accounts: Anna reviewed the statement and discussion focused on variations from budget. One line item over-budget relates to increased success in filling teacher absences with substitutes (not increased absences), through the contracted Kelly Services. Close attention is being paid to continuing to reduce the budget deficit that is the result of special ed.

4. Leave-of-Absence for the 2020-2021 School Year: Emily Rose, K-3 strings teacher, has requested an (unpaid) leave of absence for the 2020-21 school year. This is consistent with the GEA contract. Jenny moved, and Dave seconded, endorsement of the Administration's approval of this leave. Motion passed.

5. School Projects Update: The admin team met with the State DAS and learned that the "rolling" window for projects such as the MS flat roof were tied to a Monthly 1<sup>st</sup> – 10<sup>th</sup> submission process, and our architect encouraged fast action in order to bid the project in time for summer execution. The FC will present a support a motion on the BOE agenda.

6. Safety Grant Project Update: Shannon explained there is additional analysis being done on the best use of state safety grant funding that remains. A proposal will be brought back, to be addressed in executive session.

7. Proof of Residency for Hartford Public Schools: This effort by Hartford Public Schools to shift the budget for residency confirmation to the host districts – like Granby – has been delayed for now.

Dave moved and Jenny seconded adjournment at 6:45 p.m.



## UPCOMING DISTRICT EVENTS

March 30	BOF Meeting (BOE FY21 Budget Presented)	7:00 p.m.	Senior Center
April 1	Curriculum Subcommittee Meeting	5:30 p.m.	CS Library
	Board of Education Meeting	7:00 p.m.	Town Hall Meeting Room
April 13	Public Hearing on FY21 Budget	7:00 p.m.	HS Auditorium
April 27	Town-Wide Budget Vote	12-8 p.m.	Town Hall Meeting Room
April 27	Board of Finance Meeting	7:30 p.m.	Police Dept. Community Room
April 29	Finance Subcommittee Meeting	5:30 p.m.	Central Services
	Board of Education Meeting	7:00 p.m.	Town Hall Meeting Room