

Google Meet/Hangout Etiquette Guide

1. Before you enter the Meet, mute yourself.
2. When you have a question, type in the textbox and wait for the presenter (teacher) to call on you.
3. When you have something to contribute to what is being said, but it is not your turn, use the chat feature in the right-hand corner.
4. Wait for the presenter (teacher) to call on you to unmute yourself.
5. Only one person should contribute/talk at a time.
6. Look into the camera when you are talking.
7. Stay attentive. Pay attention to the presenter or others who are speaking.
8. If your Meet crashes, please try to rejoin. If you can't on your chromebook, please try on your phone if you can. Don't worry, technology sometimes fails.