

Herington Elementary School
Student/Parent Network and Internet Acceptable Use Policy

~~XXXXXXXXXX~~
~~XXXX~~

Student Name: ~~XXXXXXXXXX~~

Grade: ~~GR~~

USD #487 will provide access to the local computer network and Internet to all students for the purpose of classroom assignments and educational research. It is a privilege to have these extraordinary resources and therefore, all users must agree that they will comply with these policies. Students will be given access to the local network only after the agreement is returned, signed by the supervising teacher and the parent/student. Internet access will be allowed only after the Student /Parent Internet Agreement form is signed.

The administration may conduct periodic audits of software installed on district equipment to verify legitimate use. Failure to turn in a device when requested may result in the student being charged the full replacement cost. Additionally, if stolen, a report should be filed with the local law enforcement agency.

Use of the computer system is a privilege and not a right. Students shall have no expectation of privacy when using district e-mail, network, or other official communication systems. Any e-mail, network, computer application, or information in district computers or computer systems is subject to monitoring by the administration.

In compliance with FERPA and CIPA guidelines, USD 487 is committed to making advanced technology and increased access to learning opportunities available to all students and staff members.

Acceptable Use (K-12)

- The Network / Internet shall be used for research and educational purposes. The use of this access must be in support of and consistent with the educational objectives of the District.
- Appropriate school conduct is expected when using computers, the network, and the Internet
- Student users will be supervised
- Users will keep passwords secure
- Users may encounter material that is controversial, inappropriate, or offensive and shall report any incidents to their teacher or immediate supervisor
- Users must follow copyright laws
- Users must follow social media guidelines

Unacceptable Use - Each user is responsible for his or her actions on the computer system. Prohibited conduct includes, but not limited to:

- Sending, posting, or downloading electronic messages or pictures that are abusive, obscene, sexually oriented, threatening, harassing, or cyber bullying
- Using the network for commercial or private financial gain
- Using the computer system for product advertisement or political campaigning
- Vandalizing the data of another user or other networks including so-called "hacking" and other unlawful activities to hardware or software. This includes, but is not limited to, the uploading or creation of computer viruses
- Using another's password, folders, or files
- Posting material created by another without his or her consent
- Unauthorized use of copyrighted material
- Purposefully bypassing Internet safeguards
- Willfully accessing inappropriate Internet content
- Unauthorized disclosure, use, and dissemination of personal identification information regarding minors
- Intentional damage of computers, electronic devices, and computer systems (may result in the full cost of repairs)

USD 487 makes no warranties of any kind, whether express or implied, for the service it is providing. The district will not be responsible for any damages a user suffers. This includes loss of data resulting from delays, non-deliveries, service interruption, user errors, or omissions. Use of any information obtained via the Internet is at the user's own risk. USD 487 specifically denies any responsibility for the accuracy or quality of information obtained through online services. All users need to consider the source and validity of any information they obtain on the Internet. USD 487 complies with FERPA and CIPA guidelines.

Revised 06/05/2018

Ownership of the Device (grades 6-12)

Although students will be issued a device for the duration of each school year, USD 487 retains full and complete ownership of the device.

General Use

- Students are responsible for the general care of the district device issued to them.
- Students will not load software or apps onto the device without teacher approval. If applications are loaded, they become the property of USD 487.
- Students will not remove district programs or files from the device.

- Students should remember to save frequently when working on digital media. The district is not responsible for the loss of any student work.
- Students should make sure the keyboard is clear of objects before closing the device.
- Computers need to be plugged in each night so that the battery is fully charged each day.

Care and Cleaning

- Care should be taken when eating and drinking near the computer. A spill can damage the computer.
- When working near a desk or flat surface, use it to support the computer.

