



TUXEDO UNION FREE SCHOOL DISTRICT

Timothy H. Bohlke
SUPERINTENDENT OF SCHOOLS

Kevin Ziemba
BUSINESS ADMINISTRATOR

March 24, 2020

Good Afternoon Tuxedo Families;

Please know that Governor Cuomo has changed his position regarding the need to exhaust all vacation and holidays. Therefore, I have made the decision to bring staff back early and utilize the next few days to establish connectivity, work out potential concerns associated with online learning and basically set up a virtual school. While much of this work was done prior to the abrupt closure on March 13th, these next few days will allow us to best prepare for our go-live on Monday.

Tomorrow, I will be discussing our new protocols (via Google Hangouts) with the staff. This will include how attendance will be taken, how work will be distributed and when teachers will be available (online) for student support. Teachers will establish their class rules and this information will be shared with students/parents. Essentially, (depending on the grade level) students will need to check in to each class for the particular letter day via Google Classroom. Checking in to each Google Class should happen between 9am and 11am each day of the week. Additional and more specific information will be provided by each teacher.

If you have immediate questions, please do not hesitate to email teachers and/or building administrators.

We are excited to get going! More to come!

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy H. Bohlke".

Timothy H. Bohlke

Superintendent of Schools