

Board Members:	Greg Miller, President; Duane Pegg, Scott Jones, and Debbie Carter-Bowhay. (Hillary Bearden was absent.)
Administration:	Heather Sweet, Superintendent; Chris Pollard, JR/SR HS Principal; Dr. Cindy Risher, Elementary Principal; and Nicholas French, Director of Teaching and Learning.

Call to Order: 1.0 The meeting was called to order at 7:00pm and the flag salute was led by President, Greg Miller.

Approval of Minutes: 2.0 It was moved and seconded (DC/DP) that the Board approve the minutes of the September 24, 2019 regular meeting as presented thereby ratifying all actions taken.
M/C, unanimous.

Student Recognition 3.0 Mr. Christopher Pollard presented an award to 9th grader, SueBee Williams, for her outstanding improvement this school this year.

Citizen Comments on Non-Agenda Items 4.0 None

Consent Agenda: 5.0 Board member Duane Pegg, discussed district procedure 2410P, and if the district needs to keep wording in the procedure regarding graduation requirements from previous years dating back to 2015. Supt Sweet stated that a student can return until they are 21 years old to complete their high school graduation requirements and this information needs to stay for them to reference if the need arises. Duane also mentioned a few minor grammar and punctuation corrections that need to be made to policies and procedures. He will forward them to the district office to be revised.

Payroll 5.1
Payroll Accounts Payable 5.2
Resignation 5.3
New Hires 5.4
Board Policy Review – 5.5
First Reading
Board Policy Review – 5.6
Second Reading

Scott Jones stated that in section G, on page 14 of 2410P, he would like clarification regarding the “*Exemptions and Modifications*” reference for the second reading.

It was moved and seconded (DP/SJ) that the consent agenda be approved, thereby approving items 5.1 – 5.6, which includes: (optional reading)

- Payroll warrants 537911 – 537912 in the amount of \$251.07;
- Payroll Accounts Payable warrant 537910 in the amount of \$572.96;
- Resignation of Justine Blake as Paraeducator;
- Hiring of Angel Sierra-Figueroa as 21st CCLC parent liaison, Jahleaha McPherson as 21st CCLC Paraeducator, Mary Smith as Bus Driver, Phylcia Quinby as JH Girls Basketball Coach, Marshall Cox as JH Wrestling Coach, and Mitchell Margaris as HS Basketball JV/Asst Coach;
- First Reading of Policies and Procedures 2140, 2195, 2410, 2410P, 2413, 3207F, 3413P, 3416, 3416P 3423; and
- Second Reading of Policies and Procedures 1105, 1105P, 2100, 2100P, 2409, 2409P, 2418, 2418F, 2418P, 3115, 3115P, 3120, 3207, 3207P, 3211, 3211P, 3231, 3231P, 3520, 3520P, 4218, 4218P, 5253F-1, 6100 on October 8, 2019.

M/C, Unanimous

Finance Reports: 6.0
General Fund Warrants 6.1 It was moved and seconded (DP/SJ) that the General Fund warrants be approved, thereby certifying that the merchandise and services have been received and/or performed for payment: (optional reading)

- General Fund warrants 537907 – 537909 in the amount of \$1,060.74 on October 8, 2019.

M/C, unanimous

General Fund Warrant Void 6.2 It was moved and seconded (DC/SJ) that the General Fund warrant void be approved, thereby certifying that the merchandise and services have been received and/or not performed for payment: (optional reading)

- General Fund warrant 537879 in the amount of \$1,575.00 on October 8, 2019.

M/C, unanimous

Informational Reports:	7.0	
October Enrollment	7.1	The official head count was 593 for September and the FTE was 584.81. The 2019/20 budgeted FTE was 570.
Principals' Reports	7.2	<p>Dr. Cindy Risher spoke about:</p> <ul style="list-style-type: none"> - After School Program has started and introduced the new 21st CCLC Director, Andrea Mirante, to the board. The previous after school program focused on homework and curriculum support. The new 21st CCLC grant is more focused on problem-based learning. The idea is to have students working together to address a large problem and solve it as a group. The OLHP focus is on watersheds and learning about the economy and environment that is impacted by the local watershed. Enrollment is at capacity (75) and there is a waiting list. The program is fully staffed, with the final two paraeducators being approved for hire tonight. - The elementary school has a Title I Paraeducator position open internally until Friday. - The school is working on routines and data collection over the first month of school. MAP and Imagine Learning assessments are being used for benchmark references. - The elementary updated lock-down procedures based on the Crisis Reality training. During a drill, all doors locked within minutes and all students were silent and out of sight. - Late Start Wednesday is tomorrow. Teachers will meet in small groups to discuss a topic that is relative to their teaching areas. - Dr. Risher invited the board to the school for lunch or just to see how things are going. Student of the Month award dates will be provided and the board members are invited to attend that as well. <p>Mr. Christopher Pollard spoke about:</p> <ul style="list-style-type: none"> - The OEL after school program is going well, but they are working on increasing participation. Student athletes are participating in the program. - Sports are doing well. Football remains undefeated. Volleyball and Soccer are also doing well in the league games. - MAP testing started a week and a half ago and will hopefully be finished next week. Imagine Learning will also be implemented soon. - October 17th at 10:17 is the Great Shake Out earthquake drill. - Saturday School will start on October 19th. It is one of the few alternatives that can be used for student discipline while allowing the students to remain in the classroom. - Late Start Wednesday is tomorrow. The teachers will continue to build their mission statement and focus on program growth goals. They will also work on scheduling interim assessments. - Unstructured/unsupervised students at school events (football games) is resulting in the district enforcing stricter rules for students at events. More bleachers will be set up for the last home games due to overcrowding in the grandstands.
Director of Teaching and Learning Report	7.3	<p>Mr. Nicholas French spoke about:</p> <ul style="list-style-type: none"> - Smarter Balance Assessment results presented. 11th grade science is very strong as well as 3rd and 4th grade ELA/Math. There is room for growth for the other grade levels in order to meet the state average. - Mr. French briefly explained the Highly Capable Program plan and what the state of Washington strives to provide for these students. The district and state continue to work on being inclusive of students that have different backgrounds (i.e. special education, ELL, free/reduced, etc.)
Superintendent's Report	7.4	<p>Superintendent Sweet spoke about:</p> <ul style="list-style-type: none"> - The administrators continue to work towards the strategic plan. - Goal 1: Supt Sweet and Nicholas French are doing walkthroughs 3 times per month and providing feedback to the principals. Instructional practices are being discussed in detail at the admin meetings. Once a month, all district supervisors join the administrators at their weekly meeting. (This includes the business manager, facility director, 21st CCLC director, transportation director, etc.) - Goal 2: Mr. French is offering two optional trainings for teachers on In-service Friday. Last Friday, the administrators participated in a Washington State Leadership Academy (WSLA) workshop at the ESD 113. This team with professional coaches will be working together for the next 1-2 years. - Goal 3: The district is going to conduct a survey identifying the perceptions parents, staff, and students have of the school. This will be done during conferences and the survey is conducted by the Center for Educational Effectiveness. Supt Sweet also presented the 5 Commitments of Great Teams, which is a mission for administrators and staff. - Goal 4: State Rep, Jim Walsh, toured the district facilities today with administrators and WAMOA representatives. He wanted to see the facilities and see where there is a

need for improvement. Rep Walsh is on a Capital Project Committee and wants to propose legislative funding for the modifications to the Jr/Sr High School front entryway to improve safety. Next year he would like to present the elementary parking lot revisions to the committee to hopefully get funding for the needed improvements. Supt Sweet told Rep Walsh that she is applying for an urgent repair grant for the elementary cooling tower, but Rep Jim Walsh said if the grant isn't approved then he would work to help fund that project as well.

- Misty Denny requested that the board form a committee to look into the high school accepting credits from home school students. Scott Jones mentioned that he would be willing to be on the committee.
- Goal 5: ESD 113 board ballots are due by October 16th from the school board members voting.
- Rite Aid came to the district office to provide flu shots for staff members today.
- Shades are being installed Thursday and Friday. There will not be water in the HS on Friday.
- Supt Sweet plans on eating meals in the buildings at least two times a week. She ate at the elementary today and will be going to lunch on Thursday as well.

Old Business:

Facility Use
Policy/Procedure/Form
Discussion

8.0

- 8.1 The district insurance company advised Ocosta that non-school groups need to have insurance to use the facilities. Propel Insurance provided recommended guidelines for this requirement. Home owners' insurance is a likely source for small groups, but there are also companies that provide event-specific insurance at various rates dependent on activity.

The facility-use policies and procedures will be reviewed again at the next board meeting.

New Business:

Out-of-State Job Corps
Field Trip (Astoria, OR)

9.0

- 9.1 Mrs. Cornell would like to take a student on October 15th for check-in day at Job Corps in Astoria, OR. The student's mom and sister would be chaperones and they'd be using a school vehicle to transport the student. No sub is needed because they will be leaving after school.

Debbie Carter-Bowhay motioned to approve the out-of-state Job Corps trip to Astoria, OR, Duane Pegg seconded the motion. M/C, unanimous.

Adopt a Highway
Discussion

- 9.2 Cory Beard approached Supt Sweet and Kevin Goodrich, a Westport City Administrator, about adopting the road in front of the school. It is a county road and the county currently does not have an adoption program. Students would help maintain the road in return for community service hours. The students would need a waiver to participate. The state program provides safety gear and insurance coverage. The state also requires clean-up to take place a minimum of 4 times a year. Cory and the district would be looking for board support of the program when the time comes.

Review/Adoption of the
2019/20 Highly Capable
Plan

- 9.3 Mr. French discussed the plan that is required to be submitted to the state every year. The district Highly Capable policies are in-line with state standards and the plan presented aligns with expectations of schools in Washington.

Debbie Carter-Bowhay motioned to approve the 2019/20 Highly Capable Plan as presented, Duane Pegg seconded the motion. M/C, unanimous.

Levy Discussion

- 9.4 Supt Sweet says the district can propose a levy of a certain dollar amount per \$1,000 assessed value or \$2,500 per pupil. The school has to pick the lesser of the two, which in this case is \$2,500 per student. She handed out a comparison of previous levy amounts over the years. The board needs to decide an FTE that is projected during the levy in order to set a requested dollar amount from the voters. The board agreed that 615 FTEs would be a reasonable number for a 3-year levy. A resolution will be presented at next board meeting before November as a pre-ballot approval by the board.

**Questions or
Comments:**

10.0

None

Executive Session:

11.0

Board President, Greg Miller, stated that the Board would recess into executive session to discuss ongoing litigation RCW 42.30.110(1)(i).

The Board recessed into executive session at 8:15pm stating that they would return within 15 minutes. No action will be taken.

The Board came out of executive session at 8:35pm and stated that they would return within 25 minutes.

The Board recessed into another executive session at 8:35pm.

Adjournment: **12.0** There being no further business, the meeting was adjourned at 9:00pm.

Respectfully submitted,

Greg Miller, President

Heather Sweet, Board Secretary

Kristin Griffith, Board Clerk