

Board Members:	Greg Miller, President; Duane Pegg, Scott Jones, Debbie Carter-Bowhay, and Hillary Bearden.
Administration:	Heather Sweet, Superintendent and Dr. Cindy Risher, Elementary Principal. (Nicholas French, Director of Teaching & Learning/Special Services and Christopher Pollard, JR/SR HS Principal were not present.)

Call to Order: 1.0 The meeting was called to order at 7:00pm and the flag salute was led by President, Greg Miller.

Approval of Minutes: 2.0 It was moved and seconded (DC/SJ) that the Board approve the minutes of the October 22, 2019 regular meeting as presented thereby ratifying all actions taken.
M/C, unanimous.

Citizen Comments on Non-Agenda Items 3.0 None

Facility Tour 4.0 The board toured the high school facilities starting at 7:04pm and returned to the board room at 7:26pm.

Consent Agenda: 5.0 Board member, Duane Pegg, asked for more information regarding the changes to 2410P
 General Fund 5.1 Graduation Requirements procedure. Hillary Bearden agreed that one sentence had
 ASB Fund 5.2 redundancy and the board would like to have it worded differently for the second reading.
 Transportation Fund 5.3
 Debt Services Fund 5.4 Duane Pegg had questions regarding Procedure 3245P and the board agreed that law
 Capital Projects Fund 5.5 enforcement should be called whenever a criminal activity occurs. For the second reading, the
 Payroll 5.6 words "may" will be changed to "will".
 Payroll Accounts Payable 5.7
 Retirement 5.8 Duane Pegg mentioned that Policy 4215 states tobacco products cannot be used within 500
 Resignations 5.9 feet from the school property. He believes this distance isn't realistic due to the close proximity
 New Hire 5.10 of homes and public streets. The board is going to consider changing this requirement for the
 Board Policy Review – 5.11 second reading.
 First Reading
 Board Policy Review – 5.12 Duane Pegg requested clarification on Policy 5404 and if the allotted leave has to be used
 Second Reading consecutively or if it can be used at any time within the 12 months.

It was moved and seconded (DP/DC) that the consent agenda be approved, thereby approving items 5.1 – 5.12, which includes: (optional reading)

- The October 2019 General, A.S.B., Transportation, Debt Service, and Capital Projects Fund status reports;
- Payroll warrants 538085 – 538109 in the amount of \$671,765.85;
- Payroll warrants 538212 – 538216 in the amount of \$1,014.88;
- Payroll Accounts Payable warrants 538063 – 538084 in the amount of \$23,760.76;
- Payroll Accounts Payable warrants 538061 – 538062 in the amount of \$385.53;
- Payroll Accounts Payable 538210 – 538211 in the amount of \$906.88;
- Retirement of Robert Richards as Maintenance;
- Resignation of Barb Rasmus as Volleyball Coach, Emily Hamilton as Accounts Payable, and Chantelle Krause as 21st CCLC Paraeducator;
- Hiring of Libbie Cain as Bus Driver;
- First Reading of Policies and Procedures: 2410P, 3245, 3245P, 4040P, 4210, 4215, 5404, 6112; and
- Second Reading on Policies and Procedures: none on November 26, 2019.

M/C, Unanimous

Finance Reports: 6.0
 General Fund, ASB, 6.1 It was moved and seconded (DP/SJ) that the General Fund, A.S.B., Capital Projects, Transportation Vehicle Fund and Department of Revenue warrants be approved, thereby certifying that the merchandise and services have been received and/or performed for payment: (optional reading)

- General Fund warrant 538060 in the amount of \$8,280.00;
- General Fund warrants 538134 – 538207 in the amount of \$149,699.19
- Transportation Fund warrant 538110 in the amount of \$62,846.73;
- A.S.B. Fund warrants 538115 – 538133 in the amount of \$19,778.66;

- Capital Projects warrants 538111 – 538114 in the amount of \$213,489.88; and
- Department of Revenue warrants 538208 – 538209 in the amount of \$198.82 on November 26, 2019.

M/C, Unanimous

General Fund Warrant Void

6.2 It was moved and seconded (DC/DP) that the General Fund warrant void be approved, thereby certifying that the merchandise and services have been voided: (*optional reading*)

General Fund warrant 538006 in the amount of \$174.01 on November 26, 2019.

M/C, Unanimous

Informational Reports: 7.0

November Enrollment

7.1 The official head count was 589 for November and the FTE was 582.05. The 2019/20 budgeted FTE was 570.

Principals' Reports

7.2 Dr. Cindy Risher spoke about:

- Student of the Month breakfast and Veteran's Day assembly took place this month at the elementary.
- The elementary and Ocosta Cares are working together to make sure families received their meal assistance for Thanksgiving.
- The elementary, PTO, and Ocosta Cares are working together to make changes to how family gift sponsorships are handled this holiday season. This work was very time consuming for staff in previous years and outside groups are helping more this year.
- Next week, the 6th graders are going to Seattle to see the Nutcracker. Dr. Risher will be a chaperone. Kate Iseminger suggested that Jr/Sr High students visit the 6th graders to talk about proper etiquette when attending the ballet.
- December 17th is the Grandparent luncheon at the elementary.
- December 18th is the winter concert for K through 4th grade.
- December 19th is Sprinkling of the Arts.
- December 20th is early release day for the winter vacation.

Director of Teaching and Learning Report

7.3 Mr. Nicholas French was not present, but he provided a report to the board that included updates on what he has been working on recently:

- Professional development and staff training for using Imagine Learning in the classrooms.
- Collaborating with ESD 113 to develop a support plan for the kindergarten program. Staff involved will receive training and mentoring over the school year.
- Carrie, Nick, and Heather worked together on LAP budget planning for this school year and beyond.
- Teachers from 6th grade through high school had a full day of Engage New York training for math support and teaching to the state standards. The district also purchased 5 classroom teacher and student sets of resources for the Engage NY curriculum this month. ESD 113 observed classroom instruction for 6th grade to HS math classes and will return to provide additional math support and training for these teachers.
- Professional development training with Sanford Harmony will be provided in January for elementary staff to teach the state Social Emotional Learning Standards.
- The Jr/Sr High School staff are being trained to use Character Strong for teaching Social Emotional Learning Standards. Mr. French is working on getting the second year of training scheduled.
- Mr. French provided 6 hours of paraprofessional development and training to work toward meeting state requirements.
- Mr. French submitted multiple i-Grants to secure funding for district educational programs.
- Mr. French will be working with the HS staff on Master Schedule development for the 2020/21 school year.
- Mr. French met with multiple families and staff teams to support students and assist with their education.

Superintendent's Report

7.4 Superintendent Sweet spoke about:

- Goal 1: Senior, Cole Hatton, signed with St. Martin's University to play baseball with a high GPA of 3.85. Supt Sweet emphasized that grades are still very important for college acceptance on athletic scholarships. Staff has started using Imagine Learning to help students with reading and literacy as well as math.
- Goal 2: The administrative team met with their WSLA coach on Monday. They are looking at a problem of practice (PoP) and they will create a plan of action to address the PoP.
- Goal 3: There will be Dare to Lead training for administrative team in January.

- Goal 4: The district launched the new website and app. Both have been well received. Sonya Miller and the district are continuing to work to make sure all documents are ADA compliant prior to being uploaded to the website.
- Goal 5: The district's three-year audit is scheduled to start December 9th.
- Supt Sweet stated that the roof project on the community gym and district office is complete.
- Supt Sweet recommended that the board approve the leave without pay coming up under new business, as well as the levy resolution.
- Supt Sweet commended Lindsey Quinby for holding a great leadership day for students last week.
- 14 students went to a LatinX conference to learn about educational and career resources that are available for Hispanic students.
- The district Home School Team met to discuss home school credits being accepted at the Jr/Sr High School. The school determined they would not give a grade for home school courses, but would give course credit if the student's family submitted a detailed report showing work completed.
- WSSDA Board Report: Supt Sweet enjoyed the budgeting lecture as well as the self-care message delivered for teachers and staff by another speaker. Debbie Carter-Bowhay mentioned that the conference really focused on connecting to students and strengthening overall support in schools. Duane Pegg attended the additional law conference and found the legal requirements for public records requests very informational. Small schools and graduation pathways sessions were also attended and thought to be very good. Scott Jones liked the idea presented at the conference to add student representatives to the school board panel. The student reps would be voted on by the board and would serve two-year term. Mr. Jones suggested that an ASB rep be present for the board meetings and be involved in the process.
- Three board members were re-elected during the November elections and Supt Sweet congratulated Greg Miller, Debbie Carter-Bowhay, and Duane Pegg.

Old Business: 8.0 None

New Business: 9.0

Resolution #502-2019, Replacement Educational Programs and Operations (EPO) Levy 9.1 Supt Sweet spoke about the levy resolution prepared by a third-party company. Supt Sweet feels that this is a conservative levy request compared to what other districts statewide are requesting from the voters. The levy will be on the February 11th ballot. The resolution needs to be approved tonight to submit to the county by December 13th. This levy will help pay for many school related expenses including, but not limited to, athletics, science teachers, business managers, and enrichment for education that is not generally funded by the state.

The district will be collecting tax money based on per person enrollment estimates.

Debbie Carter-Bowhay motioned to approve Resolution #502-2019, Replacement Educational Programs and Operations Levy as presented, Scott Jones seconded the motion. M/C, unanimous.

Weight Room Surplus 9.2 Athletic Director, Kevin Hatton, submitted a surplus list of old weight room equipment.
Debbie Carter-Bowhay motioned to approve the weight room surplus list as presented, Hillary Bearden seconded the motion. M/C, unanimous.

Leave w/out Pay – L.Cain 9.3 *Hillary Bearden motioned to approve that bus driver Libie Cain be granted the leave without pay as requested in her letter, Debbie Carter-Bowhay seconded the motion. M/C, unanimous.*

Leave w/out Pay – C.Zelepuzza 9.4 *Hillary Bearden motioned to approve that paraeducator Christy Zelepuzza be granted the leave without pay as requested in her letter, Duane Pegg seconded the motion. M/C, unanimous.*

Questions or Comments: 10.0 None

Executive Session: 11.0 Board President, Greg Miller, stated that the Board would recess into executive session to discuss ongoing and potential litigation RCW 42.30.110(1)(i).

The Board recessed into executive session at 8:43pm stating that they would return within 10 minutes. No action will be taken.

The Board came out of executive session at 8:53pm.

The Board reconvened the regular meeting at 8:53pm.

Adjournment: **12.0** There being no further business, the meeting was adjourned at 8:54pm.

Respectfully submitted,

Greg Miller, President

Heather Sweet, Board Secretary

Kristin Griffith, Board Clerk