

<b>Board Members:</b>	Greg Miller, President; Duane Pegg, Debbie Carter-Bowhay, and Hillary Bearden. <i>(Scott Jones was not present.)</i>
<b>Administration:</b>	Heather Sweet, Superintendent; Nicholas French, Director of Teaching & Learning/Special Services. <i>(Christopher Pollard, Jr/Sr HS Principal, and Dr. Cindy Risher, Elementary Principal, were not present.)</i>

**Call to Order:** 1.0 The meeting was called to order at 7:00pm and the flag salute was led by President, Greg Miller.

**Approval of Minutes:** 2.0 It was moved and seconded (DP/HB) that the Board approve the minutes of the January 14, 2020 regular meeting as presented thereby ratifying all actions taken.

M/C, unanimous.

**Citizen Comments on Non-Agenda Items** 3.0 None

**Consent Agenda:** 4.0 The board had a brief discussion regarding the wording of 3225/P. Supt Sweet and Mr. French agreed that the current wording was reasonable.

General Fund 4.1

ASB Fund 4.2

Transportation Fund 4.3

Debt Services Fund 4.4

Capital Projects Fund 4.5

Payroll 4.6

Payroll Accounts Payable 4.7

Resignation 4.8

New Hires 4.9

Board Policy Review – First Reading 4.10

Board Policy Review – Second Reading 4.11

It was moved and seconded (DP/HB) that the consent agenda be approved, thereby approving items 4.1 – 4.11, which includes: *(optional reading)*

- The December 2019 General, A.S.B., Transportation, Debt Service, and Capital Projects Fund status reports;
- Payroll Accounts 538353 – 538373 in the amount of \$656,891.86;
- Payroll warrants Accounts Payable warrants 538340 – 538352 in the amount of \$17,746.36;
- Resignation of Angel Sierra-Figueroa as OLHP Parent Liaison/Volunteer Coordinator;
- Hiring of Erin Snider as Varsity Volleyball Head Coach;
- First Reading of Policies and Procedures none; and
- Second Reading of Policies and Procedures 3225, 3225P, 4314, 4314P, 6220P on January 28, 2020.

M/C, Unanimous

**Finance Reports:** 5.0  
 General Fund, ASB, and Comp Tax Warrants 5.1 It was moved and seconded (DP/DC) that the General Fund, A.S.B., and Department of Revenue warrants be approved, thereby certifying that the merchandise and services have been received and/or performed for payment: *(optional reading)*

- General Fund warrants 538388 – 538454 in the amount of \$192,363.83;
- A.S.B. Fund warrants 538374 – 538387 in the amount of \$9,841.34; and
- Department of Revenue warrants 538455 – 538456 in the amount of \$440.06 on January 28, 2020.

M/C, Unanimous

**Informational Reports:** 6.0

Director of Teaching and Learning Report 6.1 Mr. Nicholas French spoke about:

- The Educational Effectiveness Survey (EES) was presented and Mr. French summarized the findings for the board. The summary report first listed the top 5 positive responses and the lowest 5 not-positive responses from the staff, student, and parent surveys. Mr. French then provided his input on where the district has room to improve. He said that based on the survey results, the district might want to focus on improving the perceptions the staff, students, and parents have regarding Behavior Standards, Bullying, & Intervention. Mr. French then went on to discuss the survey topics that received the most neutral responses and emphasized that these areas present an opportunity for the district to improve to positive responses.
- Mr. French informed the board that Ocosta staff will receive the summary report February 12<sup>th</sup> and each teacher will get a complete notebook of survey results for their specific buildings after the 12<sup>th</sup>.

- The board agreed that there are areas to work on district-wide, but that the survey provided a lot of useful information.
  - Mr. French informed the board that the district received an Inclusion Grant that will provide money for teacher support. Trainers will be coming to Ocosta to guide staff and teams of Ocosta teachers have been formed in both buildings to help implement the support plans with other staff.
- Superintendent's Report      6.2 Superintendent Sweet spoke about:
- **Goal 1:** (Academic Achievement) The 2020 senior class has 42 students. Right now 10 students still need to complete requirements to be on track to graduate. Elementary benchmark testing should be completed by the end of next week. Elementary staff will then form teams and look at the results.
  - **Goal 2:** (Professional Development) The administrative team went to two workshops this week. The first was the Washington State Leadership Academy at the ESD. The second was the Brené Brown Dare to Lead workshop in SeaTac. The Ocosta administrators have made a lot of progress with completing their leadership academy work.
  - The certificated staff will be doing training during the in-service day on March 13<sup>th</sup>. The Paraeducators may also have some of their state-mandated training on the 13<sup>th</sup> as well.
  - **Goal 3:** (Climate and Culture) The principals will be asking staff to complete an evaluation similar to the one done for the superintendent. It should be completed by the end of February.
  - **Goal 4:** (Community Partnerships) A community forum is scheduled for Monday, February 3 at 6:30pm. It will be held at McCausland Hall. The meeting will focus on getting the word out about the school levy.
  - Supt Sweet continues to attend the city council meetings, averaging about two a month.
  - The Culinary Arts class will be making desserts to take to the senior house in the next few weeks. This week will be cookies, then cupcakes or cake for February 14<sup>th</sup>.
  - Press releases have been sent to Jodesha Media, Alpha Media, and the Daily World reminding people about the levy. Postcards will be mailed out tomorrow.
  - Immunizations update: 20 students still need their immunizations. Supt Sweet made phone calls Friday, January 10<sup>th</sup> and followed up with a letter. Students will be excluded February 10 if they aren't up to date and Dr. Risher will notify parents on February 5 via a phone call to remind them one final time.
  - **Goal 5:** (Governance) The board will hold an executive session tonight and February 11<sup>th</sup> for the superintendent evaluation.
  - Day on the Hill will be February 9<sup>th</sup> and 10<sup>th</sup>. Supt Sweet plans on going on the 9<sup>th</sup>. Supt sweet also plans on contacting local representatives and senators regarding current funding models for rural schools and changes that should be made to the funding model.
  - Supt Sweet will be attending budget training at the end of February in Pasco, WA.
  - Mike Cummings will be interning as acting principal at the elementary during Dr. Risher's leave. Nick French will be overseeing his internship.

**Old Business:**                    7.0    None

**New Business:**                8.0

Resolution #503-2020,      8.1    Supt Sweet explained that the Capital Projects budget needs to be extended because the  
2019/20 Capital Projects    roofing project started later than expected, extending into the new fiscal year. If approved, the  
Fund Budget Extension      budget extension will cover the remaining costs of the roofing project.

*Debbie Carter motioned to approve Resolution #503-2020, 2019/20 Capital Projects Fund Budget Extension, Hillary Bearden seconded the motion. M/C, unanimous.*

**Questions or**                    9.0    None  
**Comments:**

**Executive Session:**        10.0

10.1 Board President, Greg Miller, stated that the Board would recess into executive session to discuss the superintendent evaluation RCW 42.30.110(1)(g) – No action will be taken upon the return to the open session.

The Board recessed into executive session at 8:01pm stating that they would return within 15 minutes. No action will be taken.

The Board came out of executive session at 8:16pm.

The Board recessed into executive session again at 8:16pm stating that they would return within 20 minutes. No action will be taken.

The Board came out of executive session at 8:38pm.

The Board recessed into executive session again at 8:38pm stating that they would return within 40 minutes. No action will be taken.

The Board reconvened the regular meeting at 9:20pm.

**Adjournment:**                    **11.0**    There being no further business, the meeting was adjourned at 9:20pm.

Respectfully submitted,

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Greg Miller, President

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Heather Sweet, Board Secretary

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Kristin Griffith, Board Clerk