

# **GOOGLE CLASSROOM STUDENT CHECKLIST**

## *Laptop and Desktop Directions*

### **Login to your LPS school account on Google:**

1. Open a web browser (GoogleChrome, Safari, Internet Explorer, FireFox).
2. Type google.com into the URL.
3. Click on the blue "Sign-In" button in the upper right-hand corner.

\*\*\*May need to sign out first if another account is being used.

### **LPS EMAIL = Google Email**

[firstname.lastname@linton.k12.nd.us](mailto:firstname.lastname@linton.k12.nd.us)

Password: firstname+lunchnumber

EXAMPLE: Email: sue.anderson@linton.k12.nd.us

Password: sue1212

### **Trouble logging in?**

1. Call a friend/classmate.
2. Double-check if your email and password are entered correctly.
3. Contact your teacher by emailing them at their @k12.nd.us email

## *Chromebook Directions*

### **Login to your LPS school account on Google:**

1. Log into Chromebook with your @linton.k12.nd.us email account.
2. Go to google.com if that is not your homepage already.

### **LPS EMAIL = Google Email**

[firstname.lastname@linton.k12.nd.us](mailto:firstname.lastname@linton.k12.nd.us)



Password: firstname+lunchnumber

EXAMPLE: Email: sue.anderson@linton.k12.nd.us

Password: sue1212


### **Trouble logging in?**

1. Call a friend/classmate.
2. Double-check if your email and password are entered correctly.
3. Contact your teacher by emailing them at their @k12.nd.us email

Click on Google apps using the "waffle"  then select the Google Classroom  app.

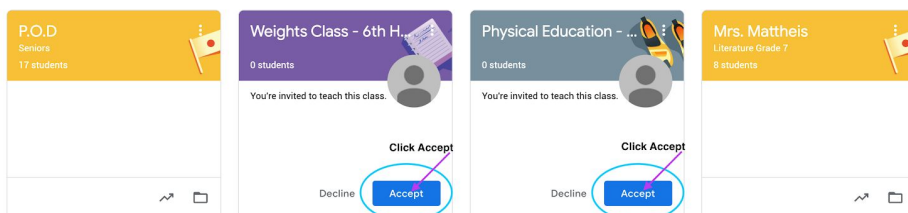
## **How to join a class**

**By Code:** teachers will email you a code or share a code allowing you to join their class

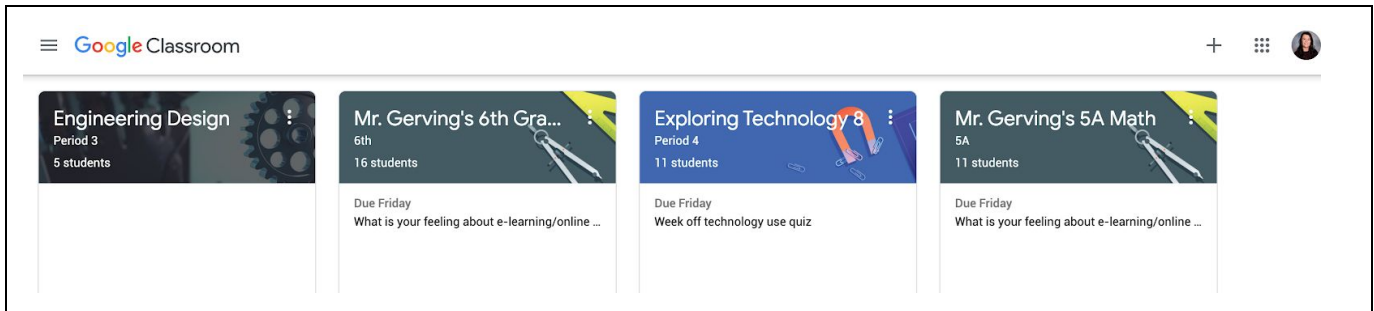
Join by using the  button in the upper right-hand corner.

### **By Teacher Invitation:** (MOST OF LINTON'S TEACHER'S used this format)

Google Classroom



All classes will appear in your Google Classroom home page. (Check here each day Mon. - Fri.)  
Your assignments due dates will appear under each class.



Congrats! You are now in Google Classroom!

## How to View and Open Assignments and Activities

On the Google Classroom homepage, click the name of your class to open your classroom.

