

MILANO ISD CONTRACT FOR SCHOOL ATHLETIC FACILITY USE

SCHOOL FACILITY BEING REQUESTED: _____
(HS baseball field, HS softball field, etc.)

NAME AND ADDRESS OF ORGANIZATION REQUESTING FACILITY: _____

ORGANIZATION CONTACT PERSON: _____

CONTACT PERSON PHONE #: _____

DATE OF EVENT: _____ START TIME: _____ END TIME: _____

PURPOSE OF EVENT: _____

IMPORTANT:

- A School District Facilitator/Administrator will unlock/lock the facility prior to and immediately following the use of the facility. Users of the facility should contact Milano ISD to make arrangements concerning details of facility use.
- Milano ISD reserves the right to refuse access to the facility in the event of (1) prior facility abuse by the requesting party, (2) prior failure to pay applicable fees by requesting party, (3) commitment of the facility for a school-related purpose, or (4) potential for event to damage facilities.
- Applicable fees must be paid prior to facility use.
- Requestor is responsible for facility clean-up and trash removal following the event. Deposit will be returned (if applicable) after inspection of facility.

The undersigned "Organization/Responsible Contact Person" agrees to be responsible to the Milano ISD Board of Trustees for the use and care of the facility indicated above, assume liability for any damages incurred and conform to all applicable policies and regulations of the Milano ISD, and hold the District harmless for any personal injury, damages, or loss to personal property related to the non-school use of the facility.

PRINT NAME: _____ DATE: _____

SIGNATURE: _____

FOR MILANO SCHOOL DISTRICT ADMINISTRATION ONLY:

Administration Approval Signature: _____ Date: _____

Print Name/Title: _____

Distribute fully executed contract copies to: (1) Milano ISD Administration Office - Marsha Lassetter; (2) Requestor

FACILITY	MISD CONTACT	FEE - (\$100 deposit required)
HS GYM	Athletic Director	\$125 per hour
Football Field	Athletic Director	TBD by Athletic Director
Baseball/Softball Field	Athletic Director	\$25 per hour

MILANO ISD HAS THE OPTION OF WAIVING ANY FACILITY FEE FOR ACTIVITIES INVOLVING AND/OR BENEFITING MILANO ISD STUDENTS/ORGANIZATIONS.

USE OF ANY ATHLETIC FACILITY MUST BE APPROVED BY THE ATHLETIC DIRECTOR AND A SCHEDULE OF PLANNED ACTIVITIES MUST BE PROVIDED FOR APPROVAL PRIOR TO USE.

A \$100 deposit will be required prior to athletic facility use. The facility will be inspected after the event to determine if the deposit will be returned.