



## **ELLSWORTH ELEMENTARY/MIDDLE SCHOOL**

**Ellsworth Elementary/Middle School**  
**20 Forrest Ave.**  
**Ellsworth, ME 04605**  
**Phone: 207-667-6241**  
**Fax: 207-667-6246**

**Erica Gabbianelli – M.S. Principal**  
**Cathy Lewis– E.S. Principal**  
**Travis Wood- Assistant Principal/AD**

March 18, 2020

Dear Parents, Guardians, and Students,

With the school closure, I'm sure many of you are wondering how we will be continuing academics and routines as we move forward. We appreciate your patience as our school staff has worked very hard over the last several days to ensure that students get all they will need to be able to continue their education. Our teachers and staff have put together a bag of learning materials for each student. These learning materials will give your students the ability to continue learning remotely during this time period. Teachers will be checking in with you or your students on a regular basis to ensure that we all remain connected and engaged in these learning opportunities.

In an effort to distribute the learning materials, we are offering two different pick up times. If you are able, we would ask that you come to the school on Monday March 23, 2020 or Tuesday March 24, 2020 to pick up materials for your student. The pickup times will be staggered by grade levels. In order to help with the flow of traffic, we would ask that you enter the car loop (Newett Circle) from Pond Ave, pulling forward as far as possible, and then exit out onto the Shore Rd. At that time you enter the car loop, you will be greeted and asked for your child's name. The bag will then be delivered to your car. In an effort to practice good social distancing we will place the bag on the sidewalk next to your vehicle. Please keep in mind that this will take a tremendous amount of patience and kindness. We will work to get you what you need for your child as quickly as we possibly can, and we ask for your cooperation during this time. If you are unable to pick up the materials you may contact the administrators to make other arrangements. Please see the pick up schedule below.

In this time of uncertainty, please know that we are working as hard as we possibly can to help our students and school community navigate these unusual circumstances. The school office will be operational during the closure but will remain closed to the public. Please contact us directly via email and we will assist you the best we can. We are committed to supporting our students and families with positivity and kindness in whatever you may need during this time. Thank you so much for all of your support.

Sincerely,

Cathy Lewis, K-4 Principal

Erica Gabbianelli, 5-8 Principal

**Monday March 23, 2020**

<u>Time</u>	<u>Grade Level</u>
8:00-8:30	Kindergarten
8:45-9:15	Gr. 1
9:30-10:00	Gr. 2
10:15-10:45	Gr.3
11:00-11:30	Gr.4
11:45-12:15	Gr. 5
12:30-1:00	Gr. 6
1:15-1:45	Gr. 7
2:00-2:30	Gr. 8

**Tuesday March 24, 202**

<u>Time</u>	<u>Grade</u>
8:00-9:00	K-4
9:00-10:00	5-8