

Stockton High School

Student Handbook

2023-2024



Mrs. Sarah Armstrong, Superintendent
Mrs. Lindsay Cravens, Principal
Mr. Clint Bedore, Athletic Director
Mr. Kyle Hull, Athletic Director
Mrs. Mandi Dobson, Counselor

U.S.D. #271 MISSION STATEMENT:

Our district's mission statement is to dedicate all its resources to provide a positive educational environment that encourages the achievement of every student's fullest potential.

Tiger Touchstones

Creativity*Confidence*Honesty*Integrity*Respect*Responsibility

THE PURPOSE OF THE HANDBOOK

The purpose of this handbook is to inform students of the expectations and responsibilities of becoming a successful student at Stockton High School. Each student will be oriented on the contents at the beginning of the school year. This handbook is an official school publication and it is the student's ultimate responsibility to read the handbook and refer to the information when needed. **It is not possible to identify all areas of concern that may develop in a particular building, and it is not intended to identify all of the possibilities.** The building administrator will use his/her discretion when deciding upon disciplinary actions.

Student handbooks are available on the district website (www.usd271.com) for students and parents to view or print. SHS/SJHS Parent-Student Athletic Handbook is also available on the district website.

KANSAS VISION FOR EDUCATION

The Kansas Department of Education has defined a Successful Kansas High School Graduate as a student that has the Academic Preparation, Cognitive Preparation, Technical Skills, Employability Skills and Civic Engagement to be successful in postsecondary education, in the attainment of industry recognized certification, or in the workforce, without the need for remediation.

All Settings	Be Safe	Be Responsible	Be Respectful	Be a Learner
All Settings	Keep hands, feet, and objects to self and honor other's personal space	Take pride in your school and help maintain a positive environment	Listen without interrupting, leave others' belongings alone, say please and thank you	Complete and turn in all homework, work quietly when given time, ask appropriate questions, and get involved
Athletic Events	Refrain from horseplay	Show activity pass at the gate or pay admission fee	Treat officials and players with respect and display good sportsmanship	Learn and support the rules
Extra-Curricular Activities	Set a positive example	Be an active participant and meet extra-curricular activity requirements	Respect your school with pride	Learn about the extra-curricular goals, objectives and rules, and strive for excellence
Bus Lines & Buses	Wait patiently in line for the bus	Sit in assigned seat or area	Keep bus clean	Use transit time to complete work
Before/After School	Refrain from horseplay,	Keep school clean	Respect school property	Seek assistance from teachers

	adhere to hall policy			
Cafeteria	Refrain from throwing, tossing, sliding, spitting any items	Follow the cafeteria guidelines and leave your table better than you found it	Welcome all who sit with or near you, interact positively, set a positive example	Make healthy food/drink choices at a la carte
Computer Use	Treat your log-ins and passwords as confidential	Adhere to "Technology Use Policy"	Treat the equipment with respect-no food or liquid around the device	Learn how to use the equipment and programs properly
Dances	Pass the breathalyzer before admission to the dance	Arrive and pay admission fee by designated time	Be polite and respectful when someone asks you to dance	Have fun and act appropriately
Dress Code	Personal grooming should meet the community standards of health	Know and adhere to the dress code everyday	Wear clothing that is acceptable by the school and community	Dress for success
Halls and Stairs	Move safely and in an orderly manner	Refrain from horseplay and keep hands, feet, and objects to self	Be respectful of classes that are in session	Practice following expectations
Library/Media Room	Use equipment, furniture, and area as intended	Take care of library/media center materials and return checked out items on time to avoid fines	Talk using quiet voice	Expand your reading repertoire by checking out different types of books
Gymnasiums	Ensure safety of self and others	Follow the rules	Demonstrate good sportsmanship	Be an active participant
Lockers	Locks are	Keep lockers	Respect personal	Establish routine to prepare

	available for lockers if you so choose, treat combinations as confidential	clean and organized	space and others	for classes
Restrooms	Wash hands and flush toilet	Keep restrooms clean	Respect privacy of others	Maximize in-class learning opportunities by using restroom between classes

July 11, 2023

Dear Stockton School Families,

WELCOME to another exciting year of learning at USD 271. We are thrilled to have you join our family for the 2023-2024 school year. Stockton has numerous opportunities for our children to develop lifelong skills and we hope that your child participates in all that our district has to offer. It is our goal for each and every student to achieve success, and we value our role in this process. We are thankful for the support we receive from our parents/guardians. The commitment you have for your child's success is recognized and appreciated by us. We look forward to working with you and sharing your child's accomplishments throughout the year.

The Student Handbook details the daily operations of our building. All students, along with parents/guardians, are encouraged to read the handbook. It has been prepared to assist in having a positive and productive year. The information presented cannot possibly anticipate every situation; however, it should serve as a guideline or reference for questions that may arise. Each classroom teacher will establish classroom rules and expectations of student conduct. Those rules serve as an extension of the general policies outlined in the handbook. Please do not hesitate to contact your child's teacher or administrator if you have any questions.

We wish you a wonderful year at USD 271. Go TIGERS!

Sincerely,

Mrs. Sarah Armstrong
USD 271 Superintendent

Mrs. Stacey Green
Pre K-8 Principal

Mrs. Lindsay Cravens
9-12 Principal

2023-2024 Stockton High School Class Schedule

Teacher	1st Hour	2nd Hour	3rd Hour	4th Hour	5th Hour	1st Lunch	2nd Lunch	6th Hour	7th Hour	8th Hour	9th Hour
	8:00-8:45	8:45-9:33	9:33-10:21	10:21-11:09	11:09-11:57	11:57-12:17 (Jr/Sr)	12:17-12:37 (Soph/Fr)	12:37-1:25	1:25-2:13	2:13-3:01	3:01-3:30
Austin	PLAN	Animal Science	Agriscience	Ag. Mechanics/Adv. Ag. Mechanics	Adv. Ag Mechanics	LUNCH	LUNCH	Ag Leadership	8th Exp. Ag.	Plant & Soil Science	Tiger Time
Basart, B.	G.S.	G.S.	G.S.	H.S.(SMC)	H.S.(SMC)	LUNCH	LUNCH	H.S.	Yearbook(Multi Media)	H.S.	Tiger Time
Basart, J.	Shop	Building Maintenance/ Res. Carpentry	PLAN	Skilled Mechanical Crafts	Skilled Mechanical Crafts	LUNCH	LUNCH	Auto Tech	Intro to Industrial Technology (8th)	Construction Comprehensive	Tiger Time
Bedore	Advanced Weight Training	PLAN	PE/Health	Lifetime Activities	Advanced Weight Training	LUNCH	LUNCH	Advanced Weight Training	PE/Health	A.D.	Tiger Time
Bennett	Library	Library	Library	Library	Library	LUNCH	LUNCH	Library	Library	Library	
Brown, L/ITV	Comp I/Comp II	On-Line Classes	Psych/Sociology	On-Line Classes	On-Line Classes	LUNCH	LUNCH	On-Line Classes	On-Line Classes	On-Line Classes	
Cole	Earth Science	Earth Science	Biology	PLAN	Chemistry	LUNCH	LUNCH	Biology	Human A & P	Chemistry	Tiger Time
Dobson	Counselor	Counselor	College Prep	Counselor	Counselor			Counselor	Counselor	Counselor	
Dunlap	English IV	English III	Reading Lab	English II	PLAN	LUNCH	LUNCH	English I	English III	English I	Tiger Time
Gray	Spanish II	Spanish II	PLAN	Spanish I	Spanish I	LUNCH	LUNCH				
Holmes					Advanced Art	LUNCH	LUNCH	Art 1	Intro to Art		
Hull	G.S.	Business Essentials	G.S.	G.S.	Business Management	LUNCH	LUNCH	Computer Programming	PLAN	A.D.	Tiger Time
Jameson						LUNCH	LUNCH			9-12 Band	Tiger Time
Kuhlmann	Algebra I	Algebra I	Algebra II	Algebra Intermediate	Res. Interior Design/Real World Math	LUNCH	LUNCH	Trigonometry	Geometry	PLAN	Tiger Time
Niblock	Lifespan Development	Leadership Service in Action	Consumer Eco. /Personal Finance	Intro to FACS	Nutrition & Wellness/ Culinary Essentials	LUNCH	LUNCH	Culinary Arts	PLAN	Career Connections	Tiger Time
Riener	G.S.	PLAN	G.S.	GS	HS Choir	LUNCH	LUNCH	G.S.	G.S.	G.S.	Tiger Time
Towery	American History	American Government	Current Events/ Economics	PLAN	World History	LUNCH	LUNCH	American History	World Geography/ Kansas History	World of Wonders	Tiger Time
Yohon	Resource	Resource	Resource	Resource	Resource	LUNCH	LUNCH	Resource	Resource	PLAN	Tiger Time
Updated 6/29/23	PLAN	12th	11th	10th	9th						

STOCKTON HIGH SCHOOL STUDENT/PARENT HANDBOOK

2022-2023

STOCKTON HIGH SCHOOL VISION STATEMENT

Enter through our door today: exit through a gateway of opportunities tomorrow.

We Are **TIGER** Ready!

Touchstones Innovative Grit Empowered Relationships

SCHOOL ACCREDITATION: STOCKTON HIGH SCHOOL is fully accredited and is classified as a comprehensive high school by the State Department of Education. This classification represents the highest rating accorded a Kansas High School.

SHS SCHOOL SONG

STOCKTON HIGH SCHOOL HATS OFF TO THEE
TO YOUR BRIGHT COLORS LOYAL ARE WE
BLUE AND WHITE SO FIRM AND STRONG
YOU ARE THE SCHOOL TO WHICH WE BELONG
ONWARD FOREVER, LONG MAY WE STAND
OLD ALMA MATER WE THINK YOU'RE GRAND
HONOR BOUND AND EVER TRUE
STOCKTON, WE ARE FOR YOU!!!!

NONDISCRIMINATION

Stockton U.S.D. No. 271 complies with Title IX of the Educational Amendments of 1972, which prohibits sex discrimination within federally assisted educational programs. Specifically, Title IX states: No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance.

This means there shall be no sex discrimination in regard to course enrollment, organizational membership, athletic programs, facilities, curricular materials, and employment practices at or within the U.S.D. No. 271 school system. Concerns or complaints about this program should be directed to superintendent of schools at USD #271, 421 Main Street, Stockton, KS 67669.

STUDENT IN GOOD STANDING

A student in good standing will be one who is not under suspension or expulsion from school or has had excessive discipline problems and/or excessive absences and tardies during the year. Students must satisfy all financial obligations.

Stockton USD 271 Notice of Nondiscrimination

The Stockton School District, USD 271 does not discriminate on the basis of race, color, national origin, sex, religion, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries or complaints regarding

the nondiscrimination policies including requests for accommodations or access to a District facility to participate in a program, activity, or service:

Sarah Armstrong, Superintendent
421 North Main Street
Stockton, KS. 67669-1639

785-425-6367
785-425-6923
sarmstrong@usd271.com(e-mail)

For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the office of Civil Rights in the U.S. Department of Education (OCR), please contact OCR at 816-268-0550 (voice), or 877-521-2172 (telecommunications device for the deaf), or ocr.kansascity@ed.gov.

BASIC GRADUATION REQUIREMENTS

The classification of a student as a sophomore, junior, or senior will be based upon the total high school credits earned by the beginning of each school year. All students must be enrolled in eight class periods plus Community Group, during each of the four years of high school, unless the student receives special board approval, via senior flex scheduling for the senior year, as approved fall 2016.

The following units of credit **must** be earned to graduate from USD #271 Stockton High School:

4 credits of English Language Arts

3 credits of Social Sciences to include:

1 credit of American Government

1 credit of American History

1 credit of World History

3 credits of Mathematics

3 credits of Science to include:

1 credit of Biology

2 credits of an elective science, including 1 lab science.

1 credit of Physical Education and Health

1 credit of Fine Arts: Choir, Band or Art

1 credit of Personal Finance (beginning with the Class of 2019)

7 credits of electives to be chosen from other areas of the curriculum

23 credits

Only those students who have successfully completed the requirements for graduation shall be entitled to participate in graduation exercises. Participation may be denied for just cause as determined by the Board of Education. In emergency situations, either the building principal or superintendent may make such determination. Students unable to meet the graduation requirements of Stockton High School at the beginning of the school year will not be permitted to purchase Senior Announcements. Students whose academic record indicates possible graduation will be permitted to order announcements, but meeting graduation requirements will determine having their picture in the class composite.

To participate in graduation exercises, a student must:

- A. complete minimum credit requirements as indicated above;
- B. have satisfied all financial obligations to USD #271;
- C. be in good standing with the school; and
- D. a student must attend high school eight (8) semesters and earn the required amount of credits for graduation.

Stockton Unified School District #271 Board of Education will not grant diplomas based on the successful completion of the General Education Development Test (GED). The State Department of Education will issue equivalent certificates on the successful passage of said tests. GED recipients shall not be permitted to participate in regular graduation activities and their picture shall not be permitted on the class composite.

The determination of the Senior Class Valedictorian and Salutatorian is based on eight semesters of class work.

VALEDICTORIAN/SALUTATORIAN

Valedictorian and Salutatorian will be determined based on the following criteria:

- student's cumulative grade point average
- whether he/she completed the Kansas Scholars Curriculum

GRADUATION HONORS

Stockton High School recognizes the intense work to achieve graduation honors with cumulative GPA marks of 3.5 or higher. The following cords will signify the honors of Summa Cum Laude and Cum Laude honors:

- Summa Cum Laude Honors (Green and White double Cord): 3.75 - 4.0 GPA or top 20% of the graduating class.
- Cum Laude Honors (Green Cord): 3.5- 3.74 GPA or top 30% of the graduating class.

Qualified Admissions Quick Facts for Class of 2015 and after

When are the New Standards Effective?

State universities will use the standards for 2015 summer applicants. The standards apply to freshmen entering high school in the fall of 2011 and subsequent years.

What are the QA Standards?

Students graduating from an accredited Kansas high school under the age of 21, MUST:

- Complete the pre-college or Kansas Scholars Curriculum with at least 2.0 GPA; AND
- Achieve ONE of the following:
 - ACT score of 21 or higher; OR
 - SAT score of 980 or higher: OR
 - Graduate in the top one-third of their class; AND
- Achieve a 2.0 GPA or higher on any college credit taken in high school.

Were changes made to the pre-college curriculum?

Yes. See information below.

Kansas Course Codes are used to identify courses that fulfill curriculum requirements. For a complete course list and admissions standards, visit www.kansasregents.org/qualifiedadmissions.

Dual enrollment, concurrent enrollment, and online courses may be used to fulfill the requirements. Courses completed in middle school/junior high do NOT fulfill the requirement.

Qualified Admissions Pre-College Curriculum for Class of 2015 and after

English 4 approved units of English, one unit taken each year of high school.

Natural Science

3 approved units from the following, one unit must be Chemistry or Physics:

- Biology • Advanced Biology • Chemistry • Earth • Physics • Principles of Technology
- Astronomy • Botany • Physical Science • Geology • Environmental Science

See school counselor for other listings.

Math

3 approved units from the following:

- Algebra I • Geometry • Algebra II
- Any math course that has Algebra II as a prerequisite.

AND students must meet the ACT college readiness math benchmark of 22.

OR

4 approved units, with one unit taken in the graduating year. Three units selected from the following:

- Algebra I • Geometry • Algebra II
- Any math course that has Algebra II as a prerequisite.

The fourth unit may be prescribed by the school district and must be designed to prepare students for college.

Social Science

3 approved units that include instruction in

• U.S. History • U.S. Government • Geography • World History Students meeting the KSDE social science graduation requirements generally fulfill the pre-college curriculum social science requirements.

Electives

3 approved units from the following:

●Fine Arts ● Foreign Languages ●Journalism ●Career Technical Education ●Speech ●Computer Info. Systems

See School Counselor for other listings.

State Scholar Facts

What is the Kansas Scholars Curriculum?

The Kansas Scholars Curriculum is one of the requirements Kansas residents must meet in order to receive State Scholar designation during their Senior year. This curriculum is NOT the same as the Qualified Admissions Curriculum.

What are the other requirements to become a State Scholar?

- Students must have taken the ACT between April of the sophomore year and December of the senior year.
- Students must be a Kansas resident.
- Students must have their curriculum and 7th semester GPA certified on the official roster by the high school counselor, registrar, or similar official.

What is the benefit of completing the Kansas Scholars Curriculum?

Students that complete the curriculum and meet the other requirements, may be designated as State Scholars, which makes them eligible to receive State Financial Aid as provided by the Kansas Legislature. *The academic profile of scholars includes an average ACT of 30 and an average GPA of 3.90.* State Scholars may receive up to \$1,000 annually for up to four undergraduate years (five, if enrolled in a designated five-year program) based on financial need and the availability of State funds.

How is financial need determined?

Financial need is measured by the Federal Methodology using data submitted on the FAFSA.

Kansas Scholars Curriculum

English Same as the Qualified Admissions Curriculum.

Natural Science

3 approved units including:

- Biology Chemistry Physics

A fourth year of science is recommended.

Math

4 approved units.

Students must complete the following:

- Algebra I* Algebra II Geometry

In addition, students must complete at least one of the following:

- Analytic Geometry Trigonometry Advanced Algebra
- Probability & Statistics Functions Calculus

**Algebra taken in the 8th Grade is accepted.*

Social Science Same as the Qualified Admissions Curriculum.

Foreign Language 2 approved units of one foreign language.

Kansas Scholars Curriculum

For more information about the Kansas Scholars Curriculum or State Scholar designation, contact the Kansas Board of Regents at (785) 296-3421 or visit the Board's website at www.kansasregents.org
NCAA Divisions I and II Initial-Eligibility Requirements Clearinghouse

Students interested in participating in a Division I or Division II Athletic NCAA Program at the college/university level should contact the high school counselor. A brochure with a complete listing of requirements, including core courses, is available, or the information is also on the NCAA eligibility website @ www.eligibilitycenter.org.

Core Courses

NCAA Division I, requires 16 core courses. NCAA Division II currently requires 14 core courses.

Test Scores

When you register for the SAT or ACT, use the NCAA Eligibility Center code of 9999 to ensure all SAT and ACT scores are reported directly to the NCAA Eligibility Center from the testing agency. Test scores that appear on transcripts will not be used.

Grade-Point Average

Division I students enrolling full time before August 1, 2016, should use Sliding Scale A to determine eligibility to receive athletic aid, practice and competition during the first year.

Division I GPA required to receive athletic aid and practice on or after August 1, 2016 is 2.000.

Division I GPA required to be eligible for competition on or after August 1, 2016, is 2.300.

The Division II core GPA requirement is a minimum of 2.000.

Remember, the NCAA GPA is calculated using NCAA core courses only.

IF YOU HAVE QUESTIONS OR NEED ADDITIONAL INFORMATION CONCERNING ANY OF THE INFORMATION FROM THE LAST SEVERAL PAGES, PLEASE CONTACT OUR COUNSELOR.

The last day for seniors is graduation day. Seniors may be dismissed earlier to prepare for graduation, jobs, and other obligations only if members of the class attend school until the dismissal day. Loss of this privilege is possible if there is any "sneak" by the class any year preceding and including the senior year.

CREDIT RECOVERY

High school students who fail a required course during the school year will need to take summer school in an attempt to recover the credit(s). If a student fails the course during summer school or fails to meet the requirements of the summer school program, the student may be given the opportunity to recover the credit by taking a credit recovery course during the school year. Such courses cost approximately \$100 per semester, per course and are at the expense of the student. Courses must be paid prior to enrollment.

EARLY GRADUATION

Stockton High School may allow early graduation after three and one-half years of high school has been completed if the following guidelines are met. Since SHS does offer various work study, vocational and comprehensive programs, early graduation is discouraged for most students.

- To qualify for early graduation, a minimum of twenty-one (21) credits must have been completed in three and one-half (3 ½) years.

- To qualify for early graduation, any student must have completed state required courses and board requirements with passing grades. Students must have completed 3 ½ units of English credit and ½ a credit of Speech (provided online through Colby Community College as Fundamentals of Oral Communication or on campus at SHS as Ag Leadership/Communications which requires membership of FFA)
- To qualify, students must present clear and concise plans for a future educational plan or employment-a written communication outlining proposed plans.
- To qualify, students must have above average grades in scholastic aptitude or have vocational readiness.
- To qualify, students must apply for early graduation prior to entering Grade 11.
- Students meeting requirements may receive their diploma at regular commencement or in absentia.
- Once students have met early graduation requirements and graduated, that student may not participate in extracurricular activities.
- To request early graduation, a note request from the student's parents must be submitted to the school counselor to determine if a student qualifies.

CLASS SCHEDULING

All students should take the enrollment process seriously. The classes selected by the student in the fall will be considered as the final enrollment. Students need to put a significant amount of thought and effort into class selection at enrollment time. It would be to the student's advantage to initially select the classes desired without requesting changes.

Hopefully, all students will be able to enroll in the classes desired. This is not always possible. Reasons that students do not receive the specific classes that they desire include: improper completion of the enrollment sheet; lateness in submitting the enrollment sheet; change in faculty teaching assignments; scheduling conflicts on the master class schedule; the school not being able to offer enough sections of a class to accommodate student interest; or classes not offered on the master class schedule due to lack of student interest or availability of a faculty member for the classes.

Class changes will be made only in unusual and necessary circumstances. These changes must have the signatures of the dropping and adding teachers, parents(s), principal, counselor, and student. Changes must be made within three days after the beginning of the semester.

The school may initiate schedule changes if it is in the student's best interest. The school may also initiate schedule changes based upon disciplinary reasons. Any such changes must have the approval of the principal.

Students enrolled in class will remain there and will not transfer from one subject field to another because of grades. Anytime a transfer is considered it will involve concerned staff members, counselor, and principal, as well as parental permission.

Any conflicts in scheduling should be worked out during the first 3 days of school or at the fall pre-enrollment period. **Students will be expected to adhere to their schedule after that time.**

STUDENTS SHOULD REALIZE THIS POLICY EXISTS, MAKE INTELLIGENT CLASS SELECTIONS, AND NOT MAKE CLASS CHANGE REQUESTS UNLESS A GOOD, SOUND REASON EXISTS.

Course credits earned determine the classification of high school class title. These minimum credits are required for status: Sophomore: 6. Junior: 11.5. Senior: 17.

College Credit Classes

Senior and Junior students wanting to take College credit classes must meet the mandatory placement requirements to be admitted into a College credit class. Students will also be responsible for monetary fees associated with the class for tuition and books.

Minimum Placement Requirements:

<u>College Class</u>	<u>ACT Score</u>	<u>ACCUPLACER Test Score</u>
English Comp	18 English & 18 Reading	English & Reading 255+ OR 231-254 AND WritingPlacer 5-8
College Algebra	22 Math	Math 263-275
Psychology	18 Reading	
Speech	18 Reading	
Sociology	18 Reading	

*Compass tests arrangements need to be made with the High School Counselor before enrolling in a College level class.

COUNSELING SERVICES GUIDANCE AND COUNSELING

Guidance services are available to every student at SHS. The purpose of the guidance program is to assist the student in making wise choices concerning both educational and personal development. Any student wishing to see the counselor should make an appointment in the guidance office.

COLLEGE ENTRANCE INFORMATION

Students interested in preparing to enter college should request information from their counselor early in their high school work. It is true that general college requirements can be met by following the recommended college preparatory program, but college entrance requirements vary widely from college to college, and it is wise to plan high school work for a definite college when possible.

STOCKTON CHAPTER NATIONAL HONOR SOCIETY

National Honor Society (NHS) is an administrative sponsored activity. Membership in National Honor Society is a privilege, not a right, based on the four criteria of **scholarship, character, leadership and activity involvement, and service**. A candidate must qualify in each area in order to be considered for membership. To be eligible for membership in NHS, a Stockton High School student must:

1. Obtain the status of sophomore, junior or senior.
2. Complete one semester at Stockton High School.
3. Have a cumulative G.P.A. 3.7. (Up from 3.5)
4. Average a positive teacher/coach/sponsor response. A positive response is considered to be a 4 out of 5 or better. (**character**)
5. Obtain a total seven points in the area of school activity/involvement (**school activities and leadership**)
6. Have 25 hours of community service from at least two **sources (service)**

Once a student is a member of NHS, they are obligated to uphold the principles and constitution of NHS.

GRADE POINT AVERAGE

The High School's grade point average shall be computed by dividing the total points earned by the number of subjects taken. Grade Points shall be computed on the following basis. The GPA is computed to the thousandths (3rd) decimal place. When an incomplete grade is changed, the grade point average shall be computed. "Incomplete" is not a passing grade.

CLASSROOM GRADING SCALE

High school instructors will use the following grading scale in their classrooms:

A+	100
A	95-99
A-	90-94
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	63-66
D-	60-62
F	59↓

HONOR ROLL

To be eligible, the student must be considered a full-time student and have no D's, F's or incomplete for the grading period. Students are recognized for their academic achievement based on the following scale:

A=4.00

B=3.00

C=2.00

D=1.00

F=0.00

The Stockton Jr/Sr High School has three levels of honor roll.

Superintendent's Honor Roll: requires a 4.0 grade average. (95% and above in all classes)

Principal's Honor Roll: requires a 4.0 grade average (90% and above in all classes)

Academic Honor Roll: requires a grade average between a 3.3 and 3.99

****Based on semester grading period.****

POWER SCHOOL STUDENT INFORMATION SYSTEM

PowerSchool is USD 271's student management system which provides information about your student's grades, attendance and lunch account balance. Parents/guardians are provided usernames and passwords to access information about their child at enrollment time. Parents/guardians who do not have a username and password may get those in the school office. If you need more precise or timely information about your child's grades, please do not hesitate to contact the teacher via email or phone. Power School website:

<http://usd271.powerschool.com>—Parents and students may find access to the student information system at www.usd271.com

Parents who receive weekly e-mails from PowerSchool should be mindful that grades displayed in the e-mail may not be totally accurate as missing assignments may not be included. To get more accurate grades, access the PowerSchool website.

YOUR ATTENDANCE

Research has shown that one of the major contributing factors to student achievement and success is attendance at school. The school system realizes that there will be occasions when students legitimately need to be absent from school, it is the responsibility of everyone (students, parents, and school) involved that these absences be kept to a minimum in order to have a quality education.

A. ABSENCES

1. Excused Absences

- a. K.S.A. 72-1113 designates the board to appoint the **high school principal** to determine the acceptability and validity of excuses presented by the parent(s) or the student. The school's daily attendance report will indicate what absences are excused or unexcused. You will be excused for these reasons:
 - (1) Personal illness/injury, medical appointments (as long as they do not become excessive).
 - (2) Personal/family matters, funeral, court appearance.
 - (3) Participation in school activities (only if a pre-absence form is completed before leaving).
- b. **ASK YOUR PARENT/GUARDIAN TO CALL THE SCHOOL EVERYDAY YOU ARE ABSENT.** It is the responsibility of your parent/guardian to provide the school with verification of the reason why you were absent from school on a specific date. Please call school by 9:00 a.m. for all-day absences; call before 1:00 p.m. for afternoon absences.
- c. **Upon your return to school, go to the office.** The student is responsible to see that a telephone verification of the absence is provided by the parents. Failure to do so will result in an unexcused absence.
- d. Principal maintains the right to determine the validity of parent excused absence request.

2. Unexcused absence

- a. If your parent/guardian did not call the office, you will be given a note pending admit, and you are to bring a note or have a parent call or *e-mail* the reason for the absence by the following morning to get it excused. If a phone call or written excuse/*e-mail* is not received on the following morning, the absence will remain unexcused.
- b. All unexcused absences are recorded as a zero. Students may be required to make up work by the next school day missed and receive NO credit for missed work. After 3 unexcused absences per semester, students will serve a detention for each unexcused absence. The purpose of the detention is to provide students with an opportunity to meet with teachers and complete missed assignments. Failure to serve a detention will result in the detention time doubling, followed by an ISS or OSS if needed. In addition, teachers may require that students make up unexcused class time. **If you miss school during the day, but attend work after school you may be counted as unexcused for that school day.**

3. Excessive Absences

Absence: All students are expected to attend school daily. In the event of an absence, parents are asked to call the school on the morning of the day of the absence, by 9:00am. Parents are also encouraged to email the school, mhrabe@usd271.com (8-12) or rrogers@usd271.com (K-7) on or before the day of absence. If the parent does not call the school, the office may call the home to check on the absent student. When a call can be completed, a written excuse is not required on the day the student returns to school. Upon return to school, the student must report to the main office for a make-up slip, grades 6-12 only.

Students will be permitted to miss five (5) days per semester, with parents' knowledge of absence without having to provide documentation. If a student goes over the five (5) day limit per semester, the student will be counted absent "unexcused" and will not earn credit on assignments or classroom activities for those days of absence,

which may lead to truancy filings with the appropriate agency. Validated/ documented absences such as school activities, doctor appointments, funerals, properly organized college visits, and family events will not count towards the five (5) day limit.

Students missing more than five (5) days may file a written appeal for an extension of absences. They will then have the opportunity to meet with a committee and review their absences. (Committee: Principal, Superintendent, and one Board Member).

Deliberate or dishonest reporting by a student or parent will result in zeroes for the day and making up time missed, after school.

When students are absent for any reason, their work will be made up, incompletes will be issued, and grades not recorded until work and time are made up as allowed.

4. Truancy

JBE

(See AEB, IDCE, JBD, and JQ)

Unless reporting would violate the terms of any memorandum of understanding between the district and the authority to which reports would be made. The building principal (or _____) shall report students who are inexcusably absent from school to the appropriate authority.

Truancy is defined as any three consecutive unexcused absences, any five unexcused absences in a semester, or seven unexcused absences in a school year, whichever comes first. Truancy shall not apply to students who have attained a high school diploma, a general educational development credential, or a high school equivalency credential. Exceptions also exist for students attending the Kansas academy of mathematics and science and for students who are part of a recognized church or religious denomination objecting to a regular public high school education under circumstances specified in state law.

For truancy purposes, being enrolled and continuously attending a public school; a private, denominational, or parochial school taught by a competent instructor for a period of time which is substantially equivalent to the period of time public school is maintained in the school district in which the private, denominational, or parochial school is located; or a combination of attendance in both a public school and a private, denominational, or parochial school may satisfy compulsory attendance requirements. School year means the period from July 1 to June 30. Students who are absent without a valid excuse for a significant part of any school day shall be given an unexcused absence for truancy accounting purposes considered truant.

Prior to reporting to either the Department for Children and Families (if the student is under 13) or the county or district attorney (if the student is 13 or more years of age but less than 18 years of age), a letter shall be sent to the student's parent(s) or guardian notifying them that the student's failure to attend school without a valid excuse shall result in the student being reported truant.

Waiver of Compulsory Attendance Requirements

Students 16 or 17 years of age may be exempt from compulsory attendance regulations if:

- The student is regularly enrolled in and attending a program recognized by the board as an approved alternative educational program;
- the parent(s) or person acting as parent provides written consent to allow the student to be exempt from the compulsory attendance requirement and the student and the student's parent or person acting as parent attend the counseling session required by law and signs the appropriate consent and waiver form;
- the student is not subject to truancy law in accordance with law or this policy;

Truancy

JBE-2

- the child is regularly enrolled and continuously attending school as required by law and is concurrently enrolled in a postsecondary educational institution; or
- the student is exempt from compulsory attendance requirements pursuant to a court order.

Involvement of Law Enforcement

Law enforcement officers may return truant children to the school where the child is enrolled, to the child's parent or guardian, or to another location designated by the board to address truancy issues.

Reporting to Parents

If a truant child is returned to school by a law enforcement official, the principal shall notify the parent or guardian.

Dual Enrollment Students

Eligible students who are enrolled in a board-approved dual enrollment program shall not be considered truant for the hours during the school day they attend classes at a Regent's university, community college, technical college, vocational educational school, or Washburn University.

Approved:

KASB Recommendation – 7/96; 9/97; 8/98; 7/02; 6/04; 6/06; 4/07; 6/10; 6/12; 11/12; 1/13; 6/16; 6/22; 12/22

5. Anticipated Absences

- a. If you know you are going to be absent and you would like to make prior arrangements, you are encouraged to do so by bringing a written/e-mail excuse or calling the high school office.
- b. For any excused absence in advance, you will obtain a pre-absence form, which you must have signed by each instructor and returned to the office prior to the absence. Any work missed must be made up in accordance with the make-up work policy. The principal has final discretion to determine if the absence will be excused.

c. You do need to have a **White pre-absence** form completed for absences related to curricular/extracurricular activities, but assignments in all classes are due at the stated time. You do not have make-up time.

You need to remember that it is your responsibility to provide verification of illness to the school. This communication will enable the school to provide maximum assistance to you in the case of an extended illness.

6. Make-up Slip

a. A make-up slip is your admit back to class and must be obtained prior to returning to the class you missed. Failure to do so will result in a detention.

7. Special Excuse Absences

a. **Before leaving the building, you must secure a verbal excuse from the office. If you leave without permission, you will be considered unexcused.**

b. If you are sick or needing to leave school, check into the office. The office must contact your parent/guardian before you will be allowed to leave the building. **Leaving the school without permission may result in an in-school suspension.**

c. If you have a doctor or dentist appointment, you will need a telephone call from your parent/guardian to leave for an appointment.

d. You must pick up supplies for class or extracurricular activities before or after school. You will not be excused to go to town or home during school time to get them.

8. Make-up Work

a. If you are present part of the day, you are responsible for the entire day. You must hand in assignments due that day.

b. If you had prior knowledge of a planned exam, you must take the test after school the day of your return to school unless you make arrangements with the individual instructor.

c. All make-up work is due the number of days absent plus one (1). For example if a student is absent on a Monday, their work is due Wednesday when they return to the class they missed.

d. Unexcused make-up work is due the day after the student returns to school or zero credit is given for the assignment.

B. DAILY ATTENDANCE

Student attendance will be taken by class period. Students missing more than half of a normal class day, may be counted absent for the whole day. Students that miss more than 23 minutes of a 45-minute class period will be considered absent for that class period.

C. TARDIES

Adequate time, three (3) minutes, is provided between classes to pass from room to room. Students are required to be in their room, in their seats, and ready for work when class time begins. If you anticipate being tardy, you shall notify your instructor for permission. If you are tardy **First** hour, you must report to the office for a permit to class. If students are late for school, they should plan on serving detention. It would be unusual for the detention to be waived. The **high school principal** will determine whether your tardy is excused or unexcused depending on the situation. Teachers will assign tardies for the other hours. All unexcused tardies will carry a 20-minute detention after school. Each teacher is responsible for students tardy to his/her classes. Refusal to make-up time will result in a possible parent conference and a suspension.

D. DETENTION TIME

Time will be spent before or after the school day with the staff member assigning the detention. Detention may be served the same day it is assigned or during the next school day if transportation cannot be arranged by the student. Special arrangements for morning detention, which would be from 7:15 am to 8:00 am can be made with the principal. However, it is not to be delayed beyond this time. If an assigned detention is missed, double time detention applies. When double time detention is assigned, it must be served on consecutive school days. Failure to appear for a double time detention assigned by a teacher may result in a one-day in-school suspension assigned by the principal. **The principal may deny a student the privilege to participate in practices, games or other school sponsored activities on the days a student has detention.**

FOOD AND DRINK

Only beverages in plastic bottles with screw on lids are permitted in the school building. Students are not to store **OPENED** beverage containers in their hallway or gym locker. **OPEN packages or containers of food should also not be stored in hallway or gym lockers.** Only milk and water are permitted in the cafeteria during the lunch period. ***Only bottles of water are permitted in classrooms, food or other beverages are not permitted. Exception: With approval from the office, special lunches or Communities may have food or beverages in classroom.***

Sunflower Seeds are prohibited in the building or school owned vehicles.

PERSONAL PROPERTY

Students are strongly encouraged not to bring personal property, such as personal stereos, expensive jewelry, etc. to school. While assistance will be given to students who lose personal property at school, the administration and staff cannot be responsible for the loss or damage of such property.

E. COLLEGE VISITATIONS

College visitations must be arranged through the counselor and principal. The absence for these visitations should be arranged like any other non-emergency absence. Two college visitation days will be approved during the senior year. One college visitation day will be approved during the junior year. Most of these visits can be done during a teacher in-service or other days in which school is not in session. Any additional absences that exceed the above guideline will be considered as absent. Please make a concerted effort to schedule visits during these times. Documentation must be provided from the college or vocational school when the student returns to school.

SENIOR PICTURE PANEL POLICY

SENIOR PICTURE PANEL/YEARBOOK POLICY

Pictures for the Senior Picture Panel and Yearbook must meet the following requirements: The pose will be a straight frontal pose (**upper torso, no hands or part of the hands showing**) without hats, caps or headgear, with the hands and arms at one's side and not folded on a **plain background**.

At the scheduled fall school picture day, Senior pictures will be taken that meet the requirements for the Senior Panel and Yearbook. Seniors will have their pictures taken in a private setting at school consisting of one through three poses /backdrops (Seniors will have the option of how many poses/backdrops they want taken). Seniors should wear appropriate clothing for the pictures and can make any necessary clothing changes as needed. No t-shirts or shirts with wording are permitted. Buttoned down shirts and Polo's will be provided for Seniors who do not wear appropriate clothing for the pictures. Seniors may use a picture taken at the Fall Picture day or submit one of their own if the picture meets the panel and yearbook

requirements. The high school principal shall have the final decision on this matter. If the student decides to furnish his or her own photograph the picture needs to be turned into the office by March.

To clarify:

1. The photo shall be a **head and shoulder shot with the arms to the side** (not folded in front, upper torso, no hands or part of the hands showing)
2. A plain background **would not** include outdoor furniture or props. Building facades or visible textured walls (bricks, boards, stucco) are also not acceptable. Outside pictures are acceptable if kept simple.
3. Pictures for the panel should be submitted wallet size (2 ½ x 3 ½).
4. Examples of appropriate senior pictures for the senior panel are available on request.
5. **The school will use the School Picture Day Photo if the photograph supplied is not turned in by March 15 or does not meet requirements listed above.**
6. **Seniors may not be allowed to wear t-shirts for the School Picture photo.**

LOCKERS

Students are assigned hallway and gym lockers at the beginning of school. Lockers are the property of Stockton High School and may be inspected as deemed necessary. The administration of Stockton High School may conduct an unannounced locker inspection. The purpose of these locker inspections is to assess locker neatness and to check lockers for unauthorized materials. Bags, coats, etc. found in lockers at the time of inspection may be searched. The administration may request that law enforcement use trained dogs on school premises to identify student property which may contain illegal or illicit materials and to determine whether materials are present which may threaten the general health, welfare and safety of students and/or district employees. **DO NOT LEAVE MONEY IN LOCKERS.** The lockers should be closed and locked. If a student's locker (and/or lock) is not functioning properly they should report it to the office immediately. Locks can be checked out from the high school office. If lockers are not locked the school, administration and staff is not responsible for the loss or damage of personal property.

YOUR APPEARANCE AND DRESS CODE

Appropriateness, moderation, and concern for the avoidance of distractions to the educational process are the guiding principles of the student dress code. Styles and fads are constantly changing and cannot be covered by specific rules and regulations.

Although dress and grooming habits are constantly changing, the Board of Education and Administration believe that certain standards of dress and grooming habits are necessary to maintain a wholesome and inspiring atmosphere for students. USD 271 will endeavor to work with parents and students to ensure that students come to school each day in clean, neat, and appropriate attire.

The personal appearance of students enrolled in Stockton USD 271 is the responsibility of the parents. The personal appearance of students becomes the responsibility of the school only with their mode of dress or personal grooming habits is disruptive to the function of the school and/or the members of the student body or faculty.

The school will work with students and parents in encouraging young people to assume this responsibility and to execute it sensibly. The purpose of the home and school working together should be to help students accept and cooperate with stated guidelines, tempered with common sense and good judgment.

The school does reserve the right to regulate student dress that is a distraction to learning, is of questionable decency, or creates a health or safety hazard.

Specific examples of guidelines include, but are not necessarily limited to:

- For reasons of health and safety, footwear must be worn.
- No hats, caps and full headbands or bandanas will be worn inside the buildings.
- Clothing shall meet the standards of decency and acceptability in the school and community.
- Clothing is not to have references to obscenity, be of a sexual connotation, or promote illegal drugs/criminal acts. Additionally, no known logo or insignia of any alcohol or tobacco product shall be worn or displayed in any fashion on or in the junior/senior high facilities.
- Open mid-sections and exposed rib areas are not considered appropriate.
- All tops must have a 2” strap, including those worn under overalls etc. (No spaghetti straps, undergarment tank tops, etc.)
- See through clothing is not appropriate.
- No undergarments shall be visible.
- Jeans, slacks, etc. will be worn at the waistline, not in a sagging fashion.
- Dresses, skirts, shorts, tunic tops, or any such primary garment must be a minimum of fingertip length or mid-thigh. The rule of thumb (discretionary) is that they be cut no higher than fingertip length with the arms and fingers hanging down in the “at rest” position.
- Students will be expected to keep themselves well-groomed and neatly dressed at all times, school activities included. Any form of dress or hairstyle which is considered contrary to good hygiene or which is distracting or disruptive in appearance, or detrimental to the purpose of school will not be permitted.
- Policy violations will be based on the discipline matrix.

The building principal is ultimately responsible for the enforcement of this code. Students in violation of this dress code will not be allowed to wear the clothing in school again and may be asked to change at the discretion of administration. When your dress or appearance is inappropriate for school, the office will ask you to change, attempt to contact your parent/guardian to bring you a change of clothes, or the office will provide alternative clothing. If you are sent home to change, you may be unexcused for all classes you miss and may receive a detention.

This dress code also applies to after school-sponsored activities both on and off-site. When you represent Stockton High School in extracurricular activities, you will conform to the personal appearance codes as prescribed by the sponsors of each activity.

BOOKBAGS

During school hours, book bags or athletic bags will not be allowed in classrooms. If book bags are brought to school, they must fit into a student locker and the locker door must shut and latch. Students should not leave book bags or athletic bags in the hallways at any time. Fire code does not allow for items left on the floor or hallways or blocking exit pathways in the classroom.

SCHOOL PROPERTY

Students may not place any materials on school property without the principal’s approval. Students may not deface school property. Students may not distribute unauthorized materials on school property. Students may not bring water guns or water devices onto school grounds.

HALLWAYS

Students are not allowed to run in the halls. Students in the hall during class time should have a note from a staff member.

HIGH SCHOOL DANCE RULES

1. All dances must be cleared with the principal three weeks prior to the dance.
2. All high school dances will be closed dances, unless approved by the building principal.

3. The doors will be closed one-half hour after the dance begins. Once a student leaves a dance, he/she will not be allowed to return.
4. The organization, which sponsors the dance, will be responsible for cleaning up after the dance and will be responsible for an appropriate number of chaperones.
5. All students attending the dance must maintain proper conduct at all times according to the regulations of the school.
6. Any damage done within the school building during the dance will be the responsibility of the sponsoring organization.

BULLYING

Bullying is a form of aggression and occurs when a person(s) who perceives a power imbalance, willfully subjects another person (victim), whoever they may be, to an intentional, unwanted and unprovoked hurtful verbal and/or physical actions(s) which result(s) in the victim feeling oppressed, stressed, injured or discomfort at any school site or school board-sponsored activity or event. Bullying may also occur as various forms of hazing, including initiation rites perpetrated against a new student or a new member of a team. Student(s) who engage in such conduct shall be subject to discipline including, but not limited to; verbal or written reprimand, in-school suspension, change of placement and/or expulsion.

Examples or types of bullying may include, but not limited to:

- a. Physical bullying includes punching, shoving, poking, strangling, hair-pulling, beating, biting and excessive tickling.
 - b. Verbal bullying includes such acts as hurtful name-calling, teasing and gossip.
 - c. Emotional (psychological) bullying includes rejecting, terrorizing, extorting, defaming, humiliating, blackmailing, rating/ranking of personal characteristics such as race, disability, ethnicity, or perceived sexual orientation, manipulation, friendships, isolating, ostracizing, and peer pressure.
 - d. Sexual bullying includes many of the actions listed above as well as exhibitionism, voyeurism, sexual propositioning, sexual harassment, and abuse involving actual physical contact and sexual assault. In many cases, gender and cross-gender sexual harassment may also qualify as bullying.
- Bullying may be limited to a single incident. However, in most cases, bullying is characterized by repeated harmful actions on the part of the bully(ies).
1. Personnel, at all levels, are responsible for taking corrective action to stop or prevent bullying at any of the school district sites or activities.
 2. An individual who reports an incident(s) of bullying shall do so without fear of reprisal or retaliation at any time. Allegations of bullying shall be promptly investigated.
 3. Bullying can have serious consequences, including but not limited to the following:
 - a. For the student who engages in bullying a student, the range of punishments could include, but not limited to verbal and written reprimand, in-school or out-of-school suspension, change of placement, and/or expulsion.
 - b. For the staff member who engages in bullying a student or fellow staff member, the range of punishments could include, but not limited to, a letter of caution, written reprimand, suspension without pay, and/or termination; Current Professional Employee Complaint Procedure will be followed for all certified staff.
 - c. If the party deemed guilty is neither a current student nor a U.S.D. 271 employee, appropriate steps shall be taken, which could include limiting the access of this party to the school property and any other action deemed necessary, including criminal prosecution.

USD 271 BULLYING PLAN

Bullying means: Any intentional gesture or any intentional written, verbal, electronic, or physical act or threat either by any student, staff member, or parent towards a student or by a student, staff member or parent towards a staff member that is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or

abusive educational environment that a reasonable person, under the circumstances, knows or should know will have the effect of

- Harming a student or staff member, whether physically or mentally;
- Damaging a student's or staff member's property
- Placing a student or staff member in reasonable fear of harm, or
- Placing a student or staff member in reasonable fear of damage to the student's or staff member's property.

Bullying also includes cyberbullying. "Cyberbullying" means bullying by use of any electronic communication device by means including, but not limited to, e-mail, instant messaging, text messages, blogs, mobile phones, pagers, online games and websites.

Additionally, bullying means any form of intimidation or harassment prohibited by the board of education of the school district in policies concerning bullying adopted pursuant to K.S.A. 72-8256 or subsection (e) of K.S.A. 72-8205, and amendments thereto. USD 271 will not tolerate these actions by students, staff, or parents.

For the purposes of this plan and its authorizing policies, "parent" includes a biological, adoptive, or step-parent, guardian, custodian, or other person with authority to act on behalf of a student.

Similarly, a "staff member" means any person employed by the district.

Any act of bullying by either an individual student or group of students towards a student or staff member of the district is prohibited on or while utilizing school property, in a school vehicle, or at school-sponsored activities, programs or events. This policy applies to students who directly engage in an act of bullying, to students who, by their behavior, support another student's act of bullying and to all staff members and parents who engage in similar behaviors.

Training concerning identifying, reporting, investigating, and preventing bullying behaviors as outlined in district policies and this plan shall be provided to students and staff members using district resources available for such purpose and shall be provided through school assemblies, staff development, or other appropriate forums at least annually.

The board or the district administration, on behalf of the board, may seek student, staff, parent, and /or community input on the adoption, revision, and /or implementation of the board's bullying policies or plan as directed or approved by the board.

No teacher, administrator, or school district employee shall engage in, permit, or tolerate bullying.

Retaliation against a victim, good faith reporter, or a witness to bullying is prohibited. A student or staff member who engages in an act of bullying reprisal, retaliation, or false reporting of bullying, shall be subject to discipline in accordance with school district policy and procedures. The school administration and/or board may take into account the following factors when determining an appropriate disciplinary action for such prohibited conduct: the age of the parties involved, the development and maturity levels, special education needs of the parties involved, and the severity of the behavior.

Discipline guidelines for student bullying may be found in student and employee handbooks. Offenses over time or single offenses which are severe in nature, may result in discipline up to and including suspension and/or expulsion or termination from employment. Parents participating in prohibited bullying conduct aimed at district students and/or staff members may jeopardize their access to district facilities, district property, school sponsored activities, programs, and events, and/or district students and/or staff members through the district's communication systems. As appropriate, reports to local law enforcement will be filed to report criminal bullying behaviors.

Bullying by Staff

The board of education prohibits bullying in any form either by any student, staff member, or parent towards a student or by a student, staff member, or parent towards a staff member on or while using school property, in a school vehicle or at a school-sponsored activity or event. For the purposes of this policy, the term “bullying” shall have the meaning ascribed to it in Kansas law.

The administration shall propose, and the board shall review and approve a plan to address bullying as prohibited herein. The plan shall include provisions for the training and education of staff members.

Staff members who bully others, in violation of the policy, may be subject to disciplinary action, up to and including suspension and/or termination. If appropriate, staff members who violate the bullying prohibition shall be reported to local law enforcement.

IF YOU ARE THE VICTIM OF BULLYING

Report the incident immediately to an adult who has authority over the bully(ies). Example: teacher, counselor, or principal. If you are the victim of bullying and you feel uncomfortable reporting this fact to adult personnel at our school, contact USD 271 Superintendent of schools or the Rooks County Sheriff Office.

KANSAS SCHOOL SAFETY HOTLINE

The purpose of the hotline is to give students an opportunity to report impending school violence. **TOLL FREE NUMBER 877-626-8203**. The Kansas Highway Patrol sponsors this. It provides an opportunity for students to protect friends, their school and their community.

YOUR PERSONAL CONDUCT

You are allowed considerable freedom in the buildings and school facilities. This freedom carries with it equal responsibility for good citizenship and conduct. You are expected to follow all directions or requests made by any employee of USD #271. Failure to do so may result in suspension from school. **YOU SHALL** conduct yourself according to these rules:

A. In the classroom

1. Take your assigned seat upon entering the classroom.
2. Have books and other materials ready to begin work.
3. Stop talking when class begins.
4. Present admit slip immediately. Don't wait to be asked for it.
5. If you were absent, get make-up work at a time convenient for the teacher.
6. Do not interrupt the teacher or other students.
7. Keep a neat clean room at all times.
8. Ask appropriate questions.
9. Do your work honestly. Avoid all appearances of cheating.
10. **Familiarize yourself with and adapt yourself to individual classroom regulations.**

B. At assemblies

All members of the Stockton Student body are expected to behave in an intelligent, responsible, caring and respectful way. This is especially true when they are part of an audience. Students who are unable to conduct themselves in an appropriate manner will be seated with a teacher at the next assembly to assess if they can again be part of the group. Pep assemblies require participation. If you do not desire to participate in pep rallies you will be allowed to remain in the classroom with a teacher. Participation may include but is not limited to standing during the school fight song.

C. On School-sponsored trips

Exhibit the same behavior that is expected of you at all times.

D. At activities/athletic events

1. Be courteous to all--participants, coaches, officials, staff and fans.
2. Know the rules; abide by and respect the official's decisions.
3. Win with character and lose with dignity.

4. Display appreciation for good performance regardless of the team.
5. Exercise self-control that reflects positively upon yourself, team, and school.
6. Permit only positive sportsmanlike behavior to reflect on your school or its activities.
7. Sit in the section reserved for students or sit with your parents.
8. Stay in the stadium or high school building during activities. If the Principal or designated staff member determines that any student is not being seated or watching the event, is creating a distraction at the event, or is creating a disruption of the event, that student may be asked to leave. Based upon the severity of the disruption, the Principal shall have the option of refusing admission at future events. Any student, which the Principal determines has left the event without good reason, can be refused re-admittance to the event or charged an additional admission fee.

ELIGIBILITY REQUIREMENTS FOR STOCKTON HIGH SCHOOL ACTIVITIES

The KSHSAA Eligibility Rule 13 is applied to all participants at SHS including non- KSHSAA activities. Students 6-12 must meet these requirements as defined by Kansas State High School Activities Association:

- The student shall have passed a minimum of five new subjects (those not previously passed) of unit weight, or its equivalent, the previous semester of attendance.
- The student shall be enrolled in and attending a minimum of five new subjects (those not previously passed), of unit weight, or its equivalent, during the present semester. NOTE: High school students dually enrolled in colleges, who have their college course recorded on their high school transcript, may count five hours of college credit as two subjects of unit weight or three hours of college credit as one subject of unit weight. However, the student must attend at least one class of unit weight at the member based school, per semester.
- Bona fide Student Rule 14: In order to be eligible for participation, the student must be a bona fide student undergraduate member of that school and in good standing. In order to participate in practice, the student must be a bona fide undergraduate of that school and one who is eligible or has the possibility of eligibility.

ELIGIBILITY

ELIGIBILITY FOR ALL EXTRA-CURRICULAR ACTIVITIES/COMPETITION/DANCE OR EVENT

A. Students of Stockton High School must abide by the following school eligibility rules in order to participate in any extra-curricular activity, competition, dances (including Prom) or event:

1. Must be passing at least 6 classes in which they are enrolled in order to be eligible.
2. If the student is not passing at least 6 classes by 3:00 pm Friday, they will be placed on probation for the following Monday through Friday. If the student is still not passing at least 6 classes, then that student will become ineligible starting the following Monday through Saturday and the subsequent weeks until they are passing at least 6 classes.
3. No student may participate in any practice, event, or competition unless they have been in attendance for at least four hours of the school day. **Only under extreme circumstances can this policy be adjusted (eg. Out of town doctor appointments, funerals, ...)

B. It is important that all students realize that involvement in extracurricular activities is a privilege and not a right. Deliberate misbehavior, destruction of school property, unexcused absences and such will cause them to lose their good standing in school and, as a result, their eligibility to participate in interscholastic activities.

Teachers must have grades updated and entered each Sunday night by midnight.

ATHLETIC UNIFORMS AND EQUIPMENT

All uniforms and equipment checked out to students becomes the responsibility of the student. Anything not returned must be paid for. A student will not be permitted to begin a new activity or sport until any outstanding uniform or equipment obligations are met.

PHYSICAL EXAMS

All students participating in athletics or spirit squad must present a signed physical examination sheet to the high school office or the head coach of the sport before they participate in the first practice.

KSHSAA RULE 52

INTRODUCTION: The effective American secondary school must support both an academic program and an activities program. We believe that these programs must do more than merely coexist - they must be integrated and support each other in “different” arenas. The concept of “sportsmanship” must be taught, modeled, expected and reinforced in the classroom and in all competitive activities. Therefore, all Kansas State High School Activities Association members stand together in support of the following sportsmanship policy.

PHILOSOPHY: Activities are an important aspect of the total education process in American schools. They provide an arena for participants to grow, to excel, to understand and to value concepts of SPORTSMANSHIP, to build school pride, and to increase student community/involvement; this ultimately translates into improved academic performance. Activities are also an opportunity for the community to demonstrate its support for the participants and the school, and to model the concepts of SPORTSMANSHIP for our youth as respected representatives of society. **Sportsmanship is good citizenship in action.**

ATHLETIC CODE OF CONDUCT

Mood-altering chemicals policy (alcohol, tobacco (including vapes, juul’s’, etc., & drugs)

Philosophy and Purpose- Extracurricular activities and sports are a privilege for each participating individual. Therefore, is it important that students and parents are aware of the necessary rules and regulations, which assure continued eligibility and participation as responsible representatives of the school. It is the primary responsibility of the coach/sponsor to consistently enforce this code.

USD #271 recognizes the use of alcohol, tobacco, and drugs as a significant health problem for many adolescents, resulting in negative effects on behavior, learning, and the total development of each individual. The misuse of alcohol, tobacco, and/or drugs by adolescents affects extracurricular participation and development of related skills and future health. It is also against the law.

Each coach has the prerogative to establish additional rules pertaining to the activity supervised. These rules may include attendance at practice, detentions, curfew, dress and general conduct by participants during practices, contests, and trips, and will be handled by the coach/sponsor.

These rules and consequences will be clearly communicated to the student athlete/participant at the beginning of the activity season.

Rule- During the school year, regardless of the quantity, a student shall not:

1. Handle an open container or use a beverage containing alcohol liquor, wine, or beer, etc.
2. Handle or use any form of tobacco, including any type of e-cigarette (vape).
3. Handle or use any controlled substance defined by law as a drug.

Interpretations:

1. The rule applies to the entire school year and any portion of an activity season, which occurs prior to the start of the school year or after the close of the school year. Fall buffer week is part of basketball/wrestling season and spring buffer week is part of track/golf season.
2. It is not a violation for a student to be in possession of a controlled substance specifically prescribed for the student's own use by his/her doctor.

Penalties and Recommendations- If any student chooses to violate the above rule and the violation is substantiated (sight is sufficient evidence) by a law enforcement official, faculty member, school administrator, or voluntary student admission, the following will occur:

First Violation: 7-day suspension from all KSHSAA sponsored sports and activities, excluding practices.

Students will be provided access to professional counseling services if desired. The Coach or the Principal will notify parents.

Second Violation: 4 weeks' suspension from all KSHSAA sports and activities, excluding practices. It will also be recommended that the student receive an evaluation and any necessary counseling from a professional chemical dependency counselor. Parents will be notified by the Principal and notice will be given that any further violations will result in a student being ineligible from participating in a school sponsored extracurricular activity for the rest of the school year.

Third Violation: The student will be ineligible to participate in any school sponsored extracurricular sport for the remainder of the school year, including practices. The student will be recommended to enroll in and maintain good-standing participation in a chemical dependency treatment program.

Clarifications:

1. Suspension does not apply to class activities where a grade is given for required attendance. Ex. Music concerts, pep band, marching band, mandatory field trips, etc.
2. Suspension does apply to KSHSAA sports.
3. Penalties for violations of this USD #271 high school policy shall be cumulative throughout the entire school year.
4. Penalties will start after an incident has been reported and confirmed, and concluded when infraction has been fulfilled. If an infraction occurs while a student is not actively participating in a sport, the penalty will begin the first week that competition begins for that student.
5. It is very important to realize that anyone seen handling open containers involving this kind of activity is just as guilty as those actually consuming its contents.

Coaches' clause: It is our coaches and sponsors expectation that athletes will make every effort to not be in attendance at sites where illegal drug use and underage consumption of alcoholic beverages are occurring. Coaches may implement sanctions for this infraction. These may include (but are not limited to) extra conditioning, limited participation or being held out of competition. An attendance violation will not accumulate toward the violations listed above.

A student, whose character or conduct brings discredit to the school's organization or teams or to the student, as determined by the principal, is not in good standing and is ineligible for a period of time as specified by the

principal. This period of time of ineligibility will vary depending on the degree of discredit or the length of suspension.

If a student's character or conduct brings discredit to the school, the student will be temporarily suspended from participation until an investigation can be done.

Specific acts of unacceptable conduct of a student in respect to school activities include:

1. vandalism
2. unruly conduct that disrupts school
3. verbal or physical threats
4. stealing
5. willful disobedience/open defiance
6. fighting
7. obscenity or foul language
8. continued acts of unsportsmanlike behavior
9. abusive harassment of another student or school employee
10. illegal acts

This is not intended to be all-inclusive. Infractions of any district policy, regulation or violations of civil law can result in a loss of student privileges of attending or participating in extracurricular activities.

Student's Name (please print)

Yr. Of Graduation

I understand and agree to abide by all the provisions of this Activities Code of Conduct.

Student's Signature

Date

I understand and agree to support all the provisions of this Activities Code of Conduct.

Parents/Guardians Signature

Date

ATHLETES AND PARENTS WILL BE ASKED TO SIGN THIS FORM AT THE BEGINNING OF ***THEIR/their student's FIRST INDIVIDUAL SPORTS SEASON***. PARTICIPANTS THAT HAVE NOT STARTED THEIR SEASON WILL SIGNIFY THEY ACKNOWLEDGE, UNDERSTAND AND AGREE TO THIS POLICY BY SIGNING AND IN DOING SO, ACKNOWLEDGE RECEIPT OF THE HANDBOOK.

STUDENT ALCOHOL, TOBACCO AND DRUG POLICY

Maintaining drug free schools is important in establishing an appropriate learning environment for the district students. The unlawful possession, use, sale or distribution of illicit drugs, alcohol or tobacco by students on school premises or as a part of any school activity is prohibited. This policy is required by the 1989 amendments to the Drug Free Schools and Communities Act, P.L. 102-226, 103 St. 1928.

Student Conduct:

As a condition of continued enrollment in the district, students shall abide by the terms of this policy. Students shall not unlawfully manufacture, distribute, dispense, possess or use illicit drugs, controlled substances or alcoholic beverages or tobacco on school district property, or at any school activity. Any student violating the terms of this policy will be reported to the appropriate law enforcement officials, and will be subject to any one

or more of the following sanctions (*This will also include the use of electronic cigarettes or other such tobacco/nicotine devices*):

1. First Offense. A first-time violator shall be subject to the following sanctions:
 - a. Punishment up to and including short-term suspension;
 - b. Suspension from participating in the next two student activities.
 - c. Tobacco (nicotine) offenders will be required to complete the ACE program (youth cessation program) through the Rooks County Health Department.
2. Second Offense. A second-time violator shall be subject to the following sanctions:
 - a. A punishment up to and including long-term suspension;
 - b. Suspension from participating in student activities for (30) calendar days.
 - c. A student placed on long-term suspension under this policy may be readmitted on a probationary status if the student agrees to complete a drug and alcohol rehabilitation program. (Name(s) of acceptable programs are on file with board clerk.)
3. Third and Subsequent Offenses. A student who violates the terms of this policy for the third time, and any subsequent violations, shall be subject to the following sanctions:
 - a. A punishment up to and including expulsion from school for the remainder of the school year;
 - b. Suspension from participation at all school activities for the year.
 - c. A student who is expelled from school under the terms of this policy may be readmitted during the term of the expulsion only if the student has completed a drug and alcohol education and rehabilitation program at an acceptable facility/program.

Students who are suspended or expelled under the terms of this policy will be afforded the due process rights contained in board policies and Kansas statutes, K.S.A. 72-8901, et seq. Nothing in this policy is intended to diminish the ability of the district to take other disciplinary action against the student in accordance with other policies governing student discipline. Drug and alcohol counseling and rehabilitation programs are available for district students. If a student agrees to enter and complete a drug education or rehabilitation program, the cost of such program will be borne by the student and his or her parents.

A list of available programs along with names and addresses of contact persons for the program is on file with the board clerk. Parents or students should contact the director of the program to determine the cost and length of the program.

A copy of this policy will be provided to all students and the parents of all students. Parents of all students will be notified that compliance with this policy is mandatory.

CHEATING/PLAGIARISM

Each teacher must instruct at the beginning of the year, the negative aspects of cheating and plagiarism and the penalties involved. These rules should be reaffirmed from time to time.

The prevention of cheating and plagiarism must be the responsibility of each individual teacher. Pupils who cheat/plagiarize must be caught in the act of cheating or plagiarism or evidence must be in existence.

Pupils caught cheating or plagiarizing will receive a zero on all work being performed. Students involved will be reported to the building principal and parents will be notified. Continued offenses of cheating/ plagiarizing will result in the student being subjected to individualized testing and/or disciplinary action.

REPORTING STUDENT OR PARENT CONCERNS

If a student, parent, or patron has a concern regarding a school employee or program including academics, athletics, and activities in Stockton High School, the following protocol should be followed:

1. Schedule an appointment with the teacher, coach, or sponsor and discuss the issue.
2. If the issue is not resolved, schedule an appointment with the principal or activities director(s) to further discuss the issue.
3. If the issue is not resolved, schedule an appointment with the superintendent of the schools.
4. In the case that a matter cannot be resolved, the superintendent and/or the Board of Education will serve as an impartial hearing officer or agent.

LAW ENFORCEMENT

The administration will cooperate with local and state law enforcement agencies and the SRS.

Whenever a student engages in conduct which contributes the commission of any misdemeanor or felony, at school, on school property, or at a school supervised activity and/or has been found:

- in possession of a weapon
- in possession of a controlled substance or illegal drug; or
- to have engaged in behavior at school which has resulted in, or was substantially likely to have resulted in serious bodily injury to others, the principal shall report such acts to the appropriate law enforcement agency if any of the behaviors noted above occur.

USE OF TRAINED DOGS TO SEARCH

A. At the request of the administration, law enforcement or licensed private agencies may use trained dogs on school premises and on school property to identify illegal or illicit material(s) as defined in the Student-Parent Handbooks and/or USD 271 Board of Education Policies and to determine whether materials are present which may threaten the general health, welfare and safety of students and/or school district employees. The use of trained dogs to conduct these searches shall be unannounced and made at the discretion of the administration. Only the dog's official handler will determine what constitutes an alert by the dog.

B. The use of dogs shall be for the purposes of inspecting particular items, places and/or vehicles and not persons. If the dog alerts on a particular item, place and/or vehicle, then the person having the use of, or bringing onto school district property/premises, is responsible for the item or vehicle. Police will be called to the scene to witness the search. All searches shall be made in compliance with current school district policy and applicable law(s).

OTHER RULES AND CONSTITUTIONS

Coaches and Sponsors will have separate rules and constitutions with which students shall abide. These rules shall be given to students who participate in these activities.

FIELD TRIPS

Field trips planned during the school year will be approved by the building principal. Student's participation in these activities shall be voluntary and students who do not participate shall not be adversely affected in terms of course requirements, grades or eligibility to participate in other activities of the class. Students may participate in a field trip if a parental consent form is turned in.

STUDENT EXPECTATION

When a teacher or other faculty member asks a student to do something (or cease doing something) the student is expected to obey in a respectful manner. This is especially important if a teacher asks a student to conference with them. Students should comply. Walking away or refusing to talk is unacceptable regardless of the time of day (end of class, lunchtime, or after school). If a student believes the request is unfair or incorrect, the student may appeal to the Principal or the Counselor. If a student complies they have the right to appeal. Failure to comply with a teacher request will result in disciplinary action. Walking away may result in in-school suspension.

PUBLIC DISPLAY OF AFFECTION

Public display of affection should be limited to holding hands.

SEXTING

Sexting refers to an act of sending sexually explicit materials through mobile phones. The word derived from the combination of two terms sex and texting. Sexting is a punishable offense in the U.S.A. Teenagers texting sexually explicit photographs of themselves, or of their friends or partners, can be charged with distribution of child pornography and those who receive the images can be charged with possession of child pornography. The term was defined by the court in the United States Broxmeyer, 2010 U.S. App. LEXIS 16032 (2d Cir. 2010)

In Kansas, sexting can result in charges of sexual exploitation of a minor and creation, possession or distribution of child pornography.

Offenders will be reported to Law Enforcement.

STUDENT CONDUCT/DISCIPLINE MEASURES

Suspension and Expulsion Procedures

Except as limited by Section 504 or the Individuals with Disabilities Education Act ("IDEA"), a student may be suspended or expelled, for reasons set forth in Kansas law. Any student who is suspended for a period of more than 10 days or expelled shall receive a copy of the current suspension and expulsion law and this policy. Suspension/expulsion hearings shall be conducted by the superintendent/designee or other certificated employee, or committee of certificated employees of the school in which the pupil is enrolled, or by any other hearing officer appointed by the board.

Reasons for Suspension or Expulsion

Students may be suspended or expelled for one or more of the following reasons:

- Willful violation of any published, adopted student conduct regulation;
- Conduct which substantially disrupts, impedes, or interferes with school operation;
- Conduct which endangers the safety or substantially impinges on or invades the rights of others;
- Conduct which constitutes the commission of a felony;
- Conduct at school, on school property, or at a school supervised activity which constitutes the commission of a misdemeanor;
- Disobedience of an order of a school authority if the disobedience results in disorder, disruption or interference with school operation; and
- Possession of a weapon at school, on school property or at a school- sponsored event.

Short-term Suspension

Except in an emergency, a short-term suspension (not exceeding ten school days) must be preceded by oral or written notice of the charges to the student and an informal hearing. If a hearing is not held prior to the suspension, an informal hearing shall be provided no later than 72 hours after imposition of a short-term suspension.

Written notice of any short-term suspension shall be delivered to the student's parent or guardian within 24 hours after the suspension has been imposed. Short-term suspension hearings may be conducted by any person designated in policy as having the authority to suspend.

At the informal suspension hearing, the student shall have the right to be present and to be notified of the charges and the basis for the accusation. The student shall have the right to make statements in his/her defense after receiving notice of the charges.

Long-Term Suspension or Expulsion

Before a student is subject to long-term suspension (not to exceed 90 school days) or expulsion (not to exceed 186 school days or one calendar year for certain weapon and/or destructive device violations), a hearing shall be conducted by a hearing officer who has been authorized by the board. Formal hearings shall be conducted according to procedures outlined in current Kansas law and:

- The student and parents or guardians shall be given written notice of the time, date and place of the hearing.
- The notice shall include copies of the suspension/expulsion law, and appropriate board policies, regulations and handbooks.
- The hearing may be conducted by either a certified employee or committee of certified employees authorized by the board, the chief administrative officer, or other certified employee of the district in which the student is enrolled, or by an officer appointed by board.

Expulsion hearings for weapons violations shall be conducted in compliance with Kansas law by persons appointed by the board.

- Findings required by law shall be prepared by the person or committee conducting the hearing.
- A record of the hearing shall be available to students and parents or guardians according to Kansas law.
- Written notice of the result of the hearing shall be given to the pupil and to parents and guardians within 24 hours after determination of such result.

Rules Which Apply in all Cases When a Student May be Suspended or Expelled

- Refusal or failure of the student and/or the student's parents to attend the hearing shall result in a waiver of the student's opportunity for the hearing.
- A student suspended for more than 10 school days or expelled from school shall be provided with information concerning services or programs offered by public and private agencies which provide services to improve the student's attitude and behavior.
- A student who has been suspended or expelled shall be notified of the day the student can return to school.
- If the suspension or expulsion is not related to a weapons violation, the principal may establish appropriate requirements relating to the student's future behavior at school and may place the student on probation. (See JDC)
- If the expulsion is related to a weapons violation the superintendent may establish appropriate requirements relating to the student's future behavior at school and may place the student on probation if the student is allowed to return. (See EBC, JCDBB and JDC)
- The days a student is suspended or expelled are not subject to the compulsory attendance law.
- During the time a student is suspended or expelled from school, the student may not:
 - Be on school property or in any school building without the permission of the principal.
 - Attend any school activity as a spectator, participant or observer.

A student over the age of 18 or the parents or guardian of a student who is suspended for more than 10 days or expelled from school may appeal to the board within 10 calendar days of receiving written notice of the hearing results.

When a suspension is imposed during the school day, the student shall not be removed from school until a parent has been notified. If a parent cannot be notified during regular school hours, the student shall remain at school until the regular dismissal time.

Student Rights During a Long-Term Suspension/Expulsion Hearing

The student shall have the right:

- to counsel of his/her own choice;
- to have a parent or guardian present;
- to hear or read a full report of testimony of witnesses;
- to confront and cross-examine witnesses who appear in person at the hearing; to present his or her own witnesses;
- to testify in his or her own behalf and to give reasons for his or her conduct;
- to an orderly hearing; and
- to a fair and impartial decision based on substantial evidence.

Appeal to the Board

The following conditions shall apply if a student who is age 18 or older or the student's parent or guardian files a written appeal of a suspension or expulsion:

- Written notice of the appeal shall be filed with the clerk within 10 calendar days of receiving the results of the hearing.
- The board or hearing officer appointed by the board shall hear the appeal within 20 calendar days after the notice of appeal is filed.
- The student and the student's parent shall be notified in writing of the time and place of the appeal at least 5 calendar days before the hearing.
- The hearing shall be conducted as a formal hearing using rules similar to those noted earlier for expulsion hearings.
- The board shall record the hearing.
- The board shall render a final decision no later than the next regularly scheduled board meeting after the conclusion of the appeal hearing.

A. In Kansas, a school district is vested with the authority to suspend or expel a student by statute. The law (K.S.A. 72-8901) authorizes suspension or expulsion for one or more of the following reasons:

1. Willful violation of any published, adopted student conduct regulation;
2. Conduct, which substantially disrupts, impedes, or interferes with school operation;
3. Conduct, which endangers the safety or substantially impinges on or invades the rights of others;
4. Conduct, which constitutes the commission of a felony;
5. Conduct, which constitutes commission of a misdemeanor;
6. Disobedience of an order of school authority, if the disobedience results in disorder, disruption or interference with school operation; and
7. Possession of a weapon at school, on school property or at a school sponsored event. Violation of any provision of the behavior code may result in disciplinary action up to and including suspension and/or expulsion.

B. Acts of unacceptable behavior that may result in suspension (including in-school suspension) upon first offense, depending upon the severity of the infraction, or which may result in suspension for repeated infraction include, but not limited to the following:

1. Possession, consumption, or sale of alcoholic beverages, narcotics, marijuana, addictive drugs, harmful substances, and possession of drug paraphernalia
2. Threat or use of a lethal weapon
3. Vandalism
4. Extortion of any type and/or amount
5. Possession, use, consumption or sale of tobacco in any of its forms or look-alike products
6. Failure to comply with a reasonable request from administration, teacher, and other school employees
7. Fighting and/or provoking a fight
8. Intimidation, threatening by word or deed
9. Retaliation
10. Sexual harassment
11. The use of profanity and/or vulgarities. **Profanity in any form will not be tolerated and will be subject to suspension.**
12. Excessive tardiness
13. Excessive unexcused absences
14. Temper tantrums
15. Open defiance of authority
16. Stealing
17. Destruction of school property
18. Possession of lethal weapons
19. Repeated violations of school regulations
20. Unsportsmanlike like conduct at school activities
21. Conduct, which disrupts the school's activities and educational mission.

A student who is under penalty of suspension, or whose character or conduct brings discredit to a school organization, team, or to a student, as determined by the principal, is not in good standing and may be ineligible for a period of time. The period of time of ineligibility will vary depending on the degree of discredit or length of suspension.

If a student's character or conduct brings discredit to the school, the student will be temporarily suspended from participation in school activities until an investigation can be done.

The following chart is a guideline that USD 271 staff and administration will use to consistently guide students through acceptable behaviors at school and school events. *****These are merely guidelines of practice and starting points, they may be altered to accurately reflect the actions of students to the proper levels*****

Incident	Warning	30 Min. Detention	60 Min. Detention	1 day ISS	2 day ISS	1 Day OSS	3 Day OSS	5 Day OSS
Tardy		1	3					
Possession, use of, under the influence, or peddling of alcoholic beverages or cereal malt beverages								1*
Possession, use of, under the influence of, or peddling of drugs or narcotics, abuse of prescription or nonprescription drugs or any substance for the intent of obtaining a drug induced effect.								1*
Possession of drug paraphernalia							1*	2*
Tobacco: Possession, use of, distribution of (including vaping pens)							1*	2*
Dress Code	1	2	3	4				
Extortion						1*	2*	3*
Failure to comply w/ a reasonable request		1	2	3	4	5		
Fireworks, stink bombs, possession of/ use of							1	2*
Possession of pornography						1*	2*	3*
Weapons, possession or use of								1*
Fighting							1*	2*
Profanity			1*	2*	3*	4*	5*	
Stealing*						1	2	3
Disrespect to Staff						1	2	3
Unruly conduct that disrupts school		1	2	3	4	5		
False fire alarm or false bomb alert								1*
Vandalism				1*			2*	3*
Other general acts of misbehavior		1	1	2	3	4	5	
Bullying: all incidents below may also require the student to complete classes or work on behavior reflection.								
Outside school activities that are brought to school	1	2	3*			4*	5*	
Taunting, gestures, teasing, rumors, gossip, isolation, name calling, note writing, snap-chatting, text messaging...		1	1	2*	3*	4*	5*	
Minor incident: poking, flicking, shoving, bumping, elbowing...			1			2*	3*	4*
Sexual harassment				1*			2*	3*
Tampering with Air Quality Detectors			1	2	3			

* *Indicates* that law enforcement and USD 271 behavior plans may be implemented, or that long- term suspension or expulsion may occur due to acts causing concern for general safety and/or the development of

student growth. Any student earning OSS will also earn a discipline accumulation form that may result in long-term suspension due to habitual disruptive or dangerous behaviors.

GUIDELINES FOR SUSPENSION OR EXPULSION

Note: The principal reserves the right to determine whether the suspension is in or out of school. The principal reserves the right to defer any punishment, suspension or expulsion. The student involved may be placed on probation for a set period of time. Students earning OSS will be required to complete daily work and may receive limited credit. Tests or major projects due during the time of OSS will be accepted for full credit.

IN SCHOOL SUSPENSION

A. Short-term in-school suspension by the principal can be used as the first step in correcting student conduct, which is in violation of these policies. The primary purpose of the short-term suspension is to give the pupil, his/her parent/guardian, and the school the time needed for resolving the problem.

B. The parent/guardian will be given a written notification of the suspension, the cause of the suspension, and the details of disciplinary actions which will be taken should the problem continue. The parent/guardian is encouraged to request a conference through the principal's office to discuss the conduct problem.

SUSPENDED STUDENTS WILL NOT BE PERMITTED TO MINGLE WITH OTHER STUDENTS.

1. Students receiving an in-school suspension will report to the office each period of the day for the number of days they are suspended from class.
2. Students that receive a full day of in-school suspension must report to the office by **8:00** a.m. and stay until **3:30** p.m. The student is responsible for his or her own transportation at the end of the day.
3. Students who are serving In-School-Suspended (ISS) will not be eligible to participate in extracurricular activities until the ISS obligation has been fulfilled.
4. Students will not receive their work until the end of the day. Notebooks, books or school work will not be allowed. ISS is punitive.

C. Students that are sent to the principal's office for violating school rules, should expect at a minimum, to be put on ISS the following day. The second time a student is sent from class for disciplinary reasons the student may be placed on 2 days of ISS and a parent/teacher/principal conference will be held.

D. Students that refuse to serve in-school suspension will be put on OSS and may receive no credit.

E. In school suspension and out of school suspension penalty length may be adjusted by the high school principal. Reasons for this adjustment may include a student's willingness to work through the problem in a mature manner, or to do school service to work off the penalty. The high school principal will decide if this will be an option.

SHORT-TERM SUSPENSION

This suspension by the principal is not to exceed five (5) days from class or classes. Prior to the suspension the student will be afforded a conference with the principal to explain the actions to be taken. The student's parent/guardian will be sent a written notice of imposed short-term suspension.

A student who is in Out of School Suspension (OSS) will not be eligible to participate in or attend extracurricular activities until the OSS has been fulfilled and the student has returned to attend class.

LONG-TERM SUSPENSION AND EXPULSION

Long-term suspension is the required withdrawal from school of a student and it shall not be extended beyond the semester.

Expulsion is the required withdrawal from school of a student and it shall not extend beyond the current school year. (Expulsion for possessing a firearm may be 186 days. This expulsion may extend beyond the current school year.)

No long-term suspension or expulsion shall be imposed upon a student without affording such student or his/her parent/guardian a hearing.

In all cases, when a student might be expelled or receive a long-term suspension, he/she shall first be suspended for a short term. The student's parent/guardian will be sent written notice within 24 hours of imposed short-term suspension.

After a short-term suspension has been imposed, a written notice of the proposed long-term suspension or expulsion will be given. The notice shall state the time, date, and place the student will be afforded a hearing, and such date shall not be later than the last date of the short-term suspension. A written notice of a proposal to expel shall be accompanied by a copy of KSA 72-8901 through 72-8906 and the regulation of the Board of Education relating to suspension and expulsion of pupils and procedures.

DUE PROCESS RIGHTS/LONG TERM SUSPENSION OR EXPULSION

Students who receive a long-term suspension or expulsion under the terms of these policies will be afforded the due process rights contained in board policies and Kansas Statutes, KSA 72-8901. Nothing in these policies is intended to diminish the ability of the district to take other disciplinary action against the student in accordance with other policies governing student discipline.

DISCIPLINE FILE

1. A discipline file will be kept on any student who violates school rules and regulations, resulting in trips to the principal's office.
2. Students sent to the principal's office from a classroom for disciplinary reasons may expect disciplinary actions.
3. Stronger disciplinary actions will increase with repeated violations. i.e. detention, in-school suspension, short-term suspension, long term suspension or expulsion.
4. A discipline accumulation form will be utilized when students define themselves as habitually disruptive or dangerous to the learning processes within halls and classrooms. Students who earn up to 3 OSS incidents may be long- term suspended or expelled for disruptive and/ or dangerous behaviors.

ELECTION OF HIGH SCHOOL OFFICERS

The club/faculty sponsor will assist in setting up elections and balloting in order to create a more stable organization. Organization officer elections will be held first, followed by Class officer elections. Sponsors are responsible for seeing that the elections are held and that all results are turned into the office. The number of offices that a student can hold is as follows:

No one shall hold more than one major office and two minor offices or more than four minor offices.

Student Council presidencies, class presidencies and club presidents shall be major offices. All other offices shall be minor offices.

Each officer will point out what offices he/she already holds before balloting begins so that all offices will not be concentrated in the hands of a few students. This will create a more inclusive environment for all of our students.

CAR PARKING AND DRIVING

Before 3:30 p.m. on school days your car should be parked only in the area designated for students. The parking area for students is located in front of the school, along the street or in the parking lot across from the school to the east. In this parking lot, cars should be parked in rows headed west. Do not Double Park. Do not park in front of the painted tiger on the storage shed. **Do not park in the middle school parking lot or in the visitor's parking places in front of the school. Students are not allowed to go to their cars during class time.** If an emergency requires that you go to your car during the day, you must obtain special permission through the office. For the safety of all concerned, you must follow safe-driving practices at all times when driving on or near the school campus. Do not jeopardize your driving privilege by driving carelessly.

Students who drive should lock their vehicles to limit theft. All vehicles are subject to search based upon an administrative request, when reasonable suspicion or concerns may constitute illegal acts and/or threatens the safety of students or school personnel.

FINANCIAL OBLIGATIONS

Students must satisfy all financial obligations to U.S.D. #271 before they will receive report cards and diplomas.

FOREIGN EXCHANGE STUDENTS

The District finds that foreign exchange students add to the richness of the high school setting for both District and foreign students. Thus, the District is willing to enroll a manageable number of foreign exchange students. To protect the interests of the District and students, the District has adopted the following policies (it should be remembered that foreign exchange students are educated at the expense of the taxpayers of the District and the state of Kansas):

1. The foreign exchange student must be eighteen (18) years of age or younger at the time of enrollment;
2. The foreign exchange student must reside with a legal resident of the District. Exceptions may be granted.
3. The foreign exchange student must have sufficient knowledge of the English language to enable effective communication and to use instructional materials and textbooks printed in English.
 - a. If an organization places a student who, on arrival, is deemed by the District to be deficient in English language proficiency, the organization will either terminate the student's placement or provide and pay for tutorial help until the student reaches proficiency, as determined by the District.

Academic Standards and Graduation

1. A foreign exchange student will be expected to meet all appropriate standards required of any student enrolled in the District.
2. Foreign exchange students classified as seniors, may not graduate or receive a diploma from Stockton High School. However, they may participate in ceremonies and activities associated with graduation and receive a certificate of attendance.

Orientation by the Exchange Organization

1. Orientation, both pre-departure and upon arrival in the United States, must be provided to the exchange student.
2. Orientation must also be provided to the host family in advance of the exchange student's arrival. The family should be advised of potential problems in hosting an exchange student and provided with suggestions for coping with these problems.
3. The student's host family and the District must be provided written information which includes at least:
 - a. Name, address, and phone number of both local and area coordinators for the exchange organization.
 - b. A twenty-four-(24)-hour emergency telephone number for immediate assistance by the exchange organization.

Supervision

1. The sponsoring foreign student exchange organization must assume the final responsibility of resolving problems, including if necessary, the changing of host families or the early return home of the exchange student because of personal, family, or school difficulties.
2. The sponsoring foreign student exchange organization must contact the exchange student and host family periodically throughout the exchange visit to ensure that problems are dealt with promptly and effectively.
3. The host family must be available and willing to meet with school personnel when functions or conditions require it.

Student Opportunities and Responsibilities

1. Required Courses. Foreign exchange students will be expected to enroll in the following academic classes while attending Stockton High School:
 - a. One (1) English class;
 - b. One (1) United States history class or one (1) government class;
 - c. Maintain enrollment in at least seven (7) classes.
2. Athletic Program. Foreign exchange students are eligible to participate in the Stockton High School Activities Program. Guidelines for participation are set by District policy and by the KSHSAA, as follows:
 - a. RECOGNITION. The student must be a participant of an “official Foreign Exchange Program” as defined by the KSHSAA.
 - b. GRADUATION. The student cannot have graduated or received a diploma in his/her own country.
3. Student Fees. Foreign exchange students are expected to pay all yearbook fees, lab fees, prom tickets, athletic fees, cap and gown fees, lunch prices, senior trip fees and all other school-incurred expenses that are expected of other students enrolled in Stockton High School.
4. Achievement and Discipline. Foreign exchange students must maintain passing grades in all classes, follow rules and regulations of District student policies, and show satisfactory discipline and attendance. Failure to comply with these expectations may result in dismissal of the student from the District Foreign Exchange Program.
5. **Scholarship(s).** The District will not include names of foreign exchange students in its formal class-rank listing based on cumulative grade point average, nor will foreign exchange students be eligible to apply for any local scholarship.

Placement Quotas for Foreign Student Exchange Organizations

1. Stockton High School will accept a maximum of four (4) individually sponsored exchange students, on a first-come, first-served basis.
2. The fact that a foreign exchange organization has located a host family within the District does not infer the District will automatically enroll the student. While the organization may develop such an agreement with a host family, the family should be advised it is contingent upon admission to Stockton High School.

DRIVERS EDUCATION

Stockton USD #271 will offer drivers education class during the summer. Information and forms will be made available to students during the spring of the school year. Fees, dates and times are subject to change.

Classroom Information: A \$5.00 fee will be charged for the Kansas State Department of Education required student instruction permit. There will be a \$100.00 fee for in-district students and \$200.00 fee for out-of-district student drivers education fee to enroll in drivers education. The fee will be paid before class begins. This fee is non-refundable after class begins and does not assure a certificate of completion. You may make one check for both fees payable to Stockton High School

Classroom Time: This time is from 8:30 am – 11:30 am, Monday thru Friday for two consecutive weeks beginning shortly after school is dismissed in May. Students cannot miss a day of scheduled classroom

instruction. Students must make up missed days. A statement from a licensed physician or other health care provider must support issues of illness.

Behind the Wheel Instruction: This will be arranged for each student by the instructor. Behind the wheel instruction will begin in accordance with the classroom sessions. Upon the conclusion of the scheduled classroom sessions, driving will be scheduled all day until all students have completed the driving proficiencies. Each student can drive one hour per day. The State requires an instruction permit at least 6 months before a restricted license can be obtained. It is a good idea to go to the driver's license examiner before class begins to get started.

EMERGENCY SAFETY INTERVENTIONS

The board of education is committed to limiting the use of Emergency Safety Interventions (ESI), such as seclusion and restraint, with all students. The board of education encourages all employees to utilize other behavioral management tools, including prevention techniques, de-escalation techniques, and positive behavioral intervention strategies.

This policy shall be made available on the district website with links to the policy available on any individual school pages. In addition, this policy shall be included in at least one of the following: each school's code of conduct, school safety plan, or student handbook.

Definitions (K.A.R. 91-42-1)

"Emergency Safety Intervention" is the use of seclusion or physical restraint when a student presents an immediate danger to self or others. Violent action that is destructive of property may necessitate the use of an emergency safety intervention.

"Seclusion" requires all three of the following conditions to be met: (1) the student is placed in an enclosed area by school personnel; (2) the student is purposefully isolated from adults and peers; and (3) the student is prevented from leaving, or reasonably believes that the student will be prevented from leaving, the enclosed area.

"Chemical Restraint" means the use of medication to control a student's violent physical behavior or restricts a student's freedom of movement.

"Mechanical Restraint" means any device or object used to limit a student's movement.

"Physical Restraint" means bodily force used to substantially limit a student's movement.

"Physical Escort" means the temporary touching or holding the hand, wrist, arm, shoulder, or back of a student, meant for the purpose of inducing the student to walk to a safe location.

"Time-out" means a behavioral intervention in which a student is temporarily removed from a learning activity without being confined.

Prohibited Types of Restraint

All staff members are prohibited from engaging in the following actions with all students:

- Using face-down (prone) physical restraint
- Using face-up (supine) physical restraint
- Using physical restraint that obstructs the student's airways
- Using physical restraint that impacts a student's primary mode of communication
- Using chemical restraint, except as prescribed by a licensed healthcare professional for treatment of a medical or psychiatric condition; and
- Use of mechanical restraint, except:

- Protective or stabilizing devices required by law or used in accordance with an order from a licensed healthcare professional;
- Any device used by law enforcement officers to carry out law enforcement duties;
- Seatbelts and other safety equipment used to secure students during transportation.

Training

All staff members shall be trained regarding the use of positive behavioral intervention strategies, de-escalating techniques, and prevention techniques. Such training shall be consistent with nationally recognized training programs on the use of emergency safety interventions. The intensity of the training provided will depend upon the employee's position. Administrators, licensed staff members, and other staff deemed most likely to need to restrain a student will be provided more intense training than classified staff who do not work directly with students in the classroom. District and building administration shall make the determination of the intensity of training required by each position. Each building shall maintain documentation regarding the training that was provided and a list of participants.

Documentation

The principal or designee shall provide written notification to the student's parents any time that ESI is used with a student. Such notification must be provided within two (2) school days.

In addition, each building shall maintain documentation any time ESI is used with a student. Such documentation must include all of the following:

- Date and time of the intervention
- Type of intervention
- Length of time the intervention was used, and
- School personnel who participated in or supervised the intervention

All such documentation shall be provided to the building principal, who shall be responsible for providing copies of such documentation to the superintendent on at least a biannual basis. At least once per school year, each building principal or designee shall review the documentation of ISI incidents with appropriate staff members to consider the appropriateness of the use of ESI in those instances.

Reporting Data

District administration shall report ESI data to the state department of education as required.

Local Dispute Resolution Process

The board of education encourages parents to attempt to resolve issues relating to the use of ESI informally with the building principal and/or the superintendent before filing a formal complaint with the board. In the event that the complaint is resolved informally, the administrator must provide a written report of the informal resolution to the superintendent and the parents and retain a copy of the report at the school. The superintendent will share the informal resolution with the board of education and provide a copy to the State Department of Education.

If the issues are not resolved informally with the building principal and/or superintendent, the parents may submit a formal written complaint to the board of education by providing a copy of the complaint to the clerk of the board and the superintendent.

Upon receipt of a formal written complaint, the board president shall assign an investigator to review the complaint and report findings to the board as a whole. Such investigator may be a board member, a school administrator selected by the board, or a board attorney. Such investigator shall be informed of the obligation to maintain confidentiality of student records and shall report the findings and recommended action to the board in executive session.

Any such investigation must be completed within thirty (30) days of receipt of the formal written complaint by the board clerk and superintendent. On or before the 30th day after receipt of the written complaint, the board

shall adopt a report containing written findings of fact and, if necessary, appropriate corrective action. A copy of the report adopted by the board shall be provided to the parents, the school, and the state board of education.

GENERAL POLICIES

NOTICE ON PRIVACY RIGHTS

Parent(s), Guardian, and or *Eligible Student

This notice informs parents and eligible students (those 18 or older) of their rights concerning access to educational records, limitations on disclosure of record information, the opportunity to challenge the content of education records, and provisions for filing a complaint with HEW. These rights are spelled out in Public Law 98-380 as amended by Public Law 93-563, and in regulations published by the Department of Health, Education, and Welfare in the June 17, 1976 Federal Register. The Law, and regulations published by the Department of Health, Education, and Welfare, requires educational institutions to:

Provide the parents and eligible students the opportunity to inspect an educational record, when they believe it contains information that is inaccurate, misleading or in violation of the students right to privacy. (Grades are NOT subject to challenge.)

Limit disclosure of information from the student's record to those who have the consent of the parent or eligible student, or to officials specifically permitted within the law such as local school officials; those of other schools in which the student seeks to enroll; and under certain conditions and for specific purposes, local, state and federal officials.

1. Parents of dependent students will have access to the educational record. This agency will assume that the student is dependent on their parent(s) claim as tax exemption until we are otherwise notified.
2. This agency will publish directory information -collective or individually - unless a parent/eligible student within ten (10) days after this notice notifies the privacy officer in writing that any or all of the categories (the nominated directory information) should not be released without prior written consent.
3. When situations through MCPS appeal channels have not proved satisfactory. Complaints should be addressed to:

F.E.R.P.A., HEW
Room 514 E
200 Independence Avenue, S.W.
Washington, DC 20201

*Eligible student refers to a student who has attained eighteen years of age, or is attending an institution of postsecondary education.

North Central Kansas Special Education Cooperative

Special Education Child Find

This school district and the North Central Kansas Special Education Cooperative (NCKSEC) work together to identify every student, age birth through 21, living within the district boundaries, that has developmental delays or may be in need of special education. If you have a child or know of a child who you think has development delays or special needs, contact the administrator in your district or Deb Reha, Director for the NCKSEC at 205 F St. Suite 235; PO Box 369; Phillipsburg, KS 67661 (785-543-2149).

Areas of special education include: birth through age two (infant-toddler), early childhood - disability, developmentally delayed, visual impairments including blindness, hearing impairments including deafness, deaf-blindness, autism, traumatic brain injury, emotional disturbance, specific learning disabilities, mental retardation, multiple disabilities, orthopedic impairments, other health impairments, speech or language impairments, and gifted.

Parents are advised that all special education services are designed to offer the utmost in educational opportunities for each qualifying student, as well as to provide assistance and support in the areas of physical, mental, emotional, and social growth. State and federal laws are followed in providing each student with a free appropriate public education in the least restrictive environment. If you have a child or know of a child who may need special education services please notify the school district or the NCKSEC.

Notification of Rights under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

(1) The right to inspect and review the student's education records within 45 days of the day the School receives a request for access.

Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate.

Parents or eligible students may ask the school to amend a record that they believe is inaccurate. They should write the school principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it is inaccurate. If the school decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are: Family Policy Compliance Office; U.S. Department of Education; 400 Maryland Avenue, SW; Washington, DC 20202-590

Disclosure of Directory Information under FERPA

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. If you do not want your student's directory information released, please notify your local school district office of your desire to "opt out".

PROOF OF IDENTITY OF SCHOOL CHILDREN

Kansas Law provides that whenever a child enrolls in a public or non-public school for the first time, the School Board is required to secure proof of identity of the child. Proof of identity is either (a) a birth certificate for a child enrolling in kindergarten or the first grade, a copy of the court order placing the child in the custody of the Secretary of Social and Rehabilitation Services (SRS), or a certified transcript or other similar pupil record of a child enrolling in grades two through twelve, or (b) any documentary evidence that a Board determines to be satisfactory proof of identity.

HEAD LICE

Kansas Administrative Regulations (KAR 28-1-6) relating to head lice treatment: Students found to have head lice shall be excluded from school until they are cleared and receive written permission from the school nurse or their attending physician to return to school.

FAMILY NIGHT

Wednesday night is family night in our communities. As a result, no activities other than Kansas State High School Activities Association events (over which we have no control in scheduling) and the high school awards banquet will be scheduled on Wednesday night for the students of U.S.D. No. 271.

SCHOOL PICTURES

Pictures are taken of all students each year. These pictures are for record purposes and parents are under **NO** obligation to purchase them. If parents choose, they may buy some or all of the pictures.

BUS RIDERS OF A NON-REGULAR TYPE

Kansas law requires the school district to provide transportation to and from school for students that reside 2.5 miles or more from school. **There are occasions when a student will wish to ride home to either visit or stay the night with a fellow student. They will be granted permission if such a request is made in advance and approved by the building principal.** No student will be given permission to ride the bus on a regular basis unless he or she meets the 2.5 mile resident requirements or is otherwise approved by the Board of Education. Under no circumstances will bus drivers be asked to travel a route different from the assigned route to pick up or deliver a student.

STUDENT AND BUS ARRIVAL TIMES AT SCHOOL

Bus drivers are directed to arrive with their student passengers no earlier than 8:00 a.m. Their arrival time may vary, especially during times of inclement weather. **Students living in Stockton are asked to arrive no earlier than 8:00 a.m.** Any time prior to this, teachers will be involved in making preparation for the day's assignments and/or involved in staff meetings. Students will have five minutes in which to get on their respective buses before the buses leave at 3:45 p.m. Please be on time both in the morning and after school. Don't make others wait on you.

USE OF SCHOOL TELEPHONES

In order that we might be able to provide adequate telephone service use for all concerned, the telephones in the school buildings are for business and emergency use. Students are permitted to use the telephone upon request whenever an emergency exists. **Students WILL NOT** be called from their classroom to answer the phone except for emergency calls. A phone message will be taken and delivered to the student as soon as possible without disrupting classes. No long-distance calls are to be made on school premises without the permission of the building principal.

CELL PHONES AND ELECTRONIC DEVICES

Students may use personal cell phones and/or electronic devices on school grounds before and after the school day. Their use is prohibited from 8:00 a.m. to 3:30 p.m. All devices will be turned off in the school buildings and placed in your assigned YONDR bag. Pictures or videos of any kind may not be recorded by students during the school day. Consequences are the same as a text or call. Any student using a cell phone or electronic device during the school day on school grounds will have the cell phone or device confiscated until the end of the day. A discipline referral will be completed and parents will be notified. The parent must pick up the cell phone or device at the Principal's office at the conclusion of the school day.

Consequences:

1st Offense: The item will be confiscated and the parent/guardian must retrieve the item from the Principal at the end of the school day.

2nd Offense: The item will be confiscated, the parent/guardian must retrieve the item and the student will serve one detention.

3rd Offense: The item will be confiscated, the parent/guardian must retrieve the item and the student will be given 1 day I.S.S.

School telephones are available in the office for urgent/necessary phone calls.

Consequences may be served prior to the item being returned to the parent/guardian.

PROJECTS

The following will be the procedure for collection of money for FACS, Industrial Arts and Vocational Agriculture projects: A total estimated price will be calculated. A 50% deposit of the estimated price will be made before the project is started. The remaining balance of materials used will be paid at the end of the year (regardless of the completion stage of the project). The total cost of the project must be paid before projects may be removed from the school premises. The school assumes no responsibility for projects left after the close of the school term.

MEDICATIONS

The school nurse will be conducting vision screening tests and Scoliosis (Spine Deformity) screenings at various grade levels and will be doing other testing as required. The nurse will administer first aid only as authorized by the State Board of Health. No prescription medication shall be administered to students at Stockton High School unless there is on file in the high school office a complete Physician/Parent medication permission form. Medications will be kept in the vault. The medication shall be dispensed according to the instructions provided by the parents (a photocopy of the bottle shall be sufficient in place of a doctor's signature).

All prescription medications are to be brought to school in their original container. It may be necessary for the parent to request two bottles from the pharmacist, one for home and one for school. Over the counter medications will not be maintained at school unless the school has written permission from the parent. Under no circumstances can school provide "over the counter" medications to students without parent-expressed permission. A new physician/parent permission form shall accompany any changes in types of drugs, dosage and/or time of administration.

COURTESY PASSES

A lifetime Courtesy pass will be extended to all residents of the district of age 65 or older. These courtesy passes will admit those persons to all **HOME**, grade and high school **ATHLETIC** activities, except tournaments and

those activities directly sponsored by KSHSAA (such as district and regional tournaments). Passes will be made available at the Board of Education Office in Stockton. Those that qualify for this pass are asked to come by the office to obtain them.

PARTICIPATION IN EXTRA-CURRICULAR ACTIVITIES

Students must be in attendance at school by 12:30 pm preceding the activity before they will be allowed to practice or participate in any activity (this includes being in attendance on Friday for a Saturday event). Students must be in attendance at school for the full day following a night activity. Students that do not attend school for the entire day following an evening athletic event will be denied the privilege of participating in the next athletic practice *or* athletic event. If a student chronically misses school after a night activity, they may be required to miss the next activity season.

Students with emergency circumstances (funeral, dentists or doctors' appointments, and family emergency) must receive approval from the building principal PRIOR to leaving for that event. Failure to receive PRIOR approval will result in the student not being allowed to practice or participate. While participation in curricular activities is required, student participation in extra-curricular activities such as clubs, organizations, and the various athletic programs is NOT required. These programs are made available in an effort to provide a more complete, well-rounded educational opportunity for the students. Prior to participating in extra-curricular activities, students must have a consent form to participate in field trips or other activities, on file in the high school office.

LEAVING SCHOOL PREMISES DURING SCHOOL HOURS

Any student leaving the building or school premises at any time during school hours is required to obtain permission from the building principal. Any student found in violation of this rule will be treated as a willful disobedience matter and the student may be subject to a short-term suspension. Continued disobedience may result in expulsion from school. **Teachers are not granted the authority to allow a student to leave the school premises. This is a responsibility of the Building Principal.**

TRANSPORTATION TO AND FROM SCHOOL ACTIVITIES

The school district will work to provide transportation to and from all school activities. In order to participate in the school related activities, students are required to ride on the school provided transportation. Special exceptions must be approved in advance by the building Principal. On occasions, pep club buses may be taken to athletic events out of town. It is the policy of this district not to provide pep club buses to out of town athletic activities when an athletic activity is occurring at home. In addition, when a pep club bus is to be taken, it must have a sufficient number sign up for the trip by noon on the day prior to the date of the activity. The minimum number is usually 24. Stockton School transports many students on many activity trips throughout the year. We are constantly being asked by students for permission to ride home from a school activity in other than school provided transportation. In an effort to have better control for safety and liability reasons with whom students ride, a written exemption for school activity transportation is being employed. This exemption must be signed in advance or at the event by the student's parent/guardian. The Exemption Application may be obtained from the Principals office in each school, coaches or sponsors. The student may be given permission to ride home with their parents or another parent. During two-day activities, unless arrangements are made through the building principal, students should always plan on riding school transportation to the second day of the event. Any other arrangements will be strongly discouraged. **The student will not be given permission to ride home with boyfriends/girlfriends or other young adults.**

PARENT-TEACHER CONFERENCES

Parent-Teacher Conferences will be held for parents of all students. These conferences will be scheduled at the end of the first nine weeks. **A conference between parents and teachers may be arranged at any time the need for one is evident and may be initiated by either the parent or teacher.**

Parent Teacher Conference dates for the 2023-2024 school year are:

October 16th, 4:00 pm to 8:00 pm
October 19th, 4:00 pm to 8:00 pm

March 4th, 4:00 pm to 8:00 pm
March 5th, 4:00 pm to 8:00 pm

TEST POLICY

In the event of a parent's concern about the student's performance in any particular class, the parent should contact the school or the individual teacher to make arrangements for a conference with the teacher of the class in question. During such a conference the parents and teacher should discuss strategies for the improvement of the student's performance. Also, the parents and the teacher should discuss any arrangements needed to obtain materials necessary to enhance the student's performance. All tests will be available for viewing and copies made available to parents by mail within five school days of the request. The exception would be in the event of an absence and there are students who have not taken the test on the same day as the rest of the class. When this happens, the test will be available the day following the completion of the testing. Parents can request copies of tests for the entire school year. These requests should be made to the school principal.

LOST AND FOUND

Students are urged to mark in some way all personal gym items, coats, jackets or other clothing and personal items. All items found should be turned in to the office. **IF SOMETHING IS LOST, THE OFFICE SHOULD BE NOTIFIED IMMEDIATELY.** Items not claimed at the close of the year will be given to a charitable organization.

EMERGENCY CLOSINGS AND BAD WEATHER ANNOUNCEMENTS

When it becomes necessary to close school or start later than usual because of bad weather or other emergencies, staff members will be notified via a calling system to be established at the beginning of the school year. We currently have an automated calling system in place that will call parents/guardians and staff members when it becomes necessary to close school. This system allows two phone numbers per family to be called, to update or change numbers please notify the secretary at the high school office. Closings will be announced to the public over the following radio and television stations: Cable Channel 6, KHAZ 99.5 FM and KJLS 103.3 FM in Hays, and KKAN 1490 AM & KQMA 92.5 FM in Phillipsburg. If the school is evacuated and you are unable to make a contact at school via the phone, please call the city office for school contact numbers. The Stockton City Office can be reached at 425-6703.

SNOWBALLING ON SCHOOL PREMISES IS PROHIBITED

Violators will be subject to disciplinary measures.

VISITORS TO THE SCHOOL

Any person who visits a building and/or grounds of the district will be under the jurisdiction of the building principal. **All visitors are required to make their presence known to the building principal by reporting to the office immediately upon entering the building or grounds. Visitors will receive a visitor's badge to wear.** Violations of this rule may lead to removal from the building or grounds and denial of further access to the premises. Signs are posted at the entrances of each building requiring visitors to report to the office upon entering. This rule is vital for the safety of our students. Students should not bring friends/relatives to attend school with them. Unauthorized student visitors will be asked to leave.

FIRE DRILL AND TORNADO DRILL

A fire drill will be carried out in both the Elementary and Secondary School, four times per year, as prescribed by law. Students are to pass quickly and quietly to their designated area according to the prearranged plan. Order is essential to ensure the safety of and accounting of all passing to their assigned areas.

ADMISSION REQUIREMENTS

Students are admitted to Stockton High School upon presentation of a diploma or evidence showing that they have completed eighth grade in an accredited school system. Students having completed work in another accredited high school will be given advanced standing as their credits warrant.

PURCHASING OF MATERIALS AND SUPPLIES

Students are not to purchase materials or supplies, which are to be charged to a school or activity fund without first securing permission from the organization sponsor and completing the required paperwork. **The school will not accept responsibility for payment of any debt incurred without such permission and completed paperwork.**

SEATING ARRANGEMENT IN CLASSROOMS

The classroom teacher will be responsible for the orderly seating arrangement for pupils in each classroom. The student is expected to use the seat assigned.

MONEY MAKING PROJECTS

Although a minimum of finances is needed by the various school organizations, any money raising projects will be carefully reviewed before approval will be given. The building principal **MUST** approve all money-raising projects in advance.

ANIMALS AND PLANTS IN THE SCHOOL

Persons bringing animals and plants into the school must receive prior permission from the supervising teacher and the building principal. Animals, including all vertebrates, invertebrates, and toxic plants such as poison ivy or sumac, may be brought into the classroom for educational purposes. **UNDER NO CIRCUMSTANCES** are animals to be transported on school buses. Domesticated animals must be inoculated against rabies at the student's expense before the student may bring such animal to school. Animals must be adequately housed and cared for in screened cages. Handling of animals and plants by students must be on a voluntary basis. Only the teacher or students designated by the teacher are to handle the animals. Teachers must assume primary responsibility for the humane and proper treatment of any animal in the classroom. Teachers must be aware of federal and state laws regulating the handling of animals. If animals are to be kept in the classroom on days when classes are not in session, the teacher must make arrangements for their feeding, care, and safety. All experiments using live animals must have prior approval of the principal. If an animal has bitten a staff member or student, the supervising teacher must report the incident immediately to the school office. Principals are to assume responsibility to notify public authorities to have the animal impounded for observation. Principals will attempt to notify the parents.

MEALS AND OVERNIGHT TRIPS FOR STUDENT ACTIVITIES

The district will not provide meals for an individual or a group of students participating in any regular school activity. The exceptions of this policy will be on such occasions a team or an individual has won the right to participate in state play-off competition beyond the initial first round play where all teams are entered. When this does occur, a meal allowance for participating players and coaches will be provided. Overnight trips are to be discouraged.

All overnight trips must be approved in advance by the Board of Education, except those trips which are necessary when involved in State Championship play. The location and site of the event and the distance from Stockton shall determine if an overnight trip is warranted. No overnight trips will be permitted when the event takes place within a 101-mile radius of Stockton. The guidelines used for providing meals and lodging shall follow those adopted by the KSHSAA for reimbursement when participating in championship play.

COMPLAINTS AND CONCERNS

The Board of Education has adopted a policy to resolve complaints and concerns of district patrons and students at the lowest possible administrative level. Complaints about policies, curriculum, instructional materials, facilities, and services shall be made directly to the Superintendent of Schools. **Individuals with a concern or a problem are asked to visit directly with the teacher with whom the concern or problem involves.**

Complaints from non-administrative individuals, including students, shall be filed in writing to the District Office.

Individuals filing the report will be asked to complete a Notice of Complaint. When the complaint is fully investigated, all parties will receive a completed copy of the Notice of Complaint. Complaints will be investigated fully and fairly, and the teacher's right to due process will be protected at all times. All parties involved in the complaint may be asked to meet together to resolve the complaint. A complaint made directly to the board as a whole, or to a board member as an individual, will be referred to the Superintendent of Schools. The individual(s) with the complaint will be asked to complete the Notice of Complaint.

INSURANCE FOR KSHSAA PARTICIPANTS

The High School and Junior High School will be a member of KSHSAA, which gives coverage of a catastrophic nature. The school district has secured this coverage in an effort to ensure that each student participating in KSHSAA sponsored events will have catastrophic insurance. This catastrophic insurance has a very large deductible, which must be met by parents and is subject to change on an annual basis. For the school year 2020-2021 this deductible is \$25,000. **The parent must hold primary insurance coverage.** The Board of Education, and the school district in general, assume no responsibility for the collection of claims or any additional expenses that might arise from participation in a sponsored activity.

THE SCHOOL IS NOT RESPONSIBLE FOR THE PAYMENT OF ANY HEALTH OR DENTAL BILLS.

SPORTS TRAINER

The Board of Education has contracted with the New West Medicine Center and the Rooks County Health Center for the services of a certified athletic trainer. The trainers will be in our schools two days per week to work with coaches, P.E. teachers and students to help reduce the risk of injury through athletics and to help rehabilitate those injuries that do occur. Athletes will also be eligible for a Saturday morning walk-in clinic at New West. For more information, contact the High School office.

STUDENT ACCIDENTS AND INJURIES

If such should occur, the teacher, supervisor, or coach is to be notified immediately. The office will then be notified. First aid will be applied as necessary for any emergency. Parents will be contacted in regard to further medical attention. Neither the school nor any staff member will be responsible for any doctor or hospital bills.

STUDENT ACCIDENT INSURANCE

Student Accident Insurance is available to all students of the district. This is voluntary twenty-four (24) hour accident coverage. The Board of Education and the School District, in general, are not endorsing any particular insurance program, but are simply making available to those who wish to participate, the opportunity to do so. The Board of Education and the School District in general, do not assume responsibility for the satisfactory settlement of claims. This is between the purchaser and the insurance company. Enrollment forms for student insurance will be available at the time of enrollment.

TEACHER-PUPIL RELATIONSHIP

While teachers and other staff members should have a sincere interest in students as individuals, any staff-pupil friendship or relationship must be on a teacher-pupil basis. Excessive informal and social involvement with individual students gives rise to charges of partiality and excessive personal involvement. Personal relationships, which extend beyond the teacher-pupil relationship are not compatible with professional ethics, are potentially damaging to the teacher's ability to perform basic instructional duties, and could be grounds for termination.

WITHDRAWING FROM SCHOOL

When it is necessary for a student to withdraw from school, the office should be informed. The office will give the student a withdrawal form that must be signed by each instructor and the librarian. All books must be turned in and all fees must be paid.

If it becomes necessary for a student to withdraw and drop out from school, both the student and the parent/guardian must sign the student out. If Special Education services were rendered, the student and parent/guardian must also sign out of Special Education.

CHILDREN'S INTERNET PROTECTION ACT (CIPA) SAFETY PLAN

Goals:

It is the policy of USD 271 to take the following technology protection or other specified measures in order to better protect our district students from harmful online and electronically transmitted content:

- Install blocks or internet filters to the district network in order to limit access by both minors and adults to child pornography and visual depictions or materials that are obscene, inappropriate, or harmful to minors and/or the transmission thereof.
- Monitor the online activities of students while at school, at school sponsored activities, or while utilizing the district's network, computer system, computers, e-mail system, or electronic devices having access to the Internet.
- Address issues related to the safety of students when using e-mail, chat rooms, and other electronic communications
- Educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms as well as on cyberbullying awareness and response.
- Hinder authorized access (hacking) and other unlawful on-line activities by students and
- Prevent unauthorized disclosure, use, or dissemination of personal information regarding minors, which shall include, but may not be limited to, personally identifiable information contained in student records; and
- Comply with the Children's Internet Protection Act

Access to Inappropriate Material

To the extent practicable, technology protection measures or Internet filters shall be used to block or filter the internet or other forms of electronic devices from accessing child pornography as well as obscene, inappropriate, or harmful material, given the age and maturity levels of district students. It is the district's goal to implement and enforce technology protection measures under this plan in such a way as to ensure no minor has access to visual depictions that are child pornography, harmful to minors, or obscene.

Subject to administrative approval, technology protection measures may be minimized only for bonafide research or other lawful purposes that are closely monitored by district staff.

Inappropriate Network Usage

To the extent practicable, steps shall be taken to promote the safety and security of users of the district's online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, in accordance with CIPA, measures to prevent inappropriate network usage shall include frequent monitoring of the District's network, computer systems, and equipment to detect any unauthorized access to prohibited materials as described earlier in this plan, hacking, and other unlawful activities by students or staff members. Such monitoring shall also strive to detect unauthorized disclosure, use, and dissemination of personally identifiable information regarding students.

Education, Supervision and Monitoring

It shall be the responsibility of all members of the District's staff to educate, supervise, and monitor appropriate usage of online computer network access to the internet in accordance with this policy and CIPA. If, during the course of such monitoring, a student or staff member discovers a violation of this policy, the students or staff member shall make a report as follows:

- 1) Students shall report suspected violations of this policy to any classroom teacher.
- 2) Staff members shall report suspected violations of this policy to their immediate supervisor when possible.

Disciplinary Measures

The district retains the right to discipline any student, up to and including expulsions, and any employee, up to and including termination, for violation of this policy.

Adoption

This Children's Internet Protection Act Safety Plan was adopted by the Board of USD 271 at a public meeting, following normal public notice and a hearing.

INTERNET

All use of technology and network resources shall be consistent with the Stockton Unified School District #271 goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. In order for technology to be in working order and available to everyone, students must respect the hardware and software in the school's computer lab and classrooms. The following general policy statement and guidelines pertain to all technology usage in USD #271:

No student shall intentionally cause damage to any school equipment including hardware and software.

Acceptable Use - Access to the Stockton USD #271 technology and network resources must be for the purpose of education or research and be consistent with the educational objectives of the District.

Privileges – The use of Stockton USD #271 technology and network resources is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. There will be consequences for any student who fails to follow District and building guidelines and policies. The consequences may include paying for damages, denial of access to technology, detention, suspension, or expulsion. In severe cases, the District will involve law enforcement authorities.

Unacceptable Use – The user is responsible for his or her actions and activities involving all technology and network resources. Unacceptable use includes, but is not limited to the following acts:

- A - Removing or exchanging any hardware or software component from any system
- B - Deleting, renaming, moving, copying, or changing any file or its properties, other than his/her personally owned files
- C - Tampering with installed software and files, or with any hardware
- D - Attempting to gain or gaining access to unauthorized files
- E - Attempting to change passwords
- F - Damaging other student's work
- G - Installing personal software on school technology
- H - Using the network for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any U.S. or State regulation
- I - Installing, copying, or knowingly infecting a computer system with a virus
- J - Unauthorized downloading of software
- K - Downloading copyrighted material for other than personal use
- L - Using the network for private financial or commercial gain
- M - Wasting technology resources including bandwidth, file storage space, printers, or paper
- N - Gaining unauthorized access to resources or entities

- P - Using another user's account or password
- Q - Posting material authorized or created by another without his/her consent
- R - Posting anonymous messages
- S - Using the network for commercial or private advertising

- T - Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material
- U - Using the network while access privileges are suspended or revoked
- V - Accessing personal e-mail and Facebook accounts or downloading music or videos for personal usage.

Possible Consequences for misuse of the Internet

- 1st Offense: 10 School days without access to computers or internet.
- 2nd Offense: 30 School days without access to the computers or internet.
- 3rd Offense: 90 School days without access to the computers or internet.
- 4th Offense: Non-access to computers or internet for the remainder of the school year.

Student Access to the Internet

The Internet, telecommunications and other new technologies shift the ways that information may be accessed, communicated, and transferred by people. These changes may also alter instruction and student learning. Online electronic resources provide an exceptional opportunity for the promotion of intellectual inquiry, comprehensive information gathering, and awareness of global diversity through worldwide communications and exploration.

Telecommunications, electronic information sources, and networked services significantly alter the information landscape for schools by opening classrooms to a broader array of resources including those from file servers throughout the world. The district's goal is to educate users by providing them with the understanding and skills needed to use the Internet in ways appropriate to their education and information needs. Staff will make every effort to guide and supervise students in the appropriate selection and use of electronic resources.

Making the Internet available to students carries with it the potential that some students might encounter information that others have identified as controversial or potentially harmful. Because the Internet is globally accessible and changes daily, it is not always possible to predict what students may encounter in some areas of the Internet. Some students may locate information that they or others consider inappropriate. The district does not condone the use of inappropriate materials nor does it encourage students to seek out inappropriate material. Concern about Internet information will be handled in the same manner as concerns about other educational materials are handled.

Students are responsible for good behavior on school computer networks, just as they are at all times throughout school. Communications on the network are often public in nature. Access to network services will be provided to students who agree to act in a considerate and responsible manner.

Network Etiquette – The user is expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

- A - Be polite. Do not become abusive in messages to others.
- B - Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language.
- C - Respect the privacy of others. Do not reveal the personal addresses or telephone numbers of students, staff, or colleagues.
- D - Recognize that electronic mail (e-mail) is not private. People who operate the system have access to all mail. Messages relating to or in the support of illegal activities may be reported to the authorities.
- E - Do not use the network in any way that would disrupt its use by other users.

- F - Consider all communications and information accessible via the network to be private property.
- G - Limit all use of the Internet access to an appropriate educational purpose
- H - Understand that the District personnel periodically review all use of the Internet (including e-mail)
- I - Immediately report any known or suspected problems or unusual activities to a system administrator.
- J - Do not reveal your own personal address, phone number, or password

Independent student use of telecommunications and electronic information resources will be permitted upon submission of permission forms and agreement forms by parents of minor students (under 18 years of age) and by students themselves. Students who are 18 years of age or older may sign their own permission and agreement forms.

Access to telecommunications will enable students to explore thousands of libraries, databases, and bulletin boards while exchanging messages with people throughout the world. The district believes that learning opportunities made available to students through Internet access, such as information resources and collaboration opportunities greatly exceed any disadvantages that may be inherent within the Internet. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, USD #271 schools support and respect each family's right to decide whether or not to apply for independent access.

Student G-Mail Accounts

Students will be issued school g-mail accounts which are e-mail storage and search tools. The g-mail accounts will be used to communicate with teachers in regards to sending and receiving assignments, answering questions, etc. In addition, the g-mail accounts are necessary to access Google Apps. The g-mail accounts will be school controlled with permissions and security monitoring. The g-mail accounts are not for personal usage by the students (sending or receiving (opening) communications that are not school related). It is important that students appropriately use their g-mail accounts as Stockton High School is working towards a more technological approach to education.

Inappropriate usage of the student g-mail accounts will consist of, but not limited to, personal usage and result in the following consequences.

- 1st Offense – loss of g-mail account privilege for one week
- 2nd Offense – loss of g-mail account privilege for two weeks
- 3rd Offense – loss of g-mail account privilege for four weeks
- 4th Offense – loss of g-mail account privilege for a semester or until the end of the school year.

WEAPONS

A student shall not knowingly possess, handle or transmit any object that can reasonably be considered a weapon at school, on school property or at a school sponsored event. This shall include any weapon, any item being used as a weapon or destructive device, or any facsimile of a weapon.

Weapons and Destructive devices

As used in this policy the term “weapon” and/or destructive device shall include, but not be limited to:

- Any item being used as a weapon or destructive device
- Any facsimile of a weapon;
- Any weapon which will, or is designed to, or may readily be converted to, expel a projectile by the action of an explosive.
- Any firearm muffler or firearm silencer;

Any explosive, incendiary or poison gas, bomb, grenade, rocket having propellant charge of more than four ounces, missile having an explosive incendiary charge of more than 1/4 ounce, mine or similar device;

Any weapon which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than 1/2 inch in diameter, any combination of parts either designed or intended for use in converting any device into a destructive device described in the two immediately preceding examples, and from which a destructive device may be readily assembled;

Any bludgeon, sand club, metal knuckles or throwing star;

Any knife commonly referred to as a switchblade, which has a blade that opens automatically by hand, pressure applied to a button, spring or other device in the handle of the knife, or any knife having a blade that opens or falls or is ejected into a position by the force of gravity or by an outward, downward or centrifugal thrust or movement

Any electronic device designed to discharge immobilizing levels of electricity, commonly known as a stun gun

Penalties for Possession

Possession of a firearm or other weapon shall result in expulsion from school for a period of one calendar year, except the superintendent may recommend this expulsion requirement be modified on a case-by-case basis.

Possession of a facsimile of a weapon may result in suspension or expulsion. The superintendent or the superintendent's designee shall conduct expulsion hearings for possession of a weapon.

Students violating this policy shall be reported as having a felony or misdemeanor and also referred to the appropriate law enforcement agency(ies), and if a juvenile, to SRS or the Commissioner of Juvenile Justice.

SCHOOL FEES

School fees for the 2023-2024 school are \$110.00. This includes a \$40.00 textbook Rental Fee, a \$30.00 Activity Fee, and a \$40.00 Technology Fee. The Activity Fee helps cover some of the costs involved with the different activities, such as entry fees. The Activity Fee will admit the student to all home High School and Junior High athletic events during the school year (except for KSHSAA, MCL and MCEL Tournament games, they will not honor these passes.) The Technology Fee helps cover costs associated with the technology costs of the school district, such as the purchase of computers, software, internet usage, etc.

CLOSED LUNCH

Stockton schools have a closed lunch hour. Students are not allowed to leave the school grounds. If a student does not want to eat school lunch, he/she should bring a lunch. A student will not leave during the lunch hour unless approved by the administration.

- No food or drink is to be taken from the cafeteria.
- Students are responsible for their own clean-up
- Students are to remain seated during lunch.
- Throwing food will not be tolerated.
- All students are required to report to the lunchroom during lunch.
- Students will not be allowed to order or have food delivered during lunch.
- State law prohibits food to be brought into the cafeteria from an outside food establishment in the food establishment wrappers, box, or sack. All sack lunches should be sent to school with the student or brought to the office before 10:00 a.m.

SCHOOL LUNCH AND BREAKFAST PROGRAM

All students are encouraged to participate in the lunch and breakfast program. Information regarding family accounts is confidential.

The following procedure applies only to high school students:

Students will not be turned away from eating lunch in the cafeteria. To assist cafeteria personnel in having an accurate lunch count, students are asked to do two things:

1. If they sign up for lunch they need to eat lunch for the day they signed up
2. If they do not sign up they are asked to wait until the end of the lunch line

Failure to comply with this request may result in a detention.

FREE AND REDUCED BREAKFAST/LUNCH INFORMATION

If your family intends to apply for free and reduced lunches, please complete an application, available in the office. If a family qualifies for the free and reduced lunch program, this also applies to the breakfast program. Meals need to be paid for at regular price until the application is approved. Families may apply at any time during the school year. This program is confidential. **NOTE: Extra milk/juice purchases are not provided in the free breakfast/lunch meal program.**

Note: If you think you would qualify please fill out the application. Many grants are funded based on our district's free and reduced lunch rate. Even if your child chooses not to eat at school, filling out the application and having a student qualify is helpful to our district.

PAYMENT ON STUDENT LUNCH ACCOUNT

Each student has his or her own lunch account. **Families may make payments for all of their students in one check, but please indicate how much money you want applied to each student's account.** Money for breakfast and/or lunch may be paid to the secretary in the high school office or grade school office. Money can also be mailed to the district office.

Make checks payable to U.S.D. No. 271. Please put your family account number on the check. At the end of school, funds remaining in the family account will be carried forward to the next school year unless a written request is made for a refund.

LUNCH CUT-OFF BALANCE

NOTE!!!! If your statement has a negative balance, the balance must be paid by the next date statements are distributed: 15th and last day of the month, if you desire for your children to continue to participate in the lunch/breakfast program. Students who have a negative balance on their lunch account will be served an alternative meal (example: sandwiches and fruit, no salad bar). This policy has been set due to the number of delinquent accounts maintained during past school years. If you are not receiving your statements, please call the office to make different arrangements.

STATEMENTS

Family lunch account statements will be sent on the 15th and on the last day of the month. The statements are sent home with the youngest child in your family. Detailed statements may be requested at any time. See above, regarding negative balances.

SCHOOL LUNCH AND BREAKFAST FEES

The school will begin serving breakfast starting the first full day of school, and is available to all students and staff members. Breakfast must meet both Federal and State requirements. Serving time will begin at 7:50 a.m. and end at 8:05 a.m.

Students who ride buses and who intend to eat breakfast in the lunchroom, should have ample time for each and be in their required classrooms by 8:00 a.m. (school starting time). Students who plan to eat breakfast at school and who are not bus riders should be at school no earlier than 8:00 a.m.

Daily school lunch prices for 2023-24 are as follows: High School \$ 3.50 full, Adults \$5.00, Second entrees are \$2.00 at the end of meal service; **Breakfast:** \$2.20 full, Adults \$3.00, Extra milk/juice \$ 0.50.

USD 271 Safe Rider Contract

Unsafe Behavior on the Ride Home:

- If unsafe behavior occurs before the bus leaves the school, the student will be provided with two options:
 - a). Correct the behavior and continue home/ to activity destination (behavior documented) or
 - b). Be referred to the school administrator to be removed from the bus and sent to the office to contact parent(s).
- If unsafe behavior occurs after the bus leaves the school, the driver/ teacher/ coach/ sponsor will call USD dispatch base. The Central Office personnel will assess the situation and then make a determination on either returning the student back to school or continuing on.
- If either of the above instances occurs, the Discipline Plan will be in effect. The program also includes a defined and graduated discipline plan to encourage the student to make better behavior choices.

Discipline Plan

1st Offense: Bus driver/adult rider conferences with the student and the school administrator contacts the parent to explain the unsafe behavior. (Courtesy Notice) Student will be on probation and re-assigned to the front of the bus for one (1) week.

2nd Offense: Bus driver/adult rider conferences with the student and the school administrator contacts the parent to explain the unsafe behavior. (Courtesy Notice) Student will be on probation and re-assigned to the front of the bus for two (2) weeks. Note: a student may lose the privilege of riding at any time after the 1st Offense, dependent upon the infraction.

3rd Offense: Referral submitted to the school with a recommendation for bus suspension. Upon return to bus transportation, student will be on probation and re-assigned to the front of the bus for one (1) week.

4th Offense: Referral submitted to the school administration with a recommendation for bus suspension. A conference will be set up with the Parent, Student, School Administration and Transportation staff to discuss possible bus suspension for the remainder of the year. A minimum bus suspension of one (1) week will occur.

Students who are suspended from transportation privileges must maintain school attendance, therefore it will fall upon the parent/guardian to transport students in such instances.

Students suspended from riding USD 271 activity routes/ trips may not participate in student activities during their behavior suspension.

Students should observe the following Safe Rider Rules established by USD 271.

Safe Rider Rules:

1. Students should show respect for the school bus driver and attendant at all times and follow their instructions promptly.
2. Keep hands and feet to yourself and keep all objects inside the bus.
3. Students **MUST** remain seated in their assigned seat at all times unless otherwise directed by the school bus driver and attendant.
4. Quiet conversation with the student seated near you is allowed.
5. Food, gum or drinks are **NOT** to be consumed on the school bus. Finish eating/drinking before entering the bus.
 - a. Activity coaches, sponsors and driver may adjust this rule as agreed upon during trips.
6. Harassment and Bullying are prohibited at all times.



Stockton High School USD #271

105 N. Cypress
Phone: 785-425-6784
Fax: 785-425-6200
Email Contact: mhrabe@usd271.com

Lindsay Cravens ~ *Principal*
Marcia Hrabe ~ *Admin. Asst.*
Mandi Dobson ~ *Counselor*
Clint Bedore & Kyle Hull ~ *A.D.*

USD #271 Fundraising Approval Form

Date of Request: _____
(min. 2 weeks prior to event)

Group or Club(s) involved: _____ Location: _____

Will the group need to sign a contract? Yes/No Number of students participating: _____

Vender name: _____ How will you Advertise the event?

Length of Fundraising Activity: _____ to _____. (2 week limit UA)

Describe the service being rendered or product being sold. (Could include order form and/or Image)

How will the funds be utilized (purpose/need)?

Expected outcome? Targeted Dollar amount and/or service outcome anticipated?

Describe how the funds will be collected, secured and the method of documentation.

Date the funds should be submitted. _____ Expected number of adults: _____
Keep in mind: Calendar conflicts, show a demonstrated need, & compliance with District Rules.

Sponsor(s) signature: _____ Marcia Hrabe: _____

This fundraiser has been: Approved Disapproved

Building Administrator: _____ Date: _____

District Superintendent: _____ Date: _____

Chromebook, YONDR bag & Laptop Agreement

Grades 4-12

Description:

• SHS/SJS has adopted a 1:1 program which provides a device by the school for each student. These devices will be issued and/or approved at the beginning of the school year, to remain at the school in designated cart/slot at the completion of the school day, unless checked out via Teacher request.

Educational Goals and Vision:

- Provide on-demand Internet access to electronic resources in the classroom.
- Align with common core standards' electronic communications expectations.
- Allow students to document and express themselves using digital resources.
- Encourage integration and development of ability on an individual level.

Costs:

- A \$100 incident fee will be charged every time a hardware repair is required from accidental damage.
- Lost, stolen or questionable damage will be reviewed by the administration on a case-by-case basis to determine fees.
- Students will be charged for missing items: Power cord = \$25, Device = \$215. YONDR bag = \$13.50
- The administration may hold back school activities, grades, transcripts or other school related items while a balance is due.

Expectations Responsibilities and Care:

- Devices must have a full charge ready for the school day. Students may not be permitted to plug them in during class. Repeated issues will be addressed by the administration.
- No stickers or writing on the device. Stickers may be removed during the summer or at the administrator's discretion.
- Students must take measures to protect the device from damage or theft. (LOCK lockers and do not leave device unattended.)
- At no time shall the device be used for unlawful or inappropriate activities.
- At no time shall the device be brought to the cafeteria, gymnasium, sports practice or any place that the device may be damaged.
- The device, power-cord and case that were assigned to the student are required to be handed in at the end of the school year. The student may be charged if any of these items are missing.
- Students are not allowed to let others use their assigned device.
- Cords, cables, and removable storage devices must be inserted and removed carefully into the Chromebook.
- Chromebooks do not like when you touch their screens. They can become blurry or crack if you touch the screen too hard with any object. This includes your finger, a pen, a pencil or any other item.
- Be sure nothing is placed between the screen and the keyboard before you close it to prevent damage.
- While the Chromebook cases are sturdy, dropping the device will damage it.
- Avoid placing or dropping heavy objects on the top of the Chromebook.
- Chromebooks do not like excessive heat or cold. They should not be exposed to over 100 degrees or under 32 degrees. (Don't leave it in your car.)
- Do not block air flow when device is on. (Do not place it on a soft object like a pillow.)

At Home Expectations if checked out:

- It is the parent's responsibility to monitor the student's use while at home.
- Device must be charged at home each night.
- No food or drink shall be consumed while using the device.

Violations:

- Students must follow the SHS/SJS Acceptable Use Policy at all times while using these devices.
- Violations of the Acceptable Use Policy or items stated in this document will be addressed by the school administration to determine the proper course of action.
- School Administration and Faculty have the right to view the contents of the device and drive at any time.

Damages, Lost or Stolen (Incidents):

- Damages and other incidents must be reported to the school offices right away.
- Administration will be informed of any incidents that they need to address.
- A report will need to be filed with the school office if a device is stolen.
- Depending on the issue an incident fee may be charged.

Student

I have read, or had the information above read to me, and fully understand the Stockton School Acceptable Use of Electronic Devices and Internet Safety Policy as stated in the student handbook and the 1:1 Student/Parent Agreement. I understand these rules and agree to fully comply with all of them. Should I violate any of these rules at any time, I understand that I will be held accountable for my actions.

Student Name _____
 Student Signature _____ Date ____/____/____

Parent/Guardian

As the parent or legal guardian of the minor/student signing above, I grant permission for my child to access Stockton School's computer resources, including Internet accessibility and their assigned 1:1 device. While supervision will be provided when using the Internet, SHS/SJS does filter the Internet for inappropriate or unacceptable content. I fully understand that some materials on the Internet may be considered controversial, inappropriate or offensive. I further understand that my child may keep his/her access as long as the procedures and rules described in the Acceptable Use of Electronic Resources and Internet Safety Policy as stated in the student handbook are followed. Should my son or daughter violate any of the previously cited rules or procedures, they will be held accountable for their actions by Stockton School. I have also read the 1:1 Student/Parent Agreement and understand the costs and responsibilities associated with it. Parent/Guardian Name _____

Parent/Guardian Signature _____
 Date ____/____/____

_____ My child attends SHS/SJS and we have decided to opt-out of having a Chromebook available for use outside of the school building. _____ My child attends SHS/SJS and we believe that using a Chromebook would be beneficial to his/her course of study.

North Central Kansas Special Education Cooperative

Special Education Child Find

This school district and the North Central Kansas Special Education Cooperative (NCKSEC) work together to identify every student, age birth through 21, living within the district boundaries, that has developmental delays or may be in need of special education. If you have a child or know of a child who you think has development delays or special needs, contact the administrator in your district or Debra Reha, Director for the NCKSEC at 205 F St. Suite 235; PO Box 369; Phillipsburg, KS 67661 (785-543-2149).

Areas of special education include: birth through age two (infant-toddler), early childhood - disability, developmentally delayed, visual impairments including blindness, hearing impairments including deafness, deaf-blindness, autism, traumatic brain injury, emotional disturbance, specific learning disabilities, mental retardation, multiple disabilities, orthopedic impairments, other health impairments, speech or language impairments, and gifted.

Parents are advised that all special education services are designed to offer the utmost in educational opportunities for each qualifying student, as well as to provide assistance and support in the areas of physical, mental, emotional, and social growth. State and federal laws are followed in providing each student with a free appropriate public education in the least restrictive environment. If you have a child or know of a child who may need special education services, please notify the school district or the NCKSEC.

Notification of Rights under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

(1) The right to inspect and review the student's education records within 45 days of the day the School receives a request for access.

Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate.

Parents or eligible students may ask the School to amend a record that they believe is inaccurate. They should write the School principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it is inaccurate. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the *School District* to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are: Family Policy Compliance Office; U.S. Department of Education; 400 Maryland Avenue, SW; Washington, DC 20202.

Disclosure of Directory Information under FERPA

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school

not disclose directory information about them. If you do not want your student's directory information released, please notify your local school district office of your desire to "opt out".
R 7/19

USD 271 Matrix for Handling Concerns and Issues

Area of Concern	First Level	Second Level	Third Level	Fourth Level	Fifth Level
Athletics	Coach	Athletic Director(s)	Principal	Superintendent	BOE*
Athletic Facilities	Athletic Director	Principal	Superintendent	BOE*	
Curriculum/ Academics/ Instruction	Teacher	Principal	Superintendent	BOE*	
Discipline	Teacher	Principal	Superintendent	BOE*	
Facilities	Principal	Superintendent	BOE*		
Guidance	Counselor	Principal	Superintendent	BOE*	
Special Education	Teacher	Principal	Special Education Director	Superintendent	BOE*
Student Concern	Teacher	Principal	Superintendent	BOE*	
Computers/ Technology	Technology Director/ Teacher	Principal	Superintendent	BOE*	
Transportation	Driver	Transportation Director	Principal	Superintendent	BOE*

*All concerns that are brought to the attention of the Board of Education should be submitted on the Formal Complaint Form that can be found under Board Documents at www.usd271.com