

March 22, 2020

Due to the closure of USD 231 schools to combat the coronavirus (COVID-19) situation, the Gardner Edgerton Nutrition Services department will provide an opportunity for families to pick up meals in a drive-through meal distribution service for all children ages 1 – 18. Kits consisting of several days of breakfast and lunch meals will be provided at the sites below on the following dates/times **beginning Monday, March 23**. This purpose of this email is to give additional details regarding the distribution process.

Locations / Times:

- Edgerton Elementary, 400 W. Nelson, Edgerton (US 56 car/bus loop entrance), Mondays and Wednesdays from 10:00am – 11:00am
- Wheatridge Middle School, 318 E. Washington, Gardner (east car loop entrance, access via Washington Street), Mondays and Wednesdays from 11:30am – 1:30pm and **NEW!** optional pickup for working families from 4:30pm - 5:30pm

Car Loop Distribution Process:

- Please follow all signage at each site to ensure orderly and efficient distribution.
- **To protect the health of everyone involved and ensure social distancing guidelines are followed, please do not leave your vehicle at any time.**
- In the car loop, there will be a stopping point where a staff member will assess the number of meals needed and take orders. Please note that we currently plan to use a dry-erase marker to make a small notation on each car's windshield to speed distribution.
- Once the "order" has been taken, cars will be directed to park in designated pickup spots. Please do not move forward until directed by a staff member.
- **IMPORTANT! As noted above**, to ensure that we are keeping everyone safe and following the 6-foot distancing rule, no meals will be handed through car windows. **We highly encourage each family to provide space in their trunk or truck bed for the meals** which will be packaged in paper grocery bags.

Walk-Up Distribution

Several families have asked about this option for their children. Due to recent guidance from the Johnson County Health Department, we **will NOT** be offering this method of delivery. We have **added an evening pickup time at Wheatridge Middle School** for families facing this situation.

If none of the times listed work for your family, we are allowing pickup of meals by a friend or neighbor. You must email us at nutrition@usd231.com with your students' names and the name of the person who will be picking up for your family.

Please note that this situation remains fluid and expansion of or modifications to the offered programs, meals, and sites may be announced as the demand requires.

The health and safety of our staff and community is of utmost importance. Although our staff is trained to work under highly-regulated food safety requirements, this situation calls for additional measures that have been put into place. Please click [here](#) to review a summary of the additional steps we are taking throughout the process.

If you have any questions, please contact us via email at nutrition@usd231.com as this account will be monitored daily. Additional details will also be posted on the district's website and social media accounts. You may also call 913-856-2055 and leave a message, but due to the district-wide closure please allow up to 24 hours for phone messages to be returned. Frequently asked questions may also be viewed by clicking [here](#).

Thank you again for your grace and patience as we work diligently to ensure the needs of our community are met during this unprecedented situation.

Amy Droegemeier, SNS
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USD 231 Gardner Edgerton

This institution is an equal opportunity provider.