

South Lewis Central School District

Mr. Douglas Premo, Superintendent

4264 East Rd
PO Box 10
Turin, NY 13473
315-348-2500
Fax: 315-348-2510
www.southlewis.org

March 21, 2020

Dear South Lewis School Community:

I hope this communication finds everyone doing the best as can be expected during these unprecedented times. As our first week of school closure comes to an end, I wanted to continue to communicate on several key items. Please know that all of this continues to be a work in progress as we balance the need to continue with our essential functions, while also working to keep everyone as safe as possible.

Education Continuity:

- 90% of Educational Resource packets were picked up by parents/students. Any packets not picked up will be delivered to homes on Monday and/or Wednesday as part of the meal delivery bus runs.
- Our teaching staff will continue communicating with students/families throughout this closure to see what additional supports, resources or work is needed.
- As needed, please reach out to your child's teacher, school office, or principal.

Food Service/Meal Delivery:

- Select Food Service, Transportation and Administrative staff are working daily for these purposes.
- Breakfast/lunch delivery continues on Monday and Wednesday (expect delivery from approximately 10:00am to Noon).
- If no one is home the meals will be left at the most appropriate location possible. For those not home, the ability to leave a cooler outside for the food to be left in is a recommended practice.
- Backpack Program delivery continues on Friday (from approximately 10:00am to Noon).
- Please call 315-348-2543 to be added to the meal delivery program.

Counseling Supports:

- All in-person counseling sessions have been suspended. Sessions will continue to the extent possible through WebEx or over the phone. Our counselors are also working with community agencies to assist with volunteering efforts throughout the community.

Building/Office Hours:

- Per the Governor's Executive Order, essential staff will be working from home to the extent possible. This includes office staff and administrators.
- Our schools will have building and grounds staff in buildings each day during the following times for on-going cleaning and disinfection:
 - Port Leyden and Glenfield: 8:00am to Noon (M-F).
 - MS/HS: 6:30am to 3:00pm (M-F).
- Administrators will be working on-site on Tuesday and Thursday from 7:00am to 3:00pm.
- Office Staff, on a rotating basis/schedule, will be working on Tuesday and Thursday from 9:00am to Noon

- One school nurse/healthcare professional will continue to be in-district each day from 7:30am to 3:00pm (M-F).
- Should you contact an office and do not receive an answer, please leave a message and we will return the call as soon as possible as office.

Visitors:

- The District will be closed to visitors and all doors will be locked. Should an emergency arise that requires you to be on campus, we ask that you call ahead to make an appointment. All approved visitors will need to be “buzzed” in and checked in through our Safety Desk. This check-in will include a basic health and wellness protocol.

Facility-Use:

- All recreational use of our buildings and facilities, both for faculty/staff and the public, is suspended. Our gyms and weight room are closed.

School Communications:

- During this time we will continue to communicate via SchoolMessenger calls, push notifications on our smartphone app (please download from Google Play or the Apple App Store and turn-on push notifications), and Peachjar flyers via electronic distribution. Our school website, www.southlewis.org, will also have up-to-date information and resources and supports.

I again reiterate that this is all an on-going and a continued work in progress.

This situation continues to quickly evolve. There continues to be more questions than answers. Over the coming days and weeks, we will continue to monitor this developing situation. We will continue to consult with our regional colleagues and state health, education and governmental officials. We will update you with new information and developments. We will continue to adjust and adapt as necessary. We will continue to provide you information and resources.

In this time of need I want to recognize the great work of many from our school district and community. There has been no lack of support, volunteering, and teamwork. Countless displays of human compassion continue to make me proud in this difficult hour.

Please know that our focus remains on the children that we serve and what we can do to help them make it through this crisis. If there is anything we can do to help and support you, your child and your family during this time, please reach out.

Sincerely,



Douglas Premo
Superintendent of Schools

Key District Phone Numbers:

District Office: 315-348-2500	Port Leyden: 315-348-2660
Glenfield: 315-348-2620	Middle School: 315-348-2570
High School: 315-348-2520	Transportation: 315-348-2590
Food Service: 315-348-2543	Technology: 315-348-2567
Special Education: 315-348-2551	Athletics: 315-348-2562
Curriculum-Data: 315-348-2517	