

BOARD OF DIRECTORS

March 23, 2020





Kelso School District No. 458
601 Crawford St. Kelso WA, 98626
March 23, 2020 @ Roy Parsons Executive Board Room
6:00 p.m. Regular Board Meeting

CALL TO ORDER OF REGULAR MEETING

FLAG SALUTE

COMMUNICATIONS, CORRESPONDENCE & INTRODUCTIONS

COMMENTS/QUESTIONS

APPROVAL OF AGENDA

CONSENT AGENDA

- A. Minutes of March 9, 2020 Regular Board Meeting & Work Session
- B. Certificated Employment Recommendations
- C. Contracts and Agreements with Kelso School District
- D. Warrants

UNFINISHED BUSINESS

- A. Policy 5404 Family, Medical, & Maternity Leave (2nd Reading & Action)Tim Peterson

NEW BUSINESS

- A. Resolution 2019/20-18 Emergency Suspension of PolicyMary Beth Tack
- B. Fee Proposal for Architectural/Engineering Services for Huntington Middle School
 Modernization Project (Action)Scott Westlund
- C. Acquisition of Property 1613 Burcham Street (Action)Scott Westlund
- D. Acceptance of Carroll’s Elementary Modernization Project (Action)Scott Westlund
- E. Acceptance of High School Pool Replaster Project (Action)Scott Westlund
- F. Budget Update – January/FebruaryScott Westlund
- G. Legislative Update Final Report.....Leah Moore
- H. Superintendents ReportMary Beth Tack

FOR THE GOOD OF THE ORDER

ADJOURN



Kelso School District
Board of Directors

Leah Moore.....Term Expires: November 2021
Karen Grafton, Vice President.....Term Expires: November 2021
Jeane ConradTerm Expires: November 2023
Mike Haas, PresidentTerm Expires: November 2023
Ron Huntington.....Term Expires: November 2023

Kelso School District Board of Directors Committee Assignments

December, 2019

Position 1 Director – Leah Moore

- Legislative Representative
- Facilities/Construction

Position 2 Vice President - Karen Grafton

- ELL Advisory
- Calendar
- Kelso Public Schools Foundation

Position 3 Director - Jeane Conrad

- Student Rights & Responsibilities
- Highly Capable
- Budget

Position 4 President - Mike Haas

- Technology
- Social & Emotional Learning/Whole Child
- Budget
- Boundary Review

Position 5 Director - Ron Huntington

- CTE
- WIAA
- Council on Learning

SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
<p>September 9 @ District Office</p> <p>5:00 Work Session (School Boundary Review) 6:00 Regular Board Meeting</p>	<p>October 7 @ District Office</p> <p>5:00 Work Session (Math) 6:00 Regular Board Meeting</p>	<p>November 4 @ District Office</p> <p>5:00 Work Session (ELA/SEL) 6:00 Regular Board Meeting</p>	<p>December 16 @ Huntington Middle School</p> <p>5:00 Work Session (Strategic Plan) 6:00 Regular Board Meeting</p>
<p>September 23 @ District Office</p> <p>5:00 Work Session (Threat Assessment) 6:00 Regular Board Meeting</p>	<p>October 21 @ District Office</p> <p>5:00 Work Session (Levy Recommendation) 6:00 Regular Board Meeting</p>	<p>November 18 @ Wallace Elementary</p> <p>5:30 Coffee & Cookies with Board Members 6:00 Regular Board Meeting</p>	
JANUARY	FEBRUARY	MARCH	APRIL
<p>January 13 @ Roy Parsons Board Room</p> <p>5:00 Work Session (Facility Closure) 6:00 Regular Board Meeting</p>	<p>February 10 @ Barnes Elementary</p> <p>5:00 Work Session (Hi-Cap & ELL) 6:00 Regular Board Meeting</p>	<p>March 9 @ Coweeman Middle School</p> <p>5:00 Work Session (Boundary/Choice Recommendation) 6:00 Regular Board Meeting</p>	<p>April 13 @ Roy Parsons Board Room</p> <p>6:00 Regular Board Meeting</p>
<p>January 27 @ Roy Parsons Board Room</p> <p>5:00 Work Session (Budget Workshop) 6:00 Regular Board Meeting</p>	<p>February 24 @ Butler Acres Elementary</p> <p>5:00 Work Session (AVID) 6:00 Regular Board Meeting</p>	<p>March 23 @ Roy Parsons Board Room</p> <p>6:00 Regular Board Meeting</p>	<p>April 27 @ Roy Parsons Board Room</p> <p>5:00 Work Session (ELA/SEL) 6:00 Regular Board Meeting</p>
MAY	JUNE	JULY	AUGUST
<p>May 11 @ Roy Parsons Board Room</p> <p>5:00 Work Session (Pathways) 6:00 Regular Board Meeting</p>	<p>June 1 @ Roy Parsons Board Room</p> <p>5:00 Work Session or Special Meeting (Graduation Appeals)</p>	<p>July 13 @ Roy Parsons Board Room</p> <p>5:00 Regular Board Meeting</p>	<p>August 17 @ Roy Parsons Board Room</p> <p>5: Regular Board Meeting</p>
	<p>June 15 @ Roy Parsons Board Room</p> <p>5:00 Regular Board Meeting</p>		



Road to **STUDENT SUCCESS**

Our Goals



SCHOOL CLIMATE

A school climate that emphasizes student safety, a healthy lifestyle, and respect for other students and faculty.



EARLY LEARNING

Every Kelso student will meet or exceed standard by the end of third grade in English/language arts and mathematics.



QUALITY INSTRUCTION

Every Kelso student will experience high-quality standards-based instruction that fosters critical thinking and high levels of academic achievement.



CAREER, COLLEGE & COMMUNITY READY

Every Kelso student will transition successfully between grades and schools and will graduate with the knowledge, skills and attitude to excel in post-high school opportunities. To that end, we will actively engage and partner with parents, families, and our community.

Mission

The mission of Kelso Public Schools is to prepare every student for living, learning and achieving success as a citizen of our changing world.

Vision

Our students begin school ready to learn, transition confidently between grades and schools, and emerge from our district as engaged citizens, both career- and college-ready.

Principles

District communication that is open, effective, and collaborative. Financial stewardship that assures the responsive and productive management of district resources.





CAREER, COLLEGE & COMMUNITY READY

Increase the four-year high school graduation rate by at least one percent per year for the next five years.



100% GRADUATING



EARLY LEARNING

The percentage of all third grade students meeting or exceeding the grade level English language arts benchmark will increase annually, regardless of student subgroup.

QUALITY INSTRUCTION

Student achievement in mathematics and English language arts will increase annually and the achievement gap between English learners, students with learning disabilities and students in poverty—in comparison with other students—will decrease annually.

★ 2019-20 PRIORITY:

English Language Arts standards and materials implementation

Mathematics standards and adoption



SCHOOL CLIMATE

Improvements will be achieved to the learning environment in two specific areas: 1) safety and security of our students and staff, and 2) student behavior.

★ 2019-20 PRIORITY:

Whole Child/Social Emotional Learning (SEL) systems implementation

How We Get There





Roadmap

CAREER, COLLEGE, COMMUNITY READY

If students are able to transition successfully between grades and schools and graduate with the skills necessary to excel in post-secondary opportunities, their ability to realize their personal goals and to be fulfilled, productive citizens will be enhanced.

Goals

IMPLEMENTATION MEASURES

IMPACT MEASURES

Implement a comprehensive High School and Beyond Plan to ensure students are career and college ready

100% of students **develop** individualized High School and Beyond Plans (HSBP) that include career awareness and exploration

100% of students grades 7 – 12 annually **implement** research of post-secondary options and refine their individualized HSBP

100% of students use the HSBP to **ensure** they are on track for graduation and post-secondary bound

100% of 9th grade students are on track for on-time graduation

Increase student participation and scores on college entrance tests (ACT, PSAT, SAT, and ASVAB)

100% of seniors have a HSBP outlining at least one of these: college acceptance, military, trade/technical training, industry certification/apprenticeship

100% of middle school students complete applications for College Bound Scholarships

100% of high school students complete the FAFSA application

Increase percentage of graduating students who persist two or more years in college and acquire a college, post-secondary degree or industry certification

Increase percentage of students enrolled in academically rigorous course work as measured by the Academic Rigor Index

Increase in high school graduation rates and decrease in dropout rates

Develop and refine vertical alignment systems to support students successfully navigating the critical transitions in their schools (Pre-K to K, Grade 5 to Grade 6, Grade 8 to Grade 9, and graduation to post-secondary experiences)

Develop transition meetings with Early Learning agencies for successful transitions for kindergarten readiness

Implement dedicated transition days at the start of each school year for incoming kindergarten, 6th grade and 9th grade students

Ensure 100% of students participate in Senior Exit Interviews, which provide connections to community leaders and communicate next steps for diverse post-secondary plans



Roadmap QUALITY INSTRUCTION

If all teachers and support staff incorporate a growth mindset grounded in the instructional framework to implement powerful, relevant standards-based instruction responsive to individual learning and social-emotional needs, then all Kelso students will have the desire to learn at high levels with academic and social-emotional supports to graduate career- and college-ready.

Goals	IMPLEMENTATION MEASURES	IMPACT MEASURES
<p>Develop a system in the importance of attracting, developing, and retaining talented and committed staff in every part of our school system</p>	<ul style="list-style-type: none"> Develop partnerships with local universities and community agencies to hire high-quality staff Establish clear standards of professional practice and accountability Provide opportunities for differentiated and continuous professional development for teachers, leaders, and staff 	<ul style="list-style-type: none"> 100% of classified and certificated staff meets certification requirements 100% of staff consistently exhibits standards of professional practice 100% of staff engages with professional development for continuous growth
<p>Implement standards-aligned teaching and learning based on equitable practices</p>	<ul style="list-style-type: none"> Ensure that all students have access to rigorous, standards-based curriculum Provide professional development to ensure instructional strategies are differentiated to meet the learning needs of each student 	<ul style="list-style-type: none"> 100% of students enroll in academic rigorous course work as measured by Academic Rigor Index 100% of students experience differentiated instruction in their classrooms
<p>Implement data-informed continuous improvement processes at every level</p>	<ul style="list-style-type: none"> Use frequent and timely assessments to adjust teaching, learning, and leadership Develop a district-wide continuum of supports to address the academic needs of all students Promote continuous improvement throughout our school system with Professional Learning Community (PLC) teams 	<ul style="list-style-type: none"> 100% of students participate in district and state assessments 100% of staff uses formative assessment for student learning and provides instruction responsive to students' needs 100% of students have access to rigorous coursework and highly skilled teachers 100% of staff advocates for fair and equitable practices for all students



Roadmap COMMUNICATION

If the district develops and maintains positive, collaborative relationships with all stakeholders, support for Kelso School District will be strengthened and lead to increased support for district initiatives and education programs.

Goals	IMPLEMENTATION MEASURES	IMPACT MEASURES
<p>Utilize a variety of media to maximize awareness and support of the district's mission, vision, goals, and programs</p>	<p>Maintain and update information on district media, including district websites and printed materials</p> <p>Maintain proactive media relations practices</p> <p>Utilize social media channels to provide timely and relevant information</p>	<p>Targeted audiences have access to timely and relevant communication</p> <p>Positive news stories appear in the media monthly</p> <p>Levies and bonds pass</p>
<p>Establish an effective employee communication plan to improve internal communication and employee engagement</p>	<p>Continue communicating via:</p> <ul style="list-style-type: none"> • <i>Hilander Highlights</i> for all staff and community • <i>Inside Connections</i> for all staff • Timely and relevant key communications from district departments 	<p>All staff know district mission, vision, goals, and progress</p> <p>Staff feels valued, connected and honored</p>
<p>Achieve coordinated communication, both internally and externally, regarding the district's goals, foundational principles, and safety issues/crisis management</p>	<p>Establish key communicator network and facilitate connections among: city officials, first responders, and the school district</p> <p>Maintain high level of visibility through participation in professional and community events</p> <p>Build and maintain partnerships with local business and community leaders</p>	<p>Aligned messages among key communicators in the community, particularly in regard to crisis management</p> <p>Increased community partnerships</p> <p>Increased staff and student connections with community stakeholders and local businesses</p>



Roadmap EARLY LEARNING

If all students entering Kelso School District have access to high quality early learning experiences, then their ability to meet or exceed standards by the end of third grade in English language arts and mathematics is greatly enhanced.

Goals	IMPLEMENTATION MEASURES	IMPACT MEASURES
<p>Develop and implement a comprehensive birth to pre-kindergarten plan which strengthens school readiness</p>	<p>Coordinate with Early Childhood Education and Assistance Program (ECEAP) and Head Start to increase the number of eligible Kelso families accessing local educational programs</p> <p>Coordinate with local early learning providers on a quarterly basis to align instructional materials</p> <p>Partner with local early learning programs on a quarterly basis to provide professional development and best practices in behavior, literacy, and math</p>	<p>Increase percentage of Kelso families accessing ECEAP and Head Start as measured by Department of Child, Youth, and Families (DCYF) Saturation Study</p> <p>100% of local early learning providers implement instructional materials aligned to early learning standards</p> <p>Increase percentage of Kelso early learning staff that participate yearly in the Annual Early Learning Conference</p>
<p>Develop and implement a comprehensive plan which improves school readiness and strengthens the transition to kindergarten</p>	<p>Coordinate with ECEAP and Head Start to identify students who need additional summer transition support</p> <p>Develop and implement Transitional Kindergarten for children that do not qualify for ECEAP and Head Start</p> <p>Develop and implement a JumpStart to kindergarten for students who need additional supports for kindergarten readiness</p>	<p>Transitions plans are developed for 100% of identified students</p> <p>Promise Kindergarten is developed and implemented to support at least thirty students and families not currently accessing preschool</p> <p>JumpStart is developed and implemented in 100% of our elementary schools</p>
<p>Increase the percentage of kindergarten – 3rd grade students who meet or exceed grade-level standards</p>	<p>Curriculum: staff designs rigorous standards-based lessons utilizing current district adopted core materials</p> <p>Instruction: staff remains current in best instructional practices and implement within the classroom on a daily basis with the instructional framework as a foundation</p> <p>Assessment: staff utilizes and develops action plans to improve student growth based on relevant formative assessment</p>	<p>100% of staff teach grade-level standards utilizing approved district materials</p> <p>100% of staff uses observable early learning best practices on a daily basis</p> <p>100% of staff uses quality formative assessment to drive instruction</p>



Roadmap CLIMATE

If Kelso School District is committed to developing a caring school community focused on creating a positive school climate and culture that promotes the long-term development and success of all children, then atmosphere and tone of the school will positively impact the relationships, curricular connections, and ultimately the success of the whole child.

Goals	IMPLEMENTATION MEASURES	IMPACT MEASURES
<p>Improve school climate and safety</p>	<p>Develop and implement a comprehensive Multi-Tiered System of Support (MTSS) model in all Kelso schools</p> <p>Develop and implement a Positive Behavior and Intervention System (PBIS) in each school</p> <p>Implement Social and Emotional Learning (SEL) in our schools so children and adults understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions</p> <p>Deliver high-quality training and other implementation supports, including initial training and ongoing support to school staff</p>	<p>100% of elementary classrooms embed SEL standards into daily instruction</p> <p>90% of students will access classroom instructional time which directly relates to an increase in student learning as measured by state and local assessments</p> <p>Decrease prevailing risk factors for students identified within the Healthy Youth Survey Data and reduce classroom and school exclusions as measured by school suspension rates</p> <p>90% of students will report they learn in an environment that is physically and emotionally safe</p>
<p>Increase student access to, and awareness of, school based counseling and the availability of mental health services</p>	<p>Develop and implement a school-based mental health referral process</p> <p>Increase school-based counseling and mental health services for students</p> <p>Network and link community service providers to increase mental health, physical health, and drug and alcohol services to students and their families</p>	<p>Increase in the number of students accessing and receiving school- and community-based counseling and mental/physical health services</p>
<p>Provide a comprehensive Work Place Wellness Program that promotes healthy lifestyle for staff</p>	<p>Develop and create a KSD wellness team that actively promotes a healthy lifestyle for staff</p> <p>Conduct staff surveys that identify prevailing risk factors in our employee population that will drive healthy staff initiatives</p>	<p>Reduce absenteeism and lost time, promote retention of staff, improve decision making and productivity, improve employee morale, improve disease management and prevention, and promote a healthier workforce</p>



Roadmap

FINANCIAL STEWARDSHIP

If the district demonstrates a strong and collaborative budget process, effective resource allocation and operational planning, and solid fiscal controls, then management of district resources will be responsive and productive.

Goals

IMPLEMENTATION MEASURES

IMPACT MEASURES

Promote budgetary and fiscal transparency to ensure open communication and community engagement

- Use budget calendar, fiscal goals, and budget parameters for annual approval by the Kelso School Board
- Utilize Budget Advisory Council (BAC) to provide guidance and recommendations on annual budget development
- Provide continual updates on the district website during budget planning and development
- Conduct staff and community outreach during the annual budget development process and fiscal decision-making
- Assess monetary resources (local, state, and federal) and enrollment, to develop budget forecasts and projections
- Monitor expenditures and explore avenues to achieve efficiency in programs and operations

- Board budget workshops, updates, a budget hearing, and formal budget adoption occur in the fiscal year during Kelso School Board meetings
- Community and staff engagement opportunities held for input and feedback on budget proposals
- Fiscal and budgetary information shared with staff and community through intra-district communications, website, and outside community resources
- BAC is comprised of all major district stakeholders, including community, school and district leadership, the Kelso School Board, and all staff bargaining association groups, and provides input to superintendent and Kelso School Board

Allocate district resources effectively to support academic and operational needs

- Annual budget approved by Kelso School Board
- Maintain local levy to fund staff and activities essential to the programming and operations of the district that are not supported by state resources
- Develop budget priorities to align with the district's mission, vision, and "Road to Student Success" strategic plan

- Levies and bonds pass
- Budget supports academic and operational goals and priorities

Section: **BOARD OF DIRECTORS**

Policy Title: **Audience Participation in Board Meetings**

The Kelso School Board is committed to gaining a full understanding of the issues that come before it. In order to attain a level of understanding that provides making the best decisions, the Board will hear in public Board meetings comments from those attending its meetings. The Board will entertain comments at the beginning of regular meetings and periodically during its meetings. The Board agenda shall provide for the following communications and audience participation:

1. Written communications shall include letters or published materials received by the Superintendent or members of his/her staff, and which he/she deems informative or in need of Board action.
2. Scheduled communications shall include visitors who have previously arranged with the Superintendent to appear before the Board. General comments, either oral or written, will come at the beginning of the regular meeting under the agenda item designated Public Comments. Members of the audience who are Kelso School District residents wishing to address the Board must provide their name, address and affiliation, if any, prior to addressing the board. Speakers may not discuss school district personnel. Not more than three (3) minutes may be allotted to each speaker and no more than ten (10) minutes to the subject under discussion except with the unanimous consent of the Board. Public comments under this agenda item will be limited to thirty (30) minutes.
3. During Unfinished Business and New Business members of the audience may comment on "Action" items listed on the agenda and/or board policies presented for the first or second reading. Questions or comments are to be directed to the Board of Directors as a whole and may not be put to any individual member of the Board or the administrative staff. "Action" items mean the Board expects that a motion would be made and the Board would discuss the merits of the issue before it. After presentations by school staff, district staff or scheduled presenters, and before a motion is heard, the President may call for any oral or written comments from the audience. Members of the audience who are Kelso School District residents who wish to address the Board may only speak to that specific agenda item before the Board and have two (2) minutes to ask clarifying questions, state an opinion, or add information. A total of ten (10) minutes on each agenda item scheduled for action may be used for public comment and/or questions. It is the prerogative of the Board President to recognize people requesting oral comments to the Board.

Policy 1430 Continued

4. It shall not be permissible to orally present or discuss complaints against individual employees of Kelso School District at any Board of Directors meeting. Such charges or complaints shall be presented to the Board of Directors, in writing, and shall be signed by the person or persons making the charge or complaint. Executive session may be granted for a hearing of charges against individuals, whether students or employees.
5. No person less than eighteen (18) years of age may address the Board of Directors in meeting unless accompanied by his/her parent(s)/ guardian(s) or teacher, except with unanimous consent of the Board of Directors.
6. Boisterous conduct shall not be permitted at any meeting of the Board of Directors, nor will any defamatory or abusive remarks be tolerated. The President of the Board may terminate the address of any speaker who violates this policy.
7. Individuals with disabilities who may need a modification to participate in a meeting should contact the superintendent's office no later than three days before a regular meeting and as soon as possible in advance of a special meeting so that arrangements for the modification can be made.
8. Board work sessions are intended to give board members an opportunity to review topics requiring extended discussion. At the conclusion of board discussion of an item, the board chair may call on audience members for comments (time permitting). Members of the audience who are Kelso School District residents who wish to address the Board may only speak to that specific work session agenda item before the Board and have two (2) minutes to ask clarifying questions, state an opinion, or add information. A total of ten (10) minutes on each agenda item may be used for public comment and/or questions. It is the prerogative of the Board President to recognize people requesting oral comments to the Board.

Legal References: RCW 42.30.030 Meetings declared open and public
 RCW 42.30.050 Interruptions – Procedures

42 U.S.C. §§ 12101-12213 Americans with Disabilities Act

Adopted: January 23, 2006

Communications,
Correspondence &
Introductions

Consent Agenda

- A. Minutes of March 9, 2020 Regular Board Meeting & Work Session
- B. Certificated Employment Recommendations
- C. Contracts and Agreements with Kelso School District
- D. Warrants

MINUTES
KELSO SCHOOL DISTRICT
MEETING OF THE BOARD OF DIRECTORS
3/09/20

The regular meeting of the Board of Directors of Kelso School District No. 458 was called to order at 6:00 p.m. at the Coweeman Middle School Library.

Board Members:

Leah Moore
Karen Grafton – Vice President
Jeane Conrad
Mike Haas - President
Ron Huntington

Cabinet Members:

Scott Westlund – Chief Financial Officer
Tim Peterson – Director of Human Resources
Don Iverson – Director of Student Services
Holly Budge – Director of Special Programs
Kim Yore – Director of Teaching & Learning
Lacey DeWeert – Associate Director of Teaching & Learning

Superintendent:

Mary Beth Tack

Asst. Secretary:

Molly Guler

OTHERS PRESENT – Media: Marissa Heffernan - Community Members: Norm Dick, Diane Dick, Tyler Teeters, Mike & Stephanie Dugaw KSD Staff: Bob Gustin, Greg Gardner & Haley Teeters

ABSENT - Mike Haas (Excused), Tim Peterson & Kim Yore (excused)

COMMUNICATIONS, CORRESPONDENCE & INTRODUCTIONS

Coweeman Middle School Student Recognition to Brayden Kannas, Andrew Jones, Katie Cerritos, Rhylee Bonner, Colton Bonner, Jared Nease, Avalyn Petterson, Marleen Muludy, Claire Joplin & America Negrete-Reyes for outstanding achievement in RTI ELA.

Superintendent Tack read the Proclamations from Governor Inslee regarding both Classified Employees Week as well as Retired Teachers Week

COMMENTS & QUESTIONS –

Norman Dick

- Concerned about use of Natural Gas for the Butler Acres Modernization Project
- Believes the Board is operating on limited knowledge
- Received a chart from Superintendent Tack regarding efficiency of the use
- Referred to information received from Daniel Meyers (Energy Efficiency Specialist) regarding the chart from Superintendent Tack. Daniel Meyers, "... I would say that the report that you sent me does not correctly assess the carbon tonnage of electric systems (which is to say, I would expect the CO2 tonnage to be lower than natural gas by a wide margin)" He is referring to the difference of Natural Gas vs. Electric

Dian Dick

- Is asking the board to wait until the document (chart) in question is verified before passing Resolution 2019/20-17
- Asks who is checking their work in regards to the information given
- Electricity in this country is more than 90% carbon free.
- All gas is fossil carbon derived and will emit CO2 when burned for energy.
- Release pollutants into the air students are breathing
- Understanding is needed when costs for each alternative is derived.
- Asks board to revisit the decision to go with Natural Gas at new Lexington Elementary based on problems with LCCA analysis

APPROVAL OF REVISED AGENDA - Motion Passed

Motion to Approve By: Director Moore

Seconded By: Director Conrad

APPROVAL OF CONSENT AGENDA - Motion Passed

Minutes of Feb 24, Regular Board Meeting & Work Session

Minutes of Feb 25, Board Retreat

Resignation: Kara Fraki

Supplemental Contracts: Kelly McCurdy, Denise Freund, Allison Mooney, Steve Amrine, Tyler Beavers, Julia Breidt, Hector Cabrera Gurrola, Pat Connors, Tom D’Aboy, Doug Jones,

Joe Kinch, Jennifer Cleven, Joseph Krieder, Jason Langenbach, Andy Lemiere, Michelle Mury, Brad Phillips, Jack Smale, Dean Sorenson, Brian Storie, Fred Sunday, Jennifer Ulrich, Kemal Vejo, Angela Knowles & Alison Latham

Classified Employment Recommendations

Classification Change: Heather Kyle

Contracts and Agreements

For Board Approval: March 9, 2020

SUMMARY OF CONTRACTS / AGREEMENTS WITH KELSO SCHOOL DISTRICT

Company/Provider	Sponsor	Description of Services	Amount
AVID Center	Kim Yore	To provide AVID Elementary trainings: Foundations Implementations K-2, Foundations Implementation 3-6 and Just WICORize It! 8/17/20 & 8/18/20	Total cost \$27,630.00
Health Science Careers Agreement - Frontier Rehab & Extended Care	Melissa Boudreau	To provide use of its facilities for clinical learning opportunities Non-financial for KSD students enrolled in program 2019/2020	
Interlocal - University of Providence	Tim Peterson	Agreement to allow Averi Dyer to be placed for her student teaching internship in Catlin Elementary School 8/15/20 - 12/15/20	Non-financial
Kelso Babe Ruth MOU	Scott Westlund	To provide facility use for games & practices	Cost is \$200/game and \$100/practice
PBS Engineering & Environmental	Scott Westlund	Proposal to provide geotechnical engineering services for the Huntington Middle School modernization & gymnasium addition	Estimated total cost is \$23,800.00

Warrants

March 9th, 2020			
General Fund	Warrant Date	Amount	Warrant Number
Payroll	2/28/2020	\$547.41	256763-256765
Payroll	2/28/2020	\$4,761,407.31	256766-256801
AP Emp ACH	2/28/2020	\$4,665.25	256802
AP	2/28/2020	\$715,559.36	256803-256996
AP Comp Tax	2/28/2020	\$2,349.77	256997
AP- Benefits	3/2/2020	\$1,391.40	256998-257002
AP	3/2/2020	\$11,962.87	257003
Capital Projects Fund			
AP	2/28/2020	\$2,619,017.01	3216-3228
ASB Fund			
AP Emp ACH	2/28/2020	\$216.78	30652
AP	2/28/2020	\$77,120.46	30653-30702
AP Comp Tax	2/28/2020	\$79.24	30703
Trust & Agency Fund			
AP	2/28/2020	\$15.00	1651

AVID Overnight Trip

ASB Fundraiser Request

KHS Requests for Sunday Activity: KHS Choir and KHS Baseball

Motion to Approve by: Director Moore

Seconded by: Director Conrad

UNFINISHED BUSINESS

Approved - POLICY 2030 & 2030P SERVICE ANIMALS IN SCHOOL (2nd Reading) - DON IVERSON

Updates to previous policy outlining the clarification of a service animal as either a dog or miniature horse. The duties of the service animal must be specific and professionally trained. Support/Therapy animals not approved.

Motion to Approve by: Director Conrad

Seconded by: Director Huntington

Approved - POLICY 3115 & 3115P HOMELESS STUDENTS (2nd Reading) - DON IVERSON

Updates to the point of contact for homeless students.

Motion to Approve by: Director Huntington

Seconded by: Director Moore

Approved - POLICY 3424 & 3424P OPIOID RELATED OVERDOSE REVERSAL (2nd Reading) - DON IVERSON

New policy issued by the state of Washington. High Schools must carry it and have trained staff on location. Kelso will be getting the medication free per a grant. In the future we hope to have it at the middle schools as well.

Motion to Approve by: Director Moore

Seconded by: Director Conrad

Approved - POLICY 4215 USE OF TOBACCO NICOTINE PRODUCTS & DELIVERY DEVICES (2nd Reading) - DON IVERSON

Change the age from 18-21 per state law.

Motion to Approve by: Director Huntington

Seconded by: Director Moore

NEW BUSINESS

APPROVAL OF RESOLUTION 2019/20-17 USE OF BUTLER ACRES ELEMENTARY SCHOOL MODERNIZATION DOCUMENTS - RESOLUTION APPROVED

Certifying the approval and use of the Butler Acres Elementary School Modernization Documents

Motion to Accept by: Director Moore

Seconded by: Director Huntington

Coweeman Middle School Achievement Report (Greg Gardner & Haley Teeters)

Coweeman Mission Statement

Coweeman will close the achievement/opportunity gap by preparing all students for college/career readiness and success in a global society.

Roadmap
QUALITY INSTRUCTION

If all teachers and support staff incorporate a growth mindset grounded in the instructional framework to implement powerful, relevant standards-based instruction responsive to individual learning and social-emotional needs, then all Kelso students will have the chance to learn at high levels with academic and social-emotional supports to graduate career- and college-ready.

Goals	IMPLEMENTATION MEASURES	IMPACT MEASURES
Develop a system in the importance of attracting, developing, and retaining talented and committed staff in every part of our school system	Develop partnerships with local universities and community agencies to hire high-quality staff Establish clear standards of professional practice and accountability Provide opportunities for differentiated and continuous professional development for teachers, leaders, and staff	100% of classified and certificated staff meets certification requirements to hire high-quality staff 100% of staff consistently exhibits standards of professional practice 100% of staff engages with professional development for continuous growth
Implement standards-aligned teaching and learning based on equitable practices	Ensure that all students have access to rigorous, standards-based curriculum Provide professional development to ensure instructional strategies are differentiated to meet the learning needs of each student	100% of students enroll in academic rigorous course work as measured by Academic Rigor Index 100% of students experience differentiated instruction in their classrooms
Implement data-informed continuous improvement processes at every level	Use frequent and timely assessments to adjust teaching, learning, and leadership Develop a district-wide continuum of supports to address the academic needs of all students Promote continuous improvement throughout our school system with Professional Learning Community (PLC) teams	100% of students participate in district and state assessments 100% of staff uses formative assessment for student learning and provides instruction responsive to student needs 100% of students have access to rigorous coursework and highly skilled teachers 100% of staff advocates for fair and equitable practices for all students

<p>Implement data-informed continuous improvement processes at every level</p>	<p>Use frequent and timely assessments to adjust teaching, learning, and leadership</p> <p>Develop a district-wide continuum of supports to address the academic needs of all students</p> <p>Promote continuous improvement throughout our school system with Professional Learning Community (PLC) teams</p>	<p>100% of students participate in district and state assessments</p> <p>100% of staff uses formative assessment for student learning and provides instruction responsive to students' needs</p> <p>100% of students have access to rigorous coursework and highly skilled teachers</p> <p>100% of staff advocates for fair and equitable practices for all students</p>
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Kelso School District Roadmap - Connecting where we are going!

Creating Systems of Support

- State Standards K-12
- MTSS
- PBIS
- Response to student misconduct
- Community Partners
- New Curriculum
- AVID School-wide - PLC's
- Learning Center
- PAWS
- Extended Learning Opportunity
- ELL
- LAP - Rtl (ELA and Math)

Culturize a Community of Learners

IN THE END, YOUR LEGACY WON'T BE ABOUT YOUR SUCCESS;
IT WILL BE ABOUT YOUR SIGNIFICANCE AND THE IMPACT YOU
MADE ON EVERY STUDENT, EVERY DAY, AND WHETHER YOU
WERE WILLING TO DO WHATEVER IT TOOK TO INSPIRE THEM TO
BE MORE THAN THEY EVER THOUGHT POSSIBLE.

Good to Great - Change is not easy!

- Begin with the “who” rather than the “what”.
- If you have the right people on the bus, the problem of how to motivate and manage people largely goes away.
- Great vision without great people is irrelevant!
- Inject an endless stream of talent!

ELA-RTI

A Work in Progress

What is ELA-RTI?

- ELA-RTI is one of the two reading interventions offered at Coweeman for 6th and 7th grade students.
- It is an elective class that works to improve reading fluency, comprehension, writing and critical thinking skills.
- It is an effort based class as student growth is the focus.

Selection/Exiting Process

- Three forms of data are used when selecting students. The Smarter Balance Assessment (SBA), Spring STAR Reading Assessment, and Fall STAR Reading Assessment.
- Students are tested monthly to monitor growth and students reflect on their progress after each test.
- Students are eligible to exit when they have a passing scaled score two times consistently, a B or better in ELA-RTI and a B or better in their English Language Arts class.

STAR & SBA Correlation

STAR Cut Scores equivalent to SBA

Table 1. Star Reading[®] and Star Math[®] score equivalents for each Smarter Balanced achievement level range

Star Reading [®] cut-score equivalents				
Grade	Level 1	Level 2	Level 3	Level 4
3	0 – 332	333 – 454	455 – 561	562 – 1400
4	0 – 434	435 – 530	531 – 660	661 – 1400
5	0 – 483	484 – 599	600 – 852	853 – 1400
6	0 – 499	500 – 691	692 – 1015	1016 – 1400
7	0 – 576	577 – 772	773 – 1168	1169 – 1400
8	0 – 589	590 – 857	858 – 1249	1250 – 1400

Star Math [®] cut-score equivalents				
Grade	Level 1	Level 2	Level 3	Level 4
3	0 – 546	547 – 620	621 – 686	687 – 1400
4	0 – 602	603 – 695	696 – 771	772 – 1400
5	0 – 692	693 – 781	782 – 826	827 – 1400
6	0 – 716	717 – 807	808 – 859	860 – 1400
7	0 – 745	746 – 830	831 – 885	886 – 1400
8	0 – 783	784 – 851	852 – 891	892 – 1400

Smarter Balanced achievement level score ranges: English language arts/literacy				
Grade	Level 1	Level 2	Level 3	Level 4
3	2114 – 2366	2367 – 2431	2432 – 2489	2490 – 2623
4	2131 – 2415	2416 – 2472	2473 – 2532	2533 – 2663
5	2201 – 2441	2442 – 2501	2502 – 2581	2582 – 2701
6	2210 – 2456	2457 – 2530	2531 – 2617	2618 – 2724
7	2258 – 2478	2479 – 2551	2552 – 2648	2649 – 2745
8	2288 – 2486	2487 – 2566	2567 – 2667	2668 – 2769

Smarter Balanced achievement level score ranges: Mathematics				
Grade	Level 1	Level 2	Level 3	Level 4
3	2189 – 2380	2381 – 2435	2436 – 2500	2501 – 2621
4	2204 – 2410	2411 – 2484	2485 – 2548	2549 – 2659
5	2219 – 2454	2455 – 2527	2528 – 2578	2579 – 2700
6	2235 – 2472	2473 – 2551	2552 – 2609	2610 – 2748
7	2250 – 2483	2484 – 2566	2567 – 2634	2635 – 2778
8	2265 – 2503	2504 – 2586	2586 – 2652	2653 – 2802

ELA-RTI Instructional Strategies

3 rotations- ReadWorks, ReadLive, and Partner Books

- **ReadWorks-** Nonfiction and Fiction texts with short answer, multiple choice, inquiry, and vocabulary questions.
 - **ReadLive** - Individualized reading level based on reading fluency. All Nonfiction texts.
 - **Partner Books-** Students are in partnerships. Read aloud to each other. Complete daily reading logs and presentations or one pager activities.
 - **Intentional Teaching Weeks-** Custom designed lessons based on clientele of students and data from STAR tests.
-

2019-2020 data

- We have served **ALL** eligible Level 1 & 2 performing students in Math RTI, ELA RTI, Read-180 & AVID this year.
- Currently we have 122 active students in intervention programs.
- So far this year we have exited 10 students who have made 1-3 years of growth from ELA RTI.
- Based on data from the February 27th STAR Reading Assessment 62% of my students are meeting the Student Growth Expectations

Growth Expectations: 40 SGP

SGP ^c (55 of 56 Students)		Average Scores (56 Students)						
Met Expectations	Median	Test Date	SS	GE	PR	NCE	IRL	EORF ^d
62%	56	Pretest	544	4.8	19	31.8	4.3	0
34 of 55		Posttest	631	5.5	25	36.0	4.9	0
		Change	+87	+0.7	+6	+4.2	+0.6	0

POLICY 2410P GRADUATION REQUIREMENTS - (Lacey DeWeert)

Awarding of High School Credit -

One (1) credit science and integrated 9 science or biology for passing state assessment

LEGISLATIVE ASSEMBLY UPDATE (LEAH MOORE)

- Last week of the Legislative Assembly

SUPERINTENDENT UPDATE

- Robo Attendance started this week at Beacon Hill. Attendance calls will now be texted and called by our automated system to multiple family members
- Clear Audit - Not even one recommendation
- End of Trimester 2 - Also forecasting for next fall. Recognize the good work of the counselors

FOR THE GOOD OF THE ORDER

- All District Band this week
- All District Orchestra this week

Adjourn meeting 7:03 pm

X _____

President

X _____

Secretary

MINUTES

KELSO SCHOOL DISTRICT

WORK SESSION OF THE BOARD OF DIRECTORS

3/09/20

The work session of the Board of Directors of Kelso School District No. 458 was called to order at 04:30 pm p.m. at the Coweeman Middle School Library.

Board Members: Mike Haas – President
Karen Grafton – Vice President
Leah Moore
Jeane Conrad
Ron Huntington

Cabinet Members: Holly Budge - Director of Special Services
Don Iverson – Director of Student Services
Lacey DeWeert - Assistant Director of Teaching & Learning
Tim Peterson - Director of Human Resources

Superintendent: Mary Beth Tack

Asst. Secretary: Molly Guler

OTHERS PRESENT – KSD Staff - Claudia Broschat & Julie Owens-Birch, Parent - Gabby Lopez
Radio Station - Ray Byers, TDN - Marissa Heffernan, Davis Demographics - David Cates

ABSENT - Mike Haas (Excused) Leah Moore (Sick)

- Boundary Review Committee & Process
- Timeline
- Current Elementary School Boundaries
- Proposed New Boundaries for 2021/22 and Beyond
- Demographic, Ethnicity, and Impact Analysis
- School Choice Process for 2021/22
- Kelso SD Website & School Site Locator
- Community/Stakeholder Survey and Feedback
- Comments/Questions

Team Members:

Superintendent	Mary Beth Tack
Exec. Director of Business & Operations	Scott Westlund
School Board Member	Mike Haas
Staff Representative	Tara Micheletto
Staff Representative	Claudia Broschat
Staff Representative	Heather Barfuss
School Admin Representative (Catlin)	Tim Yore
School Admin Representative (Beacon Hill)	Julie Owens-Birch
Facility Supervisor	Gary Schimmel
Transportation Supervisor	David McDaniel
Community Member	Don Sharer
Community Member	Gabby Lopez
Consultant	David Kaitz (Davis Demographics)

BRC Process in a Nutshell

- 6 meetings between September 2019 and February 2020
- Explored 5 main options with multiple scenarios from within most options
- One recommended scenario
- Evaluated scenarios using socio-economic breakdown (Free/Reduced Rates)
- Evaluated scenarios looking at ethnic breakdown
- Excellent attendance and active participation amongst committee members

Board Directive to BRC

Boundary Review Goals

The KSD School Boundary Review Committee (BRC) has been charged with analyzing the attendance areas for elementary schools within the Kelso School District. The goal of the committee is to develop a final recommendation that:

- (a) Revises school attendance boundaries for two (2) new schools; and,
- (b) If necessary, distributes students at existing elementary schools to balance enrollment levels at elementary schools.

Kelso School District is committed to providing high quality education to all students. As a public school system, we serve a diverse student body. We value diversity of race/ethnicity, gender, ability, and socio-economic status. The committee will use guiding principles to evaluate boundary options and ensure the task and goals of the committee are met.

Policy 3130 – District Attendance Areas

In those cases where estimated enrollments substantially exceed class size guidelines, student transfers shall be proposed in order to operate an effective and efficient educational program during the following year. The following factors shall be considered when the district develops attendance area boundaries and considers student transfers:

- A. Minimizing disruption of students' established learning programs.
- B. Maintaining established neighborhood groupings.
- C. Keeping siblings in the same elementary school.
- D. Maintaining relationship with a middle school and/or high school attendance area.
- E. Adjusting class loads to available space.
- F. Coordinating transportation routes with attendance areas.

Prior to the implementation of any planned transfer of students, parents of students involved in such planned transfer shall be invited to a meeting at which the planned change shall be explained and discussed. An orientation to the new school shall be arranged for transferred students.

BRC Guiding Principles

- (a) Potential impacts, both positive and negative, of any proposed boundary adjustments will be carefully evaluated.
- (b) The process for making recommendations for boundary adjustments should allow families and the school system to plan and prepare for implementation of the proposed changes.
- (c) Boundary adjustment should be implemented after appropriate input and discussions with affected parties and careful consideration of alternative solutions. It is our desire to minimize the impact of boundary changes to the least number of students as possible.
- (d) It is important to ensure students are able to attend schools located within a close proximity to their own neighborhood as much as possible.
- (e) Boundary adjustments should be made in the context of longer term solutions. Short term solutions not addressing long term issues should be avoided.

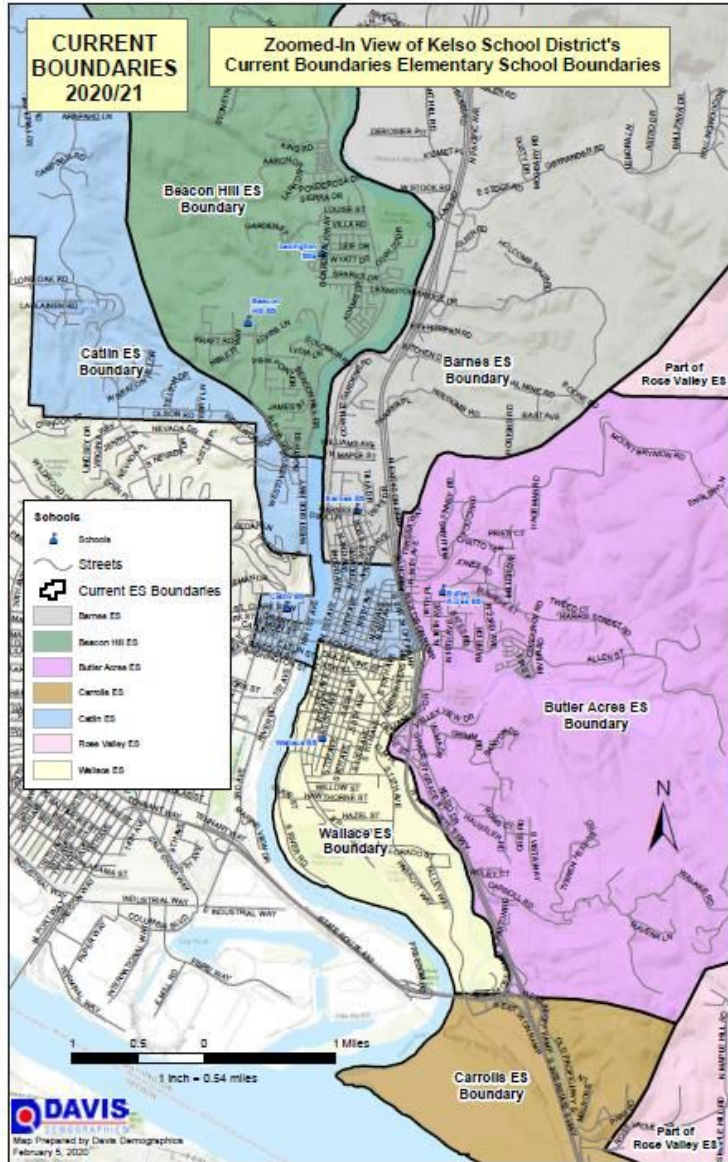
BRC Guiding Principles

- (f) Transportation efficiency and effectiveness should be maintained to ensure a student's time on a bus or in a car is limited – and time at home and at school is maximized. School enrollments should be balanced by utilizing existing school capacities, with the understanding that future growth may need to be considered in boundary selections.
- (g) Natural or manmade barriers to safe and efficient routes should be taken into consideration. This applies to pedestrian walkways as well as vehicular transportation. Safe walking routes for all schools should be maintained.
- (h) Feeder school continuity is an important consideration. Student continuity from elementary school to middle school should be prioritized.
- (i) The District recognizes that a plan to allow students impacted by boundary adjustments to remain at their current school of choice is of importance.

Timeline Moving Forward

- March 9, 2020 – Board Workshop @ Coweeman Middle School
- March 10, 2020 – Boundary Review Committee Website Up
- March 10 – April 10, 2020 – Community/Stakeholder Survey
- April 16, 2020 – Boundary Open House @ Kelso High School
- April 27, 2020 – School Board Hearing, @ Catlin Elementary
- May 11, 2020 – Potential Resolution to Modify School Boundaries @ Beacon Hill Elementary

Current District Boundaries Thru 2020/21 SY



How will school boundaries be impacted?

It is likely that school boundaries will need to be adjusted as we build a new elementary school on the north end of the school district in Lexington. However, altering school boundaries is a process that usually takes a few years to implement due to the "grandfathering" of keeping students at their current school. Our desire is to keep students with their peers and teachers until they complete K-5 schooling, if that's what the family would like.

How might current Beacon Hill students be impacted by boundaries?

Students currently attending Beacon Hill will move to the new Lexington elementary school (once built) while the new Beacon Hill school is in construction. Students residing in the Beacon Hill area will attend the new Beacon Hill school when it's ready.

How might current Catlin students be impacted by boundaries?

Current Catlin students living on Columbia Heights and West Kelso would attend the new Beacon Hill school. Students living in east Kelso (east of the Cowlitz River) would likely attend Barnes or Wallace elementary schools over time as they are the closest neighborhood schools.

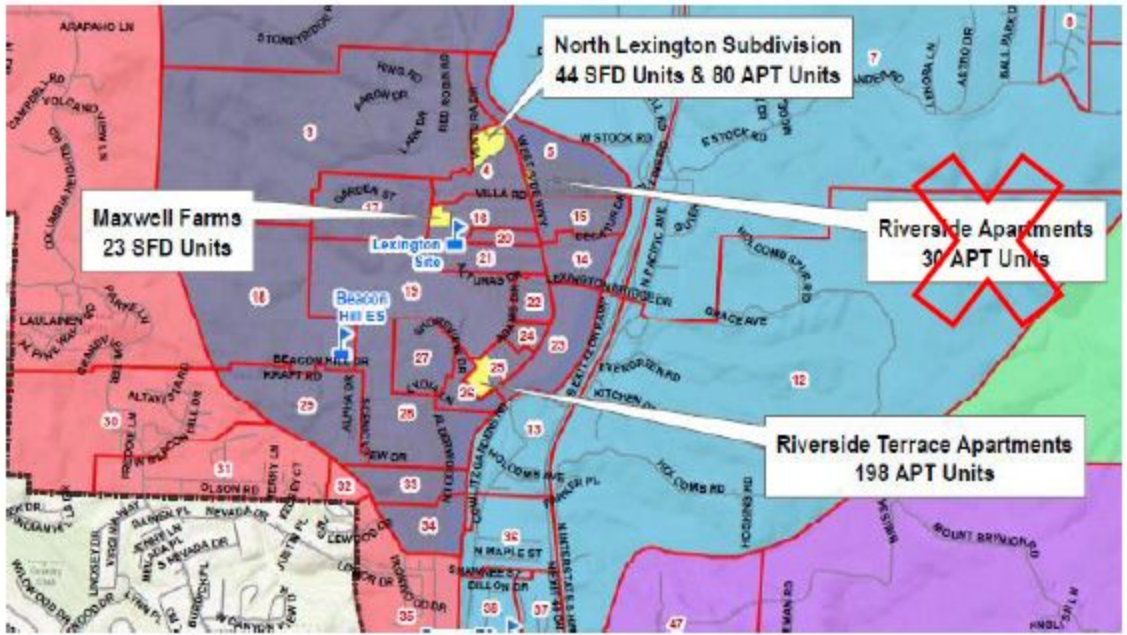
How might current Barnes students be impacted by boundaries?

Students living in the Pleasant Hill, Ostrander, and Headquarters area would likely be moved to the new Lexington elementary school, over time, as it will be the closest neighborhood school.

How might middle school students be impacted by boundaries?

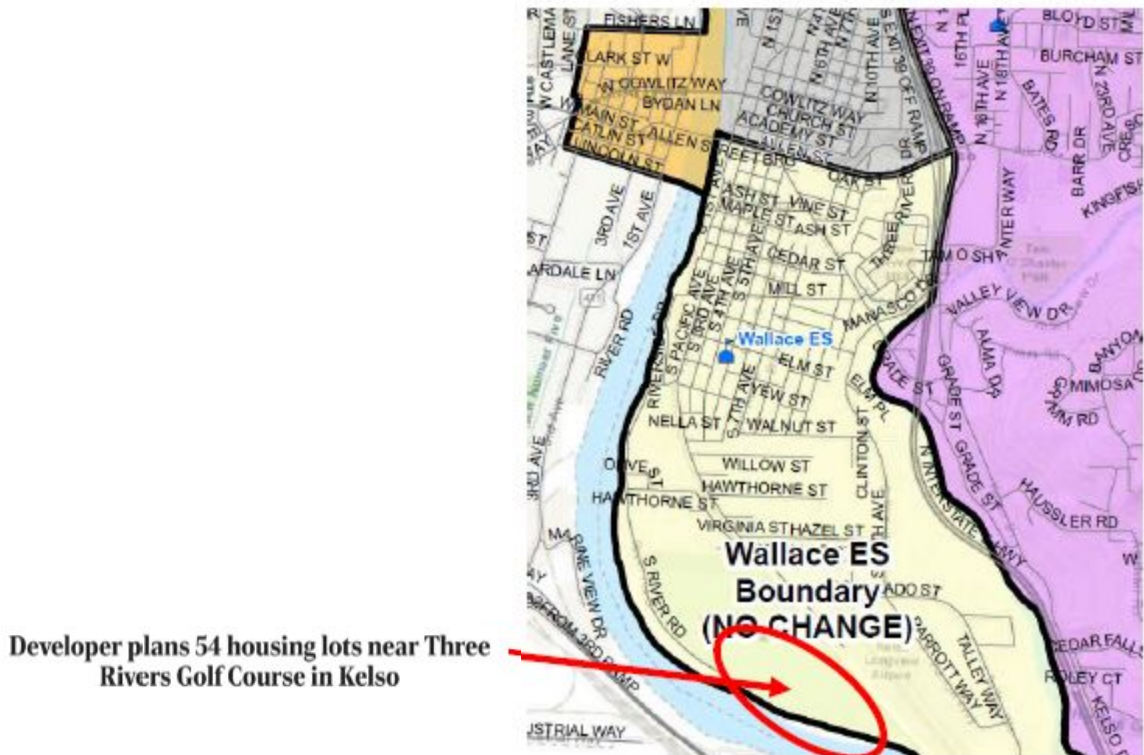
We do not anticipate secondary boundaries changing as the current elementary schools would continue to feed into the current middle schools.

Projected Growth in Kelso SD

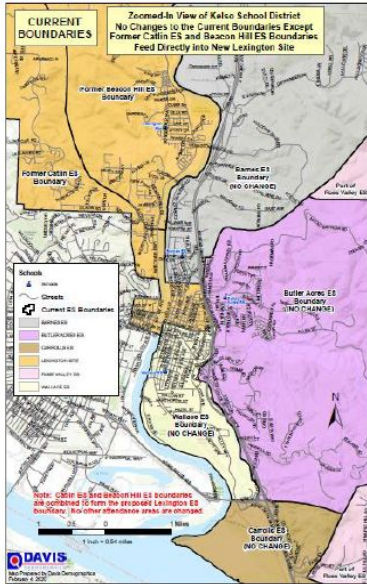


Proposed Growth in Lexington

Proposed Growth in South Kelso



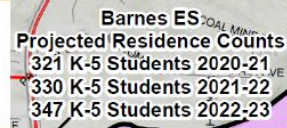
2021/22 and Beyond With No Boundary Change



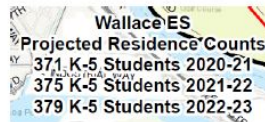
Not Recommended



Capacity – 950

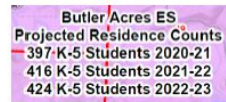


Capacity – 400

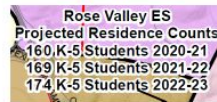


Capacity – 450

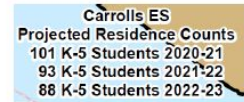
Capacity – 425



Capacity – 150

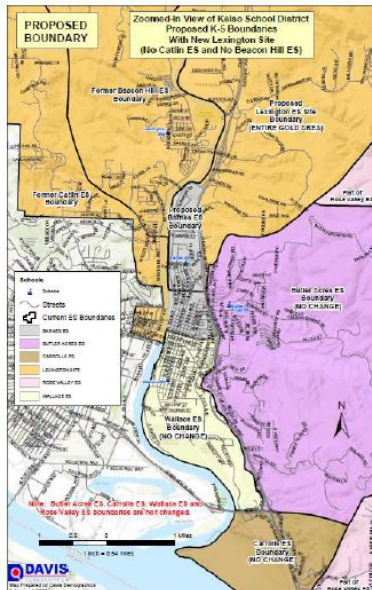


Capacity – 135



BUILDING STRONG FOUNDATIONS

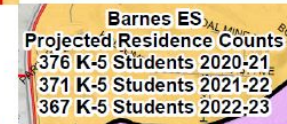
2021/22 & Beyond – Proposed New Boundary



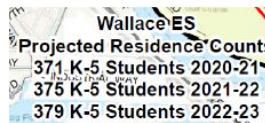
Recommended Plan



Capacity – 950

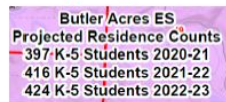


Capacity – 400

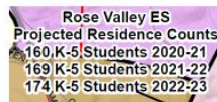


Capacity – 450

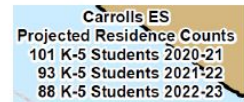
Capacity – 425



Capacity – 150



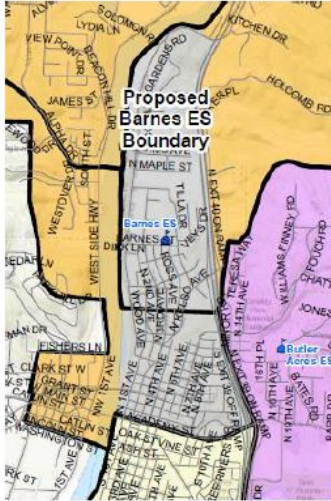
Capacity – 135



BUILDING STRONG FOUNDATIONS

Discussion Around Proposed Change

Barnes Current

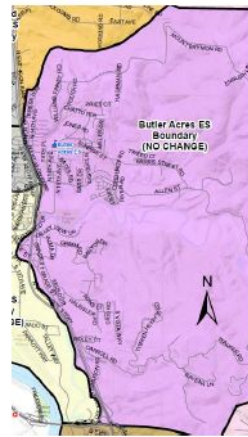
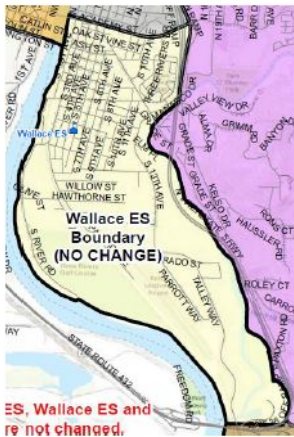


Barnes Elementary Proposed

Area East of the Cowlitz River between Rocky Point to the North, Allen Street to the South, and Interstate 5 to the East.

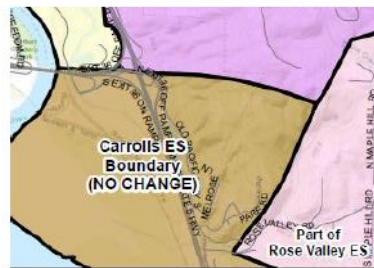
Discussion Around Proposed Change

Butler Acres, Carroll, Rose Valley & Wallace Elementary Schools



Butler Acres, Carroll, Rose Valley & Wallace Elementary Schools

No Changes to Current Boundaries



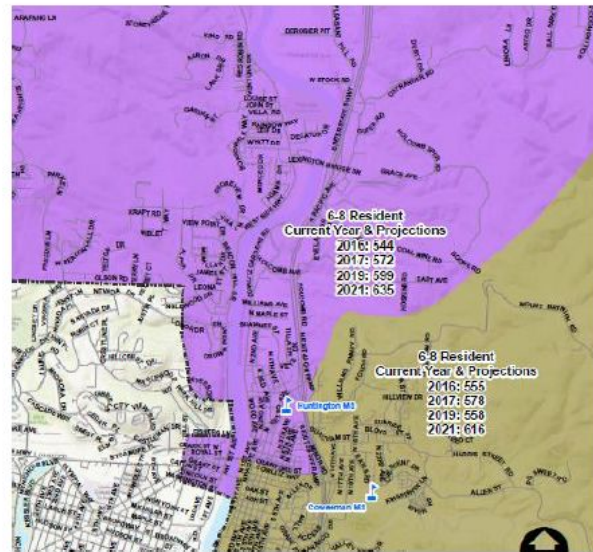
Middle School Boundaries

No Impact to Middle School Boundaries

Feeder School Areas
Remain the Same

HMS – Lexington, Barnes

CMS – Butler Acres, Carrolls,
Rose Valley, Wallace



Demographic, Ethnicity, Impact Analysis



- Demographic – Key indicator used was free/reduced meal rates
 - Factoring in school choice, Barnes and Wallace will be similar in F/R percentage
 - Lexington Elementary School will be between 55-60 F/R percentage
- Ethnicity – Key indicator used was Federal ethnicity criteria
 - No significant change in ethnic makeup of schools
 - Barnes up a few percentage point in Hispanic student population, with a corresponding decrease at Lexington
- Student's Impacted – Analysis details the number of Grade K-5 students
 - All Beacon Hill students would transfer to Lexington – 500+ students
 - Catlin students would transfer to Barnes and Lexington depending upon location – 360+ students
 - Barnes is losing approx. 130 students to Lexington & gaining 170 students from Catlin
 - School Choice selections will reduce these numbers

School Choice Timeline



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STRONG**
FOUNDATIONS

Timeline

- September 2020 – Notification to Apply for School Choice
- October – December, 2020 – In-District Choice Applications Accepted
- December, 2020 – Notification letters mailed
- January, 2021 – Appeals accepted
- On or before mid-August, 2021 – Reconsider In-District & non-resident choice applications

School Choice Process



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FOUNDATIONS

“For the 2021-2022 school year only, all current In-District and Out-of-District choice students currently attending Barnes, Beacon Hill, Catlin or Wallace Elementary Schools, will be reassigned back to either; (1) their residential assigned attendance school based on the new boundaries or (2) their residential assigned school district. In-District and Out-of-District students, attending other elementary schools will remain at their current schools”

“Those currently affected choice students of Barnes, Beacon Hill, Catlin or Wallace Elementary Schools are invited to reapply for In-District Choice consideration on, or before, December 4th 2021, if they desire to attend a different elementary school from their newly assigned neighborhood school.”

School Choice Process



“In-District Choice requests for the Barnes, Catlin, Lexington or Wallace Elementary Schools will be considered in the order set forth below.”

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FOUNDATIONS**

Order of Consideration

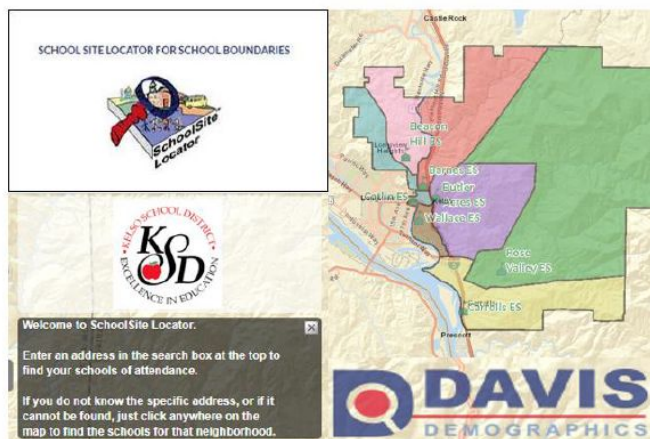
- 1) Students who previously attended the school on an in-district transfer.
- 2) Years of historical attendance of the student at the requested elementary school.
- 3) Whether space is available in the grade level or classes at school, in which the student desires to be enrolled.
- 4) The applicant student meets all District transfer requirements (not including attendance area requirements) for enrollment in the requested school.
- 5) Keeping siblings within the same residence, together at the same elementary school.
- 6) There is some other special hardship or detrimental condition affecting the student or the student's immediate family, which would be alleviated as a result of the transfer

School Site Locator



How can I determine my school now and in 2021/22?

**BUILDING
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FOUNDATIONS**



School Site Locator Link [here](#)

Community/Stakeholder Input

- Survey and website released tomorrow – March 10, 2020
- Demographic information will be asked:
 - Group Identification: Community, Parent/Guardian, or KSD Staff
 - Do you have a child impacted by the proposed changes?



Questions:

After reviewing the current and proposed boundary changes,

1. What are the strengths you see in the proposed changes?
2. Do you have any concerns about the proposed changes?
3. Do you have any additional comments or questions for the School Board and/or Boundary Review Committee to consider?

Summary of Recommendation

- Keep current elementary school boundaries through 2020/21
- Move to new elementary school boundaries beginning Fall 2021
- Community/Staff Survey March 10 – April 10, 2020
- Community Open House, KHS Commons, April 16, 2020
- School Board Hearing, Catlin Elementary, April 27, 2020
- Potential Board approval, Beacon Hill Elementary, May 11, 2020

Time for Comments/Questions

ADJOURNMENT 5:38 PM

X _____

President

X _____

Secretary

CERTIFICATED PERSONNEL

March 23, 2020

New Hires 2020/21 school year:

Rush, Jan – Speech Language Pathologist, Undesignated
.40 FTE

Retirements:

Peterson, Tim – Director, Human Resources/Payroll
1.0 FTE
Effective 06/01/2020

For Board Approval: March 23, 2020

SUMMARY OF CONTRACTS / AGREEMENTS WITH KELSO SCHOOL DISTRICT

Company/Provider	Sponsor	Description of Services	Amount
Integrus	Scott Westlund	Fee Proposal for Huntington MS Modernization & Addition	Estimated cost proposal \$2,895,411.00
Lemiere, Andy	Greg Gardner	To provide musical entertainment for CMA social 2/14/20	Cost is \$100.00
PBS	Scott Westlund	To provide Geotechnical Construction Observation & Testing Services for Butler Acres Project	Cost estimated at \$5,750.00

General Fund

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 24, 2020, the board, by a _____ vote, approves payments, totaling \$15,000.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF CCT:
Warrant Numbers 257004 through 257004, totaling \$15,000.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
257004	UNITED STATES POSTAL SERVICE	03/06/2020	15,000.00
1	Computer	Check(s) For a Total of	15,000.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of February 24, 2020, the board, by a _____ vote, approves payments, totaling \$513,656.69. The payments are further identified in this document.

Total by Payment Type for Cash Account, CP CCT:
Warrant Numbers 3229 through 3229, totaling \$513,656.69

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
3229	HERITAGE BANK & FORMA CONSTRUC	03/05/2020	513,656.69

1	Computer	Check(s) For a Total of	513,656.69
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Capital Projects Fund

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 9, 2020, the board, by a _____ vote, approves payments, totaling \$17,723.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, CP CCT:
Warrant Numbers 3230 through 3230, totaling \$17,723.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
3230	THREE RIVERS AUDIO VISUAL	03/13/2020	17,723.00

1	Computer	Check(s) For a Total of	17,723.00
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Unfinished Business

A. Policy 5404 Family, Medical, & Maternity Leave (2nd Reading & Action)Tim Peterson

Family Leave, **Medical, and Maternity**, and ~~Military Caregiver~~ Leave Policy 5404

I. STATE PAID FAMILY AND MEDICAL LEAVE

Paid family and medical leave are benefits administered by the Washington State Employment Security Department. Employees interested in applying for these benefits must follow the process described in Chapter 192-610 WAC. Employees who have questions regarding the application process may contact the Employment Security Department or visit its website at paidleave.wa.gov. The district will post notices made available by the Employment Security Department that provide pertinent information regarding paid family and medical leave benefits.

A brief description of the paid family and medical leave benefits program is provided below. The description is not meant to capture every aspect of the program; rather, it is meant to give a general overview.

ELIGIBILITY

Employees who have worked 820 hours during the first four of the last five completed calendar quarters or the last four completed calendar quarters are eligible for paid family and medical leave.

REASONS FOR LEAVE

Family leave means leave taken by an employee from work for the following reasons:

- A. To participate in providing care, including physical or psychological care, for a family member made necessary by a serious health condition of the family member;
- B. To bond with the employee's child during the first 12 months after the child's birth, or the first 12 months after the placement of a child under the age of eighteen within the employee; or
- C. Because of any qualifying exigency as permitted under the federal family and medical leave act for family members as defined by RCW 50A.05.010(10).

Medical leave means any leave taken by an employee from work made necessary by the employee's own serious health condition as defined by RCW 50A.05.010(20).

AMOUNT OF LEAVE

Employees may take up to 12 weeks of paid family leave during a period of 52 consecutive calendar weeks.

Employees may take up to 12 weeks of paid medical leave during a period of 52 consecutive calendar weeks. Paid medical leave may be extended by two weeks if the employee experiences a serious health condition with a pregnancy that results in incapacity.

Employees may take a combined 16 weeks of paid family and paid medical leave during a period of 52 consecutive calendar weeks. The combined total may be extended to 18 weeks if the employee experiences a serious health condition with a pregnancy that results in incapacity.

EMPLOYEE NOTICE TO THE DISTRICT

An employee must provide the district at least 30 days' written notice before paid family or medical leave is to begin if the need for the leave is foreseeable based on an expected birth, placement of a child, or planned medical treatment for a serious health condition.

An employee must provide the district written notice as soon as practicable when 30 days' notice is not possible because of a lack of knowledge of approximately when leave will be required to begin, because of a change in circumstances, or because of a medical emergency.

An employee must provide the district written notice as soon as is practicable for foreseeable leave due to a qualifying military exigency, regardless of how far in advance such leave is foreseeable.

The notice must be in writing and contain at least the anticipated timing and duration of the leave.

DISTRICT NOTICE TO EMPLOYEE

Whenever the district becomes aware that an employee is absent from work for more than five consecutive days to take family or medical leave, the district must provide the employee with a written statement provided by the Employment Security Department of the employee's rights.

The notice will be sent by the sixth business day after the employee's fifth consecutive missed day of work due to family or medical leave or by the sixth business day after the employer becomes aware that the employee's absence is due to family or medical leave, whichever is later.

The rights described above only apply in the following circumstances: the district has 50 or more employees; the employee has been employed by the district for twelve months or more; and the employee has worked for the district for at least 1,250 hours during the 12 months immediately preceding the date on which leave will commence.

EMPLOYMENT RESTORATION

Upon return from paid family or medical leave, an employee is entitled to be restored to the position of employment held by the employee when the leave commenced or to be restored to an equivalent position with equivalent employment benefits, pay, and other terms and conditions of employment.

As a condition of restoration for employees who have taken medical leave, the district may require those employees to receive certification from their health care provider that they are able to resume work.

The district may deny restoration to any salaried employee who is among the highest paid ten percent of its employees if the following apply:

- A. Denial is necessary to prevent substantial and grievous economic injury to the operations of the employer;
- B. The district notifies the employee of its intent to deny restoration on such basis at the time the district determines the injury would occur; and
- C. The leave has commenced and the employee elects not to return to employment after receiving the notice.

The district may also deny restoration if the employee would not otherwise have been employed at the time of reinstatement.

If the district chooses to deny restoration, it will provide written notice of such denial in person or by certified mail. The notice will include a statement that the district intends to deny employment restoration when the leave has ended, the reasons behind the decision to deny restoration, an explanation that health benefits will still be paid for the duration of the leave, and the date on which eligibility for employer-provided health benefits ends.

II. FEDERAL FAMILY AND MEDICAL LEAVE

GENERAL PROVISIONS

Every employee of the district who has worked for the district at least one year and for at least 1,250 hours in the preceding year is entitled to twelve (12) work weeks of family leave during any twelve (12) month period to **do the following**:

- A. Care for a newborn child, an adopted child of the employee who is under the age of eighteen at the time of placement for adoption, or a newly placed foster child;
- B. Care for a spouse, parent or child of the employee who has a serious health condition, or the employee may obtain leave for ~~a personal~~ **his or her own serious** health condition if it renders the employee unable to perform his or her job;
- C. Respond to a qualifying emergency occurring because the employee's spouse, son or daughter, or parent is on active duty or has been notified of pending active duty in support of a contingency operation.

An employee who is the spouse, son or daughter, parent or next of kin of a service member who is recovering from a serious illness or injury sustained while on active duty is entitled to twenty six (26) weeks of unpaid leave in a 12 month period to care for the service member. – Moved from below.

~~Leave taken for newborn or adopted child care will be completed within one year after the date of birth or placement for adoption. – Moved down.~~ Family leave authorized under this policy must be taken full-time and consecutively unless an alternative schedule is approved by the superintendent **or designee** or where intermittent or reduced leave is medically necessary. Instructional staff may not take reduced or intermittent leave when it would constitute 20% of the number of working days in the period during which the leave would extend without the approval of the superintendent **or designee**. An instructional employee may be transferred to an alternative equivalent position that would accommodate reduced or intermittent leave, if such a position is available.

A period of family leave is in addition to any sick leave taken due to the employee's temporary disability attributable to pregnancy or childbirth.

~~If both parents of a newborn or newly adopted child are employed by the school district, they will be entitled to a total of twelve work weeks of family leave during any twelve month period, and leave will be granted to only one parent at a time. There is no pooling effect for spouses if the family leave is related to a serious health condition. – Moved down.~~

The superintendent/designee may require written verification from the employee's health care provider- when the employee is taking medical leave based on his or her own serious health condition.

The district may obtain the opinion of a second health care provider, at district expense, concerning any information pertinent to the employee's leave request. If the opinions of the health care providers differ on any matter determinative of the employee's eligibility for family leave, the two health care providers will select a third provider, whose opinion, obtained at the employer's expense, will be conclusive.

BIRTH OR ADOPTION

Leave taken for newborn or adopted child care will be completed within one year after the date of birth or placement for adoption. – *Moved from above.*

The district will grant leave upon the same terms to male employees as is available to female employees upon the birth or adoption of the employee's child. Leave will be granted upon the same terms to employees who become adoptive parents or stepparents, at the time of birth or initial placement for adoption of a child under the age of six, as is available to employees who become biological parents. Such leave is available only when the child lives in the employee's household at the time of birth or initial placement.

Employee requests for leave of absence due to birth or initial placement for adoption of a child will be submitted in writing to the superintendent or designee not less than 30 days prior to the beginning date of the leave. The notice will include the approximate beginning and ending dates for the leave requested.

If both parents of a newborn or newly adopted child are employed by the school district, they will be entitled to a total of twelve work weeks of family leave during any twelve month period, and leave will be granted to only one parent at a time. There is no pooling effect for spouses if the family leave is related to a serious health condition. – *Moved from above.*

EMPLOYMENT RESTORATION

Any employee returning from an authorized family leave will be entitled to the same position held by the employee when the leave commenced, or to a position with equivalent benefits and pay.

An employee may be denied restoration under the following circumstances: a) the specific job is eliminated by a bona fide restructuring, or a reduction-in-force resulting from lack of funds or lack of work, b) an employee on family leave takes a position with another employer outside the home, c) the employee fails to provide the required notice of intent to take family leave or fails to return on the established ending date of leave, d) or as otherwise allowed by law. If an employee fails to return from family leave, the district may recover the costs of the employee's health benefits paid during the leave.

Instructional staff may be required to delay their return from family leave to the beginning of the next semester under the following circumstances:

- A. The employee began leave five or more weeks before the end of the semester, the leave is for more than three weeks, and the employee would otherwise return to work within three weeks of the end of the semester.
- B. The employee began family leave (except for a personal health condition) less than five weeks before the end of the semester, the leave is for more than two weeks, and the employee would otherwise return to work within two weeks of the end of the semester.
- C. The employee began family leave (except for a personal health condition) three or fewer weeks before the end of the semester and the period of leave is more than five working days.

III. MATERNITY LEAVE

A staff member may use accumulated, paid sick leave for the period of actual disability attributable to pregnancy or childbirth. This period of disability shall extend from the date of birth for a period of not more than 42 days, unless an actual period of disability which begins prior to the date of birth or continues beyond 42 days is otherwise verified in writing by the employee's physician.

If the employee's accumulated sick leave is exhausted during the period of maternity disability, the district shall grant a leave of absence without pay or fringe benefits, upon the staff member's request, for the remainder of the period of actual disability due to pregnancy or childbirth.

During any unpaid portion of such leave of absence, the staff member may pay the premiums for any district insurance plans to keep coverage in effect for the employee and her family.

~~A. Notice Required~~

NOTICE

A pregnant staff member is requested to notify her immediate supervisor and the superintendent/designee by the beginning of the fifth month of pregnancy.

At the time of such notice the staff member shall submit a written request to her immediate supervisor and the superintendent **or designee** for one or more of the following:

1. Maternity leave for the period of her actual disability due to pregnancy or childbirth;
2. Family medical leave for a period of up to 12 work weeks, in addition to any period of maternity disability leave, the district will extend the employee's health benefit during this period of unpaid leave for newborn baby bonding;
3. Leave of absence for a period of up to the beginning of the next school term or school year. Such extended leave of absence may be approved at the discretion of the superintendent/designee and in conjunction with applicable collective bargaining agreements based upon consideration of educational program needs and the desires of the staff member, together with the recommendation of her personal physician or licensed practitioner; or
4. Termination of employment by resignation.

The notice to the district shall include the approximate beginning and ending dates for the leave.

~~B. Employment Conditions~~

EMPLOYMENT CONDITIONS

A pregnant staff member may continue working as long as she is capable of performing her normal duties.

The staff member may return to work when physically able to perform her duties. If the employee intends to return to work within 42 days of childbirth, her personal physician or licensed practitioner must certify that the staff member is in good health and ready to resume her duties.

No later than 30 days after the date of birth, the staff member is requested to notify the superintendent or designee of the specific date when she will return to work. Unless the superintendent or designee approves an earlier date of return, the employee will give at least 14 days advance notice of the actual date of return.

The staff member ~~shall~~ will return to her duties following an extended leave of absence on the date approved by the superintendent/designee. If the employee is still experiencing a disability due to pregnancy, miscarriage, abortion, childbirth or recovery which prevents the employee from performing her duties on the scheduled date of return, an additional period of unpaid leave of absence may be approved at the discretion of the superintendent/designee based upon consideration of educational program needs and the recommendation of the employee's personal physician or licensed practitioner.

~~C. Assignment Upon Return~~

ASSIGNMENT UPON RETURN

An employee who has taken a leave of absence only for the actual period of disability relating to pregnancy or childbirth or up to twelve weeks of family medical leave shall return to the same assignment, or a similar position for which she is qualified with at least the same pay and benefits, as she held prior to the maternity leave or family leave.

Upon return from an extended maternity leave, a staff member shall be entitled to a position in the district subject to the availability of a position for which she is qualified. An effort shall be made to place the staff member in her original position or in a comparable position.

Right to Apply For Other Leave

Nothing in this policy shall preclude a staff member's right to apply for any other applicable leave as provided by board policy or applicable collective bargaining agreement language.

~~**Military Caregiver Leave**~~

~~An employee who is the spouse, son or daughter, parent or next of kin of a service member who is recovering from a serious illness or injury sustained while on active duty is entitled to twenty six (26) weeks of unpaid leave in a 12 month period to care for the service member. — Moved to above.~~

Return to Work

Any employee returning from an authorized family leave, will be entitled to the same position held by the employee when the leave commenced, or to a position with equivalent benefits and pay.

Reinstatement of an employee returning from family leave need not occur if: a) the specific job is eliminated by a bona fide restructuring, or a reduction-in-force resulting from lack of funds or lack of work, b) an employee on family leave takes a position with another employer outside the home, or c) the employee fails to provide the required notice of intent to take family leave or fails to return on the established ending date of leave. If an employee fails to return from family leave, the district may recover the costs of the employee's health benefits paid during the leave. Instructional staff may be required to delay their return from family leave to the beginning of the next semester under the following circumstances:

- A. The employee began leave five or more weeks before the end of the semester, the leave is for more than three weeks, and the employee would otherwise return to work within three weeks of the end of the semester.
- B. The employee began family leave (except for a personal health condition) less than five weeks before the end of the semester, the leave is for more than two weeks, and the employee would otherwise return to work within two weeks of the end of the semester.
- C. The employee began family leave (except for a personal health condition) three or fewer weeks before the end of the semester and the period of leave is more than five working days.

Cross Reference:	Policy 5021	Applicability of Personnel Policies	
Legal References:	Ch. 49.78 RCW	Family Leave	
	Ch. 296.134 WAC	Family Leave	
	P.L. 103-3	Family and Medical Leave Act of 1993	
	RCW 28A.400.300	Hiring and discharging of employees – written leave policies – Seniority and leave benefits of employees transferring between school districts and other educational employers	
	Title 50A RCW	Family and Medical Leave	
	WAC 162-30-020	Pregnancy, childbirth, and pregnancy related conditions	
	29 USC Sec 2601	Family and Medical Leave Act of 1993	
	29 CFR 825	Family and Medical Leave Act of 1993	
	Management Resources:	Policy News, Oct 2019	
		Policy News, Oct 2011	
Policy News, April 2009			

Adopted: 12.11.06

Revised: 3.19.12

New Business

- A. Resolution 2019/20-18 Emergency Suspension of PolicyMary Beth Tack
- B. Fee Proposal for Architectural/Engineering Services for Huntington Middle School
Modernization Project (Action)Scott Westlund
- C. Acquisition of Property 1613 Burcham Street (Action)Scott Westlund
- D. Acceptance of Carroll's Elementary Modernization Project (Action)Scott Westlund
- E. Acceptance of High School Pool Replaster Project (Action)Scott Westlund
- F. Budget Update – January/FebruaryScott Westlund
- G. Legislative Update Final Report.....Leah Moore
- H. Superintendents ReportMary Beth Tack

Resolution – Emergency – Coronavirus (COVID – 19) Declaration

BOARD RESOLUTION No. 2019/20-18

A RESOLUTION of the Board of Directors of Kelso School District No.458, Cowlitz County, Kelso Washington suspending Board policies to facilitate implantation of emergency measures in response to the novel coronavirus (COVID-19).

WHEREAS, Chapter 28A.320 RCW authorizes local school boards to govern their respective districts, including adopting, revising, and suspending local board policies;

WHEREAS the Board has adopted Policy 3432 – Emergencies, which acknowledges school closure in response to a pandemic/epidemic and designates the District Superintendent or a designee to act as a liaison for the school district to ensure the health and safety of students, staff, and the community;

WHEREAS, on February 29, 2020, the Washington Governor Jay Inslee declared a state of emergency in all counties of our state under Chapters 38.08, 38.52 and 43.06 RCW, and directed implementation of the plans and procedures of the state’s Comprehensive Emergency Management Plan in response to the novel coronavirus (COVID-19);

WHEREAS, on March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic;

WHEREAS, on March 13, 2020, the U.S. President declared a national state of emergency and Governor Inslee ordered closure of all public and private K-12 schools in Washington State until April 24, 2020 to contain the spread of COVID-19; and

WHEREAS, the Office of Superintendent of Public Instruction (OSPI), which has authority to waive instructional hours and school days, to interpret graduation requirements, and to oversee the allocation of resources for nutrition, transportation, and other crucial aspects of public education is providing written guidance to Washington school districts on issues related to COVID -19, including but not limited to student attendance, distance/online learning, high school credit, meal distribution, and other issues;

NOW, THEREFORE BE IT RESOLVED, that the Kelso School Board/Public Schools hereby suspends provisions of its board policies and/or whole policies, as identified by the District Superintendent or designee, if such suspension is necessary to implement written guidance from OSPI relating to containing COVID-19 for the duration identified in the Governor’s order of March 13, 2020 and a subsequent order of school closure, if any.

BE IT FURTHER RESOLVED that the District Superintendent will consult with the Board as feasible and appropriate and timely report to the Board regarding the emergency closure and efforts to implement written guidance from health and government agencies as disseminated by OSPI.

BE IT FURTHER RESOLVED that the District Superintendent is authorized to close any school facility without further action by the Board of Directors. Such closure shall continue during the emergency created by the COVID-19 pandemic until such time as the Superintendent, in consultation with appropriate health and government authorities, deems it in the best interests of the District and its students to open schools.

BE IT FURTHER RESOLVED that the District Superintendent is authorized, based upon the needs of the District and the guidance from health and government agencies disseminated by OSPI, to direct staff assignments during District closures, including but not limited to essential employees who must report to work, employees who may be reassigned, and employees whose services are not needed.

BE IT FURTHER RESOLVED that access to public school grounds and public school buildings of the District may be limited as directed by the Superintendent during District closures.

BE IT FURTHER RESOLVED that in light of this district-wide emergency closure, the Board declares an emergency in which advertising for bids and competitive bid procedures may result in material injury or damage to the public interest of the district. The Superintendent is granted the authority to waive the requirements of RCW 28A.335.190 requiring advertising for bids and competitive bid procedures for purchases which may be necessary due to the emergency. The Superintendent will document the reasons prompt remedial action is necessary to prevent physical injury to persons or to property of the school district.

BE IT FURTHER RESOLVED that the District Superintendent will consult with the Board as feasible and appropriate and timely report to the Board regarding the emergency closure and efforts to implement written guidance from health and government agencies as disseminated by OSPI.

BE IT FURTHER RESOLVED that in the interest of public health, the board may encourage the public to attend its open public meetings via live streaming on television, call in meetings and/or the internet and to limit public comment to written comments. The board reserves the right to adjust board meeting dates, times, and locations during the district-wide emergency closure in a manner consistent with the Open Public Meetings Act, and notes that any or all board members may attend board meetings electronically.

BE IT FURTHER RESOLVED that execution of this Resolution is conclusive evidence of the Board's approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument.

Adopted and approved this 23rd day of March, 2020.

By: _____

Board President or Designee

Attest: _____

Superintendent



March 18, 2020

TO: Mary Beth Tack, Superintendent
FROM: *SW* Scott W. Westlund, Chief Financial and Operations Officer
RE: Fee Proposal for Architectural/Engineering Services for Huntington Middle School Modernization Project.

We have been working with Integrus Architecture since their selection to complete the architectural and engineering design services for Huntington Middle School Modernization Project.

Attached to this memorandum is a fee proposal for services that we are recommending be approved by the Board at the March 23, 2020, meeting.

The total contract for A/E services is \$2,895,411, which includes the following:

Basic Services	\$ 2,289,250
Other Basic Service	\$ 371,706
Additional Services	\$ 200,355 (as authorized)
Reimbursable Allow.	\$ 34,100 (as authorized)



March 12, 2020

Scott Westlund
Chief Financial and Operations Officer Finance and Operations
Kelso School District
601 Crawford Street
Kelso, WA 98626

RE: *Fee Proposal
Huntington MS Modernization and Addition
Integrus Project No. 21938*

117 S. Main Street
Suite 100
Seattle, WA 98104
206.628.3137 | phone

Dear Scott:

Thank you for the opportunity to provide a proposal to begin design of the Huntington Middle School Modernization and Addition. We are thrilled to play a role in this very important community project. Our comprehensive design fee proposal is as follows:

Project Understanding:

Modernization and Gym addition at Huntington Middle School for the Kelso School District. The area to be modernized is approximately 90,433 square feet; the new Gym addition will be approximately 5,500 square feet. Project MACC is \$ 22,097,027.

Proposed Fee:

Basic Services	\$ 2,289,250 (Lump Sum)
Other Basic Services	\$ 371,706 (Lump Sum)
<u>Additional Services</u>	<u>\$ 200,355 (As Authorized)</u>
Total Fee Proposal	\$ 2,861,311
<u>Reimbursable Allowance</u>	<u>\$ 34,100 (As Authorized)</u>
Total Fee Proposal w/ Allowance	\$ 2,895,411

Our scope of services includes:

Basic Services, as defined in the "Guidelines for Determining Architect/Engineer Fees for Public Works Building Projects (effective July 1, 2015), as published by the Washington State Office of Financial Management. Basic Services are based on a percentage of the MACC, as defined by OSPI Facilities Manual and by the Washington State A/E Fee Schedule.

Other Basic Services, defined as basic in the Owner/Architect agreement, and/or minimum services necessary to complete the work but that fall outside the scope of Basic Services as defined above.

Additional Services, as authorized by the Owner and invoiced either lump sum or hourly, as necessary to assist and enhance the successful delivery of the project.

Limitations of Scope, the following services or products have been excluded from the scope of services. Most of these can be provided upon request as a change to the scope of services and an additional fee.

1. Traffic engineering services
2. Grading permit prior to final engineering plan approval

Mr. Scott Westlund
Page 2
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3. Preparation of environmental permits (Biological Assessments, Wetlands, Critical Areas Assessments, UIC Permits, or City of Kelso Permits including Street Cut Permits, Right-of-way Permits, Sewer Connection Permits, Sign Permits, Building Permits, etc.)
4. Preparation of the Construction Stormwater General Permit (CSWGP) and National Pollutant Discharge Elimination System (NPDES) permit.
5. Design of off-site utility improvements
6. Design of frontage improvements
7. Design of grease traps or interceptors
8. Design of oil/water separators
9. Design of pump stations
10. Design of specialized systems, such as natural ventilation, rainwater collection, solar energy systems
11. Utility design be limited to necessary connections to serve the new auxiliary gym only.
12. Landscape design
13. Kitchen design, modernization, equipment upgrades.
14. Design of telecommunications and district fiber
15. Acoustical Design except for the sound study
16. Preparing and submitting OSPI documents other than are Area Analysis and Assignable Square Footage forms.
17. Enhanced commissioning assistance
18. Post occupancy evaluation
19. Extended closeout services
20. Experiential graphics / enhanced signage
21. Destructive inspection and testing
22. Preparations of any adjustments, variances, or exemption applications
23. Preparation of the SEPA other than providing supporting documents for the Districts SEPA consultant.

117 S. Main Street
Suite 100
Seattle, WA 98104
206.628.3137 | phone

Hourly Rates and Reimbursable: see attached Exhibit A.

A detailed breakdown of all services is attached to this letter. If you have any questions regarding this proposal, please call me at your convenience. Thank you very much for this opportunity.

Sincerely,

INTEGRUS ARCHITECTURE, P.S.




Amy Vanderhorst, AIA
Associate Principal

pc: File, Phil Iverson



March 23, 2020

TO: Mary Beth Tack, Superintendent
FROM:  Scott W. Westlund, Chief Financial and Operations Officer
RE: Board Acceptance of Carroll's Elementary Modernization Project.

We have completed the Request for Bids for the Carroll's Elementary School Modernization project.

We received the qualified bids from Colf Construction out of Vancouver, Pacific Tech Construction of Kelso, and JH Kelly of Longview. The lowest responsive bidder was JH Kelly in the amount of \$3,103,777, plus applicable taxes and fees, with two alternate bids of \$26,698 for replacement of the gymnasium floor, and \$36,300 to install a new gym sound system. I would propose that we accept the two alternates. The budgeted amount for the project was \$3,394,000, so we are under by approximately \$227,000.

I would ask that the Board accept this bid so that we may begin contract negotiations with JH Kelly and begin pre-construction planning work. The project is slated to begin after school is out in June, and completed prior to the opening of the school year in the Fall 2020.



March 23, 2020

TO: Mary Beth Tack, Superintendent

FROM:  Scott W. Westlund, Chief Financial and Operations Officer

RE: Board Acceptance of Kelso High School Pool Replaster Project.

We have completed the Request for Bids for the Kelso High School Pool Replaster Project.

We received qualified bids from Anderson Pool, Pyramid Pools, and Orca Pacific, all from the Puget Sound region. The lowest responsive bidder was Orca Pacific in the amount of \$185,000 plus applicable taxes and fees. The budgeted amount for the project was \$200,000.

I would ask that the Board accept this bid so that we may begin contract negotiations with Orca and begin pre-construction planning work. The project is slated to begin after school is out in June, and completed prior to the opening of the school year in the Fall 2020.

I. Fee percentage per OSPI
Schedule Calculation

MACC
Modernization of Existing Building \$ 20,034,527.00 X 7.00% = \$ 1,402,419.89
Auxiliary Gym / Entry Addition \$ 2,062,500.00 X 9.00% = \$ 185,625.00
TOTAL BASIC SERVICES FEE \$ 2,288,044.89

90,433 + 5,500

Project Square Feet

BASIC SERVICES PERCENTAGE

OTHER BASIC SERVICES

II.	OTHER BASIC SERVICES	Approach	Architecture Integrus	Structural Integrus	Mech/Elect Hultz BHU	Civil PBS	Landscape TBD	Cost RLB	Acoustical Listen Acoustics	Door TBD	Subtotal	Subtotal with Mark-Up	Total A/E
1.	Civil Engineering	Lump				104,000					104,000	114,400	114,400
2.	Landscape Architecture	Not Applicable											
3.	JAV Design (Classroom / Music / Stage)	Lump			5,500						5,500	6,050	6,050
4.	Security Systems Design	Lump			16,500						16,500	18,150	18,150
5.	Telecommunications / District Fiber	Not Applicable											
6.	Cost Estimation	Lump			9,000	included above		50,015			59,015	64,917	64,917
7.	Acoustical Design / Engineering	Not Applicable											
8.	Site Specific Educational Specification	Lump	55,500										55,500
9.	Existing Facility Survey, Drawings, Hazardous Material Coordination	Included in 1.5 fcor											
10.	Additional / Extensive Community Engagement & Presentation Materials	Moved to AS5											
11.	OSPI Funding Process	Not Applicable											
12.	Land Use Permitting & SEPA support	Lump	12,200		12,000	included above			3,790		3,790	4,169	16,369
13.	ELCCA	Lump	7,820		11,000	included above					12,000	13,200	21,020
14.	WSSP Modeling and Documentation	Lump	10,720								11,000	12,100	23,820
15.	Enhanced Commissioning Assistance	Not Applicable											
16.	Value Engineering	Lump	6,140		3,000	included above					3,000	3,300	10,440
17.	Constructability Review	Lump	6,740		3,000	included above					3,000	3,300	10,940
18.	Conformed Construction Documents	Lump	7,160		4,000	included above					4,000	4,400	12,560
19.	Additional CA Assistance from .75 FTE to 1.0 FTE	Moved to AS6											
20.	Record Documents	Lump	12,140		4,000	included above					4,000	4,400	17,540
21.	Post Occupancy Evaluation	Not Applicable											
22.	FF&E Assistance	Moved to AS7											
23.	Extended Closeout Services	Not Applicable											
TOTAL OTHER BASIC SERVICES			117,820	5,500	68,000	104,000		50,015	3,790		225,805	248,385	371,705

Basic Services + Other Basic Services \$2,660,956
Estimated Reimbursable Expenses \$34,100

ADDITIONAL TASK BASED SERVICES

III.	ADDITIONAL TASK BASED SERVICES	Approach	Architecture Integrus	Structural Integrus	Mech/Elect Hultz BHU	Civil PBS	Landscape TBD	Cost RLB	Acoustical Listen Acoustics	Door TBD	Subtotal	Subtotal with Mark-Up	Total A/E
AS1	Exponential Graphics / Enhanced Signage	Not Applicable											
AS2	Emergency Responder Radio (formally known as DAS)	Lump			7,000						7,000	7,700	7,700
AS3	Destructive Inspection and Testing	Not Applicable											
AS4	Variance Submittal	Not Applicable											
AS5	Additional / Extensive Community Engagement & Presentation Materials	Hourly	20,315								5,000	5,500	20,315
AS6	Additional CA Assistance from .75 FTE to 1.0 FTE	Hourly	85,800		5,000						5,000	5,500	96,300
AS7	FF&E Assistance	Lump	21,540								45,000	49,500	21,540
AS8	Civil Engineering - Site work not related to Aux gym addition	Lump				45,000					45,000	49,500	54,500
TOTAL ADDITIONAL TASK BASED SERVICES			127,655	10,000	12,000	45,000					57,000	62,700	200,355

Basic Services + Other Basic Services + Additional Task Based Services \$2,861,311
TOTAL CONTRACT VALUE \$2,895,411



March 23, 2020

TO: Mary Beth Tack, Superintendent
FROM: ^{SW} Scott Westlund, Chief Financial & Operations Officer
RE: Board Approval of Acquisition of Property at 1613 Burcham Street.

I would like to ask the Board to approve the acquisition of one (1) parcel of property near Butler Acres Elementary School. . The property will be used to expand parking and improve traffic flow and safety for community, staff, students, and our transportation fleet.

The property is:

(1) 1613 Burcham Street - \$265,000.

I would ask that the Board approve this acquisition totaling approximately \$265,000 plus normal taxes, fees, closing costs, as well as seller's fees. Anticipated closing is the end of April 2020.

We are currently working through the appraisal process, and once that is complete and verified, we will be able to proceed through closing.

Payment for the property will be made through the Capital Projects Fund from proceeds received during the District's sale of voter approved bonds.



February 28, 2020

TO: Mary Beth Tack, Superintendent
FROM: *sw* Scott Westlund, Chief Financial and Operations Officer
SUBJECT: Budget Status Reports for January 31, 2020.

Overall average annual District enrollment (including Running Start only) for the 2019/20 school year was budgeted at 4988 FTE.

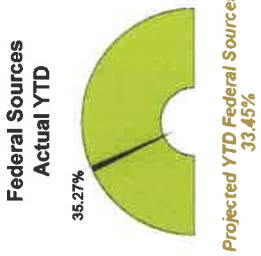
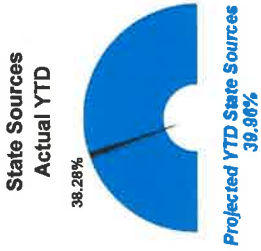
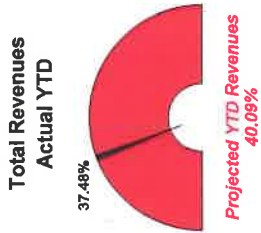
For district funding and staffing purposes (excluding Running Start and Kelso GOLD), estimated average annual FTE enrollment through February 1 is at 4873 FTE, down 4 FTE from January. With Running Start (107 FTE) and Kelso GOLD (10 FTE), our average annual FTE enrollment through February is 4990 FTE. This remains slightly higher than budget, and by year end will likely be slightly below budget. Any enrollment loss will have a negligible impact on over budget.

It is estimated that our ending fund balance in August 2020 is projected to be upwards of \$4.4 Million at this point in time, or 6.2% of projected expenditures and transfers for 2019/20.

The budget looks good through the five months of school.

General Fund Revenues | Dashboard Summary

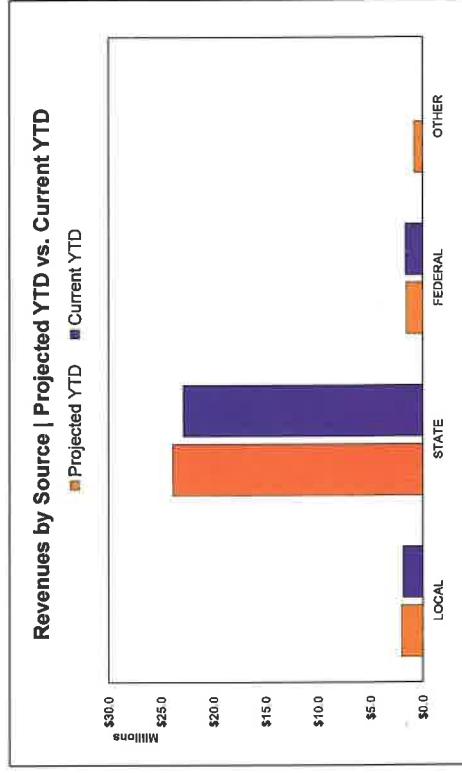
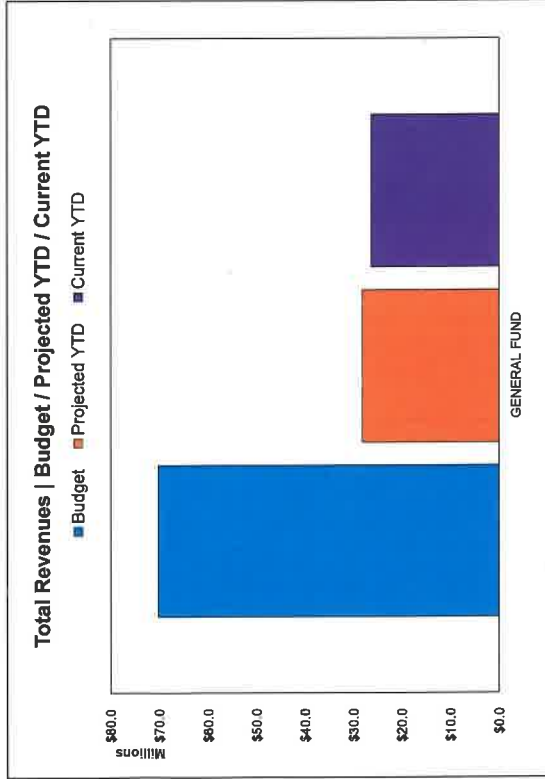
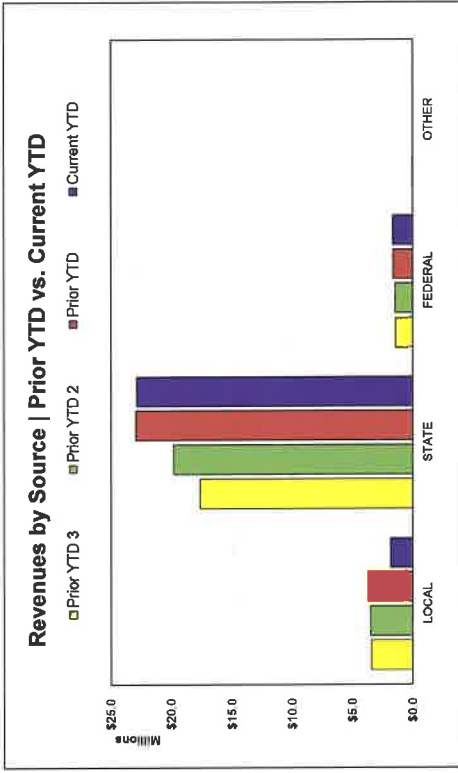
For the Period Ending January 31, 2020



Revenue Analysis

Top 10 Sources of Revenue (YTD)

Apportionment	\$16,766,070	99.82%
Special Purpose - Unassigned	\$4,930,249	
Special Purpose - OSPI Unassigned	\$1,536,815	
Local Property Tax	\$1,442,806	
Local Effort Assistance	\$1,138,345	
Sales of Goods, Supplies, and Services - Unassigned	\$249,592	
USDA Commodities	\$92,805	
Local Support Non-Tax - Unassigned	\$49,143	
Gifts, Grants, and Donations (Local)	\$45,189	
Other State Agencies - Unassigned	\$31,957	



General Fund Expenditures | Dashboard Summary

For the Period Ending January 31, 2020

Projected YE Balance as % of Budgeted Expenditures

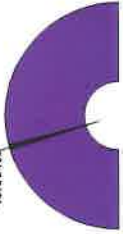


Total Expenditures Actual YTD



Projected YTD Expenditures 42.05%

Salaries & Benefits Actual YTD



Projected YTD Salary/ Benefits 41.47%

Basic Education Actual YTD



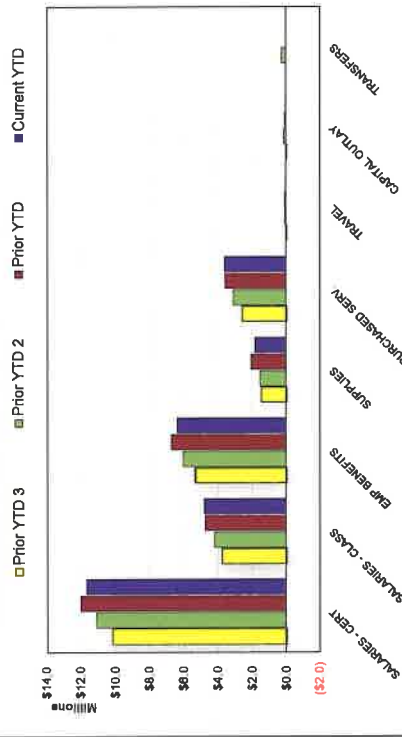
Projected YTD Basic Education 42.68%

Expenditure Analysis

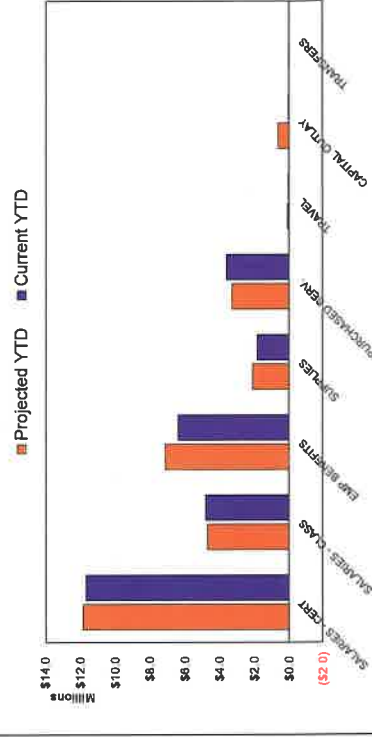
Top 10 Expenditures by Program (YTD)

Basic Education	\$12,112,419	87.09%
Handicapped	\$3,480,522	
General Supportive Serv	\$2,379,036	
Dist Support-Dir Bus Services	\$1,452,254	
Food Service	\$1,170,453	
Pupil Transportation	\$1,027,784	
Basic Ed-Exec Dir Sup Ser	\$1,017,021	
Learning Assistance	\$994,994	
Basic Ed-Dir Hr	\$542,213	
Title I Part A	\$529,825	
Percent of Total Expenditures YTD		87.09%

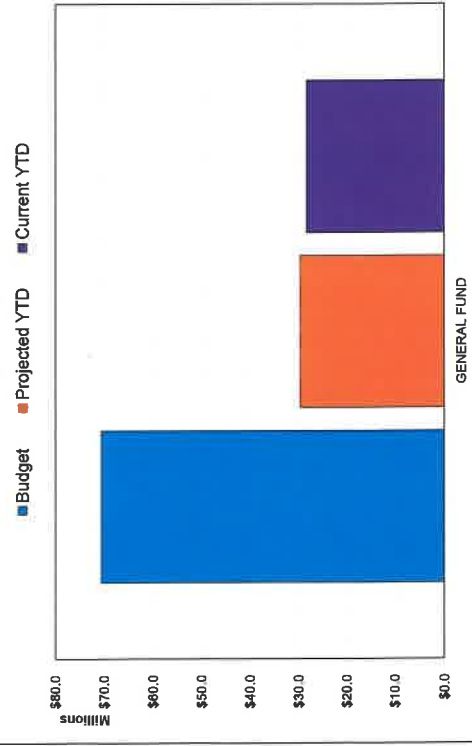
Expenditures by Object | Prior YTD vs. Current YTD



Expenditures by Object | Projected YTD vs. Current YTD



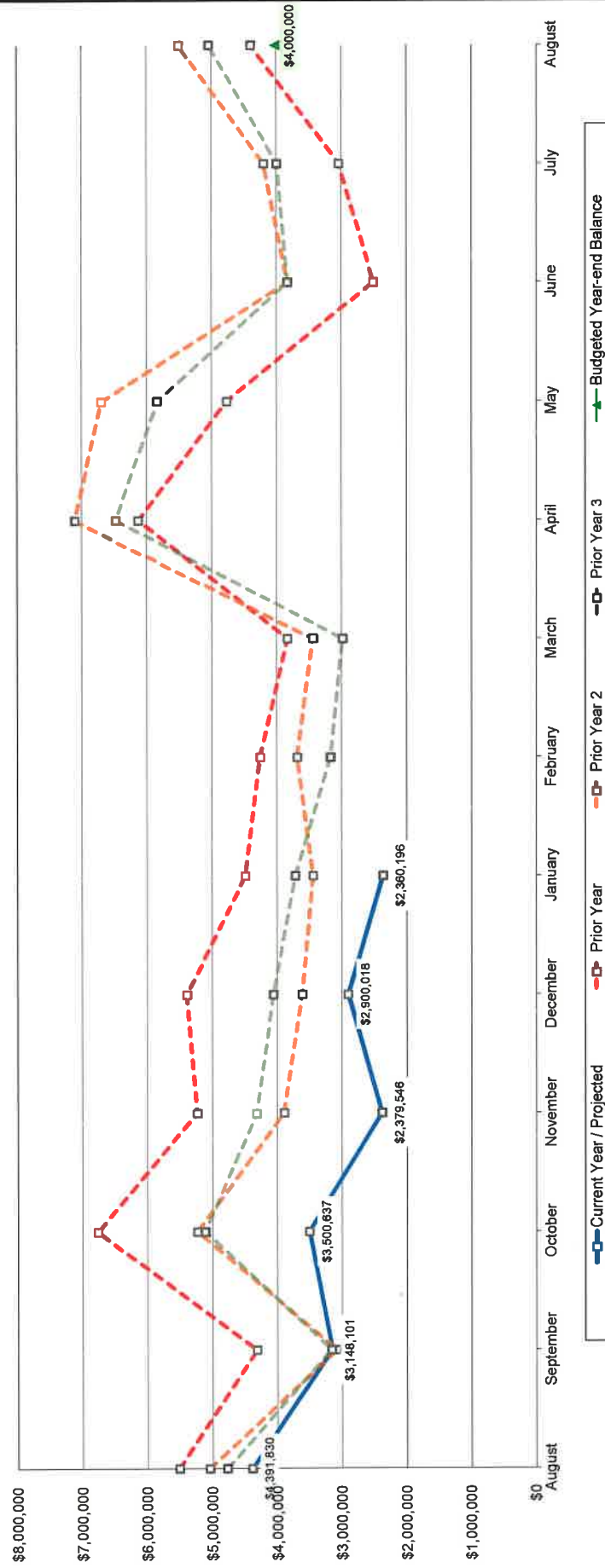
Total Expenditures | Budget / Projected YTD / Current YTD



General Fund | Month-End Balances

For the Period Ending January 31, 2020

Month-End Balances (Year-over-Year Trend)

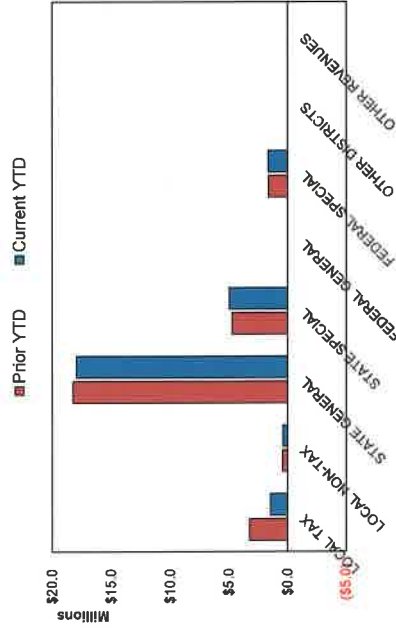


General Fund | Financial Summary

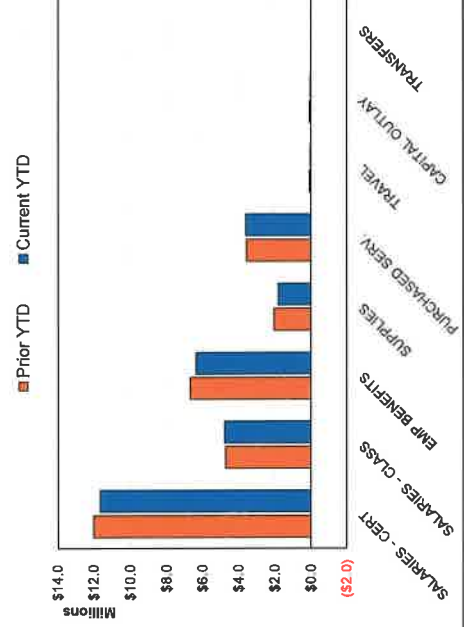
For the Period Ending January 31, 2020

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local Tax	\$3,232,176	\$5,327,028	60.68%	\$1,442,806	\$3,751,674	38.46%
Local Support Non-Tax	433,387	993,909	43.60%	386,878	785,500	49.25%
State General Purpose	18,218,709	44,835,315	40.63%	17,904,421	46,623,663	38.40%
State Special Purpose	4,725,846	12,199,791	38.74%	4,962,205	13,112,589	37.84%
Federal General Purpose	0	15,738	0.00%	0	16,165	0.00%
Federal Special Purpose	1,608,012	4,575,342	35.15%	1,631,511	4,608,988	35.40%
Other School Districts	836	4,857	17.22%	0	0	0.12%
Other Revenues	(735)	118,434	(0.62%)	1,602	1,358,500	0.12%
TOTAL REVENUE	\$28,218,231	\$68,070,414	41.45%	\$26,329,425	\$70,257,089	37.48%
EXPENDITURES						
Salaries - Certificated Employees	\$12,032,411	\$29,462,290	40.84%	\$11,680,378	\$28,752,075	40.62%
Salaries - Classified Employees	4,743,862	11,195,240	42.37%	4,801,641	11,133,806	43.13%
Employee Benefits and Payroll Taxes	6,717,845	16,165,730	41.56%	6,382,682	17,144,725	37.23%
Supplies, Instr. Resources, and Non-Cap Items	2,044,996	4,147,443	49.31%	1,816,766	4,584,630	39.63%
Purchased Services	3,565,827	7,577,948	47.06%	3,602,702	7,370,746	48.88%
Travel	66,478	245,273	27.10%	34,936	196,898	22.27%
Capital Outlay	70,210	146,080	48.06%	41,952	1,460,000	2.87%
Transfers	4,840	4,840	100.00%	(0)	0	
TOTAL EXPENDITURES	\$29,246,469	\$68,944,843	42.42%	\$28,351,059	\$70,602,820	40.17%
SURPLUS / (DEFICIT)	(\$1,028,239)	(\$874,429)		(\$2,031,634)	(\$345,731)	
OTHER FINANCING SOURCES / (USES)						
Other Financing Sources	\$0	\$0		\$0	\$1,500	
Other Financing Uses	\$0	(\$240,000)		\$0	(\$140,000)	
NET CHANGE IN FUND BALANCE	(\$1,028,239)	(\$1,114,429)		(\$2,031,634)	(\$484,231)	
ENDING FUND BALANCE	\$4,478,020			\$2,360,196		

Revenues by Source | Prior YTD vs. Current YTD



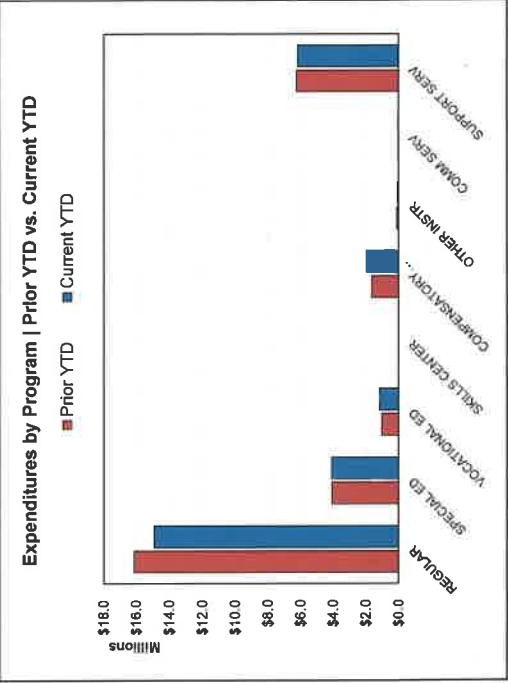
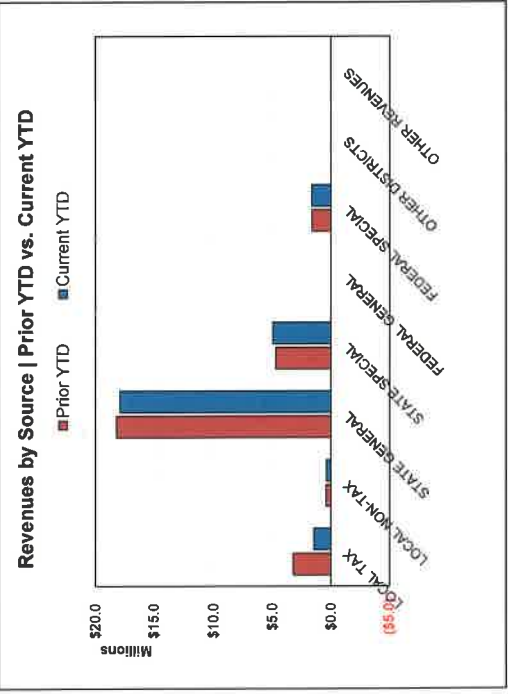
Expenditures by Object | Prior YTD vs. Current YTD



General Fund | Financial Summary

For the Period Ending January 31, 2020

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local Tax	\$3,232,176	\$5,327,028	60.68%	\$1,442,806	\$3,751,674	38.46%
Local Support Non-Tax	433,387	993,909	43.60%	386,878	785,500	49.25%
State General Purpose	18,218,709	44,835,315	40.63%	17,904,421	46,623,663	38.40%
State Special Purpose	4,725,846	12,199,791	38.74%	4,962,205	13,112,589	37.84%
Federal General Purpose	0	15,738	0.00%	0	16,165	0.00%
Federal Special Purpose	1,608,012	4,575,342	35.15%	1,631,511	4,608,998	35.40%
Other School Districts	836	4,857	17.22%	0	0	
Other Revenues	(735)	118,434	(0.62%)	1,602	1,358,500	0.12%
TOTAL REVENUE	\$28,218,231	\$68,070,414	41.45%	\$26,329,425	\$70,257,089	37.48%
EXPENDITURES						
Regular Instruction	\$16,142,293	\$37,440,443	43.11%	\$14,909,207	\$36,300,538	41.07%
Special Education Instruction	4,078,958	9,812,292	41.57%	4,092,768	10,448,266	39.17%
Vocational Education Instruction	1,014,999	2,619,987	38.71%	1,195,427	2,919,019	39.58%
Skills Center Instruction	0	0		0	0	
Compensatory Education Instruction	1,643,857	4,686,649	35.23%	1,922,684	5,192,729	37.03%
Other Instructional Programs	98,288	294,490	33.38%	69,581	1,507,435	4.62%
Community Services	23,563	78,529	30.01%	31,075	49,789	62.41%
Support Services	6,245,411	14,032,444	44.51%	6,180,317	14,185,044	43.57%
TOTAL EXPENDITURES	\$29,246,469	\$68,944,843	42.42%	\$28,351,059	\$70,602,820	40.17%
SURPLUS / (DEFICIT)	(\$1,028,239)	(\$874,429)		(\$2,031,634)	(\$345,731)	
OTHER FINANCING SOURCES / (USES)						
Other Financing Sources	\$0	\$0		\$0	\$1,500	
Other Financing Uses	\$0	(\$240,000)		\$0	(\$140,000)	
NET CHANGE IN FUND BALANCE	(\$1,028,239)	(\$1,114,429)		(\$2,031,634)	(\$484,231)	
ENDING FUND BALANCE	\$4,478,020			\$2,360,196		

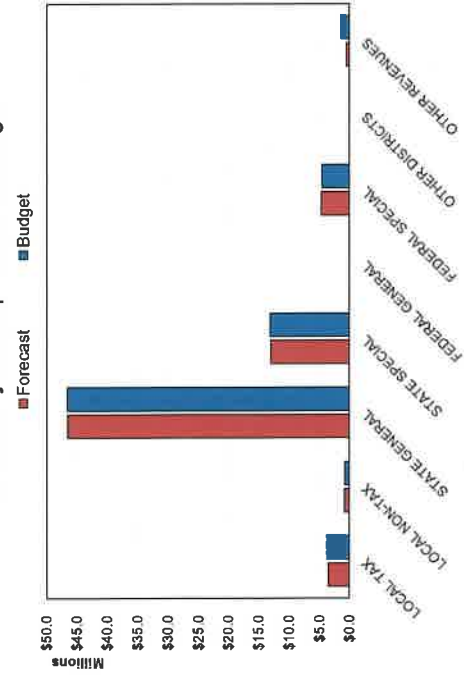


General Fund (High Level) | Financial Forecast

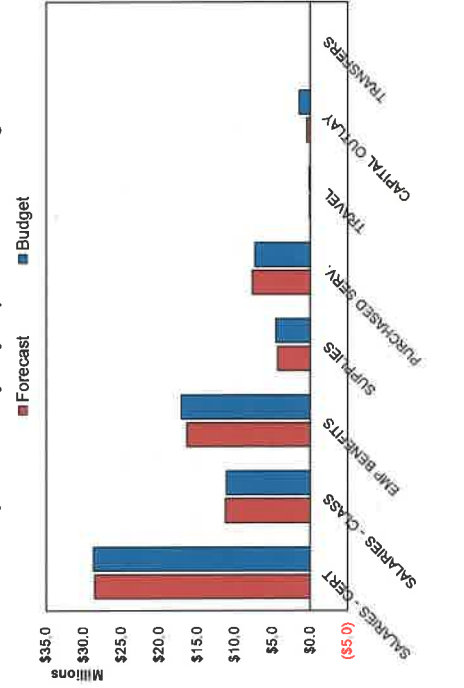
For the Period Ending January 31, 2020

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)
REVENUES						
Local Tax	\$3,232,176	\$1,442,806	\$2,089,087	\$3,540,873	\$3,751,674	(\$210,801)
Local Support Non-Tax	433,387	386,878	462,426	849,304	785,500	63,804
State General Purpose	18,218,709	17,904,421	28,664,512	46,568,933	46,623,663	(\$54,730)
State Special Purpose	4,725,846	4,962,205	8,043,033	13,005,239	13,112,569	(107,330)
Federal General Purpose	0	0	16,165	16,165	0	0
Federal Special Purpose	1,608,012	1,631,511	3,061,740	4,693,251	4,608,998	84,253
Other School Districts	836	0	0	0	0	0
Other Revenues	(735)	1,602	588,943	590,545	1,358,500	(767,955)
TOTAL REVENUE	\$28,218,231	\$26,329,425	\$42,934,866	\$89,264,310	\$70,267,089	(\$992,779)
EXPENDITURES						
Salaries - Certificated Employees	\$12,032,411	\$11,680,378	\$16,908,662	\$28,589,040	\$28,752,075	\$163,035
Salaries - Classified Employees	4,743,862	4,801,641	6,449,666	\$11,251,307	11,133,806	(117,501)
Employee Benefits and Payroll Taxes	6,717,845	6,382,682	10,023,212	\$16,405,894	17,144,725	738,831
Supplies, Instr. Resources, and Non-Cap Items	2,044,986	1,816,766	2,519,590	\$4,336,356	4,584,630	248,274
Purchased Services	3,565,827	3,602,702	4,105,861	\$7,708,564	7,370,746	(337,818)
Travel	66,478	34,936	87,622	\$122,558	156,838	34,280
Capital Outlay	70,210	41,952	432,847	\$474,800	1,460,000	985,200
Transfers	4,840	(0)	(3,865)	(\$3,865)	0	3,865
TOTAL EXPENDITURES	\$29,246,469	\$28,361,059	\$40,623,576	\$68,864,634	\$70,602,820	\$1,718,186
SURPLUS / (DEFICIT)	(\$1,028,239)	(\$2,031,634)	\$2,411,310	\$379,676	(\$345,731)	\$725,407
OTHER FINANCING SOURCES / (USES)						
Other Financing Sources	\$0	\$0	\$903	\$903	\$1,500	\$0
Other Financing Uses	\$0	\$0	(\$119,968)	(\$119,968)	(\$140,000)	\$20,012
NET CHANGE IN FUND BALANCE	(\$1,028,239)	(\$2,031,634)	\$2,292,225	\$250,561	(\$484,231)	\$745,419
ENDING FUND BALANCE	\$4,478,020	\$2,360,196		\$4,652,421	\$4,000,000	

Revenues by Source | Forecast vs. Budget



Expenditures by Object | Forecast vs. Budget



General Fund (Low Level) | Financial Forecast

For the Period Ending January 31, 2020

	Prior YTD	Current YTD	Add. Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)
REVENUES						
1100 Local Property Tax	\$3,232,176	\$1,442,806	\$1,950,958	\$3,393,765	\$3,564,314	(\$170,549)
1500 Timber Excise Tax	0	0	91,692	91,692	92,360	(668)
1900 Other Local Taxes	0	0	55,417	55,417	95,000	(39,583)
2100 Tuition and Fees - Unassigned	3,971	4,041	9,776	13,817	15,000	(1,183)
2200 Sales of Goods, Supplies, and Services - Unassigned	238,822	249,592	269,537	519,129	510,000	9,129
2300 Investment Earnings	44,281	25,399	90,211	100,000	100,000	(9,789)
2500 Gifts, Grants, and Donations (Local)	36,823	45,189	30,605	75,794	50,000	25,794
2600 Fines and Damages	2,780	4,294	7,655	11,949	10,000	1,949
2700 Rentals and Leases	11,377	7,765	26,969	34,734	35,000	(266)
2800 Insurance Recoveries	721	1,456	205	1,661	500	1,161
2900 Local Support Non-Tax - Unassigned	94,611	49,143	52,667	102,010	65,000	37,010
3100 Apportionment	16,941,605	16,766,070	25,504,177	42,270,247	42,294,661	(24,614)
3300 Local Effort Assistance	1,277,104	1,138,345	3,160,322	4,298,666	4,328,747	(30,081)
3600 State Forests	0	6	13	19	55	(36)
4100 Special Purpose - Unassigned	4,722,262	4,930,249	8,043,033	12,973,282	13,112,569	(139,307)
4300 Other State Agencies - Unassigned	3,563	31,957	0	31,957	0	31,957
5500 Federal Forests	0	0	16,165	16,165	16,165	0
6100 Special Purpose - OSPI Unassigned	1,517,540	1,535,815	2,921,359	4,458,175	4,388,498	69,677
6200 Direct Special Purpose Grants	0	0	15,201	15,201	20,500	(5,299)
6300 Federal Grants Through Other Entities - Unassigned	8,160	1,891	45,893	47,784	40,000	7,784
6900 USDA Commodities	82,312	92,805	79,287	172,092	160,000	12,092
7100 Program Participation - Unassigned	836	0	0	0	0	0
8100 Governmental Entities	(275)	1,602	539,589	541,191	1,300,500	(759,309)
8200 Private Foundation	0	0	12,989	12,989	18,000	(5,011)
8500 Educational Service Districts	(460)	0	36,365	36,365	40,000	(3,635)
9300 Sale of Equipment	0	0	903	903	1,500	(597)
TOTAL REVENUES	\$28,216,231	\$26,329,425	\$42,935,788	\$69,265,213	\$70,268,569	(\$993,376)
EXPENDITURES						
01 Basic Education	\$16,074,976	\$14,823,627	\$20,662,325	\$35,485,952	\$36,048,106	\$562,154
02 Basic Education - Alternative Learning Experience	67,316	57,111	74,579	131,690	134,082	2,392
03 DO Reengagement	0	28,469	69,038	97,506	118,350	20,844
21 Special Education - Supplemental - State	3,434,696	3,480,522	5,214,265	8,694,787	8,880,370	185,583
22 Special Education - Infants & Toddlers, State	170,940	183,430	370,381	553,811	536,402	(17,409)
24 Special Education - Supplemental - Federal	473,323	428,816	596,965	1,025,781	1,031,494	5,713
31 Vocational - Basic - State	870,956	978,517	1,504,363	2,482,880	2,472,596	(10,282)
34 Middle School Career and Technical Education - State	135,793	171,542	257,543	429,086	411,575	(17,511)
38 Vocational - Federal	7,350	5,368	23,410	28,778	34,846	6,068
51 ESEA Disadvantaged - Federal	485,083	550,041	861,912	1,411,953	1,380,962	(30,971)
52 Other Title Grants Under ESEA - Federal	91,172	134,380	207,667	342,047	302,805	(39,242)
55 Learning Assistance Program - State	826,101	994,994	1,554,503	2,549,497	2,556,370	6,873
58 Special and Pilot Programs - State	37,207	48,989	371,768	420,757	409,439	(11,318)
64 Limited English Proficiency - Federal	16,185	11,979	22,472	34,452	39,076	4,624
65 Transitional Bilingual - State	178,456	169,937	280,603	450,540	465,557	15,017
66 Indian Education - Federal - ED	0	5,522	10,332	15,854	20,500	4,646
69 Compensatory - Other	9,654	6,842	8,254	15,096	18,000	2,904
74 Highly Capable	62,726	51,082	79,763	136,970	136,970	6,125
79 Instructional Programs - Other	35,562	18,499	397,867	416,366	1,370,465	954,099
89 Other Community Services	23,563	31,075	33,687	64,762	49,789	(14,973)
97 Districtwide Support	4,070,659	3,982,079	5,150,741	9,132,820	9,154,930	22,110
98 School Food Services	1,189,944	1,170,453	1,420,656	2,591,109	2,623,960	32,851
99 Pupil Transportation	984,808	1,027,784	1,350,482	2,378,266	2,405,154	27,888
TOTAL EXPENDITURES	\$28,246,469	\$28,361,059	\$40,523,576	\$68,864,634	\$70,602,820	\$1,718,185
SURPLUS / (DEFICIT)	(1,028,239)	(2,031,634)	(380,578)	(344,231)	(597)	
Other Financing Uses	0	0	(119,989)	(119,989)	(140,000)	20,012
ENDING FUND BALANCE	4,478,020	2,360,196	0	4,652,421	4,000,000	0

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the KELSO SCHOOL DISTRICT #458 School District for the Month of January, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	3,751,674	.00	1,436,868.16		2,314,805.84	38.30
2000 LOCAL SUPPORT NONTAX	785,500	101,688.50	389,569.83		395,930.17	49.60
3000 STATE, GENERAL PURPOSE	46,623,663	.00	14,247,932.98		32,375,730.02	30.56
4000 STATE, SPECIAL PURPOSE	13,112,589	32,052.00	3,702,172.79		9,410,416.21	28.23
5000 FEDERAL, GENERAL PURPOSE	16,165	.00	.00		16,165.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	4,608,998	1,891.24	1,296,884.65		3,312,113.35	28.14
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	1,358,500	1,602.36	1,602.36		1,356,897.64	0.12
9000 OTHER FINANCING SOURCES	1,500	.00	.00		1,500.00	0.00
Total REVENUES/OTHER FIN. SOURCES	70,258,589	137,234.10	21,075,030.77		49,183,558.23	30.00
B. EXPENDITURES						
00 Regular Instruction	36,585,610	3,108,928.25	14,930,280.64	19,119,234.90	2,536,094.46	93.07
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	10,448,266	979,615.09	4,106,798.17	6,091,202.80	250,265.03	97.60
30 Voc. Ed Instruction	2,929,044	204,039.10	1,158,784.05	1,481,661.69	288,598.26	90.15
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	5,350,213	365,213.58	1,928,180.81	2,314,841.23	1,107,190.96	79.31
70 Other Instructional Pgms	1,054,854	10,753.46	71,607.98	74,869.16	908,376.86	13.89
80 Community Services	49,789	3,305.71	36,449.43	0.00	13,339.57	73.21
90 Support Services	14,185,044	1,254,617.51	6,121,137.45	5,709,520.02	2,354,386.53	83.40
Total EXPENDITURES	70,602,820	5,926,472.70	28,353,238.53	34,791,329.80	7,458,251.67	89.44
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	140,000	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	484,231-	5,789,238.60-	7,278,207.76-		6,793,976.76-	> 1000
F. <u>TOTAL BEGINNING FUND BALANCE</u>	5,000,000		4,391,829.86			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	4,515,769		2,886,377.90-			

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the KELSO SCHOOL DISTRICT #458 School District for the Month of January, 2020

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	1,000,000	.00	718,668.46		281,331.54	71.87
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	8,600,000	.00	.00		8,600,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	140,000	.00	.00		140,000.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>9,740,000</u>	<u>.00</u>	<u>718,668.46</u>		<u>9,021,331.54</u>	<u>7.38</u>
<u>B. EXPENDITURES</u>						
10 Sites	10,000,000	.00	275,514.00	16,515.58	9,707,970.42	2.92
20 Buildings	50,000,000	6,436,920.01	9,401,771.56	7,839,438.79	32,758,789.65	34.48
30 Equipment	0	26,639.93	210,522.55	79,572.92	290,095.47-	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>60,000,000</u>	<u>6,463,559.94</u>	<u>9,887,808.11</u>	<u>7,935,527.29</u>	<u>42,176,664.60</u>	<u>29.71</u>
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>140,000</u>	<u>.00</u>	<u>9,488.90</u>			
<u>D. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	<u>50,400,000-</u>	<u>6,463,559.94-</u>	<u>9,178,628.55-</u>		<u>41,221,371.45</u>	<u>81.79-</u>
<u>F. TOTAL BEGINNING FUND BALANCE</u>	<u>84,600,000</u>		<u>84,413,331.71</u>			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	<u>XXXXXXXXXX</u>		<u>.00</u>			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	<u>34,200,000</u>		<u>75,234,703.16</u>			

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the KELSO SCHOOL DISTRICT #458 School District for the Month of January, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	7,001,750	.00	2,838,689.78		4,163,060.22	40.54
2000 Local Support Nontax	10,000	.00	30,561.55		20,561.55-	305.62
3000 State, General Purpose	0	.00	12.35		12.35-	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	397,000	.00	40,790.66		356,209.34	10.27
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>7,408,750</u>	<u>.00</u>	<u>2,910,054.34</u>		<u>4,498,695.66</u>	<u>39.28</u>
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	3,989,079	.00	3,675,000.00	0.00	314,079.00	92.13
Interest On Bonds	4,179,058	.00	1,548,190.66	0.00	2,630,867.34	37.05
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	0	.00	.00	0.00	.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>8,168,137</u>	<u>.00</u>	<u>5,223,190.66</u>	<u>0.00</u>	<u>2,944,946.34</u>	<u>63.95</u>
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>D. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	<u>759,387-</u>	<u>.00</u>	<u>2,313,136.32-</u>		<u>1,553,749.32-</u>	<u>204.61</u>
<u>F. TOTAL BEGINNING FUND BALANCE</u>	<u>3,503,000</u>		<u>3,592,430.36</u>			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	<u>XXXXXXXXXX</u>		<u>.00</u>			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	<u>2,743,613</u>		<u>1,279,294.04</u>			
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	2,743,613		1,279,294.04			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>2,743,613</u>		<u>1,279,294.04</u>			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the KELSO SCHOOL DISTRICT #458 School District for the Month of January, 2020

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	489,895	32,161.49	228,590.39		261,304.61	46.66
2000 Athletics	69,350	1,271.00	38,369.68		30,980.32	55.33
3000 Classes	43,950	5,570.00	17,071.00		26,879.00	38.84
4000 Clubs	367,750	18,458.16	107,300.48		260,449.52	29.18
6000 Private Moneys	36,500	4,118.76	5,719.10		30,780.90	15.67
<u>Total REVENUES</u>	1,007,445	61,579.41	397,050.65		610,394.35	39.41
B. EXPENDITURES						
1000 General Student Body	345,460	26,415.02	86,381.93	32,975.06	226,103.01	34.55
2000 Athletics	250,040	9,252.17	123,222.06	31,680.92	95,137.02	61.95
3000 Classes	45,050	1,083.01	11,570.77	3,638.50	29,840.73	33.76
4000 Clubs	390,490	12,419.06	95,011.37	80,545.67	214,932.96	44.96
6000 Private Moneys	36,500	390.50	1,474.68	600.00	34,425.32	5.68
<u>Total EXPENDITURES</u>	1,067,540	49,559.76	317,660.81	149,440.15	600,439.04	43.75
C. EXCESS OF REVENUES						
<u>OVER (UNDER) EXPENDITURES (A-B)</u>	60,095-	12,019.65	79,389.84		139,484.84	232.11-
D. TOTAL BEGINNING FUND BALANCE						
	312,867		350,175.43			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE						
<u>C+D + OR - E)</u>	252,772		429,565.27			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	222,772		382,036.53			
G/L 840 Nonspnd FB - Invent/Prepd Itms	30,000		47,528.74			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	252,772		429,565.27			

GL	GL	Account Level Description	Beginning Balance	2019-20 FYTD Debits	2019-20 FYTD Credits	Ending Balance
200		Imprest Cash				
20-		Imprest Cash				
230		Cash on Hand				
23-		Cash on Hand				
240		Cash on Dep w/Co.Treas				
241		Warrants Outstanding	0.60	3,962.66	3,335.74	627.52
24-		Cash on Dep w/Co.Treas	0.60	984.53	2,469.11	-1,484.58
2--		Imprest Cash	0.60	4,947.19	5,804.85	-857.06
320		Due from Other Funds	0.60	9,427.19	10,274.85	-847.06
32-		Due from Other Funds				
340		Accounts Receivable				
34-		Accounts Receivable				
3--						
450		Investments	28,726.13	2,370.66	1,492.00	29,604.79
45-		Investments	28,726.13	2,370.66	1,492.00	29,604.79
4--			28,726.13	2,370.66	1,492.00	29,604.79
601		Accounts Payable				
60-		Accounts Payable				
640		DUE TO OTHER FUNDS				
64-		DUE TO OTHER FUNDS				
6--						
520		Encumbrances				
52-		Encumbrances				
5--						
820		Reserved for Encumbrances				
82-		Reserved for Encumbrances				
855		Reserv for Trst Principal				
857		Held in Trust for Pvt Purposes				
85-						
889		Assigned to Fund Purposes				
88-						
890		Unres.Undes.Fund Balance				
89-		Unres.Undes.Fund Balance				
8--						
		Grand Asset Totals	28,726.73	11,797.85	11,766.85	28,757.73
		Grand Liability Totals		2,488.56	2,488.56	
		Grand Equity Totals	-28,736.16	7,610.28	7,641.28	-28,767.16
		Grand Totals	-9.43	21,896.69	21,896.69	-9.43

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the KELSO SCHOOL DISTRICT #458 School District for the Month of January, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	500	.00	1,916.21		1,416.21-	383.24
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	270,000	.00	.00		270,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS (LESS TRANS)</u>	270,500	.00	1,916.21		268,583.79	0.71
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	270,500	.00	1,916.21		268,583.79	0.71
D. EXPENDITURES						
Type 30 Equipment	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	0	.00	.00	0.00	.00	0.00
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	257,000	.00	31,301.76			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	13,500	.00	29,385.55-		42,885.55-	317.67-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	295,000		300,075.10			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	308,500		270,689.55			
K. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	51,500		13,689.55			
G/L 830 Restricted for Debt Service	257,000		257,000.00			
G/L 835 Restricted For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	308,500		270,689.55			



March 23, 2020

TO: Mary Beth Tack, Superintendent
FROM: Scott Westlund, Chief Financial and Operations Officer
SUBJECT: Budget Status Reports for February 29, 2020.

Overall average annual District enrollment (including Running Start only) for the 2019/20 school year was budgeted at 4988 FTE.

For district funding and staffing purposes (excluding Running Start and Kelso GOLD), estimated average annual FTE enrollment through March 1 is at 4869 FTE, down 4 FTE from beginning of February. With Running Start (107 FTE) and Kelso GOLD (10 FTE), our average annual FTE enrollment through February is 4986 FTE. We are now hovering right at budget for staffing, with three additional months of count.

With the uncertainty around schools operating, I'm not sure how apportionment will be determined moving forward. A couple of thoughts are apportionment would continue to be based upon our average annual FTE to date, or a combination of our current average with past year's average enrollment for the next three months factored in.

The Washington State Auditor's Office (SAO) has completed their annual audit of the Kelso School District. The auditors' were in the District for five (5) weeks, from the end of January through end of February. Once again, the auditors' have released a **CLEAN** audit report.

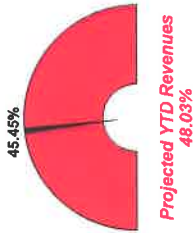
The audit period covered the last two years, and included emphasis in the following areas: financial statements, payroll, accounts payable and general disbursements, cash receipting, use of restricted funds for professional development and bond proceeds, tracking of local levy monies, Title 1 program, and procurement related to construction projects and professional services. A big thank you to all directors, supervisors, managers, and principals responsible for fiscal oversight, and to all staff that make financial stewardship of our community's money a top priority.

It is estimated that our ending fund balance in August 2020 is projected to be upwards of \$4.4 million at this point in time, or 6.2% of projected expenditures and transfers for 2019/20.

The budget looks good through the six months of school.

For the Period Ending February 28, 2020

Total Revenues
Actual YTD



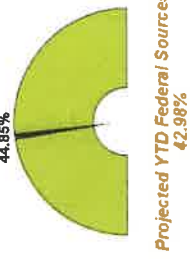
Local Sources
Actual YTD



State Sources
Actual YTD



Federal Sources
Actual YTD

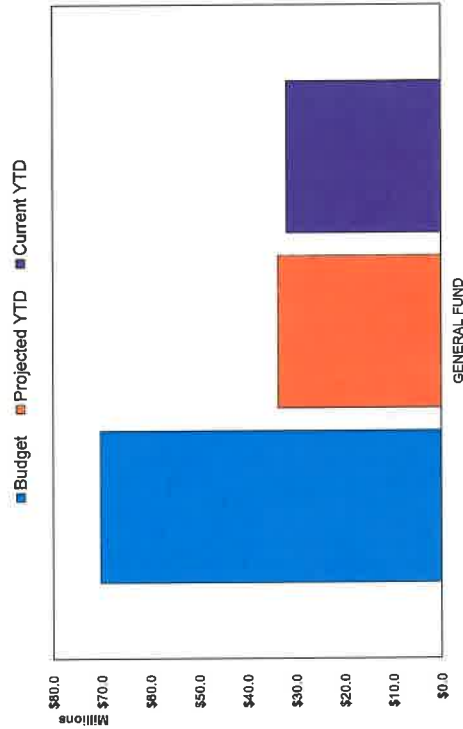


Revenue Analysis

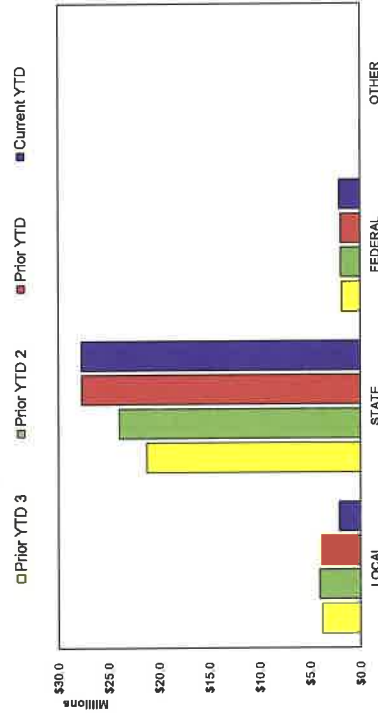
Top 10 Sources of Revenue (YTD)

Apportionment	\$20,572,496	99.68%
Special Purpose - Unassigned	\$5,989,396	
Special Purpose - OSPI Unassigned	\$1,941,617	
Local Property Tax	\$1,465,887	
Local Effort Assistance	\$1,138,345	
Sales of Goods, Supplies, and Services - Unassigned	\$312,209	
Local Support Non-Tax - Unassigned	\$138,796	
USDA Commodities	\$120,985	
Timber Excise Tax	\$102,481	
Gifts, Grants, and Donations (Local)	\$49,030	

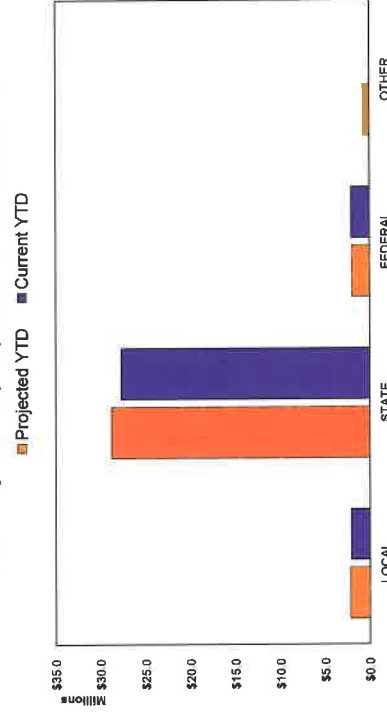
Total Revenues | Budget / Projected YTD / Current YTD



Revenues by Source | Prior YTD vs. Current YTD



Revenues by Source | Projected YTD vs. Current YTD



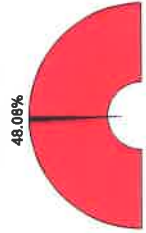
General Fund Expenditures | Dashboard Summary

For the Period Ending February 28, 2020

Projected YE Balance as % of Budgeted Expenditures



Total Expenditures Actual YTD



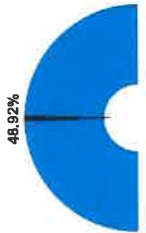
Projected YTD Expenditures 50.20%

Salaries & Benefits Actual YTD



Projected YTD Salary/ Benefits 49.60%

Basic Education Actual YTD



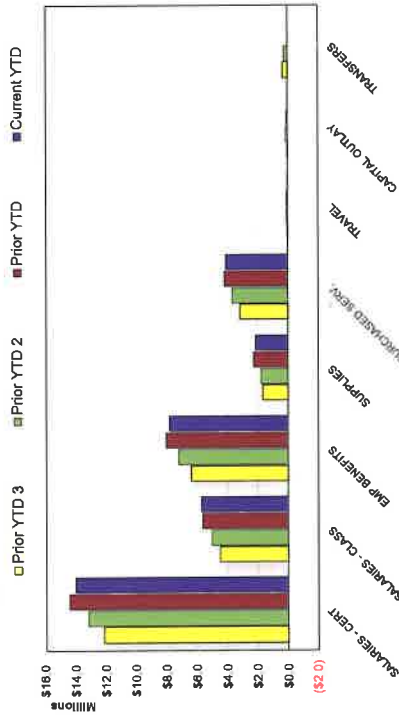
Projected YTD Basic Education 50.71%

Expenditure Analysis

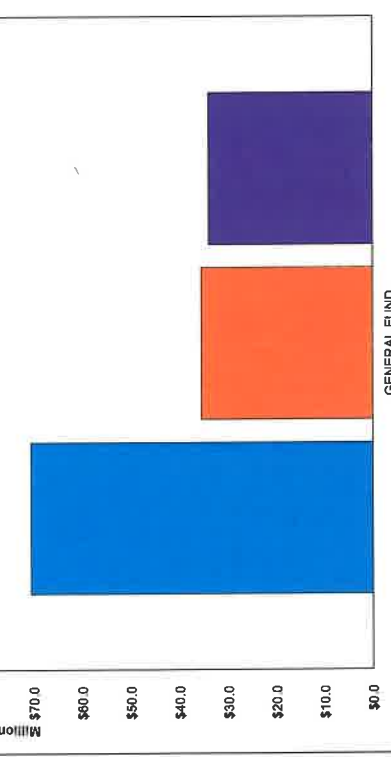
Top 10 Expenditures by Program (YTD)

Basic Education	\$14,604,881	86.96%
Handicapped	\$4,188,863	
General Supportive Serv	\$2,856,505	
Dist Support-Dir Bus Services	\$1,728,853	
Food Service	\$1,418,080	
Pupil Transportation	\$1,217,529	
Learning Assistance	\$1,171,244	
Basic Ed-Exec Dir Sup Ser	\$1,085,348	
Title I Part A	\$635,118	
Basic Ed-Dir Hr	\$609,976	
Percent of Total Expenditures YTD		86.96%

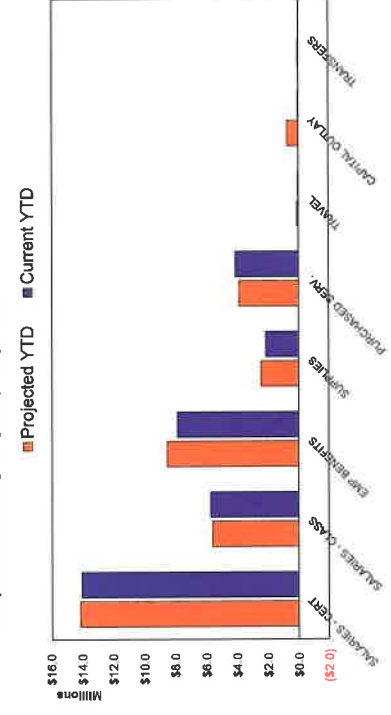
Expenditures by Object | Prior YTD vs. Current YTD



Total Expenditures | Budget / Projected YTD / Current YTD



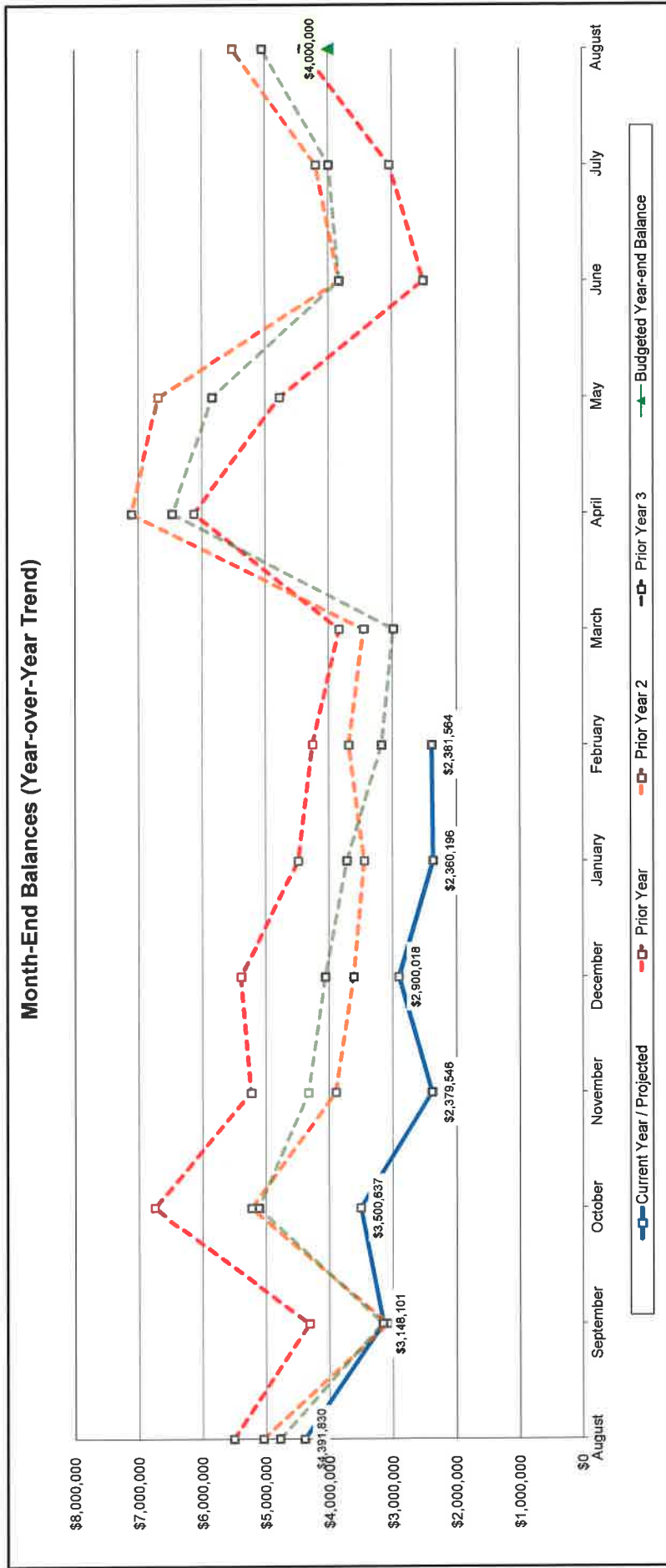
Expenditures by Object | Projected YTD vs. Current YTD



General Fund | Month-End Balances

For the Period Ending February 28, 2020

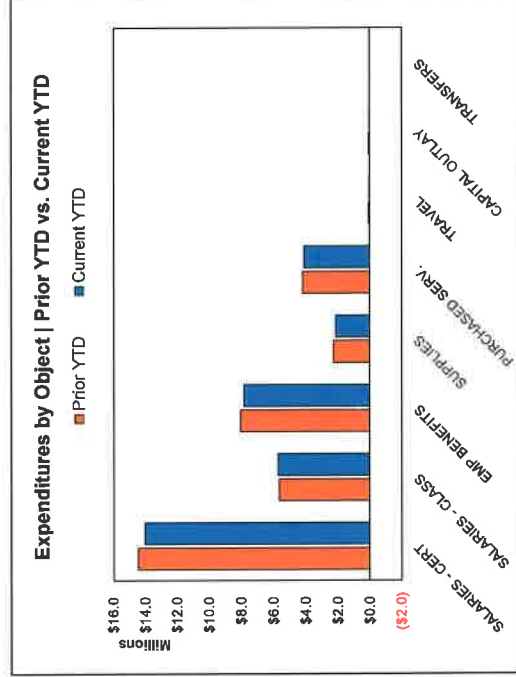
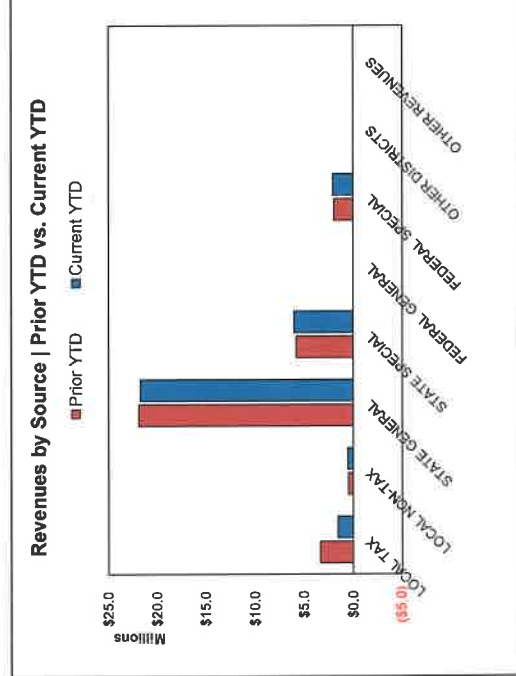
Month-End Balances (Year-over-Year Trend)



General Fund | Financial Summary

For the Period Ending February 28, 2020

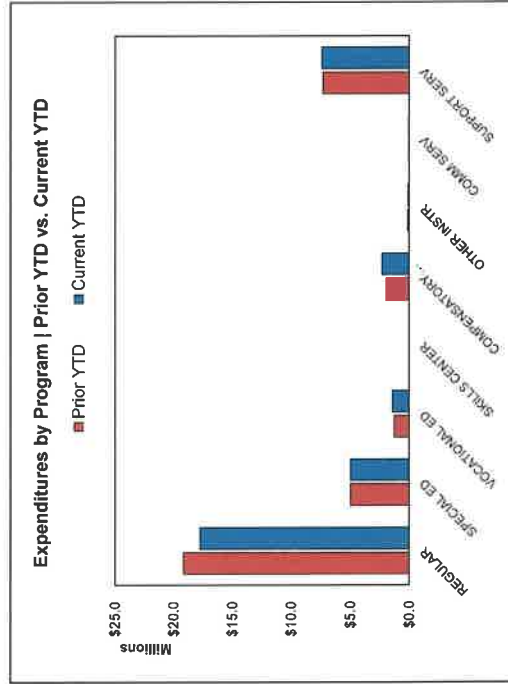
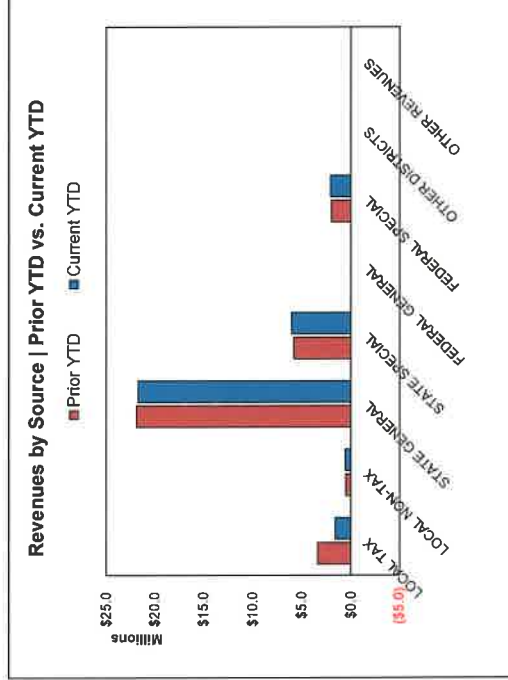
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local Tax	\$3,356,353	\$5,327,028	63.01%	\$1,568,368	\$3,751,674	41.80%
Local Support Non-Tax	505,980	993,909	50.91%	553,212	785,500	70.43%
State General Purpose	21,892,946	44,835,315	48.81%	21,710,847	46,623,663	46.57%
State Special Purpose	5,816,319	12,199,791	47.68%	6,025,377	13,112,589	45.95%
Federal General Purpose	0	15,738	0.00%	0	16,165	0.00%
Federal Special Purpose	1,956,648	4,575,342	42.81%	2,074,553	4,608,998	45.01%
Other School Districts	836	4,957	17.22%	0	0	0.00%
Other Revenues	(653)	118,434	(0.55%)	1,602	1,358,500	0.12%
TOTAL REVENUE	\$33,520,428	\$68,070,414	49.24%	\$31,933,959	\$70,257,089	45.45%
EXPENDITURES						
Salaries - Certificated Employees	\$14,463,623	\$29,462,290	49.09%	\$14,056,021	\$28,752,075	48.89%
Salaries - Classified Employees	5,647,220	11,195,240	50.44%	5,729,487	11,133,806	51.46%
Employee Benefits and Payroll Taxes	8,054,499	16,165,730	49.82%	7,854,778	17,144,725	45.81%
Supplies, Instr. Resources, and Non-Cap Items	2,260,344	4,147,443	54.50%	2,120,113	4,694,630	46.24%
Purchased Services	4,193,203	7,577,948	55.33%	4,101,821	7,370,746	55.65%
Travel	71,801	245,273	29.27%	40,053	156,838	25.54%
Capital Outlay	81,376	146,080	55.71%	41,952	1,460,000	2.87%
Transfers	4,840	4,840	100.00%	(0)	0	0.00%
TOTAL EXPENDITURES	\$34,776,906	\$68,944,843	50.44%	\$33,944,226	\$70,602,820	48.08%
SURPLUS / (DEFICIT)	(\$1,256,478)	(\$874,429)		(\$2,010,266)	(\$345,731)	
OTHER FINANCING SOURCES / (USES)						
Other Financing Sources	\$0	\$0		\$0	\$1,500	
Other Financing Uses	\$0	(\$240,000)		\$0	(\$140,000)	
NET CHANGE IN FUND BALANCE	(\$1,256,478)	(\$1,114,429)		(\$2,010,266)	(\$484,231)	
ENDING FUND BALANCE	\$4,249,781			\$2,381,564		



General Fund | Financial Summary

For the Period Ending February 28, 2020

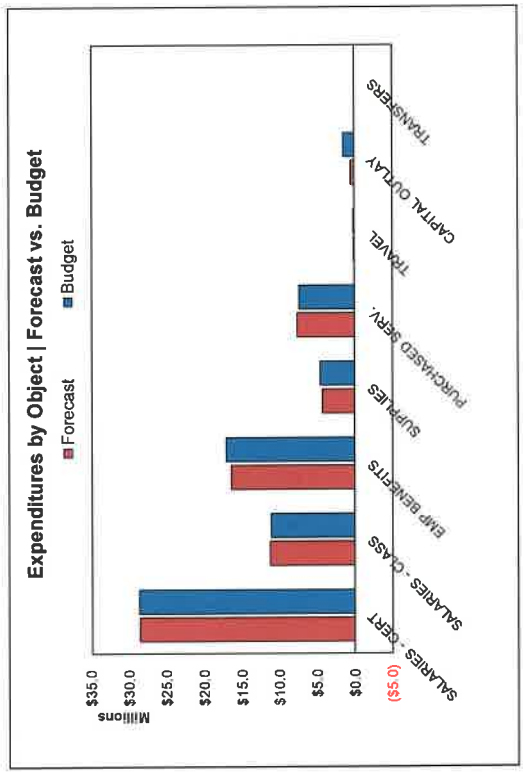
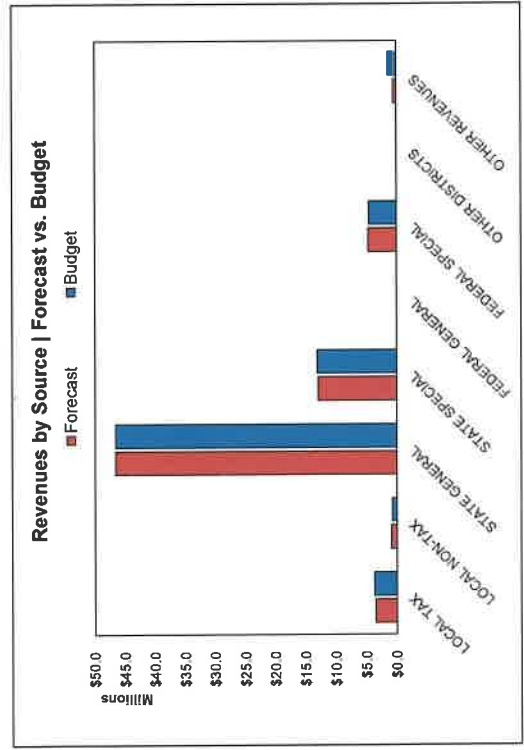
	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local Tax	\$3,356,353	\$5,327,028	63.01%	\$1,568,368	\$3,751,674	41.80%
Local Support Non-Tax	505,980	993,909	50.91%	553,212	785,500	70.43%
State General Purpose	21,882,946	44,835,315	48.81%	21,710,847	46,623,663	46.57%
State Special Purpose	5,816,319	12,199,791	47.66%	6,025,377	13,112,589	45.95%
Federal General Purpose	0	15,738	0.00%	0	16,165	0.00%
Federal Special Purpose	1,958,648	4,575,342	42.81%	2,074,553	4,608,998	45.01%
Other School Districts	836	4,857	17.22%	0	0	0.00%
Other Revenues	(653)	116,434	(0.55%)	1,602	1,358,500	0.12%
TOTAL REVENUE	\$33,520,428	\$68,070,414	49.24%	\$31,933,959	\$70,257,089	46.45%
EXPENDITURES						
Regular Instruction	\$19,153,101	\$37,440,443	51.16%	\$17,733,961	\$36,300,538	48.85%
Special Education Instruction	4,945,759	9,812,292	50.40%	4,939,488	10,448,266	47.28%
Vocational Education Instruction	1,254,189	2,619,997	47.87%	1,424,724	2,919,019	48.81%
Skills Center Instruction	0	0	0.00%	0	0	0.00%
Compensatory Education Instruction	1,949,879	4,666,648	41.78%	2,302,613	5,192,729	44.34%
Other Instructional Programs	122,905	294,480	41.73%	93,134	1,507,435	6.18%
Community Services	28,064	78,529	35.74%	37,006	49,789	74.33%
Support Services	7,323,009	14,032,444	52.19%	7,413,299	14,185,044	52.26%
TOTAL EXPENDITURES	\$34,776,906	\$68,944,843	50.44%	\$33,944,226	\$70,602,820	48.08%
SURPLUS / (DEFICIT)	(\$1,256,478)	(\$874,429)		(\$2,010,266)	(\$345,731)	
OTHER FINANCING SOURCES / (USES)						
Other Financing Sources	\$0	\$0		\$0	\$1,500	
Other Financing Uses	\$0	(\$240,000)		\$0	(\$140,000)	
NET CHANGE IN FUND BALANCE	(\$1,256,478)	(\$1,114,429)		(\$2,010,266)	(\$484,231)	
ENDING FUND BALANCE	\$4,249,781			\$2,381,564		



General Fund (High Level) | Financial Forecast

For the Period Ending February 28, 2020

	Prior YTD	Current YTD	Add. Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)
REVENUES						
Local Tax	\$3,356,353	\$1,566,368	\$1,942,911	\$3,511,279	\$3,751,674	(\$240,395)
Local Support Non-Tax	505,980	553,212	398,502	951,714	785,500	166,214
State General Purpose	21,862,946	21,710,847	24,873,351	46,584,198	46,623,663	(39,465)
State Special Purpose	5,816,319	6,025,377	6,918,979	12,944,356	13,112,589	(168,233)
Federal General Purpose	0	0	15,638	15,638	16,165	(527)
Federal Special Purpose	1,958,648	2,074,553	2,621,706	4,696,259	4,608,998	87,261
Other School Districts	836	0	0	0	0	0
Other Revenues	(653)	1,602	584,944	586,546	1,358,500	(771,954)
TOTAL REVENUE	\$33,520,428	\$31,933,959	\$37,356,031	\$69,289,990	\$70,257,089	(\$967,099)
EXPENDITURES						
Salaries - Certificated Employees	\$14,463,623	\$14,056,021	\$14,589,363	\$28,645,383	\$28,752,075	\$106,692
Salaries - Classified Employees	5,647,220	5,729,487	5,534,553	\$11,264,040	11,133,806	(130,234)
Employee Benefits and Payroll Taxes	8,054,499	7,854,778	8,618,831	\$16,473,609	17,144,725	671,116
Supplies, Instr. Resources, and Non-Cap Items	2,260,344	2,120,113	2,162,752	\$4,282,865	4,584,630	301,765
Purchased Services	4,193,203	4,101,821	3,513,393	\$7,615,214	7,370,746	(244,468)
Travel	71,801	40,053	75,597	\$115,651	156,838	41,187
Capital Outlay	81,376	41,952	421,502	\$463,455	1,460,000	996,545
Transfers	4,840	(0)	(4,468)	(\$4,468)	0	4,468
TOTAL EXPENDITURES	\$34,776,906	\$33,944,226	\$34,911,524	\$68,855,750	\$70,602,820	\$1,747,071
SURPLUS / (DEFICIT)	(\$1,256,478)	(\$2,010,266)	\$2,444,506	\$434,240	(\$345,731)	\$779,971
OTHER FINANCING SOURCES / (USES)						
Other Financing Sources	\$0	\$0	\$258	\$258	\$1,500	\$0
Other Financing Uses	\$0	\$0	(\$90,427)	(\$90,427)	(\$140,000)	\$49,573
NET CHANGE IN FUND BALANCE	(\$1,256,478)	(\$2,010,266)	\$2,354,338	\$344,072	(\$484,231)	\$829,544
ENDING FUND BALANCE	\$4,249,781	\$2,351,564		\$4,735,902	\$4,000,000	



General Fund (Low Level) | Financial Forecast

For the Period Ending February 28, 2020

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav. / (Unfav)
REVENUES						
1100 Local Property Tax	\$3,260,666	\$1,465,887	\$1,891,075	\$3,326,962	\$3,564,314	(\$237,352)
1500 Timber Excise Tax	95,688	102,481	34,336	136,817	92,360	44,457
1900 Other Local Taxes	0	0	47,500	47,500	95,000	(47,500)
2100 Tuition and Fees - Unassigned	3,971	4,652	9,303	13,955	15,000	(1,045)
2200 Sales of Goods, Supplies, and Services - Unassigned	289,431	312,209	221,170	533,379	510,000	23,379
2300 Investment Earnings	55,400	29,486	55,802	85,288	100,000	(14,712)
2500 Gifts, Grants, and Donations (Local)	37,589	49,030	29,243	78,273	50,000	28,273
2600 Fines and Damages	3,190	4,587	11,463	16,653	10,000	6,653
2700 Rentals and Leases	14,301	12,997	24,463	37,460	35,000	2,460
2800 Insurance Recoveries	721	1,456	205	1,661	500	1,161
2900 Local Support Non-Tax - Unassigned	101,375	138,796	51,439	190,235	65,000	125,235
3100 Apportionment	20,605,841	20,572,496	21,713,016	42,285,512	42,294,661	(9,349)
3300 Local Effort Assistance	1,277,104	1,138,345	3,160,322	4,298,666	4,328,747	(30,081)
3600 State Forests	0	6	13	19	55	(36)
4100 Special Purpose - Unassigned	5,809,057	5,989,396	6,918,979	12,908,376	13,112,589	(204,213)
4300 Other State Agencies - Unassigned	7,261	35,981	0	35,981	0	35,981
5500 Federal Forests	0	0	15,638	15,638	16,165	(527)
6100 Special Purpose - OSPI Unassigned	1,813,059	1,941,617	2,524,502	4,466,119	4,388,498	77,621
6200 Direct Special Purpose Grants	0	0	11,165	11,165	20,500	(9,335)
6300 Federal Grants Through Other Entities - Unassigned	17,404	11,951	43,220	55,171	40,000	15,171
6900 USDA Commodities	128,185	120,985	42,819	163,804	160,000	3,804
7100 Program Participation - Unassigned	836	0	0	0	0	0
8100 Governmental Entities	(193)	1,602	535,590	537,192	1,300,500	(763,308)
8200 Private Foundation	0	0	12,989	12,989	18,000	(5,011)
8500 Educational Service Districts	(480)	0	35,365	35,365	40,000	(4,635)
9300 Sale of Equipment	0	0	258	258	1,500	(1,242)
TOTAL REVENUES	\$33,520,428	\$31,933,959	\$37,356,289	\$69,290,249	\$70,258,589	(\$968,340)
EXPENDITURES						
01 Basic Education	\$19,072,471	\$17,635,380	\$17,768,261	\$35,403,641	\$36,048,106	\$644,465
02 Basic Education - Alternative Learning Experience	80,630	87,457	64,700	132,157	134,082	1,925
03 DO Reengagement	0	31,125	59,175	90,300	118,350	28,050
21 Special Education - Supplemental - State	4,168,484	4,188,863	4,416,594	8,605,457	8,850,370	274,913
22 Special Education - Infants & Toddlers, State	219,450	229,910	325,272	555,182	536,402	(18,780)
24 Special Education - Supplemental - Federal	557,825	520,715	511,374	1,032,089	1,031,494	(595)
31 Vocational - Basic - State	1,087,213	1,202,825	1,304,673	2,507,499	2,472,598	(34,901)
34 Middle School Career and Technical Education State	159,629	204,742	228,965	433,728	411,575	(22,153)
38 Vocational - Federal	7,350	17,157	21,657	38,813	34,846	(3,967)
51 ESEA Disadvantaged - Federal	558,966	663,373	749,050	1,412,423	1,380,962	(31,441)
52 Other Title Grants Under ESEA - Federal	105,134	154,394	181,256	335,650	302,805	(32,845)
55 Learning Assistance Program - State	990,610	1,171,244	1,387,851	2,559,094	2,556,370	(2,724)
58 Special and Pilot Programs - State	46,285	66,990	365,019	432,009	409,439	(22,570)
64 Limited English Proficiency - Federal	19,052	14,185	17,188	31,373	39,076	7,703
65 Transitional Bilingual - State	214,025	218,351	244,309	462,660	465,557	2,897
68 Indian Education - Federal - ED	6,488	5,522	8,291	13,812	20,500	6,688
69 Compensatory - Other	10,310	8,554	6,436	14,990	18,000	3,010
74 Highly Capable	76,780	69,044	67,228	136,273	136,970	697
79 Instructional Programs - Other	46,125	24,090	393,688	417,778	1,370,465	952,687
89 Other Community Services	29,064	37,006	31,543	68,550	49,789	(18,761)
97 Districtwide Support	4,787,212	4,777,691	4,417,682	9,195,372	9,154,930	(40,442)
98 School Food Services	1,400,964	1,418,080	1,189,739	2,607,819	2,623,960	16,141
99 Pupil Transportation	1,154,833	1,217,529	1,151,555	2,369,083	2,405,154	37,071
TOTAL EXPENDITURES	\$34,776,906	\$33,944,226	\$34,911,524	\$68,865,750	\$70,602,820	\$1,747,068
SURPLUS / (DEFICIT)	(1,256,478)	(2,010,266)	434,488	(344,231)	(1,242)	
Other Financing Uses	0	0	(90,427)	(90,427)	(140,000)	49,573
ENDING FUND BALANCE	4,249,781	2,381,564	0	4,735,902	4,000,000	0

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the KELSO SCHOOL DISTRICT #458 School District for the Month of February, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	3,751,674	125,561.90	1,568,368.33		2,183,305.67	41.80
2000 LOCAL SUPPORT NONTAX	785,500	166,333.84	555,903.67		229,596.33	70.77
3000 STATE, GENERAL PURPOSE	46,623,663	3,806,425.77	21,710,846.70		24,912,816.30	46.57
4000 STATE, SPECIAL PURPOSE	13,112,589	1,063,171.59	6,025,376.97		7,087,212.03	45.95
5000 FEDERAL, GENERAL PURPOSE	16,165	.00	.00		16,165.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	4,608,998	443,041.66	2,074,552.99		2,534,445.01	45.01
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	1,358,500	.00	1,602.36		1,356,897.64	0.12
9000 OTHER FINANCING SOURCES	1,500	.00	.00		1,500.00	0.00
Total REVENUES/OTHER FIN. SOURCES	70,258,589	5,604,534.76	31,936,651.02		38,321,937.98	45.46
B. EXPENDITURES						
00 Regular Instruction	36,585,610	2,824,754.67	17,756,004.06	16,676,887.84	2,152,718.10	94.12
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	10,448,266	846,720.04	4,953,518.21	5,292,311.98	202,435.81	98.06
30 Voc. Ed Instruction	2,929,044	269,296.81	1,428,080.86	1,299,480.68	201,482.46	93.12
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	5,350,213	379,929.03	2,308,109.84	1,973,147.48	1,068,955.68	80.02
70 Other Instructional Pgms	1,054,854	23,552.95	95,160.93	73,239.23	886,453.84	15.96
80 Community Services	49,789	5,931.39	41,412.07	0.00	8,376.93	83.18
90 Support Services	14,185,044	1,232,982.24	7,361,788.35	4,918,749.69	1,904,505.96	86.57
Total EXPENDITURES	70,602,820	5,583,167.13	33,944,074.32	30,233,816.90	6,424,928.78	90.90
C. OTHER FIN. USES TRANS. OUT (GL 536)	140,000	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	484,231-	21,367.63	2,007,423.30-		1,523,192.30-	314.56
F. TOTAL BEGINNING FUND BALANCE	5,000,000		4,391,829.86			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	4,515,769		2,384,406.56			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	62,422.66
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	347,750	401,193.16
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 RESERVE FOR DEBT SERVICE	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	250,000	425,728.19
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committd to Econmc Stabilizatn	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	125,000	270,303.21
G/L 890 Unassigned Fund Balance	3,793,019	1,224,759.34
G/L 891 Unassigned Min Fnd Bal Policy	0	.00
<u>TOTAL</u>	4,515,769	2,384,406.56

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the KELSO SCHOOL DISTRICT #458 School District for the Month of February, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	1,000,000	118,791.81	837,460.27		162,539.73	83.75
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	8,600,000	.00	.00		8,600,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	140,000	.00	.00		140,000.00	0.00
Total REVENUES/OTHER FIN. SOURCES	9,740,000	118,791.81	837,460.27		8,902,539.73	8.60
B. EXPENDITURES						
10 Sites	10,000,000	9,052.04	284,566.04	7,463.54	9,707,970.42	2.92
20 Buildings	50,000,000	2,607,794.89	12,009,566.45	7,201,689.99	30,788,743.56	38.42
30 Equipment	0	2,170.08	212,692.63	77,407.58	290,100.21-	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	60,000,000	2,619,017.01	12,506,825.12	7,286,561.11	40,206,613.77	32.99
C. OTHER FIN. USES TRANS. OUT (GL 536)	140,000	.00	9,488.90			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	50,400,000-	2,500,225.20-	11,678,853.75-		38,721,146.25	76.83-
F. TOTAL BEGINNING FUND BALANCE	84,600,000		84,413,331.71			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	34,200,000		72,734,477.96			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 RES FOR DEBT SERVICE	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	24,600,000	69,946,558.36
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 RES FOR FEDERAL PROCEEDS	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restricted Impact Fees	0	.00
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	9,600,000	2,787,919.60
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	34,200,000	72,734,477.96

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the KELSO SCHOOL DISTRICT #458 School District for the Month of February, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	7,001,750	33,632.98	2,885,324.01		4,116,425.99	41.21
2000 Local Support Nontax	10,000	1,765.53	32,327.08		22,327.08-	323.27
3000 State, General Purpose	0	395,114.73	395,127.28		395,127.28-	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	397,000	.00	40,790.66		356,209.34	10.27
<u>Total REVENUES/OTHER FIN. SOURCES</u>	<u>7,408,750</u>	<u>430,513.24</u>	<u>3,353,569.03</u>		<u>4,055,180.97</u>	<u>45.26</u>
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	3,989,079	.00	3,675,000.00	0.00	314,079.00	92.13
Interest On Bonds	4,179,058	.00	1,548,190.66	0.00	2,630,867.34	37.05
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	0	.00	.00	0.00	.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>8,168,137</u>	<u>.00</u>	<u>5,223,190.66</u>	<u>0.00</u>	<u>2,944,946.34</u>	<u>63.95</u>
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>D. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	<u>759,387-</u>	<u>430,513.24</u>	<u>1,869,621.63-</u>		<u>1,110,234.63-</u>	<u>146.20</u>
<u>F. TOTAL BEGINNING FUND BALANCE</u>	<u>3,503,000</u>		<u>3,592,430.36</u>			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	<u>XXXXXXXX</u>		<u>.00</u>			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	<u>2,743,613</u>		<u>1,722,808.73</u>			
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	2,743,613		1,722,808.73			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>2,743,613</u>		<u>1,722,808.73</u>			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the KELSO SCHOOL DISTRICT #458 School District for the Month of February, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	489,895	24,462.62	253,213.01		236,681.99	51.69
2000 Athletics	69,350	3,635.00	41,844.68		27,505.32	60.34
3000 Classes	43,950	.00	17,071.00		26,879.00	38.84
4000 Clubs	367,750	18,113.14	125,413.62		242,336.38	34.10
6000 Private Moneys	36,500	1,528.05	7,247.15		29,252.85	19.86
<u>Total REVENUES</u>	1,007,445	47,738.81	444,789.46		562,655.54	44.15
B. EXPENDITURES						
1000 General Student Body	345,460	24,961.80	111,343.73	16,442.78	217,673.49	36.99
2000 Athletics	250,040	18,355.23	141,577.29	19,798.88	88,663.83	64.54
3000 Classes	45,050	786.38	12,357.15	4,813.50	27,879.35	38.11
4000 Clubs	390,490	31,389.38	126,400.75	64,129.99	199,959.26	48.79
6000 Private Moneys	36,500	.00	1,474.68	976.33	34,048.99	6.72
<u>Total EXPENDITURES</u>	1,067,540	75,492.79	393,153.60	106,161.48	568,224.92	46.77
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)						
	60,095-	27,753.98-	51,635.86		111,730.86	185.92-
D. TOTAL BEGINNING FUND BALANCE						
	312,867		350,175.43			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE (C+D + OR - E)						
	252,772		401,811.29			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	222,772		354,282.55			
G/L 840 Nonspnd FB - Invent/Prepd Itms	30,000		47,528.74			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	252,772		401,811.29			

GL	GL	Account Level Description	Beginning Balance	2019-20		Ending Balance
				FYTD Debits	FYTD Credits	
200	Imprest Cash					
20-	Imprest Cash					
230	Cash on Hand			4,820.00	4,820.00	
23-	Cash on Hand			4,820.00	4,820.00	
240	Cash on Dep w/Co. Treas	0.60	5,033.75	5,018.41	15.94	
241	Warrants Outstanding		2,469.11	2,484.11	-15.00	
24-	Cash on Dep w/Co. Treas	0.60	7,502.86	7,502.52	0.94	
2--	Imprest Cash	0.60	12,322.86	12,322.52	0.94	
320	Due from Other Funds					
32-	Due from Other Funds					
340	Accounts Receivable					
34-	Accounts Receivable					
3--						
450	Investments	28,726.13	2,568.75	2,342.00	28,952.88	
45-	Investments	28,726.13	2,568.75	2,342.00	28,952.88	
4--		28,726.13	2,568.75	2,342.00	28,952.88	
601	Accounts Payable		2,503.56	2,503.56		
60-			2,503.56	2,503.56		
640	DUE TO OTHER FUNDS					
64-	DUE TO OTHER FUNDS					
6--						
520	Encumbrances		2,503.56	2,503.56		
52-	Encumbrances		2,677.95	2,547.22	130.73	
5--			2,677.95	2,547.22	130.73	
820	Reserved for Encumbrances		2,677.95	2,547.22	130.73	
82-	Reserved for Encumbrances	-1,800.00	2,547.22	2,677.95	-130.73	
855	Reserv for Trst Principal					
857	Held in Trust for Pvt Purposes	-26,936.16	2,484.11	2,711.20	-27,163.25	
85-		-28,736.16	2,484.11	2,711.20	-28,963.25	
889	Assigned to Fund Purposes					
88-						
890	Unres.Undes.Fund Balance					
89-	Unres.Undes.Fund Balance					
8--		-28,736.16	5,031.33	5,389.15	-29,093.98	
Grand Asset Totals			28,726.73	14,891.61	28,953.82	
Grand Liability Totals			2,503.56	2,503.56		
Grand Equity Totals			-28,736.16	7,709.28	-28,963.25	
Grand Totals			-9.43	25,104.45	-9.43	

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the KELSO SCHOOL DISTRICT #458 School District for the Month of February, 2020

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	500	376.42	2,292.63		1,792.63-	458.53
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	270,000	.00	.00		270,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SPCS (LESS TRANS)</u>	270,500	376.42	2,292.63		268,207.37	0.85
<u>B. 9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
<u>C. Total REV./OTHER FIN. SOURCES</u>	270,500	376.42	2,292.63		268,207.37	0.85
<u>D. EXPENDITURES</u>						
Type 30 Equipment	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	0	.00	.00	0.00	.00	0.00
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	257,000	.00	31,301.76			
<u>F. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	13,500	376.42	29,009.13-		42,509.13-	314.88-
<u>H. TOTAL BEGINNING FUND BALANCE</u>	295,000		300,075.10			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	308,500		271,065.97			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	51,500		14,065.97			
G/L 830 Restricted for Debt Service	257,000		257,000.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	308,500		271,065.97			

Legislative Update

Superintendents Update