

SPRINGFIELD SCHOOL DISTRICT RE-4

Tuesday, January 20, 2020

REGULAR BOARD MEETING

6:00 P.M. - BOARDROOM

- I. CALL TO ORDER: The regular meeting of the Springfield School District was called to order by Board President, Larry Duncan at 6:04 p.m.
- A. ROLL CALL:
1. MEMBERS PRESENT: Clinton Arbuthnot, Larry Duncan, Tyler Gibson and Jennifer Swanson
  2. MEMBERS ABSENT: Kay Maes
  3. SCHOOL PERSONNEL PRESENT: Richard Hargrove, Pam Hartley, Kyle Lasley and Joel Roberson
  4. GUESTS PRESENT: None
- II. ADDITIONS TO THE AGENDA: None
- III. APPROVE THE AGENDA: Tyler Gibson made a motion to approve the agenda as presented. Jennifer Swanson seconded the motion. Motion carried.
- IV. ROUTINE ITEMS:
- A. APPROVE THE MINUTES OF THE December 23, 2019-- Regular Meeting: Tyler Gibson made a motion to approve the minutes of the regular meeting on December 23, 2019. Clinton Arbuthnot seconded the motion. Motion carried.
- B. FINANCIAL REPORTS: to include Quarterly Reports. The board reviewed the year-to-date expense reports and the quarterly financial reports for quarter ended 12-31-2019.
- C. CLAIMS PAYABLE – January 20, 2020: The board reviewed the January claims payable. Clinton Arbuthnot made a motion to approve the January 20, 2020 claims payables. Tyler Gibson seconded the motion. Motion carried.
- V. PUBLIC COMMENT: None

**IF YOU ARE HERE TO ADDRESS THE BOARD, PLEASE READ THE FOLLOWING:**

*Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation time with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. It is requested that comments be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner that is consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain decorum or to give as many people as possible the opportunity to speak. The Board will not take any action during this time. It is the preference of the Board that comments concerning District personnel be addressed in executive session. Discussion of individual students must occur in executive session. Please inform the Board if you intend to make comments concerning District personnel or students so those comments may be heard in executive session.*

- A. CORRESPONDENCE: Board Vice-President, Clinton Arbuthnot, read thank you notes from Kristen Schmidt, Deb Sharpe, and Ron and Pam Masterson. Mrs. Schmidt expressed her appreciation for the turkey and cash holiday bonuses. Mrs. Sharpe thanked the board for their support of the Employee Christmas party and the gift of FitBits to all employees. Mr. and Mrs. Masterson shared their surprise and appreciation for the recognition they received at the RL Ballard Tournament.
- VI. OLD BUSINESS:
- A. DISCUSS AND APPROVE TRANSPORTATION PURCHASE: Joel Roberson, Transportation Director, updated the board on the current state of the district's buses. After discussing the age, mileage and mechanical and physical condition of the buses, the board feels it is necessary to purchase a new bus to replace the older 2002, 47 passenger bus. Options were considered, and it was the consensus of the board to purchase a new 2021 Bluebird 47 passenger bus. Joel will call to get current price quotes, and Mr. Hargrove stated he and Missy will look into different financing options. The board was in agreement that the bus should include Air Conditioning. Clinton Arbuthnot made a motion to approve the purchase of a new bus, with A/C added, cost not to exceed \$100,000.00. Jennifer Swanson seconded the motion. Motion carried.
- B. DISCUSS AND APPROVE INCREASE IN INSURANCE STIPEND: Superintendent Hargrove visited with the board about the current insurance stipend of \$320.00 given to employees participating in the Anthem health insurance plans offered by the district. He stated that as a district, we are still behind the average employer contribution in our area. He would like to increase the district stipend to \$350.00 beginning with the

February payroll. This would be an increase of \$30.00 per month and with 30 employees currently enrolled in the insurance program, this would be an increase in cost to the district of \$10,800.00 per year. Tyler Gibson made a motion to increase the insurance stipend to \$350.00 for each employee participating in Anthem Health Insurance through the district effective February, 2020. Jennifer Swanson seconded the motion. Motion carried.

- C. FINALIZE AND APPROVE 2019-20 BUDGET: Mr. Hargrove presented the board with a summarized list of some of the final changes made to revenue and expenses and explained the reasons for the changes. Clinton Arbuthnot made a motion to approve the final 2019-2020 budget. Tyler Gibson seconded the motion. Motion carried.
- D. DISCUSS AND APPROVE CASB NOVEMBER 2019 POLICIES: Superintendent Hargrove distributed a Special Policy Review Summary to the board and further explained the policy changes on the CASB November 2019 Policies in regards to Policies BC, BC-R, CBF, BEC, BEDA, GBEB, BCE/GCF, CGE/GCF-R, GDE/GDF, GCE/GDF-R, IHBIB, IHBK, IHBK-R, IKF-2, IKF-2-E, ILBC, ILBC-R, JLCD, JLCDB, JLCE, JLDAC, KDB, KDE, KFA, and LBD. Most include the addition of some legal references and several are required by law to be adopted. Mr. Hargrove recommended that the board adopt the November 2019 CASB Policies. Tyler Gibson made a motion to approve CASB November 2019 Policies: BC, BC-R, CBF, BEC, BEDA, GBEB, BCE/GCF, GCE/GCF-R, GDE/GDF, GDE/GDF-R, IHBIB, IHBK, IHBK-R, IKF-2, IKF-2-E, ILBC, ILBC-R, JLCD, JLCDB, JLCE, JLDAC, KDB, KDE, KFA, LBD. Jennifer Swanson seconded the motion. Motion carried.
- E. REVIEW OF SECURITY CONSTRUCTION PROJECT. Emphasis is currently having to be put on the asbestos abatement. The first bids that will be put out for the remodeling of the front vestibule will be for the abatement on this area. Possible components of the security construction project will include, a fire alarm and security system, ADA approved hardware, a buzz-in system and card readers. The Baca County Pageant will be given advanced notice that there could possibly be a conflict with holding the pageant at the school this year depending on progress of construction.

VII. NEW BUSINESS:

- A. FIRST READING FOR CASB JANUARY 19, 2020, SPECIAL POLICIES: Mr. Hargrove recommended that the board approve first reading of the CASB January 2020 Special Policies. Tyler Gibson made a motion to approve first reading of January 19, 2020 CASB Special Policies. Jennifer Swanson seconded the motion. Motion carried.
- B. DISCUSS AND APPROVE STIPEND FOR TEACHER STANDARDS PD DAY: The teachers will be working an extra professional development work day on Friday, January 31. Mr. Hargrove explained this is not a regularly scheduled work day, and is an extra day where teachers are collaborating on standards and reviewing data. He recommended that the board approve a stipend of \$150.00 for each teacher attending the January 31<sup>st</sup> work day. Clinton Arbuthnot made a motion to approve a one-time stipend of \$150.00 for teachers in attendance on the January 31, 2020 teacher work day. Tyler Gibson seconded the motion. Motion carried.
- C. REVIEW 2018 – 2019 AUDIT FROM DIXON AND WALLER’S: Mr. Hargrove distributed the completed June 30, 2019 financial statement audit report prepared by Dixon, Waller & Co., Inc. He invited board members to look through the report and contact him and/or Missy with any questions they might have.
- D. DISCUSSION ON SUPERINTENDENT’S EVALUATION PROCESS: Board secretary will be compiling the superintendent evaluations. In her absence, Larry Duncan explained the process. Kay Maes, board secretary has the evaluation tool and will email out to members to complete. The completed evaluation should be returned to Ms. Maes no later than February 2, 2020. The evaluations will be compiled for the board to review at the February regular board meeting.

VIII. EXECUTIVE SESSION: C.R.S. 24-6-402(4) (f) & (h): Board members, Mr. Hargrove and Mr. Lasley went into executive session at 7:33 p.m. The board returned to regular session at 7:43 p.m.

A.

IX. ACT ON EXECUTIVE SESSION: No action taken.

X. REPORTS

A. JUNIOR/SENIOR HIGH PRINCIPAL – KYLE LASLEY: When sharing his board report, Mr. Lasley stated that he is always impressed by the number and variety of activities that are offered in our district for students to participate in. He shared that the high school drama production has been scheduled for February 21, Springfield will host a high school knowledge bowl on January 24 and the team will travel to Eads on February 3. Winter sports are very busy and JH basketball will wind down with the county tournament in a few weeks. Regional wrestling and basketball districts will both be in February. There are 23 students who will be attending the Regional Science Fair on Feb. 19, the FBLA district competition is Feb. 4, FCCLA districts will be Jan. 28 and the FOR club hosts the county summit on Feb. 5. Mr. Lasley also reported that he is formally observing probationary staff and working on formal teacher evaluations and reviews.

B. SUPERINTENDENT/ELEMENTARY PRINCIPAL REPORT –RICHARD HARGROVE: Superintendent Hargrove informed the board that the mid-year NWEA testing is completed. He told the board that he would be having a calendar committee meeting before the next board meeting and would like to try to have the 20-21 school calendar ready for approval at the March meeting. He also let the board know that we are planning to apply for an equipment grant to purchase another walk-in freezer and that the AIM XL grant budgeted funds to buy a 2-door reach-in refrigerator for use with the fresh fruit and vegetable program. At this point in time, pupil count is up 12 students from October count.

XI. OTHER ITEMS TO DISCUSS: None

XII. BOARD MEETING DATES:

1. REGULAR BOARD MEETING – February 17, 2020

XIII. COMMENTS FROM THE BOARD:

XIV. ADJOURNMENT: The meeting was adjourned by consensus of the board at 7:50 p.m.

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Larry Duncan, President

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Clinton Arbuthnot, Vice President

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Kay Maes, Secretary

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Tyler Gibson, Treasurer

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Jennifer Swanson, Director