

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 48,  
DU PAGE COUNTY, ILLINOIS, HELD WEDNESDAY, FEBRUARY 19, 2020  
AT JOHN E. ALBRIGHT MIDDLE SCHOOL,  
1110 SO. VILLA AVE., VILLA PARK, ILLINOIS**

Call to Order	Mr. Cuny called the meeting to order at 6:00 p.m.								
Roll Call	<table border="0"> <tr> <td style="vertical-align: top;">Board Members Present:</td> <td>Mr. Cuny, Mr. Van De Velde, Mrs. Rattana, Mr. Kielminski, and Mr. Downer</td> </tr> <tr> <td style="vertical-align: top;">Board Members Absent:</td> <td>Mr. Blair and Mr. Rattana</td> </tr> <tr> <td style="vertical-align: top;">Administrators:</td> <td>Dr. Chung, Dr. Evans, Ms. Aulisa, Mrs. Smith, Mrs. Ross, and Mrs. Sabourin</td> </tr> <tr> <td style="vertical-align: top;">Staff/Visitors:</td> <td>Richelle Jordan and John Zelman</td> </tr> </table>	Board Members Present:	Mr. Cuny, Mr. Van De Velde, Mrs. Rattana, Mr. Kielminski, and Mr. Downer	Board Members Absent:	Mr. Blair and Mr. Rattana	Administrators:	Dr. Chung, Dr. Evans, Ms. Aulisa, Mrs. Smith, Mrs. Ross, and Mrs. Sabourin	Staff/Visitors:	Richelle Jordan and John Zelman
Board Members Present:	Mr. Cuny, Mr. Van De Velde, Mrs. Rattana, Mr. Kielminski, and Mr. Downer								
Board Members Absent:	Mr. Blair and Mr. Rattana								
Administrators:	Dr. Chung, Dr. Evans, Ms. Aulisa, Mrs. Smith, Mrs. Ross, and Mrs. Sabourin								
Staff/Visitors:	Richelle Jordan and John Zelman								
Executive Session (motion)	<p>Mr. Cuny requested a motion to adjourn to executive session to discuss matters related to personnel noting that no action would take place upon return to regular session. Mr. Van De Velde so moved. The motion was seconded by Mrs. Rattana and on roll call the following members voted aye: Mr. Van De Velde, Mrs. Rattana, Mr. Kielminski, Mr. Cuny and Mr. Downer. Nays: None. The motion carried unanimously.</p> <p>The session began at 6:01 p.m. Mr. Blair arrived at 6:04 p.m. and joined the executive session.</p>								
Return to Regular Session (motion)	At 6:58 p.m. on a motion by Mr. Blair and seconded by Mr. Downer the Board returned to regular session. The motion carried unanimously.								
Approval of Meeting Agenda	Mr. Cuny inquired as to whether there were any requests for changes to the Board or Consent agendas. No changes were requested.								
First Comments by Visitors	None								
Consent Agenda (motion)	Mr. Cuny requested a motion to approve the Consent Agenda for February 19, 2020 consisting of the Minutes from the Regular Board Meeting and Executive Session held on January 22, 2020, the Treasurer's Report for January 2020, the Disbursement Report for February 2020, the P-Card Purchases for January 2020, the Regular/Routine Personnel Report for February 19, 2020, and approval of the destruction of Executive Session audio recordings								

that are more than 18 months old and that have been adopted. Mr. Van De Velde so moved. The motion was seconded by Mr. Blair and on roll call the following members voted aye: Mr. Van De Velde, Mr. Blair, Mrs. Rattana, Mr. Kielminski, Mr. Downer, and Mr. Cuny. Nays: None. The motion carried unanimously.

### **Superintendent's Reports**

#### **Focus on Learning: School Improvement Team Update**

Dr. Chung invited Ms. Aulisa to provide information regarding the School Improvement Team (SIT) at Albright Middle School. Ms. Aulisa reviewed the purpose of the formation of this team based on the ISBE underperforming designation on the school report card and noted that this is a three-year commitment to this School Improvement Plan. She reported on the steps in the School Improvement Plan that include a review of the summative designation data and takeaways, Albright M.S. data analysis and response, contributing factors to this performance designation and prioritization of efforts towards moving forward. Ms. Aulisa noted that the Illinois Quality Framework Supporting Rubric (IQFSR) provides an analysis of current performance, supports data analysis of achievements and areas to grow and will guide the work of the team. Ms. Aulisa concluded with a report on the initial review of these school improvement components that include three-year SMART goals aligned to academic and school quality indicators and the IQF, measurable annual targets, aligned strategies, actions and tasks with timelines, resources needed, and interim progress monitoring as measured by benchmark assessments at a minimum of three times per school year. Ms. Aulisa reported that she held a school assembly to share this designation with students and then presented a challenge to the students to bring Albright from the underperforming designation to a Blue Ribbon School. She noted that the students responded to the challenge and are on board for turning this around.

#### **2020-2021 Preschool Update**

Dr. Chung invited Mrs. Sabourin and Mrs. Smith to share an update on the preschool programming and to provide a review of the program growth over the past year. Mrs. Sabourin noted that the preschool program has experienced a positive year of growth by implementing an at-risk program and providing annual screenings to screen, identify and educate all children living within our district boundaries who are of preschool age. Mrs. Sabourin and Mrs. Smith presented a proposed five-day instructional model for students to provide a consistent schedule for parents, continuity of instruction, and an increase in student contact and teacher collaboration time. This proposal also included a tuition proposal for parents as well as the purchase of updated furniture for all classrooms remaining consistent with the Classrooms of the Future currently being created throughout the district.

Elmhurst Park District  
Memorandum of  
Understanding (motion)

Dr. Chung noted that the Elmhurst Park District would like to enter into an agreement with the district to utilize Salt Creek Primary School from June 15, 2020 through August 7, 2020 to conduct sanctioned youth sports activities. He indicated this was an opportunity to develop a positive partnership with the City of Elmhurst.

Mr. Cuny requested a motion to approve the Memorandum of Understanding with Elmhurst Park District as presented. Mr. Blair so moved. The motion was seconded by Mr. Downer and on roll call the following members voted aye: Mr. Blair, Mr. Downer, Mrs. Rattana, Mr. Kielminski, Mr. Van De Velde, and Mr. Cuny. Nays: None. The motion carried unanimously.

Job Description Updates  
(motion)

Dr. Chung noted that job descriptions need to be created and/or updated from time to time to best meet the needs of the school district. He presented two revised job descriptions for Director of Curriculum and Instruction and School Psychologist and a new job description for Coordinator of Programming/Dean of Students for board approval.

Mr. Cuny requested a motion to approve the updated and new job descriptions as presented. Mr. Blair so moved. The motion was seconded by Mr. Kielminski and on roll call the following members voted aye: Mr. Blair, Mr. Kielminski, Mrs. Rattana, Mr. Downer, Mr. Van De Velde, and Mr. Cuny. Nays: None. The motion carried unanimously.

FTC Update

Mrs. Rattana provided an update on the upcoming FTC activities that included:

- An excellent turnout for the Enchanted Evening Dance
- STEAM Night on Thursday, March 12
- The Capital Campaign is ongoing to help fund the new playground at Swartz School

### **Finance and Operations Reports**

Award Bid for Summer  
Asbestos Abatement  
(motion)

Dr. Evans reported that asbestos abatement bids were received that ranged from a high of \$302,000 to \$82,475. He recommended approval of the lowest responsible bid of \$82,475 received from High Efficiency from Chicago.

Mr. Cuny requested a motion to award the summer asbestos abatement project to High Efficiency at a cost of \$82,475 as presented. Mr. Van De Velde so moved. The motion was seconded by Mr. Downer and on roll call the following members voted aye: Mr. Van De Velde, Mr. Blair, Mrs. Rattana, Mr.

Kielminski, Mr. Blair, and Mr. Cuny. Nays: None. The motion carried unanimously.

Tuition Reimbursement  
Memorandum of  
Understanding (motion)

Dr. Evans reported that the SCEA approved a revision to the 2019-2025 PNA to clear up conflicting language and to acknowledge that two first year teachers, for this year only, will receive tuition reimbursement for their approved courses.

Mr. Cuny requested a motion to approve the Memorandum of Understanding as presented. Mr. Blair so moved. The motion was seconded by Mr. Van De Velde and on roll call the following members voted aye: Mr. Blair, Mr. Van De Velde, Mrs. Rattana, Mr. Kielminski, Mr. Downer, and Mr. Cuny. Nays: None. The motion carried unanimously.

Approve Amended  
Contract with Single Path  
(motion)

Dr. Evans presented a revised three-year contract with Single Path to provide IT services July 1, 2019-June 30, 2022 noting that it has been amended effective January 1, 2020 through June 30, 2022 eliminating virtual CIO services, professional development, Level II Engineering, and Federal/State Reporting Services.

Mr. Cuny requested a motion to approve the amended contract with Single Path for January 1, 2020 through June 30, 2022 as presented. Mr. Van De Velde so moved. The motion was seconded by Mr. Blair and on roll call the following members voted aye: Mr. Van De Velde, Mr. Blair, Mrs. Rattana, Mr. Kielminski, Mr. Downer, and Mr. Cuny. Nays: None. The motion carried unanimously.

Summer 2019 Construction  
Update

Dr. Evans provided an update on final payments to contractors involved in the summer 2019 construction noting that Manusos General Contracting, Inc. Fox Lake, IL is being paid \$88,221.70 in February, which leaves a balance of \$249,398.74 to finish including retainage. He noted that the district is withholding final payments to Dynacoil HVAC and Adler Roofing at this time and Bassett Electric has been paid. Dr. Evans noted that additional payment will be made to Bassett Electric when additional electrical is run at Albright Middle School for the new AMS Fitness Center.

Unfinished Business

None

New Business

None

Board Committee and  
Meeting Updates

None

Second Comments by Visitors            None

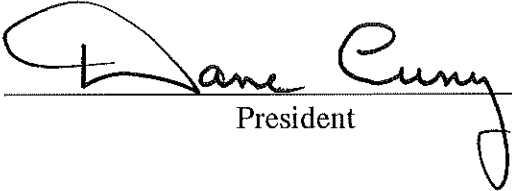
Notices and Communications            None

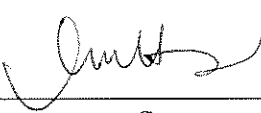
Future Agenda Items            None

Other Business            None

Adjournment (motion)            As there was no further business to come before the Board, Mr. Cuny requested a motion to adjourn. Mr. Blair so moved. The motion was seconded by Mr. Kielminski and on a voice vote carried unanimously.

The meeting was adjourned at 7:45 p.m.

  
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President

  
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Secretary