
Sharon City School District

Activities Calendar & School Guide



www.sharonsd.org

2022-23

Sharon City School District



Case Avenue Elementary School

36 Case Avenue
724-983-4015

Ms. Traci Valentino, Principal

C.M. Musser Elementary School

500 Cedar Avenue
724-981-4381

Mr. Jeff DeJulia, Principal

Sharon Middle/High School

1129 E. State Street
724-983-4030

Mr. Michael Fitzgerald, High School Principal
Mrs. Dawn Blair, Assistant Principal
Dr. Brandon Richards, Assistant Principal

West Hill Elementary School

301 Ellsworth Street
724-981-4880

Mr. Justin Schweiss, Principal

Sharon Family Center

36 Case Avenue
724-983-4015, ext. 5102

Mrs. Lori Marley, Director

Educational Service Center

215 Forker Boulevard

Business Office
724-983-4000, option 6
Mrs. Tresa Templeton, Business Manager

Curriculum/Instruction/Assessment
724-983-4000, option 7
Mr. Michael Gay, Supervisor

Student Services
724-983-4000, option 8
Mrs. LaReina George, Supervisor

Superintendent's Office
724-983-4000, option 5
Ms. Justi Glaros, Superintendent

Board of School Directors

Mr. Francis Connelly, President
Mr. Brian Faber, Vice President
Mrs. Pamela Corini, Treasurer

Mr. Melvin Baker
Mr. Melvin Bandzak
Mrs. Patricia Carroll
Mrs. Brenda Kepple
Mrs. Deborah Roberson
Mr. Eric Wenger



Mrs. Tresa Templeton, Board Secretary

Our mission is to educate all students in a safe, supportive, and challenging environment where they can learn to be productive citizens and succeed in an ever-changing world.

SCHOOL BOARD MEETING PROCEDURES

The Board requests that public participants be residents or taxpayers of the District, District employees, or District students.

All individuals wishing to participate in a public Board meeting shall register their intent with the Board Secretary seven (7) days in advance of the meeting by providing their name and address; topic to be addressed; and group affiliation (if applicable).

Each statement made by a participant shall be limited to five (5) minutes in duration.

All statements shall be directed to the presiding officer; no participant may address or question Board members individually.



For the latest District news and school updates, visit our website at www.sharonsd.org or download the Sharon City School District app



Weather Delays/Cancellations

When inclement weather is predicted, the safety of our students and staff is of utmost concern; therefore, changing weather conditions are carefully monitored.

Delays and cancellations will be posted on the District's website, app, and Facebook page, as well as the following radio and television stations:

Radio Stations

WKBN (AM 570)	WAKZ (95.9 FM)
KDKA (AM 1020)	WMXY (98.9 FM)
WNIO (AM 1390)	WBBG (106.1 FM)
WNCD (93.3 FM)	

Television Stations

KDKA (TV 2, CBS)	WKBN (TV 27, CBS)
WYFX (TV 17/62, FOX)	WYTV (TV 33, ABC)
WFMJ (TV 21, NBC)	

A recorded message will also be sent to the student's phone number in our records through our automated system. Please make sure that you provide your child's school building with your current phone information.

Please note:

- ♦ A delay in school means a **two (2) hour delay**. In the event of a 2 hour delay, elementary schools (C.M. Musser, Case Avenue, and West Hill) will begin at 10:30 am; the Middle/High School will begin at 10:00 am.
- ♦ The ultimate decision as to whether to send a child to school during inclement weather rests with the parent/guardian; however, it is important to note that if school is in session, the District's attendance policy will be in effect.
- ♦ District staff members are expected to arrive at their regularly scheduled sign-in time, even in the event of a delay.

Weather make-up dates are September 5, November 23, November 25, November 28, February 20, April 6, April 7, and April 10, as well as days at the end of the school year, if necessary.

www.sharonsd.org or download the Sharon City School District app



Tiger Style

PLEASE NOTE: This page is intended to include only highlights of the Student Dress Code. Please refer to the complete Student Dress Code for additional more detailed information as well as restrictions to hair, jewelry/accessories, and gang-affiliated attire & accessories.

TOPS

Tops are permitted in the following color combinations: ORANGE, BLACK, WHITE, or GRAY.

Permitted: polo-style shirts
oxford/dress shirts with a collar
turtlenecks & mock turtlenecks
School-color fleecewear/Sharon Tigers teamwear with full- or half-zip

As part of a layered outfit with a collared shirt, mock turtleneck, or turtleneck underneath, the following are permitted:

sweaters (crew neck, v-neck, full length zipper, half-zipper pullover, boatneck, vest/sweater vest, and cardigan)

Tops are not required to be tucked in.

Prohibited: hooded tops ("hoodies")
sports style fitted tops (Under Armour type compression style)
oversized/draping shirts hanging at knee area, touching the knee, or below the knee
tops which expose the midriff or waist/belly button/stomach area

TIGER WEAR TOPS

District-sponsored crewneck t-shirts and crewneck sweatshirts are permitted (Tiger Wear). All Tiger Wear tops must be in the following colors (including embroidery/silk screen/etc.): orange, black, white, and gray.

The logo/emblem size restriction does not apply to Tiger Wear tops.

BOTTOMS

All bottoms must be worn in the following solid colors: BLACK, GRAY, WHITE, OR KHAKI.

Permitted bottoms: corduroy pants
dress pants
capri pants
skirts (no more than 2" above knee)
skorts (no more than 2" above knee)
shorts (no more than 2" above knee)
jumpers (no more than 2" above knee)
dresses (no more than 2" above knee)

Bottoms must be worn at the waist and have a finished hem.

Dresses must have a collar or crew look and sleeves or be worn with an approved top.

Jumpers must be worn with an approved top.

Dresses and jumpers may be worn in one of the following solid colors: ORANGE, BLACK, WHITE, GRAY, or KHAKI.

Prohibited bottoms: BLUE denim (jeans) of any type
cut-offs
clothing with holes
pajama bottoms or similar
athletic style pants/shorts
sweat pants/shorts or jogging pants
fishnet stockings
bottoms exposing skin/undergarments
oversize/draping/saggy bottoms

Prohibited fabrics: fleece
nylon
spandex
velour

FOOTWEAR

Permitted: closed toe footwear (dress shoes, casual shoes, athletic shoes, Crocs, boots {no higher than bottom of knee}, closed toe sandals)

Shoes are to be made of canvas, plastic, rubber, leather, fake/faux leather.

Shoes must have either a rubber or leather sole.

Prohibited: open toe footwear, any type of flip flops, shower shoes, shoes with wheels (wheelies), slippers.



August 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30 First Day of School 1/179	31 2/178			

Schedule of Events

- ♦ August 23 - Meet the Tigers (Stadium, 7:00 pm)
- ♦ August 25 - Inservice day
- ♦ August 26 - Inservice day
- ♦ August 29 - Clerical day
- ♦ August 30 - First day of school

All activities/events are subject to change.

July 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 31	25	26	27	28	29	30

September 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	



September 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
				3/177	4/176	
4	5 No School	6 Early Dismissal 5/175	7 6/174	8 7/173	9 8/172	10
11	12 9/171	13 10/170	14 11/169	15 12/168	16 13/167	17
18	19 14/166	20 Early Dismissal 15/165	21 16/164	22 17/163	23 18/162	24
25	26 19/161	27 20/160	29 21/159	29 22/158	30 23/157	

Schedule of Events

- ♦ September 5 - No school (Labor Day)
- ♦ September 20 - Open House (Case, CMM, WH)
- ♦ September 30/October 1 - Homecoming weekend

All activities/events are subject to change.

August 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

October 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



October 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 Early Dismissal	5	6	7	8
	24/156	25/155	26/154	27/153	28/152	
9	10 No School	11	12	13	14	15
		29/151	30/150	31/149	32/148	
16	17	18 Early Dismissal	19	20	21	22
	33/147	34/146	35/145	36/144	37/143	
23	24	25	26	27	28	29
	38/142	39/141	40/140	41/139	42/138	
30	31					
	43/137					

Schedule of Events

- ♦ September 30/October 1 - Homecoming weekend
- ♦ October 4 - Open House (SMS, SHS)
- ♦ October 10 - No school

All activities/events are subject to change.

September 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

November 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			



November 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Early Dismissal 44/136	2 45/135	3 46/134	4 47/133	5
6	7 48/132	8 49/131	9 50/130	10 51/129	11 52/128	12
13	14 53/127	15 Early Dismissal 54/126	16 55/125	17 56/124	18 57/123	19
20	21 58/122	22 59/121	23 No School	24 No School	25 No School	26
27	28 No School	29 60/120	30 61/119			

Schedule of Events

- ◆ November 23-28 - No school (Thanksgiving break)

All activities/events are subject to change.

October 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

December 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



December 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
				62/118	63/117	
4	5	6	7	8	9	10
	64/116	65/115	66/114	67/113	68/112	
11	12	13 Early Dismissal	14	15	16	17
	69/111	70/110	71/109	72/108	73/107	
18	19	20	21 No School	22 No School	23 No School	24
	74/106	75/105				
25	26 No School	27 No School	28 No School	29 No School	30 No School	31

Schedule of Events

- ◆ December 7 - SHS Band/Orchestra Concert (SHS, 7:00 pm)
- ◆ December 8 - SMS Band/Orchestra Concert (SHS, 7:00 pm)
- ◆ December 13 - Winter Concert (WH, 9:30 am)
- ◆ December 14 - Winter Concert (Case, 9:30 am)
- ◆ December 15 - Winter Concert (CMM, 9:30 am)
- ◆ December 15 - SMS/SHS Choir Concert (SHS, 6:00 pm/7:30 pm)
- ◆ December 21-31 - No school (Christmas break)

All activities/events are subject to change.

November 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

January 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



January 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 No School	3 76/104	4 77/103	5 78/102	6 79/101	7
8	9 80/100	10 Early Dismissal 81/99	11 82/98	12 83/97	13 84/96	14
15	16 No School	17 85/95	18 86/94	19 87/93	20 88/92	21
22	23 89/91	24 Early Dismissal 90/90	25 91/89	26 92/88	27 93/87	28
29	30 94/86	31 95/85				

Schedule of Events

- ♦ January 2 - No school (Christmas break)
- ♦ January 16 - No school (Martin Luther King, Jr. Day)

All activities/events are subject to change.

December 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				



February 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
			96/84	97/83	98/82	
5	6	7 Early Dismissal	8	9	10	11
	99/81	100/80	101/79	102/78	103/77	
12	13	14	15	16	17 No School	18
	104/76	105/75	106/74	107/73		
19	20 No School	21 Early Dismissal	22	23	24 Early Dismissal	25
		108/72	109/71	110/70	111/69	
26	27	28				
	112/68	113/67				

Schedule of Events

- ♦ February 17 - No school (Inservice day)
- ♦ February 20 - No school (President's Day)

All activities/events are subject to change.

January 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



March 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
			114/66	115/65	116/64	
5	6	7 Early Dismissal	8	9	10	11
	117/63	118/62	119/61	120/60	121/59	
12	13	14	15	16	17 No School	18
	122/58	123/57	124/56	125/55		
19	20	21 Early Dismissal	22	23	24	25
	126/54	127/53	128/52	129/51	130/50	
26	27	28	29	30	31	
	131/49	132/48	133/47	134/46	135/45	

Schedule of Events

- ♦ March 17 - No school
- ♦ March 30-31 - Spring Musical (SHS, 7:30 pm)

All activities/events are subject to change.

February 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

April 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						



April 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 Early Dismissal 137/43	5 138/42	6 No School	7 No School	8
9	10 No School 136/44	11 139/41	12 140/40	13 141/39	14 142/38	15
16	17 143/37	18 Early Dismissal 144/36	19 145/35	20 146/34	21 147/33	22
23 30	24 148/32	25 149/31	26 150/30	27 151/29	28 152/28	29

Schedule of Events

- ♦ April 1 - Spring Musical (SHS, 7:30 pm)
- ♦ April 6-10 - No school (Easter break)

All activities/events are subject to change.

March 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			



May 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 153/27	2 154/26	3 155/25	4 156/24	5 157/23	6
7	8 158/22	9 Early Dismissal 159/21	10 160/20	11 161/19	12 162/18	13
14	15 163/17	16 164/16	17 165/15	18 166/14	19 167/13	20
21	22 168/12	23 Early Dismissal 169/11	24 170/10	25 171/9	26 172/8	27
28	29 No School	30 173/7	31 174/6			

Schedule of Events

- ♦ May 10 - SHS Band/Orchestra Concert (SHS, 7:00 pm)
- ♦ May 11 - SMS Band/Orchestra Concert (SHS, 7:00 pm)
- ♦ May 12 - Prom
- ♦ May 23 - Spring Concert (WH, 9:30 am)
- ♦ May 24 - Spring Concert (Case - 9:30 am)
- ♦ May 24 - SMS Choir Concert (SHS, 7:00 pm)
- ♦ May 25 - Spring Concert (CMM, 9:30 am)
- ♦ May 25 - SHS Choir Concert (SHS, 7:00 pm)
- ♦ May 29 - No school (Memorial Day)

All activities/events are subject to change.

April 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	27	28	26	27	28	29
30						

June 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	



June 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
				175/5	176/4	
4	5	6	7	8 Last Day of School 180	9	10
	177/3	178/2	179/1			
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Schedule of Events

- ♦ June 7 - Baccalaureate (location TBA, 7:00 pm)
- ♦ June 8 - Last day of school
- ♦ June 8 - Commencement (SHS, 7:00 pm)
- ♦ June 9 - Clerical day

All activities/events are subject to change.

May 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

CONFIDENTIALITY AND DISCLOSURE OF STUDENT RECORDS

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's educational records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the school receives a request for access. Parents or eligible students should submit to the Building Principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The Building Principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request an amendment of the student's education records that the parent of eligible student believes are inaccurate or misleading. Parents or eligible student should write to the Building Principal (or appropriate school official), clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the school decides not to amend the record as requested, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by a school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement personnel); a School Board member; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee (i.e. disciplinary or grievance) or assisting another school official in performing his/her tasks. A school official has a legitimate educational interest if the official needs to review and education record in order to fulfill his/her professional responsibility.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Complaint Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

RIGHT TO REQUEST TEACHER QUALIFICATIONS

As a parent of a student at the Sharon City School District, you have the right to know the professional qualifications of the classroom teachers who instruct your child. Federal law allows you to ask for certain information about your child's classroom teachers and requires us to give you this information in a timely manner, if you ask for it. Specifically, you have the right to ask for the following information about each of your child's classroom teachers:

- ◆ Whether the Pennsylvania Department of Education has licensed or qualified the teacher for the grades and subjects he/she teaches.
- ◆ Whether the Pennsylvania Department of Education has decided that the teacher can teach in a classroom without being licensed or qualified under State regulations because of special circumstances.
- ◆ The teacher's college major; whether the teacher holds an advanced degree; and, if so, the subject of the advanced degree.
- ◆ Whether any teacher aides or similar paraprofessionals provide services and, if they do, their qualifications.

If you would like to receive any of this information, please submit a written request to the applicable Building Principal.

DISTRICT WEAPONS POLICY

Pennsylvania School Code prohibits the possession of any weapons on any school property, at any school sponsored activity or function, in any conveyance providing transportation to or from schools, and while a student is on his or her way to or from school.

According to District policy, students found to be in possession of a weapon shall be:

- ◆ immediately reported to the local or state police;
- ◆ cited for a ten (10) day out of school suspension;
- ◆ scheduled for an informal hearing before the Superintendent of Schools; and,
- ◆ presented to the Board of Education for a formal expulsion proceeding in accordance with PA School Code.

In order to protect the safety of our students and staff, the District reserves the right to use our resources to prevent students from bringing weapons onto school property, school buses, or to school sponsored events.

PUBLIC NOTICE ON DISTRICT SPECIAL EDUCATION SERVICES

Special Education services for school-age children

Sharon City School District provides a free, appropriate public education to exceptional students. To qualify as an exceptional student, the child must be of school-age, in need of specially-designed instruction, and meet eligibility criteria for mentally gifted or one or more physical or mental disabilities, as set forth in Pennsylvania state standards.

The District engages in identification procedures to ensure that eligible students receive an appropriate educational program consisting of special education and related services, individualized to meet student needs. These services are provided in compliance with State and Federal law and are reasonably calculated to yield meaningful educational benefits and student progress, and are provided at no cost to parents.

To identify students who may be eligible for special education, various screening activities are conducted at three levels. Level 1 consists of a review of a student's records including attendance, IST documentation, Student Assistance referrals, report cards, cumulative information, and health needs. Level 2 screenings involve yearly examinations of a student's hearing. Screening is conducted in grades K, 1, 2, 3, 7, and 11. Vision screening occurs at all grade levels, K-12. Medical examinations are performed in grades K, 6, and 11. Speech and language skills are screening in Kindergarten, as well as on a referral basis for the other grade levels. For Level 3, all Sharon students are given a series of standardized tests administered at various grade levels. The following tests are given: Denver Developmental II (pre-Kindergarten); Terra Nova - grades 2 and 3 (achievement tests are given in the spring of each year); New Standards Reference Exams - grades 4, 6, 7, and 10 (assesses student achievement in reading and mathematics); PA State Assessment tests - grades 5, 8, and 11 (reading and math) and grades 6, 9, and 11 (writing). The results from these tests provide a comparison of a child's progress with national norms. Data from these tests enable counselors, principals, and teachers to identify a child's strengths and weaknesses.

Students who are considered "at risk" are referred to the Office of Student Services for a Multi-Disciplinary Evaluation (MDE). When screening results suggest that a student might be exceptional, the District seeks parental consent to conduct an MDE.

The MDE is a process to gather the information that will be used to find out if a child needs special education services. Parents who suspect their child is exceptional may request an MDE at any time through a written request to the Office of Student Services.

Services designed to meet the needs of exceptional students include the annual development of an Individualized Education Program (IEP), biennial MDE re-evaluation, supportive intervention in the regular class, supplemental intervention in the regular class or in a special education resource program, placement in a part-time or full-time special education class in a regular school, or placement in a full-time special education class at a location other than the regular school. The extent of special education services and the location for the delivery of such services are determined by the IEP team and are based on the student's identified needs and abilities.

Parents may obtain additional information regarding special education services, programs, and parental due process rights by contacting Student Services at 724-983-3797.

Services for protected handicapped students

In compliance with State and Federal law, Section 504 of the Rehabilitation Act of 1973, the District will offer services or accommodations which are needed to provide equal opportunity to participate in and obtain the benefits of the school program and extracurricular activities to the maximum extent appropriate to the student's abilities. These related aids are provided without discrimination or cost to the student or family. In order to qualify as a protected handicapped student, the child must be of school age with a physical or mental disability, which substantially limits or prohibits participation in, or access to, an aspect of the school program.

Services and protections for protected handicapped students are distinct from those applicable to exceptional students enrolled or seeking enrollment in special education programs.

Services for preschool children

Act 212, the Early Intervention Services System Act, entitles all preschool children with disabilities to appropriate early intervention services. Young children experiencing developmental delays or physical or mental disabilities and their families are eligible for early intervention services. At-risk children are eligible for screening tracking.

The Pennsylvania Department of Public Welfare is responsible for providing services to infants and toddlers, defined as children from birth through two years of age. The Pennsylvania Department of Education is responsible for providing services to preschool children from ages 3 to 5. For information about these programs, contact Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127, or 724-458-6700.

Confidentiality of student records

Sharon City School District protects the confidentiality of personally identifiable information regarding exceptional and protected handicapped students in accordance with State and Federal law and the District's student records policy.

HIPAA NOTICE OF PRIVACY PRACTICES

Protected Health Information (PHI) means individually identifiable health information that is ¹⁾transmitted by electronic media; ²⁾maintained in any medium described in HIPAA's definition of electronic media; or, ³⁾transmitted or maintained in any other form or medium. PHI does not include education records covered by the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g.

- I. We may use or disclose your PHI for purposes of treatment, payment, or healthcare operations without obtaining your prior authorization.
- II. We may also use or disclose your PHI under the following circumstances without obtaining your prior authorization:
 - To notify and/or communicate with your family
 - As required by law
 - For public health purposes
 - For health oversight activities
 - In response to civil subpoenas or for judicial and administrative proceedings
 - To law enforcement personnel
 - To coroners or funeral directors
 - For purposes of organ donation
 - For public safety
 - To aid specialized government functions
 - For Workers' Compensation
 - To correction institutions or law enforcement officials, if you are an inmate
- III. For all other circumstances, we may only use or disclose your PHI after you have signed an Authorization. You have the right to revoke this Authorization to use or disclose your PHI at any time, provided that the revocation is in writing, except to the extent that we have already taken action in reliance upon your Authorization.
- IV. Impact of other laws. To the extent that state law or other Federal law is more restrictive with respect to our ability to use or disclose your health information, or to the extent that it affords you greater rights with respect to the control of your health information, we will follow that law.

This may arise under state law, for example, if your health information contains information relating to HIV/AIDS, mental health, alcohol, and/or substance abuse, and genetic testing, among others.
- V. You should be advised that we may also use or disclose your PHI for the following purpose:
 - Appointment reminders
- VI. Your rights.
 1. You have the right to request restrictions on the uses and disclosures of your PHI. However, we are not required to comply with your request.
 2. You have the right to receive your PHI through confidential means, through a reasonable alternative means, or at an alternate location.
 3. You have the right to inspect and copy your PHI. We may charge you a reasonable cost-based fee to cover copying, postage, and/or preparation of a summary.
 4. You have a right to request that we amend your PHI that is incorrect or incomplete. We are not required to change your PHI and will provide you with information about our denial and how you can disagree with our denial.
 5. You have the right to receive an accounting of disclosures of your PHI made by us, except that we do not have to account for disclosures authorized by you made for treatment, payment, health care operations provided to you, provided in response to an Authorization, made in order to notify and communicate with family, and/or for certain government functions.
 6. You have the right to a paper copy of this Notice of Privacy Practices. If you would like to have a more detailed explanation of these rights, contact us using the information provided in this brochure.
- VII. Our duties. We are required by law to maintain the privacy of your PHI and to provide you with a copy of this Notice. We are also required to abide by the terms of this Notice.

We reserve the right to amend this Notice at any time in the future and to make the new Notice provisions applicable to all your PHI, even if it was created prior to the change in the Notice. If such amendment is made, we will immediately display the revised Notice at our facilities. We will provide you with another copy of this Notice at any time, upon request.
- VIII. Complaints to the government. You may make complaints to the Secretary of the Department of Health and Human Services (DHHS) if you believe your rights have been violated. We promise not to retaliate against you for any complaint you make to the government about your privacy practices.
- IX. Contact information. You may contact us about our privacy practices by writing or calling the Privacy Officer at Sharon City School District, 215 Forker Boulevard, Sharon, PA 16146, LaReina George, Privacy Officer (724-983-4052) or Tresa Templeton, Privacy Officer (724-983-4004).

You may contact DHHS at DHHS, 200 Independence Avenue SW, Washington, DC 20201, Phone: 202-619-0257, Fax: 877-696-6775.
- X. Electronic notice. This Notice is also available on our webpage at www.sharonsd.org.



ANNUAL NOTICE TO PARENTS WHO RESIDE IN THE SHARON CITY SCHOOL DISTRICT

In compliance with State (Chapter 14) and Federal law, notice is hereby given by the Sharon City School District that it conducts ongoing identification activities as a part of its school program for the purpose of identifying students who may be in need of special education and related services. If your child is identified by the District as possibly in need of such services, you will be notified of applicable procedures. Individualized services and programs are available for children who are determined to need specially designed instruction due to the following conditions:

Autism/pervasive development disorder
Mental retardation
Physical disabilities

Blindness or visual impairment
Neurological impairment
Speech and language impairment

Deafness or hearing impairment
Emotional disturbance
Specific learning disabilities

Multi-handicapped
Developmental delay
Other health impairments

In compliance with State (Chapter 16) and Federal law, students who demonstrate outstanding intellectual and creative ability may be evaluated to determine whether they are exceptional and meet criteria as mentally gifted. The evaluation should look at information relevant to the student's suspected giftedness including academic functioning, learning strengths, and educational needs. If your child is evaluated or identified by the District, you will be notified of a Gifted Multi-Disciplinary team meeting to discuss your child's needs and possible specially-designed instruction.

If you believe your school-age child may be in need of special education services and related programs or early intervention, screening and evaluation processes designed to assess the needs of the child and his/her eligibility are available to you at no cost. Upon written request these services are also available for children age 3 to school age. You may request screening and evaluation at any time, whether or not your child is enrolled in the District's public education program. Requests for evaluation and screening are to be made in writing to:

Mrs. LaReina George, Supervisor of Student Services
Sharon City School District
215 Forker Boulevard
Sharon, PA 16146

For further information on the rights of parents and children, provision of services, evaluation, and screening (including purpose, time, and location), you may contact, in writing, Mrs. George or any building principal.

Confidentiality. *All information gathered about your child is subject to the confidentiality provisions contained in Federal and State law.* The District has policies and procedures in effect governing the collection, maintenance, destruction, and disclosure to third parties of this information. For information about these policies and procedures, as well as rights of confidentiality and access to educational records, you may contact, in writing, Mrs. George or any building principal.

In compliance with State (Chapter 15) and Federal (Section 504) law, the Sharon City School District will provide to each protected handicapped student, without discrimination or cost to the student or family, those related aids, services, or accommodations that are needed to participate in the school program and extracurricular activities to the maximum extent appropriate to the student's abilities. In order to qualify as a protected handicapped student, the child must be of school-age with a physical or mental disability which substantially limits or prohibits participation in or access to an aspect of the school program.

These services and accommodations for protected handicapped students that are distinct from those applicable to all eligible or exceptional students enrolled (or seeking enrollment) in special education programs.

For further information on the evaluation procedures and provision of services to protected handicapped student, contact Mrs. George.