

**U.S.D. #338 Valley Falls
Board of Education Meeting
March 16, 2020
6:30 P.M.**

Unofficial Minutes

1. CALL MEETING TO ORDER

The meeting was called to order by President, Thomas Welsh, at 6:30 P.M. in the east gym.

Present: Donny Smith, Aaron Sprang, Kimberly Kirkham, LaVerne Clark, Thomas Welsh, Sharon Sweeney, Shannon Meyer, Dr. Volora Hanzlicek and Brenda Henson.

Absent:

2. ADOPTION OF AGENDA

Motion by Sharon Sweeney second by Shannon Meyer to approve the agenda as amended.

Yes 7 No 0

3. GOOD NEWS FROM THE DISTRICT

No report was given regarding good news from the District.

4. COMMENTS FROM PATRONS AND GUESTS

Seth Cooper spoke regarding spring sports and Dragon Pride cards.

5. CONSENT AGENDA

- a. Approve Minutes of Previous Meetings.
- b. Approve Treasurer's Report and Approval of Warrants.
- c. Receive Keystone Board Meeting Report.
- d. Receive Site Council Minutes.
- e. Receive Curriculum Coordinating Council Minutes.
- f. Receive Monthly Vehicle Mileage Sheets.
- g. Receive Recreation Commission Minutes.
- h. Approve resignations as follows:
Mark Scherschligt, 7-12 Counselor; Wendy Gibbens, Middle School Cheer Coach; and Rod Bunde, Summer Weights Coach.
- i. Approve hiring as follows: Rachel Day as High School English Teacher and Danielle Slimmer as Dance Team Sponsor.
- j. The Board received a written report in the Board packet from Susan Grey.

Motion by LaVerne Clark second by Aaron Sprang to approve the consent agenda as presented.

Yes 7 No 0

Old Business

6. Information Items
 - a. There were no written communications.
 - b. The Board received cash balance comparisons.
 - c. There were no sub-committee reports presented regarding curriculum and instruction.
 - d. The Board received a Superintendent report regarding Special Education Projected Assessment FY21.

New Business

7. Discussion Items
 - a. No report was given regarding Parents as Teachers.
 - b. Dr. Hanzlicek spoke regarding updating classified job descriptions.

8. ACTION ITEMS

- a. Motion by LaVerne Clark second by Aaron Sprang to approve the 504 Handbook as presented.
Yes 7 No 0

Dr. Hanzlicek spoke regarding a COVID-19 report which included topics of food service, transportation, Washburn Tech, and maintenance.

- aa. Motion by Shannon Meyer second by Sharon Sweeney to pay all classified staff their regular rate of pay for regular hours of time that would have been worked, not to exceed 40 hours per week, from March 16, 2020, to March 27, 2020. Essential classified staff are asked not to work over 40 hours per week during those two weeks. One extra discretionary day will be awarded to those classified staff that were determined to be essential staff during that two week period. The essential staff will have flex hours.

The District will provide breakfast and lunches for students through March 27, 2020.

The District will utilize the Jefferson County Health Department screening tool and send staff and students home based on KDHE recommendations when school resumes, ending on June 30, 2020.

Yes 7 No 0

- b. Motion by Aaron Sprang second by Shannon Meyer to approve the Policy DFE update as presented.
Yes 7 No 0

- c. Motion by LaVerne Clark second by Aaron Sprang to approve the Emergency Management Procedure as presented.
Yes 7 No 0
- d. Motion by Sharon Sweeney second by Shannon Meyer to approve the implementation of a Vo-Ag Program in school year 2021-2022.
Yes 7 No 0
- e. The Motion regarding the Strategic Plan was tabled.
- f. Motion by LaVerne Clark second by Shannon Meyer to dissolve the Finance Sub-Committee.
Yes 7 No 0
- g. Motion by Kimberly Kirkham second by Donny Smith to approve the continuation of the Curriculum and Instruction Sub Committee.
Yes 7 No 0
- h. Motion by Aaron Sprang second by Sharon Sweeney to approve the continuation of the School and Community Sub Committee.
Yes 7 No 0
- i. Motion by Donny Smith second by Shannon Meyer to approve the charge of \$100.00 for facility usage to the county 4-H Club Day.
Yes 7 No 0
- j. Motion by LaVerne Clark second by Donny Smith to remove LaVerne Clark from the district checking account signature card.
Yes 7 No 0
- k. Motion by Shannon Meyer second by Sharon Sweeney to approve the sale of the old PTAC heater/air conditioners.
Yes 7 No 0
- l. The Motion to approve the 3rd Grade Field Trip to the Omaha Zoo was tabled.
- m. The Motion to approve the 8th grade trip to Worlds of Fun was tabled.
- n. The Motion to approve the purchase of an accounting system/server was tabled.
- o. The Motion to approve the grounds keeping bid for mowing was tabled.

- p. The Motion to approve PTO's request to use a bus to transport students to a skating event was tabled.
- q. Motion by Shannon Meyer second by Sharon Sweeney to go into executive session beginning at 8:03 P.M. to discuss personnel matters of non-elected personnel that relates to performance and contracts for the fiscal year 2021 school year under KOMA, K.S.A. 75-4319 et seq. The board will reconvene in this room at 8:33 P.M. The Board extended the executive session until 8:48 P.M. The Board extended the executive session until 8:58 P.M. Dr. Volora Hanzlicek left the executive session and Susan Grey was brought in the executive session at 8:52 P.M. The Board extended the executive session until 9:05 P.M. The Board extended the executive session until 9:10 P.M.
Yes 7 No 0

The Board meeting returned to open session at 9:15 P.M.

- r. Motion by Sharon Sweeney second by Kimberly Kirkham to approve to advertise and add a high school principal position.
Yes 7 No 0
- s. Motion by Shannon Meyer second by Aaron Sprang to approve the resignations of Willie Schmelzle and Mandy Bostwick.
Yes 7 No 0
- t. The Motion to approve the work order change for the energy project for a credit was tabled.
- u. ADJOURNMENT

The meeting was adjourned by the President at 9:17 P.M.