

Cameron Intermediate School

2023-2024 District Student Handbook

Mission

Together at CIS we are a community inspiring students. We are learning for life and leading the way, every student, every teacher, every day.

Vision

At CIS, we build relationships and offer support to create successful learning experiences for all.



C.I.S. Commitments:

1. High Expectations: We ensure student mastery of non-negotiable Essential Learning Standards.
2. Rigorous Instruction: We use data-driven, research-based curriculum.
3. Collaborative Culture: We secure times for vital collaboration.
4. Problem-solving Leaders: We empower thinkers to use a Growth Mindset to be lifelong learners.

Approved by the Board of Education: 05/15/2023

Building Information

Location: Cameron Intermediate School
915 South Park Avenue
Cameron, MO 64429

Phone #'s: 816-882-1046
816-882-1047 (Fax)

Office Hours
7:15 a.m. - 3:15 p.m. (or by appointment)

School Hours
7:51 am - 2:57 pm

Home of the Dragons

<https://www.cameron.k12.mo.us/o/cameron-intermediate-school>

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Cameron R-I School Board Members Cameron R-I School Board Members Mrs. Pam Ice, President

Mrs. Ann Goodwin Clark, Vice President

Mrs. Staci Earley

Mr. Scotty Greiner

Mr. Dan Kercher

Mrs. Andi Lockridge

Mrs. Jackie Peck

District Administration

423 North Chestnut,
Cameron, MO 64429

Dr. Matt Robinson

Superintendent

Email: mattrobinson@cameronschools.org

Dr. Valerie Utecht

Assistant Superintendent/Federal Programs

Email: vutecht@cameronschools.org

Ms. Mary Crawford

Special Services/ and 504

mcrawford@cameronschools.org

Mr. Johnny Palmer

School Police Officer

jpalmer@cameronschools.org

Parkview Elementary School (PK-2)

602 South Harris

Cameron, MO

PH: 816-882-1051

Fax: 816-882- 1052

Principal: Angela Ormsby

Email: aormsby@cameronschools.org

Assistant Principal: Cayla Riley

Email: criley@cameronschools.org

Cameron Intermediate School (3-5)

915 South Park

Cameron, MO

PH: 816-882-1046

Fax: 816-882-1047

Principal: Melanie Rucker

Email: mrucker@cameronschools.org

Assistant Principal: Keri Sedgwick

Email: ksedgwick@cameronschools.org

Cameron Veterans Middle School (6-8)

1015 South Park

Cameron, MO

PH: 816-882-1041

Fax: 816-882-1042

Principal: Jove Stickel

Email: jstickel@cameronschools.org

Assistant Principal: Hadley Fisher

Email: hfisher@cameronschools.org

Cameron High School (9-12)

1220 Park Avenue

Cameron, MO

PH: 816-882-1036

Fax: 816-882-1037

Principal: Jayson Erdman

Email: jerdman@cameronschools.org

Assistant Principal: Derek Lannigan

Email: dlannigan@cameronschools.org

Special Services

423 North Chestnut

Cameron, MO

PH: 816-882-1035

Fax: 816-882-1033

Central Office

423 North Chestnut

Cameron, MO

PH: 816-882-1031

Fax: 816-882-1032

Dear Parents and Students,

Welcome to Cameron Intermediate School and the 2023-2024 school year! It is my pleasure to welcome back our students from last year and any new friends to the community. We hope that you find the information in this handbook helpful in having a successful academic year at CIS. We understand that it takes the school, community and home

working together to ensure student success. Our vision is to engage students with high expectations and rigorous instruction by uniting in a collaborative culture that sparks an environment to learn and problem solve. We strive to create problem solving leaders who have a love for learning while offering students preparation for their future academics.

Our primary communication tools are Class Dojo and the school's website found at <http://www.cameron.k12.mo.us/o/cameron-intermediate-school>. At no time should a teacher or student contact each other using other forms of communications. We highly encourage our families to utilize Class Dojo to communicate with classroom teachers, administrators and to see the great things happening in the classrooms and building. We have some outstanding students and educators and we want to share our classrooms with you. Our website will include important calendar dates, contact information and news related to CIS. We also offer an app available for both Android and Apple for parents wanting the information at their fingertips. We hope these resources will offer you opportunities to stay connected to the school and your child's classroom.

We encourage you to become actively involved in your child's education by sharing in their successes and offering encouragement when failures arise. We promote a growth mindset at CIS. A growth mindset encourages students to believe their talents can be developed through hard work, good strategies, and input from others. Students with a growth mindset tend to achieve more than those with a fixed mindset both academically and socially.

I consider it a privilege and honor to work for the Cameron R-I District. I appreciate the school, students, teachers, staff and CIS family members that work hard to ensure the students are successful! Thank you for sharing your child with us, they are amazing individuals that make my job enjoyable and worthwhile. Please don't hesitate to contact me with questions, concerns or suggestions. Together we are a community inspiring students. We are learning for life and leading the way, every student, every teacher, every day.

Sincerely,

Melanie Rucker

At CIS, we build relationships and offer support to create successful learning experiences for all.

2023 - 2024 Cameron R-I School Calendar

August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 3 & 4 - New Teacher Orientation
 August 15-17 - All Teacher In-service
 August 18 - NO SCHOOL
 August 21 - First Day of School

September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 4 & 5 - NO SCHOOL
 September 5 - Teacher In-service
 September 29 - Homecoming 12:30 Release

October 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October 9 - NO SCHOOL Teacher In-service
 October 26 - NO SCHOOL * In-service 7:30-1:00 pm
 *PT Conferences 1:00 -8:00 pm
 October 27 - NO SCHOOL

November 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

November 13 - NO SCHOOL - Teacher In-Service
 November 22-24 NO SCHOOL Thanksgiving Break

December 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

December 22-29 - NO SCHOOL Christmas Break

January 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 1-5 - NO SCHOOL Christmas Break
 January 8 - NO SCHOOL Teacher In-service
 January 9 - School Resumes
 January 15 - NO SCHOOL MILK Day

February 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

February 19 - NO SCHOOL President's Day

March 2024						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

March 27-29 - NO SCHOOL - Spring Break

April 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

April 1-2 - NO SCHOOL Spring Break

May 2024						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 22 - Tentative Last Day of School 12:30 Release
 May 23 - Teacher In-service

Student Days: 170 Teacher Days: 180 + (1 Flex Day) = 181

Total 1,122.0 hours (includes 36 weather related make-up hours 1086.0)

Start date is more than 10 days prior to the first Monday in September.

Make-up days, if needed, will be added to the end of the calendar.

QUARTER/SEMESTER DETAILS

October 13th - Quarter 1 Ends (37 Days) / Semester 1 Ends (80 Days)

December 21st - Quarter 2 Ends (43 Days) / Semester 2 Ends (90 Days)

March 8th - Quarter 3 Ends (42 Days) / Semester 3 Ends (90 Days)

May 22nd - Quarter 4 Ends (48 Days) / Semester 4 Ends (90 Days)

Visitors to School Buildings

For student purposes, all visitors **MUST** use the main entrance, report to the office, and provide a photo identification. Visitor photo identification will be scanned using Raptor Technologies providing a visitor's identification that must be worn, in plain sight, while visiting the building. Visitors are not allowed to visit the hallways or classrooms without permission from the office and without visitor identification. If you need to pick your child up before the end of the school day, come to the office and your child will be called to the office.

We welcome volunteers into the building to assist with various activities. We prefer parents not volunteer on a regular basis within their child's classroom but instead offer their assistance throughout the building and grade levels. School volunteers should schedule a meeting with the principal to complete a volunteer form and receive training. All volunteers are subject to a criminal background check.

We have a policy of no student visits. No students or siblings from other buildings are allowed to visit classes or lunch periods.

Attendance and Absence Procedures

Expectations for Attendance

Attendance is essential for learning. By law, Section 167.031, RSMo, all children must attend school from the age of 7 until the age of 17. Parents/guardians are accountable for the attendance of their child. The State of Missouri sets a standard that all students will attend school no less than 90% of the time.

Regular and punctual patterns of attendance will be expected of each student enrolled in the Cameron R-I Public Schools. The entire process of education requires a regular continuity of instruction, classroom participation, learning experiences and study in order to meet the district's student achievement goals. Research supports the fact that attendance is crucial to improving student learning. At least one study identified attendance as the single greatest indicator of student learning. Frequent absences of students from regular classroom learning experiences disrupt the continuity of the instructional process because the benefits of classroom instruction cannot be entirely regained.

Holding students and their parents/guardians responsible for attendance is part of the district's larger mission to train students to be productive citizens and employees. State law reflects the importance of regular attendance by establishing compulsory school attendance and charging the district to enforce that law. Attendance expectation will be that all students attend school 90% of the time. The district will not recognize excused/unexcused absences or vacations in implementation of this policy.

School begins promptly at 7:51 am. Any student who reports to class after the starting time is considered tardy and should report to the office for a tardy slip. Excessive tardies will result in the parents being contacted and possible consequences being imposed.

When a student is absent, we ask that the parent/guardian call the office 816-882-1046 by 8:30 a.m. If the parent does not call, the secretary or school nurse will attempt to make phone contact. If contact is not made within three days, the school resource officer will report to the student's residence to verify the reason for the student being absent. Attendance letters will be mailed to the address provided in Powerschool to update parents/guardians on their student's attendance and eligibility. At 8 absences the Juvenile Office will be notified and parents may be required to schedule a meeting with the assistant principal to verify missed days and to develop a plan for increasing attendance. Mandatory summer school may also be initiated to avoid possible retention.

When the student returns to school after an absence he/she must provide the office with the reason for the absence, either through a parent/guardian phone call or note, or a doctor or dentist's note.

Truancy

Truancy is when the student is absent from school without permission of the parents/guardians or school official. Truancy includes, but is not limited to, skipped classes, falsely informing the school about the reason(s) for the absence, or absences that have not been pre-arranged and pre-approved as verified. In an effort to stop truancy, an automated phone call will go out daily when a student is absent. The District may assign disciplinary measures for truancy. Families are entitled to appeal assigned consequences to the building principal or designee.

Make-Up Work

Any missed work must be made-up and successfully completed. The student may have one day for each day missed to complete the make-up work. If your child is absent and you would like to pick up their homework please call the CIS office at 816-882-1046 by 10:00 a.m. Please understand that it will take time for teachers to submit the work and appropriate books to the office when work is requested.

Attendance Requirements of Afterschool Events/Extracurricular Events

Students absent from school due to illness, in school suspension, and out of school suspension will not be allowed to attend evening activities or events on the day of the absence. Evening activities include, but are not limited to music concerts, ball games and family nights.

Attendance Rewards/Incentives

Students with attendance of 90% or higher have the opportunity to earn attendance incentives. Examples of possible incentives: ice cream, extra recess, candy, movie during lunch, etc.

Building Information

Hours: The building is open 7:15 am to 2:57 pm. Students should not be dropped off or enter the buildings prior to 7:00 am. Students are not allowed in the building past building dismissal times unless prior arrangements have been made, or it is to attend a school sponsored activity. Supervision of students arriving outside of the designated times will not be provided, and the district will not be responsible for supervising students outside of school hours.

Arrival and Dismissal Procedures

Doors will be unlocked at 7:00 a.m. Upon arrival each morning, students may get breakfast in the commons and report to their homeroom class. The library is also available Monday -Thursday for students to check books in or out and or AR test. Classes begin at 7:51 a.m. and ends for the day at 2:57 p.m. at which time walkers, car riders and bus riders are dismissed.

Class Schedule

Special/ Exploratory Classes: Classes will have a set schedule per quarter. Your child should expect to have the same special/exploratory schedule each quarter. The schedule will not be altered regardless of scheduled missed days or snow days. The schedule will offer physical education, guidance, art, music, computers, and library. Classes are scheduled for 60 minutes each week with the exception of guidance and library. Library will be offered weekly and will alternate between 30 and 60 minute sessions. Guidance will be offered bi-weekly for 30 minute sessions and will be held opposite of library.

Physical Education: Students will need to wear tennis shoes on gym days. Students will not be allowed to participate in physical education wearing sandals, boots, flip flops or shoes the teacher deems unsafe. Students will be graded on their ability to perform skills taught within the class.

Guidance: This will include whole group instruction. Grades will not be given but students are expected to participate.

Art: Grades will be based on projects completed in class. Students will receive scores based on the standard assessed. Each class and projects will be evaluated using a rubric or scoring guide.

Music: In music, students will be assessed using a rubric or scoring guide. Students must do their best work and take part in lessons each day. Although students will not be graded on attendance of the fall and spring concert, they are expected to attend.

Computers: Student grades are based on keyboarding skills, created documents, and presentations. Students will be issued an email account through the school district to be used for academic purposes. This account is not to be used for gaming, social media registrations or personal use. All students are required to sign an acceptable use policy acknowledging proper use of the technology resources, internet, and email accounts. Students without a signed acceptable use policy will not be allowed use of the school's computers.

Library: Students will visit the school library at least once a week. Students will also be taught research skills and standards addressed in the grade level English language arts curriculum. Grades will not be given but participation is required. A library schedule will be posted at the start of the academic year. Students will be offered the opportunity to visit the library during these times to check in or check-out books and materials.

Students in 3rd through 5th grade may check out 2 books at a time. Every effort should be made to return books when they are due. Students will be allowed to check out more books only when the first 2 are returned. If a student has one missing book, the second book must remain at school and students/parents will be charged for any unreturned or damaged books.

Communication

-Phone call

-Email

-Class Dojo will be used as the primary form of communication. Class Dojo will be utilized in grades 3, 4, and 5 to communicate back and forth from school to home. Class Dojo is a digital classroom management tool designed to help teachers reward positive student behavior and communicate more effectively with parents. Parents have the ability to “message” teachers throughout the day and respond to messages sent by the teacher. Students will be given the opportunity to earn Dojo points towards personal goals and classroom goals. Students meeting monthly goals will be honored at an awards assembly held each month starting at 7:45 a.m. Students will receive points for participating in class, or staying on task and meeting expectations. Classroom teachers will provide parents with additional information regarding Dojo at the start of the year. In addition to Class Dojo, grades 3, 4 and 5 will share classroom updates that will be emailed monthly or sent using class Dojo. Posts will contain pertinent information including current standards being taught, upcoming dates, and tips or strategies that can be used to extend the classroom experience to home.

-**Student Data Notebooks:** Research has shown that student learning increases when students are allowed to have ownership in their learning. Our student data notebooks provide opportunities for the students to set and work towards individual goals. Data notebooks will be sent home monthly starting mid-term of the first quarter. We ask that you review the notebook with your child and sign the acknowledgment weekly.

For up to the minute info on happenings around the district download the app by searching “Cameron R-1 School District” in the app store on iOS and Android operating systems.

The telephone in the school office is for business purposes only. Students are not to use the phone and will not be called out of class except in emergencies. **Only authorized persons may pick up or leave messages for students.**

Staff members are encouraged to communicate with students and parents/guardians for educational purposes using a variety of effective methods, including electronic communication. As with other forms of communication, staff members must maintain professional boundaries with students while using electronic communication regardless of whether the communication methods are provided by the district or the staff member uses his or her own personal electronic communication devices, accounts, webpages or other forms of electronic communication. Please refer to Board Policy GBH for further information.

Extracurricular Activities and Clubs

The Cameron R-I School District believes that district events are a vital part of the total educational program and should be used as a means for developing positive social interaction, good sportsmanship and appropriate behavior, in addition to knowledge and skills. Well-organized and well-conducted programs contribute to the morale of the student body and strengthen school-community relations.

To this end, the Board encourages district patrons to exhibit good sportsmanship, citizenship, ethics, and integrity at all district events and at all times while on district grounds. The district will work with the Missouri State High School Activities Association (MSHSAA) and other 29 organizations to promote good behavior by the patrons at athletic and other events. The Board will work with parents, alumni associations and local service organizations to keep appropriate behavior a top priority. The superintendent will establish procedures for crowd control at district events consistent with this policy.

If a visitor’s conduct becomes disruptive, threatening or violent, the superintendent, principal or designee may require the visitor to leave. Re-entry into activities will not be permitted unless authorized prior to the event or with permission from the administrator on duty. In extreme situations, the superintendent or designee may inform the visitor that he or she is not welcome back on district property or at district events indefinitely or for a specific period of time. During any period of prohibition, the visitor will not be allowed on district property except to attend a meeting of a public governmental body. The superintendent may make exceptions for parents, guardians, or custodians of students enrolled in the district if the person’s presence is necessary to transport the student, may benefit the student educationally, or in situations where the parent, guardian, or custodian will be supervised at all times. The paragraph does not apply if the person is otherwise prohibited or banned from district property. **All students must be accompanied by a legal guardian to all after school events and activities.**

Dress Code

Dress Code Expectations/Prohibitions

The purpose of a dress code is to contribute to a safe, healthy environment that protects students and maintains a focus on learning. The dress code included in this handbook provides guidance to students and parents as to what constitutes appropriate attire for school and school activities. District administrators have the discretion to determine whether a garment or manner of dress not specifically described below is appropriate attire for school and school activities and/or causes a disruption to the educational environment. Administrators have the authority to take action to address dress code matters as they arise.

The Board of Education expects student dress and grooming to be neat, clean and in good taste so that each student may share in promoting a positive, healthy, and safe atmosphere within the school district. Student dress and grooming will be the responsibility of the individual and parents/guardians, within the following guidelines:

1. Dress and grooming will not disrupt the educational environment or constitute a threat to the health and safety of other students. All students shall wear appropriate clothing and appropriate shoes, boots or footwear at all times while at school. Hats, stocking caps, hoods or other types of headwear are not permitted.
2. Class activities that present a concern for student safety may require the student to adjust hair and/or other clothing during the class period in the interest of maintaining safety standards. Proper athletic attire shall be worn in physical education class.
3. Printed words or pictures on clothing, accessories, or body tattoos that advertise, connote, or suggest drug, tobacco, alcohol, violence, sexual, gang related, obscene, or profane matters are prohibited.
4. Clothing should be worn to cover the student's shoulders, rear-end, breasts, and midriff areas. Clothing that is mesh, transparent, exposes undergarments, or with tears and/or holes in inappropriate regions shall not be worn. Sagging or inappropriately tight clothing is not permissible. Students wearing leggings and/or yoga pants also need to wear an untucked shirt or skirt that covers the student's rear-end. Sleeping pants, pajamas, robes, blankets and/or house slippers are not appropriate attire for school. When in the judgment of one of the principals, a student's appearance or mode of dress does not comply with the above criteria; the student will be required to make modifications.
5. Costumes are not to be worn except on designated dress-up/theme days and must meet dress code requirements.

Dress Code Consequences

Violations of the District dress code will be addressed with remedial actions and/or consequences. If a student's clothing or accessories fail to comply with these regulations, the student will be required to change or cover the clothing or accessory at issue, or to remove the accessory. A student may be sent home in order to do so. Similarly, a student whose personal appearance or grooming fails to comply with these regulations will be required to bring such personal appearance or grooming into compliance by covering, changing or eliminating the problem. A student may be sent home in order to do so. Refusal to comply with the District's dress code policy and these regulations will result in the student being prohibited from attending class until the student achieves compliance. Violations may result in detention, suspension, or other appropriate disciplinary action.

Food Service

Allergy Prevention and Response

The District is required to ensure students with allergies are safe at school through planned prevention and response to a student's allergic reaction. For purposes of District policy and related procedures, an allergic reaction occurs when the immune system overreacts to a typically harmless substance and may be mild to life-threatening. Allergy prevention and response protocols apply to all school locations, including nonacademic school-sponsored activities and transportation provided by the District. The Board authorizes the Superintendent or designee to develop and implement procedures to protect the health and well-being of students with significant allergies.

Building-Wide and Classroom Approaches

Parents/guardians should provide, at the time of enrollment, information on any allergies the student may have. The school nurse may request written permission from the parent/guardian to communicate with a student's health care provider as needed. Staff members are trained annually on risk reduction strategies, symptom recognition, and response

procedures. The school nurse has an emergency kit available and accessible in all school buildings containing prefilled auto syringes of epinephrine and asthma-related medications as allowed by District rules. The District will provide age-appropriate education for students, consistent with state learning standards, including potential causes of allergic reactions, information on avoiding allergens, symptoms of allergic reactions, and simple steps a student can take to keep classmates safe.

All processed foods are labeled with a complete list of ingredients on each individual package. Ingredient lists will be created for all food provided through the District’s nutrition program.

Individual Approaches

The District will evaluate and determine whether a student’s allergies rises to the level of a disability that requires accommodations. For those students who have allergies that do not rise to the level of disability, a designated team may develop an Individual Health Plan (IHP) and/or Emergency Action Plan (EAP). Staff who have a need to know about a student’s allergies and plan will be informed and trained, and all staff members will follow any IEP, 504 Plan, IHP, and/or EAP.

A student’s health information and individualized plan will be kept confidential and not shared with those who do not have a need to know unless authorized by the parent/guardian or as allowed by the Family Educational Rights and Privacy Act (FERPA). The District will communicate and collaborate at least annually with parents/guardians regarding the student’s allergies, medications, restrictions/precautions, emergency contacts and any other relevant information to keep the student safe.

Breakfast/Lunch

Cafeteria/Breakfast/Lunch Procedures:

Breakfast	\$ 1.50	Adult Breakfast	\$1.80
Lunch	\$ 2.25	Adult Lunch	\$3.80
Reduced Lunch	\$ 0.40		
Reduced Breakfast	\$ 0.30		
Extra Milk	\$ 0.35		
	<u>5 Days</u>	<u>10 Days</u>	<u>20 Days</u>
Student Lunch	\$11.25	\$22.50	\$45.00
Reduced Lunch	\$2.00	\$4.00	\$8.00
Student Breakfast	\$6.25	\$12.50	\$25.00
Reduced Breakfast	\$1.50	\$3.00	\$6.00

Breakfast is served daily from 7:15-7:45 AM. It is important that if you want your child to participate in this benefit, that your child arrives at school early enough to do so, and still be on time to class. Your child will be expected to be in class prepared to start the day by 7:51 AM.

Due to limited space, outside visitors are not permitted during breakfast and lunch shifts. Other opportunities will be available for visitors throughout the school year.

Lunch Accounts

Cameron Schools have recognized the need for helping to meet the nutritional needs of children and serve well-balanced, nutritious meals. Lunch and breakfast is available to all students each day and milk can be purchased by the children bringing lunches. If your child wishes to purchase meals/milk, be sure you have deposited money in your student’s

account. If your child receives free lunch, they receive breakfast and lunch at no cost. Cameron uses a prepaid/debit system that requires our families to put money in an account for their child to use for the purchase of meals. Prepaid meals may be made to the secretary, elementary classroom teacher, or food service cashier.

Please observe the following to prepay your child's lunch:

1. Write a check payable to Cameron R-I School for the amount of lunches you wish to purchase.
2. Please write the child's full name on the check's memo line. If you choose to pay for more than one child by check, write each child's first and last name and how much each child should receive on the check memo line. Families with students in more than one building should write a separate check per building
3. Enclose the check in a sealed envelope and write clearly each child's name and teacher's name if applicable.
4. If you choose to pay by cash, please follow the same procedure. Please note that we are unable to make change. Any cash you send will be fully credited to your child's account.
5. You may also deposit directly in your child's account using RevTrac found at <https://cameron.revtrak.net/>

Applications for free and reduced lunch prices must be completed at the beginning of each school year. Applications are accepted any day of the year when financial situations change.

Unless meals are provided at no charge, the district expects students and employees to pay for meals prior to or at the time of receipt. The ability to charge meals is a privilege, not a right, and is subject to the limitations established in this procedure.

1. A student may not accumulate more than ten unpaid meal charges.
2. Students may not charge à la carte items. (if applicable)
3. A student with money in hand will not be denied a meal even if the student has past due charges.
4. Students will not be identified, singled out, shamed or punished by the district for the failure of their parents/guardians to pay for or provide meals, and the district will not withhold student records in violation of law.

Account Notifications

Families are encouraged to apply for free and reduced price meal benefits. Any family that falls into a zero or negative balance will receive an automated phone call bi-weekly until the balance is paid. Accounts with outstanding balances as of the 15th of every month will be mailed a balance letter and an application for free and reduced meals. Once a student's account has incurred 10 meal charges, contact will be made with the family to create a payment plan. Alternative meals offered will be in accordance with administrative procedures found in policy EF-AP-1.

Cafeteria

Lunchroom rules are as follows:

- Be polite, say please and thank you. -
- Only touch and eat your food.
- Sit at your assigned table / area -
- Wait your turn in line.
- Keep all food and drink in the cafeteria.
- Pick up trash around you, even if it isn't yours.
- Keep voices low

-Remain seated until dismissed.

MO Healthnet for Kids and Free and Reduced Lunch Applications

Information for MO Healthnet for Kids program is included with the district's free and reduced lunch application.

Information is also available for interested families at: www.benefits.gov/benefits/benefit-details/1606. Free and reduced eligibility guidelines can be found at <https://www.benefits.gov/benefit/2000>.

Wellness Guidelines

The primary goals of the Cameron R-1 School District's wellness program are to promote student health, reduce student's weight problems, facilitate student learning of lifelong healthy habits and increase student achievement. The following procedures will guide the implementation of the district wellness program.

pop

The district adheres to the following nutrition guidelines, based on the Missouri Eat Smart Nutrition Guidelines, for foods and beverages served in schools during the school day. Food items need to comply with applicable federal regulations and state policies. Juice must be at least 50% juice. Recommended on three days of the week, snacks must meet the following standards: Fat not more than 35% from fat except for cheeses, nuts, seeds and nut butters, sugar not more than 35% of weight from sugar except for fruit (without added sugar). Recommendation is for the use of 100% juice and milk.

Missouri Eat Smart Guidelines for Snacks include no more than 35% of calories can come from fat (except for nuts, seeds and nut butters), No more than 35% of weight can come from sugar except for fruit (without added sugar), No more than 200 calories per unit; no carbonated beverages. Juice must be at least 10% real juice (prefer 100%) Snack Suggestions: Rice Krispie treats (no larger than 1.3 oz. each), Animal crackers, Graham crackers, Pretzels, Goldfish crackers, Teddy Grahams, Reduced-fat Cheez It, Reduced sugar fruit snacks, Trail mix, Crackers with peanut butter, Crackers with cheese, Chex mix, Munchie snack mix, Baked tortilla chips, Baked Cheetos, Lite popcorn, 100 calorie snacks, Small Little Debbie oatmeal cookie, fudge round, chocolate chip cookie, apple flip, Pumpkin delight, Granola bars with no chocolate, Yogurt, 4 oz. Sherbet, 3 oz. Push pops, Juice bar, Low-fat or fat-free fudge bar, Low-fat ice cream sandwich, Low-fat ice cream, and Sugar-free popsicles.

Students will have access to safe and unflavored drinking water throughout the school day in every district facility used by students. Free, safe and unflavored drinking water will be available to students during mealtimes in the places where meals are served. Sodas, coffees, and drinks other than water are not allowed in the classrooms. Any drinks/container used by the student can not be made of glass and must be clear/see-through.

Classroom rewards, parties, snacks and drinks must meet guidelines from previously listed Nutrition Guidelines or Missouri Eat Smart Guidelines.

Recess

The district's physical activity goal is to assist students in learning to value and enjoy physical activity as an ongoing part of a healthy lifestyle by ensuring that every student has the opportunity to develop the knowledge, skills and desire to perform a variety of physical activities, maintain physical fitness and regularly participate in physical activity. In order to achieve the physical activity goal, the district will provide recess to students.

A student well enough to attend school is considered well enough to participate in playground activities and will be expected to do so. Appropriate dress is required for inclement weather. Students will go outside for recess if the temperature or wind-chill is above 25 degrees. **When it is necessary for a student to be excused from playground activities or physical education, a written statement from a doctor must be sent to school, parent notes are not accepted.**

Health Services

Health services are provided under the direction of a school nurse. The school nurse for your student's building may provide services in other buildings as well. Although the nurse may not be physically present at all times in a specific building, the nurse is always on call and there are trained employees in the building to provide first aid, dispense medication, and support the needs presented in the health office.

• Administration of Medication

All medication is kept in the health office and no medication will be dispensed without a current physician order and parent consent, including over-the-counter medication. Various OTC medications are available to students (throat spray/lozenges, calamine); Tylenol or a non-aspirin substitute is also available and can be given with parent permission. Our nurse's office also stocks epinephrine that can be used in an anaphylactic emergency and Narcan that can be used in an opioid overdose with parent permission. Many medications can be given at home before or after school. When this is not possible, medication should be brought directly to the office by the parent/guardian and must be accompanied by the following information:

Non-Prescription Medication – A physician's order with the student's name, reason for the medication, the time the medication is to be given, the dosage prescribed, and the number of days the medication is to be administered at school.

These medications include, but are not limited to, allergy medication, decongestants, cough syrup, ibuprofen (Advil), or other.

Prescription Medication – Prescription medication must be sent to school in the original prescription container. Long-term medication should also have a school medication form completed with a parent and physician signature, if possible. If the doctor has given samples of medication, then a written note from the physician is necessary and should include the name of the student, the medication, and the dosage prescribed. The nurse may need to clarify prescription orders with the provider.

When a student has a health condition which needs accommodation or may necessitate emergency care, it is important that the school nurse be informed. Examples of a health condition that would need to be shared with the school nurse include severe allergies, asthma, diabetes, hearing loss, seizure disorder, etc. This would include situations when a physician recommends a student assume responsibility for self-medication. The nurse may request a release of information from the student's health care provider and the information may be shared with necessary District staff members on a need to know basis. Please contact the school nurse.

• Individual Approaches

The District will evaluate and determine whether a student's allergies rises to the level of a disability that requires accommodations. For those students who have allergies that do not rise to the level of disability, a designated team may develop an Individual Health Plan (IHP) and/or Emergency Action Plan (EAP). Staff who have a need to know about a student's allergies and plan will be informed and trained, and all staff members will follow any IEP, 504 Plan, IHP, and/or EAP.

A student's health information and individualized plan will be kept confidential and not shared with those who do not have a need to know unless authorized by the parent/guardian or as allowed by the Family Educational Rights and Privacy Act (FERPA). The District will communicate and collaborate at least annually with parents/guardians regarding the student's allergies, medications, restrictions/precautions, emergency contacts and any other relevant information to keep the student safe.

- **Immunizations and Vaccinations**

It is unlawful for any student to attend school unless the student has been immunized according to Missouri School Immunization Law or unless a signed statement of medical or religious exemption is on file at the school, which is described in all enrollment information. Parents/guardians should bring immunization records at the time of enrollment and obtain additional immunizations as required by state law.

- **Communicable Diseases**

The Cameron R-I School District follows the guidelines of the Missouri Department of Health and Senior Services as outlined in: “Prevention and Control of Communicable Diseases”, for the exclusion of students with a communicable disease.

Parents/guardians must notify the District if their student has a communicable disease. Students should not attend school if they are experiencing a temperature of 100 degrees or above, and should not return until fever-free without medication for 24 hours. Parents/Guardians may be required to provide written approval from the student’s treating physician in order for their student to attend school. The District reserves the right to prevent student attendance until clarification or implementation of precautionary measures are in place. Parents/guardians are required to notify the District if they have a student attending school who is HIV positive.

Medical information of students is highly confidential, and the District will take necessary steps to protect the medical information of students and ensure that such information is released only to those with a need-to-know and/or individuals and entities who are required by law to be notified of certain health and medical information.

Students with a communicable disease who exhibit behaviors that increase the chances of their condition being spread to other individuals, may be subject to remedial action in accordance with the discipline code, and state and federal law.

The district will consult with local health officials and school nurses prior to making a decision to dismiss school or close a building based on health related concerns. The duration of school dismissals, if any, will be made on a case-by-case basis and will be made using Center for Disease Control and Prevention (CDC) recommendations.

- **Head Lice:** According to the recommendations from the American Academy of Pediatrics, The Harvard School of Medicine, and the Nation Association of School Nurses, routine schoolwide and classroom head lice screenings will not be conducted. Students demonstrating symptoms will be checked on an individual basis, as well as per parent request. If a student is found to have head lice, s/he will be sent home at the end of the day for treatment. If warranted, students with repeated or massive infestation may be sent home during the day. Parents of children in the affected child’s classroom will be notified to check their child at home and treat them before the next school day, if appropriate. To re-enter school, the student must:

- Have been treated with a medically approved lice and nit killer.
- Have had all live lice removed from the hair shaft.
- Have been checked by the school nurse.

After re-entering school, the student will be checked between five (5) and ten (10) days for re-infestation as needed per severity of the case. The Division of Family Services and the County Health Department will be notified of recurring infestations.

- **Illnesses/Injuries**

If an emergency situation should arise involving your child, the school nurse, designated school personnel and/or emergency medical personnel will care for the student and the parent will be contacted as soon as possible.

PARENTS ARE RESPONSIBLE FOR UPDATING THE SCHOOL WITH CURRENT EMERGENCY CONTACT INFORMATION.

Students who become ill or need medical attention are instructed to obtain permission from their teacher and report to the school nurse. The nurse will determine appropriate treatment per direction from physician standing orders, and if a parent/guardian should be contacted. **DO NOT LEAVE CLASS OR SCHOOL GROUNDS WITHOUT PROPERLY CHECKING OUT THROUGH THE PRINCIPAL'S OFFICE.**

- **Health Screenings**

Vision and hearing screenings will be conducted during the school year for the designated grade levels and for students who are referred with a concern. Parents/legal guardians will be notified if their child fails a screening by a written referral letter. This letter must be completed by the student's parent/legal guardian and health care provider and returned to school. Students may be excused from any screening upon a written request from the student's parent/guardian.

- **Student Insurance**

Students participating in interscholastic athletics are required to have insurance coverage. This may be in the form of either family coverage or the coverage offered through the District. Missouri State High School Activities Association (MSHSAA), requires that a student be covered through insurance before being allowed to practice or compete for a school team. The student will not be allowed to participate in interscholastic practices or competitions until proof of insurance is provided.

Required Notifications

ESSA Complaint Procedures: As participants of federal programs, the district provides complaint procedures for the school year. These forms can be found at the following link or obtained from the school office:

<https://dese.mo.gov/media/pdf/essa-complaint-procedures>

Upon your request, the school district is required to provide to you in a timely manner, the following information:

- 1) Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- 2) Whether the teacher is teaching under emergency or provisional status through which state qualification or licensing criteria have been waived.
- 3) Whether your child is provided services by paraprofessionals and, if so, their qualifications.
- 4) What baccalaureate degree the teacher has and any other graduate certification or degree held by the teacher, and the field of discipline of the certification.

In addition to the information that parents may request, districts must provide to each individual parent:

- 1) Information on the achievement level of the parent's child in each of the state academic assessments
- 2) Timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.

Protection of Pupil Rights: For information on protection of pupil rights, please visit:

<https://www2.ed.gov/about/offices/list/ocr/frontpage/pro-students/protectingstudents.html>

Suicide Awareness and Prevention Policy: Cameron R-I School board policy regarding suicide prevention can be found on our district website under Policy JHDF: Suicide Awareness and Prevention found at

https://simbli.eboardsolutions.com/SearchFiles/Search.aspx?S=111#elf_v1_RG9jdW1lbnQgSG9tZQ2

Earthquake Safety: In accordance with Missouri Revised Statute Section 160.455, Cameron R-I Schools is providing the following 31 link: http://sema.dps.mo.gov/earthquake_preparedness/school_resources.php

Notice Regarding Asbestos: In Compliance with the US Environmental Protection Agency, (EPA), Asbestos Hazard Emergency Response Act (AHERA), we have performed school building inspections for asbestos-containing building materials and have developed an AHERA Asbestos Management Plan. This facility's findings and asbestos management plan is on file in the school administrative office, for public review. The EPA requires us to perform surveillance of the asbestos materials every six (6) months and to conduct re-inspections every three years. No significant changes in the asbestos materials condition were noted during the latest surveillance of this school/facility. All asbestos materials are in satisfactory condition and we shall continue to manage them in place, as recommended by the accredited management planner. The results of the surveillance are on file in the management plan in the facility's administrative office.

Trauma Informed Schools: Cameron R-1 values the health and well-being of students and staff and has implemented a district initiative to be trauma-informed. Each building provides trauma-informed training for all staff throughout the school year and uses Restorative Practice strategies to assist students and staff in successfully navigating stress and adversity. **Student Records**

F.E.R.P.A.

The Family Educational Rights and Privacy Act, is a federal law whose purpose is to protect the rights and privacy interests of both parents and students with regards to students' educational records. School districts are required to notify parents and eligible students (18 years or older) of their specific rights under the Act. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask the school to amend a record that they believe is inaccurate or misleading. They should write the school principal [or appropriate official], clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board;

a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA
Are: Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

Child Custody Guidelines

The district will release a student to either parent unless the district has a valid court order directing otherwise or unless the parent requesting release is only entitled to supervised visitation. If district staff have concerns about releasing the student to a parent, the student may be held while additional precautions are taken, including, but not limited to, verifying custody orders, contacting the other parent or contacting appropriate authorities. Any questions concerning these actions need to be directed to the principal. Please understand that these policies are in place to keep your child safe and to help us act in accordance with the decisions of the court. Please settle all custodial issues at a location other than school and help us to maintain the school as a custody-issue free zone.

Directory Information

Directory information is information about students that generally is not considered harmful or an invasion of privacy if disclosed without the consent of a parent or eligible student. The District will designate the types of information included in directory information and may release this information without obtaining consent from a parent or eligible student unless a parent or eligible student notifies the District in writing. Parents and eligible students will be notified annually of the information the District has designated as directory information and the process for notifying the District if they do not want the information released. Even if parents or eligible students notify the District in writing that they do not want directory information disclosed, the District may still disclose the information if required or allowed by law. For example, the District may require students to disclose their names, District email addresses in classes in which they are enrolled, or students may be required to wear or display a student identification card that exhibits information designated as directory information. The District designates the following items as directory information:

General Directory Information

The following personally identifiable information about a student may be disclosed by the District without first obtaining written consent from a parent or eligible student: Student's name; date and place of birth; parents' names; grade level; enrollment status (e.g., full-time or part-time); *student identification number*; *user identification used by the student for the purposes of accessing or communicating in electronic systems as long as that information alone cannot be used to access protected educational records*; participation in District-sponsored or District-recognized activities and sports; weight and height of members of athletic teams; dates of attendance; degrees, honors and awards received; artwork or course work displayed by the District; schools or school Districts previously attended; and photographs, videotapes, digital images and recorded sound unless such records would be considered harmful or an invasion of privacy.

Limited Directory Information

In addition to general directory information, a student's address, telephone number and email address; and the parents' addresses, telephone numbers and email addresses may be disclosed to: school officials with a legitimate educational interest; governmental entities including, but not limited to, law enforcement, the juvenile office and the Children's Division (CD) of the Department of Social Services.

Military and Higher Education Access

The District will disclose the names, addresses and telephone numbers of secondary school students to military recruiters or institutions of higher education as required by law. However, if a parent or a secondary school student who is at least 18 submits a written request, the District will not release the information without first obtaining written consent from the parent of the student/eligible student.

Parents or guardians may designate additional adult(s) to have access to their student's records by requesting a Family Educational Rights and Privacy Act (FERPA) release form. Parents/Guardians and/or eligible students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

School Cancellations, Early Dismissals, and or Alternate Snow Routes

A broadcast will be made utilizing the school notification system through text, email and automated call. Announcements will also be made using Facebook, Twitter, television and radio. Please do not call the school or radio/TV stations for this information. If the day is designated an Alternative Method of Instruction (AMI) day, parents and students will be notified through the communication.

At times, school may dismiss early during the day. In the event such a closing should occur, a message will be sent and media notified. Students will be sent home using regular transportation procedures.

In case of emergencies or difficult road conditions, the district will utilize alternate snow routes. A list of bus stops and approximate pick-up and drop-off times can be found at:

<http://www.cameron.k12.mo.us/o/cameron-r1-school-district/browse/46023>

Transportation Services

Bus Information

Students whose residence is more than 1 mile from the school building are eligible for bus transportation. Any student that has an IEP, which states that the student requires special transportation to and from school, will be provided free transportation between home and the special education program facility. If you need assistance arranging bus transportation for your child, or have questions or comments, please call Angel Reffitt, Durham School Services, at (816)632-2421.

School bus routes shall be based upon the permanent residences of eligible students. However, eligible students desiring transportation services to and from a location other than their permanent residence (alternate address) may be permitted to

receive such services on a space-available, first-come, first-served basis. Transportation request forms shall be made available at the main office of each school building or on the school district's website.

Criteria for Approval:

1. Eligibility will be based on a student's permanent residence.
2. Space availability will be determined and granted to the student's permanent residence first before space will be made available for an alternate address.
3. Best practices dictate that bus routes are set up with consistency and student safety in mind. Accordingly, all morning and afternoon assignments must be consistent.

For example:

- Picked up at parent's house and dropped off at daycare Monday through Friday.
 - Picked up at daycare and dropped off at grandparent's house Monday through Friday.
 - Picked up at mom's house and dropped off at dad's house Monday through Friday.
4. Morning and afternoon must remain the same all five days of the week. Because of the large number of students transported by the district, the days of the week cannot be broken up (i.e. Mon, Tues, Fri to one location and Wed, Thurs to another location). It is safest for the student to utilize consistent routing.
 5. Students will be permitted to board assigned school buses only.
 6. Any and all variations to the assigned schedule will require the parents to provide transportation.

If you desire to pick your child up instead of riding their regularly scheduled bus, you must notify the office by 1:00 pm so there is appropriate time for that change to be made. Changes will not be made past this deadline.

Re-application

If a student moves or the need for a permanent transportation change occurs, parents or guardians must make the request using the online form found at <https://forms.gle/Xs8BHSEAoiz1Kukm9> The form is also available on the District webpage.

Parents requesting a permanent transportation change must make the request by Wednesday of the current week. The building administrator will approve or deny the request. If approved, the bus barn will contact the families. Approved transportation changes will take effect the following Monday.

Temporary transportation changes are not allowed, and the number of transportation change requests will be limited throughout the school year. If you have any questions regarding the form, please reach out to your child's school.

Bus Rules

1. Follow the driver's instructions.
2. Sit in your seat facing the front of the bus with your feet on the floor.
3. No littering, marking on, or damaging the bus in any way.
4. No deliberate defiance - refusal to cooperate with the driver or other school staff member.
5. Keep all body parts and all other objects inside the bus and out of the aisle.
6. No crowding, pushing, fighting, teasing, or disturbing other riders. Keep hands, feet, and objects to yourself.
7. No yelling, screaming, arguing, cursing, using profane language or gestures.
8. No deliberate delay of loading or unloading of the bus.
9. No fighting or scuffling at the bus stops.
10. The use of tobacco or drugs in any form is prohibited.
11. No eating or drinking on the bus.

12. No getting on or off at an unassigned bus stop without written and signed consent from a school official.
13. No sexually oriented remarks, gestures, or contact with another student.
14. Radios, CD players, tape players, live animals, alcohol, glass items or containers, toys, skateboards, sharp objects, weapons, ammunition or any large object or playground items are not permitted on the bus.

A severe incident (fighting, vandalism, and possession of illegal or dangerous materials/items) may require suspension from the bus from one day to the remainder of the school. Buses carrying school children will be considered extensions of the school environment. Any student whose conduct on a school bus is improper or jeopardizes the safety of other students may have his or her rights to school bus transportation suspended for such a period of time as deemed proper by the building principal or designee. Uniform rules of conduct and disciplinary measures will be enforced. Conduct notices will be handled as follows:

1. First Notice: Student will be warned. A notice of the bus infraction will be sent to the parent/guardian, or parent phone call will be made.
2. Second Notice: The student will be removed from the bus for three (3) school days.
3. Third Notice: Student will be removed from the bus for five (5) school days.
4. Fourth Notice: Student will be removed from the bus for ten (10) days.
5. Fifth Notice: Student will be removed from the bus for the remainder of the school year.

Smoking and the use of other drugs or being in possession of a weapon or device used to inflict physical injury to another person is cause for removal from the bus for the remainder of the school year. In addition to possible suspension of bus privileges, students are subject to the applicable discipline consequences for any violation of school policy (see District discipline policies and procedures). Cooperation and support between home and school are very important to maintain good behavior and safety 10 on the buses. Please review this information with your child and make your expectations clear. Should bus students misbehave at school and need to be detained after school, parents/guardians will be called immediately, or if possible be given one day's notice to make transportation arrangements.

In accordance with Missouri State Statute 569.155, parents and guardians are never allowed to board a school bus.

Morning Drop-Off: Please do not drop your child off prior to 7:15 a.m. If you are dropping your child off, please pull forward as far as you can to avoid causing a backup of traffic on Park Avenue. Prepare your child to exit the car as quickly as possible using the driver's side exit. Absolutely **NO PARKING** in the drop-off lane at any time. This includes time during the day when checking a student in or out. Students should not be dropped off in the parking lot, this is a safety concern.

After School Pick-Up: Notes regarding a change such as picking up your child instead of riding the bus should be sent to school with the child. If you have to call the school instead, please ensure you call the school no later than **1:00 pm**. Calls and changes will not be accepted after that with the exception of true emergencies. When picking up your child as a car rider, please be aware of the traffic that is associated with after school pick-up at CIS. Cars must enter using the north driveway (closest to the tennis courts). Any person picking up should pull all the way forward to the end of the drive or the next available space. Please remember that there is **NO PARKING** in the pick-up lane at any time. Bus traffic will have the right-of-way during this time so please be aware of where buses are at all times. If your child is not ready to load or present in the pick-up line you will be asked to circle around in an effort to not hold up traffic. Our goal is to make this time as safe as possible for everyone involved. Students will not be sent to the parking lot for pick-up, this is to ensure their safety. Your patience is greatly appreciated. Students will be asked to leave school grounds at the end of the day. Students will not be allowed the use of the playground without parent supervision. The school is not responsible for supervision of students outside of the school day, (7:15 am - 2:57 pm).

Riding Buses to Extracurricular Activities/Field Trips

As part of the school program, students may be taken on educational trips requiring bus transportation. The transportation of students to and from extracurricular activities and field trips is a very important responsibility of the school. The students' safety is of paramount concern to the bus driver, coach, teacher or activity sponsor. Students on a school bus being transported to an activity, remain the responsibility of the school. School personnel supervise all educational trips.

On occasion, parents may be invited to attend a field trip, but it is not required. Any parents attending field trips with their student are asked to not bring siblings and are asked to abide by school rules refraining from tobacco, alcohol and inappropriate language. This is an extension of the classroom. Students are expected to ride the bus with their class to the field trip. If your child won't be returning to school, you may check them out with their teacher after the field trip. Parent involvement on a trip may be limited and is at the discretion of the teachers and or administrator to allow attendance.

Please check with your child's teacher if parents are able to attend a specific trip or not. The PTSA provides some funding for most field trips; however, we may ask for a small amount to assist in covering admission fees and/or transportation costs. Attending field trips is a privilege and students with poor attendance may be required to stay at school to work on skills missed during their absences. Students choosing not to control their behavior at school or follow school rules may not be allowed to go on field trips.

Based on student safety, the following policy is in effect:

1. Any student utilizing school transportation to an activity will ride the bus to the activity. If the parent or guardian wishes to transport their student home, they must sign their student out via a sign-out sheet provided by a designated district employee. Students are not allowed to ride home with anyone other than parents unless permission has been arranged with the principal, sponsor, or coach in advance.
2. A student involved in an activity is expected to ride the bus to the event. On rare occasions prior arrangements can be made for private transportation, providing this is done in advance and meets the approval of the sponsor and principal. A student involved in an activity which misses the bus will not be allowed to participate in the activity.
3. There will be a teacher/sponsor assigned to the students' bus for each extracurricular activity. This person and the bus driver will be in charge of the bus. While students are at the activity, this person will also govern students' actions.
4. If there is misbehavior on the bus or at the activity, that student will lose the privilege of riding the bus. The Student Code of Conduct and District Discipline Policy will apply.
5. There will be an assigned time for buses to leave the school.

Bicycles and Skateboards

Students are allowed to ride their bike, skate boards, scooters and hoverboards to school but should understand that the school is not responsible for loss or damage that might occur to the private property. Students should use the bike racks provided for bikes and scooters and should park them immediately when arriving at school. Hoverboards and skateboards should be small enough to fit in lockers or should remain at home. The office will not store skateboards, hoverboards or the like in the office. Motorized or larger scooters must be parked in the bike racks. Students are welcome to bring a lock/chain to secure their property, but the school will not provide one. Skate shoes are not allowed at any time.

Discipline

Student Code of Conduct

The District believes students deserve the right to participate and learn in a safe environment which allows teachers to focus on instruction that accelerates achievement. To ensure that school is a quality atmosphere for all students at all times, the code of conduct and discipline policies outline consequences for misconduct that occurs at school, during a school activity whether on- or off-campus, on District transportation, or misconduct that involves the use of District technology. Additionally, the District may use its authority to address behavior that occurs off-campus if it interferes with the operation of the school or endangers the safety of students or staff.

Failure to obey standards of conduct may result in, yet is not limited to, verbal warning, community service, confiscation of property, principal/student conference, parent contact, loss of credit, grade reduction, course failure, removal from extracurricular activities, revocation of privileges, detention, in- or out-of-school suspension, expulsion, and report to law enforcement. The Board authorizes the immediate removal of a student who poses a threat to self or others as determined by the principal, Superintendent, or the School Board. Corporal punishment is strictly prohibited as a method of discipline. Reasonable force may be used, when necessary, for the protection of a student or others and property. The District prohibits confining a student in an unattended, locked space except for an emergency situation while awaiting the arrival of law enforcement personnel. If a student is suspended or expelled, the student will not be allowed within one thousand feet of any school property in the District or any District-sponsored activity, whether or not the activity takes place on District property.

District Policy for Discipline and Definitions

Acts of violence or violent behavior - The exertion of physical force with the intent to do serious physical injury while on school property, including District-transportation and school activities.

Corporal Punishment – The intentional infliction of physical punishment, usually in the form of spanking, as a method of student discipline.

Detention – A form of student discipline that requires students to attend a before and/or after school setting which monitors and restricts student activity.

Expulsion – A form of student discipline which removes and excludes a student from school for an indefinite period of time. Students who are expelled are entitled to due process rights.

In-school suspension – A form of student discipline which consists of removing the student from normal classes during the day and assigning the student to an in-school suspension program or class for a specified period of time.

Need to know – A requirement to report acts of school violence to school personnel who are directly responsible for a student's education and who otherwise interact with the student on a professional basis while acting within the scope of their assigned duties.

Out-of-school suspension – A form of student discipline which removes and excludes a student from school for a defined period of time. Students who are suspended are entitled to due process rights. Students that receive OSS as a consequence WILL NOT be allowed to attend any field trips during the suspension. Students who have been suspended out-of-school will not be permitted to be on school district property and will not be allowed to participate in or attend any school activities, during the day/days of the suspension.

Physical Restraint – The use of person to person physical contact to restrict the free movement of all or a portion of a student’s body. It does not include briefly holding a student without undue force for instructional or other purposes, briefly holding a student to calm the student, taking a student’s hand to transport him or her for safety purposes, physical escort, or intervening in a fight.

Restitution – The requirement of a student to return or pay for stolen goods or damaged property.

The District is responsible for the care and supervision of students and holds students accountable for their conduct in school, on District property, including District transportation, and during District-sponsored activities in order to ensure the safety of all students and maintain an atmosphere where orderly learning is possible and encouraged. The District discipline policy and procedures will be provided to every student at the beginning of each year, be published on the District website, and made available in the school office during normal business hours.

If a student engages in an act of violence, a school administrator will report the information to teachers and other District employees who are responsible for the student’s education or otherwise interact with the student on a professional basis while acting within the scope of their assigned duties. Additionally, school administrators will report to the appropriate law enforcement agencies any crimes as required by law.

Students with disabilities will be disciplined in compliance with state and federal laws per the Individuals with Disabilities Act (IDEA), Section 504 of the Rehabilitation Plan, and any regulations and state and local compliance plans, which includes due process rights as afforded to all students. Additionally, a student’s Individual Education Plan (IEP), including any portion that is related to past or potentially future violent behavior, to appropriate staff members with a need to know.

Information regarding a student’s misconduct and discipline is confidential and only shared with those who have a need to know. Teachers and other authorized District personnel shall not be civilly liable when acting in conformity with District policies, including the discipline policy, or when reporting acts of school violence to a supervisor or other person as mandated by law.

Standards of Conduct and Consequences

No document can identify every possible offense that could potentially result in disciplinary action. This code identifies most offenses constituting a failure to obey the standards of conduct set by the Board. However, when circumstances warrant, the principal, Superintendent, and/or Board may impose consequences for misconduct not specifically outlined in this document.

Failure to obey standards of conduct may result in, yet is not limited to, verbal warning, community service, confiscation of property, principal/student conference, parent contact, loss of credit, grade reduction, course failure, removal from extracurricular activities, revocation of privileges, detention, in- or out of school suspension, expulsion, and report to law enforcement. The Board authorizes the immediate removal of a student who poses a threat of harm to others as determined by the principal or Superintendent. If a student is suspended or expelled, the student will not be allowed within one thousand feet of any school property in the District or any District-sponsored activity, whether or not the activity takes place on District property.

This code applies to all misbehavior committed by a student on District property, at any school-sponsored activity or event whether on or off campus, and District transportation. Additionally, the District may use its authority to address behavior that occurs off-campus if it interferes with the operation of the school or endangers the safety of students or staff.

Prohibited Conduct	Definition
Academic Dishonesty	Any type of cheating that occurs in relation to an academic exercise or assignment. It may include plagiarism, fabrication or information or citations, cheating, falsification of work or excuses for work, disrupting or destroying another person's work, failure to contribute to a team project, or other misconduct related to academic work.
Arson	Starting or attempting to start a fire or causing or attempting to cause an explosion.
Assault, First or Second Degree	Knowingly causing or attempting to cause serious physical injury or death to another person, recklessly causing serious physical injury to another person, or any other act that constitutes criminal assault in the first or second degree.
Assault, Third or Fourth Degree	Using physical force, such as hitting, striking or pushing, to cause or attempt to cause physical injury; placing another person in apprehension of immediate physical injury; recklessly engaging in conduct that creates a grave risk of death or serious physical injury; causing physical contact with another person knowing the other person will regard the contact as offensive or provocative; or any other act that constitutes criminal assault in the third or fourth degree.
Automobile/Vehicle Misuse	Discourteous or unsafe driving on or around district property, unregistered parking, failure to move vehicle at the request of school officials, failure to follow the directions given by school officials or failure to follow established rules for parking or driving on district property.

Bullying and Cyberbullying	Intimidation, unwanted aggressive behavior or harassment (including criminal harassment under the Safe Schools Act), that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; substantially interferes with the educational performance, opportunities or benefits of any student without exception; or substantially disrupts the orderly operation of the school. Bullying may consist of physical actions, including gestures, or oral communication, cyberbullying, electronic or written communication, and any threat of retaliation for reporting of such acts. "Cyberbullying" means bullying through the transmission of a communication including, but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer or pager. Students will not be disciplined for speech in situations where the speech is protected by law.
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Bus or Transportation Misconduct	Any misconduct committed by a student on transportation provided by or through the district.
Cell Phone/Improper Use of Electronic Device	Using, displaying or turning on pagers, all electronic devices including phones, personal digital assistants, personal laptops, electronic communication devices, gaming, music devices, video cameras, phone cameras, or any other personal electronic devices during the regular school day, including class change time, mealtimes or instructional class time, unless the use is part of the instructional program, required by a district-sponsored class or activity, or otherwise permitted by the building principal.
Dishonesty	Any act of lying, whether verbal or written, including forgery.
Disrespectful or Disruptive Conduct or Speech	Conduct that interferes with an orderly education process such as disobedience or defiance to an adult's direction, use of vulgar or offensive language or graphics, any rude language or gestures directed toward another person. Discriminatory or harassing conduct may be addressed under the District's policy regarding this conduct.
Drugs/Alcohol/Tobacco/E-Cigarettes	The use, sale, transfer, distribution, possession, or being under the influence of unauthorized prescription drugs, alcohol, narcotic substances, unauthorized inhalants, controlled substances, illegal drugs, or counterfeit substances on any District property, vehicles, or at District-sponsored events.

Extortion	Threatening or intimidating any person for the purpose of obtaining money or anything of value.
False Alarms or Reports	Intentionally tampering with alarm equipment for the purpose of setting off an alarm, making false reports for the purpose of scaring or disrupting the school environment.
Fighting	A conflict: verbal, physical, or both, between two or more people.
Firearms	Possession or use of a firearm as defined in 18 U.S.C. § 921 or any instrument or device defined in § 571.010, RSMo., or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2).
Fireworks or Incendiary Devices	Possessing, displaying, or using fireworks, matches, lighters, or other devices to start fires or other unsanctioned actions. This does not include educational activities designed and supervised by District employees.
Gambling	Betting something of value upon the outcome of a contest, event, assignment, or game of chance.

Harassment, including Sexual Harassment	Conduct that annoys, threatens, intimidates another person based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Harassment, including sexual harassment, is unwanted and unwelcomed that cause another person extreme unease or fear. Examples include, but are not limited to, derogatory comments or slurs, lewd propositions, blocking movement, offensive touching, or offensive posters or graphics.
Hazing	The imposition of strenuous, humiliating, and/or dangerous tasks as part of an initiation, admission, or affiliation to a group, even when all parties willingly participate.
Nuisance Items	Displaying or using items that create distractions and could be lost, stolen, or broken such as toys, collectible items, or other possessions not approved for educational purposes.

Property Damage or Loss of School Property	Damage to or loss of school property such as, but not limited to, books, electronic devices, calculators, uniforms, equipment, or facilities, etc.
Public Display of Affection	Physical intimacy in view of others that is inappropriate for an educational setting, such as but not limited to, kissing, groping, fondling, cuddling.
Sexting and/or Possession of Sexually Explicit, Vulgar or Violent Material	Possessing, displaying, or generating sexually explicit, vulgar, or violent material, such as but not limited to, pornography, nudity, violence or explicit death or injury. Students will not be disciplined for speech in situations where it is permissible by law. This restriction does not apply to curricular material vetted and approved by District employees for educational purposes.
Sexual Activity	Consensual acts of sex or consensual simulations of sex including, but not limited to, intercourse or oral or manual stimulation.
Tardiness or Truancy	A student arriving after the class period has begun is marked tardy. Truancy is when a student is absent from school without permission from the parents/guardians or school official. Truancy includes, but is not limited to skipping classes, falsifying the reason for an absence, or absences that have not been pre-arranged and pre-approved as excused.
Technology Misconduct	Gaining or attempting to gain unauthorized access to or interfering with a technology system or information, using any type of electronic device without permission, or recording audio or visual information without express permission for educational purposes and as allowed by District rules, or using technology in a manner inconsistent with the terms of the Technology Usage Agreement.
Theft	Taking or attempting to take the property of others without consent or knowingly taking possession of stolen property.
Threats or Verbal Assault	Verbal, written, graphics, or gestures in a convincing manner that causes another person to fear for their safety of themselves or property.
Unauthorized Entry	Entering a district facility, office, locker or other area that is locked or assisting someone to enter District property who is not authorized or through an unauthorized entrance.

Vandalism	Deliberate destruction of or damage to property belonging to the District, employees, or students.
Violation of Imposed Disciplinary Consequences	The failure to comply with the discipline consequences assigned. This includes appearing on District property or at a school-sponsored event while serving a suspension or expulsion.
Weapons (Other than Firearms)	Possession or use of any weapon as defined in District rules, other than those defined by 18 U.S.C. § 921, 18 U.S.C. § 921(g)(2) or § 571.010, RSMo.

Bullying, Hazing, and Cyberbullying

The District strictly prohibits bullying, including hazing, and cyberbullying on school grounds, at any school function, or on District transportation.

Bullying means intimidation, unwanted aggressive behavior or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; substantially interferes with the educational performance, opportunities, or benefits of any student without exception; or substantially disrupts the orderly operation of the school. Bullying may consist of physical actions, including gestures, or oral, cyberbullying, electronic, or written communication, and any threat of retaliation for reporting such acts.

Cyberbullying A form of bullying committed by transmission of a communication including, but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer or pager. The district has jurisdiction over cyberbullying that uses the district's technology resources or that originates on district property, at a district activity or on district transportation. Even when cyberbullying does not involve district property, activities or technology resources, the district will impose consequences and discipline for those who engage in cyberbullying if there is a sufficient nexus to the educational environment, the behavior materially and substantially disrupts the educational environment, the communication involves a threat as defined by law, or the district is otherwise allowed by law to address the behavior.

Anti-bullying Coordinator – The Superintendent will ensure an individual at each school is designated to serve as the anti-bullying coordinator. All anti-bullying coordinators will be teacher-level or above and a list of coordinators will be kept on file at the District administration office and updated annually. Additionally, a District anti-bullying coordinator will be designated. The building anti-bullying coordinator is principal, who may be reached by calling the school’s office.

School Day – A day on the District calendar when students are required to attend school.

Reporting Bullying or Cyberbullying

District employees are required to report any instance of bullying of which the employee has firsthand knowledge. Any employee, substitute, or volunteer who witnesses an incident of bullying must report the incident to the building anti-bullying coordinator within two (2) school days of witnessing the incident. If the anti-bullying coordinator is unavailable or is the subject of the report, the employee should contact the District’s Compliance Officer. In addition, all District employees, substitutes, or volunteers must direct all persons seeking to report an incident of bullying to the building anti-bullying coordinator.

Any individual making a verbal report of bullying will be asked to submit a written complaint to the anti-bullying coordinator. If the person refuses or is unable to submit a written complaint, the anti-bullying coordinator will summarize the verbal complaint in writing.

When an anti-bullying coordinator is informed about a possible bullying or cyberbullying incident, verbal, written, or otherwise, the District will conduct a prompt, impartial, and thorough investigation to determine whether misconduct, including unlawful conduct, occurred. The District will implement interim measures as necessary. When it is determined that bullying or cyberbullying occurred, the District will take appropriate action for violations of District expectations and rules. Reporting forms can be found on the school's web site at <http://www.cameron.k12.mo.us/o/cedar-r1-school-district/page/bullying-reporting-forms?mode=edit> and are available in the school office.

Any student that witnesses an act of violence or hears a threat of violence should immediately report the event to school officials and are encouraged to use *Courage to Report* which notifies law enforcement agencies of the situation. Families can submit a report by calling, 1-866-748-7047 or on line at <https://www.mshp.dps.missouri.gov/MSHPWeb/Courage2ReportMO/index.html>

Investigation

Within two (2) school days of receipt of a report of bullying or cyberbullying, the anti-bullying coordinator or designee will initiate an investigation of the incident. The school principal may appoint other school staff to assist with the investigation. The investigation will be completed within ten (10) school days from the date of the written report unless good cause exists to extend the investigation. A copy of the written report of the investigation and results will be sent to the District anti-bullying coordinator and included in the files of the victim and the alleged or actual perpetrator of bullying or cyberbullying. All reports are confidential in accordance with law and District rules.

Retaliation

The District prohibits reprisal or retaliation against any person who reports an act of bullying or cyberbullying, testifies, or participates in any manner with an investigation proceeding, or hearing. The District will take appropriate remedial action for any student, teacher, administrator, or other school personnel who retaliates.

Consequences of Bullying, Cyberbullying, or Retaliation

When the District receives a report of bullying, cyberbullying, or retaliation, interim measures to protect the victim(s) will be taken. If an investigation determines that bullying, cyberbullying, or retaliation occurred, the District will act to end the bullying, cyberbullying or retaliation.

Students who are determined to have participated in bullying, cyberbullying, or retaliation will be disciplined in accordance with the District discipline policy. Consequences may include, but are not limited to, loss of privileges, detention, in- or out-of-school suspension, expulsion, and referral to law enforcement. Any determination of consequences will consider factors such as the age of the student(s), developmental level of the student(s), degree of harm, severity of behavior, disciplinary history, and other educationally relevant factors.

District employees and substitutes who violate this policy will be disciplined, up to and including termination. Volunteers, visitors, patrons, or others who violate this policy may be prohibited from District property or activities, or other remedial action.

The District will:

1. Provide information and appropriate training to District staff who have significant contact with students regarding the policy.

2. Provide education and information to students regarding bullying, including information regarding the District policy prohibiting bullying, the harmful effects of bullying, and applicable initiatives to address bullying, including student peer-to-peer initiatives to provide accountability and policy enforcement for those found to have engaged in bullying, cyberbullying, and/or retaliation against any person who reports an act of bullying.
3. Instruct school counselors, school and licensed social workers, mental health professionals, and school psychologists to educate students who are victims of bullying on techniques for overcoming bullying's negative effects. Techniques will include, but are not limited to, cultivating the student's self-worth and self-esteem; teaching the student to defend himself/herself assertively and effectively; helping the student develop social skills; and/or encouraging the student to develop an internal locus of control.
4. Implement programs and other initiatives to address and respond to bullying in a manner that does not stigmatize the victim and makes resources or referrals available to victims of bullying.
5. All students are taught bullying prevention through our Second Steps Curriculum. Bullying is mean on **purpose, one sided and repeated**. Students are taught to identify bullying behaviors and to use the 3 R's (Recognize, Report and Refuse) to prevent bullying from taking place. Reports of bullying can be made through our school counselor or an administrator, as well as, our schools website. School Board Policy JFCF

Starting in 5th grade, age appropriate lessons are given for suicide awareness. Students are taught this by learning about making safe and healthy choices for themselves as well as knowing to report if anyone talks about hurting themselves or others. School Board Policy JHDF.

Complaints alleging unlawful discrimination, harassment, or retaliation in violation of District policy will be referred for investigation to the District Compliance Officer.

Prohibition Against Harassment, Discrimination, and Retaliation

The Cameron R-1 Public Schools Board of Education is committed to maintaining a workplace and educational environment that is free from discrimination and harassment in admission or access to, or treatment or employment in, its programs, services, activities and facilities. In accordance to law, the district strictly prohibits discrimination and harassment against employees, students or others on the basis of race, color, religion, sex, national origin, ancestry, disability, age, genetic information or any other characteristic protected by law. The district provides equal access to the Boy Scouts and other designated youth groups.

Anyone who believes that they have been discriminated, harassed, and/or retaliated against in violation of this policy should report the alleged discrimination, harassment and/or retaliation to the District's Compliance Officer. The District designates the following individual to act as the District's Compliance Officer:

Dr. Valerie Utecht, Assistant Superintendent
423 Chestnut
Cameron Mo. 64429
816-882-1068

For further information on notice of non-discrimination, visit <http://wdcrobcolp01.edu.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area, or call 1-800-421-3481. All employees, students, and visitors who have witnessed any incident or behavior that could constitute discrimination, harassment, or retaliation under this policy must immediately report such incident or behavior to the District's Compliance Officer for investigation. All complaints of violation of this policy will be promptly investigated by the District, and appropriate action will be taken.

Student Searches

Desks, lockers, cubby's, and other District property provided for student use are subject to periodic and random inspections without notice. The district will conduct periodic and unannounced administrative searches of lockers and other district equipment. Drug dogs may be used to indicate the presence of alcohol, drugs, and other prohibited substances on campus including the parking lots. Each student may be assigned a locker if available and applicable.

Student property may be searched based upon reasonable suspicion of a violation of school rules or law and an examination of facts, credible information, or reasonable inferences based upon the facts and circumstances. Searches of bags, purses, coats, electronic devices and other personal possessions and cars will be conducted in the presence of an adult witness and in accordance with the law.

Students are allowed the privilege of parking on school premises. The District has the authority to monitor vehicles and the parking lots of its campuses. The interior of a student's vehicle may be searched if the administration has reasonable suspicion that the search will reveal evidence that the student has or is violating school rules and/or the law.

Law enforcement will be contacted if a search produces a controlled substance, drug paraphernalia, weapons, stolen goods, or evidence of a crime.

Student Alcohol/Drug Abuse

The District takes measures to foster a safe and drug-free learning environment that supports student engagement and development. Therefore, educational programs are provided to help students cultivate healthy lifestyles and age-appropriate drug awareness. All use, sale, transfer, distribution, possession, or being under the influence of unauthorized prescription drugs, alcohol, narcotic substances, unauthorized inhalants, controlled substances, illegal drugs, or counterfeit substances on any District property, vehicles, or at District-sponsored events is strictly prohibited.

Suspected or known violations of the District policy should be immediately reported to school authorities. Any incidents that violate this policy are subject to disciplinary action and notification to law enforcement. Any confiscated substances will be turned over to law enforcement.

In cases where it is necessary for a student to take prescription or over-the-counter medications during the school day, the medication must be documented by the nurse's office in accordance with written label directions and parental permission in compliance with District rules. (See the handbook's section on Administration of Medication for more information.)

Any drug/alcohol offense may result in one or more of the following: Administrator/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension or expulsion, restitution if appropriate, loss of privileges including, but not limited to: confiscation of the contraband item, loss of parking privileges, loss of technology privileges, and referral to law enforcement.

Weapons in School

The District strictly prohibits unauthorized possession or use of weapons on District property, at District-sponsored activities, either on- or off-campus, and District transportation. Weapons will be confiscated and reported to law enforcement authorities.

Examples of prohibited weapons may include, but are not limited to blackjack, concealable firearm, explosive weapon, firearm, firearm silencer, gas gun, knife, machine gun, knuckles, projectile weapon, rifle, shotgun, spring gun, switchblade or any knife, mace spray, or any other items customarily used, or which can be used, to inflict injury upon another person or property.

By law, a student who brings a weapon prohibited by law on school property will be expelled or suspended from school for at least one calendar year and referred to law enforcement. The expulsion or suspension may be modified on a case-by-case basis upon the recommendation of the Superintendent to the Board of Education. Other provisions of the discipline code related to the offense may be applied in addition to the consequences required by law. Students with disabilities who violate this policy will be reviewed under the provisions of the Individuals with Disabilities Act (IDEA) and/or Section 504 of the Rehabilitation Act.

Instruction

Alternative Methods of Instruction (AMI)

The Cameron R-1 District will utilize an Alternative Methods of Instruction (AMI) Plan in the 2022-2023 school year. The AMI Plan will be utilized on days school is closed due to inclement weather, exceptional emergency circumstances, natural disasters or an outbreak of a communicable disease.

The AMI plan will allow the district to be forgiven attendance for up to 36 hours of designated AMI days. To consider an AMI day as a day of attendance, students will be required to complete and submit assigned work. Students who do not complete and submit assignments when returning to school, will be marked absent for that class/subject, and will receive consequences for missing classwork or homework.

AMI resources include both packets and on-line and will be offered at the start of the school year. Families will be notified using the alert system that the day is designated as an AMI day. Extended building closures could change due dates and grading policies of AMI instruction. If this happens, students and parents will be notified of the change.

Assessment Program

The district will use assessments as one indication of the success and quality of the district's education program. Further, the Board recognizes its obligation to provide for and administer assessments as required by law. The Board directs the superintendent or designee to create procedures governing assessments consistent with law and Board policy. In cooperation with the administrative and instructional staff, the Board will regularly review student performance data and use this information to evaluate the effectiveness of the district's instructional programs, making adjustments as necessary. The district will comply with all assessment requirements for students with disabilities mandated by federal and state law, including the Individuals with Disabilities Education Act (IDEA). Parents should reference Policy IL for additional information regarding assessments and requirements.

The Missouri Assessment Program (MAP) assesses students' progress toward mastery of the Missouri Learning Standards which are the educational standards in Missouri. The Grade-Level Assessment is a yearly standards-based test that measures specific skills defined for each grade by the state of Missouri.

All students in grades 3-5 in Missouri will take the grade level assessment. English Language Arts and Mathematics are administered in all grades. Science is administered in grades 5 and 8. A few groups of students may be exempt from certain portions or all of the assessment. Those include:

- Students whose IEP teams have determined that the MAP-A is the appropriate assessment do not have to take the Grade-Level assessment.
- English Language Learners (ELL) who have been in the United States 12 cumulative months or fewer at the time of administration may be exempted from taking the English Language Arts portion. All other content areas must be assessed.
- Foreign exchange students are allowed, but are not required to take the assessment. This is a district decision.
- Homeschooled students may take part in the assessment at the local district's discretion.

- Private school students are not required to take the Grade-Level assessment.

Human Sexuality

Students will be provided instruction regarding human sexuality that is appropriate for students’ age and gender. District Policy provides information about the requirements related to content. Parents/guardians have the right to remove their student from any part of human sexuality instruction. All curriculum materials used in the District’s human sexuality instruction are available for review prior to its use in instruction.

Curriculum will be offered to students regarding the characteristics of, and ways to identify, sexual predators; the safe and responsible use of the Internet including the dangers of online sexual predators; the potential consequences of inappropriate texting and the importance of open communication with responsible adults regarding any inappropriate situation, activity, or abuse.

Grading and Reporting System

PowerSchool provides direct access to your school from any Internet connection and is found at <https://cameron.powerschool.com/public/> The PowerSchool mobile app is also available in both Android and Apple and can be downloaded for free.

PowerSchool allows parents to:

1. Receive automated progress reports by email daily, weekly, or monthly;
2. Access their student’s performance;
3. Have better communication with teachers;
4. Track assignments, tardies and attendance;
5. Access the daily bulletin.

PowerSchool allows students to:

1. Have access to assignments and information about their academic progress
2. Track grades and credits
3. Check graded homework or missing assignment

The following percentage scale shall be used for determining grades:

Reporting: Standard referenced grading will be practiced at CIS. Students will not receive letter grades or percentages. Instead, students will receive scores of 0, 1, 2, 3, or 4 based on mastery of grade level standard.

With standard referenced grading, the traditional means of averaging grades and comparing one student to another is not common practice. Instead, scoring becomes a way to measure how well students are meeting grade-level standards as an individual. The standard referenced grading scale has four levels with mid-marks in between. **A score of 3 is grade level and where we’d like to see all of our students performing.** Please reference the table below for scale scores that will be used.

Number Scale Score	Scale Score Terminology
0	Missing Work
1	Novice
1.5	

2	Not Yet
2.5	
3	On Target (Goal)
3.5	
4	Exceptional

Outcome scores will never be averaged together or translated into a letter grade at any time when using standard referenced grading. Student scale scores will reflect the level of proficiency achieved for each outcome assessed. Parents should visit the PowerSchool website to view their child’s progress but reports will be sent during marking periods which will include mid-term and quarter.

Standard referenced grading also promotes a “Growth Mindset”. In a growth mindset, students believe that their most basic abilities can be developed through dedication and hard work, and brains and talent are just the starting point. In a growth mindset, students can create a love of learning and a resilience that is essential for great accomplishment. Zeros and F’s are not possible because students are offered the ability to improve their scores until achieving the desired outcome. Prior to re-assessing or re-doing assignments, students are offered additional instruction, before or after school, during designated RTI times, or during small group instruction. Our goal at CIS is to ensure EVERY student masters learning concepts prior to moving on. Students with a growth mindset understand that mistakes are part of learning and they develop strategies to assist them when tasks become difficult. C.I.S. staff and students will promote the growth mindset.

Parent-teacher conferences are scheduled in the fall and again in the spring. Parent attendance at conferences is extremely important and expected.

Retention and Promotion

Promotion and retention are based on an evaluation of academic, physical, social, and emotional growth. The primary reasons for considering retention are: a) indifference or lack of effort on the part of a capable student, b) physical or social immaturity, and c) frequent or long absences. Parents can assume their child will be promoted unless the alternative of retention has been discussed during the school year. Parents are encouraged to confer with the teachers on a regular basis.

Homework Policy:

Practice will be assigned to students if needed and may be based on individual student needs. The structures of our classes offer the teachers opportunity to work in small groups with students needing assistance. If work is sent with a student, the expectation is that the student will complete the work and return it on the following day. Teachers will contact parents of students frequently missing work.

Summer School Requirements:

For any student that shows an average daily attendance below 90%, for the current school year, may be required to attend summer school based upon reasons pertaining to the excessive absences. For absences documented as medical reasons for absence, consideration will be given by the administration in regards to mandatory summer school attendance. Administrator’s discretion will be used in evaluating the need for mandatory summer school based upon concern with a student’s attendance.

Students not performing at grade level in the four core areas (math, language arts, science and social studies), will be required to attend mandatory tutoring sessions to ensure academic achievement gaps are being addressed. Specific skills and knowledge targets will be addressed during the tutoring sessions. If the student is not able to attend before or after school tutoring sessions, mandatory summer school will go into effect.

Mandatory summer school may also be initiated for the reason of promotion if the student has shown low levels of performance on building wide, comprehensive assessments including STAR, and M.A.P. assessments. This would include students scoring below the proficiency targets expected at their grade level.

Reading Improvement Plans:

In accordance with Missouri State Law and Cameron R-I School Board Policy IGAB, students tested and found to be reading below grade level will receive an individual reading improvement plan of interventions. Students meeting the criterion of below basic or basic may also have a plan created for them to ensure academic success and address individual literacy needs. The policy and state law requires the following:

1. Assessment of all students in grades 3-5 to determine their reading levels
2. Individualized Reading Improvement Plans for students in grades 4-5 who are reading substantially below grade level
3. Additional reading instruction for students with Reading Improvement Plans
4. Retention of students in grade 4 if they are reading below the 3rd grade level (unless the students qualifies through exemption)

Students in grade 4 found to be reading below 3rd grade level at the end of fourth grade MUST attend summer school for additional reading instruction. These students will be assessed again at the end of summer school. At that point, if a student is still reading below 3rd grade level, mandatory retention in 4th grade is required. There are exemptions to this law in relation to students with disabilities and limited English proficiency.

The procedure for those who do not qualify for promotion at the end of their 4th grade year is as follows:

- At least 40 hours of reading instruction during summer school.
- Students receiving reading services will be tested at the end of the summer. If they are still reading more than one grade level below their assigned level, they will not be promoted.
- A parent conference will be held to inform the parents of this decision.
- If parents desire to provide home tutoring for the remainder of the summer months at their cost, the school will delay the retention decision until a final post-assessment is completed before the start of the next school year. If the student is still reading more than one grade level below the assigned grade, the student will not be promoted to the next grade level.
- Reading Improvement Plans must be repeated as necessary through the sixth grade.
- Summer school may be mandated.
- Some students, such as those receiving certain special education services under an Individualized Education Plan may be exempted from these requirements.

Students with reading improvement plans in grade 4, who meet the minimum requirement, but are not reading at grade level, will continue to receive extra instruction and practice in grade 5. These students will also be reassessed at the end of grade 5 to determine reading level progress.

Please reference Policy IL.

Students will be assessed with the following:

1. Star - comprehension, vocabulary and grade level
2. TORC (Test of Reading Comprehension)- vocabulary, comprehension, fluency
3. TOWRE (Test of Word Reading Efficiency) - sight words, decoding
4. BRI (Basic Reading Inventory) - sight words, oral reading, oral comprehension

Tutoring Requirements:

Students not performing at grade level in the four core areas (math, language arts, science and social studies), will be required to attend mandatory tutoring sessions to ensure academic achievement gaps are being addressed. Specific skills and knowledge targets will be addressed during the tutoring sessions. If the student is not able to attend before or after school tutoring sessions, mandatory summer school will go into effect. Students who scored low on MAP and NWEA assessments may also be required to attend tutoring sessions.

Transfer Students

The parent of a student who is withdrawing during the school year should inform the school as soon as possible of the move. Library books, textbooks and school resources should be returned to the school and lunch balances paid in full. Teachers and staff will summarize the student's progress and prepare the student's file for forwarding to his/her new school of enrollment.

Section 504

The District is required to undertake measures to identify and locate every qualified disabled person residing in the District who is not receiving a public education; and take appropriate steps to notify disabled persons and their parents or guardians of the District's duty.

The District will provide a free appropriate public education (FAPE) to each qualified disabled person in the District's jurisdiction regardless of the nature or severity of the person's disability. For purposes of Section 504 of the Rehabilitation Act of 1973, the provision of an appropriate education is the provision of regular or special and related aids and services that are designed to meet individual educational needs of disabled persons as adequately as the needs of nondisabled persons are met and are based on adherence to procedures that satisfy the requirements of the Section 504 federal regulations. Questions federal regulations for Section 504 of the Rehabilitation Act, Subpart D, can be submitted to: Mary Crawford

504 and ADA Compliance Officer
423 North Chestnut
Cameron, MO 64429 816-882-1035

Special Services

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, children who live outside the district but are attending a private school within the district, highly mobile children, such as migrant and homeless children, children who are wards of the state, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. Cameron R-1 School District assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, mental retardation/intellectual disability, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay.

Cameron R-1 School District assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

Cameron R-1 School District assures that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

Cameron R-1 School District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed at the Special Services Office at 423 N. Chestnut, Cameron, Missouri, Monday thru Friday from 8:00 a.m. to 3:00 p.m. This notice will be provided in native languages as appropriate.

Cameron-R-1 School District
Mary Crawford, Director of Special Education (816) 882-1035

Virtual/Online Courses

The District offers online classes for students for acceleration, credit recovery, and options for students who need flexible schedules. The district may offer instruction through district-sponsored virtual courses and will approve students to take virtual courses through the Missouri Course Access Program (MOCAP) in accordance with policy IGCD and the law. The requirements for enrollment and approval process are outlined in District Policy. For more information regarding online courses, consult with your school counselor. Additional information about resources and processes may be accessed on the District's website.

Technology

Technology Device and Cell Phone Guidelines

Using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other personal electronic devices during the regular school day, including class change time, mealtimes or instructional class time is prohibited, unless the use is part of the instructional program, required by a district-sponsored class or activity, or otherwise permitted by the building principal.

Misuse of a cell phone on school grounds during regular school hours may result in confiscation by any school employee. Use of a video feature on any cell phone is strictly prohibited at all times in locker rooms, restrooms, dressing rooms, or any other location where students and/or staff may have expectations of personal privacy. This includes photos or videos of staff during class.

Technology Devices and Acceptable Use Policy

The District maintains an environment that promotes ethical and responsible conduct in all online network activities by employees and students. All authorized users are expected to acknowledge and comply with the rules and policies of technology usage and the District network.

Acceptable Use

All use of District devices and Internet usage must support educational purposes consistent with the District mission. Network accounts must be accessed only by the authorized user of the assigned account without an expectation of privacy from the District. Employee and student subscriptions to mailing lists and bulletin boards require prior approval by the system administrator. All online activity will be respectful and align with the code of conduct, discipline, and other related policies of the District. All technology of students will be monitored in compliance with the Children's Internet Protection Act (CIPA).

Unacceptable Use

Any use of the network for commercial, for-profit, political purposes or advertisement is prohibited. Excessive use of the network for personal business may be cause for disciplinary action. No use of the network may be used to disrupt the use of the network by others or to destroy, modify, or abuse the system in any manner. District resources may not be used to download software or other files unrelated to its mission. Use of the network to access or process pornographic, dangerous, or inappropriate files as determined by the administrator is prohibited. The network may not be used to download, duplicate, or distribute copyrighted materials. The network shall not be used for any unlawful purposes. Use of profanity, harassing, or other offensive or discriminatory language is prohibited.

User Agreements

Parents and students are required to review and sign User Agreements in order to access District technology.

Safety and Cybersecurity

The district monitors the on-line activities of students and operate a technology protection measure ("filtering/blocking device") on the network and/or all computers with Internet access, as required by law. The filtering/blocking device will attempt to protect against access to visual depictions that are obscene or harmful to minors or are child pornography, as required by law. Filters/blocking devices are not foolproof, and the district cannot guarantee that users will never be able to access offensive materials using district equipment. Evading or disabling, or attempting to evade or disable, a filtering/blocking device installed by the district is prohibited.

District Policy Information

English Language Learners

The District provides programs and support for students in order to provide equal educational opportunities for students with limited English proficiency (LEP).

Free language interpreting and translation is available for parents/guardians and students who require it. If you require an interpreter, please inform your student's teacher or school, and the District will arrange for an interpreter to assist at no cost to you. If we do not have an interpreter for your language, we will work to find someone who can help.

Information on District programs such as Gifted Education, AP classes, Special Education, extracurricular activities, and others can be found on website. For more information about the programs for students with LEP or assistance for families, please contact:

Mary Crawford
504, ELL and ADA Compliance Officer
423 North Chestnut
Cameron, MO 64429 816-882-
1035

Foster Care

The Cameron R-I Public Schools recognizes that students in foster care face unusual educational challenges. The purpose of Policy IGBE is to provide foster care students with educational stability and remove barriers to, and provide opportunities for, academic excellence for foster care students. In order to achieve this purpose, the district will work collaboratively with the Missouri Department of Elementary and Secondary Education (DESE) and the Children's Division (CD) of the Missouri Department of Social Services.

For more information about programs for foster care students, please contact:

Krystal Youngs

Foster Care Liaisons

602 S. Harris

Cameron, MO 64429 816-882-

1174

Homeless

The Cameron R-I Public Schools Board of Education recognizes that homeless students are particularly vulnerable and need special assistance to access and benefit from the education environment. Therefore, the district, in accordance with state and federal law and the Missouri state plan for education of the homeless, will give special attention to ensure that homeless students in the district are promptly identified and have access to a free and appropriate public education and related support services. Homeless students are individuals who lack a fixed, regular and adequate nighttime residence and include the following:

1. Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; are living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals.
2. Children and youths who have a primary nighttime residence that is a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings.
3. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations or similar settings.
4. Migratory children who meet one of the above-described circumstances.

The Board designates the following individual to act as the district's liaison for homeless students (homeless liaison):

Mrs. Bobbie Gimson

1220 Park Avenue

Cameron, MO 64429

Phone: 816-882- 1034

School Nutrition Program

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for

benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: How to File a Complaint, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
Fax: (202) 690-7442; or
Email: program.intake@usda.gov.
This institution is an equal opportunity provider.

Sexual Harassment Under Title IX

The Cameron R-1 School District does not discriminate on the basis of sex in its education programs and activities, including employment and admissions, as required by Title IX of the Education Amendments of 1972 (Title IX). All forms of sex-based discrimination are prohibited in the district, but this policy focuses exclusively on sexual harassment as defined in Title IX that occurs within the education programs and activities of the district. However, the district will respond promptly to investigate and address any report or complaint of sexual harassment.

"Sexual harassment under Title IX" is conduct on the basis of sex within the scope of the district's education programs or activities (as defined in this policy) that satisfies one or more of the following:

1. An employee of the district conditioning the provision of an aid, benefit or service of the district on an individual's participation in unwelcome sexual conduct;
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive and objectively offensive that it effectively denies a person equal access to the district's education program or activity; or
3. "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8) or "stalking" as defined in 34 U.S.C. 12291(a)(30).

Reporting Sexual Harassment or Title IX Retaliation

Any person may report sexual harassment regardless of whether the person is the alleged victim (complainant). However, Board members and employees must immediately report to the Title IX coordinator any incident or behavior that could constitute sexual harassment or retaliation in accordance with this policy. Reports may be made at any time, including during non-business hours, by using the telephone number, email address or office address listed below.

The Board authorizes the following individual to serve as the Title IX coordinator for the Cameron R-1 School District and coordinate and implement the district's efforts to comply with the requirements of Title IX. Title IX Coordinator

Dr. Valerie Utecht
423 North Chestnut

Cameron, MO 64429

Phone: 816-882-1068

Email: vutecht@cameronschools.org

Tobacco-Free Policy

To promote health of all individuals, the District prohibits all employees, students and patrons from smoking or using tobacco products, electronic cigarettes or imitation tobacco or cigarette products in all district facilities, on district transportation, on all district grounds, including parking lots and driveways at all times and at any district-sponsored event or activity while off campus.

Possession of Weapons

Possession of weapons, including concealed weapons, on district property, on district transportation or at any district function or activity sponsored by the district unless the visitor is an authorized law enforcement official or is specifically authorized by the Board.

Birthday Parties/Class Parties

Students are not allowed to hand out personal party invitations at school unless they have one for each child in their class. Excluding children will not be allowed. The school will not share home addresses with students or parents. Birthday party treats that meet the nutrition guidelines may be sent to school or dropped off. The classroom teacher will determine an appropriate time for the student to pass them out. Although we encourage parents to visit the building, we do not allow parents to visit classrooms with the intent of hosting a party. Only school parties will be allowed.

School parties will be held in the fall (Oct.) winter (Dec.), and Valentines (Feb). Parties will be planned and organized by PTSA volunteers. Parties will take place during RTI times. The parties are not required. Students not wanting to attend will be offered an alternative setting. Any food items provided for parties should meet the nutrition guidelines and should be pre-packaged or pre-wrapped from the store/business.

Library Media Center

The Media Center is open on a continuous basis throughout the school day with staff available to assist students and teachers. Teachers often utilize the facility before classes begin to integrate into their curriculum. Students are able to receive help and check out materials to complete work. Students assume responsibility for Media Center materials at the time of borrowing them. Students are expected to pay replacement costs for lost or damaged materials.

The school media center specialist is responsible for maintaining an atmosphere that is conducive to learning and which utilizes the resources of the media center most effectively.

Students may check out books as follows:

To use the Internet in the Media Center a student must have a **Technology Usage Agreement Form** form signed and on file in the office and must use his/her own log-in number. Absolutely NO chats, games, E-mail, or browsing is allowed. The Internet is for doing research. Students with overdue books are required to return them before additional materials may be checked out.

The Library has a few Playaway kits available for check out. Research has shown that students who listen to audiobooks can increase their level of reading comprehension and fluency. In order for your child to check out the Playaway kit, he or she must return a permission slip signed by a parent or guardian. These devices are more expensive than print books. On average they cost between \$19.99 to \$79.99 to replace. Students who lose or damage a device will be responsible for the replacement cost of the item. Permission slips will be given out in Library class at the beginning of the school year. Signed permission slips should be returned to Ms. Soper.

C.I.S.is proud to continue using the Accelerated Reader (AR) program. The purpose of AR is to help your child increase their independent reading level. Students may choose to read certain books that are worth points based on their reading level and take tests on the computer to check their comprehension. Four goals will be created, one for each quarter. Students that meet their quarterly goals will earn a small prize at the end of the quarter. Students meeting both first and second quarter goals will be offered a dance at school. Students meeting both third and fourth quarter goals will qualify for a picnic at the end of the year. Student progress will be tracked throughout the year on the AR wall near the Library. At the end of the year, the top two point earners from each classroom will be acknowledged and rewarded. Points towards the AR goals can be earned during the school calendar and additional rewards will be offered to students doubling their point goals. Students participating in the AR program will be asked to sign a “Code of Conduct” form explaining the consequences of cheating and or assisting others with quizzes. Students found to be cheating will forfeit all points and rewards for the current quarter.

Students in 3rd through 5th grade may check out 2 books at a time. Every effort should be made to return books when they are due. Students will be allowed to check out more books only when the first 2 are returned. If a student has one missing book, the second book must remain at school and students/parents will be charged for any unreturned or damaged books.

Lockers/Valuables

In most instances, two students must share a locker. The right to use a locker may be taken away for damage. Lockers will be assigned at the beginning of the year. Students are not to change lockers without permission from the principal. Lockers should be kept clean and neat at all times. Writing on the interior or exterior of the lockers is not permitted and will be considered as vandalism. Padlocks are not allowed on lockers.

If your child is bringing money for any purpose to school they need to give it to their teacher first thing in the morning. Funds for lunch, field trips, book orders, etc. can easily be lost or stolen when left unattended. Do not send loose money with your child. Please put it in a sealed envelope with your child’s first and last name, the teacher’s name, and the purpose of sending it.

Students should not bring personal items or toys to school that will distract from learning. Items may be confiscated by school personnel and kept until the end of the school year, or may require a parent to pick up. Any personal property brought to school for any reason is the responsibility of the student who brings it; the school is not responsible for lost or stolen items. Parents are urged to put names on coats, jackets, backpacks, and lunch boxes.

School lockers, desks and other district property are provided for the convenience of students and, as such, are subject to periodic inspection without notice. Student property may be searched based on reasonable suspicion of a violation of district rules, policy or law. Reasonable suspicion must be based on facts known to the administration, credible information or reasonable inference drawn from such facts or information. Searches of student property shall be limited in scope based on the original justification of the search. The privacy and dignity of students shall be respected. Searches shall be carried out in the presence of adult witnesses and not in front of other students, unless exigent circumstances exist. Policy JFG

Lost and Found

The lost and found areas are designated within the building. Lost articles that are found should be turned in immediately to the secretary in charge. Please check the office when you have lost an item.

Textbooks

All textbooks will be furnished by the school. The students will be assigned books. These books must be kept by the students for the time she/he is in class. If there are any damages to the books, the student will be required to pay the replacement cost of the book.

Signature and Form Requirements

Parent/Student Acceptable Use Policy (AUP)

I understand that the Cameron R-1 School District provides internet access and access to digital resources and district issued email account for educational purposes. I understand that Cameron R-1 School District has implemented technology protection measures including filtering and monitoring to prevent students from accessing inappropriate material on the Internet, but that such measures may not be one hundred percent effective at all times, and it is impossible to restrict access to all controversial content. I understand that students cannot with either district or personally owned devices attempt to bypass the district filtering system to gain access to unfiltered content. I understand that some resources may require student login credentials, which I authorize at the teacher's discretion. I also give permission and understand that Cameron R-I utilizes 3rd party applications including but not limited to, online instructional materials and textbooks, interactive websites, Google Apps for Education, and other educational resources, and that these sites may require users to set up or use an account with a username and password. I understand that each site will have its own terms of service, and students will be required to follow the published terms of service for the application they use. With this understanding, permission is granted for the student to access the internet. I also understand that Cameron R-1 School District provides students with robust digital resources for classroom instruction that have been found to meet the Federal Trade Commission's (FTC) regulations in regard to the Child Online Privacy Protection Act (COPPA).

I consent to the district interception of or access to all of the student's electronic communications using district/personal technology resources as well as downloaded material and all data stored on the district's technology resources (including deleted files) pursuant to state and federal law, even if the technology resources are accessed remotely.

I understand that the Cameron R-1 School District AUP restrictions and guidelines are a necessary component in protecting exposure to inappropriate materials and from participating in inappropriate activities. I understand that any violation of this policy may result in disciplinary action and/or the removal of computer access privileges.

_____	_____
Printed Name of Parent/Guardian	Printed Name of Student
_____	_____
Signature of Parent/Guardian Date	Signature of Student Date

Photo/Video Release

I authorize the Cameron R-I School District to make photographs, films, or sound recordings for use in:

1. Web site, television stations or other electronic formats in news stories/promotional material about/for Cameron R-I (This will also allow my child to have photos/art projects displayed in school buildings, businesses, contests or for academic publicity.)

(Circle one) Yes No

2. Yearbooks or school publications

(Circle one) Yes No

3. District Publications/Social Media Required

(Circle one) Yes No

4. Newspapers

(Circle one) Yes No

* The above consents only apply to non-profit and non-commercial purposes by the Cameron R-I School District, or news organizations or agencies. This consent will remain in effect for the current school year until revoked in writing.

Field Trip Permission

I authorize my student to go on trips to other locations and school sponsored field trips (i.e. art gallery, museum, concerts, etc.), with supervision, that may necessitate leaving the school grounds during the time they are enrolled at this school.

(Circle one) Yes No

School Wide Directory Permission

I consent to have my student's name, address and telephone number listed in the school wide directory.

(Circle one) Yes No

Statement of Acknowledgement for Student Handbook

I acknowledge that I have received and reviewed the 2022-2023 Student/Parent Handbook. I understand the policies and guidelines of the Cameron R-I School District and that violations of these policies and guidelines may result in disciplinary action.

Parent/Guardian Signature _____

Parent/Guardian Name (please print): _____

Date: _____