



2023 - 2024

STUDENT/PARENT HANDBOOK

***DEL CITY MIDDLE SCHOOL
2300 LINDA LANE
DEL CITY, OKLAHOMA 73115***

OFFICE PHONE: (405) 671-8625

24HR. ATTENDANCE LINE: 671-8625, option 1

Website: www.mid-del.net/o/delcityms

Instagram: [delcitymiddleschool](https://www.instagram.com/delcitymiddleschool)

Facebook: Del City Middle School

Twitter: [@dcms2020](https://twitter.com/dcms2020)

SCHOOL COLORS

Red and White

SCHOOL MASCOT

American Bald Eagle

SCHOOL MOTTO

Del City Middle School expectations are found in our school motto **SOAR**...Service, Optimism, Accountability, and Respect. As a student of Del City Middle School you have the opportunity to be a part of the great tradition that goes along with being a Del City Eagle! The teachers, staff, and administrators are here to assist you in your academic, personal, and social development. As a member of our school family, you are expected to follow the rules and policies set forth in this handbook, as well as those found in the Mid-Del Schools Student Expectations Handbook. We have high expectations for our students at Del City Middle School, and believe that all students have the right to a safe and comfortable learning environment.

SERVICE: Looking for opportunities to improve the lives of others, our community, and our school are all ways to serve. Serving is a classroom in and of itself. It is important for us all to practice empathy and kindness as we help each other grow.

OPTIMISM: Hopefulness and confidence about the future will make the school experience better for all students. Take pride in your school and show it by your attitude and actions. Each day brings the opportunity to make things better.

ACCOUNTABILITY: It is important for everyone to develop skills that will last a lifetime. One of the most important skills is the ability to accept responsibility or to account for one's actions. Students will be challenged to give their best each day as we lay the foundation to develop tomorrow's leaders.

RESPECT: Respect for yourself, your teacher, your parents, and your fellow students. If you are consistently respectful to other students and adults here at Del City Middle School, you will make memories that last forever. Respecting yourself and others is a fundamental skill that will be invaluable to you throughout your life.

Parents are a child's first and most influential teachers. Parents, you are the most important person in your students' educational success. We expect students to keep their parents informed of their academic progress throughout the year. Parents are encouraged to attend school sponsored activities as students are given opportunities to show off their abilities throughout the year. Together we can make Del City Middle School the place to be as we prepare students to **SOAR!**

Mary Styers – Principal



District Mission Statement

When students enter our school, they will be safe. When they enter our classrooms, they will be challenged. When they leave our school, they will be ready.

Philosophy of Education

The faculty and staff of Del City Middle School believe that students learn best in a warm, caring environment where they experience mutual respect between themselves and their teachers; that parents are a vital part of their children's education and must work as partners with the school to provide a secure support system; that students learn at different rates and in different ways, but all can achieve some measure of success in every class; that teachers are most effective when they have a love for and knowledge of their subject areas as well as a love for children; that students need life/work skills as well as academic skills; that a sense of humor is an essential element of the teaching profession.

Mission: The mission of Del City Middle School is to educate, empower, and enable ALL students to become caring, contributing citizens who can succeed in an ever-changing world. DCMS is committed to focusing on the high expectations of Success, Optimism, Academics, and Respect (SOAR).

Vision: The vision of Del City Middle School is to create a school where everyone works collaboratively to reach the academic and social needs of every student. Students, with the support of their teachers, will take ownership of their academics and demonstrate growth by becoming successful citizens.

Notice of Nondiscrimination

The Mid-Del Public School District No. I-52 does not discriminate on the basis of race, color, national origin, sex, pregnancy, gender, gender expression or identity, religion, veteran status, sexual orientation, disability, age, or genetic information in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Title IX Coordinator
7217 S.E. 15th Street
Midwest City, OK 73110
Phone: 405-737-4461
Email Address: phuston@mid-del.net

Del City Middle School

Main Office Phone: (405) 671-8625 Fax Number: (405) 582-7072

Counseling Office Phone: (405) 671-8625, option 2

24 Hr. Attendance Call-In Phone: (405) 671-8625, option 1

Mid-Del School Board

Dr. Silvy Kirk.....President
Dr. Ed Daniel.....Vice President
Leroy Porter.....Clerk
Julian Biggers.....Board Member
Gina Standridge.....Board Member

Mid-Del Administration

Dr. Rick Cobb.....Superintendent
Dr. Lashonda Broiles.....Deputy Superintendent
Pamela Huston.....Assistant Superintendent
Andy Collier.....Executive Director of Athletics and Student Activities

DCMS Administration

Mary Styers.....Principal
Roderick Samuels.....Assistant Principal (8th Grade)
René Frolich.....Assistant Principal (7th Grade)
Russell Johnson.....Assistant Principal (6th Grade)
Sara Small.....Assistant Principal Intern (6th Grade)

Office Personnel

Brenda Meadors.....Administrative Assistant
Michele Orellanes.....Administrative Assistant
Courtney Halliday-Wise.....Administrative Assistant
Christina McLaurin.....Administrative Assistant

Counselors

Kayla NewCounselor (8th Grade)
Patrick Mays.....Counselor (7th Grade)
La'Toya Jacobs.....Counselor (6th Grade)

Library Media Center

Felicia Kizer.....Media Center



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Vision: The vision of Del City Middle School is to create a school where students, teachers, support staff, counselors, administrators, and families work together to SOAR.

- Service to others, school, and community,
- Optimism in all aspects of school and personal life
- Accountability in academic and personal decisions
- Respect oneself, others, property, and differences

Important: Please refer to *Student Expectations, Policies, Procedures, and Safety Guidelines* that is available at the following link on the district's website:

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/62/District/2339309/Student-Expectations-Policies-Procedures-and-Safety-Guidelines-FY23.pdf

All district policies will be followed.

Student IDs

ALL students **MUST** wear the official Del City Middle School student ID and lanyard at all times during the school day. **THIS IS A CRITICAL SAFETY/SECURITY PROCEDURE.** The student ID is necessary in order to identify students, and it will also allow touchless lunch transactions. One student ID and one lanyard will be provided to each student.

Attendance

All absences must be called into the attendance hotline @ 671-8625 option 1 within 5 school days. Absences will only be excused with proper documentation (doctor's statements, court documents, funeral service obituaries, etc.) provided within a five business day period.

Any student missing in excess of 10 school days (partial or whole) are subject to legal action from the District Attorney's office. A student that exceeds 10 absences is subject to receiving no credit for their classes.

You are expected to be present and on time for all of your classes. Multiple unexcused absences and truancy will result in disciplinary measures.

If it is necessary for you to be absent for any valid reason, your parent or guardian must call 671-8625 option #1 on the day of your absence. All absences that are not verified by a parent with proper documentation (doctor notes, court documents, funeral announcements), will be considered as unexcused.

Campus Hours

Campus hours are from 8:00 a.m.-3:30 p.m. Teacher supervision is provided during these hours; therefore, students should not be on campus outside of these hours unless they have official prearranged business (i.e. tutoring, practice, meeting, detention, etc.).

Arrival to School in the Morning

For safety reasons, parents who bring their students to school are to drop students off at the west (front) side of the school (*West Parking Lot*). Bus riders will be dropped off on the north side of the school (*North Parking Lot*). Students may enter the cafeteria to eat breakfast at 8:00am. If not in the cafeteria, then 7th and 8th grade students will sit in the gym until they are dismissed for class. Once in the gym, students are expected to remain seated with their class until they are released. 6th grade students will report to the 6th grade center for supervision. If a student needs to enter the building early to work with a teacher or attend a meeting, this must be done by prior appointment and the student must have a note from the teacher in order to enter the building before 8:00am. All students should arrive at school prepared for the school day.

When Arriving to School Late

If a student arrives at school after the 8:25 bell, the student must check in through the main office and receive a kiosk generated slip to be admitted to class. Tardies and absences will be considered unexcused for reasons of oversleeping, car trouble, running late, or missing the bus. A principal will make the final decision of excused or unexcused absences or tardies.

When Leaving School at the End of the Day

3:20pm: Release 7th grade parent pick up students through south doors in 7th grade hall

3:20pm: Release 6th grade parent pick up students through south doors in 7th grade hall

3:20pm: Release 8th grade Parent pick up Students through Southwest door by Rm 10

When Leaving School Early (Before 3:20)

When it is necessary for a student to leave school early, a parent/guardian must come to the office to check out the student. Students will be allowed to leave the building only with parents/guardians or other persons listed on the student's contact list. Proper photo identification is required to check a student out. NO STUDENT WILL BE RELEASED WITHOUT PROPER PHOTO I.D.

When A Student Becomes Ill at School

When a student becomes ill at school and feels the need to call a parent and possibly go home, they will be given a pass from their teacher and report to the counseling office. A counselor will assist the student in calling the parent and checking out the student from school if needed. Students should not just come to the counseling office without a pass from their teacher.

Closed Campus

Del City Middle School is a closed campus, which means no student can leave the school during school hours without being checked out through the office by a person listed on the students contact list. A student cannot leave campus for lunch unless their parent/guardian comes into school and checks the student out and then checks back in through the main office. A PHOTO ID IS REQUIRED ANY TIME A STUDENT IS BEING CHECKED OUT. This type of absence is excused only for the duration of the student's lunch period. No outside drinks, with the exception of water in a sealed container, are allowed in the building by students.

Extended or Pre-Arranged Absences

If a student will be absent for 5 or more consecutive days and the student and/or parent wants the work for those days in advance, a *Pre-Arranged Absence Form* must be picked up and submitted at least 5 school days in advance of the absences. All school work will also be available on Canvas.

Procedure to Withdraw Student from DCMS

When a parent needs to withdraw a student for purposes of moving out of the district or to another school, the parent or guardian should notify the registrar in the counseling office 24 hours in advance to allow for the paperwork to be processed. Student withdrawal will be complete and records will be forwarded to the new school when these procedures and requirements have been met.

Tardy Policy

Students are expected to be in their seats PRIOR to the tardy bell ringing. Students in a hallway after a tardy bell has rung ARE tardy. Students who are not in their seats BEFORE the tardy bell rings are tardy. The following policy will be enforced for unexcused tardies:

- 1st Tardy = Warning, review of tardy policy
- 2nd Tardy = Parent Contact; Document in RTI
- 3rd Tardy = Detention with team teacher - 1 day
- 4th Tardy = Detention with team teacher - 2 days
- 5th Tardy = Office Referral

The tardy policy starts over at the beginning of each Quarter

Hall Passes

Students are given 5 minutes between classes to use the restroom and take care of *essential* business. Every student is issued 10 EMERGENCY hall passes for each quarter. It is the student's responsibility to have their passes available at all times. A student will not be allowed to leave a classroom if they do not have their EMERGENCY passes with them at the time of the request.

Truancy

A student is truant when he/she is not where he/she is supposed to be during the school day. Examples of truancy include skipping school, leaving early without checking out through the office, hiding in the restroom instead of being in the classroom, etc.

*A student who is tardy 15 minutes or more will be considered skipping class/truant and will receive ISR.

Visitors

All visitors to Del City Middle School must enter through the main entrance, show proper photo I.D. and register in the front office when they enter the building. An administrator must approve the visitor to go to a designated location. All visitors are required to wear a visitor badge while on campus. The badge needs to be returned to the front office when leaving campus. For student safety and security, student visitors from other schools are NOT allowed on campus, or in classrooms, during the school day. ALL visitors must be approved through a site administrator. Campus visitation privileges may be revoked by a site administrator at any time.

Academics

Academic Dishonesty

Academic dishonesty is unacceptable and students will receive a failing grade for the assignment on which they cheated. Additional consequences could be handed down for repeat offenses.

Grading Scale

Letter grade percentages are as follows.

A 90-100

B 80-89

C 70-79

D 60-69

F 59 and below

Progress Reports

Progress Reports will be sent **home with students** at the end of the fifth week of each quarter (nine weeks) grading period

Report Cards

Report cards will be sent home the following week after each quarter (nine weeks).

Parent Teacher Conferences

Parent Teacher Conferences will be held two evenings each semester on these dates:

October 5, Evening

October 10, Evening

February 15, Evening

February 20, Evening

Grade Checks

Parents are now able to check student's attendance and grades online. Please contact Mrs. Halliday-Wise in the Counseling Office for details on how to access your student's grades online.

Schedule Changes

Schedule changes due to inappropriate student placement by the school will be made as soon as possible. Student requests for schedule changes due to other reasons will be considered under the following guidelines.

1. A student must come to the Counseling Office and pick up a *Request for Schedule Change* form. The form must be completed, signed by the parent, and returned to the counseling office. If the change is possible, the student will be called to the counseling office and a counselor will make the change and give the student their new schedule.
2. There are no guarantees that a schedule change request can be honored due to limited class offerings and the balancing of class sizes.
3. Schedule change requests will not be considered for the purpose of teacher preference.
4. Students and parents must understand that a change request may result in an entire schedule having to be changed to meet the request. (In other words, different teachers and different class periods.)
5. Once a schedule has been changed to meet the request, it cannot be changed back again to the original schedule.

Student Chromebooks and Textbooks

All Chromebooks and textbooks are *loaned* to students for use during the school year. They will be checked out to students through teachers in various classes. Chromebooks and their chargers are the responsibility of the student. Insurance is available to parents, and recommended, to be purchased for Chromebooks. This will cover damage or loss. It is a good investment. For textbooks, students are to put their name, the teacher's name, and the semester and year used, in each textbook checked out to them. Students are responsible for the book(s) specifically checked out to them. Students with lost or damaged books will be placed on the obligation list. (see Student Obligation/Debts). A receipt will be issued to the student for book fees collected. Teachers will do periodic book checks throughout the year and make sure the student's name and teacher's name are printed in ink or marker inside the book's cover.

Testing

In April, all students are required to take the Oklahoma Core Curriculum Tests (OCCT) in core subject areas. These tests are very important as they measure knowledge and skill levels of individual students and overall student achievement for the school. Students are expected to be in attendance on the days these tests are administered and to do their very best on them.

Expected Behavior/Discipline

Basic Student Expectations/Responsibilities

1. Be prepared --- Bring books, pencil, laptop and paper to every class, EVERY day.
2. Maintain good attendance, ATTITUDE, and be punctual.
3. Put forth your BEST effort every day.
4. Be polite, friendly, and courteous to all.

Bus Transportation Rules and Regulations

Students will be assigned by the district, according to their home address, to ride a certain bus. If special circumstances require a student to ride a different bus than the one assigned, a parent must make this request and receive approval *from the transportation department* prior to riding a different bus.

Students will be dismissed by intercom every day. Students will go to either the cafeteria or the gym with their 7th hour teachers. As buses arrive, students will be dismissed to get on the their bus. Buses are expected to roll by 3:25pm every day. Students are expected to behave on the bus and at bus stops as they do in the classroom. If misbehavior on the bus does occur, a student may be denied the *privilege* of riding the bus. The following examples of misbehavior that may result in a student not being allowed to ride a school bus are:

- Failure to remain seated or hanging out the window
- Throwing objects on or out of bus
- Refusing to obey the driver or disrespect/belligerence toward driver
- Fighting
- Spitting
- Vandalism or defacement of any kind
- Lighting matches or lighters
- Disruptive/unsafe behavior, including profanity
- Eating and/or drinking on bus
- Using tobacco or tobacco products on bus

Bus drivers will make all discipline reports in writing to the front office. The principal reserves the right to suspend bus privileges depending on the severity of the offense.

Bullying, Intimidation, Threats, Harassment

Students are expected to treat each other with respect and courtesy and when they do not, consequences will result. Any type of bullying, intimidation, threats, or harassment by/of students (whether done in person or “online”) will not be tolerated and will be considered as a serious, suspendable offense. Examples of such behavior include, but are not limited to: Intimidation, Cyber bullying, Chat rooms or other inappropriate online behavior.

Cafeteria

In order to keep the cafeteria a safe, orderly and pleasant place to eat, and because of the large number of students using this facility, it is expected that students follow all directions given by adult personnel. Pick a seat and remain seated at all times.

Damage to School Property

All school property belongs to the patrons of the Mid-Del School District and is to be used for the benefit of all students; therefore, when a student intentionally, or unintentionally (a preventable hazard), destroys or damages any school property, he/she is personally liable

financially, and subject to discipline by school authorities. Intentional defacing or destruction of any school property item is considered a serious, suspendable offense.

Distracting and Dangerous Items

ANY personal items or properties that could be a distraction from the educational process, or that could be potentially dangerous in any way, cannot be brought to school. Such items include, but are not limited to, earbuds, headphones, cell phones, laser pointers, video games, playing cards, dice, toys, pacifiers, chains, jewelry, lighters, and matches. Such items will be confiscated and disciplinary action, which may include suspension, may be taken.

Dress Code

Del City Middle School students and teachers take great pride in the appearance of the student body. Appropriate dress is a reflection of the pride and respect students have for the school and for themselves. The district has adopted a universal dress code and is included here:

DISTRICT STUDENT DRESS CODE

All students are expected to be neatly groomed. Shoes must be worn. Clothing, jewelry, or skin illustrations should not display pictures, lettering or numerical figures that are profane, obscene or that advertise or promote weapons, tobacco or alcohol, low-point beer, drugs, drug-related items or drug paraphernalia. Any display of nudity or any manner of dress or grooming which violates this policy shall be corrected immediately. Clothing and/or athletic uniforms worn in a manner which is revealing, disruptive, or inappropriate for the school setting is prohibited. Due to issues of decorum and student safety, the principal may require that shirts and blouses be tucked inside the jeans, pants, slacks, etc. Students may be required to remove coats, hats and similar apparel during the school day.

Extremes in wearing apparel or personal appearance which would disrupt classrooms and/or interfere with the intended function of the school will not be considered as acceptable school dress. The wearing of any apparel associated with "gang" membership will not be allowed at school, on school vehicles or at or going to or from school-sponsored or authorized functions.

- 1. Skirt and short apparel should be an appropriate length to assure that no undergarments are visible at any time.*
- 2. Leggings and tights must be covered by a top that covers the essential hip/pelvis area of the student.*
- 3. Students must wear shoes. Cleats, house shoes, roller shoes, or shoes that limit physical activity or safety should not be worn.*
- 4. Biker or animal chains/collars/spikes may not be worn. Jewelry or personal items or manner of dress which could cause harm to self or others may not be worn.*
- 5. Clothing normally worn when participating in a school sponsored extracurricular activity or sports activity may be worn to school when approved by the school administration.*
- 6. Headgear (examples: hats, caps, bandanas, sunglasses, stocking caps) is not to be worn in the building. Any headgear brought to school should be kept in the student's locker/backpack during regular school hours. This prohibition does not apply to headgear worn for medical or religious reasons. Exceptions may be made by the principal for spirit days or special activities.*
- 7. Halter tops, off-the shoulder tops, bare midriffs, tube tops, spaghetti straps,*

(muscle shirts, mesh shirts or fishnet (unless a t-shirt is underneath), backless or partial backless garments, or outer garments with the appearance of underwear are not permitted to be worn by students.

8. *Apparel that is too tight or too loose is not to be worn by students. Clothing which does not completely cover undergarments may not be worn.*

Exceptions to this policy are at the discretion of the building principal as there may be clothing, or accessories not specifically addressed herein that are so disruptive to the educational process that the principal may need to take immediate corrective action.

Drugs, Alcohol, Tobacco, Vapes, etc

Please refer to the district policies found on the district's website in *Student Expectations, Policies, Procedures and Safety Guidelines*.

Here is the link:

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/62/District/2339309/Student-Expectations-Policies-Procedures-and-Safety-Guidelines-FY23.pdf

District policy will be followed which may result in contacting law enforcement and out of school suspension.

Fighting/Assault

Violence of any type is considered a serious offense and will not be tolerated. When it has been administratively determined that a student(s) has aggressively laid hands on another student, suspension from school will result.

Students involved in the instigation of a fight are also subject to disciplinary action, which may include suspension. Students who interfere in any way, or block passage of others during a fight, may also be suspended. Student bystanders should immediately leave the area if a fight begins or they may be charged with obstruction, interference, or instigation. Additional consequences may be assigned in situations of non-compliance once an authority figure has intervened in the situation.

“Gang” Behavior/Dress

Any type of “gang” behavior, dress (*excessive color schemes can and will be addressed per this policy*), symbolism, hand gestures, paraphernalia, etc., will not be tolerated and may be considered a suspendable offense. (*See also, Dress Code.*) Cliques and their associated behaviors are considered “gang” in nature and are not tolerated per this policy.

Public Display of Affection (PDA)

Public display of affection such as hugging, holding hands, kissing, etc., will not be permitted on school property or at school activities. PDA may result in disciplinary action and consequences.

Refusal to Identify Self (Anonymity)

ALL STUDENTS WILL WEAR A SCHOOL ISSUED ID BADGE FOR THE SAFETY OF STUDENTS AND STAFF. Students must identify themselves verbally upon request of any school personnel or identified adult monitor on the school premises, on a school bus, or at any school sponsored activity or function. Failure to do so, and to respond appropriately and truthfully, will be considered a serious offense for which a student may be suspended from school. Students will have to purchase a second ID Badge if the school issued one is lost/damaged. Students who refuse to wear the ID Badge will be subject to disciplinary action.

Stealing/Theft

Theft of personal or school property of any sort is considered a serious offense and will result in notification of law authorities and parents. Theft includes being found in possession of missing or lost items. If a student finds something that is not theirs, they should turn it in immediately to the office on his own. Theft is a serious offense for which a student may be suspended from school and restitution will be paid.

Weapons

A student shall not possess, handle, or transmit any object that could be considered a weapon, or a counterfeit weapon, on school property or on a school-sponsored activity. Any object willfully used to inflict bodily harm on another individual will be considered a “weapon” per this policy. Such objects may include, but not be limited to, firearms, toy guns, knives of any kind, chains, spiked collars, brass knuckles, etc. It is a felony for anyone to be in possession, on their person, or in their locker, of a gun on school grounds or within 1000 feet of school property. Law enforcement authorities will be notified and charges will be filed. Any student found in possession of any type of weapon will be suspended from school.

General Information/Policies

Accidents/Injuries Reporting

Any and all accidents or injuries occurring in the school building, on the grounds, at practice sessions, or at any school-sponsored athletic or activity event, must be reported immediately to the person in charge, and to school administration.

Bicycles, Cycles, Skateboards, Scooters and Rollerblades Bikes must be parked in the zone provided in the front of the school, and cannot be moved once they are parked on campus until the end of the school day. Motorcycles are not permitted on middle school campuses. Skateboards, scooters, and roller blades of any kind are not recommended as a mode of transportation to and from school. They must be turned into the office upon arrival to school and can be collected AFTER the last bell of the day.

Book Bags and Gym Bags

Book bags, large backpacks, and gym bags (including string backpacks) may be brought to school and utilized for the purpose of transporting supplies to and from class. The only exception is the last day of school, when no bags of any kind are necessary.

Breakfast

The cafeteria serves breakfast from 7:50 a.m. to 8:20 a.m. Students will enter and exit from the north lot entrance only. If a student is not actively engaged in eating they may be asked to leave.

Counseling Office - How to See a Counselor

If students have personal or academic concerns or needs, they are encouraged to see one of the counselors. Students should stop by the counseling office before or after school or between classes and sign the log requesting to see a counselor. The counselor will call the student out of class by sending for them with a pass as soon as possible. A teacher may send a student to the Counseling Office if the student is in a crisis or emergency situation. Our counselors have been assigned to work with students at a specific grade level and will continue to work with that grade level all 3 years as they progress through DCMS; however, a student may work with any counselor they are most comfortable with on personal issues.

Fundraising

Only fundraisers for DCMS sponsored activities may take place at school. ITEMS ARE NOT TO BE SOLD AT SCHOOL UNLESS THEY BENEFIT A DCMS ORGANIZATION. The selling of fundraiser items is not to interrupt the learning process in the classroom and generally should not be sold during class time. Also, if money or items are lost/stolen, the school is not responsible for recovery of such items. ALL fundraisers MUST be approved by Mrs. Styers.

Library

DCMS Library Media Center is automated with an electronic card catalog system available to students. In addition, there are computers for student use in research, word processing, product creativity, and online Internet access. Books may be checked out for a period of 14 calendar days and may be rechecked as many times as needed. Recent periodicals may be checked out for three calendar days with no recheck allowed. Reference books and other research materials are for use in the library only and may not be checked out. The student must pay for lost or damaged books or periodicals. There is a fine of five cents per school day for overdue items. Students are contacted every two weeks as to overdue books and fines. Students with excessive fines, overdue books, or lost books will be placed on the obligations list each nine weeks. This may mean that no grades will be given until debts have been paid. All libraries have rules. Visiting, misbehavior, improper use of equipment or books, and rudeness will not be tolerated. Misconduct, disrespect, or taking materials without first checking them out will be handled by the librarian and may result in loss of library privileges or disciplinary action.

Medication Policy

Parents, who need their student to take ANY medication, should take the medication to the counseling office. Students are not to carry any type of medication on their person at any time (includes any/all over the counter medications and dietary/nutritional supplements). Students are to report to the counseling office to take medication when appropriate. It is the policy of the Board of Education that if a student is required to take medication during school, and the parent or guardian cannot be at school to administer the medication, a school nurse, principal, or designated school employee may administer the medication only as follows.

1. A prescription medication may be administered only with written request and permission from the parent or guardian. Prescription medication must be in a container that indicates the authorizing physician's name, the student's name, name and strength of the medication, dosage and directions for administration. Small containers labeled for school use may be prepared at the pharmacy and left at school for the duration of the illness.
2. School personnel will not administer non-prescription medication at school. 3. Each school will keep a record of the name of the student to whom medication was administered, the date, time, what medication was administered, and the name of the person who administered the medication. Medications will be kept in a locked cabinet except medication retained by a student per physician's order. Unused medication will be returned to the parent or guardian only. Any medication left at the school will be properly disposed of if not claimed on, or prior to, building shutdown for the summer.
4. The school shall keep on file the written authorization of the parent or guardian of the student. The parent or guardian of the student is responsible for informing the designated official of any change in medication.

Student Motor Vehicles on School Grounds

Under current school board policy, middle school students are not permitted to drive an automobile to school or to a school-sponsored event. High school students and their vehicles are not allowed on middle school campuses during the school day. If a parent needs a high school sibling to pick up a DCMS student after school that must occur on the north lot. High school students are not to get out of their cars while waiting for a student.

Student Obligations/Debts

Students are personally responsible for the return of school property (text books, library books, uniforms, Chromebooks etc.) in good condition. In the event that items are lost or damaged, it is the student and parent's responsibility to pay for the replacement of the item(s). Students or parents can pay for lost books or other items in the main office. An Obligation List is prepared at the end of each nine weeks and semester to identify students who owe money or items to the school. Students and parents will be periodically notified if items/money is/are owed. Student grade reports will not be released until the debt is paid. In addition, other privileges, extracurricular activities, and enrollment for the following year will be denied until all debts are paid. The main office will work with any parent at his/her request in creating a payment plan.

Vending Machines

The usage of vending machines is at the students' own risk. Money will not be reimbursed for defective machinery. Due to nutrition regulations, vending machine use is not authorized during lunch.

Telephones

The office telephone is for school business and cannot be used by students except in cases of emergency and with permission. Students who are ill and need to call home are to report to the counseling office. Students will not be called out of class to receive a private phone.

Cell Phone Policy

Del City Middle School strictly enforces the Mid-Del School District's wireless telecommunication device policy (J-17). The use of cell phones, smart watches, earbuds, etc., during instruction time disrupts and interferes with the educational process and WILL NOT be tolerated. Cell phone use is not authorized from 8:15 am through 3:20pm. During this time period cell phones are expected to be on silent and stowed in the student's backpack.

Students are **strictly prohibited** from using wireless devices for incoming or outgoing calls, messages, or photos/videos **during school hours**. Devices should not be visible and are not to be used during school hours. If a student needs to contact a parent or guardian during school hours, they may use the school phone in the main office, counseling office, or in a classroom with permission from the supervising adult. If a parent or guardian needs to contact a student during school hours, they may contact the front office and the student will get the message.

Students in violation of the policy will be subject to discipline procedures. A teacher may confiscate the phone as a consequence for this violation. The phone will be turned in to the main office and a parent must pick it up.

IF A STUDENT REFUSES TO TURN IN AN ELECTRONIC DEVICE TO A DEL CITY MIDDLE SCHOOL STAFF MEMBER WHEN REQUESTED, THEN THE STUDENT WILL BE PLACED IN ISR. REFUSAL TO TURN IN THE DEVICE TO AN ADMINISTRATOR CAN RESULT IN SUSPENSION.

*Wireless devices include but are not limited to cell phones, smart watches, Ipods, cameras, video recorders, games, pagers, laser pointer, or ear buds.

Activities

Athletics

Students have the opportunity to participate in the following athletic teams at Del City Middle School. All athletes will be required to complete RankOne information and have a physical clearing them to participate in the activity.

Cheerleading / POM – entire school year
Fall Season Winter Season Spring Season
Football – 6,7,8
Basketball (boys) – 6,7,8
Track (girls & boys)
Softball (girls)
Basketball (girls) – 6,7,8
Baseball (boys)
Volleyball (girls)
Wrestling Tennis (boys & girls)
Cross Country (boys & girls)
Golf (boys & girls)

Clubs and Organizations

Middle school is an excellent time to explore new activities, get involved, and try new things. Students have the opportunity to participate in the following clubs and organizations at Del City Middle School. Announcements will be made to inform students about membership, meeting dates, and activities of these groups.

- Botball
- Student Counsel
- WhoSoEvers
- Dungeons and Dragons
- GSA
- Academic Team
- Yearbook
- and others