



Del City High School Student Handbook 2023-2024



Table of Contents

About DCHS	12	Letter from Principal	11
Academic Letter Jackets	43	Library Services	43
Activities Absences	35	Lockers	41
Activities at DCHS	14	Lost and Found	35
After School Detention	39	Lunch Detention	39
Alma Mater	8	Mailing List	45
Assemblies	44	Make-Up Work	34
Attendance	32	Map of the School	9
Attendance Administrative Regulation	33	Medication	46
Bell Schedule	13	Mid-Del Administration	4
Bullying Policy	31	Mid-Del School Board	4
Cafeteria	44	Miscellaneous Regulations	41
Calendar	10	Mission Statement	13
Care of School Property	41	Mr. and Miss DCHS	29
Cellular Telephones	45	National Honor Society	15-17
Cheating	41	Off Campus Lunch Policy	34
Checking Out of School	37	Parent Teacher Conferences	42
Civil Right Compliance	3	Pre-Arranged Absences	30
Class Officers By Laws	18-22	Proficiency Based Promotion.28	43
Courtesy and Respect	31	Progress and Grade Reporting Dates..	42
Del City Administration, Counselors, Support	5	Prom	35
Disciplinary Action	40	Residency Requirements	31
Dress Code	38	Saturday School	40
Driving Rules and Regulations	36-37	Scholarships	42
Drug Dogs	45	School Activity Excused List	35
Eagle Sportsmanship	46	School Phones	3
Enforcement	37	School Safety and Security	31
Excusing a Student	39	School Song	8
Expected Behavior at Activities	47	Senior Walk	30
Fire and Security Drills	45	State Attendance Laws	32
Flowers, Balloons, or Gifts	44	Student Council and Class Officers	6, 7
Gear-UP	48	Student Council Constitution	23-28
Grading System	42	Student ID	38
Graduation Attire	30	Suspension	40
Guidance	41	Telephones	35
Hall Passes	44	Testing	38
Hall Posters	44	Use of Tobacco	39
High School Eligibility for Secondary School Activities:	15	Vehicle Parking Permits	36
Homecoming Royalty	29	Visitors	30
Homework Statement	34		
In School Restriction	40		
Introduction	12		

Del City High School

“Home of the Eagles”

1900 S. Sunnyslane Road
Del City, Oklahoma 73115
Main Office: 405-677-5777

Student Handbook

Steve Gilliland, Principal

(Please note that this agenda does not include all of the Student Expectation Policies, Procedures, and Safety Guidelines for Mid-Del students. The Student Expectations manual is a separate handbook and that is available online).

Office Hours

Main office: 7:00 a.m. to 4:00 p.m.

Main Office Phone:	405-677-5777
Freshmen Office Ext.	4140
Sophomore Office Ext.	4157
Junior Office Ext.	4135
Senior Office Ext.	4146
Athletic Office Phone	405-671-8604 Ext. 4113

Notice of Non-Discrimination

As required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, Title IX of the Education Amendments of 1972, and the Age Discrimination Act of 1975, the Notice of Non-Discrimination shall be disseminated to all stakeholders. The statement shall be noted as follows:

It is the policy of Mid-Del Public School District No. I-52 not to discriminate on the basis of race, color, national origin, sex, disability, or age in its programs, services, and activities as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, Title IX of the Education Amendments of 1972, and the Age Discrimination Act of 1975.

Civil rights compliance inquiries related to the Mid-Del Public School District No. I-52 may be directed to an administrator at 7217 S.E. 15th, Midwest City, Oklahoma 73110, telephone number (405) 737-4461.

Contact Dr. Lashonda Broiles Asst. Superintendent with any questions.

Del City High School

1900 S Sunnyslane Road
Del City, Oklahoma 73115
Main Office: 405-677-5777

Mid-Del School Board of Education



DR. SILVYA KIRK

President
Board Seat #2
ward2@mid-del.net
Term Expires: 2027



DR. ED DANIEL

Vice President
Board Seat #1
ward1@mid-del.net
Term Expires: 2026



LE ROY PORTER

Clerk
Board Seat #5
ward5@mid-del.net
Term Expires: 2025



JULIAN BIGGERS

Member
Board Seat #4
ward4@mid-del.net
Term Expires: 2024



GINA STANDRIDGE

Member
Board Seat #3
ward3@mid-del.net
Term Expires:

Mid-Del Central Office Administration

Mid-Del Superintendent: Dr. Rick Cobb

Assistant Superintendent of Teaching and Learning: Dr. Lashonda Broiles

Executive Director of Secondary Instruction: Andra Gilkey

Director of Student Activities: Andy Collier

Del City High School Administration

Principal.....Mr. Steve Gilliland
Assistant Senior Principal.....Mr. Philip Crawford
Assistant Junior Principal..... Mrs. Courtney Riley
Assistant Sophomore Principal.....Ms. Christina Mitchell
Assistant Freshmen Principal.....Mrs. Cynthia Small
Athletic Director.....Mr. Robert Jones



Counselors

Students A-G	Ms. Ashlynn Moore
Students H-O	Mrs. Shelby White
Students P-Z	Ms. Samantha Tuter
Freshmen Counselor	Mrs. Teri Cragie

Support Personnel

Kierra Cooper	Secretary/Mr. Crawford
Kelly Reeves	Secretary/Mrs. Mitchell
Lori Kelton	Registrar
Misti Unruh	Secretary/Financial
Pauletta Sandoval	Secretary/Counseling Office
Bridgette Burley	Secretary/ Mrs. Riley
Susan Rentz	Secretary/Mr. Russell
Wyvetta Conley	Secretary/Mr. Jones/Athletics
Pam	Cafeteria Manager

Student Council Officers:

President: Nykolas-Ean Perez

Vice President: Ayah Hammoud

Secretary: Kiera Scarberry

Points Manager: Jay Vaughn

Publicist: Miguel Ortiz

Historian: Cayden Gaines

New Members Coordinator:

Brooklyn McKay

Middle School Chair: EKenna
Coberley

Social Chair: Phudis Radabutr

District 9 Vice President: Lily
Reece

Sponsor: Kristy Cooper



Senior Class Officers:

President: Lily Reece

Vice President: Jay Vaughn

Secretary: Miguel Ortiz

Historian: Ayah Hammoud

Publicist: Nykolas-Ean Perez

Parliamentarian: Kiera Scarberry

Sponsor: Amanda Shatwell

Junior Class Officers:

President: Christian Campbell

Vice President: Ronnie Brown

Secretary: Reagan Conner

Historian: Cayden Gaines

Publicist: Sharyiah Stevenson

Parliamentarian:

Brooklyn McKay

Sponsor: Kristy Cooper



Sophomore Class Officers

President: Lailoni Horton

Vice President: Aaliyah Wren

Secretary: Mariya Franklin

Historian: Sinan Hammoud

Publicist: Chloe Daniels

Parliamentarian: VACANT

Sponsor: Billy Shatswell





School Mascot and Colors

The school colors are Red and White.
The mascot is the Eagle.

The Alma Mater

*Del City High the one we love,
Will be on high and far above.
The schools may come and go on by,
But, our own Eagles soar on high.
We'll ne'er forget as years go by
Our triumph school Del City High.*

*O Father let us understand
The future is in Thy right hand.
Our Triumph glories must be won
By our ourselves and forgotten sons.
O Father grant us ever be
A strong arm of our history
DEL CITY HIGH.*



The School Song

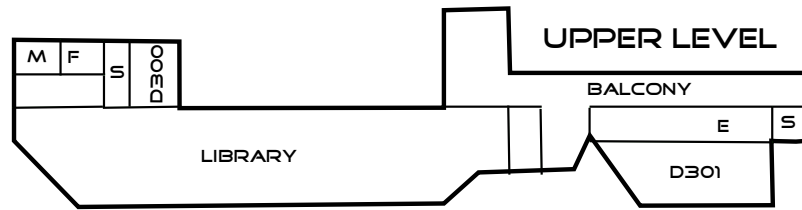
*Oh Red and White forever,
Loyal are we
Our school and colors
One and all
We'll cheer for victory!*

*We'll make the golden
School days royal success
And we will all cheer for
D C H Rah! Rah!*

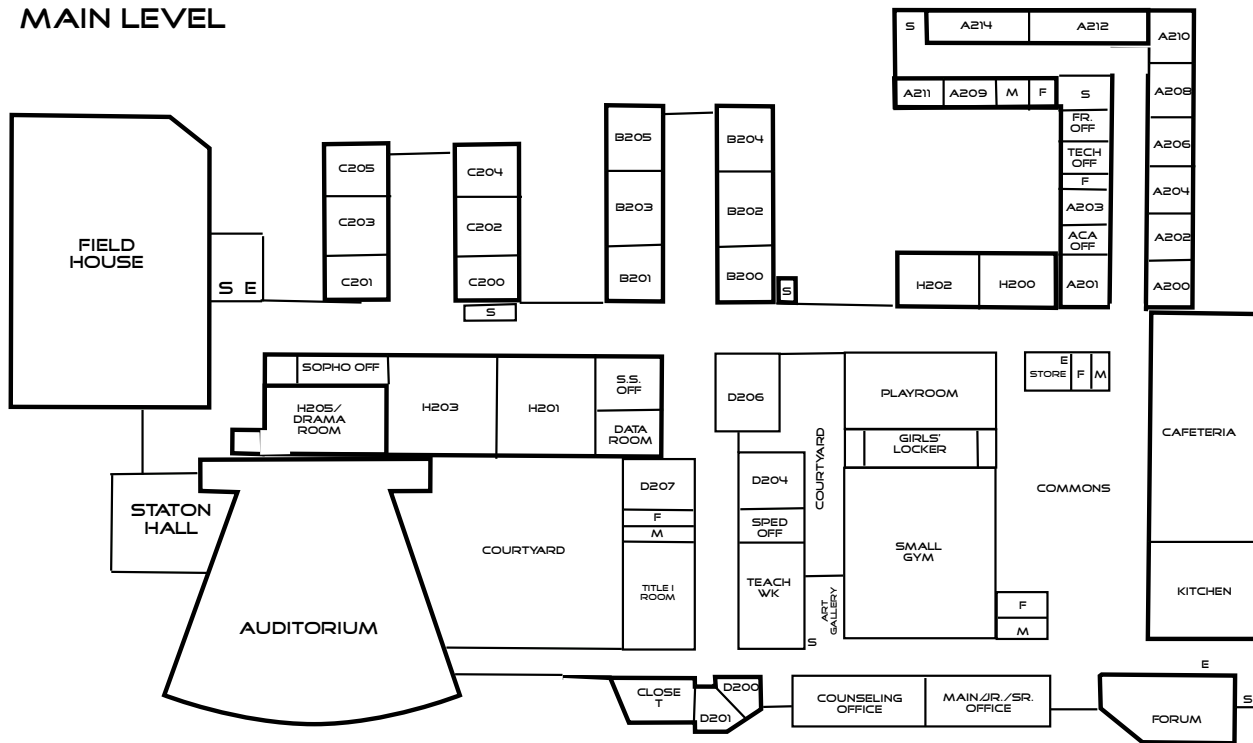


MAP OF DEL CITY HIGH SCHOOL

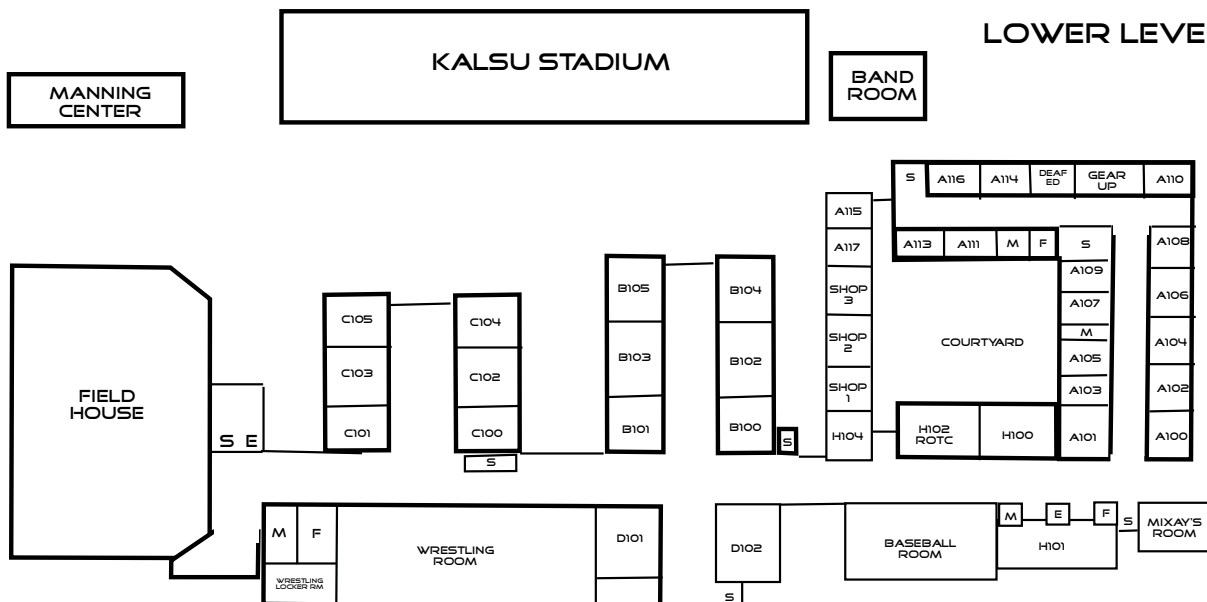
M = BOYS' BATHROOM
F = GIRLS' BATHROOM
E = ELEVATOR
S = STAIRS



MAIN LEVEL



LOWER LEVEL



DEAR DEL CITY HIGH SCHOOL STUDENT,

Welcome to the beginning of a great school year, 2023-2024! Whether you are a freshman, sophomore, junior, or senior this year, I challenge you to have the best school year of your academic lives. High School is a wonderful experience that you will remember forever. We want to help make your years at Del City High School the best that they can be. I feel that there are a few steps to success as a student that can really make the difference for each one of you.

The first step is **respect**. Respect for yourself, your parents, and your teachers. If you are consistently respectful to the students and adults in our school and in your lives, you will experience few conflicts or obstacles to impede your progress. You will also develop human relation skills, which will be invaluable to you throughout your life.

The second step is **pride**. If you take pride in yourself as an individual, a member of your family, and a student at Del City High School, you will be motivated to succeed as a scholar and as an exemplary citizen.

The third step is having **high expectations for yourself**. Push yourself academically. Our teachers have great knowledge to impart and wide experience to share. They are a carefully selected group of outstanding educators who are dedicated to your learning and achieving. Take advantage of the serious learning environment at Del City High School because you are building the foundation for your future.

The fourth step is **get involved in something positive**. We have numerous activities in which you can be an asset and enjoy, whether it is music, art, drama, athletics, ROTC, student government, debate, foreign language, computers, or any of a variety of school organizations. Have fun and, in the process, make a positive contribution to your school and community.

The fifth and final step for success is **attendance**. You have to be here to be successful. Make a goal for yourself to show up everyday focused and ready to learn.

Sincerely,
Steve Gilliland
Principal

INTRODUCTION

This handbook is designed to provide information about Del City High School and is a supplement to the Mid-Del Student Expectations Policies, Procedures, and Safety Guidelines which is available at school web site. We expect our students to understand and to follow the rules and regulations of our school and our district. Please keep these handbooks throughout the school year.

ABOUT DCHS

Del City High School is an integral part of the Mid-Del School system. The entire school system, which encompasses an area of 50 square miles and serves 14,600 students, includes 15 elementary schools, 4 middle schools, and 3 senior highs. Del City High School, with an enrollment of approximately 1300 students and a campus of 30 acres.

Del City High School has two feeder middle schools, Del Crest Middle School and Kerr Middle School. These middle schools stress the basic subjects and provide enrichment, developmental, and remedial programs to prepare students for the demands of high school.

Del City High School has a heterogeneous student population and faculty. The ethnic/racial composition of the student body is approximately 37 percent, Caucasian; 42 percent, African American; 9 percent, Hispanic; 2 percent, Asian; and 5 percent, American Indian, 5 percent mixed background. There are approximately 100 certified staff members, many of whom hold graduate degrees.

The school provides a comprehensive curriculum to meet the needs of the students. Many graduates continue their education at a two-year or four-year college or university, college preparation is a priority. Strong programs exist in language arts, mathematics, science, and social studies. We have advanced placement courses offered in Art, English, Math, Science, and Social Studies. Two foreign languages - French and Spanish - are offered. The business department provides numerous courses, ranging from computer applications, advanced accounting and internet web page design. Twenty vocational programs are offered at the area vocational-technical school, and on-site vocational and trades programs are available in family and consumer sciences. Another vocational program, Marketing Education, offers work-study experience. The curriculum also includes the fine arts on basic and advanced levels, including drama, band, vocal music, art, and crafts.

Several special programs are provided at Del City High School to meet students' individual needs. Special programs are available for learning disabled, emotionally disturbed, hearing impaired, trainable and educable mentally handicapped students. Students limited in English are provided the opportunity to improve their English proficiency in a bilingual program. Homebound instruction is available to students confined to their homes because of illness or injury.

Twenty-four units are required for the senior class of 2020. A student who meets all the specific requirements shall be recognized by the local school district and the State Board of Education as an Oklahoma Academic Scholar (These requirements are listed in the Mid-Del High School Course Description Book).

Del City High School has a proud tradition dating back to 1953. The faculty and staff are proud to be a part of an effective learning environment in which students are respected as individuals and challenged to realize their potential.

Welcome to the 2023-2024 School Year

MID-DEL MISSION STATEMENT

When the young people of Mid-Del enter our schools, they will be safe.

When they enter our classrooms, they will be challenged.

When they leave our schools, they will be ready.

Mission Statement of DCHS

At DCHS, our mission is to increase learning for all.

Our vision is to create and support a positive, diverse school culture where all are welcome, and ensure the post secondary readiness of our students, and increase learning for all

DCHS Bell Schedule

(1st) 7:45 – 8:35

(2nd) 8:40 – 9:30

(3rd) 9:35 – 10:30

Upper Class:

(Lunch) 10:30 – 11:10

(4th) 11:15 – 12:05

Freshman Class:

(4th) 10:35 – 11:25

(Lunch) 11:25 – 12:05

(5th) 12:10 – 1:00

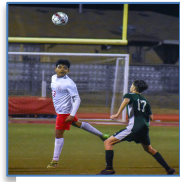
(6th) 1:05 – 1:55

(7th) 2:00 – 2:50

ACTIVITIES

Del City High School has a variety of activities, which involve students in the life of the school. You are encouraged to join these activities and become a part of the total school. You will receive from this school only as much as you put into it. The variety of clubs, organizations, and activities give you the opportunity to add growth to the school and yourself. Any inter-district transfer students attending DCHS, but lives in another Mid-Del School attendance area, will be ineligible for one year.

ATHLETICS



Baseball	Football	Swimming	Volleyball	Golf
Basketball	Soccer	Tennis	Wrestling	Cheerleading
Cross Country	Softball	Track	Pom	Powerlifting

CLUBS/ORGANIZATIONS



Academic Team	Sisterhood Project	Art Club	Intrumental Music Band/JazzBand/Orchestra	Chess
Eagle Press	Eagle's Nest (Spirit)	FCCLA	Anime Club	Freshmen Class
The Whosoevers	Teacher Intern Program	Bowling Club	International Thespian Society	Junior Class
Key Club	Matmaids	MOD (Men of Distinction)	National Honor Society	Jr. Naval ROTC
Gay Straight Alliance	Senior Class	Sophomore Class	Special Eagles/Olympics	Speech and Debate
Student Council/Leadership	Vocal Music	WOW (Women of Worth)	Eagle's Soar Travel Club	STOMP

HIGH SCHOOL ELIGIBILITY FOR SECONDARY SCHOOL ACTIVITIES:

Semester (Term) Eligibility: A student must have received a passing grade in any 5 subjects counted for graduation of the 7 possible credits during the previous semester. The credit pool could include athletic credit and physical education credit.

If a student does not meet the scholastic standard stated above, he/she will not be eligible to participate during the first six (6) weeks of the next semester he/she attends.

A student who does not meet the scholastic standard stated above may regain his/her eligibility by achieving passing grades in all subjects he/she is enrolled in at the end of a six week period. Please refer to Policy J-6 for further information

HOW TO APPLY FOR NATIONAL HONOR SOCIETY

The information provided in this note will help your students apply successfully for National Honor Society.

The application process begins in January after the first term has been completed and grades are figured. At this time, a list will be posted of all students at DCHS with an unweighted cumulative GPA of 3.5 or higher. Students with a weighted GPA who are not listed will need to obtain a transcript from their counselor with the weighted GPA calculated. Students who have a GPA of 3.5 or higher (weighted or unweighted) will attend a meeting to receive an application for NHS. This application will need to be completed and returned with \$8 dues by the deadline given at the meeting and on the application. NO LATE APPLICATIONS WILL BE ALLOWED. The applications are then given to the faculty council. The faculty council consists of five teachers from Del City High School. The council reviews each student's scholarship, leadership, character, and service as shown on the application and then votes on membership. This process takes approximately 3-4 weeks.

The application asks each student to list his/her service and leadership. These can be fulfilled in a multitude of ways. Some examples of service are membership in a club, volunteer work for an organization, or tutoring for a teacher. The key to service is volunteer work. Leadership is shown by any role that requires the student to organize, carry out, or lead an activity involving others. Some examples are committee chairpersons, officers, or Sunday school teachers. Remember, these are only examples and there are a variety of ways that these two qualifications can be achieved. **IMPORTANT NOTE:** Any activity outside of school must have a letter accompanying the application. This letter should explain the activity or involvement done by the student applying for membership.

Once a student becomes a member, he/she must maintain a 3.5 GPA. Members must also continue to be role models for other students in our school by continuing to exhibit the characteristics of scholarship, leadership, service, and character. Each member must earn 20 service points each year. Service points are earned by participating in our service projects, attending meetings, and doing volunteer work. Members who remain in good standings are allowed to wear a white gown and a gold honor cord at graduation. Please feel free to contact me for further information.

NHS Advisors

INDICATION OF INTEREST IN NATIONAL HONOR SOCIETY

CARL ALBERT HIGH SCHOOL DEL CITY HIGH SCHOOL MIDWEST CITY HIGH SCHOOL

Name _____
(Print name clearly)

Grade _____ **Home Phone** _____

Parents Name _____

Please read the following information very carefully.

Supply the necessary information.

Return to the NHS advisor in January.

By filling out this form, you are indication interest in NHS membership. Membership is based on scholarship, character, service, and leadership. You must have a minimum of 3.5 grade point average accumulated from the beginning of the freshman year. (If you are selected for membership, you must maintain a cumulative 3.5 grade point average for each semester (term) thereafter.

Service and leadership require that you have actively participated in a school project, organization, etc. To verify this, you must have three signatures of sponsoring teachers of different activities indicating that you were not just a member, but a participating member of that organization. These must include at least one signature based on leadership and must apply to the past calendar year. If you have been particularly active in an organization outside the school and you would like that to be a part of your application, please bring a letter from the sponsor of that organization. Your signatures in the leadership and service categories should have a minimum of two organizations represented. Character requires that you obtain the signature of three teachers and the principal or vice-principal.

Return this form in October. Dues of \$10.00 must be paid when the form is submitted. If you are not selected for membership, your dues will be refunded. SPONSORS: PLEASE SIGN TO THE LEFT OF THE NUMBERS. SIGN ONLY IF THE STUDENT IS A **PARTICIPATING MEMBER**.

LEADERSHIP

- _____
- _____
- _____
- _____
- _____
- _____
- _____
1. Leadership Class
 2. Officer in School Club - Name of Club _____
 3. Drum major or flag corps captain
 4. Head cheerleader or Pom Pon captain
 5. Yearbook or newspaper editor
 6. Class Officer
 7. Others (please specify) _____

If outside of school, a letter must accompany the application.

SERVICE

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
1. Sports manager
 2. Student librarian
 3. Membership in school club - Specify _____
 4. Band member
 5. Vocal music member
 6. Sports participation - name of sport _____
 7. Debate team
 8. Academic Contest Participant
 9. The following must be accompanied by a letter from a leader for verification - Boy Scouts, Girl Scouts, Rainbow, Demolay, Church, etc.

CHARACTER:

Have 3 teachers and your class vice-principal sign below

1. _____
2. _____
3. _____
4. _____

I have read the by-laws and I understand that membership is not guaranteed. Membership is a privilege, not a right. If I am selected as a member, I also agree to participate in the induction ceremony.

Candidate's Signature

Parent's Signature

HOW TO BECOME A CLASS OFFICER

Del City High School Class Officer By-Laws

Article I Election

Del City High School Sophomore, Junior, and Senior Class Elections will take place the 3rd week of April. Election procedure and information will be distributed at the appropriate time. Freshmen Class Elections will take place the falling fall. Applications will require the signature of the previous class sponsor

ARTICLE II Requirements- Duties and Responsibilities

Class officers hold a position of esteem and leadership in the school. Each is expected to be an enthusiastic and positive role model for his/her peers and to represent Del City High School with integrity.

- A. All president candidate must have a cumulative weighted grade point average of 3.00 and must maintain at least a 3.00 weighted GPA if elected. All other officer candidates must have a cumulative weighted grade points average of 2.5 and must maintain at least a 2.5 GPA if elected. In addition, candidates must be passing all classes at the time of elections. Once the candidates Application for Office is received, the Sponsor will request from the registrar the most recent copy of the candidate's transcript showing their current cumulative weighted GPA. For incoming Freshman candidates, the weighted cumulative 7th and 8th grade GPA will be used. ¹_{SEP}
- B. If the academic standard as outlined in these laws is not maintained during the duration of second semester, the officer-elect will forfeit the class office.
- C. Officers must display positive leadership characteristics at all times and maintain a positive enthusiastic attitude.
- D. Officers must attend ALL Class Activities/Competitions and officers meetings. Sponsor(s) must be notified prior of any absences.
- E. Officers must obtain sponsor approval on all matters relating to class activities, fundraisers, purchases, scheduling of events, etc.
- F. Officers must help with the selling of all fundraisers.
- G. Officers must be available at lunch when necessary to fulfill officer responsibilities.

- H. Officers must follow all policies/procedures outlines in the student handbook and in the District Board Policy Handbook.
- I. It is the officers' responsibility to submit their quarterly grade report at the end of each nine week and semester grading period.

ARTICLE III Officers and Class Duties

- A. The officers of each class shall be as follow: President, Vice-President, Secretary, Reporter, Publicist, and Parliamentarian
 - i. The **President** is to preside over all meetings of the class; call special meetings when necessary; prepare the agenda with the secretary for all meetings with the advisors approval; represent the class at public occasions; and assume other duties as required. President is also required to attend all President club meetings.
 - ii. The **Vice President** shall perform the duties of the President in his/her absences; assist the President in the performances of duties upon request; Organize class events/competitions; keep administration informed about current activities; and in case of emergency fill the office of President for the remainder of the term.
 - iii. The **Secretary** shall keep an accurate record of the business transacted at every meeting; keep record of all student's attendance at meetings; prepares agenda with president for all meetings with advisors approval.
 - iv. The **Reporter** shall keep video log of all class activities. This log will be passed along as the class passes through high school to be used in senior video for Senior Recess.
 - v. The **Publicist** shall inform the class of class events. This includes social media, announcements, flyers, etc.
 - vi. The **Parliamentarian** shall call the meetings to order and assist the class in the drafting and interpretation of bylaws and rules of order, and the planning and conduct of meetings.
- B. The Class Duties shall be as follow, but not limited to:
 - i. Senior Class plans and organizes graduation, senior recess, work sophomore/freshmen semi-formal, class competitions, etc.
 - ii. Junior Class plans and organizes junior/senior prom, work graduation, work sophomore/freshmen semi-formal, class competitions, etc.
 - iii. Sophomore Class plans and organizes sophomore/freshmen semi-formal,

fundraiser for the Del City Eagle at the OKC Zoo, work junior/senior Prom, class competitions, etc.

iv. Works parent-teacher conferences, class competitions, etc.

- C. Class Meetings will take place the 3rd Tuesday of every Month at lunch. In the case there is no school on the 3rd Tuesday, then the meeting will be the following Tuesday. All of the class is invited.

ARTICLE IV

Removal from Office

- A. An officer who fails to meet scholastic requirements shall be placed on probation for three weeks, at the end of which time he/she shall be removed from office if he/she still fails to meet the requirement. ^[L]_[SEP]
- B. An officer who fails to meet the requirements, duties, and responsibilities will result in the sponsor taking disciplinary action. If this becomes necessary, the following steps will be followed: ^[L]_[SEP]
- Step 1 - Verbal Reprimand. ^[L]_[SEP]
 - Step 2 - Written Reprimand with parents being notified.
 - Step 3 - Two weeks probationary period.
 - Step 4 - Referral to a Faculty Council for possible removal from office. ^[L]_[SEP]
- *During the probationary period the officer must meet the requirements, duties, and responsibilities for the office or be dismissed. ^[L]_[SEP]
- C. Only one probationary period will be allowed for each officer. ^[L]_[SEP]
- D. The Faculty Council may vote to dismiss, without prior warning, any officer whose behavior is considered flagrant or inappropriate to class officer standards. ^[L]_[SEP]
- E. If the Faculty Council notes that dismissal is warranted, the officer and his/her guardians will be informed in writing of the dismissal action and the reason(s) for such. ^[L]_[SEP]

ARTICLE V

Replacement of Officers

- A. If a vacancy occurs in the office of President, the Vice President will assume that position.
- B. If a vacancy occurs in any office except President, the following procedure will be followed:
- i. Vacancies will be filled with runners-up for each office as long as the GPA and other requirements are fulfilled. If a vacancy occurs for a freshman office during first semester, the student's weighted cumulative 7th and 8th grade GPA will be used. If the vacancy occurs after first semester grades are posted, the cumulative high school weighted transcript will be used. ^[L]_[SEP]

- ii. If the requirements in Article II are not met, another election will be held. A filing period for candidates will be opened to the entire class. Eligible voters will consist the class
- iii. The Class faculty sponsors will maintain records from the previous election. In the event of a replacement election, the Class Sponsors will be responsible for holding the election information meeting, accepting the applications, using voting4schools.com, and coordinating the election.

ARTICLE VI

Sponsors

The Principal will appoint all class sponsor(s).

Duties and responsibilities include:

- i. Monitor officer performance and see that they fulfill their duties. [L] [SEP]
- ii. Check officers' grades when submitted by the officers at each nine week grading [L] [SEP] period for each semester (nine week and semester) to determine if the GPA is being [L] [SEP] maintained. [L] [SEP]
- iii. Discipline Officers when necessary. [L] [SEP]
- iv. Provide the proper role model exemplifying standards of leadership and integrity.
- v. Document and maintain attendance records for all meeting and activities. [L] [SEP]
- vi. Schedule meetings in advance. [L] [SEP]
- vii. Contact parents when necessary. [L] [SEP]
- viii. Keep administrators informed of class activities. [L] [SEP]
- ix. Provide input for Faculty Council Board. [L] [SEP]
- x. Allow officers to accomplish most of the tasks of the organization. [L] [SEP]

ARTICLE VII

Faculty Council

The Faculty Council will be made up of five (5) voting faculty members. A majority vote will be necessary for any action.

The Grade Level/Head Principal at the school, with input from class sponsors, will select the five members. All should be faculty members from the school representing all four grade levels.

SAMPLE
SENIOR CLASS OFFICER APPLICATION
Due April 27 3pm to Ms. Jenkins

Student's Name _____
(last) (first)

Office Filing For _____

Qualifications _____

Why do you desire to serve in this office? _____

Signature of three teachers:

I approve of or recommend that the said student be allowed to run for office, and I have no reservations about this student.

(1) _____

(2) _____

(3) _____

(4) _____ -(Mrs. Cooper)

Signature of assistant principals:

I approve of or recommend that the said student be allowed to run for office, and I have no reservations about this student.

(Mr. Benardello-Senior Principal)

Signature of student _____ Date _____

HOW TO BECOME A STUDENT COUNCIL OFFICER

Del City High School Student Council Constitution

PREAMBLE

We the representatives of the Student Council of Del City High School, in order to promote better citizenship by encouraging student participation in school government, high ideals, and school spirit, do establish this constitution of the Del City High School Student Council.

ARTICLE I. NAME

This organization shall be known as the Del City High School Student Council.

ARTICLE II. OFFICERS

Section 1: The officers of Student Council shall be as follows: President, Vice President, Secretary, Points Manager, Historian, Publicist, Social Chair, New Members Coordinator(s) and Middle School Chair(s).

Section 2: Candidates for the office of President must become seniors prior to their tenure in office.

Section 3: The offices of President, Vice President, Secretary, Points Manager, Historian, Publicist, Social Chair, New Members Coordinator(s) and Middle School Chair(s) will be elected in the spring and serve the following summer and school year.

Section 4: Only students who have held active membership of participation with verified attendance for a year in Del City High School Student Council and participated in 70% of previous year's activities can run for an office. The President and Vice President must have and maintain a 3.0 GPA or better to be eligible. All other members of the executive council must have and maintain a 2.5 GPA.

Section 5: In the event that the President is unable to finish his/her term in office, the Vice President will serve the office of President for the remainder of the school year.

Section 6: In the event that an office is not filled by an election, that office may be filled by appointment.

Section 7: In the event there is a district officer and/or state officers, they will serve on the executive board.

Section 8: Candidates for the office of President must have already held a student council office in the prior year **or** be enrolled in leadership the prior year.

Section 9: All Officers must attend the Oklahoma Association of Student Councils Basic Leadership Workshop. The office of president must also attend Oklahoma Association of Student Councils Advanced Leadership Workshop.

ARTICLE III. DUTIES

Section 1: The duties of the officers shall be as follows:

- A. The **President** is to preside over all meetings of the council; call special meetings when necessary; prepare the agenda for all meetings with the advisors approval; represent the council at public occasions; and assume other duties as required.
- B. The **Vice-President** shall perform the duties of President in his/her absence; assist the President in the performances of duties upon request; preside over committees; keep administration informed of current activities; and in the case of emergency fill the office of President for the remainder of the term.
- C. The **Historian** shall keep a log of all events and functions sponsored by or in attendance by the council and maintain a scrapbook or video log of the council's activities as well as filming and video recording all necessary projects such as the Lib Dub and The Black Light Show.
- D. The **Secretary** shall keep an accurate record of the business transacted at every meeting; keep a record of all members assigned to committees and their chairs; and keep Student Council event binder organized.
- E. The **Point Manager** shall keep track of points earned by members, *keep track of attendance at all meetings* and have an updated list of points available weekly.
- F. The **Publicist** shall inform the student body of school events. This includes social media, announcements, bulletin boards and etc.

Section 2: The duties of Chairs shall be as follows:

- A. **Social Chair(s)** will keep the spirit of the council up. They will plan 2 events per semester where student council can get together and have fun. Social Chair will also help the president at the end of the year party.
- B. **New Members Coordinator(s)**: Work with the Freshmen and new members of StuCo
- C. **Middle School Chair(s)**: Work with the middle schools during WILD Week and host a Middle School Leadership Conference in the Fall Semester

ARTICLE IV. RECALL

Section 1: If a chair or officer fails to perform his/her duties or has insufficient points a recall may be recommended by any member of the council or sponsor. A hearing shall be held and a secret vote taken by the council. If a simple majority recommends recall, it shall be ordered.

Section 2: An officer or chair is dismissed if he/she is found with or under the influence of alcoholic beverages or drugs of any kind at school or any school related activity.

Section 3: If any officer or chair is dismissed from a workshop or convention on the local, state or national level, he/she shall be dismissed from office.

Section 4: If any officer or representative is failing a class longer than 3 weeks, he/she will be placed on probation to get their grade above a D. Failure to raise such grade will result in losing their officer/representative position.

Section 5: If an officer/chair misses three events, meetings, or works day in one semester will be put on probation.

Section 6: A Student Council member having been recalled, may not apply for office during that school year and the next school year.

Section 7: In the event of dismissal, incapacitation or resignation of any officer other than president, the executive council will be empowered to elect a replacement. The replacement must have two-thirds approval of the executive council.

Section 8: All officers must sign and follow the Del City Student Council Code of Conduct Form.

ARTICLE V. POWERS

Section 1: The council shall have the power to recommend policies and standards and help enforce rules when necessary for the betterment of the school's interests and activities.

Section 2: Since the powers of the Student Council are delegated by the principal, he/she shall have the right to veto over any proposal.

Section 3: A draft of all the measures passed by the council shall be sent to the principal for his/her approval or veto. A report of his/her actions shall be made at the next meeting.

ARTICLE VI. ELECTIONS

Section 1: For those officers elected in the spring, there shall be one week of campaigning under the direction and supervision of the Student Council Advisor.

Section 2: All elections shall be cast by secret ballot of student body.

Section 3: Voting will take place with Voting 4 Schools software for 2 days and will close at 2:30pm on the last day. Announcement of the winners shall be made public by the current Student Council President.

Section 4: In order to win the election of officers, a candidate must have a simple majority. In case of a tie, there shall be a run-off election.

ARTICLE VII. RATIFICATION

Section 1: This constitution and its by-laws shall become effective upon ratification by a three-fourths majority of the Student Council and approval of the principal.

ARTICLE VIII. AMENDMENTS

Section 1: Amendments to the constitution or its by-laws shall be considered upon presentation of a typed copy of the proposed amendments to the council president and sponsor, three days before the next regular council meeting. The amendment must be undersigned by one-fourth of the members of Student Council. It shall be read, presented as a motion, and be debated. It will be voted on that next regular business meeting. It shall be adopted upon three-fourths vote of total members of the council and approval of the sponsor and principal.

BY- LAWS

ARTICLE I. QUORUM

Section 1: At least three-fourths of all members on the roll must be present before business may be transacted.

ARTICLE II. PROCEDURE

Section 1: The Council shall, at the beginning of each year's work, set a time and designate a place for Student Council meetings.

Section 2: The presiding officer of the Council shall be permitted to call special meetings or cancel regular meetings when necessary with the approval of the advisor.

ARTICLE III. EXECUTIVE COUNCIL

Section 1: The executive council shall consist of all officers and chairs

Section 2: Members who have previously attended the Basic Leadership workshop are encouraged, but not required, to attend the Advanced Leadership Workshop. Only the president is **require** to attend Advanced

Section 3: Members of the executive council may serve as an elected officer for no more than two other organization sponsored by Del City High School. It is strongly recommended that students participating in athletics, cheer, pom, journalism, band or choir not hold another office due to the time requirements of an effective member of Student Council.

Del City High School Student Council and Class Officer Code of Conduct

*To hold a position in Del City Student Council and Class Officer is a privilege and an honor. Students should always be mindful that they represent Del City High School. —**at all times.** Officers serve as role models and set the example for all to follow, maintaining a high level of respect toward others.*

I understand that I must maintain my good standing as a member of my school's student council and class officer in accordance with my school's Student Council Constitution and Class Officer By-Laws. I understand that Student Council and Class Officers leaders are held to a high standard, and that violating these expectations can jeopardize my position.

When participating in an DCHS or OASC (Oklahoma Association of Student Councils) event, I understand that I must adhere to the rules of that activity. I also understand that my behavior outside of school events (including social media and digital spaces) is also subject to review and, if necessary, disciplinary action.

Any of the following types of misconduct may result in disciplinary action:

- Defiance to adults/teachers/administrators or other staff
- Showing disrespect to adults or fellow students (this includes social media)
- Vulgar or profane language
- Fighting
- Lewd or otherwise inappropriate behavior
- The possession of any type of weapon (play or real)
- Possession of drugs, alcohol, tobacco, vapes, mood-altering substances OR attendance at functions where such substances are present
- Any other activity that could bring discredit to Del City High School, DCHS STUCO, the OASC, including (but not limited to) use of social media

I understand that any violation of these expectations and policies may result in (but is not limited to) these disciplinary actions:

- The parent/guardian will be called upon to assume responsibility for any damages that may result from the behavior of the student council or class officer leader.
- Lunch detention
- ISR (in school suspension)
- The student council or class officer leader will be excluded from the activity or future activities.
- The student council or class officer leader will be removed from office and the leadership class.
- The student council or class officer leader will be excluded from serving as a officer in student council or class offices for the remainder of his or her high school career

Please return the signed form to the Student Council advisor.

Officer Name (PRINT): _____

Officer Signature: _____ DATE: _____

Parent/Guardian Signature: _____ DATE: _____

Sponsor/Advisor's Signature: _____ DATE: _____

Name _____ Grade Next Year _____

HAVE YOU BEEN A STUDENT COUNCIL OFFICER BEFORE? _____ WHEN?

OFFICE FOR WHICH YOU ARE APPLYING – PLEASE CHECK ONE!!

Student Council Officers

_____ President	_____ Vice-President
_____ Points Manager	_____ Secretary
_____ Social Chair	_____ Publicist
_____ New Member Coordinator	_____ Historian
_____ Middle School Chair	

ARE YOU ENROLLED IN LEADERSHIP FOR 2018-2019 SCHOOL YEAR? _____
LEADERSHIP IS A **REQUIREMENT** OF ALL OFFICERS!!

ARE YOU PLANNING ON ATTENDING BASIC, ADVANCED, OR NATIONALS
LEADERSHIP WORKSHOP THIS SUMMER? _____

WHICH ONE?

BASIC IS A **REQUIREMENT** FOR ALL OFFICERS. ADVANCED IS HIGHLY
RECOMMENDED (EXPECIALLY IF YOU WENT TO BASIC THE SUMMER
BEFORE). ADVANCED IS REQUIRED FOR PRESIDENT

Student Agreement

I have read the campaign rules and information for candidates attached to this application. I understand the honor and the importance of being a student body officer. I understand that, if elected, I must fulfill the officer requirements and follow the guidelines as indicated in this application. I am familiar with the duties of the office for which I am filing and the regulations regarding a student officer. If elected, I will do my best to fulfill the officer in a manner which will uphold the high standards of the Del City High School Student Council Program.

(Student Signature)

Parent Agreement

I have read the campaign rules and information for candidates attached to this application. I understand the honor and importance of the position for which my child is applying. I understand that if my child is elected, he/she must fulfill the officer requirements and follow the guidelines as indicated in this application. I am familiar with the duties of the office for which he/she is filing and the regulations regarding a student officer and I will support and encourage him/her to fulfill this responsibility to the best of his/her ability.

(Parent Signature)

HOMECOMING KING AND QUEEN

Each of the individual athletic teams and club/organization will select 1 boy and/or girl to represent its group. The list of candidates will then go to the Senior Class to vote for the top 5 girls and top 5 boys who will then be on the Homecoming Court. Secret drawing will pair how the boys and girls be paired up. The Homecoming Court will be called Prince and Princess. All will be selected before the date of the football homecoming.

The requirements for the princess and prince:

Must be a senior

Have an overall GPA of 2.5

Because of the varied number of extra curricular involved, the selection of the Queen and King will be through an all-school vote. Voting will be done on the website www.voting4schools.com/delcity. The Queen and King will be announced Friday evening at 6:30 pm during the coronation, before the football game or at halftime. They will carry the title of “Homecoming Queen and King.”

If a girl/boy is selected as princess for one group, he/she cannot be selected to represent another group.

MR. AND MISS DCHS

Each of the individual athletic teams and club/organization will select 1 boy and/or girl to represent its group. Can be the same candidates selected for Homecoming, but sponsor/coach have the right the change said candidate.

The requirements for the princess and escorts:

Must be a senior

Have an overall GPA of 2.5

Because of the varied number of extra curricular involved, the selection of Mrs. And Miss DCHS will be through an all-school vote. Voting will be done on the website www.voting4schools.com/delcity. Mr. and Miss DCHS will be announce at the Mr. and MISS DCHS Pageant.

If a girl/boy is selected as princess for one group, he/she cannot be selected to represent another group.

THE SENIOR WALK

The Senior Honor Walk is when the Seniors travel to the surrounding elementary schools. For a Senior to be eligible to participate in this tradition, he/she must have a minimum GPA of 2.0, not be on the ineligible list, must attend Del City High School, and have not been suspended or have any major discipline issues. The principals will approve the final list.

GRADUATION ATTIRE

Gowns are either the color of red or white (nationals honor society members). All Stoles and cords must be pre-approved to wear for graduation. Here is the approved cords and stoles. Caps will NOT be decorated.

AP Visual Arts	cyan/rose/yellow Single Cord	Native American (With Mid-Del)	Tourquoise Double Cord
Athletes	OSSAA State Medals	NJROTC	Red/White/Blue Single Cord
Band and Orchestra	Pink Single Cord	OB	Lime Green Single Cord
Dc Teacher Intern	Light/Baby Blue Single Cord	Oklahoma Seal of Biliteracy	Hunter Green
Eagle of the Month	red and white (Double) cords	Rotarians of the Month	Royal Blue Single Cord
Eagle of the Year	Black Stole	Senior Class Officer	White Stole with red
Eagle Press	Red/Gold	Special Olympians	Red/Black/White Single Cord
Football Student Athletic Training Aides	Red/Black/Grey single cord	Stomp	Orange Single Cord
ITS/Drama	Blue/Yellow Single Cord	Student Council Officer	Blue/White Single Cord
Leadership (2 year member)	Red/White Single Cord	Valedictorian	Red Stole
National Honor Society (3 Year Member)	Gold Single Cord	Votech Honor Society	Silver Stole

VISITORS

All visitors are required to check in at the main office and should display their visitor's badge while in the building.

PRE-ARRANGED ABSENCES

Students whose parents are going to be out of town and therefore must accompany them must pre-arrange with the attendance office in order for work to be made up. The deadline for make-up work will be left to the teacher's discretion. If no pre-arrangements are made, no make-up work will be permitted. Pre-arranged Absence Forms may be picked up in the Assistant Principals' offices.

RESIDENCY

It is the responsibility of all parents and/or legal guardians to properly enroll students in the Mid-Del Public Schools. It is also the responsibility of parents and/or legal guardians to maintain residence in the Del City High School attendance area. Parents and/or legal guardians must update any changes in address or contact information as soon as possible. All changes to contact information can be done through the grade level office. It is very important that we have updated contact information in case of an emergency.

Providing false documentation either verbal or written at any time will result in automatic withdrawal from Del City High School. The administration of Del City High School may ask for "Proof of Residency" at any time. Failure to prove residence will result in automatic withdrawal.

COURTESY AND RESPECT

Treating teachers, substitute teachers, secretaries, other school employees, visitors, and fellow students with courtesy and respect is a long-standing tradition and an expectation at Del City High School. You are expected to follow the requests and instructions of your teachers and other adults in the building. Disrespect and insubordination result in severe consequences.

SCHOOL SAFETY AND SECURITY

Your safety at school is our utmost priority, and a number of policies and practices are designed to assure a safe environment. Police officers are assigned to our building each day to watch both the halls and parking lots. Students are never allowed to have visitors on campus. Any outside guests such as parents or college observers are required to register through the main office and obtain a visitor's pass. Our students receive ID cards which are to be worn at all times while at school. This is an issue of safety. Failure to do so will result in disciplinary action. ID's will be also required for all events throughout the year- ie, Del City vs. Midwest City football and basketball games, school dances, assemblies and the prom.

BULLYING POLICY

Bullying may be defined as intimidating, persecuting, tormenting, frightening, harassing, oppressing, terrorizing, threatening, or browbeating. Bullying behavior will not be tolerated by the students of Del City High School - at school (including lunch), on school transportation, at bus stops, or at school activities. Bullying will be considered a "Disruptive Act" as defined by the Mid-Del Discipline Policy, J-18. See Mid-Del Expectations Policy, Procedures, and Safety Guidelines handbook.

Any student found to have engaged in bullying activities toward another student will be subject to sanctions, including in-school restriction and suspension. Del City High School policy encourages students who are the victims of bullying actions by others, as well as students who observe such actions, to come forward with the information to enable school administrators to take action. Students' confidentiality will be protected.

ATTENDANCE

Punctual and regular attendance is very important. If it is necessary for you to be absent for any reason, it is your responsibility to have your parent or guardian call the appropriate office each morning of your absence. Students who fail to have their parents call will be listed as unexcused. An unexcused absence may result in suspension from all classes or placement in the In-School Restriction Program (I.S.R.).

- Freshman obtain your admits from the Freshman Office. Your parents should call 677-5777 ext. 4130 to excuse your absences.
- Sophomores obtain your admits from Sophomore Office. Your parents should call 677-5777 ext. 4145 to excuse your absences.
- Juniors obtain your admits from the Junior Office. Your parents should call 677-5777 ext. 4136.
- Seniors obtain your admits from the Main Office. Your parents should call 677-5777 ext. 4161.

Attendance corrections must be made within five working days of the absence.

National Ditch Day: There is no such thing as National Ditch Day. Students who are truant from school will be subject to regular attendance policy and may be subject to consequences from their grade level administrator.

STATE ATTENDANCE LAWS

SECTION 10-105 states “It shall be unlawful for a parent, guardian, custodian or other person having control of a child who is over the age of seven (7) years and under the age of eighteen (18) years, and who has not finished four (4) years of high school work, to neglect or refuse to cause or compel such child to attend and comply with the rules of some public, private or other school, unless other means of education are provided for the full term the schools of the district are in session; and it shall be unlawful for any child who is over the age of sixteen (16) years and under the age of eighteen (18) years and who has not finished four (4) years of high school work, or received an education by other means for the full term the schools of the district are in session.”

SECTION OK 70 10-106 It shall be the duty of any parent, guardian or other person having charge of any child of compulsory attendance age to notify the child’s teacher concerning the cause of any absence of such child. After investigation of the facts relating to the absence of any child or children from school, the attendance office shall, if justified by the circumstances, promptly give written notice...that the attendance of such child is required in some public, private or other school. If within 5 days thereafter, such parent, guardian or custodian does not comply, then such attendance officer will make complaint against the parent, guardian or custodian of such student in a court having competent jurisdiction for such violation.

ATTENDANCE ADMINISTRATIVE REGULATION

In order to implement Board policy and encourage attendance in school, the following procedures and guidelines shall be used:

- No student shall receive an excused absence without proper documentation. Written or verbal communication from the parent may be considered acceptable by the principal. (Notes will not be accepted at DCHS.) The principal may ask for medical documentation at any point during a period of absence for any student.
- According to the Mid-Del attendance policy, a student will not be able to receive a passing grade in a particular class if he/she has more than 10 absences per semester (18 weeks) in that class. If a student provides doctors' statements to clear absences, these specific absences are not counted in the ten. An important point to remember is that even if all absences are excused through parent contact, the student will fail on the 11th absence per semester unless the absence is documented with doctors' notes.
- This documentation must be submitted within five school days of the absence.
- Since the ten days or parts of days is defined as being within a semester, it is understood that a semester for attendance purposes is that period of time from the first day of class in August until the last day of class in December for the first semester, and from the first day of class in January until the last day of class in May for the second semester.
- Excused absences are those due to illness or personal injury, medical and dental appointments, court appearances, religious holidays and family emergencies.
- If proper documentation for an excused absence is presented, the absence will not count for purposes of passing or failing.
- If an absence is excused, it is the responsibility of the student and/or parent to make arrangements for completing the work missed.
- If an absence is unexcused, the student will receive a "0" for the missed assignments and/or tests.
- For all elementary and secondary students, three (3) unexcused tardies equal one (1) unexcused absence.
- Principals will make the final determination as to whether or not an absence or tardy is excused or unexcused.
- Unexcused tardies will result in consequences being assigned.
- Six unexcused tardies returning from lunch may result in loss of off campus lunch privileges.

Please note that oversleeping and car trouble are not considered excused absences or tardies. At DCHS we request that you provide written documentation of medical appointments. If a student acquires an excessive number of excused absences because of illness, we will require written documentation. If a student must leave the campus during the day, he/she MUST officially check out in the appropriate attendance office for an absence to be excused. If a student must leave a class for an appointment, he/she should obtain a permit to leave the campus in the appropriate attendance office. Our teachers are instructed that a student is to be released only if he/she has obtained the necessary permit.

Off Campus Lunch Policy

Students from grades 10-12 may leave campus for the normal lunch period. Students will be held responsible for following district policies and school discipline policies while at lunch or off campus during lunch. Also, students that have 6 tardies from lunch will lose the privilege for the remainder of the nine weeks.

HOMEWORK STATEMENT

It is the belief of this district that a reasonable amount of homework related to learner objectives provides an enhanced opportunity for student learning. It is imperative that students, parents, and educators realize the importance of independent practice/study and the responsibilities and self-discipline associated with this independence. Homework is a natural extension of classroom instruction and does provide a necessary expansion of curriculum objectives.

Typically, homework will be an application or reinforcement of newly acquired skills, the opportunity to gain background information, or an extension of skills into other objective areas. Homework expectations should be adequately modeled by educators with emphasis on a uniform understanding of the application to learner objectives. Likewise, learning modalities and the variance in individual student needs should be included in homework design. Clarity in methods of homework evaluation and promptness in evaluation are critical to purposeful homework.

Parents should be fully informed of homework expectations as well as other components of the curriculum. It is desirable to provide an environment, at home, conducive to good work habits and also provide appropriate enrichment, support, and encouragement to the child.

Again, the focus of homework is that of expanded learning opportunities. The responsibility for success in this area is that of all parties, students, teachers, and parents. Successful practice of this responsibility will allow students to experience success at their own rate and in a more self-directed environment.

MAKE-UP WORK

It is the student's responsibility to contact teachers and obtain information regarding work missed. School policy states that students have the number of days absent plus one day in order to make up work missed. If a student is going to be absent three or more consecutive days, it is his/her responsibility to contact their grade level office to have assignments collected. Failure to make up work missed within the prescribed time will result in a "0" for the work missed.

SCHOOL ACTIVITY EXCUSED LIST

If a student is to be absent for a school sponsored activity, it is his/her responsibility to have all work handed in BEFORE the scheduled activity date. If it is impossible to do this, the student must make arrangements with the teacher regarding the work. Failure to do this could result in the student staying at school to attend classes and missing the scheduled activity.

ACTIVITY ABSENCES

Del City High School limits the number of days a student may miss school due to a school activity (athletics, band, music, speech, student council, etc.) to a total of five (5) days for all activities per semester. There are exceptions that are not counted against the student's five activity days:

1. District Competition
2. Regional Competition
3. State Competition
4. Field trips
5. Civic appearances

PROM

The Junior/Senior Prom is a privilege for Del City High School juniors and seniors, not a RIGHT. Freshmen and sophomores are allowed to attend if invited by a junior or senior and have the guest form turned into the junior office by the deadline. Del City High School administrators can deny a student admission to the prom based on poor behavior, attendance and grades. All other guests invited to the prom are subject to approval by the junior principal. All deadlines will be strictly enforced! All financial holds must be cleared in the main office prior to purchasing a ticket to the prom.

LOST AND FOUND

Students who find lost articles are to take them to the Lost and Found Department located in the Front Office. Lost articles that are not claimed within a reasonable length of time will be given to Goodwill Industries. If you lose an item or article, please check the Lost and Found or the front office daily.

TELEPHONES

The office telephone is a business phone and should be used by students only in cases of emergency. Your parents should not call school except in cases of real emergency. The only calls you should have to make during this time are of the emergency type. Cell phones should not be used during class time. It is the teacher's discretion whether cell phones may be used during class for educational purposes. Del City High School is not responsible for lost or stolen cell phones.

VEHICLE REGISTRATION AND PARKING

All students' automobiles are to be registered in the sophomore office. Copy of driver's license and proof of liability insurance is required. If registration is approved, the student will be issued a numbered identification sticker that is to be displayed in the left rear window. The cost of registration for this year will be \$15.00. Late registration after the second week of school will be \$20.00. All students will park on a first come first serve basis in the areas designated student parking.

The Board of Education has employed police officers to help enforce driving and parking regulations at Del City High School. At least one officer is on duty on our campus each day. Del City High School students are to show identification (photo identification cards, driver's license) upon request of the security officer or report to the principal's office upon request by the security officer. Failure to do so will result in disciplinary action.

DRIVING RULES AND REGULATIONS

1. THE STUDENT AGREES TO OBSERVE THE FOLLOWING RULES:

- a. Each student must register his/her vehicle and display a parking sticker that can be easily seen in the left front window.
 - b. Speed limit is 10 mile per hour in the parking areas.
 - c. Reckless driving of any kind in any school zone or parking lot is prohibited.
 - d. There should be no cruising nor aimless driving around the school parking areas.
 - e. Motor vehicles are to be used only for transportation to and from school, not for pleasure.
 - f. No parking is permitted in passage lanes or across lines marked for parking.
 - g. No parking is permitted in reserved areas unless authorized by the assistant principal.
 - h. No parking is permitted on sidewalks or grassed areas, in fire lanes or bus loading zones.
 - i. Students can park between yellow lines; white lines are for faculty.
 - j. All vehicles must be parked in areas marked for student parking.
 - k. No parking is permitted in the faculty or visitor lot.
2. Students are not to ride in the back of a truck Student agrees to cooperate with the security guard and school personnel at all times.
 3. Vehicles are not to be overloaded with passengers. (Number of passengers as recommended by the manufacturer.)
 4. Student agrees to lock his/her vehicle before leaving it.
 5. Any student having an auto accident while driving on campus may be subject to loss of driving privileges at DCHS.
 6. Any accident or incident on the school campus should be reported to the security officer on duty or to the assistant principal's office (before the vehicles are moved).

7. Students should not loiter in parking areas during the day. Students must be off school premises by 3:15 or be with a sponsor, teacher or adult to be in the building or on campus.
8. Any unauthorized vehicles will be subject to tow-away and fine by the City of Del City police.
9. Loud noises from automobiles will be considered in violation of traffic rules.
10. All state laws pertaining to driving apply to school parking areas.
11. The **ONLY** automobiles allowed in the student parking area of the school are those with DCHS parking stickers. During the school day, all school parking areas are restricted.
12. Guests of students and faculty should be informed of the restricted areas and should park in the visitor parking area on the west side of the building and, if possible, notify the security officer of their presence.
13. Automobiles parked in wrong places will be subject to tow-away charges and loss of parking permit. Additionally, student parking illegally may face disciplinary action.
- 14. Violation of any one of these rules and regulations may lead to the revoking of a parking permit.**
15. To replace a lost parking sticker, report to the main office. There will be a charge for the replacement sticker.
16. Any exchange of stickers will result in loss of parking privileges for all persons involved.
17. The school assumes no responsibility for lost or stolen articles from your school parking lots, therefore, it is recommended that all vehicles be locked when parked on campus.

ENFORCEMENT

1. Security guards will patrol school parking lots. To enforce rules and regulations of the Parking Policy, parking violations will be recorded and turned into the assistant principal's office.
2. A student who violates any of the provisions of the Parking Policy will subject to disciplinary action. Violations may be handled as follows:
 - a. One violation - conference with assistant principal and the student will choose community service or after school detention.
 - b. Two violations – the student will be assigned In School Restriction by assistant principal.
 - c. Additional violations - student may receive a loss of driving privilege and/or a long term suspension or a car may be impounded by a licensed wrecker service.
 - d. A city traffic citation may be written by the Del City Police.

CHECKING OUT OF SCHOOL

Parents/Guardians wishing to check their student out during the school day should provide proper identification in the Main Office.

DRESS

Del City High School students and teachers take great pride in the appearance of the student body. Appropriate dress is a reflection of the pride and respect students have for the school and for themselves.

All students are expected to dress and groom themselves neatly in clothing which is proper for school and school activities. Any manner of dress or grooming which is offensive or disruptive will be corrected. Skirts and shorts must be an appropriate length. The appropriate length will be determined at orientation. T-shirts and other attire may not advertise or display alcohol, tobacco, drugs, weapons, violence, or inappropriate language. Clothing which has any connotations of immorality, obscenity, nudity, or gang activity is not appropriate for school or school activities. Sagging trousers or the wearing of trousers in an inappropriate low manner is prohibited. Gloves or bandannas may not be worn or displayed in the school. Shoes must be worn. Mesh shirts, tank tops, spaghetti straps or bare midriff tops are prohibited. Any display (earrings, tattoos, or other) that depicts weapons, violence, drugs or obscenity is also prohibited. No caps, hats, or hair covering (including hairnets) may be worn or carried in classrooms or anywhere else in the building. Chains are not to be worn as part of apparel.

If a student is sent home to change clothes because of a clear violation of the dress policy, an unexcused absence will result. All final decisions regarding school dress will be made by the principal.

Consequences for dress code violations include:

1. Warning and adjust attire to meet dress code expectations.
2. Short-term suspension

STUDENT IDS

With safety as a priority, student identification badge procedures will be strictly enforced. The faculty, staff, and administration at Del City High School will take the necessary measures to ensure the safety of students and patrons.

- Students will receive an ID on the first day of classes in their 1st hour. A second ID will be available approximately a month after school starts. Lost or misplaced IDs must be replaced at the cost of \$5 in the freshmen office.
- Students should have their ID properly displayed when they arrive to campus each day. Properly displayed means that the ID is visibly worn around the neck on the lanyard provided.
- Teachers & administrators are responsible for monitoring ID compliance throughout the day.
- Students who fail to comply will be given a temporary ID on the 1st offense.
- The 2nd offense will result in the student spending the remainder of the day in ISR.
- Should a student fail to comply with the expectations 4 or more times he/she may be banned from attending school related activities including but not limited to prom and sporting events.
- Failure to comply with the student ID expectations will result in:

1st offense: Student will be given a temporary ID (1 per semester)

2nd offense: Student will be to ISR for the remainder of the day

3rd offense: 2 days ISR

4th offense: Conference with parent/guardian to discuss discipline which may include banning from activities

TESTING

Part of a student's education is learning to prepare for tests in academic courses. A test schedule is set up for the end of each semester, and teachers are expected to adhere to the schedule. School board policy states that no activities will be scheduled.

USE OF TOBACCO

THE USE OR POSSESSION OF TOBACCO, TOBACCO PRODUCTS OR ELECTRONIC/VAPOR CIGARETTES BY STUDENTS IS PROHIBITED ON THE PREMISES OF DEL CITY HIGH SCHOOL.

Students are not permitted to use, or carry on their person, or have in their locker, lighters or matches, any type of smoking tobacco or smokeless tobacco, vapor or electronic cigarettes (i.e. snuff, Skoal, chewing tobacco, etc.) in the school building, on the grounds, or within the area surrounding the school grounds. This applies to all school sponsored activities as well as the regular school day. Violation of this rule constitutes a serious offense and possible suspension from school.

The administration of Del City High School requires strict adherence to this policy. The best form of discipline is self-discipline, and we certainly hope our students will discipline themselves. For those who do not abide by this policy, however, disciplinary action will be taken:

- 1st offense - confiscate product, call parents and assign 2 days ISR.
- 2nd offense - 4 days ISR
- 3rd offense – Suspension

EXCUSING A STUDENT FROM THE CLASSROOM

Do not ask any teacher to excuse you from another teacher's class. Arrangements for practices and rehearsals should be planned before or after school. Do not ask a teacher to excuse you from class to leave the building without clearing through a principal. We want each student to be where he or she is scheduled during each hour of the school day. The only way a student can be excused from one teacher's class to be with another teacher is by prior and mutual agreement between the two teachers.

AFTER SCHOOL DETENTION

DCHS has an organized after-school detention program utilized by our faculty. It meets in the cafeteria from 3:00 p.m. until 4:00 p.m. on Tuesdays and Thursdays. If assigned to ASD, student will receive a copy of the rules and assignment dates.

LUNCH DETENTION

Students who misbehave during lunch can be assigned lunch detention. (Excessive yelling, horseplay and running....etc.) Students will be allowed to eat lunch, monitored by a faculty member, but will be required to remain seated and quiet for the remainder of the lunch period. This will not cause students to miss any instructional time. Lunch Detention may also be assigned by teachers and administrators for disciplinary reasons. Repetitive behavior will result in further disciplinary action.

IN-SCHOOL RESTRICTION

In School Restriction is an assignment in which a student spends the entire school day in a monitored, structured study environment. This is an alternative to an at-home suspension.

In School Restrictions provide an alternative to some suspensions that would normally require disassociation from the school. Students suspended from the regular learning program are permitted to remain in a structured academic environment, yet, isolated from the mainstream student body.

SUSPENSION

Suspension is the temporary denial by the school administration of the right to attend class, school, or school sponsored functions:

- a. For the rest of the day.
- b. Pending a conference with parents.
- c. For a specified time or the remainder of the current semester and the succeeding semester.

(A short-term at-home suspension is for one (1) to ten (10) days. A long-term at-home suspension is any

DISCIPLINARY ACTION

The Del City High School Student Handbook is designed to furnish specific information about the school and the staff as well as expectations for the student body. Del City High School adheres to all regulations and policies of the Mid-Del Schools Student Expectations J-18.

Discipline policies will be consistently utilized to ensure a safe, orderly learning environment for all students. Short-term suspension (including ISR or at-home suspension) or long-term suspension will result in certain instances. A principal can suspend a student for violations as directed by the Mid-Del Student Expectations J-18.

It is the responsibility of all students of the Mid-Del School District to read and become familiar with the Mid-Del Student Expectations J-18. All students of the Mid-Del School District will have access to the Mid-Del Student Expectations J-18 on the school web sites.

Parents of a student who has been suspended will be notified by telephone or mail. A suspended student has the right to due process.

CARE OF SCHOOL PROPERTY

Students are responsible for the proper care of all books, supplies, and furniture supplied by the school. Students who disfigure property or equipment will be required to pay for the damage done or replace the item. Students who lose books, fail to pay library fines, or neglect to pay any fees, are obligated to take care of their responsibilities as quickly as possible.

LOCKERS

WILL NOT BE USED FOR THE 2021-2022 School Year

MISCELLANEOUS REGULATIONS

Students are responsible for picking up after themselves. Students may not stand on stairways and passing areas. Public display of affection is inappropriate in the building or on the campus.

Students may not have in their possession any of the following items: matches or lighters, double rings, studded rings or collars, heavy chains, handcuffs, canes, metal hair-picks or rat-tailed combs, pocket knives, sunglasses, small hand tools, pepper spray, mace, laser pointers, or any other items which might pose a danger or a disruption. Further details are listed throughout the handbook.

CHEATING

Cheating will be considered the act or intent of gaining or giving knowledge for an assignment or test answer by fraudulent means, including any messaging by electronic devices. The penalty will be zero for the assignment or test and possible disciplinary action.

FORGED DOCUMENTS

Any fraudulent document submitted to alter any school or district records will result in suspension.

GUIDANCE

The purpose of the guidance services is to help each of you in your social, educational, vocational and personal development. The counselors are in their offices from 7:40 a.m. to 3:10 p.m. each day. If you should wish to visit with a counselor, go by their office and leave your name with the secretary. The counselor will call for you as soon as they have an opening in their schedule. The counselors will not visit with you during class time unless they have called for you or you are sent by a teacher. To request a schedule change, a special form must be filled out. Permission to change a course is seldom granted.

SCHOLARSHIPS

Scholarships are available to those students who have achieved excellence in academics and also score high on a college entrance examination. There are also special scholarships for those who have an outstanding talent, such as athletics, music, art, etc.

Students needing financial aid to attend college will need to pick up a financial aid application from the counselors' office.

GRADING SYSTEM

The following grading scale is used at Del City High School:

A	90 - 100
B.....	80 - 89
C	70 - 79
D	60 - 69
Below 60 is failing	

Progress Reports/Report Cards

Report cards are issued at the end of each eighteen weeks period. Letter grades are used to designate a student's progress in academics. All report cards represent semester credit.

A Progress Report will be given to each student at the end of each 5 weeks. Upon receipt of this report, the parent is made aware of the reason for the failure of the student and will have time to remedy the problem before report card time.

The following dates will be used to issue Progress Reports and Report Cards district-wide for the 2021-2022 school year:

Progress Reports

Report Cards

Parent/Teacher Conferences

October 5, Evening
October 10 Evening
Feb 15, Evening
Feb 20 Evening

Graduation Date

May 20, 2024 8pm

Proficiency-Based Promotion (PBP)

Pursuant to section 6 of HB1017, Proficiency-Based Promotion provides the opportunity for students to move forward in their educational endeavors by subject, course, and/or grade level based upon mastery of the Priority Academic Student Skills, not upon time spent in classes, completion of assignments, or pre-requisites. The student who can successfully be moved ahead under PBP guidelines can demonstrate, in absence of instruction, content of knowledge, skills and application of those learnings. Parental involvement is integral in the PBP process as is consideration of the student's social, emotional and intellectual needs.

Upon completion of the PBP application process, student applicants will complete an assessment, consisting of criterion test and a performance component. If the student is successful at a 90% or higher level, and after appropriate consultation with parents, the student may be promoted and receive appropriate credit. Credit earned in high school level courses will count toward meeting graduation requirements. Credit will be noted as Credit by Exam (CBE with no grade assigned.) No record of unsuccessful attempts at PBP will be maintained in the student's permanent school records.

ACADEMIC LETTER JACKETS

Seniors who have fulfilled or are enrolled in the college preparatory requirements as outlined in the Oklahoma Academic Scholar Program* and whose cumulative (9-11) grade point average is 4.0 at the end of the junior year may be eligible for academic letters and letter jackets. Students receiving the academic letter jacket must have attended Mid-Del Schools at least the previous year.

Site counselors will publish a list of seniors who meet these criteria, and these students will then have the opportunity to apply for this award. Academic letter jackets will be awarded in the fall to give recipients the opportunity to wear the jacket during their senior year of school.

English	4 units (grammar, composition, literature)
Mathematics	3 units (Algebra I, Algebra II and one of the following: Geometry, Trigonometry, Pre-calculus, Algebra III, or Calculus) One unit for the mathematics requirement may be completed prior to the 9th grade.
Science	3 units (Biology I, Biology II, Chemistry I, Chemistry II, Physical Science, Botany, Zoology, Physics, Anatomy/Physiology)
Social Studies	3 credits (Oklahoma History, American History, World History, Government, Sociology, Psychology, Economics, Anthropology, Geography) or a combination of 4 credits of social studies and 4 credits of the same foreign language.

LIBRARY SERVICES

Each of you is encouraged to utilize our fine library and its services. Books are available to be checked out by you during the school year. Care should be taken to return books on or before their due date in order to avoid paying a fine as well as providing the book for another student's use.

CAFETERIA

The school cafeteria is maintained as a vital part of the total health program of the school. To encourage good nutrition, a well—balanced lunch is offered at a reasonable price. This year no out side food will be allowed in the school. Building per COVID-19 Guidelines

The lunchroom management and your fellow students need your assistance in following the simple rules below to assure a clean and orderly lunchroom:

1. Deposit all lunch litter in the trash.
2. Leave the table and the floor around you in a clean condition.
3. No running, playing or loud talking.
4. Students are subject to lunch detention and lose privileges to the lunch room.
5. Students are not permitted to give their lunch numbers to another student. This includes free and reduced lunch students.
6. Lunch numbers can only be used once for breakfast and once for lunch.

Violators of these rules may lose their lunchroom privileges.

ASSEMBLIES

Assemblies are scheduled as part of the curriculum for educational and entertaining experiences. They provide an opportunity for students to learn audience behavior. Regardless what type program is being presented the audience (or students) are expected to be respectful and appreciative. Loud disruptive behavior is discourteous and disturbing and will not be tolerated. Yelling is appropriate only at pep assemblies. If a student has a financial hold, he/she will not be allowed to buy a ticket to attend. If a student is on the ineligibility lists, they will not be allowed to go to the assembly.

HALL PASSES

Students are not permitted in the halls during class period without a hall pass from an authorized staff member or are accompanied by a teacher. Students will need to open their 5 star students account/app. Students will receive 2 hall passes a day. Students who abuse hall pass privileges will be restricted to use hall passes

HALL POSTERS

All posters or signs must be approved by the Senior principal before being placed in the building. Removal of the posters will be the responsibility of the organization that put them up. Commercial advertisements are not permitted.

FLOWERS, BALLOONS, OR GIFT DELIVERY

Flowers, balloons or gifts will not be accepted from any individual or florist for delivery to a student attending Del City High School. They cannot be left in the offices for students to come pick up.

CELLULAR TELEPHONES, OR ELECTRONIC DEVICES

The Board of Education promotes an environment for instructional learning that is safe and secure. We recognize the benefits of communications during emergencies; however, the use of cell phones, etc., during instruction time disrupts and interferes with the educational process and will not be tolerated. Therefore, the District establishes the following policy for the use of wireless telecommunication devices, cellular phones, etc.

Students are prohibited from using wireless devices during class. It is the teacher's discretion whether cell phones or other electronic devices may be used in class for instructional purposes.

When it becomes necessary to confiscate such devices, the return of the device shall be subject to District Security Guidelines and applicable legal procedures. Del City High School is not responsible for lost or stolen electronic devices.

Action —

Contact Parent

In School Restriction

Suspension

FIRE AND SECURITY DRILLS

Fire and security drills are required by law and are an important safety precaution. Instructions will be given to each classroom by your teacher. Any student guilty of calling bomb threats to Del City High School will be suspended long-term to the full extent of the law, and the police will be notified.

DRUG DOGS

As a precautionary measure to ensure a safe, drug-free environment, drug dogs will periodically be taken throughout the building and parking lots. Drug related offenses will result in disciplinary action, and the police department will be notified.

MAILING LISTS/INSURANCE/AUTOMATED CALLING

If you do not wish to have your name released for mail outs (other than school-related), please notify the appropriate office by the end of the second week of school. Insurance is available to be purchased by parents. Forms are available in the office.

MEDICATION: ADMINISTERING TO STUDENTS

It is the policy of the Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication, a school nurse, principal, or a designated school employee may administer the medication only as follows:

1. A prescription medication may be administered only with written request and permission from the parent or guardian. Prescription medication must be in a container that indicates the authorizing physician's name, the student's name, name and strength of medication and dosage and directions for administration. Small containers labeled for school use may be prepared at the pharmacy and left at school for the duration of the illness.
2. Non-prescription medication will not be administered at school by school personnel.
3. Each school will keep a record of the name of the student to whom medication was administered, the date, the time, what medication was administered, and the name of the person who administered the medication. Medications will be kept in a locked cabinet except medication retained by a student per physician's order. Unused medication will be returned to the parent or guardian only.
4. The school shall keep on file the written authorization of the parent or guardian of the student to administer the prescribed medicine to the student.
5. Students cannot give or sell any type of prescription or non-prescription medicines or drugs to any student.

The parent or guardian of the student is responsible for informing the designated official of any change in medication. This policy statement will be provided to a parent or guardian upon receipt of a request for long-term administration of medication.

EAGLE SPORTSMANSHIP

Welcome to Eagle Fieldhouse! We are proud of what our young people learn from participating in athletics. Please abide by a few simple rules and suggestions for conduct.

The Rules: (Violation of the following could result in disciplinary action)

- Do not throw any items onto the floor.
- Do not use obscenities or profanities, especially directed toward players, coaches, referees, or fans.
- "Sucks" is always inappropriate. Avoid insulting or derogatory statements about your opponent.
- Tobacco products are forbidden inside the fieldhouse.
- Electronic cigarettes and/or Vapor devices are forbidden inside the fieldhouse.

The Code:

- Respect your opponent
- Respect yourself
- Use your energy to cheer for and support your team.
- Be a gracious winner and loser.
- Please stay off the gym floor before, during, and after the event.

EXPECTED BEHAVIOR AT ALL SCHOOL-SPONSORED EVENTS

Students are expected to discipline themselves and demonstrate appropriate behavior at all school-related activities and events at home or away, in such a manner that their behavior will be a credit to the individual, his/her family, the school and the community.

One or more of the following actions or a similar type of action will be taken when a student's behavior is unacceptable:

1. Student conference with the principal or assistant principal
2. Notify and/or confer with parents.
3. Detention before or after school.
4. Special privileges such as attending school-sponsored events or participating in school activities or events revoked.
5. In-School Restriction
6. Suspension

Del City High School students have established a reputation for appropriate behavior, both as spectators and as participants in the areas of sportsmanship, spirit, enthusiasm, attitude, and character. This is a positive factor in our school climate. It is extremely important that students continue to demonstrate the appropriate behavior. Disciplinary actions which affects a student's participation in any extracurricular activities program shall be the responsibility of activity sponsor, building principal and assistant principals.

ACADEMIC LETTER JACKET

Academic letter jackets will be presented to approximately ten percent of the senior class of each high school, based on overall (9-11) weighted 4.0 grade point average. The guidelines for receiving an academic letter jacket are listed below.

- a. Students must have fulfilled or be enrolled in the college preparatory requirements for the Oklahoma Academic Scholars.
- b. Students receiving the academic letter jackets must have attended Mid-Del Schools at least the previous year.
- c. The counselors will publish a list of seniors who meet the criteria, and these students will then have the opportunity to apply to be a recipient of an academic letter jacket. These academic letter jackets will be awarded in November.

GEAR UP

What is GEAR UP Central? Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) is a six-year grant funded by the U.S. Department of Education to significantly increase the number of low-income students who are prepared to enter and succeed in postsecondary education. The grant was awarded to the University of Central Oklahoma.

What is the purpose of GEAR UP? GEAR UP's vision is that all students are academically, socially, and financially prepared to enter and complete the postsecondary program or institution of their choice. GEAR UP's objectives are:

Increase academic performance and preparation for postsecondary education. 95% of our students will increase their academic performance and 85% are academically prepared to succeed at college-level work

Increase high school graduation and postsecondary participation rates. 95% of our students will graduate high school on time and 85% enroll in postsecondary education

Increase students' and their families' knowledge of postsecondary options, preparation, and finances. 95% of our students and families will increase their educational expectations and knowledge of postsecondary options, preparation, and financing.

Who does GEAR UP serve? GEAR UP Central provides services to all students, parents, and teachers in the Class of 2020 at Del City, Midwest City, Millwood, and Western Heights High Schools. Our cohort began with the 2014-2015 7th graders and will follow this group through the 12th grade. A major priority of this grant is to create systematic change that will improve the experience for all students in coming years.

What will GEAR UP look like in my school? GEAR UP Central activities include tutoring, comprehensive mentoring, outreach, Saturday Academies, and supportive services such as the Family Leadership Institute to help achieve the goals outlined in the District's strategic plan.

Each school will have a GEAR UP Academic Coordinator: leading programs and activities within the school with tutors, mentors, community partners, and school staff.

Sample activities at your school can include:

- Academic Supports throughout the school day, after school, weekends, and summers
- Expanding AVID strategies, teacher professional development, hiring tutors
- Career pathway exploration through job shadowing and field trips
- Annual and series events like Valentine's for Veterans and Food bank service learning activities, college application support, and College campus visits led by peer mentors
- Group mentoring & in-class, after school tutors
- Expanded business and community partnerships to provide activity sponsorships, internships, and more
- Parent outreach & engagement (Family Leadership Institute - FLI: family college visits and information nights, and increased supports and staffing for outreach

Does GEAR UP work? Yes! In a study conducted by Washington State University's Social and Economic Sciences Research Center, which compared 2011 GEAR UP graduates with other low-income students, GEAR UP participants in had more positive outcomes on virtually all measures of enrollment, persistence, and degree attainment:

69 percent of GEAR UP students attended either a two- or four-year college in the first year after high school, versus 41 percent in the comparison group.

26 percent of GEAR UP students enrolled at a four-year college directly from high school, versus 12 percent of the comparison group.

How can I get Involved? Contact Shelia Murry, GEAR UP Academic Coordinator