

Hello O-F MS/HS Parents/Guardians,

The staff at the O-F MS/HS is hard at work developing lessons and resources to support your child's learning during the period of homebound instruction which will be 10 days from the dates of March 23rd-27th and March 30th-April 3rd. It is our intent to provide each child with instructional materials comparable to 4 hours of daily instruction for MS students and 5.5 hours for HS students. These numbers were the recommended guidelines provided by the State Department of Education. During this time, we will also be providing free breakfast and lunch to any child 18 years of age or younger living within the Osseo-Fairchild School District. Students who are open-enrolled out of our district are also eligible to receive these free meals, though families who live outside of our school district boundaries are not eligible. Every parent needs to complete the following survey in regards to the free breakfast and lunch program: <https://forms.gle/JBGq71MoW4qRSCJf8>

To support homebound instruction, each MS student will be issued a Chromebook and charging cord for the duration of our closure. All HS students will also need to bring home their school-issued Chromebook and charging cord. For families who do not have access to internet, our teachers are developing hard copies of all resources. These will be delivered to all families who do not have access to stable internet. We have been surveying students over the past few days to determine which families will need hard copies and I will be reaching out directly to those families in the next few days to let them know about our plans to deliver those resources. To families with stable internet access, teachers will be providing E-learning resources, activities, and assignments via email and Skyward to you and your students. Below are our expectations for students, parents, and teachers. Please review these with your child and email any questions you may have to me at [dsemington@ofsd.k12.wi.us](mailto:dsemington@ofsd.k12.wi.us).

### Expectations for Students

- MS students will be expected to spend approximately 4 hours per day viewing instructional resources or completing assignments provided by their teachers. This equates to roughly 30 minutes per class period per day. (MS 8 period day)
- HS students will be expected to spend approximately 5 ½ hours per day viewing instructional resources or completing assignments provided by their teachers. This equates to roughly 60 minutes per class period per day. (HS 5 period day)
- MS/HS students will be expected to submit assignments by the due dates provided by teachers.
  - Students without internet access will be provided alternative assignments and opportunities to submit completed assignments. Envelopes to mail assignments will be provided to those families. Parents are also encouraged to take pictures of student assignments and email them to teachers using smart devices.

- MS/HS students are expected to check in with their teachers if they are struggling or have questions.
  - Each teacher will share with students and parents their “office hours” where they may be contacted in a variety of ways, either through email, Google Hangouts, Zoom, etc... Responses will be quickest during the teacher’s office hours.
- MS/HS students are encouraged to be active learners while watching video lessons. Students should pause and replay in an effort to take good notes prior to attempting homework.

## Expectations for Parents

- Now more than ever we need to be partners in your child’s education. Please establish routines that will allow for your child to continue to receive and take part in their education. Please check in on your child’s progress and be knowledgeable about the due dates of their various assignments. Please continue to advocate for your child to receive the quality education that they deserve.
- Please reinforce with your child that only they can truly hold themselves accountable. We have preached for years that students need to own their learning. Exploiting the loopholes in homebound learning will only hurt them and the education that they receive.
- Encourage active learning while watching video lessons. Students should pause and replay in an effort to take good notes prior to attempting homework.
- Parents are still expected to call their children in sick to the MS/HS office. We are required to track attendance for homebound learning dates and therefore would need to know if your child should be excused for the day due to illness. If your child has contracted COVID-19, please communicate that specific information when calling your child in sick.

## Expectations for Teachers

- Each teacher will be developing 10 lessons to cover the dates of homebound instruction. Teachers have the flexibility to assign projects, daily class work, tests, quizzes, and any other instructional method that they would like to offer.
- Each teacher will submit a syllabus with office hours, due dates for assignments, resources for extra help, and other important information.
- Each teacher will develop hard copies of all lessons for students with limited or no internet access. A list of those students is being generated.
  - Additionally, each teacher will provide self-addressed envelopes for those students to mail coursework for grading, though parents are also encouraged to take pictures and email the teachers the assignments.
- Each teacher will provide multiple avenues for students to seek help and support during their office hours. Staff will become knowledgeable about Google Hangouts, Google Classroom, Zoom, and other methods of e-learning instruction and collaboration.

- Each teacher will make phone contact with any parent of a student with no internet access. Teachers are expected to call those parents once per week to check in on how homebound learning is proceeding.
- Each teacher will make phone contact with the parent of any student for whom they suspect homebound learning is not taking place with details of their concerns.

As we've seen, this is a very fluid situation subject to change and for that reason, I encourage all families to continuously check emails and voice messages from teachers and the school. Thank you for supporting your child's education!

Sincerely,

Drew Semingson

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Drew Semingson  
Principal  
Osseo-Fairchild MS/HS  
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