



As a result of continued concerns about COVID-19, classes in the Richmond R-XVI School District are being cancelled Monday, March 16 - Tuesday, March 24 (this includes our originally scheduled spring break). All school activities, including practices and competitions, will be cancelled during that same time span.

Staff will report to work at their normal time on Tuesday, March 17th. Your supervisor will provide direction for you upon your arrival that day.

In-person parent/teacher conferences scheduled for this week are being cancelled. Staff will be reaching out to families regarding conferences via phone. Further information will be provided tomorrow regarding times to pick up medicines or personal belongings in our school facilities.

We will communicate updates as they become available. Thank you for your patience and understanding during this unprecedented situation.

**R**