

K-5 Plan for a Mandatory School Closure

1. A mandatory school closure would need to be recommended by the county health department and sanctioned by the governor, in order for it to occur. If WUSD decided on its own to shut down, we would be required to make up the days or choose to be unfunded for the time spent out of class.
2. In the event a closure happens, WUSD has put together a plan for students to maintain academic progress while at home using the guidelines we have in place for Modified Independent Study (MIS). If WUSD does use this process we will ask for a waiver from the Department of Education, currently only 10% of a school can be on an MIS program at one time.
3. MIS is a process typically used by parents who take a child out of school for a preplanned extended period of time, usually five days or more.
4. WUSD has three weekly packets of school work already in place for this process. Based on the time of the year, the three weeks and the week of spring break would give us a window of 4 weeks if needed.
5. Classroom teachers would have a packet, one for each student in their room, that would be picked up and taken home for the week. On the following Monday, Packet 1 would be dropped off and Packet 2 would be given. Again, on the following Monday, Packet 2 would be dropped off and Packet 3 would be given out. (Spring break is April 6-10 and may fall into this period which could extent or shorten the MIS time needed.) Please be patient with us in the process, because this is truly a work in progress that we have not done before.
6. Teachers would take the turned-in packets, assign credit for your child's completed work and then be able to document their attendance.
7. What this would look like at home:
 - a. Your child would have schoolwork to complete at his/her grade level.
 - b. If your child were ill, he/she would be given additional time to turn in the work.
 - c. The work would consist of mostly English Language Arts and Math materials.
 - d. In grades K-2, silent reading and reading aloud would be part of the program. The reading aloud could be to an adult, sibling, pet, or a recorder.
 - e. In grades 3-5, in addition to the English Language Arts and Math materials, we would include [IXL math](#) which the students use every day at Sherwood and Blosser.
 - f. Part of the program will be that students do some art work, and physical fitness, as well. The program of study should take approximately four hours a day to complete.
8. It is critical in these situations for parents/guardians to make sure that the school has the right email address and cell phone number information. All parents/guardians can log into the Aeries Portal and check contact information. (<https://abi.willitsunified.net/parent/LoginParent.aspx>) If you have trouble logging in, please contact your child's school office. Brookside 707-459-5385 or email ericabuzzard@willitsunified.com – Blosser 707-459-3232 or email SharenReinier@willitsunified.com – Sherwood 707-984-6769 or email christinatorres@willitsunified.com
9. [WUSD](#) always has your child's health and safety as our greatest concern. It is very important to stay informed regarding the latest information about the Corona Virus – COVID-19. Here is a good national source to use <https://www.cdc.gov/coronavirus/2019-ncov/about/index.html>. Our local health department's website is <https://www.mendocinocounty.org/government/health-and-human-services-agency/public-health>.
10. If we were in a mandatory school closure, all school activities would be postponed and rescheduled as necessary.
11. Parents/Guardians always have the final say whether a child attends school. Certainly, as always if your child is ill, keep him/her home. For the children we have to remain calm in these situations. We must make sure we emphasize the proper hygiene procedures we should be using.

I want to thank the teachers and staff for being proactive and having a plan in place for this potential situation.

Mark Westerborg, Superintendent of Schools markwesterborg@willitsunified.com