The Frankfort-Schuyler Central School District is located directly east of Utica, on New York State Routes 5 and 5S. Situated astride the Mohawk River and serving as the western gateway to Herkimer County, the school district is also traversed by the Erie Canal and the New York State Thruway.

The village of Frankfort has a population of approximately 2,450 – within the town of Frankfort, which has about 7,300 people. The town of Schuyler has about 3,300 people. There is ample rural living in the towns, and there is an area of suburban development adjacent to Utica. The village is located 70 miles west of Albany, 65 miles east of Syracuse and only 10 miles from downtown Utica, all of which can be easily reached via four-lane highways.

The largest employers in the district include the Tractor Supply Distribution Center, Northern Safety, the Munson-Williams-Proctor Art Institute and the Adirondack Park.

For the recreational enthusiast, Herkimer County offers more than 40 golf courses, hiking in the Adirondack Mountains, fishing in the West Canada Creek, downhill skiing at McCauley Mountain in Old Forge, as well as abundant cross-country skiing and snowmobiling opportunities.

We are surrounded by many fine colleges and universities: Utica College, SUNY Polytechnic Institute, Hamilton College, Herkimer College, Mohawk Valley Community College, Syracuse University and SUNY Oneonta.

The Region

The Frankfort-Schuyler Central School District is located in southern Herkimer County on the southern bank of the historic Mohawk River. Herkimer County stretches from the Mohawk River Valley to the peaks of the Adirondack Mountains and offers diverse cultural, recreational and educational attractions.

The Frankfort-Schuyler Central School District is only minutes away from the city of Utica. The district’s close proximity to Utica, Syracuse and Albany (as well as nearby Cooperstown) makes available a wide array of cultural and educational opportunities, including the Erie Canal, Farmer’s Museum, Fort Herkimer, Herkimer Diamond Mines, Glimmerglass Opera, Stanley Center for the Arts, Fiberdyne Labs, Heidelberg Bakery, Granny’s Kitchen, Hale Manufacturing, J.B.F. Stainless, LLC, and Turbo Machined Products.

The district employs approximately 125 staff members, 99 of which are instructional staff.

A diverse program of course offerings and extracurricular activities are available to all students, along with a continued partnership with area schools. Comprehensive programs for students with special needs are provided. Vocational education courses are offered at Herkimer BOCES, located just nine miles from the high school.

A particular strength of the school district is its high sense of community, identity, pride and parent involvement. This results in a greatly reduced incidence of disciplinary problems and increased community interest in the activities of its students.

The District

Search Timeline

- Application materials must be received by 4 p.m. on April 9, 2020.
- Screening interviews and selection of candidates will take place by April 24, 2020.
- Board of Education interviews will take place during May 2020.
- The new superintendent is to begin employment on or before Aug. 1, 2020.

Application Procedure

Interested and qualified applicants should submit the following materials no later than 4 p.m. on April 9, 2020:

- A completed employment application accessible online at www.herkimer-boces.org
- A formal letter of interest
- A complete resume
- Copies of all certifications including administrative certification

Materials should be sent via mail or email to:

Sandra R. Sherwood, District Superintendent
Herkimer-Fulton-Hamilton-Otsego BOCES
352 Gros Boulevard
Herkimer, NY 13350
smaxson@herkimer-boces.org.

Members of the Board of Education should not be individually contacted.

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Board of Education
Lisa Morgan, President
Joseph Ciccone, Vice President
Dominick Bellino
Jack Bono
Michael Clements
Kathy Sarafin
Angela Service

District Budget

The Position
The superintendency at the Frankfort-Schuyler Central School District presents unique, but rewarding challenges. Candidates must be prepared to provide instructional leadership to a small community setting that takes great pride in its educational facility. As is typical in districts of this size, the superintendent is the educational leader and is called upon to manage the instructional programs and to lead its financial and business management aspects. There are tremendous opportunities for high quality interpersonal interactions with members of the board, students, parents, faculty and community.

The position of superintendent of the district has become available as a result of the retirement of Robert Reina, effective Aug. 31, 2020. Reina has been the Frankfort-Schuyler superintendent since December 2002.

“Seventeen years ago, I was blessed with the opportunity to come home; back to the community in which I was born and raised; the school district from which I graduated, and with people that I love,” Reina said. “It is a blessing for which I will be eternally grateful.”

Qualifications
The successful candidate will be an experienced educational leader who can facilitate change and lead the district to accomplish its priorities; exhibiting the following essential skills, qualifications and characteristics:

- Designs innovative educational programs and facilitates quality improvements to existing services that result in student achievement.
- Maintains the highest standards of professional ethics and conduct.
- Models effective decision-making with judgment based upon research, knowledge and sound reasoning.
- Communicates effectively, demonstrating respect for students, parents, staff and other stakeholders.
- Plans strategically.
- Organizes the work, maximizing resources, and manages others in the role of chief executive officer.
- Collaborates with stakeholders or community organizations to build consensus on a plan of action.

The superintendent will be expected to consistently attend school and community events and remain visible and engaged with the Frankfort-Schuyler community.

Highlights of the district include:
- Project Lead the Way pre-engineering program
- Engineering by Design
- Internship program with the Frankfort Fire Department
- School resource officers
- College Now concurrent education program
- Advanced Placement courses

www.frankfort-schuyler.org