An **Annual End of Year Meeting** is required in each Title I school to:

- Review the requirements of Title I
- Solicit input from parents concerning the planning, review, and improvement of the Title I program and Parent Involvement Policy
- Celebrate the Title I successes of the current year

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**Sanford School Department's Title I Policy Statement**

- In compliance with Federal law
- Distributed to parents/guardians of Title I students through
  - Fall Meet and Greet in each school
  - With parent permission letters
  - School's Student Handbook
- Parents review/revise the Parent Involvement Policy via
  - End of Year meeting in each school
  - Surveys
  - Communication with staff

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**How Can Parents Help?**

Parents are an important part of the Title I Team

- Participate in activities to promote successful experiences for parents and children.
- Work with other parents and teachers
- Evaluate programs
- Discuss progress reports with teachers
- Help your child succeed

**Reading the books with your child that are sent home on a regular basis**

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**Title I Coordinator:** Eleanor Merrick—608-8712

**Website:** Title I information is available on the Sanford School website, [www.sanford.org](http://www.sanford.org)

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**Sanford School Department**

Superintendent's Office
917 Main Street
Suite 200
Sanford, Main 04073

Phone: 207-324-2810
Fax: 207-324-5742
[www.sanford.org](http://www.sanford.org)
How Title I works

- Classroom teachers suggest a review of tests and classroom performance for students who need extra support in literacy and/or math.
- If a child qualifies for Title I, parents are sent a permission form.
- The Sanford School Department Parent Involvement Policy is enclosed with this letter.
- Supplemental services in literacy are provided on a regular schedule during the school day.
- Goals are set for improvement.
- Student progress is measured.
- Quarterly progress reports are sent home.
- A student is placed on a monitor status when the goal is reached. Progress is monitored but the child is not pulled out for Title I instruction.
- A student is dismissed from Title I services after progress is monitored for one year and is meeting grade level expectations.

Watch for invitations to events at your child’s school.

Parent Involvement Activities

The Sanford Schools in accordance with the Sanford School Department Board Policy KBF, encourages parental involvement in all school activities to promote successful school experiences for parents and students.

Some of the activities below are held in each elementary school and the junior high school and meet the Title I requirement.

- Fall Meet and Greet in each school to explain the curriculum and to present the Parent Involvement Policy.
- Parent conferences.
- Spring Observation of lessons (also any other time).
- Math and literacy nights.
- Reading Under the Stars.
- Game Night.
- Author visit.
- Academy Awards of Writing Night End of Year Meeting.
- Breakfast End of Year Meetings.
- Ice Cream Social End of Year Meeting.
- Parent Surveys at end of year to gather information to better improve the Title I program.

Title I

1. Provides supplementary support for identified students in reading, writing, and math.
2. Is taught by highly qualified teachers.
3. Helps students meet state standards in reading, writing, and math.
4. Forms a partnership between the school and parents.
5. Is funded by the Federal government based on the number of students qualifying for the free/reduced lunch program.

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