An Annual End of Year Meeting is required in each Title I school to:

- Review the requirements of Title I
- Solicit input from parents concerning the planning, review, and improvement of the Title I program and Parent Involvement Policy
- Celebrate the Title I successes of the current year

**How Can Parents Help?**

Parents are an important part of the Title I Team

- Participate in activities to promote successful experiences for parents and children
- Evaluate programs by completing Spring surveys
- Discuss progress reports with teachers
- Help your child succeed by making sure that they are doing their homework
- Returning all paperwork that requires a signature—this is a Federal expectation

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**Sanford School Department’s Title I Policy Statement**

- In compliance with Federal law
- Distributed to parents/guardians of Title I students through
  - Fall Meet and Greet in each school
  - With parent permission letters
  - On the Sanford Title I Webpage
- Parents review/revise the Parent Involvement Policy via
  - End of Year meeting in each school
  - Surveys
  - Communication with staff

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**Sanford School Department:**

Sanford Junior High School
708 Main Street
Sanford, Maine 04073

Phone: 207-324-3114
Fax: 207-490-5139
www.sanford.org

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**Sanford Junior High School**

Title I Parent's Guide
2019-2020

Principal: Pam Lydon
Assistant Principal: Joe Mastraccio
Title I Teachers:
  - Angie Labbe—Gr. 5-7
  - Tammy Hilton—Gr. 7-8

Website: Title I information is available on the Sanford School website, [www.sanford.org](http://www.sanford.org)
Title I

1. Provides supplementary support for identified students in reading, writing, and math
2. Is taught by highly qualified teachers
3. Helps students meet state standards in reading, writing, and math
4. Forms a partnership between the school and parents
5. Is funded by the Federal government based on the number of students qualifying for the free/reduced lunch program

How Title I works

- Classroom teachers suggest a review of tests and classroom performance for students who need extra support in literacy and/or math
- If a child qualifies for Title I, parents are sent a permission form to sign and send back to the school. Students cannot receive Title I services until the signed permission is returned.
- The Sanford School Department Parent Involvement Policy is enclosed with this letter
- Supplemental services in literacy are provided on a regular schedule during the school day
- Math support is provided after school for grades 1-3
- Goals are set for improvement
- Student progress is measured
- Trimester progress reports are sent home
- A student is placed on a monitor status when the goal is reached. Progress is monitored but the child is not pulled out for Title I instruction.
- A student is dismissed from Title I services after progress is monitored for one year and is meeting grade level expectations

Parent Involvement Activities

The Sanford Schools in accordance with the Sanford School Department Board Policy KBF, encourages parental involvement in all school activities to promote successful school experiences for parents and student.

The activities below are held at Sanford Junior High School

- Fall Meet and Greet to explain the curriculum and to present the Parent Involvement Policy
- Parent conferences
- Spring Observation of lessons (also any other time)
- Spring Pizza Night
- Annual End of Year Meetings
- Parent Surveys at end of year to gather information to better improve the Title I program

Watch for invitations to events at your child’s school