



**Millstadt Community  
Consolidated School  
District #160**



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March 13, 2020

Dear Millstadt CCSD #160 Staff and Families,

I fully understand the concern and uncertainty at this time. I want to reassure each of you that **maintaining the health and safety of our students and staff is our top priority.** With that said, I have been in constant contact with other St. Clair County superintendents and the St. Clair County Health Department. As of this writing, there are no known cases of Coronavirus in St. Clair, Madison, or Monroe counties. We will continue to monitor the situation on a daily basis.

I want to give you a brief update on the status of how MCCSD #160 is responding and preparing with the COVID-19 pandemic.

- Our custodians are performing additional tasks, cleaning and disinfecting locker handles, drinking fountains, light switches, pencil sharpeners, desks, and tabletops more frequently than our general cleaning schedule.
- We have also begun daily disinfecting of our school buses utilizing the same materials we use in the buildings and following the directions of our supplier.
- Beginning Monday, OPAA! is initiating some changes to the lunch routine. There will no longer be stations where students serve themselves. The salad bar, fruit and veggie bar, and condiment bar will be removed. All items will be served by the cafeteria staff to avoid contamination. Additionally, the Ala Carte bar for 7<sup>th</sup> and 8<sup>th</sup> grade students will be eliminated. Students will have lunch options of Choice 1, Choice 2, Opa! To Go, or Entrée Salad on a daily basis.
- Tuesday, March 17 there is no student attendance due to election day. This had already been planned as a Teacher Institute. During the teacher institute, we will be utilizing time to discuss E-Learning and how the continuity of education would occur in the event we are forced to close school for a period of time. 97% of our parent respondents to a previous survey indicated their child had internet connectivity at home. The E-Learning discussion will also include components that will support families without internet connectivity.

- Cancellations of events are beginning to occur. Our volleyball conference tournament and SIJHSAA post-season for volleyball has been canceled. Our Science Olympiad tournament has also been canceled. At this time, we are evaluating each event on an individual basis. Factors such as where the event is and who will be in attendance are used in determining whether to continue or cancel the event. There is a very strong possibility that we will be postponing all field trips as this situation continues to evolve.

Our goal is to keep school open and life as normal as possible while maintaining our priority of student, staff, and community safety. Please continue having everyone in your household follow the guidelines from the Illinois Department of Public Health:

- Wash your hands often with soap and water for at least 20 seconds.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfecting frequently touched objects and surfaces.

I urge anyone who shows symptoms of a fever, cough, or respiratory issues, including shortness of breath, or anyone coming from a location with widespread transmission of the Coronavirus to please refrain from attending school or any 'social' event. In times like these, we have a social responsibility to one another.

Sincerely,

Dr. Brad Landgraf, Superintendent