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**Attendees**

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**Voting Members**

Kecia Hickman, President  
Susan Rensink, Vice President  
Jessica Brink, Board Member  
Lori Richards, Board Member  
Steve Waldstein, Board Member

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**I. CALL TO ORDER - ROLL CALL**

At 5:01 PM, Board President Kecia Hickman called the meeting to order with the following members present: Jessica Brink, Susan Rensink, Lori Richards, Steve Waldstein and Kecia Hickman. Superintendent Cory Myer and Board Secretary Tracy Meyer were present. Administrators: Sherrie Zeutenhorst, High School Principal, Cindy Barwick, Middle School Principal and Jason Groendyke, Elementary School Principal were present. Eric Maassen, Activities Director was absent.

Visitors: Jim Gude; Jason Uhl; Amanda Noteboom; Danielle Nasers; Jed, Ashley, Aftyn and Sadie Dietrick; Matt and Ashton Ennema; Kelli, Terry and Tyler Hurlbert.

Press: Randy Paulson, Iowa Information and Rachel McDonald, KIWA.

**II. APPROVAL OF AGENDA**

Board President called for a motion to approve the agenda as published.

Motion made by: Lori Richards

Motion seconded by: Jessica Brink

Voting: Unanimously Approved

**III. PUBLIC HEARING(S)**

**A. Motion to Enter Public Hearing**

At 5:02 PM, Board President called for a motion to enter public hearing for the purpose of discussing the proposed 2020-21 school calendar.

Motion made by: Susan Rensink

Motion seconded by: Steve Waldstein

Voting: Unanimously Approved

**B. Consider Adoption of 2020-21 School Calendar**

Superintendent Myer reviewed the proposed 2020-21 calendar. Board President opened up discussion to the public but there were no comments from those in attendance.

**C. Motion to End Public Hearing**

At 5:04 PM, Board President called for a motion to end public hearing.

Motion made by: Susan Rensink

Motion seconded by: Lori Richards

Voting: Unanimously Approved

**IV. COMMUNICATIONS**

**A. Public Comment**

None.

**B. Correspondence**

**1. NW AEA Board Meeting Minutes - January Board Meeting**

Board Members received minutes from the NWAEA Board Meeting of 1.20.2020.

**2. Receipt of "Thank You" Cards**

None.

**C. Recognition**

**1. Student**

Board Members received student recognition lists prior to the meeting. Cindy Barwick, Middle School Principal, added that the Middle School Jazz Band

received 5th place and solo awards were received by Hannah Honkomp, Gabby Van Wyk and Tamson Budden at their recent competition.

**D. Educational Program - East Elementary**

Danielle Nasers, Elementary School teacher and three Elementary School students, Aftyn Dietrick, Tyler Hurlbert and Ashton Ennema were present to share the proactive Leader In Me habit.

**V. RECEIVE SHELDON EDUCATION ASSOCIATION'S INITIAL COLLECTIVE BARGAINING PROPOSAL**

Jim Gude presented the initial proposal on behalf of the Sheldon Education Association.

**VI. EXEMPT CLOSED SESSION - COLLECTIVE BARGAINING STRATEGY SESSION**

**A. Motion to Enter Exempt Session**

At 5:32 PM, Board President called for a motion to enter exempt closed session as allowed under Chapter 20, Section 20.17(3) of the Iowa Code to conduct a strategy meeting of a public employer concerning the employees covered by a collective bargaining agreement.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting: Unanimously Approved

**B. Motion to End Exempt Session**

At 5:50 PM, Board President called for a motion to exit exempt closed session.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting: Unanimously Approved

**VII. PRESENT SHELDON COMMUNITY SCHOOL DISTRICT'S INITIAL COLLECTIVE BARGAINING PROPOSAL FOR 2020-2021 TO THE SHELDON EDUCATION ASSOCIATION**

Superintendent Myer presented the initial 2020-21 offer on behalf of the Sheldon Community School District Board of Education.

**A. Options for Initial Collective Bargaining Proposal**

**VIII. CONSENT AGENDA:**

**A. Minutes of Past Meeting(s)**

Board Members reviewed the minutes of January 8, 2020.

**B. Approve Bills**

Jessica Brink reviewed bills this month and recommended all bills for payment.

**C. Open Enrollment Application(s)**

Superintendent Myer recommended the Board approve the following open enrollment applications as presented:

- M.E. a KG grade student Open Enrolling from the Sheldon Community School District into the South O'Brien Community School District - 20-21 School Year.
- K.V. a 3rd grade student Open Enrolling from the Sheldon Community School District into the South O'Brien Community School District - 19-20 School Year.
- T.C. a 10th grade student Open Enrolling from the Sheldon Community School District into the Boyden-Hull Community School District - 19-20 School Year.

**D. Resignation(s)**

Superintendent Myer recommended the Board accept the following resignation(s):

- Lexi Weaver - ECSE/SCI, East Elementary
- Rhonda Vanden Hull - Instructional Associate, East Elementary
- Angel Vieyra - Food Service
- Elesson Joseph - Asst. Boys' Soccer Coach
- Carla Kleinwolterink - 9th Grade Girls' Basketball Coach

**E. Contract Adjustment(s)**

Superintendent Myer recommended the Board approve the following contract adjustment(s):

Clint Badberg, HS At-Risk Instructional Associate, change hours from 6.5 to 7.25 per day

**F. Contract(s) Offered**

Superintendent Myer recommended the Board approve the following Contract(s):

- Emily Hansmann - Paraprofessional at East Elementary, 6.5 hours per day at \$11 per hour
- David Jeffries - Asst. Boys' Soccer Coach \$3,400
- Levi Letsche - Zero Hour PE \$1,300
- Andy Cooper - Zero Hour PE \$1,300

**G. Board Policy Review - 2nd Reading**

Board Members did a second reading of Policies 405.6-407.5.

**H. Acceptance of Gifts/Donations**

Superintendent Myer reported the following donations to the Sheldon Community School District Education Foundation:

\$15,700 donation to the Sheldon high school band department from the Dean and Mary Harms Memorial Fund, acknowledgement to Philip, Sarah, and Mark Harms of Chanhassen, Minnesota

Board President called for a motion to approve the Consent Agenda items as presented.

Motion made by: Jessica Brink

Motion seconded by: Susan Rensink

Voting: Unanimously Approved

**IX. REPORTS**

**A. Financial Reports**

Board Members received January financial reports to include the Budget Monitor Report, Categorical Report, Cash & Investment Report, Bank Reconciliations, Nutrition and Activity Fund Reports.

Board President called for a motion to approve January financial reports as presented.

Motion made by: Lori Richards

Motion seconded by: Steve Waldstein

Voting: Unanimously Approved

**B. Administration**

**1. Elementary School Principal**

Jason Groendyke, Elementary Principal, provided a written report for Board Members, reviewed that report, and was available for questions.

**2. Middle School Principal**

Cindy Barwick, Middle School Principal, provided a written report for Board Members, reviewed that report, and was available for questions.

**3. High School Principal**

Sherrie Zeutenhorst, High School Principal, provided a written report for Board Members, reviewed that report, and was available for questions.

**4. Activities Director**

Eric Maassen, Activities Director, provided a written report for Board Members.

**5. Superintendent**

**a. Financial Health Report**

Superintendent Myer shared information related to the financial health of the district.

**b. Legislative Update**

Superintendent Myer provided an update on recent legislative action impacting education with materials provided by the Iowa Department of Education and Iowa School Finance Information Services.

**c. Staffing Update**

Superintendent Myer provided a list of current staff positions being advertised. Applications are being accepted and interviews will occur over the next few weeks.

**d. Turf Field**

Superintendent Myer provided an update on the turf field concept.

**e. HS Concession Stand**

Superintendent Myer provided an update on the potential HS concession stand project.

Based on input from a local contractor, the cost to move the concession

stand to a portion of the Industrial Technology shop is estimated to be \$50,000:  
\$25,000 materials (building materials, including cupboards and storage)  
\$9,000 plumbing and electrical  
\$16,000 labor

**f. Phone System**

Superintendent Myer reported that bids are being received for phone system replacement, with a preliminary cost estimate of \$30,000.

**X. OLD BUSINESS**

None.

**XI. NEW BUSINESS**

**A. 2020-2021 School Calendar**

Superintendent Myer recommended the Board approve the 2020-21 school calendar as presented.

Motion made by: Jessica Brink

Motion seconded by: Lori Richards

Voting: Unanimously Approved

**B. Consider School Bus Purchase**

Superintendent Myer recommended the Board award the bus bid to Thomas Bus Sales for the purchase of two 2018 Thomas 77 passenger buses at a total cost of \$120,000 after receiving the following bids:

- Thomas Bus Sales - (2) 2018 used 77 passenger school buses with approximately 45,000 miles for \$61,831 and \$60,784 - total cost for both is \$120,000
- Hogland - several 2016 or newer used school buses for 65 to 77 passengers with mileage ranging from 29,000 to just over 50,000 and cost from \$57,000 to \$64,000
- School Bus Sales - 2018 used 71 passenger school bus with approximately 30,000 to 35,000 miles for \$64,000
- Blue Bird - no used buses that met specifications and thus did not submit a bid

Motion made by: Steve Waldstein

Motion seconded by: Susan Rensink

Voting: Unanimously Approved

**C. Health Insurance Rates/Plan Changes**

Superintendent Myer recommended the Board approve the Iowa Star Health Insurance rate increase of 6.3%.

Motion made by: Lori Richards

Motion seconded by: Jessica Brink

Voting: Unanimously Approved

**D. Consider Student Discipline Recommendation**

Superintendent Myer recommended the Board expel Student "X" from school for the remainder of the 2019-20 school year and the first semester of the 2020-21 school year.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting: Unanimously Approved

**E. Board Policy Review**

The Board performed a first reading of Board Policies 408.1 - 410.4 - Licensed Employee.

**F. Individual Teacher Professional Development Plan**

Board Members discussed proposed changes to the Individual Teacher Professional Development Plan (ITPDT) as recommended by the Instructional Coaches and Administrative Team.

**G. Asbestos Abatement**

Superintendent Myer recommended the Board approve the bid of \$8,366 from Site Services for asbestos abatement based on the following bids received:

\$ 8,366                      Site Services Inc., Algona, IA

\$11,055 REW Services, Des Moines, IA  
\$14,840 McGill Asbestos Abatement LLC, Omaha, NE  
Motion made by: Steve Waldstein  
Motion seconded by: Lori Richards  
Voting: Unanimously Approved

**XII. ANNOUNCEMENTS**

**A. IASB Regional Workshop - Leadership Essentials for School Boards**

**B. NSBA National Convention, April 4-6, 2020, Chicago, IL**

**XIII. EXEMPT CLOSED SESSION (Collective Bargaining Strategy Session)**

**A. Motion to Enter Exempt Session**

At 8:04 PM, Board President called for a motion to enter exempt closed session as allowed under Chapter 20, Section 20.17(3) of the Iowa Code to conduct a strategy meeting of a public employer concerning the employees covered by a collective bargaining agreement.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting: Unanimously Approved

**B. Motion to End Exempt Session**

At 8:27 PM, Board President called for a motion to exit exempt closed session.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting: Unanimously Approved

**XIV. ADJOURN**

There being no further business, Board President called for a motion to adjourn.

Meeting adjourned at 8:27 PM.

Motion made by: Susan Rensink

Motion seconded by: Jessica Brink

Voting: Unanimously Approved

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Chairperson

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Secretary