



March 12th, 2020

Wes-Del Parent or Guardian,

The Wes-Del Community School district has been actively monitoring the COVID-19 pandemic. Our district is following all guidelines and directives given to us from the Delaware County Health Department, the Indiana State Health Department, and the Centers for Disease Control.

The Indiana Department of Health recommends that schools increase education on respiratory and hand hygiene. As with other respiratory illnesses, there are steps that everyone can take daily to reduce the risk of getting sick or infecting others with circulating viruses.

The following are guidelines given to staff and students at Wes-Del Community Schools:

- Stay home when you are sick.(You must be fever free for 24 hours before you may return)
- Wash your hands often with soap and water for at least 20 seconds.
- If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe. Our custodial staff has increased daily cleaning in high touch, high traffic areas, as well as, in all school buildings and grounds. Teachers will also have access to wipes to clean high touch/high traffic areas throughout the day as needed.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash. If you do not have a tissue, use your sleeve (not your hands), or cough/sneeze into your elbow.

Possible School Closure or Event Cancellation

The Wes-Del Community School district will follow the guidance from the Delaware County Department of Health, the Indiana State Department of Health, and the Indiana Department of Education as it relates to school closure and/or school event cancellation. This is a fluid situation, which may require day-to-day or hour-by-hour decision making. All decisions will be made with the most up-to-date information, and with the safety of students, staff, and community in mind.

SMALL SCHOOL | BIG OPPORTUNITIES

In the event Wes-Del Community Schools would be advised to close face-to-face instruction, our district will implement an “extended eLearning” period during the closure. Administrators and teachers have met, and our educators are prepared to provide online or eLearning for our Warrior students. In an effort to be proactive, below is the plan for extended eLearning for all students K-12 at Wes-Del Community Schools. ***At this time, there is NO closure of school or cancellation of events. The following is proactive information for our school community.***

During an “extended eLearning” period:

Teachers will:

1. Provide online instruction via Schoology for students with chromebook access.(Grades 3-12)
2. Provide packet instruction for students in grades K-2, or for students in grades 3-5 who do not have internet access and who complete the requested alternative materials form.
3. Teachers will be available for students each day of the “extended eLearning” via email.
4. There will be NO eLearning for preschool students during this time period.

Students will:

1. Begin taking their chromebooks home daily in grades 3-12 in the event school would close overnight.
2. Will use Schoology to complete online instruction during the extended period. This option is for our students in grades 3-12 who will have chromebook and/or internet access.
3. Students in grades K-2, or students in grades 3-5 who completed the request for alternative material(paper) assignments form, would receive paper materials to complete during the extended period.

Parents may:

1. Request alternative material(paper) assignments via a google form found [here](#). This is only an option for students in grades 3-5 who do not have chromebook and/or internet access. K-2 students will receive paper materials, therefore, parents of K-2 students do not need to complete the request for alternative assignments.
2. Any student in grades 6-12 who does not have internet access will need to work directly with the middle/high school administration to set-up alternative materials.
3. Check for updates at <https://www.wes-del.k12.in.us/elearning--7>, and follow all social media accounts, school texts or calls, and check the school website daily.

In the event of an extended closure of school, all extra-curricular events will be canceled or postponed. This would include practices or after school events held on any Wes-Del Community School campus.

As of March 12th, 2020, Wes-Del Community Schools have not been advised to close schools or to cancel any events by the Delaware County Health Department, the Indiana State Health Department, or the Indiana Department of Education. The current pandemic is a fluid situation, which can change day to day. We will continue to stay in contact with all the necessary agencies, and we will monitor our daily attendance and student health. If the situation would change and a possible closure or cancellation of events would be needed, we would inform all parents/guardians, students, and staff through our website, social media, and emergency text/call system.

As a public school district, our primary goal is to always have the best interest of our students in mind. We strive to provide the safest and most secure environment for our Warrior students. We will continue to take measures to ensure that our school buildings are cleaned daily, and that our students, staff, and community's health is a priority.

If you have any questions, please call the superintendent's office at 765-358-4006.

Sincerely,

A handwritten signature in black ink, appearing to read 'K Mealy', written in a cursive style.

Kyle Mealy
Superintendent