



Alcona Community Schools

Daniel O'Connor – Superintendent
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March 12th, 2020

Dear Parents/Guardians:

Alcona Community Schools has been monitoring the recent outbreak of COVID-19. Based on consultation with the state and local health officials, we are reinforcing the following:

- If you (staff or students) are sick, stay home.
 - We understand some of you are navigating attendance intervention with the school. We will be allowing increased flexibility for missed days to protect the rest of the students and staff.
- Separate sick students and staff until they can go home.
- Increased cleaning of common areas (doorknobs, phones, light switches, etc)

We are also going to take the following next steps until advised otherwise through May 1st:

- All community events and facility use held at the school will be canceled.
- Any school-sponsored events with over 100 attendees after school will be canceled.
- All field trips to locations with large groups of people are canceled.
- Visitors without appointments or a specific reason for visiting the school may be denied admittance.
- We are looking at mitigating the breakfast and lunchtime gatherings through designated times for each grade/group of students. All students will have the opportunity to receive free breakfast and lunch.

Please note, testing for COVID-19 will not be available at the Tiger Clinic located inside Alcona Elementary. The district will continue to pass along information and resources. In the meantime, please visit <https://www.michigan.gov/coronavirus/>.

If you have further questions, feel free to contact me at 989-736-6212.

Sincerely,

Daniel J. O'Connor
Superintendent
Alcona Community Schools