













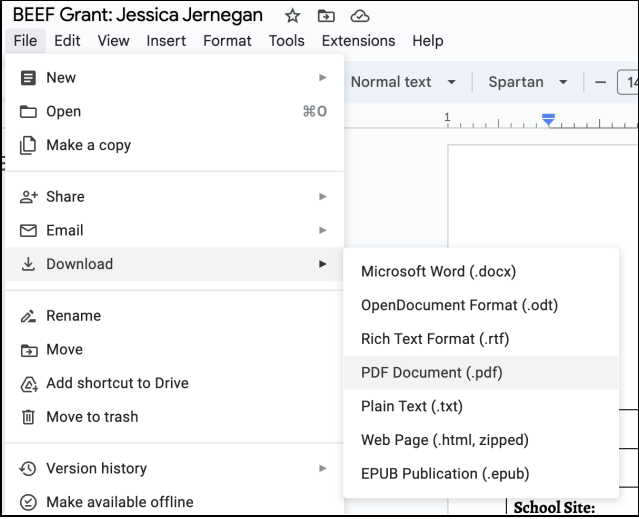
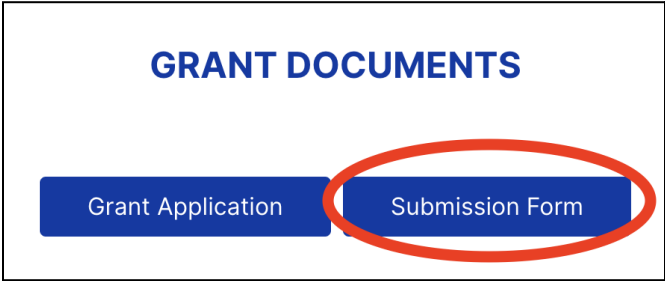
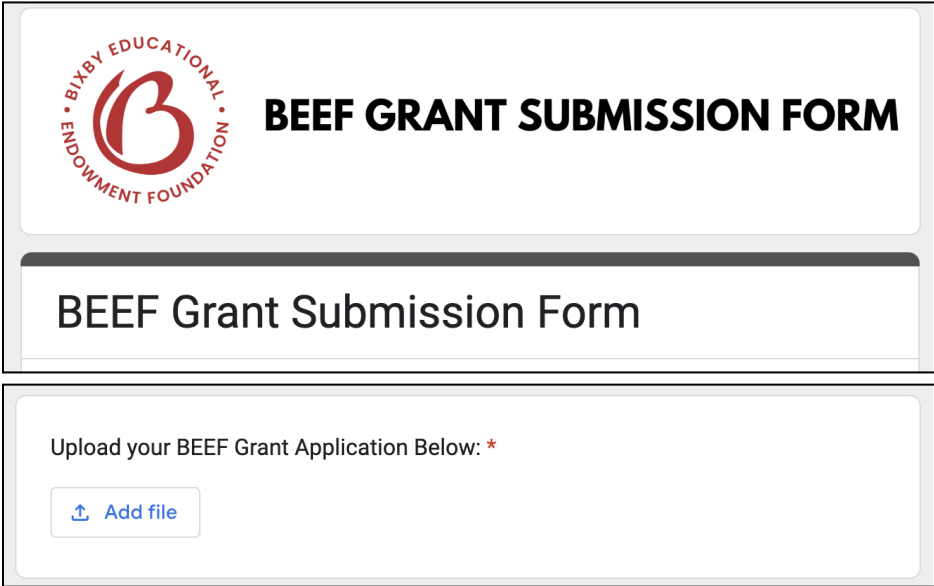




BEEF GRANT SUBMISSION INSTRUCTIONS

Visit the BEEF Teacher Grant Application Webpage	<div><div></div><div><h3>BEEF TEACHER GRANT APPLICATIONS</h3><p>Teachers are encouraged to request funds for projects which emphasize new approaches to teaching and develop innovative programs that stimulate thought and expand the existing curriculum. Our application process is being changed this year, more information will be available soon.</p><p>Each proposal should address:</p><ul style="list-style-type: none">• High priority need for the project• Specific goals and objectives for the project• Target population• Specific benefit to students• Budget justification for requested funds• Evaluation to determine effectiveness of the project</div></div>																
Click on Grant Application	<div><h2>GRANT DOCUMENTS</h2><div><div>Grant Application</div><div>Submission Form</div></div></div>																
Make a copy of the BEEF Grant Application via Google Docs	<div><div> Google Docs</div><div><h3>Copy document</h3><p>Would you like to make a copy of BEEF Grant App?</p><div>Make a copy</div></div><div></div></div>																
Rename the Document to BEEF Grant: Your Name	<div><div> BEEF Grant: Jessica Jernegan in  My Drive</div><div>File Edit View Insert Format Tools Extensions Help</div><div><div> Menus</div><div>     100%  Normal text </div><div>1</div></div></div>																
Complete the Application	<div><div></div><div><p>BEEF Fall Grant Application</p><table><tr><td>Project Title:</td><td colspan="3"></td></tr><tr><td>School Year:</td><td></td><td>Grade/Subject:</td><td></td></tr><tr><td>School Site:</td><td></td><td># of Students Impacted:</td><td></td></tr><tr><td>Total Amount Requested:</td><td></td><td>Has this grant been submitted previously, if yes, when?</td><td></td></tr></table></div></div>	Project Title:				School Year:		Grade/Subject:		School Site:		# of Students Impacted:		Total Amount Requested:		Has this grant been submitted previously, if yes, when?	
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<p>When Complete. Download and Save as a PDF</p>	 <p>The screenshot shows a Google Docs window titled 'BEEF Grant: Jessica Jernegan'. The 'File' menu is open, and the 'Download' option is selected, which has opened a sub-menu. In this sub-menu, 'PDF Document (.pdf)' is highlighted. Other options include Microsoft Word (.docx), OpenDocument Format (.odt), Rich Text Format (.rtf), Plain Text (.txt), Web Page (.html, zipped), and EPUB Publication (.epub). The bottom right corner of the window shows 'School Site:'.</p>
<p>Visit the Submission Form Link on the BEEF Webpage</p>	 <p>The screenshot shows a section titled 'GRANT DOCUMENTS'. Below the title are two blue buttons: 'Grant Application' and 'Submission Form'. The 'Submission Form' button is circled in red.</p>
<p>Complete the Google Form & Upload the PDF of your application</p>	 <p>The screenshot shows the 'BEEF GRANT SUBMISSION FORM' page. At the top left is the Bixby Educational Endowment Foundation logo, which features a stylized 'B' inside a circle with the text 'BIXBY EDUCATIONAL ENDOWMENT FOUNDATION' around it. To the right of the logo is the text 'BEEF GRANT SUBMISSION FORM'. Below this is a header bar with the text 'BEEF Grant Submission Form'. At the bottom, there is a section titled 'Upload your BEEF Grant Application Below: *' with a button that says 'Add file'.</p>