



Dear Parents,

As the school year comes to a close, we would like to remind you senior Chromebook check in is Tuesday, 16 May 2023. If your senior has not already checked in their Chromebook, they can do so after they finish their finals; we will be collecting Chromebooks in the Cafeteria Commons.

We have also sent an Canvas Announcement to senior students to remind them of this deadline and provide instructions for returning their Chromebooks as well as posting the info on their device. If you have any questions or concerns regarding the return of the Chromebooks, please don't hesitate to contact us. If an alternate dropoff time is required, this can be scheduled with Courtney Dupuis via email at cdupuis@bixbyps.org.

Please note that students should remove any stickers or personal photos from the Chromebooks before returning them. Student Chromebooks should be returned in working order to avoid incurring a fee based on replacement parts; for this reason, we are encouraging senior students to find their Chromebook and accessories and have the device charged to avoid incurring unnecessary fees. Any fees can be paid in cash at the time of Chromebook drop off; alternatively, we will put a fee in MySchoolBucks which can be paid by card.

We appreciate your cooperation in ensuring that all Chromebooks are returned in a timely manner. Thank you for your continued support of our school.

Best regards,

Cody Coonce

Director of Educational Technology