

Associated School Boards of South Dakota	NEPN Code: JGD-E(1)
Policy Reference Manual	

**STUDENT SUSPENSION AND EXPULSION
NOTICE OF HEARING FOR LONG-TERM SUSPENSION OR EXPULSION**

You are hereby notified that _____ is charged with violating the following rule, regulation or policy of the _____ School District:

_____.

We have in our possession _____ which was seized from _____ at the time of the alleged violation (if material evidence was seized and is had by the Superintendent).

Persons witnessing the alleged violation include: _____ (List anyone the administration will call as a witness to prove the violation).

We have set a hearing before the Board to hear this matter on the _____ day _____ of _____, 20____ at _____ o'clock ____m. at _____.

The hearing shall permit opportunity for _____ or their representative to present their side of the story and confront their accusers and witnesses. The purpose of the hearing is to allow the administration to suspend _____ from _____ for a period of more than ten days. Evidence and all of the student's records are available for inspection by the student, their parent, guardian or other responsible person and their representative.

You are further notified of the right to waive a hearing. Such waiver must be made through written notification to the Superintendent at least 24 hours prior to the time set for hearing. This right may be exercised by use of the attached waiver form.

Dated this _____ day of _____, 20_____.

(Superintendent of Schools)

Adopted: 1/1/2007 Revised: Reviewed: 2/9/2012

ASBSD sample exhibits are intended to be a guide for school districts. As is the case with any exhibit, a local school district's unique circumstances, challenges and opportunities need to be considered.