

Associated School Boards of South Dakota	NEPN Code: JGB-E(1)
Sample Exhibit	

**RESTRAINT AND SECLUSION  
INCIDENT REPORT FORM**

\_\_\_\_\_  
Student Name Date of incident

Does this student have a disability?    \_\_\_\_ Yes    \_\_\_\_ No

If yes, what is the disability? \_\_\_\_\_

Student ethnicity: \_\_\_\_\_ Student gender: \_\_\_\_\_

Teacher/class/grade \_\_\_\_\_

Staff person(s) initiating restraint; others present/involved:

Staff person(s) initiating seclusion; others present/involved:

Describe the behavior that led to restraint/seclusion, including time, location, activity, others present, other contributing factors:

Procedures used to attempt to de-escalate the student prior to using restraint/seclusion:

Describe the restraint/seclusion:

Duration of time of restraint/seclusion

\_\_\_\_\_  
Staff member submitting report

Submitted to Administration at \_\_\_\_\_ time \_\_\_\_\_ date

Adopted: 4/19/2018 Revised: Reviewed:
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*ASBSD sample exhibits are intended to be a guide for school districts. As is the case with any exhibit, a local school district's unique circumstances, challenges and opportunities need to be considered.*