

**REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS**  
**Maranacook Community High School**  
**March 4, 2020, 6:30 p.m.**  
**Minutes of Meeting**

Members Present: Chair Gary Carr, Vice Chair Wendy Brotherlin, Kim Bowie, Cathy Jacobs, Rebecca Lambert, Betty Morrell, Patty Gordon, Shawn Roderick, Melissa Tobin, David Twitchell, Alexander Wright

Member Absent: (two vacant positions)

Student Representatives: Cassidy McCormack, Claire Holman, Dana Reynolds

Administrators: Superintendent James Charette, Special Education Director Ryan Meserve, Principals Jeff Boston, Dwayne Conway, Janet Delmar, Abbie Hartford, Kristen Levesque, Assistant Principal Tina Brackley, Director of Curriculum, Instruction & Assessment Nancy Harriman, Technology Director Diane MacGregor, Finance Manager Brigitte Williams, Adult & Community Education Director Steve Vose

1. Call to order: Chair Carr called the meeting to order at 6:30 p.m.
2. Presentation: High School Boys' and Girls' Alpine Ski State Champions  
The Maranacook Community High School Boys' and Girls' Alpine Ski Team members were recognized for their achievement of State of Maine Class B State Champions. The students are: Katherine Ide, Caroline Welch, Dana Reynolds, Nina Gyorgy, Vita Scott, Hannah Liscord, Katherine Sechrist, Alexis Delisle, Ella Delisle, Anna Erb, Ella Trefethen, Meghan Mahoney, Emily Harper, Robert McKee, Corbin Howe, Collin McGarr, John McLaughlin, Jack Galletta, Rojay Richards, Michael Tamborini, Andrew Dupuy, Bradley Russell, Campton Tinkham, Ruben Sivertsen, Sam McKee, Alex Clark, Gaven Landry, Dylan McGarr and Aidan Guimond. Coach Ronn Gifford and Coach John Whitney were also recognized for their commitment to the students.
3. Student Representative Reports:  
High School representatives Claire Holman and Dana Reynolds reported on activities at the high school including the Health Center Committee's "Love Is" project to spread awareness of healthy relationships, Winter Carnival, the National Honor Society's fundraiser for local food banks, the first remote learning day, and the 8<sup>th</sup> graders visit to the high school.  
Middle School representative Cassidy McCormack reported on team projects, the garden project and the Student Government led Winter Carnival.
6. Citizens' Comments: none
7. Additions/Adjustments to the Agenda by Board and/or Superintendent: none
8. a. Reports  
In addition to the reports included in the board packet, administrators provided updates on recent activities/accomplishments.  
b. Curriculum  
Ms. Brotherlin reported on the February 12<sup>th</sup> meeting. The K-12 Visual and Performing Arts curriculum was presented and approved by the Committee to be sent to the full Board for approval in the spring. The Maranacook Alternative Program (MAP) curriculum was approved by the Committee to be sent to the full Board for approval in the spring. District Math Coach Abby Shink provided a presentation on the K-12 Illustrative Math (IM) curriculum. The next meeting is April 8, 3:00 p.m. at the Superintendent's Office.

c. Facilities Committee

Dr. Carr reported on the February 25<sup>th</sup> Facilities Committee. The Board is being asked to approve 2 projects to be funded through the bond – the High School lockers, and the paving of the parking lot at the Transportation Garage on the North Road. Other discussions included lighting projects, the Industrial Arts and Music rooms at the High School, changing the locks during the summer and looking at adding film on the glass instead of replacing it with bullet proof glass in the school offices.

d. Policy Committee

Superintendent Charette reported the Board is being asked to approve 3 policies on the agenda this evening.

9. Action Items:

a. Approval of Minutes of February 26, 2020

**MOTION** by Brotherlin, second by Morrell to approve the minutes of February 26, 2020 as presented.

**Motion Carried:** 7 in favor, 0 opposed, 4 abstained (Roderick, Tobin, Jacobs, Bowie)

b. Acceptance of donations

**MOTION** by Brotherlin, second by Wright to accept the donations as presented.

**Motion Carried:** unanimous.

c. Acceptance of resignation due to retirement, Vicky Gabrion, MS Nurse

**MOTION** by Brotherlin, second by Wright to accept the resignation due to retirement from Vicky Gabrion, Middle School Nurse with regret. **Motion Carried:** unanimous

d. Consideration of out-of-state trip, Mt. Vernon Elem. School Grade 5, Boston, MA, June 11, 2020

**MOTION** by Brotherlin, second by Jacobs to consider the out-of-state trip to Boston, MA, June 11, 2020, as presented. **Motion Carried:** unanimous

e. Consideration of overnight trip, Middle School Acadia Team, Camden Hills State Park, May 26-27, 2020

**MOTION** by Brotherlin, second by Wright to consider the overnight trip to Camden Hills State Park, May 26-27 as presented. Question was asked about the transportation. Dr. Levesque will confirm whether or not transportation is via school buses or private charter. (*Confirmed transportation is via private charter.*)

**Motion Carried:** 10 in favor, 0 opposed, 1 abstained (Bowie)

f. Policy Second Readings: BEDH, Public Participation in Board Meetings; IGA, Curriculum Development and Adoption; JL, Student Wellness

**MOTION** by Brotherlin, second by Morrell to approve Policy BEDH as presented.

**Motion Carried:** 10 in favor, 0 opposed (Wright out of room)

**MOTION** by Brotherlin, second by Morrell to approve Policy IGA as presented.

**Motion Carried:** 10 in favor, 0 opposed (Wright out of room)

**MOTION** by Brotherlin, second by Morrell to approve Policy JL as presented.

Question was raised regarding the section on the physical education program that was deleted from the policy. Superintendent Charette responded that the policy was put through the state audit and this was their suggestions since it is already part of the Physical Education Curriculum.

**Motion Carried:** 10 in favor, 0 opposed (Wright out of room)

g. Approval of 2020-2021 School Calendar

**MOTION** by Brotherlin, second by Morrell to approve the 2020-2021 school calendar as presented.

Superintendent Charette reported how the calendar is developed with other superintendents who are part of CATC. By State Law, sending districts to CATC cannot have more than 5 dissimilar days in their calendars. The calendar is then brought to the Staff Association and administration before it is brought to the Board for approval.

Question was asked about High School Late Start Days; how they are being used, and whether they are used effectively. Dr. Conway responded that the number of late start days was cut down from this year. The time this year is dedicated to the advisee program and professional learning.

Question was asked about the goals for the PLCs and how the effectiveness is being evaluated, whether this is effective and beneficial to students, and if so, should we look at equity across the district. Request was made for data with goals and evaluation of those goals.

Superintendent Charette added that this is the first time early release times align with all the other schools in CATC region, and they are making an effort to work together on professional development offerings.

Understanding the importance of early release and workshop days, concern was raised about the families that struggle to find child care. **Motion Carried:** unanimous

h. Approval of use of bond funds to pave Transportation Facility parking area

**MOTION** by Brotherlin, second by Morrell to approve the request to go out to bid for the paving project at the Transportation Facility as outlined in the Facilities minutes (item 6c).

Discussion followed. Once the bids are received and opened, acceptance of the bid will be brought back to the Board for final approval. **Motion Carried:** unanimous

i. Approval of use of bond funds to replace and install new High School lockers

**MOTION** by Brotherlin, second by Wright to approve the request to go out to bid for the High School lockers project as outlined in the Facilities minutes (item 6c). The final bid for this project will also be brought to the Board for approval. **Motion Carried:** 10 in favor, 0 opposed, 1 abstained (Tobin)

10. Informational – Upcoming meetings:

- Health Center Advisory - 03/24/20, MCHS, 6:00 p.m.
- Ad Hoc Group: Awesome Bear Society – 03/11/20, MCHS Media Ctr., 6:30 p.m.

11. Budget Workshop:

a. Co- and Extra Curricular, Transportation, Miscellaneous Cost Centers/Accounts (Adult Education, Food Service, Health Center, Professional Development/Assessment/Curriculum, Systems Administration, Debt Service)

Superintendent Charette provided a PowerPoint presentation on the Co- and Extra-Curricular, Transportation, Miscellaneous Cost Centers/Accounts (Adult Education, Food Service, Health Center, Professional Development/Assessment/Curriculum, Systems Administration, and Debt Service) proposed budgets for FY21.

Co and Extra Curricular – no change; the budget is up \$13,151 due to the negotiated agreement.

Transportation – is up \$35,736; of that, \$25,000 is due to the anticipated cost of out-of-district special education transportation, the remaining increase is due to salary and benefits.

Adult Education – no change, but Superintendent Charette noted the CDL class being offered at the high school this year remains in the budget for next year.

Food Service – up about \$7,000, but the local share remains the same at \$105,000.

Health Center – no change; status quo.

Professional Development/assessment/curriculum – Professional Development is up due to the negotiated agreement stipend schedule which is up \$7,350; The Assessment line is reduced by \$6,818 due to contracted services; and the Curriculum line is up \$2,274 due to negotiated agreement stipend schedule.

Systems Administration is up \$51,805 due to several factors: ADS financial software, education service center, salaries and benefits, and \$20,000 for the Regional Service Center (RSC), which is our portion of the RSC (based on student count).

Debt Service bonds increase of \$414,500, which includes 1 principal and 2 interest payments

b. Board questions

What happens if a class doesn't meet the 10-person threshold at the high school?

Superintendent Charette requested Dr. Conway talk with guidance staff and ask that they try to run a minimum of 12-14 to start enrollments knowing they may lose a couple students.

Special Education out-of-district transportation costs – is this reimbursable? Mr. Meserve responded that some funds can be reimbursed, but transportation is not part of that. Mrs. Williams added that our district special education transportation is charged to a special account number and the state does roll some of it in the Special Education EPS formula.

How many special education students in the district – 150 students with IEPs; 2 out-of-district placements.

Request was made that with the Town Officials coming next week, could we have available the cost per student per school available?

c. Citizens comments regarding budget – noned. Board discussion – no further discussion12. Adjournment: **MOTION** and second to adjourn at 7:53 p.m.

Respectfully submitted,  
James Charette, Superintendent/Secretary  
D. Foster, Recorder