

**SCHOOL CITY OF WHITING**

**REGULAR SCHOOL BOARD MEETING MINUTES**

**Thursday, May 24, 2018 5:00 PM**

Board President Ms. Davenport called the regular meeting to order at 5:00 PM with the following board members present: Nicole Davenport, Amanda Perkins, Jerry Moynihan, Christine Stribiak and Kathy Murzyn.

**Administration Present:** Superintendent, Cynthia Scroggins, Assistant Superintendent, Lorri Covaciu, School Board Attorney, Joseph L. Curosh, Director of Finance, Kim Pusateri, and Board Recording Secretary, Jennifer Halliar were also present. **Pledge of Allegiance & Prayer** – Everyone present at the meeting recited the Pledge of Allegiance and Ms. Davenport gave a short prayer immediately thereafter.

**Audience Comments** – Board President Ms. Davenport opened the meeting to audience comments concerning items on the agenda: There were 28 visitors present. Hearing no comments, the Audience Comment segment was closed.

**Approval of Minutes** - All Board members received copies of the minutes of the **regular school board meeting of April 23, 2018**. Ms. Stribiak made a motion to approve the regular school board minutes of April 23, 2018. Ms. Murzyn seconded the motion, which was passed by a vote of 4-0 as Mr. Moynihan abstained.

**Approval of Claims for the Month of May** – A vendor’s list of claims to be paid in May in the amount of \$1,104,535.02 was presented to each Board member. All items have been received and all claims are subject to final Board review. Mr. Moynihan made a motion to approve the claims for May as presented. Ms. Perkins seconded the motion, which was passed unanimously by the Board.

**Receipts and Disbursements Ending May 2018**

	<b>Receipts</b>	<b>Disbursements</b>
General ( 010 )	\$648,190.37	\$847,231.08
Debt Service ( 020 )	\$0.00	\$0.00
Capital Projects ( 035 )	\$2,865.50	\$60,764.14
Transportation ( 041 )	-	\$38,428.90
Bus Replacement ( 042 )	\$0.00	\$61,449.30
Rainy Day ( 061 )	\$0.00	\$0.00
Retirement/Severance ( 063 )	\$0.00	\$20,265.45
School Bkfst. / Lunch ( 080 )	\$64,663.18	\$69,328.06
Textbook Rental ( 090 )	\$1,328.03	\$656.27
Self-Insurance (110)	\$166,781.93	\$299,104.04
Levy Excess (120)	\$0.00	\$0.00
Lily Grant (195)	\$0.00	\$0.00
Drama (251-5)	\$0.00	\$0.00
STEM (252-7)	\$0.00	\$0.00
STEM (252-8)	\$0.00	\$0.00
Tech Grant (254)	\$0.00	\$0.00
Welfare Activities(Clothing Closet) 260	\$0.00	\$0.00
Buckley Wall of Fame ( 292 )	\$0.00	\$0.00
Top Ten (295)	\$0.00	\$0.00
Early Intervention (300)	\$0.00	\$0.00
Formative Assessment (302-8)	\$0.00	\$0.00
GT(310-8)	\$1,500.00	\$1,317.36

Economic Education - Work Ethics (318)	\$0.00	\$0.00
Common School (319-4)	\$0.00	\$36,000.00
Common School (319-2)	\$0.00	\$3,880.01
Medicaid Reimburse (325)	\$105.07	\$0.00
Secured School Safety (327-7)	\$0.00	\$0.00
Gaming (330)	\$0.00	\$0.00
Non English Speaking ( 371-8)	\$7,500.00	\$3,467.10
School Technology (372)	\$0.00	\$1,104.00
Career & Tech (374-9)	\$0.00	\$4,639.70
PLTW (390)	\$0.00	\$0.00
Innovation Planning (395-4)	\$0.00	\$0.00
Title I (410-8)	\$15,967.72	\$23,914.13
IDEA Part B (525-7)	\$0.00	\$0.00
IDEA Part B (525-8)	\$22,509.12	\$34,246.09
Medicaid Reimburse Fed. (646)	\$3,475.30	\$5,729.18
Title II Part A (684-7)	\$10,660.10	\$3,346.42
Title III SY1617 (688-7)	\$0.00	\$0.00
Title III SY1718(688-8)	\$1,133.58	\$1,700.37
Clearing Accounts ( 810 )	\$211,329.09	\$211,329.09
Pre-Paid Food (840-0)	\$0.00	\$1,054.35
<b>TOTALS</b>	<b>\$1,158,008.99</b>	<b>\$1,728,955.04</b>

**Special Presentation** – Superintendent Mrs. Scroggins said tonight the meeting would begin with a special presentation by the WHS Science Olympiad students to give everyone a glimpse of this year’s season. Mrs. Scroggins said the team started the year on February 17<sup>th</sup> by placing 11<sup>th</sup> out of 45 teams at the University of Michigan Invitational. Mrs. Scroggins said a week later, they hosted the Regional competition at WHS in which the team finished 2<sup>nd</sup> place overall that won them a spot at state. Mrs. Scroggins said that in March at IU Bloomington, the team finished 7<sup>th</sup> overall out of 36 schools this year at the state competition which they should be very proud of given the number and size of the other schools competing. Student teams took 1<sup>st</sup> place in 4 events at state: **Game On, Helicopters, Mission Possible, and Aerial Scrambler**. Mrs. Scroggins invited the students to provide the Board and guests with a demonstration:

Senior **Julianna Scivinsky** and classmates **Ana Strezo, Josemiguel Haro** and **Austin Crocker** explained how they designed, engineered and built “**The Helicopter**” made from lightweight balsa type wood; powered by a rubber-band specially designed for Science Olympiad aircraft long-endurance flight. **Gabriela Ortega** said she and classmate **Aubrey Michniewicz** designed, engineered and built (several times over) “**The Tower**” which was made from balsa wood (thin as match sticks) to hold up to 3 pounds of sand. Students **Christian Camacho** and **Isabel Gutierrez** gave a description on how they designed and engineered “**The Hovercraft**”. Mrs. Scroggins said the Science Olympiad students who participated at the state competition were: (continued...)

**Christian Camacho** (*Hovercraft, Mission Possible, Write it-Do-it, Anatomy & Physiology and Chemistry/Lab*); **Austin Crocker** (*Aerial Scramble*); **Abby Edwards** (*Environmental Chemistry*); **Zenen Enriquez** (*Materials, Science, Mission Possible*); **James Fernandez, IV** (*Wi-Fi Lab*); **Oscar Figueroa** (*Microbe Mission, Thermodynamics, Remote Sensing, Disease Detectives, Astronomy, and Chemistry Lab*); **Andres Gomez** (*Game On, Mousetrap Vehicle*); **Carlos Gonzalez** (*Rocks & Minerals, Materials Science*); **Isabel Gutierrez** (*Hovercraft and Optics*); and **Ethan Harbin** (*Dynamic Planet, Remote Sensing, Experimental Design and Ecology*); Mrs. Scroggins said she is very proud of all the Science Olympiad students and as a group, noted that over the years how dedicated these students are; dedicating hundreds of hours during the school year preparing for the season and events. Mrs. Scroggins said it is amazing to see how much the Science Olympiad Program has grown and it is truly a first class program that can compete and win against much larger schools. The success of the team is also related to the extreme dedication shown by Mr. Nichols and Mr. Long who unfortunately could not attend the meeting. They also put in hundreds of hours during the school year working with the students. They have pushed the students and you can tell by watching the team that Mr. Nichols and Mr. Long has instilled the students with a love of science and values such as perseverance. Mrs. Scroggins expressed her appreciation to the students for their hard work and in representing the School City of Whiting in such a positive manner. Board President Ms. Davenport and Superintendent Mrs. Scroggins presented each member of the Science Olympiad Team with Certificates for their outstanding achievement in the Science Olympiad Program. Board President Ms. Davenport thanked everyone for attending and invited the audience and guests to stay for refreshments during the intermission. *The meeting reconvened at 6:10 PM*

## **Senior Class Trip Report**

High School Principal, Julie Fregien and students attended the board meeting to provide the Board with a presentation on their Educational Trip to New York City in February. Senior Rana Hamad gave an enthusiastic narrative of the places they visited: The Statue of Liberty, Ellis Island, Twin Towers 9-11 Memorial, New York subway, Chinatown and Times Square. The Board thanked Ms. Fregien and students for their interesting presentation of the New York City Educational Tour.

## **Superintendent's Report**

**Water/Lead Testing Results** – Mrs. Scroggins said they received the results of the water/lead tests revealing that one fixture in the Middle School came back with levels higher than the allowed threshold. Mrs. Scroggins said that fixture had not been in use in years. Mrs. Scroggins said they are still waiting on the Admin building results, which is not a concern, since Admin is the newest building in the complex. Mrs. Scroggins they should receive the final results in two weeks.

## **Superintendent's Report (Continued)**

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**Cyberthreat Results**- Mrs. Scroggins was pleased to report that overall, the Risk Assessment didn't turn up too much and what it did show is all easily fixable. Mrs. Scroggins said it was mostly dated software with known exploits, and outdated versions of plugins like Flash & Java and some Active Directory clean-up as well.

Mrs. Scroggins said there were some other items that Technology Director, Don Kaminsky is investigating; however it confirmed there is nothing malicious running rogue on the schools' network. Mrs. Scroggins said there are some maintenance items which need to be monitored more frequently, and some good suggestions for web sites to block which are using a lot of in/outbound network traffic. When we asked the technician his opinion on what his overall thoughts were on our setup and the state of things per the report, and he said the school is in really good shape compared to most of the places he audits. Mrs. Scroggins said the Tech Department has already begun addressing some of the issues and will meet with her once the reports have been received and reviewed.

## **NEW BUSINESS**

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**Approval of Student Handbooks** – Mrs. Scroggins requested approval of the student handbooks for Nathan Hale Elementary, Whiting Middle and Whiting High School for the 2018/2019 school year. Ms. Murzyn made a motion to approve the handbooks as presented. Ms. Perkins seconded the motion, which was passed unanimously by the Board.

**Approval of the Bread and Dairy Bid** – Mrs. Scroggins requested approval to award the Bread Bid to Alpha Baking Company and the Dairy Bid to Pleasant View Dairy for the 2018/2019 school year. Ms. Stribiak made a motion to award the bids as presented. Ms. Perkins seconded the motion, which was passed unanimously by the Board.

**Approval to Designate Group Purchasing for the 2018/2019 School Year** – Mrs. Scroggins requested approval of Group Purchasing Organization Services for cafeteria foods, supplies and commodity products to Hospital Purchasing Services for the 2018/2019 school year. Mr. Moynihan made a motion to approve the recommendation. Ms. Perkins seconded the motion, which was passed unanimously by the Board.

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**Approval to Apply to the Porter Insurance Trust** – Mrs. Scroggins recommended approval to apply to Porter Insurance Trust as the School City of Whiting health insurance provider. Ms. Murzyn made a motion to approve the recommendation. Mr. Moynihan seconded the motion, which was passed unanimously by the Board.

**NEW BUSINESS (Continued)**

**Approval to Accept 21<sup>st</sup> Century Scholars Grant** – Mrs. Scroggins requested approval to accept the 21<sup>st</sup> Century Scholars Grant in the amount of \$5,000.00. Ms. Stribiak made a motion to approve the request. Mr. Moynihan seconded the motion, which was passed unanimously by the Board.

**Acceptance of Donations** – Mrs. Scroggins requested approval to accept the following donations, which the Board took in aggregate: **\$150.00 from Whiting Lions Club** to WHS National Honor Society; **\$1.00 from Mr. Martin Furiak** to the Band Department; **\$75.00 Amazon Gift Card from the Leukemia & Lymphoma Society** for the National Junior Honors Society participation in *Penny Wars*; **\$25.00 Amazon Gift Card and (3) \$20.00 Gift Cards from Home Care Assistance** for the National Junior Honors Society for participating in *Valentines for Seniors*; **\$150.00 from Whiting Lions Club** for WHS National Honor Society; **\$1,000.00 from Mr. Jay Chrustowski** for the Vic Sahagun Weight Room; and **\$20.00 from Mrs. Stacey Dolan** for the Band Department. Mr. Moynihan made a motion to accept the donations as presented. Ms. Murzyn seconded the motion, which was passed unanimously by the Board.

**Approval of 2019 Senior Class Trip** – Mrs. Scroggins said the Class of 2019 has requested approval for their Senior Class Trip to Los Angeles, California during spring break (March 23, 2019 returning on March 30, 2019). Ms. Murzyn made a motion to approve the trip. Ms. Stribiak seconded the motion, which was passed unanimously by the Board.

**PERSONNEL**

**Acceptance of Resignations** – Mrs. Scroggins requested approval to accept the resignations of Mr. Andrew Oloffsen, Middle School Math Teacher effective May 29, 2018; and Ms. Naomi Irvine as Kindergarten Teacher effective May 29, 2018. Mr. Moynihan made a motion to accept the resignations as noted. Ms. Murzyn seconded the motion, which was passed unanimously by the Board.

**Approval to Appoint Kindergarten Teacher** – Mrs. Scroggins recommended approval to appoint Ms. Aimee Legg as Nathan Hale Kindergarten teacher for the 2018/2019 school year. Ms. Murzyn made a motion to approve the appointment of Ms. Legg. Ms. Stribiak voted no; Mr. Moynihan voted no; Ms. Perkins abstained; and Board President Ms. Davenport voted yes. The motion did not carry for lack of a majority vote.

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**PERSONNEL (Continued)**

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**Approval to Appoint High School Math Teacher** – Mrs. Scroggins recommended approval to appoint Mr. Michael Bratcher as High School Math Teacher for the 2018/2019 school year. Ms. Stribiak made a motion to appoint Mr. Bratcher as HS Math Teacher. Mr. Moynihan seconded the motion, which was passed unanimously by the Board.

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**Approval to Appoint High School Instructional Leader** – Mrs. Scroggins recommended approval to appoint Mr. J.R. Ford as Instructional Leader for Whiting High School effective the 2018/2019 school year. Mr. Moynihan made a motion to appoint Mr. Ford as Instructional Leader. Ms. Murzyn seconded the motion, which was passed unanimously by the Board.

**Approval to Appoint Nathan Hale Teacher** – Mrs. Scroggins requested approval to appoint Ms. Olivia Stern as Nathan Hale Teacher effective the 2018/2019 school year. Ms. Perkins made a motion to approve the appointment. Ms. Stribiak seconded the motion, which was passed unanimously by the Board.

**Approval to Appoint Middle School Teacher** – Mrs. Scroggins recommended approval to appoint Ms. Trisha Wilder as Middle School 6<sup>th</sup> Grade Teacher for the 2018/2019 school year. Mr. Moynihan made a motion to approve the recommendation. Ms. Murzyn seconded the motion, which was passed unanimously by the Board.

**Approval of Additional Hours for School Nurse** – Mrs. Scroggins requested approval for School Nurse, Amy Segura to work an additional 40 hours during the summer at her regular hourly rate. Mr. Moynihan made a motion to approve the recommendation. Ms. Stribiak seconded the motion, which was passed unanimously by the Board.

**Approval of Jumpstart Program Teacher** – Mrs. Scroggins requested approval to appoint Ms. Denyse Buck as Jump Start Program Teacher for 3 hours per day, plus 4 hours of prep time from July 23, 2018 to August 3, 2018. Ms. Stribiak made a motion to approve the recommendation. Ms. Perkins seconded the motion, which was passed unanimously by the Board.

**Approval of Additional Hours for Guidance Secretary** – Mrs. Scroggins requested approval for Ms. Monica Medina, Guidance Secretary to work an additional 4 hours per day, 5 days per week at her regular hourly rate from May 29, 2018 to June 8, 2018. Mr. Moynihan made a motion to approve the recommendation. Ms. Perkins seconded the motion, which was passed unanimously by the Board.

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**PERSONNEL (Continued)**

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**Approval of Summer Registration Staffing** – Mrs. Scroggins requested approval of the summer staffing recommendations which the Board took in aggregate: **Ms. Christine Suarez** for taking Middle School Student I.D. photos during registration on July 30, 2018 and August 1, 2018 for 2 days; 6 hours per day at the regular hourly rate; **Ms. Tracy Lowe** for Middle School Registration on July 30, 2018 and August 1, 2018 for 2 days; 6 hours per day at the regular hourly rate; **Ms. Kim Vaught** for Summer Registration July 30, 2018 and August 1, 2018 for 2 days; 6 hours per day at the regular hourly rate; **Ms. Kim Vaught** for the Summer Nutrition Program for 4 ¼ hours per day, 5 days per week at the regular hourly rate (for a period of 38 days) from June 4, 2018 to July 26, 2018 (excluding July 4<sup>th</sup>). Ms. Murzyn made a motion to approve the summer staffing recommendations as presented. Mr. Moynihan seconded the motion, which was passed unanimously by the Board.

**Approval of Summer Hours for Operations Department Substitutes** – Mrs. Scroggins recommended approval to appoint Operations Department Substitutes from May 30, 2018 to August 3, 2018 (up to 40 hours per week) at \$10.90 per hour from 7:00 AM to 3:30 PM; which the Board took in aggregate: **Ms. Crystal Murzyn; Ms. Amanda Garcia; Ms. Patty Applegate; Ms. Theresa Delion; Ms. Renee Ortega; Ms. Jennifer Mansfield; Ms. Ligia Anavisca; and Ms. Anna Reyes.** Ms. Stribiak made a motion to approve the Operations Department Substitutes as presented. Ms. Perkins seconded the motion, which was passed unanimously by the Board.

**Approval of Summer Hours for 9 Month Operations Employees** - Mrs. Scroggins recommended approval for the following 9 month Operations Employees to work up to 40 hours per week from May 30, 2018 to August 3, 2018 at their regular hourly rate of \$15.00 per hour from 7:00 AM to 3:30 PM (which the Board took in aggregate): **Ms. Liza Spudic; Ms. Michele Szala, Ms. Brittany Murzyn-Perez, Ms. Margie Banas, Ms. Nicole Houck; and Ms. Mary Compateso.** Ms. Murzyn made a motion to approve the summer hours for the Operations staff as presented. Mr. Moynihan seconded the motion, which was passed unanimously by the Board.

**Approval of Summer Hours for Operations Department Supervisor** – Mrs. Scroggins recommended approval for **Mr. Dan Irvine, Operations Supervisor** to work additional hours during the summer to supervise the summer cleaning staff for 8 hours per day, 5 days per week from May 30, 2018 through (and no later than) August 3, 2018 at his regular hourly rate. Ms. Stribiak made a motion to approve the recommendation. Mr. Moynihan seconded the motion which was passed by a vote of 4-0 as Ms. Perkins abstained.

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**PERSONNEL (Continued)**

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**Approval to Appoint HS Assistant Football Coach** – Mrs. Scroggins recommended approval to appoint **Mr. Chris Davenport** as High School Assistant Football Coach effective the 2018/2019 school year. Mr. Moynihan made a recommendation to appoint Mr. Davenport. Ms. Murzyn seconded the motion, which was passed by a vote of 4-0 as Ms. Davenport abstained.

**Approval of Extra-Curricular Coaching Appointments** - Mrs. Scroggins requested approval of the coaching appointments for the 2018/2019 school year which the Board took in aggregate (with the exception of (c) Chris Davenport, High School Assistant Football Coach); **Ms. Allison Buell**, HS Head Cross Country Coach; **Mr. Patrick Ramirez** as HS Assistant Cross Country Coach; **Mr. Justin Jendreas** as MS Assistant Football Coach; **Mr. Jason Jendreas** as MS Football Coach; **Mr. Rick Gregory** as HS Varsity Girls' Basketball Coach; **Mr. Ryan Gregory** as JV Girls' Basketball Coach; **Ms. Jennifer Bergeson** as High School Cheerleading Coach; **Ms. Emily Brooks** as Volunteer HS Assistant Girls' Basketball Coach and **Ms. Stephanie Almaguer** as JV Volleyball Coach effective the 2018/2019 school year. Ms. Murzyn made a motion to approve the appointments as presented. Ms. Perkins seconded the motion, which was passed unanimously by the Board.

**Equipment Use Request** – Mrs. Scroggins requested approval for **Whiting Parks Symphony Festival Orchestra** to use 50 music stands and 4 piece set of tympani for Summer with the Symphony the week of July 9, 2018 returning the equipment the week of September 3, 2018. Ms. Stribiak made a motion to approve the equipment use request. Ms. Murzyn seconded the motion, which was passed unanimously by the Board.

**Facilities Use Request** – Mrs. Scroggins requested approval for **New Life Christian Church** to use the HS/MS Auditorium on Sundays from June 17, 2018 to Sunday, September 9, 2018 from 9:00 AM to 12 noon for church services and to pay the cost of \$250.00 for use of the auditorium and hourly rate for a maintenance person. Ms. Stribiak made a motion to approve the request. Ms. Perkins seconded the motion. After full discussion, School Attorney, Mr. Joseph Curosh advised the Board to allow New Life Church to use the auditorium on June 17, 2018 and June 24, 2018 with the caveat that the Board establish a Memorandum of Understanding to set parameters for the extended use of the auditorium to be presented for Board approval at the June 25, 2018 school board meeting. Ms. Stribiak made a motion to amend the approval of the dates for New Life Church to use the auditorium from June 17, 2018 to June 30, 2018 and the Memorandum of Understanding. Mr. Moynihan seconded the motion to amend the approved dates. The motion to amend the recommendation was passed by a vote of 3-0 as Ms. Murzyn and Ms. Davenport were opposed.

**Facilities Use Request (Continued)**

Ms. Perkins made a motion to approve New Life Christian Church to use the HS/MS Auditorium on Sundays from June 17, 2018 and June 24, 2018 from 9:00 AM to 12:00 PM for church services and the cost of \$250.00 each week plus the hourly rate for a maintenance person with the caveat that Board Attorney, Mr. Curosh would meet with Minister Paul Vale to establish a Memorandum of Understanding between the School City of Whiting and New Life Christian Church to be presented to the Board at the June 25, 2018 regular board meeting. Ms. Stribiak seconded the motion, which was passed by a vote of 3-0 as Ms. Murzyn and Ms. Davenport were opposed.

**Adjournment** – There being no further business to come before the Board, the meeting was adjourned at 6:30 P.M. on a motion made by Mr. Moynihan and seconded by Ms. Stribiak, which was passed unanimously by the Board.

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Secretary