



Hawkswood School

TRANSFORMING LIVES, EVERYDAY

March 10, 2020

Dear Parents/Guardians:

The New Jersey Department of Education (NJDOE) in conjunction with the New Jersey Department of Health, has recently provided guidance to New Jersey schools for contingency planning in the event that schools be ordered to temporarily close by the New Jersey Department of Health (NJDOH) due to the 2019 Novel Coronavirus (COVID-19). Therefore, Hawkswood School is working on plans to provide continued instruction to our students in anticipation for such an event.

To assist us with our planning efforts, we need your participation in a technology survey- this survey is available in hard copy (attached); and will be available on the parent portal section of NJRealtime in the next couple of days - login information will be forthcoming.

Your willingness to take part in this survey will help us to ensure that technological needs are met in the event of a closure ordered by the NJDOH or a larger scale need for instruction away from school. Please return this survey as soon as possible.

We are monitoring the latest updates, directions and protocols from the Center for Disease Control (CDC), NJDOH and the NJDOE. As we are working on our educational continuity plan, we are closely monitoring our daily cleaning routines, which consistently include cleaning and disinfecting surfaces and other areas that are frequently used or touched.

In addition, we are encouraging these CDC recommended and practical actions to help prevent the spread of respiratory viruses:

- Cover your mouth and nose with a tissue when coughing or sneezing. When a tissue is not available, cough or sneeze into your elbow.
- Wash your hands often with soap and water for at least 20 seconds. Hand sanitizer should be used if soap and water are not available.
- Avoid touching your eyes, nose, or mouth.
- Avoid contact with people who are sick.
- Stay home while you are sick and avoid contact with others.

When more information and updates are disseminated by NJDOE or the DOH, we will advise you accordingly.

Please feel free to contact me if you have any questions.

Sincerely,

Andrew J. Orefice, Ed. D; Principal



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GUIDELINES FOR ILLNESS

When to keep your child home:

- **Fever** – Fever of 100.4 degrees or more. Children should be fever free for 24 hours (without fever-treating medications) before returning to school. If a child has a fever of 100.4 or more in school the parent/guardian will be notified and advised to take them home.
- **Vomiting or Diarrhea** – Children should be kept home for 24 hours after the last episode of vomiting or diarrhea.
- **Cold or Flu Symptoms** – Children with yellow or green nasal discharge, productive cough or persistent, frequent cough and sneezing should be evaluated by their doctor. Children may come to school with **mild** symptoms such as stuffy nose with clear drainage, mild sneezing or cough and no fever.
- **Sore Throat** – Children with severe or persistent sore throat, especially with fever, swollen glands in the neck, headache or stomach ache should be evaluated by their doctor for strep throat. Sometimes difficulty swallowing, a sore neck or loss of appetite may indicate a sore throat. Children with strep throat should stay home for 24 hours after antibiotic treatment has started and fever is no longer present.
- **Rash** – Any rash, especially with fever or itching, should be evaluated by a doctor. Some rashes are contagious and some are not.
- **Conjunctivitis (Pink eye)** – Redness or any white or yellow discharge from eyes. Pink eye is very contagious and your child should stay home for 24 hours after starting an antibiotic.
- **General Malaise** - Keep your child home if they are too weak or too tired to take part in routine school activities.
- **Antibiotics** – Children placed on antibiotics should stay home for a full 24 hours after starting the antibiotic to prevent the spread of infection.

Please do not send your child to school if you think he/she is sick. Please inform the school nurse if your child is absent for any diagnosed contagious illness, such as strep throat, chicken pox, flu, etc.

A doctor's note is needed to return to school after any hospitalization, surgery or injury. The note should stipulate gym or no gym and any precautions or restrictions that are necessary.

Please feel free to call or e-mail (kperrotto@hkwood.net) the Health Office with any questions or concerns. We appreciate being kept up to date with any health concerns your child has so that we may better provide for his/her medical needs.



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Survey

Please note the first question is specifically about internet access, and the second question is about devices to utilize for assignments.

Question(s) 1: (Please answer YES or NO)

*Does your child have internet access in the home?
Does it allow for checking email and/or viewing videos, if needed?*

Question 2: (Please answer YES or NO)

Does your child have access to a laptop, iPad, printer, Chromebook or other device (SMART phone) on which he or she may be able to complete assignments, only when appropriate for the particular student?