

AR  
Barton-Lexa School District  
P.O. Box 97  
Barton AR 72312  
870-572-7294

### District Parent and Family Engagement Plan

<b>District Name:</b>	Barton Lexa School District
<b>Coordinator Name:</b>	Cuarlstone Thomas
<b>Plan Review/Revision Date:</b>	9/24/2019
<b>District Level Reviewer, Title</b>	Tammie Moore, Federal Programs Coordinator

**Committee Members, Role:**

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
David	Tollett	Superintendent
Cuarlstone	Thomas	Parent Coordinator
Tammie	Moore	Federal Programs Coordinator
Stacy	Hardy	Parent/Technology Coordinator
Deborah	Bland	Grandparent
Ola	Woods	Parent

**Committee Members, Role:**

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Minnie	Thomas	Parent
Avis	Donahoo	Parent
Wyatt	Donahoo	Parent
Bernie	Winkel	Elementary Principal
Chris	Goodin	High School Principal
Tonya	Webb	Interventionist

**Committee Members, Role:**

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Yvonne	Wooten	Dean of Students Elementary
Kim	Williams	Elementary Counselor
Monique	Miller	High School Counselor
Emma	Lucas	Community Member
Sherry	House	Elementary Parent Facilitator
Amanda	Chaney	HS Parent Facilitator

**Committee Members, Role:**

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Macy	Ward	High School Student
Jimmy	Ross	High School Student
Chyanne	Gentry	Elementary Student
Parker	Nichols	Elementary Student

**1: Jointly Developed Expectations and Objectives**

*(Describe/List the District expectations and objectives for parent and family engagement. Describe/List how parents will be involved in the development of the district parent and family engagement policy. Describe/List how parents will be involved in the development and review of the School Improvement/Title I Schoolwide/Title I Targeted Assistance Plan and, if applicable, the Comprehensive Support and Improvement and the Targeted Support and Improvement plans. Describe/List how the District will submit to the State comments from parents who deem the LEA Plan unsatisfactory.)*

**Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

The Barton-Lexa School District values the importance of a supportive and productive relationship with parents and the community in promoting excellence in students' academic development. The district established a Parents' Advisory Committee (IDO1), a Leadership team comprised of parents, students, community members, and administrative staff. This committee collaboratively develops, reviews, and revises the family engagement policy annually. The Parents' Advisory Committee addresses strengths, successes, and also concerns and focus areas of growth needed as noted in the revised policy. Monthly sessions allow committee members to create collaborative opportunities for the committee to identify and integrate community resources with school related and curricular activities. An outgrowth of our parent and family engagement policy goal is to invite and encourage more parents, students and community members to all meetings in order to create a more culturally diverse group of committee members. Parents and community are welcomed to all meetings through our phone system and social media. We want all parents to feel welcome not just those on the parent advisory committee. This will enhance home-school and community partnerships that are critical to our students' academic success.

Annually, we established parental engagement at each school. The parental engagement contact is selected by principals at each school. (Amanda Chaney/Sherry House)

The Parent Center has many resource materials available to parents at both school levels. Faculty and staff members are highly encouraged to visit the parent center as well.

Our Parents' Advisory Committee reviewed, and revised each recommendation as requested in each section.

The following is a list of the dates, times, and scheduled activities for parents during the 2019-2020 school year.

- August 5, 2019 – Open House for parents and students
- October 14, 2019 – Annual Title 1 Night report to the public
- October 17, 2019 – Parent Teacher Conference (2:00 pm-7:00 pm)
- October 28, 2019 – Community Fall Festival (5:00 pm-7:00 pm)
- February 13, 2020 – Literacy, Math & Science Night (STEAM)
- March 12, 2020 – Parent/Teacher Conference (2:00 pm-7:00 pm)
- May 1, 2020 – Community May Day Festival

Barton Lexa School District's Parent Involvement Summary is posted on our website. Each school sent the summary home to be signed and returned. BLSO submitted the summary as an addendum to the student

handbook. Any parents that have not signed the summary will be asked to review and sign at our next STEAM/Parent night February 13, 2020.

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## **2: Building Staff Capacity through Training and Technical Assistance**

*(Describe/List how the district will provide support and technical assistance to all its Title I schools in planning and implementing effective parent and family engagement practices, inclusive of school parent and family engagement policies/plans, school-parent compacts, and all Title I parent and family engagement requirements. Describe/List activities such as workshops, conferences, trainings, webinars, and online resources that will be used with school staff to build their capacity to work with parents as equal partners. Include information about how the district and/or schools will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)*

### **Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

(2) The Barton-Lexa School District and Parents' and Family Engagement Committee have partnered with Great Rivers Educational Cooperative, Delta Cultural Center, Phillips County Cooperative Extension Services, Helena Health Foundation, Delta AHEC- UAMS East, AR Department of Workforce/Helena Local Office, Lee County Cooperative Clinic, Mid-South Health Systems, Phillips County Community College, and other individuals and community agencies as a resource for professional development and technical training for faculty and staff. Through these partnerships, faculty members and staff receive high-quality professional development and technical training. Also, Weekly Public Learning Communities (PLC's), educate our staff on a weekly basis. Documentation is kept through agendas, sign-in-sheets, and other presentation documents. A technological system also facilitates the process required in the translation and acquisition of English. The district hosts Cooperative-Area-School-District parent and family engagement meetings. District meetings provide collaborative opportunities to enhance the implementation of effective parent and family engagement practices. Our Title 1 Federal Coordinator, Parent and Family Engagement Coordinator, and Parents' Advisory Committee members attend Parent and Family Engagement workshops and conferences. Arkansas (IDEAS) on-line assessments and Commissioner's memos provide support and technical training for faculty and staff.

The district ensures that the minimum professional development requirements are met for teachers and administrator at the beginning of the school year as well as throughout the year. Volunteers are trained at the beginning of each school year by our Parent Coordinator, Cuarlstine Thomas and given volunteer guidelines/etiquette.

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## **3: Building Parent Capacity**

*(Describe/List activities, such as workshops, conferences, classes, online resources, and any equipment or other materials that may be necessary to support parents in helping their student's academic success. If applicable, describe how each discretionary item your district and parents chose will be implemented.)*

### **Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

The Barton-Lexa School District communicates with families about school programs and student progress through effective school-to-home and home-to-school communications. In order to help support parents in helping their students with academic success, the district sends parent friendly letters out to parents explaining their child's test results and standardized test scores from the previous year. Parents are given updates any time they have concerns about their child's academic performance. A monthly newsletter is distributed to parents in the

elementary school. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips and organization skills in order to build parent capacity needed to help their child with academic success. School Status is used to communicate positive messages about students. Demonstrations of literacy, math, and science activities are presented at scheduled family events. The district provides parents with national, state, and local education goals, including parents' right to know as defined in Title 1 Part A. Support is given to migrant and bilingual students and parents in the acquisition of English and academic success. A high school teacher is used to tutor the migrant students after school.

The Barton Lexa School District assists parents by providing them access to our Parent Center which is equipped with computers and many resources. This will ensure that parents receive help in making sure that their child has academic success. Parent Center is opened two days a week and other days as requested.

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#### **4: Reservation and Evaluation**

*(Describe/List how the district will share with parents and family members the budget for parent and family engagement activities and programs and how parents and family members will be involved in providing input into how the funds are used. If the district does not receive a Title I, Part A allocation greater than \$500,000, then the district is not required to include a description of its Reservation of Funds. If a reservation is required, then a minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. Describe/List actions for how the annual evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents and family members will play.)*

#### **Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

Barton-Lexa School District will survey parents in an annual evaluation to identify barriers to parental engagement. Parents will be given an opportunity to assist in the development of evaluation procedure, including the analysis of data collected. The comprehensive needs assessment survey will be completed by parents. The parent and family engagement committee, made up of parents, school staff, and community members will determine the effectiveness of the parent and family engagement plan, and make changes if warranted. The collected data interpretation will reflect satisfaction with the school's efforts to increase parent and family engagement. The survey will also collect specific information on engagement of parents in activities to support student academic growth.

Parents are asked to fill out the survey at open-House or Parent/Teacher Conferences. The information from parents will reflect activities they feel will be most beneficial in efforts to support their child academically. The results of the survey will be used to plan ongoing parent and family engagement activities for the year. Activities that were suggested by the parents will be used and reviewed as part of the annual parent and family engagement evaluation plan. During our Annual Title I night, principals work with the Federal Coordinator to share with parents, staff and the community a school report which includes data and the school improvement plan.

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#### **5: Coordination**

*(Describe/List how the district will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families such as public preschool programs or organizations to help students transition to elementary, middle, high, and postsecondary schools or careers.)*

#### **Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?**

Collaborative monthly sessions allow team members to invite parents, administrative staff, community businesses, agencies, and individuals to create opportunities for the committee to identify and integrate community resources

with school related and curricular activities. These sessions reflect a source of information and referral options for the school and families. An outgrowth of our Parent and Family Engagement Policy goal is to enhance home-school and community partnerships that are critical to our students' academic success.

(See complete [Arkansas Guide for District Parent and Family Engagement Plan](#) for references)

**ADE Reviewer Responses:**

Sections	Changes Required	Federal Compliance	State Compliance	Comments	Date of Feedback
Section 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3/9/2020- Thank you for resubmitting your plan. Upon further review, your plan is still missing required components (Indistar, adequate representation) as outlined below. In order to shift focus to next year, your plan has been accepted. Please ensure you address ALL of the required components in your 20-21 plan, noting the August 1 due date. See the "Key Components to an Approved FACE Plan" recorded webinar. It can be found on Teachers tab of the DESE website, under Related Resources. o File with the Department of Education by August 1 [Indistar] Ensure adequate representation of parents and families of participating children in the process –Kwright 1/21/2020 – Thank you so much for having your plan in on time; however, please review and specifically address the following State requirements: o File with the Department of Education by August 1 [Indistar] o Place a parent-friendly summary/explanation of the parent and family engagement plan online and as a supplement to the student handbook o Obtain signatures from each parent acknowledging receipt of the [district's] parent and family engagement plan summary -KWright 1/16/2020 - Thank you for your timely submission. Please describe how your district will: o Ensure adequate representation of parents and families of participating children in the process -CMoore	3/9/2020
Section 2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	3/9/2020 - Section meets required State components. -KWright 1/21/2020 – Add "Ensure" and "Require minimum PD" to your current reference regarding the following: o Ensure professional development requirements are met for teachers and administrators o Require minimum professional development hours for teachers and administrators o Provide training at least annually for volunteers -KWright 1/16/2020 - Section meets required Title I components. -CMoore	3/9/2020
				3/9/2020 - Upon further review, your plan is still missing required components as outlined below.	3/9/2020

<b>Section 3</b>	<input type="checkbox"/>	<input type="checkbox"/>	-n/a-	1/16/2020 - Please describe more specifically how your district will: <input type="checkbox"/> Provide assistance to parents, as appropriate, in understanding <input checked="" type="checkbox"/> the challenging State academic standards <input checked="" type="checkbox"/> State and local academic assessments <input checked="" type="checkbox"/> the requirements of Title I, Part A <input checked="" type="checkbox"/> how to monitor a child's progress and work with educators to improve the achievement of their children <input type="checkbox"/> Provide materials and training to help parents to work with their children to improve their children's achievement <input checked="" type="checkbox"/> such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement - CMoore	
<b>Section 4</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	3/9/2020 - Upon further review, your plan is still missing required components as outlined below. <input type="checkbox"/> Conduct an annual evaluation identifying <input checked="" type="checkbox"/> barriers <input checked="" type="checkbox"/> needs <input checked="" type="checkbox"/> strategies <input type="checkbox"/> Use the findings from the evaluation to design evidence-based strategies for more effective parental involvement. <input type="checkbox"/> Review and approve the plan for each school. - KWright 1/21/2020 - <input type="checkbox"/> Review and approve the plan for each school. -KWright 1/16/2020 - While you are correct that your district is not required to set aside funds for family engagement, please note that the rest of the components of this question apply to all districts. Please describe how your district will: <input type="checkbox"/> Conduct an annual evaluation identifying <input checked="" type="checkbox"/> barriers <input checked="" type="checkbox"/> needs <input checked="" type="checkbox"/> strategies <input type="checkbox"/> Use the findings from the evaluation to design evidence-based strategies for more effective parental involvement -CMoore	3/9/2020
<b>Section 5</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1/21/2020 - Section meets required State components. -KWright 1/16/2020 - Section meets required Title I components. -CMoore	1/21/2020