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Siuslaw School District 97J

Board of Directors' Meeting Information Packet



March 11, 2020

Revised 3/9/2020

*Enrollment added, page 19
School Calendar revision, pages 34-38*



"Home of
the Vikings"

SIUSLAW SCHOOL DISTRICT 97J

2111 Oak Street ♦ Florence, Oregon 97439 ♦ (541) 997-2651 ♦ Fax (541) 997-4160

School District Website – <http://www.siuslaw.k12.or.us>

Motivating and Preparing All Students to Reach Their Greatest Potential

Siuslaw Elementary School ♦ Siuslaw Middle School ♦ Siuslaw High School

Presented to the Board of Directors:

Subject: Agenda	Item No: 031120-3.4
	Attachment: Yes
Reason: Approve Agenda	From: Andrew Grzeskowiak
	Date: March 11, 2020

Background:

The superintendent, board chair and vice-chair meet to prepare the agenda one week prior to the board meeting. Items of business may be suggested by any board member, staff member, student or citizen of the district by notifying the superintendent at least five working days prior to the meeting. Any changes to the agenda must be approved by majority vote.

Recommendation:

Administration recommends approval of the agenda.

Resolution #031120-3.4 Approve Agenda

Be it Resolved that the Siuslaw School District Board of Directors approve the February 12, 2020 agenda as presented.

Guy Rosinbaum, Board Chair

Kari Blake, Business Manager



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Motivating and Preparing All Students to Reach Their Greatest Potential

Siuslaw Elementary School ♦ Siuslaw Middle School ♦ Siuslaw High School

Board of Directors Meeting

March 11, 2020

Siuslaw School District 97J Offices

6:00 pm – Board Work Session

6:30 pm – Public Session

Notice & Agenda

The Siuslaw School Board encourages public input. Persons wishing to address the Board on school related issues are invited to do so under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the board secretary. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

1.0 SCHOOL BOARD WORK SESSION — 6:00 pm

1.1 Board Member Organizational Time

1.2 Convene to Executive Session Pursuant to Executive Session pursuant to ORS192.660(2)(i) to review and evaluated the employment rated performance of the chief executive officer of any public body, employee, or staff member, unless that person requests an open hearing.

2.0 OPENING BUSINESS — 6:30 pm — District Office

2.1 Welcome of the Public, Press, and Patrons of the District

3.0 OPENING OF PUBLIC SESSION — Agenda

3.1 Public Session Call to Order, Mission Statement

3.2 Pledge of Allegiance – SHS Student, Zoe Alberty

3.3 Proclamation – Child Abuse Prevention Month

3.4 Attendance:

Present Attendees

_____ Guy Rosinbaum, Chair

_____ John Barnett, Vice-Chair

_____ Suzanne Mann-Heintz

_____ Paul Burns

_____ Dianna Pimlott

_____ Dennis King

_____ Bob Sneddon

_____ Andrew Grzeskowiak, Superintendent

_____ Kari Blake, Business Manager

_____ Vonnie McClellan, Assistant to the Superintendent

3.5 Approval of Agenda –March 11, 2020

Recommendation: Approval of Agenda (Resolution 031120-3.5)

Motion:

2nd:

Ayes:

Nays:

Abstain:

4.0 PUBLIC COMMENT

***Speakers have a 3 minute time limit to speak on an item from the agenda, consent agenda or another topic. Speakers must fill out a public comment card and turn it into the board secretary prior to the start of the meeting. Speakers may offer objective criticism of school operations and programs, but the board will not hear personal complaints against school personnel or others connected with the school system. The board chair will direct the speaker to the Superintendent to determine the nature and appropriate resolution of legitimate complaints against school personnel or others connected with the school. A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be process in accordance with Board policy KL – Public Complaints and KL-AR Public Complaints Procedure. A hearing conducted before the Board regarding personnel shall take place in executive session. The board chair may limit discussion on an item that the board has previously rendered a final decision.*

5.0 SPECIAL PRESENTATIONS/PROGRAM HIGHLIGHT PRESENTATIONS

Facility Advisory Committee Report

College NOW

6.0 CONSENT AGENDA

***The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business.*

6.1 Recommendation: Approval of Consent Agenda (Resolution 031120-6.0)

6.2 February 12, 2020 Board Minutes (Attachment)

6.3 Financial Statement (Attachment)

6.4 Enrollment (Attachment)

6.5 Renewal/Non-Renewal and Extension/Non-Extension – Licensed Staff and Administrators

6.6 2nd Reading of Policies for Adoption (1st Reading on 2.12.2020)

- BDC - Executive Sessions
- BDDG - Minutes of Board Meetings
- JGE – Expulsion
- JGAB – Use of Restraint and Seclusion
- GCAB – Personal Electronic Devices and Social Media

Motion:	2 nd :	Ayes:	Nays:	Abstain:
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7.0 ACTION DISCUSSION

7.1 1st Reading of Policies

None

7.2 2nd Reading of Policies

Moved to Consent Agenda

7.3 – 2020-2021 Student Calendar – 2nd Reading (Resolution 031120-7.3)

Presented by Andrew Grzeskowiak

Explanatory Statement: The board needs to adopt next year's school calendar prior to its April meeting. A draft of two potential calendars for 2019-20 are attached. Information from a survey regarding the two drafts was provided in the March 2020 Administrator's Report. The board may discuss the two options and consider adoption.

Motion:	2 nd :	Ayes:	Nays:	Abstain:
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7.4 – Admission of Nonresident Students, Interdistrict Transfer (Resolution 031120-7.4)

Presented by Andrew Grzeskowiak

Explanatory Statement: Policy JECB specifies that annually, by May 1, the Board shall establish the number of student transfer requests into the district, and out of the district, to which consent will be given for the upcoming school year.

Motion:	2 nd :	Ayes:	Nays:	Abstain:
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7.5 – Appoint Budget Member Position 6(Resolution 031120-7.5)

Presented by Andrew Grzeskowiak

Explanatory Statement: The budget committee consists of seven members appointed by the board plus the elected board members. Policy DBEA specifies that the board must announce the vacancies and receive applications from interested persons. Administration recommends the board review the applications received and appoint a budget member for position 6. The position is for 3 years and will expire on 6/30/2022.

Motion:	2 nd :	Ayes:	Nays:	Abstain:
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7.6 –Healthy and Safe Schools Plan (Resolution 031120-7.6)

Explanatory Statement: In 2017 the Legislature passed Senate Bill 1062, which made changes in the current Healthy and Safe Schools (HASS) plan. A draft of the HASS plan was submitted to the board and adopted in April, 2019. ODE has made some additional minor language suggestions and update to the plan. The required changes were made and the HASS plan must be formally adopted again by the board

Motion:	2 nd :	Ayes:	Nays:	Abstain:
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7.7 – Approve Superintendent Evaluation (Resolution 031120-7.7)

Explanatory Statement: The board conducts the Superintendent Evaluation in February/March of each year. The board utilizes the Oregon School Board Association evaluation guide which includes performance standards and the Siuslaw School District board/superintendent goals. The board met to discuss the superintendent's evaluation on March 6, 2020 and will now finalize and adopt the evaluation summary.

Motion:	2 nd :	Ayes:	Nays:	Abstain:
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8.0 REPORTS & INFORMATION

8.1 Superintendent Communications

8.2 Business Manager Communications

8.3 Administrator Reports

8.4 Board Chair Communications

- Community Meetings Attendance
- Budget/Regular Meeting – April 8, 2020, Budget Meeting April 22, 2020 at Elementary School Library

8.5 Board Member Acknowledgements/Communications

9.0 ADJOURNMENT

Motion:	2 nd :	Ayes:	Nays:	Abstain:
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Presented to the Board of Directors:

Subject: Consent Agenda	Item No: 031120-6
	Attachment: Yes
Reason: Consent Business	From: Andrew Grzeskowiak
	Date: March 11, 2020

Background:

This month's consent agenda contains the following items:

- 6.1 Recommendation: Approval of Consent Agenda (Resolution 031120-6.0)
- 6.2 February 12, 2020 Board Minutes (Attachment)
- 6.3 Financial Statement (Attachment)
- 6.4 Enrollment (Attachment)
- 6.5 Renewal/Non-Renewal and Extension/Non-Extension – Licensed Staff and Administrators
- 6.6 2nd Reading of Policies for Adoption (1st Reading on 2.12.2020)
 - 6.6.1 BDC - Executive Sessions
 - 6.6.2 BDDG - Minutes of Board Meetings
 - 6.6.3 JGE – Expulsion
 - 6.6.4 JGAB – Use of Restraint and Seclusion
 - 6.6.5 GCAB – Personal Electronic Devices and Social Media

Recommendation:

Administration recommends approval of the consent agenda as presented. The board is reminded that any consent agenda items which may require additional discussion may be added to the agenda as a regular item.

Resolution #031120-6 Consent Agenda

Be it Resolved that the Siuslaw School District Board of Directors approve the consent agenda as presented.

Guy Rosinbaum, Board Chair

Kari Blake, Business Manager



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Board of Directors Meeting February 12, 2020

Siuslaw School District 97J Offices

6:00 pm – Board Work Session

6:30 pm – Regular Session

MINUTES

1.0 SCHOOL BOARD WORK SESSION — 6:00 pm

Chair Rosinbaum called the meeting to order at 6:00pm.

1.1 Board Member Organizational Time

1.2 Special Presentation

The board viewed the OSBA Mandatory Reporter Training webinar for board members.

2.0 OPENING BUSINESS — 6:30 pm

2.1 Chair Rosinbaum welcomed all in attendance.

3.0 OPENING OF PUBLIC SESSION — Agenda

3.1 Chair Rosinbaum called the regular session to order at 6:32pm.

3.2 Pledge of Allegiance – Principal Marohl introduced SMS Student Jacob Rose who was recognized as a student who always does his best. Marohl noted that Jacob Rose has an incredible work ethic, a drive to learn and has a smile on his face every single day.

3.3 Attendance

Present Attendees

X _____ Guy Rosinbaum, Chair

Absent _____ John Barnett, Vice-Chair

X _____ Suzanne Mann-Heintz

X _____ Paul Burns

X _____ Dianna Pimlott

X _____ Dennis King

X _____ Bob Sneddon

X _____ Andrew Grzeskowiak, Superintendent

X _____ Kari Blake, Business Manager

X _____ Vonnie McClellan, Assistant to the Superintendent

3.4 Approval of Agenda –February 12, 2020

Recommendation: Approval of Agenda (Resolution 021220-3.4)

Suzanne Mann-Heintz motioned to approve the agenda with an amendment to move Lane ESD Superintendent Tony Scurto from item 7.3 to after public comment. Bob Sneddon seconded and the motion carried unanimously.

Motion: Mann-Heintz 2nd: Sneddon Ayes: Unanimous Nays: Abstain:

4.0 PUBLIC COMMENT

Mike Allen provided the board with copies of a flyer for an event entitled, *Fossil Fuels and Forests*, and shared information about the community event scheduled for February 15, 2020

Lane Education Service District(Lane ESD) Superintendent Tony Scurto and Lane ESD board member Nora Kent addressed the board regarding agenda item 7.3, Lane ESD Local Service Plan. Scurto noted two big changes in the plan for this year. Library services is now available for component school districts and a Technology position was added for the sole purpose of addressing cyber security.

5.0 PROGRAM HIGHLIGHT PRESENTATIONS

Superintendent Mid-Year Report

Superintendent Grzeskowiak gave his mid-year report focusing on the 2019-2020 School Board and Superintendent Goals. Board members received a written report on the goals.

6.0 CONSENT AGENDA

***The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business.*

6.1 Recommendation: Approval of Consent Agenda (Resolution 021220-6.0)

6.2 January 15, 2019 Board Minutes (Attachment)

6.3 Financial Statement (Attachment)

6.4 Enrollment (Attachment)

6.5 Budget Calendar – 2nd Reading

6.6 2nd Reading of Policies for Adoption (1st Reading on 1/15/2020):

- EEA - Student Transportation Services
- JEA – Compulsory Attendance
- JEC – Admissions
- JECA – Admission of Resident Student, DELETE
- BBF – Board Member Standards of Conduct
- ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone
- JHFE – Reporting of Suspected Abuse of a Child
- JHFE-AR(1) – Reporting of Suspected Abuse of a Child, Adoption Required
- JHFF/GBNAA – Reporting of Suspected Sexual Conduct with Students
- JHFF/GBNAA-AR – Suspected Sexual Conduct Report Procedures and Form, Review Only

Dennis King motioned to approve the consent agenda as presented. Paul Burns seconded and the motion carried unanimously.

Motion: King	2 nd : Burns	Ayes :Unanimous	Nays:	Abstain:
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7.0 ACTION DISCUSSION

7.1 – 2nd Reading of Policies – Added to consent agenda.

7.2 – 1st Reading of Policies - The board may also choose, by mutual agreement, to place 1st read policy revisions on the March 11, 2020 consent agenda.

7.2.1 – BDC - Executive Sessions, BDDG - Minutes of Board Meetings, JGE – Expulsion (If adopted on 1st reading, Resolution 021220-7.2.1)

Presented by Superintendent Grzeskowiak

Explanatory Statement: House Bill 2514 (2019) expands the privacy of student records allowed in executive

session to include “confidential records of a student” deleting the language limiting to medical records and student educational programs.

7.2.2 – GBEDA – Drug and Alcohol Testing and Record Query – Transportation Personnel, GBEDA-AR – Drug and Alcohol Testing and Record Query – Transportation Personnel, requires board adoption (If adopted on 1st reading, Resolution 021220-7.2.2)

Presented by Superintendent Grzeskowiak

Explanatory Statement: The federal Department of Transportation (DOT) adopted rules in 2016 called the “Commercial Driver’s License Drug and Alcohol Clearinghouse”. The rules required implementation of a clearinghouse to support collection and maintenance of records on drivers made subject to testing by the Omnibus Transportation Employee Testing Act (OTETA). The Federal Motor Carrier Safety Administration (FMCSA) Drug and Alcohol Clearinghouse has implemented its mandatory use effective January 6, 2020. The rules require districts that employ drivers subject to testing to also conduct pre-employment queries through the Federal Motor Carrier Safety Administration (FMCSA) query program. The new program also requires the district to report testing data on employees subject to other testing required by law, e.g., post-accident, random, reasonable suspicion, etc. Mann-Heinz suggested adopting on a 1st reading since these are updates required by law.

Motion: Mann-Heintz	2 nd : Burns	Ayes: Unanimous	Nays:	Abstain:
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7.2.3 – JGAB – Use of Restraint or Seclusion (If adopted on 1st reading, Resolution 021220-7.2.2)

Presented by Superintendent Grzeskowiak

Explanatory Statement: The State Board of Education adopted revisions to the restraint and seclusion Oregon Administrative Rules to reflect Senate Bill 963 (2019) and clarify the complaint procedure.

7.2.4 – GCAB – Personal Electronic Devices and Social Media, (If adopted on 1st reading, Resolution 021220-7.2.4)

Presented by Superintendent Grzeskowiak

Explanatory Statement: Senate Bill (SB) 155 (2019) amended statute on reporting suspected sexual conduct and suspected child abuse. The full summary is included on the resolution provided within the board packet.

7.2.5 – GBDA – Expression of Milk [or Breast-feed] in the Workplace * (previously known as Mother Friendly Workplace) (If adopted on 1st reading, Resolution 021220-7.2.5)

Presented by Superintendent Grzeskowiak

Explanatory Statement: House Bill 2593 passed by the 2019 Legislative session conforms Oregon law related to the expression of milk in the workplace to federal law and includes gender neutral language now in Oregon law. This new legislation revised the law to affect districts (employers) that employ 10 or more employees; this is a change from the previous 25 employees. Mann-Heinz suggested adopting on a 1st reading since these are updates required by law.

Motion: Mann-Heintz	2 nd : Sneddon	Ayes: Unanimous	Nays:	Abstain:
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7.2.6 – IGAI – Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education (If adopted on 1st reading, Resolution 021220-7.2.6)

Presented by Superintendent Grzeskowiak

Explanatory Statement: This revision is in alignment with Oregon Administrative Rule (OAR) 581-022-2050. Mann-Heinz suggested adopting on a 1st reading since these are updates required by law.

Motion: Mann-Heintz	2 nd : Pimlott	Ayes: Unanimous	Nays:	Abstain:
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7.3 – Lane Education Service District Local Service Plan (Resolution 021220-7.3)

Presented by Andrew Grzeskowiak

Explanatory Statement: As required by ORS 334.175, Lane Education Service District has developed a Local Service Plan. The process in developing this plan included analysis of all resolution and core service offerings available to component school districts. The 2019-21 Local Service Plan - Year Two was developed in collaboration with component district superintendents, Lane ESD administrators and staff, and reviewed and approved by the Lane ESD Board of Directors on January 7, 2020. The Local Service Plan contains all services mandated by law. Local Service Plan services are intended to: Improve student learning; enhance the quality of instruction provided to students; assure equitable access to resources; and maximize operational and fiscal efficiencies. Lane ESD Superintendent Tony Scurto reviewed changes for year two earlier in the meeting.

Motion: Burns

2nd: Mann-Heintz

Ayes: Unanimous

Nays:

Abstain:

7.4 – 2020-2021 Student Calendar – 1st Reading (Resolution 021220-7.4)

Presented by Andrew Grzeskowiak

Explanatory Statement: The board needs to adopt next year's school calendar prior to its April meeting. A draft of two potential calendars for 2019-20 are attached. The board should discuss the two options. Administration recommends a 1st reading. Superintendent Grzeskowiak explained some pros and cons of each option and recommended a survey for the staff and the community. One option is to keep the same calendar as recently used with 6 full-day professional development opportunities spread throughout the year. The second option is to place an early release every other Friday for professional development with release time at approximately 12:20pm at each building. Superintendent Grzeskowiak covered the details in his full report to the board.

7.5 – Appoint Budget Members, Positions 1, 3 and 6

Presented by Andrew Grzeskowiak

Explanatory Statement: The budget committee consists of seven members appointed by the board plus the elected board members. Policy DBEA specifies that the board must announce the vacancies and receive applications from interested persons. Administration recommends the board review the applications received and appoint budget members for positions 1, 3 and 6. The positions are for 3 years and will expire on 6/30/2022.

7.5.1 Appoint Budget Member Position 1 (Resolution 021220-7.5.1)

Bob Sneddon nominated James Thibault for position 1.

Motion: Sneddon

2nd: Mann-Heintz

Ayes: Unanimous

Nays:

Abstain:

7.5.2 Appoint Budget Member Position 3 (Resolution 021220-7.5.2)

Paul Burns nominated Joel Marks for position 3.

Motion: Burns

2nd: Sneddon

Ayes: Unanimous

Nays:

Abstain:

7.5.3 Appoint Budget Member Position 6 (Resolution 021220-7.5.3)

No additional applicants. The board suggested reopening the application process and appointing the position at the March 11, 2020 board meeting.

7.6 – Review of Policy JFCM/JFCM-AR – Threats of Violence

The policy and AR were reviewed and it was noted that these are the guidelines used by the superintendent and building administrators. Mann-Heintz expressed that she felt like administration followed the policy and has no concern about changing the policy.

7.7 – Review of Superintendent Evaluation Criteria (Resolution 021220-7.7)

The board adopted the superintendent evaluation tool/criteria in September of 2019. The adopted tool is from the Oregon School Board Association's (OSBA) with Siuslaw School District goals added. As discussed at adoption, Pimlott and Mann-Heintz agreed to look into a different 360 evaluation tool.

At the January January 15, 2020 board meeting, Mann-Heintz and Pimlott presented a revised 360-degree evaluation tool with questions that were related to the superintendent's vision, accessibility, direction, strengths, weaknesses and goals that could be given to the public, employees, leadership team and board. The previously used 360 was an electronic survey of staff, administrators/confidential team which utilized the same questions as the board for the evaluation.

For tonight's meeting, Chair Rosinbaum suggested three options for discussion and consideration:

- 1) Use the 360-degree tool as has been used in the past (the OSBA Sample)
- 2) Do not include a 360-degree tool in the Superintendent Evaluation
- 3) Use the revised/new 360-degree evaluation tool

Mann-Heintz noted that from input received from OSBA staff, the board should more carefully consider what they use for the 360. OSBA had stressed that the 360-degree evaluation portion of a superintendent evaluation should not be a climate-type survey and noted that a climate survey could potentially be part of a strategic planning process. OSBA additionally emphasized that it's the responsibility of the school board to evaluate the superintendent and not anyone else's job/responsibility. Mann-Heintz also noted that in the past there has been a low turn-out/response from the 360 and that the board may need more time modify the questions or procedures if it is going to be changed. Pimlott shared that the 360 of the staff and community would be valuable and useful. Grzeskowiak expressed that a community survey could be done at a later date. Also shared by OSBA was the fact that OSBA and the Confederation of School Administrators are currently working together to design a new tool for superintendent evaluations.

Director Pimlott motioned that the board utilize the new 360-degree tool presented tonight and open the survey to a wider audience.

Motion: Pimlott 2nd: Mann-Heintz Ayes: Pimlott, Sneddon, Rosinbaum Nays: Mann-Heintz, Burns, King

The motion failed due to a tie vote. The board will utilize the procedures adopted in September 2019.

8.0 REPORTS & INFORMATION

8.1 Superintendent Communications

Superintendent Grzeskowiak provided a written report to the board which included personnel changes.

New Hires:

Justin DiLucchio – Physical Education – Elementary School, temporary

Retirements/Resignations:

Clay Ghylin – Woods & Construction, Siuslaw Middle & High

Sarah Girard – Counselor, Siuslaw Middle School (effective June 12, 2020)

Fred Spencer – District Technology Director (effective December 30, 2020)

8.2 Business Manager Communications

Business Manager Kari Blake asked if the board would like her to do a presentation for budget committee members prior to the first budget meeting. Mann-Heintz noted that it was very helpful, but suggested it be done at the district office instead of the high school.

8.3 Administrator Reports

Written reports were provided to the board.

8.4 Board Chair Communications

- Facility Advisory Committee Report

Dennis King read an update which was provided by Bob Orr. King shared that the Education Expo will be February 29 and that there are over 75 organizations participating.

- Community Meetings Attendance
Board members updated the board on community meetings they attended.
- Schedule Special Meeting for Superintendent Evaluation
The board agreed to meet on March 6, 2020 at 6:30 as part of the Superintendent Evaluation Timeline.
- Next Regular Meeting – March 11, 2020

8.5 Board Member Acknowledgements

Board members took a moment to acknowledge the efforts of district staff and programs.

9.0 ADJOURNMENT

With no further business, Chair Rosinbaum adjourned the meeting at 8:47pm.

Motion: Burns

2nd: Sneddon

Ayes: Unanimous

Nays:

Abstain:

SIUSLAW SCHOOL DISTRICT 97J
MONTHLY CASH FLOW - GENERAL FUND
February 29, 2020

REVENUES

	Actual for Month	Actual YTD	Budget	Balance	Comments
Beginning Balance	\$10,369,135	\$5,092,023	\$3,800,559	\$3,800,559	Audited Beg. Balance in Actual YTD
PROPERTY TAXES	\$51,739	\$7,092,582	\$7,130,572	\$37,990	Includes current and prior year
LOCAL OPTION	\$9,418	\$1,299,330	\$1,334,192	\$34,862	Includes current and prior year
PARTICIPATION FEES	\$6,442	\$7,694	\$0	-\$7,694	
INTEREST	\$3	\$117,490	\$100,000	-\$17,490	
RENTALS/DONATIONS	\$3,855	\$35,588	\$72,500	\$36,912	
MISCELLANEOUS	\$16,333	\$194,288	\$100,000	-\$94,288	
COUNTY SCHOOL FUND	\$0	\$0	\$0	\$0	
STATE SCHOOL FUND	\$554,705	\$5,155,547	\$6,860,634	\$1,705,087	
COMMON SCHOOL FUND	\$0	\$76,693	\$145,000	\$68,307	
FEDERAL FOREST FEES	\$0	\$0	\$0	\$0	
OTHER RESTRICTED GRANTS	\$16,483	\$174,652	\$200,000	\$25,348	
HIGH COST STUDENTS	\$0	\$0	\$65,000	\$65,000	

TOTAL REVENUE	\$658,977	\$14,153,866	\$19,808,457	\$5,654,591
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EXPENDITURES

	Actual for Month	Actual YTD	Budget	Balance	Comments
SALARIES	\$711,187	\$4,621,891	\$8,929,005	\$4,307,114	
ASSOCIATED PAYROLL COSTS	\$396,753	\$2,596,024	\$6,050,356	\$3,454,332	
PURCHASED SERVICES	\$93,268	\$999,271	\$1,545,500	\$546,229	
SUPPLIES & MATERIALS	\$66,088	\$861,236	\$1,162,992	\$301,756	
CAPITAL OUTLAY	\$3,562	\$45,065	\$276,394	\$231,329	
OTHER OBJECTS	\$7,068	\$313,143	\$303,400	-\$9,743	Annual Property Insurance Paid
TRANSFERS	\$5,122	\$39,955	\$57,884	\$17,929	
OTHER USES	\$0	\$0	\$1,482,926	\$1,482,926	

TOTAL EXPENDITURES	\$1,283,047	\$9,476,586	\$19,808,457	\$10,331,871
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NET ENDING CASH POSITION	<u>\$9,769,304</u>
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Siuslaw School District 2019-2020

Fund 203 Special Revenue Grants	BUDGET	ACTUAL through 2/29/20
REVENUES		
Local Revenues	\$ 2,000	\$ -
State Revenue	\$ 30,000	\$ -
Federal Revenue	\$ 10,000	\$ 10,385
Beginning Balance	\$ -	\$ -
TOTAL REVENUES	\$ 42,000	\$ 10,385
EXPENDITURES		
Personnel Services	\$ 19,799	\$ 30,803
Employee Benefits	\$ 13,201	\$ 18,059
Purchased Services	\$ 1,000	\$ 597
Supplies & Materials	\$ 6,500	\$ 2,044
Other Objects	\$ 1,500	\$ 5,310
TOTAL EXPENDITURES	\$ 42,000	\$ 56,812

Fund 204 21st Century	BUDGET	ACTUAL through 2/29/20
REVENUES		
Local Revenues	\$ -	\$ -
State Revenue	\$ -	\$ -
Federal Revenue	\$ 500	\$ -
Beginning Balance	\$ -	\$ -
TOTAL REVENUES	\$ 500	\$ -
EXPENDITURES		
Personnel Services	\$ -	\$ -
Employee Benefits	\$ -	\$ -
Purchased Services	\$ -	\$ -
Supplies & Materials	\$ 500	\$ -
Initial Equipment	\$ -	\$ -
TOTAL EXPENDITURES	\$ 500	\$ -

Fund 207 Title IIA	BUDGET	ACTUAL through 2/29/20
REVENUES		
Local Revenues	\$ -	\$ -
State Revenue	\$ -	\$ -
Federal Revenue	\$ 100,000	\$ 14,238
Beginning Balance	\$ -	\$ -
TOTAL REVENUES	\$ 100,000	\$ 14,238
EXPENDITURES		
Personnel Services	\$ 24,893	\$ 5,896
Employee Benefits	\$ 7,107	\$ 1,393
Purchased Services	\$ 53,000	\$ 14,395
Supplies & Materials	\$ -	\$ -
Other Objects	\$ 15,000	\$ 12,077
TOTAL EXPENDITURES	\$ 100,000	\$ 33,761

Fund 209 IDEA	BUDGET	ACTUAL through 2/29/20
REVENUES		
Local Revenues	\$ -	\$ -
State Revenue	\$ -	\$ -
Federal Revenue	\$ 240,845	\$ 131,435
Beginning Balance	\$ -	\$ -
TOTAL REVENUES	\$ 240,845	\$ 131,435
EXPENDITURES		
Personnel Services	\$ 137,391	\$ 99,727
Employee Benefits	\$ 103,454	\$ 54,598
Purchased Services	\$ -	\$ -
Supplies & Materials	\$ -	\$ -
Other Objects	\$ -	\$ -
TOTAL EXPENDITURES	\$ 240,845	\$ 154,326

*note = Grant revenues are typically claimed quarterly or following an allowable claim period. All grant expenditures are claimed by June 30th, which is the last day of the 2019-2020 fiscal year.

*IDEA grant cannot be claimed against until the district has spent a certain amount of GF dollars on Sped.

Siuslaw School District
2019-2020

Fund 210 Title I	BUDGET	ACTUAL through 2/29/20
REVENUES		
Local Revenues	\$ -	\$ -
State Revenue	\$ -	\$ -
Federal Revenue	\$ 1,007,482	\$ 251,506
Beginning Balance	<u>\$ -</u>	<u>\$ -</u>
TOTAL REVENUES	<u>\$ 1,007,482</u>	<u>\$ 251,506</u>
EXPENDITURES		
Personnel Services	\$ 569,413	\$ 322,538
Employee Benefits	\$ 438,069	\$ 200,987
Purchased Services	\$ -	\$ 87
Supplies & Materials	\$ -	\$ 2,757
Capital Outlay	<u>\$ -</u>	<u>\$ -</u>
TOTAL EXPENDITURES	<u>\$ 1,007,482</u>	<u>\$ 526,370</u>

Fund 212 Indian Ed	BUDGET	ACTUAL through 2/29/20
REVENUES		
Local Revenues	\$ -	\$ -
State Revenue	\$ -	\$ -
Federal Revenue	\$ 500	\$ -
Beginning Balance	<u>\$ -</u>	<u>\$ -</u>
TOTAL REVENUES	<u>\$ 500</u>	<u>\$ -</u>
EXPENDITURES		
Personnel Services	\$ -	\$ -
Employee Benefits	\$ -	\$ -
Purchased Services	\$ -	\$ -
Supplies & Materials	\$ 500	\$ -
Other Objects	<u>\$ -</u>	<u>\$ -</u>
TOTAL EXPENDITURES	<u>\$ 500</u>	<u>\$ -</u>

SIUSLAW SCHOOL DISTRICT 2019-2020

BUS RESERVE REVENUE/EXPENDITURE FORECAST

Fund 232	BUDGET	ACTUAL through 2/29/20	PROJECTED for Fiscal Year
REVENUES			
Interest	\$ -	\$ -	\$ -
Participation Fees	\$ 30,000	\$ 23,179	\$ 30,000
Bus Lease Purchase	\$ 200,000	\$ -	\$ 200,000
Bus Depreciation	\$ 181,886	\$ -	\$ 181,886
Beginning Fund Balance	<u>\$ 375,606</u>	<u>\$ -</u>	<u>\$ 375,606</u>
 TOTAL REVENUES	 <u>\$ 787,492</u>	 <u>\$ 23,179</u>	 <u>\$ 787,492</u>
EXPENDITURES			
Replacement Equipment	\$ -	\$ -	\$ -
Lease Purchases	\$ 200,000	\$ -	\$ 200,000
Principal	\$ 157,387	\$ 178,119	\$ 178,119
Interest	\$ 19,452	\$ 19,994	\$ 19,994
Unappropriated End Balance	<u>\$ 410,653</u>	<u>\$ -</u>	<u>\$ 234,757</u>
 TOTAL EXPENDITURES	 <u>\$ 787,492</u>	 <u>\$ 198,113</u>	 <u>\$ 632,870</u>
 ESTIMATED FUND BALANCE			 <u>\$ 154,622</u>

*bus depreciation is entered at the end of the fiscal year

SIUSLAW SCHOOL DISTRICT 2019-2020

FOOD SERVICE REVENUE/EXPENDITURE FORECAST

Fund 240	BUDGET	ACTUAL through 2/29/20	PROJECTED for Fiscal Year
REVENUES			
Interest	\$ 50	\$ 12	\$ 50
Sale of Student Meals	36,000	\$ 13,923	\$ 36,000
Miscellaneous	7,500	\$ 1,589	\$ 7,500
Other Restricted Grants	50,000	\$ 832	\$ 50,000
Federal Reimbursement	490,837	\$ 173,140	\$ 490,837
Interfund Transfers	-	\$ -	\$ -
Revenue on Behalf of District	5,000	\$ -	\$ 5,000
Beginning Balance	<u>\$ 144,000</u>	<u>\$ -</u>	<u>\$ 144,000</u>
TOTAL RESOURCES	<u><u>\$ 733,387</u></u>	<u><u>\$ 189,496</u></u>	<u><u>\$ 733,387</u></u>
EXPENDITURES			
Salary	\$ 224,191	\$ 122,568	\$ 224,191
Benefits	\$ 131,946	\$ 67,219	\$ 131,946
Repairs & Maintenance	1,000	\$ -	\$ 1,000
Equipment	1,000	\$ -	\$ 1,000
Non-Instr. Services	2,000	\$ 834	\$ 2,000
CACFP Non-Instr.	-	\$ -	\$ -
Supplies/Food	350,000	\$ 154,779	\$ 350,000
Travel	1,500	\$ -	\$ 1,500
Advertising	250	\$ -	\$ 250
Dues & Fees	1,500	\$ 630	\$ 1,500
Technology	-		\$ -
Unapprop. Ending Fund Balance	<u>\$ 20,000</u>	<u>\$ -</u>	\$ 20,000
TOTAL EXPENDITURES	<u><u>\$ 733,387</u></u>	<u><u>\$ 346,031</u></u>	<u><u>\$ 733,387</u></u>
ESTIMATED ENDING FUND BALANCE			<u><u>\$ -</u></u>

SIUSLAW SCHOOL DISTRICT
2019-2020

CONSTRUCTION EXCISE TAX REVENUE/EXPENDITURE FORECAST

Fund 280	BUDGET	ACTUAL through 2/29/20	PROJECTED for Fiscal Year
REVENUES			
Interest	\$ 2,500	\$ -	\$ 2,500
Excise Tax	\$ 60,000	\$ 73,085	\$ 80,000
Miscellaneous		\$ -	
Beginning Fund Balance	<u>\$ 602,439</u>	<u>\$ -</u>	<u>\$ 602,439</u>
TOTAL REVENUES	<u>\$ 664,939</u>	<u>\$ 73,085</u>	<u>\$ 684,939</u>
EXPENDITURES			
Purchased Services	\$ 300,000	\$ -	\$ 300,000
Reserved for next year	<u>\$ 364,939</u>	<u>\$ -</u>	<u>\$ 364,939</u>
TOTAL EXPENDITURES	<u>\$ 664,939</u>	<u>\$ -</u>	<u>\$ 664,939</u>
ESTIMATED ENDING FUND BALANCE			<u>\$ 20,000</u>

CAPITAL PROJECTS REVENUE/EXPENDITURE FORECAST

Fund 400	BUDGET	ACTUAL through 2/29/20	PROJECTED for Fiscal Year
REVENUES			
Interest	\$ 15	\$ -	\$ 15
Miscellaneous	\$ -	\$ -	\$ -
Other Restricted Grants	\$ -	\$ -	\$ -
Beginning Fund Balance	<u>\$ 158</u>	<u>\$ -</u>	<u>\$ 158</u>
TOTAL REVENUES	<u>\$ 173</u>	<u>\$ -</u>	<u>\$ 173</u>
EXPENDITURES			
Purchased Services	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -
Capital Improvement	\$ -	\$ -	\$ -
Transfer of Funds	\$ -	\$ -	\$ -
Reserved for next year	<u>\$ 173</u>	<u>\$ -</u>	<u>\$ 173</u>
TOTAL EXPENDITURES	<u>\$ 173</u>	<u>\$ -</u>	<u>\$ 173</u>
ESTIMATED ENDING FUND BALANCE			<u>\$ -</u>

QSCB CONSTRUCTION REVENUE/EXPENDITURE FORECAST

Fund 402	BUDGET	ACTUAL through 2/29/20	PROJECTED for Fiscal Year
REVENUES			
Interest	\$ -	\$ -	
Miscellaneous	\$ -	\$ -	
Beginning Fund Balance	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ 3,000</u>
TOTAL REVENUES	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ 3,000</u>
EXPENDITURES			
Purchased Services	\$ 3,000	\$ -	\$ 3,000
Improve other than Building	\$ -	\$ -	\$ -
Reserved for next year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL EXPENDITURES	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ 3,000</u>
ESTIMATED ENDING FUND BALANCE			<u>\$ -</u>

G. O. BOND DEBT SERVICE REVENUE/EXPENDITURE FORECAST

Fund 300	BUDGET	ACTUAL through 2/29/20	PROJECTED for Fiscal Year
REVENUES			
Current Property Tax	\$ -	\$ -	\$ -
Prior Year Property Tax	\$ -	\$ 24,216	\$ 50,000
Payments In Lieu Property Tax	\$ -	\$ 492	\$ 1,500
Interest	\$ -	\$ 32	\$ 150
Beginning Fund Balance	<u>\$ 603,998</u>	<u>\$ -</u>	<u>\$ 603,998</u>
TOTAL REVENUES	<u>\$ 603,998</u>	<u>\$ 24,740</u>	<u>\$ 655,648</u>
EXPENDITURES			
Redemption of Principal	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -
Fees	\$ -	\$ -	\$ -
Contingency	<u>\$ 603,998</u>	<u>\$ -</u>	<u>\$ 603,998</u>
TOTAL EXPENDITURES	<u>\$ 603,998</u>	<u>\$ -</u>	<u>\$ 603,998</u>
ESTIMATED ENDING FUND BALANCE			<u>\$ 51,650</u>

QZAB DEBT SERVICE REVENUE/EXPENDITURE FORECAST

Fund 301	BUDGET	ACTUAL through 2/29/20	PROJECTED for Fiscal Year
REVENUES			
Interest	\$ -	\$ -	\$ -
Interfund Transfer	\$ -	\$ -	\$ -
Beginning Fund Balance	<u>\$ 8,284</u>	<u>\$ -</u>	<u>\$ 8,284</u>
TOTAL REVENUES	<u>\$ 8,284</u>	<u>\$ -</u>	<u>\$ 8,284</u>
EXPENDITURES			
Redemption of Principal	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -
Ending Balance	<u>\$ 8,284</u>	<u>\$ -</u>	<u>\$ 8,284</u>
TOTAL EXPENDITURES	<u>\$ 8,284</u>	<u>\$ -</u>	<u>\$ 8,284</u>
ESTIMATED ENDING FUND BALANCE			<u>\$ -</u>

QSCB DEBT SERVICE REVENUE/EXPENDITURE FORECAST

Fund 302	BUDGET	ACTUAL through 2/29/20	PROJECTED for Fiscal Year
REVENUES			
Interest IRS	\$ -	\$ -	\$ -
Interfund Transfer	\$ 57,884	\$ 39,955	\$ 57,884
Debt Service Revenue on Behalf of District	\$ 16,900	\$ -	\$ 16,900
Beginning Fund Balance	<u>\$ 5,216</u>	<u>\$ -</u>	<u>\$ 5,216</u>
TOTAL REVENUES	<u>\$ 80,000</u>	<u>\$ 39,955</u>	<u>\$ 80,000</u>
EXPENDITURES			
Redemption of Principal	\$ 55,000	\$ 5,042	\$ 55,000
Interest	\$ 20,000	\$ 80	\$ 20,000
Unappropriated End Balance	<u>\$ 5,000</u>	<u>\$ -</u>	<u>\$ 5,000</u>
TOTAL EXPENDITURES	<u>\$ 80,000</u>	<u>\$ 5,122</u>	<u>\$ 80,000</u>
ESTIMATED ENDING FUND BALANCE			<u>\$ -</u>

Student Membership Report March 9, 2020

	2014-15	2015-16	2016-17		2017-18		2018-19				2019-20						
Grade Level	6/1/15	6/3/16	10/7/16	6/2/17	9/8/17	6/6/18	9/7/18	10/5/18	12/9/18	6/14/19	9/6/19	10/4/19	11/4/19	12/6/19	1/10/20	2/7/20	3/9/20
KG	102	82	98	90	82	82	103	104	105	104	106	105	104	104	104	106	106
1	105	94	88	91	99	107	84	79	81	80	113	108	105	104	105	106	104
2	109	111	100	98	92	93	107	105	104	101	81	83	84	84	85	85	85
3	114	110	116	115	102	92	97	95	96	93	102	104	101	102	103	103	104
4	104	115	115	119	117	124	95	94	93	93	98	96	92	92	92	90	91
5	100	103	122	119	118	120	123	120	124	124	98	98	96	96	96	96	94
Elem Total	634	615	639	632	610	618	609	598	604	595	598	594	582	582	585	586	584
6	98	102	101	101	119	126	122	118	124	126	128	129	129	133	133	133	132
7	97	100	110	105	100	105	125	125	123	113	127	127	129	131	130	130	128
8	114	93	103	96	109	111	107	104	103	94	122	119	119	124	122	121	122
MS Total	309	295	314	302	328	342	354	347	350	333	377	375	377	388	385	384	382
9	111	112	97	97	103	96	112	109	109	104	111	106	108	109	110	107	103
10	92	109	117	114	99	97	102	102	101	92	108	107	107	107	106	104	99
11	94	92	114	108	117	103	103	92	87	82	96	86	82	83	81	81	81
12	93	77	102	91	115	105	99	103	100	86	89	97	93	94	92	91	90
HS Total	390	390	430	410	434	401	416	406	397	364	404	396	393	393	389	383	373
12+	8	12	16	16	9	10	9	9	9	9	6	6	6	6	6	6	6
	398	402	446	426	443	411	425	415	406	373	410	402	399	399	395	389	379
Totals	1341	1312	1399	1360	1381	1371	1388	1360	1360	1301	1385	1371	1358	1369	1365	1359	1345

OSBA Model Sample Policy

Code: BDC

Adopted:

Executive Sessions

The Board may meet in executive session to discuss subjects allowed by statute but may not take final action except for the expulsion of a student~~s~~ and matters pertaining to or examination of the confidential medical records of ~~the student, including that student's educational program.~~

An executive session may be convened by order of the Board chair, upon request of three Board members or by common consent of the Board for a purpose authorized under Oregon Revised Statute (ORS) 192.660 during a regular, special or emergency meeting. The presiding officer will announce the executive session by identifying the authorization under ORS 192.660 for holding such session and by noting the subject of the executive session.

The Board may hold an executive session:

1. To consider the employment of a public officer, employee, staff member or individual agent. (ORS 192.660(2)(a))
2. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing. (ORS 192.660(2)(b))
3. To conduct deliberations with persons designated by the governing body to carry on labor negotiations. (ORS 192.660(2)(d))
4. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. (ORS 192.660(2)(e))
5. To consider information or records that are exempt by law from public inspection. (ORS 192.660(2)(f))
6. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (ORS 192.660(2)(h))
7. To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. (ORS 192.660(2)(i))
8. To consider matters relating to school safety or a plan that responds to safety threats made toward a school. (ORS 192.660(2)(k))
9. To review the expulsion of a minor student from a public elementary or secondary school. (ORS 332.061(1)(a))

10. To discuss matters pertaining to or examination of the confidential ~~medical~~ records of a student, ~~including that student's educational program~~. (ORS 332.061(1)(b))

Members of the press may attend executive sessions except those matters pertaining to:

1. Deliberations with persons designated by the Board to carry on labor negotiations;
2. Hearings on the expulsion of a minor student~~s~~ or examination of the confidential ~~medical~~ records of a student ~~including, that student's educational program~~; and
3. Current litigation or litigation likely to be filed if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including the student's confidential ~~medical~~ records ~~and educational program~~; the discussion; and each Board member's vote on the issue.

Minutes shall be kept for all executive sessions.

Content discussed in executive sessions is confidential.

END OF POLICY

Legal Reference(s):

~~ORS 192.610-660-192.710~~
~~ORS 332.045~~

[ORS 332.061](#)

House Bill 2514 (2019)

OSBA Model Sample Policy

Code: BDDG
Adopted:

Minutes of Board Meetings

The Board secretary will take written minutes of all Board meetings. The written minutes will be a true reflection of the matters discussed at the meeting and the views of the participants. The minutes will include, but not be limited to, the following information:

1. All members of the Board who were present;
2. All motions, proposals, resolutions, orders and measures proposed and their disposition;
3. The results of all votes and the vote of each member by name;
4. The substance of any discussion on any matter;
5. Any other information required by law.

All minutes shall be available to the public within a reasonable time. The public and patrons of the district may receive, upon request, copies of minutes from the [administration office]. A copy of the minutes of each regular and special Board meeting as they are drafted for approval will be distributed after such meeting to each Board member and administrator.

The district will maintain a hard copy¹ of the meeting minutes and make them available to staff and other interested patrons.

Minutes of executive sessions will be kept in accordance with the requirements of Oregon's Public Meetings Law with essentially the same level of detail as for public sessions. If disclosure of material in the executive session minutes would be inconsistent with the purpose for which executive session was held under Oregon Revised Statute (ORS) 192.660, the material may be withheld from disclosure.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including a student's confidential ~~medical records and that student's educational program~~; the discussion; and each Board member's vote on the issue.

END OF POLICY

Legal Reference(s):

[ORS 192.610 - 192.710](#)

[ORS 332.061](#)

House Bill 2514 (2019)

Letter Opinion, Office of the OR Attorney General (Nov. 20, 1970).

¹ Oregon Administrative Rule 166-400-0010(9)

OSBA Model Sample Policy

Code: JGE
Adopted:

Expulsion**

A principal, after reviewing available information, may recommend to the superintendent that a student be expelled. Expulsion of a student shall not extend beyond one calendar year.

A student may be expelled for any of the following circumstances:

1. When a student's conduct poses a threat to the health or safety of students or employees;
2. When other strategies to change the student's behavior have been ineffective, except that expulsion may not be used to address truancy; or
3. When required by law.

The use of expulsion for discipline of a student in fifth grade or lower is limited to:

1. Nonaccidental conduct causing serious physical harm to a student or employee;
2. When a school administrator determines, based on the administrator's observations or upon a report from an employee, the student's conduct poses a threat to the health or safety of students or employees; or
3. When the expulsion is required by law.

The age of the student and the past pattern of behavior will be considered prior to imposing the expulsion.

No student may be expelled without a hearing unless the student's parents, or the student if 18 years of age, waive the right to a hearing, either in writing or by failure to appear at a scheduled hearing. By waiving the right to a hearing, the student and parent agree to abide by the findings of a hearings officer.

When an expulsion hearing is not waived, the following procedure is required:

1. Notice will be given to the student and the parent by personal service¹ or by certified mail² at least [five] days prior to the scheduled hearing. Notice shall include:
 - a. The specific charge or charges;
 - b. The conduct constituting the alleged violation, including the nature of the evidence of the violation and reason for expulsion;
 - c. A recommendation for expulsion;

¹ The person serving the notice shall file a return of service. (OAR 581-021-0070)

² When "certified mail is given to a parent of a suspended student, the notice shall be placed in the mail at least five days before the date of the hearing." (OAR 581-021-0070)

- d. The student's right to a hearing;
 - e. When and where the hearing will take place; and
 - f. The right to representation.
2. The Board may expel, or may delegate the authority to decide on an expulsion to the superintendent or superintendent's designee, who may also act as the hearings officer. The district may contract with an individual who is not employed by the district to serve as the hearings officer. The hearings officer designated by the Board will conduct the hearing and will not be associated with the initial actions of the building administrators;
 3. Expulsion hearings will be conducted in private and will not be open to the general public unless the student or the student's parents request an open session;
 4. In case the parent or student has difficulty understanding the English language or has other serious communication disabilities, the district will provide a translator;
 5. The student shall be permitted to have representation present at the hearing to advise and to present arguments. The representation may be an attorney and/or parent. The district's attorney may be present;
 6. The student shall be afforded the right to present ~~his/her~~ **their** version of the events underlying the expulsion recommendation and to introduce evidence by testimony, writings or other exhibits;
 7. The student shall be permitted to be present and to hear the evidence presented by the district;
 8. The hearings officer or the student may record the hearing;
 9. Strict rules of evidence shall not apply to the proceedings. However, this shall not limit the hearings officer's control of the hearing;
 10. If the Board is conducting the expulsion hearing, the Board may designate the Board chair or a third party as the hearings officer. The hearings officer will determine the facts of each case on the evidence presented at the hearing. Evidence may include the relevant past history and student education records. The hearings officer will provide to the Board, findings as to the facts, the recommended decision and whether or not the student has committed the alleged conduct. This will include the hearings officer's recommended decision on disciplinary action, if any, including the duration of any expulsion. This material will be available in identical form to the Board, the student if age 18 or over and the students' parents at the same time. Following the review by the Board of the hearings officer's recommendation, the Board will make the final decision regarding the expulsion;
 11. If the Board has delegated authority to the superintendent [or designee] to act as the hearings officer, the superintendent may designate ~~him or herself~~ **themselves**, or a third party, as the hearings officer. The hearings officer's decision is final. However, a decision of the hearings officer may be appealed by the parent or the student if age 18 or over to the Board for review. If the decision of the hearings officer is appealed to the Board for review, the findings as to the facts and the hearings officer's decision will be submitted to the Board, and will be available in identical form to the Board, the student and the student's parents at the same time. At its next regular or special meeting the Board will review the hearings officer's decision and will affirm, modify or reverse the decision;

12. A Board review of the hearings officer's decision will be conducted in executive session unless the student or the student's parent requests a public hearing. If an executive session is held by the Board or a private hearing held by the hearings officer, the following will not be made public:
- The name of the minor student;
 - The issues involved, including a student's confidential ~~medical records~~ ~~and that student's educational program~~;
 - The discussion;
 - The vote of Board members, which may be taken in executive session when considering an expulsion.

Prior to expulsion, the district must propose alternative programs of instruction or instruction combined with counseling to a student subject to expulsion for reasons other than a weapons policy violation. The district must document to the parent of the student that proposals of alternative education programs have been made.

END OF POLICY

Legal Reference(s):

[ORS 192.660](#)
[ORS 332.061](#)
[ORS 336.615](#) - 336.665

[ORS 339.115](#)
[ORS 339.240](#)
[ORS 339.250](#)

[OAR 581-021-0050](#) - 021-0075
[House Bill 2514 \(2019\)](#)

OSBA Model Sample

Code: JGAB

Adopted:

Use of Restraint or Seclusion**

The Board is dedicated to the development and application of best practices within the district's public educational/behavioral programs. The Board establishes this policy and its administrative regulation to define the circumstances that must exist and the requirements that must be met prior to, during, and after the use of restraint or seclusion as an intervention with district students.

The use of the following types of restraint on a student in the district is prohibited:

1. Chemical restraint.
2. Mechanical restraint.
3. Prone restraint.
4. Supine restraint.
5. Any restraint that involves the intentional and nonincidental use of a solid object¹, including a wall or the floor, to impede a student's movement, unless the restraint is necessary to prevent an imminent life-threatening injury or to gain control of a weapon.
6. Any restraint that places, or creates a risk of placing, pressure on a student's mouth, neck or throat.
7. Any restraint that places, or creates a risk of placing, pressure on a student's mouth, unless the restraint is necessary for the purpose of extracting a body part from a bite.
8. Any restraint that impedes, or creates a risk of impeding, breathing.
9. Any restraint that involves the intentional placement of the hands, feet, elbow, knee or any object on a student's neck, throat, genitals or other intimate parts.
10. Any restraint that causes pressure to be placed, or creates a risk of causing pressure to be placed, on the stomach or back by a knee, foot or elbow bone.
11. Any action designed for the primary purpose of inflicting pain.

Restraint or seclusion may not be used for discipline, punishment, retaliation or convenience of staff, contractors or volunteers of the district.

¹ The use of a solid object, including furniture, a wall, or the floor, by district staff performing a restraint is not prohibited if the object is used for the staff's own stability or support while performing the restraint and not as a mechanism to apply pressure directly to the student's body.

Restraint may be imposed on a student in the district only under the following circumstances:

1. The student's behavior imposes a reasonable risk of imminent and substantial physical or bodily injury to the student or others; and
2. Less restrictive interventions would not be effective.

Seclusion may be used on a student in the district only under the following circumstances:

1. The student's behavior imposes a reasonable risk of imminent and serious bodily injury to the student or others; and
2. Less restrictive interventions would not be effective.

If restraint or seclusion is used on a student, by trained staff or other staff available in the case of an emergency when trained staff are not immediately available due to the unforeseeable nature of the emergency, e.g., teacher, administrator~~[-, or volunteer]~~, it will be used only for as long as the student's behavior poses a reasonable risk of imminent and substantial physical or bodily injury to the student or others and less restrictive interventions would not be effective. Students will be continuously monitored by staff for the duration of the restraint or seclusion.

Definitions

1. "Restraint" means the restriction of a student's actions or movements by holding the student or using pressure or other means.

"Restraint" does not include:

- a. Holding a student's hand or arm to escort the student safely and without the use of force from one area to another;
- b. Assisting a student to complete a task if the student does not resist the physical contact; or
- c. Providing reasonable intervention with the minimal exertion of force necessary if the intervention does not include a restraint prohibited under Oregon Revised Statute (ORS) 339.288 and the intervention is necessary to:
 - (1) Break up a physical fight;
 - (2) Interrupt a student's impulsive behavior that threatens the student's immediate safety, including running in front of a vehicle or climbing on unsafe structures or objects; or
 - (3) Effectively protect oneself or another from an assault, injury or sexual contact with the minimum physical contact necessary for protection.

2. "Seclusion" means the involuntary confinement of a student alone in a room from which the student is physically prevented from leaving. Seclusion includes, but is not limited to, the involuntary confinement of a student alone in a room with a closed door, whether the door is locked or unlocked.

"Seclusion" does not include the removal of a student for a short period of time to provide the student with an opportunity to regain self-control if the student is in a setting from which the student is not physically prevented from leaving, or a student being left alone in a room with a closed door for a brief period of time if the student is left alone for a purpose that is unrelated to the student's behavior.

3. "Serious bodily injury" means any significant impairment of the physical condition of a person, as determined by qualified medical personnel, whether self-inflicted or inflicted by someone else.

4. “Substantial physical or bodily injury” means any impairment of the physical condition of a person that requires some form of medical treatment.
5. “Mechanical restraint” means a device used to restrict the movement of a student or the movement or normal function of a portion of the body of a student.

“Mechanical restraint” does not include:
 - a. A protective or stabilizing device ordered by a licensed physician; or
 - b. A vehicle safety restraint when used as intended during the transport of a student in a moving vehicle.
6. “Chemical restraint” means a drug or medication that is used on a student to control behavior or restrict freedom of movement that is not prescribed by a licensed physician or other qualified health professional acting under the professional’s scope of practice for standard treatment of the student’s medical or psychiatric condition; and administered as prescribed by a licensed physician or other qualified health professional acting under the professional’s scope of practice.
7. “Prone restraint” means a restraint in which a student is held face down on the floor.
8. “Supine restraint” means a restraint in which a student is held face up on the floor.

Any student being restrained or secluded within the district whether in an emergency or as a part of a plan shall be constantly monitored by staff for the duration of the intervention. Any room used for seclusion of a student must meet the standards as outlined in Oregon Administrative Rule (OAR) 581-021-0568.

The district shall utilize the [MANDT ²] training program of restraint or seclusion for use in the district. As required by state regulation, the selected program shall be one approved by the Oregon Department of Education (ODE) and include, but not limited to, positive behavior support, conflict prevention, de-escalation and crisis response techniques. Any program selected by the district must be in compliance with state and federal law with respect to the use of restraint and seclusion.

An annual review of the use of restraint and seclusion during the preceding school year shall be completed and submitted to ODE to ensure compliance with district policies and procedures.

The results of the review and annual report shall be documented and shall include at a minimum:

1. The total number of incidents involving restraint;
2. The total number of incidents involving seclusion;
3. The total number of seclusions in a locked room;
4. The total number of students placed in restraint;
5. The total number of students placed in seclusion;
6. The total number of incidents that resulted in injuries or death to students or staff as a result of the use of restraint or seclusion;
7. The total number of students placed in restraint or seclusion more than 10 times in a school year and an explanation of what steps have been taken by the district to decrease the use of restraint and seclusion for each student;

[² The district must identify the program utilized for training.]

8. The total number of restraint or seclusion incidents carried out by untrained individuals;
9. The demographic characteristics³ of all students upon whom restraint or seclusion was imposed;
10. The total number of rooms available for use by the district for seclusion of a student and a description of the dimensions and design of the rooms.

This annual report shall be made available to the public at the district's main office and on the district's website, and to the Board.

At least once each school year the parents and guardians of students of the district shall be notified about how to access the **Restraint and Seclusion** report.

The district shall investigate all complaints regarding the use of restraint and/or seclusion practices according to the procedures outlined in Board policy KL - Public Complaints and KL-AR - Public Complaint Procedure. The complaint procedure is available at the district's administrative office and is available on the home page of the district's website.

The complainant, ~~who is [a student,] a parent or guardian of a student attending school in the district or a person who resides in the district~~ whether an organization or an individual, may appeal a district's final decision to the ~~Deputy Superintendent of Public Instruction~~ Oregon Department of Education pursuant to ~~OAR 581-022-2370~~ 581-002-0001 - 581-002-0023. [This appeal process is identified in administrative regulation KL-AR(2) - Appeal to the Deputy Superintendent of Public Instruction.]

The superintendent shall develop administrative regulations to carry out the requirements set forth in this policy and to meet any additional requirements established by law related to the use, reporting, and written documentation of the use of restraint or seclusion by district staff.

END OF POLICY

Legal Reference(s):

³ Including race, ethnicity, gender, disability status, migrant status, English proficiency and status as economically disadvantaged, unless the demographic information would reveal personally identifiable information about an individual student.

[ORS 161](#).205
[ORS 339](#).250
[ORS 339](#).285
[ORS 339](#).288
[ORS 339](#).291
[ORS 339](#).294
[ORS 339](#).297
[ORS 339](#).300

[ORS 339](#).303

[OAR 581](#)-021-0061
[OAR 581](#)-021-0550
[OAR 581](#)-021-0553
[OAR 581](#)-021-0556
~~[OAR 581](#)-021-0559~~
[OAR 581](#)-021-0563

[OAR 581](#)-021-0566
[OAR 581](#)-021-0568
[OAR 581](#)-021-0569
[OAR 581](#)-021-0570
~~[OAR 581](#)-022-2267~~
[OAR 581](#)-022-2370

OSBA Model Sample Policy

Code: GCAB
Adopted:

Personal Electronic Devices and Social Media - Staff**

Staff possession or use of personal electronic devices on district property, in district facilities during the work day and while the staff is on duty in attendance at district-sponsored activities may be permitted subject to the limitations set forth in this policy and consistent with any additional school rules as may be established by the superintendent ~~[or designee]~~. At no time, whether on duty or off duty, will a personal electronic device be used in a manner that interferes with staff duty and responsibility for the supervision of students.

[A “personal electronic device” is a device not issued by the district and is capable of electronically communicating, sending, receiving, storing, recording, reproducing, and/or displaying information and data.]

Personal electronic devices shall be silenced during instructional ~~[or class]~~ time, while on duty or at any other time where such use of the device would cause a disruption of school activities or interfere with a work assignment. Devices, which have the capability to take photographs or record video or audio, shall not be used for such purposes while on district property or while a staff member is on duty at district-sponsored activities, unless as expressly authorized by the principal or designee for a use directly related to and consistent with the employee’s assigned duties. Computers, tablets, iPads or similar devices brought to school will be restricted to academic activities during on duty time.

The district will not be liable for loss or damage to personal electronic devices brought to district property and district-sponsored activities.

Staff members, while on duty and off duty, will utilize social media websites, public websites and blogs, judiciously by not posting confidential information about students, staff or district business.¹ Staff may not post images of district facilities, staff, students, volunteers or parents without written authorization from persons with authority to grant such a release. Staff members, while on duty and off duty, will treat fellow employees, students and the public with respect while posting on social media websites, etc., in order to prevent substantial disruption in school.

Communication with students using personal electronic devices will be appropriate and professional. Communication with students using personal electronic devices regarding nonschool-related matters is prohibited during work hours and strongly discouraged at all other times. If communicating with students electronically regarding school-related matters, staff ~~[should]~~ ~~[will]~~ ~~[shall]~~ use district e-mail using mailing lists ~~and/or other internet messaging~~ to a group of students rather than individual students. Texting ~~a students~~ during work hours is ~~[discouraged]~~ [prohibited]. Texting ~~a students~~ while off duty is strongly discouraged.

¹ Nothing in this policy is intended in any form to limit the right of employees to engage in protected labor activities via the use of social media.

Exceptions to the prohibitions set forth in this policy may be made for health, safety or emergency reasons with superintendent or designee approval.

Staff are subject to disciplinary action up to and including dismissal for using a personal electronic device in any manner that is illegal or violates the terms of this policy. Staff actions on social media websites, public websites and blogs, while on or off duty, which disrupt the school environment, are subject to disciplinary action up to and including dismissal. ~~[A “disruption”² for purposes of this policy includes, but is not limited to, one or more parent threatens to remove their children from a particular class or particular school, actual withdrawal of a student or students from a particular class or particular school and/or a threatened or actual negative impact on the learning environment.]~~

The taking, disseminating, transferring or sharing of obscene, pornographic or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, sexting, emailing, etc.) may constitute a crime under state and/or federal law. Any person taking, disseminating, transferring or sharing obscene, pornographic or otherwise illegal images or photographs, will be reported to law enforcement and/or other appropriate state or federal agencies.

~~[Licensed staff are subject at all times to the Standards for Competent and Ethical Performance of Oregon Educators. (See Board policy GCAA)]~~

The superintendent shall ensure that this policy is available to all employees.

END OF POLICY

Legal Reference(s):

² Ibid. p. 1

[ORS 163.432](#)
[ORS 163.433](#)
[ORS 163.684](#)
[ORS 163.686](#)
[ORS 163.687](#)
[ORS 163.688](#)
[ORS 163.689](#)

[ORS 163.693](#)
[ORS 163.700](#)
[ORS 167.057](#)
[ORS 326.011](#)
[ORS 326.051](#)
[ORS 332.072](#)
[ORS 332.107](#)

[ORS 336.840](#)
[ORS 339.372](#)

[[OAR 584](#)-020-0000 – 020-0035]

Senate Bill 155 (2019)

18 U.S.C. § 1466A (2018).
18 U.S.C. § 1470 (2018).
20 U.S.C. § 7131 (2018).
20 U.S.C. § 7906 (2018).

| Copyrights, Title 17, as amended, United States Code (2018); 19 C.F.R. Part 133 (201419).

Melzer v. Bd. Of Educ., City of New York, 336 F.3d 185 (2d Cir. 2003).

Ross v. Springfield Sch. Dist., No. FDA 80-1, aff'd, 56 Or. App. 197, rev'd and remanded, 294 Or. 357 (1982), order on remand (1983), aff'd, 71 Or. App. 111 (1984), rev'd and remanded, 300 Or. 507 (1986), order on second remand (1987), revised order on second remand (1988).



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Motivating and Preparing All Students to Reach Their Greatest Potential

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Revised 3/9/2020

Presented to the Board of Directors:

Subject: Student Calendar 2 nd Reading	Item No: 031120-7.3
	Attachment: Yes
Reason: Action	From: Andrew Grzeskowiak
	Date: March 11, 2020

Background:

The board needs to adopt next year's school calendar prior to its April meeting. Drafts of two potential calendars for 2020-21 are attached. The board viewed draft calendars at their January, February board meetings. A survey was open February 20 through March 8, 2020 to receive calendar preferences from staff, parents and students regarding the two draft calendars presented at the February 12, 2020 board meeting.

Recommendation:

Administration recommends a 1st reading of the school calendars.

Resolution #031120-7.3 Student Calendar – 1st Reading

Be it Resolved that the Siuslaw School District Board of Directors approve the [6 Full-day PD/Calendar] [EO ½ day/Calendar], as presented.

Guy Rosinbaum, Board Chair

Kari Blake, Business Manager

Student Calendar

No school for students on **Blue** or **Grey** shaded calendar days

7 - Labor Day	September 2020						
8 - School Orientation Day ES - New Students & BBO MS - Grade 6, HS - Grade 9	S	M	T	W	T	F	S
			1	2	3	4	5
	6	7	8	9	10	11	12
9 - Grades 1 - 12 regular classes begin!	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
10 - Kindergarten Starts!	27	28	29	30			
25 - Inservice - Prof Dev							
	October 2020						
	S	M	T	W	T	F	S
					1	2	3
9 - Statewide Inservice	4	5	6	7	8	9	10
15 - Family Conferences	11	12	13	14	15	16	17
16 - Family Conferences	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
	November 2020						
	S	M	T	W	T	F	S
	1	2	3	4	5	6	7
11 - Veterans' Day	8	9	10	11	12	13	14
13 - Grading Day	15	16	17	18	19	20	21
Quarter 1	22	23	24	25	26	27	28
25-27 - Thanksgiving	29	30					
	December 2020						
	S	M	T	W	T	F	S
4 - Inservice - Prof Dev			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
19-31 - Winter Break	20	21	22	23	24	25	26
	27	28	29	30	31		
	January 2021						
	S	M	T	W	T	F	S
1 - New Years' Day						1	2
2-3 - Winter Break	3	4	5	6	7	8	9
4 - Inservice - Prof Dev	10	11	12	13	14	15	16
5 - classes resume	17	18	19	20	21	22	23
18 - M.L.K., Jr. Day	24	25	26	27	28	29	30
	31						

	February 2021						
5 - Semester 1/Quarter 2 Grading Day	S	M	T	W	T	F	S
		1	2	3	4	5	6
8 - Start of Semester 2	7	8	9	10	11	12	13
12 - Inservice - Prof Dev	14	15	16	17	18	19	20
15 - Presidents' Day	21	22	23	24	25	26	27
	28						
	March 2021						
	S	M	T	W	T	F	S
		1	2	3	4	5	6
11 - Family Conferences	7	8	9	10	11	12	13
12 - Family Conferences	14	15	16	17	18	19	20
20-28 - Spring Break	21	22	23	24	25	26	27
29 - Inservice - Prof Dev	28	29	30	31			
	April 2021						
	S	M	T	W	T	F	S
					1	2	3
16 - Grading Day	4	5	6	7	8	9	10
Quarter 3	11	12	13	14	15	16	17
19 - Start of Quarter 4	18	19	20	21	22	23	24
	25	26	27	28	29	30	
	May 2021						
	S	M	T	W	T	F	S
							1
	2	3	4	5	6	7	8
14 - Inservice - Prof Dev	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
31 - Memorial Day	30	31					
11 - Graduation	June 2021						
17 - Last day for students*	S	M	T	W	T	F	S
6/18-6/22 Weather Days*			1	2	3	4	5
If no weather make up days are required, the last day for students will be 6/17	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
18 - Semester 2/Quarter 4 Grading Day	27	28	29	30			

School Hours - Monday - Friday

Elementary 8:35-2:50

Middle School 8:30-3:10

High School 8:20-3:10

Semester 1	Quarter 1 - 9/8/20 - 11/12/20 (46 days)
	Quarter 2 - 11/16/20 - 2/4/21 (45 days)
Semester 2	Quarter 3 - 2/8/21 - 4/15/21 (43 days)
	Quarter 4 - 4/19/21 - 6/17*/21 (43 days)

Quarter day counts include Conferences & Professional Development

Draft A - Current format

School Office Numbers

Siuslaw Elementary Office - 541-997-2514

Siuslaw Middle School Office - 541-997-8241

Siuslaw High School Office - 541-997-3448

First Reading - March 11, 2020

6 Days of PD out				
Regular Start Option		PD Date	PD Day	Type
Post Labor Day				
2020-21				
Month	Day Count			
Sep	17	25th	1	Friday
Oct	21			
Nov	16			
Dec	14	4th	2	Friday
Jan	19	4th	3	Monday
Feb	18	12th	4	Friday
Mar	18	29th	5	Monday
Apr	21			
May	20	14th	6	Friday
Sub-total	164			
Jun	13			
Final	177			
Quarter 1				
August	0			
Sep	17			
Oct	21			
Nov	8			
	46			
Quarter 2				
Nov	8			
Dec	14			
Jan	19			
Feb	4			
	45			
Quarter 3				
Feb	14			
March	18			
April	11			
	43			
Quarter 4				
April	10			
May	20			
June	13			
	43			
Verify #	177			

Student Calendar

No school for students on **Blue** or **Grey** shaded calendar days

7 - Labor Day	September 2020						
8 - School Orientation Day ES - New Students & BBQ MS - Grade 6, HS - Grade 9	S	M	T	W	T	F	S
			1	2	3	4	5
	6	7	8	9	10	11	12
9 - Grades 1 - 12 regular classes begin!	13	14	15	16	17	18	19
10 - Kindergarten Starts!	20	21	22	23	24	25	26
18 - Early Release	27	28	29	30			
	October 2020						
	S	M	T	W	T	F	S
2 - Early Release					1	2	3
9 - Statewide Inservice	4	5	6	7	8	9	10
15 - Family Conferences	11	12	13	14	15	16	17
16 - Family Conferences	18	19	20	21	22	23	24
23 - Early Release	25	26	27	28	29	30	31
	November 2020						
	S	M	T	W	T	F	S
	1	2	3	4	5	6	7
6 - Early Release	8	9	10	11	12	13	14
13 - Grading Day Quarter 1	15	16	17	18	19	20	21
20 - Early Release	22	23	24	25	26	27	28
25-27 - Thanksgiving	29	30					
	December 2020						
	S	M	T	W	T	F	S
4 - Early Release			1	2	3	4	5
	6	7	8	9	10	11	12
18 - Early Release	13	14	15	16	17	18	19
19-31 - Winter Break	20	21	22	23	24	25	26
	27	28	29	30	31		
	January 2021						
	S	M	T	W	T	F	S
1 - New Years' Day						1	2
2-3 - Winter Break							
4 - classes resume	3	4	5	6	7	8	9
8 - Early Release	10	11	12	13	14	15	16
18 - M.L.K., Jr. Day	17	18	19	20	21	22	23
22 - Early Release	24	25	26	27	28	29	30
	31						

	February 2021						
	S	M	T	W	T	F	S
5 - Semester 1/Quarter 2 Grading Day		1	2	3	4	5	6
8 - Start of Semester 2	7	8	9	10	11	12	13
12 - Early Release	14	15	16	17	18	19	20
15 - Presidents' Day	21	22	23	24	25	26	27
26 - Early Release	28						
	March 2021						
	S	M	T	W	T	F	S
11 - Family Conferences		1	2	3	4	5	6
12 - Family Conferences	7	8	9	10	11	12	13
19 - Early Release	14	15	16	17	18	19	20
20-28 - Spring Break	21	22	23	24	25	26	27
	28	29	30	31			
	April 2021						
	S	M	T	W	T	F	S
9 - Early Release					1	2	3
16 - Grading Day Quarter 3	4	5	6	7	8	9	10
19 - Start of Quarter 4	11	12	13	14	15	16	17
23 - Early Release	18	19	20	21	22	23	24
	25	26	27	28	29	30	
	May 2021						
	S	M	T	W	T	F	S
							1
	2	3	4	5	6	7	8
14 - Early Release	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
28 - Early Release	23	24	25	26	27	28	29
31 - Memorial Day	30	31					
	June 2021						
	S	M	T	W	T	F	S
11 - Graduation			1	2	3	4	5
11 - Early Release							
17 - Last day for students*	6	7	8	9	10	11	12
6/18-6/22 Weather Days*	13	14	15	16	17	18	19
*If inclement weather requires	20	21	22	23	24	25	26
18 - Semester 2/Quarter 4 Grading Day	27	28	29	30			

School Hours - Monday - Thursday

Elementary 8:35-2:50

Middle School 8:30-3:10

High School 8:20-3:10

Early Release Friday

Elementary 8:35-1:00

Middle School 8:30-1:24

High School 8:20-1:25

Semester 1 Quarter 1 - 9/8/20 - 11/12/20 (46 days)

Quarter 2 - 11/16/20 - 2/4/21 (45 days)

Semester 2 Quarter 3 - 2/8/21 - 4/15/21 (43 days)

Quarter 4 - 4/19/21 - 6/17*/21 (43 days)

Quarter day counts include Conferences & Professional Development

School Office Numbers

Siuslaw Elementary Office - 541-997-2514

Siuslaw Middle School Office - 541-997-8241

Siuslaw High School Office - 541-997-3448

First Reading - March 11, 2020

Draft B - Alternate format

Early Release PD		
Regular Start Option		
Post Labor Day		
2020-21		
Month	Day Count	Ers
Sep	17	1
Oct	21	2
Nov	16	2
Dec	14	2
Jan	19	2
Feb	18	2
Mar	18	1
Apr	21	2
May	20	2
Sub-total	164	16
Jun	13	1
Final	177	17
Quarter 1		
August	0	
Sep	17	
Oct	21	
Nov	8	
	46	
Quarter 2		
Nov	8	
Dec	14	
Jan	19	
Feb	4	
	45	
Quarter 3		
Feb	14	
March	18	
April	11	
	43	
Quarter 4		
April	10	
May	20	
June	13	
	43	
Verify #	177	



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Motivating and Preparing All Students to Reach Their Greatest Potential

Siuslaw Elementary School ♦ Siuslaw Middle School ♦ Siuslaw High School

Presented to the Board of Directors:

Subject: Admission of Nonresident Students Interdistrict Transfer	Item No: 031120-7.4
	Attachment: Yes
Reason: Action	From: Andrew Grzeskowiak
	Date: March 11, 2020

Background:

Admission of a Nonresident Student by Interdistrict Transfer or Consent for Admission of a Tuition Paying Student

Policy JECB specifies that annually, by May 1, the Board shall establish the number of student transfer requests into the district, and out of the district, to which consent will be given for the upcoming school year.

Recommendation:

Administration recommends Siuslaw School District 97J consent to accept transfer of ___ students into the district and offer transfer of ___ students out of the district for the 2019-2020 school year.

Resolution 031120-7.4 Admission of Nonresident Students – Interdistrict Transfer

Be it resolved that the Siuslaw School Board 97J Board of Directors accept transfer of ___ students into the district and offer transfer of ___ students out of the district for the 2020-2021 school year.

Guy Rosinbaum, Board Chair

Kari Blake, Business Manager



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Presented to the Board of Directors:

Subject: Appoint Budget Committee Member	Item No: 031120-7.5
	Attachment: Yes
Reason: Action	From: Andrew Grzeskowiak
	Date: March 11, 2020

Background:

The budget committee consists of seven members appointed by the board plus the elected board members. Policy DBEA specifies that the board must announce the vacancies and receive applications from interested persons.

Community Budget Position	Term
Position 6 OPEN	3 Year Term, Expires 6/30/22

Recommendation:

Administration recommends the board review the applications received and appoint an applicant to fill budget committee position 6.

Resolution #031120-7.5 - Appoint Budget Committee Member

Be it Resolved that the Siuslaw School District Board of Directors appoint _____ for budget committee position 6.

Guy Rosinbaum, Board Chair

Kari Blake, Business Manager



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Presented to the Board of Directors:

Subject: Healthy and Safe School Plan	Item No: 031120-7.6
	Attachment: Yes
Reason: Action	From: Kari Blake
	Date: March 11, 2020

Background:

In 2017 the Legislature passed Senate Bill 1062, which made changes in the current Healthy and Safe Schools (HASS) plan. A draft of the HASS plan was submitted to the board and adopted in April, 2019.

ODE has made some additional minor language suggestions and update to the plan. The required changes were made and the HASS plan must be formally adopted again by the board. Changes are as follows:

- 1) Updated language in Section 9 regarding the emailing of test results. This was necessary as the language ODE provided in the earlier versions of the template did not comply with the statutory requirements. The legislation specifically states that schools must email results.
- 2) Also in Section 9, replaced "appropriate district personnel" with the "Kari Blake, Business Manager", for the person the public should contact.

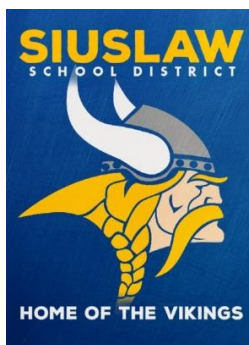
The Siuslaw School District's Healthy and Safe Schools Plan has been updated to meet the requirements of Oregon Department of Education for your approval.

Recommendation: 031120-7.6 Healthy and Safe School Plan

Administration recommends approval of the Health and Safe School Plan as presented.

Guy Rosinbaum, Board Chair

Kari Blake, Business Manager



Siuslaw School District 97J Healthy and Safe Schools Plan

1. Responsible Persons

The person responsible for administering and implementing the Healthy and Safe Schools Plan:

Name: Kari Blake

Position Title: Business Manager

Phone Number: 541-997-2651

Email Address: kblake@siuslaw.k12.or.us

Mailing Address: 2111 Oak Street
Florence, OR 97439

The person who is the designated IPM Coordinator:

Name: Reed Lewis

Position Title: Maintenance Supervisor

Phone Number: 541-997-3816

Email Address: tlewis@siuslaw.k12.or.us

Mailing Address: 2420 Kingwood
Florence, OR 97439

The person responsible for AHERA information:

Name: Reed Lewis

Position Title: Maintenance Supervisor

Phone Number: 541-997-3816

Email Address: tlewis@siuslaw.k12.or.us

Mailing Address: 2420 Kingwood
Florence, OR 97439

2. List Facilities

All facilities owned and leased by Siuslaw School District 97J where students or staff are present on a regular basis are covered by this HASS Plan. The list of those buildings and facilities is below:

Facility Name	Facility Address
Siuslaw School District Office	2111 Oak Street – Florence, OR 97439
Siuslaw Elementary School	2221 Oak Street – Florence, OR 97439
Siuslaw Elementary Gym	2221 Oak Street – Florence, OR 97439
Siuslaw Kindergarten Facility	2221 Oak Street – Florence, OR 97439
Head Start/EC Cares	2325 Oak Street – Florence, OR 97439
Siuslaw Middle School	2525 Oak Street – Florence, OR 97439
Siuslaw High School	2975 Oak Street – Florence, OR 97439
Siuslaw West	2360 Kingwood – Florence, OR 97439
Siuslaw Maintenance/Transportation	2420 Kingwood – Florence, OR 97439
Siuslaw High School Stadium	2525 Oak Street – Florence, OR 97439

3. Elevated Levels of Lead in Water Used for Drinking or Food Preparation

All school districts, education service districts, and public charter schools are required to test for and eliminate exposure to elevated levels of lead in water used for Drinking and Food Preparation through either remediation or eliminating access, according to OAR 333-061-0400 and OAR 581-022-2223. In conformance with those administrative rules, Siuslaw School District 97J certifies the following:

1. All testing was done according to the testing requirements in OAR 333-061-0400;
2. All samples were analyzed by a lab accredited by Oregon Health Authority to test for those materials;
3. All water fixtures required to be tested under OAR 333-061-0400 were tested for elevated levels of lead in accordance with the testing schedule developed by the Oregon Health Authority; and
4. The testing schedule for each building covered by this plan is set forth below:

Facility Name	Year of Last Test	Next Scheduled Test (beginning of 6 year schedule)	Schedule or Exemption Reason
Siuslaw School District Office	2016	2021 fiscal year	6 Year Schedule
Siuslaw Elementary School	2016	2021 fiscal year	6 Year Schedule

Facility Name	Year of Last Test	Next Scheduled Test (beginning of 6 year schedule)	Schedule or Exemption Reason
Siuslaw Elementary Gym	2016	2021 fiscal year	6 Year Schedule
Siuslaw Kindergarten Facility	2016	2021 fiscal year	6 Year Schedule
Head Start/EC Cares	2016	2021 fiscal year	6 Year Schedule
Siuslaw Middle School	2016	2021 fiscal year	6 Year Schedule
Siuslaw High School	2016	2021 fiscal year	6 Year Schedule
Siuslaw West	2016	2021 fiscal year	6 Year Schedule
Maintenance/Transportation	2016	2021 fiscal year	6 Year Schedule
Siuslaw High School Stadium	2016	2021 fiscal year	6 Year Schedule

4. Lead Paint

In order to comply with the United States Environmental Protection Agency's Renovation, Repair and Painting Program Rule, District staff are certified by the Oregon Health Authority to perform the work.

5. Asbestos

Siuslaw School District 97J complies with the federal Asbestos Hazard Emergency Response Act (AHERA). All required asbestos management plans are available for viewing by submitting a request to Reed Lewis, Maintenance Supervisor.

6. Radon

Siuslaw School District 97J has developed a radon plan as required by ORS 332.167. Community members can access a copy of the radon plan here: [Radon Plan](#). Test results will be made public and are available here: [Radon Test Results](#)

7. Integrated Pest Management

Siuslaw School District 97J has adopted an Integrated Pest Management (IPM) plan as required by ORS 634.700 through 634.750. Community members can access a copy of the IPM plan here: [IPM Plan](#)

8. Carbon Monoxide Detectors

Siuslaw School District 97J certifies that all buildings subject to the Healthy and Safe Schools Plan comply with the carbon monoxide detection standards in the state building code that was

in effect when the building was originally constructed or as required by building code due to addition, upgrade, or remodel.

9. Test Results Publication

Siuslaw School District 97J is complying with the requirement to provide access to test results, as defined by OAR 581-022-2223 within 10 business days as defined by ORS 332-334. Test results can be found on Siuslaw School District 97J's <https://www.siuslaw.k12.or.us/facilities-maintenance--7>.

Specific test results can be found as follows:

- Lead in Water: [Water Testing Results](#)
[Water Testing Summary](#)
- Radon: [Radon Test Results](#)

Additionally, copies of all test results are available at the Siuslaw School District Office at 2111 Oak Street. Siuslaw School District 97J will also use current district email lists or communications programs to provide final test results to staff, students, parents of minor students, and other members of the community. This includes providing actual final test results or providing direct access to final test results through links in the communications. Please contact Kari Blake, Business Manager at (541) 997-2651 or kblake@siuslaw.k12.or.us to be added to current district email lists and programs.

I certify that the above information is true and accurate to the best of my knowledge.

Kari Blake	Business Manager	05/08/2019
Suzanne Mann-Heintz	School Board Chair	05/08/2019



"Home of
the Vikings"

SIUSLAW SCHOOL DISTRICT 97J

2111 Oak Street ♦ Florence, Oregon 97439 ♦ (541) 997-2651 ♦ Fax (541) 997-4160

School District Website – <http://www.siuslaw.k12.or.us>

Motivating and Preparing All Students to Reach Their Greatest Potential

Siuslaw Elementary School ♦ Siuslaw Middle School ♦ Siuslaw High School

Presented to the Board of Directors:

Subject: Superintendent Evaluation	Item No: 031120-7.7
	Attachment: No
Reason: Action	From: Guy Rosinbaum
	Date: March 11, 2020

Background:

The board conducts the Superintendent Evaluation in February/March of each year. The board will now review and consider the final draft of the Superintendent Evaluation.

Resolution 031120-7.7 Superintendent Evaluation

Be it Resolved that the Siuslaw School District Board of Directors approve 2019-2020 Superintendent Evaluation as presented.

Guy Rosinbaum, Board Chair

Kari Blake, Business Manager

Dedicated to Success for All Students