

# **PRESCOTT SCHOOL DISTRICT**

## **BOARD MEETING MINUTES**

### **REGULAR MEETING**

**May 25, 2017**

#### **THOSE PRESENT:**

**SCHOOL BOARD MEMBERS:** Karen Tonne, Erik Young, Sara Fletcher, Leann Griffin

**SCHOOL BOARD MEMBERS ABSENT:** Eva Madrigal

**STUDENT BOARD MEMBERS:**

**SUPERINTENDENT:** Brett Cox

**PRINCIPAL:** Dr. Jodi Thew

**BUSINESS MANAGER:** Patti Johnson

**CLERK:** Cheryl McCracken

**ASSOCIATION REPRESENTATIVES:** None Present

**PATRONS AND PROFESSIONALS:** None Present

**DELEGATES, VISITORS AND GUESTS:** Andre' Potts, Jackie Garanzuay, Sarah Pearson, Allyn Griffin

#### **CALL TO ORDER:**

The regular meeting of the Prescott School District Board of Directors was called to order by Chairman Karen Tonne at 6:00PM. The meeting was held in the Board Room of the Prescott School District.

#### **FLAG SALUTE:**

Chairman Karen Tonne led the flag salute.

#### **WELCOME VISITORS & GUESTS:**

Chairman Karen Tonne welcomed our visitors

#### **ADDITIONAL ITEMS TO ADD TO AGENDA:**

The approval of a new cottage roof moved under Miscellaneous.

#### **REPORT OF THE ASSOCIATION:**

None

#### **REPORT OF THE SUPERINTENDENT:**

Mr. Brett Cox, Superintendent, advised the board that Joshua Gonzales' family will vacate the F Street house beginning June 3. Mr. Cox spoke with two other staff and they were not interested in renting the house. He recommends the sale of the F Street house.

#### **REPORT OF THE PRINCIPAL:**

Dr. Jodi Thew gave the following Principal's Report:

This month we had parent night out at Vista. We invited students attending WSU Tri-Cities in to share their stories of success/struggles.

This month, we also had a well-attended Spring Sports Dessert.

Collaboration at the elementary level focused on Reading Adoption and secondary focused on integrating technology. Our second collaboration, we looked at data and set goals for 2017-2018. The goals will focus on math scope and sequence, vocabulary, and integration of technology.

This week is the "Every 15 minutes" presentation on drinking and driving prevention.

Last week was spring spirit week with lunch contests, dress up days, activities on the field, and prom. We had a college celebration honoring 11 seniors decision to pursue post high school education. Students have been accepted at WWCC, CBC, WSU, or UW.

#### **REPORT OF THE STUDENT BOARD MEMBERS:**

None

#### **PUBLIC COMMENTS:**

None

**BUSINESS ITEMS:**

**CONSENT AGENDA:** A motion was made by Sara Fletcher and second by Erik Young to approve the item listed under the consent agenda from the regular board meeting agenda. Motion carried 4-0.

- Approve April 27, 2017 regular meeting minutes
- Approve May Warrants: AP \$121,039.74 PR \$267,022.81
- Approve Summer School Certified Teachers: Jason Just, Brett Mayberry, Lynette Palmer-France
- Approve Bus Driver Additional Assigned Routes: Merrie McMillan  
Erik Young abstained from this vote. Motion made by Sara Fletcher, second by Leann Griffin, Motion carried 3-0
- Approve Resignations: Bert Baxter, Bus Driver; Melissa Linklater Certificated Teacher; Dustin Snedigar, HS Baseball Coach
- Approve 2017-2018 Athletic Director: Jeff Foertsch
- Approve 2017-18 Contract with Brent Potts (DBA Network Plus)
- Approve 2017-2020 3 Year Agreement for Services w/Leo's Photography
- Approve 2017-18 ASB Handbook
- Approve to allow students who have not met the science testing requirement, but have fulfilled all other graduation requirements, to participate in commencement exercises due to the likely passing of use bill 1012/Senate bill 5891 which both waive the science testing requirement for the Class of 2017.

**INFO/REPORT ITEMS:**

**A. FISCAL/ENROLLMENT REPORT:** Mrs. Patti Johnson, Business Manager, presented the following report to the board:

Budget Status Report for the Prescott School District balances to the Co Treasurer as of April 30, 2017:

General Fund	<u>\$1,653,925.57</u>
ASB Fund	<u>\$ 44,874.86</u>
Capital Projects Fund	<u>\$ 67,176.06</u>
Transportation Vehicle Fund	<u>\$ 529,792.32</u>
Debt Service Fund	<u>\$ 342,498.88</u>

**Net change for each fund since 9-1-2016:**

General Fund:	\$ 404,284.82	
ASB Fund:	\$ 4,858.82	
Capital Projects Fund:	\$ 4,400.03	Healthy Kids Grant less rental income
Transportation Vehicle Fund:	\$ 3,966.39	Bus Sale/Interest
Debt Service Fund	\$ 342,498.88	Bond/Interest Payment

Patti Johnson, Business Manager reported that the district balances with the Walla Walla County Treasurer.

OSPI approved the transfer of \$400,000 to capital projects. The general fund will go down due to taxes, AP, State apportionment and the suburban purchase.

The Debt Service Fund needs an extension for \$295.

Enrollment:

Current enrollment was 265.5 full time enrolled students. Once again, our budget is based upon 273 FTE.

**B. PRESCOTT ATHLETIC UPDATE:**

Sara Fletcher, board member, stated Spring sports are complete. Our coaches will offer a spring training with students after school in June.

**C. LEGISLATIVE REPORT:**

Board Member, Erik Young, relayed the legislature is in its second special session with no accomplishments. There may be a 2 year delay in the science requirement for graduating students.

**INFO/DISCUSSION ITEMS:**

- D.** 1<sup>st</sup> Reading for the following policies:
- #5222 Job-Sharing Staff Members
  - #5231 Length of Work Day

2<sup>nd</sup> Reading for the following policies:

#6220 Bid Requirements

#5294 Staff Use of Social Media

Mr. Cox asked if there were any questions or concerns and there were none.

**E. Capital Projects Budget Extension**

Mr. Brett Cox, Superintendent, stated to add the cottage roof and classroom furniture, the Capital Projects Budget extension is necessary. He asked for any comments or questions and there were none.

**F. Digital Reader Board**

Mr. Cox went to the City of Prescott meeting and presented the reader board along with the annual maintenance fee. The City is working on language to share the property with the school district. The paperwork is expected to be reviewed at the next school board meeting. The Lions Club is willing to pay for the concrete for the reader board to set on.

**G. Set June's Board Goals Workshop Date**

The board will hold their goals workshop on Thursday, June 22, 2017 from 1:00PM to 2:00PM. This meeting will be followed by the school board meeting from 2:00PM until adjourned.

**H. F Street House: Notice to Vacate**

Mr. Cox received notice to vacate from Joshua Gonzales from the F Street house. Mr. Cox recommends the sale of this property. The board gave approval to get this home appraised.

**PUBLIC COMMENT**

Chairman, Karen Tonne, asked for any public comments, there were none.

**ACTION/APPROVAL ITEMS**

- I. Policy #6220 Bid Requirements: Erik Young made a motion to approve Policy #6220 Bid Requirements. Sara Fletcher second the motion. Passed 4-0
- J. Policy #5294 Staff Use of Social Media: Sara Fletcher made a motion to approve Policy 5294 Staff Use of Social Media. Erik Young second the motion. Passed 4-0
- K. Resolution #05252017 2016-17 Budget Extension Capital Projects Fund: Erik Young made a motion to approve Resolution #05252017 2016-17 Budget Extension Capital Projects Fund, Leann Griffin second the motion. Passed 4-0
- L. 2017-18 CTE Certificated Instructor New Hire: Allyn Griffin: Sara Fletcher motioned to approve the 2017-18 CTE Certificated Instructor New Hire: Allyn Griffin: Erik Young second the motion. Leann Griffin abstained. Passed 3-0.
- M. Special Education Certificated Teacher (starting January 23, 2018) New Hire: Sarah Pearson: Erik Young motioned to approve Special Education Certificated Teacher (starting January 23, 2018) New Hire: Sarah Pearson. Sara Fletcher second the motion. Passed 4-0
- N. Sara Fletcher NORA's for 2017-18: Erik Young made a motion to approve Sara Fletcher NORA's for 2017-18. Leann Griffin second the motion. Sara Fletcher abstained. Passed 3-0
- O. Purchase-Additional Chromebooks/Projectors with SRSA Funds: Sara Fletcher made a motion to approve Purchase-Additional Chromebooks/Projectors with SRSA Funds. Erik Young second the motion. Passed 4-0
- P. Surplus of School Bus #2 VIN 4DRBRAAN12A947913: Sara Fletcher made a motion to approve Surplus of School Bus #2 VIN 4DRBRAAN12A947913. Leann Griffin second the motion. Erik Young abstained. Passed 3-0
- Q. Purchase of 2007 Chevy Suburban VIN 3GNFK16397G266979: Erik Young made a motion to approve Purchase of 2007 Chevy Suburban VIN 3GNFK16397G266979. Leann Griffin second the motion. Passed 4-0
- R. Obtain Appraisal on F Street House: Leann Griffin made a motion to approve an Appraisal on F Street House. Erik Young second the motion. Passed 4-0
- S. **Miscellaneous**  
Mr. Cox received three quotes for installation of a 30-year roof on the cottage. Erik Young made a motion to hire Palmer Roofing. Sara Fletcher second the motion. Passed 4-0

**Additional Board Comments and Information:**

Patti Johnson, business manager, was happy to announce the students in grades K-12 will each have a chromebook made possible through a federal grant.

**Adjournment:**

The meeting was adjourned at 6:31PM by chairman, Karen Tonne.

*David L. Jones*

BOARD CHAIRMAN

*Brit R. G.*

SECRETARY

*Cheryl McGrada*

CLERK