

Columbiana Exempted Village School District

Device Initiative **2023-2024 Academic Year**

Rev.6/23

During this school year, Columbiana Exempted Village School District will continue with our device initiative. This program will provide your child with a device for academic use during the school year. These devices will be integrated within your child's classes and students will be permitted to use their device during study halls.

Device use in any class will be at the sole discretion of the classroom teacher on that day. Provided this form is signed and returned by the tenth day of school, students will be permitted to take their school issued device home with them daily once distributed. Students who return a signed form without a parent signature will be limited to a device use during the school day. In these situations, students will be required to pick up and drop off their device at a designated time and location.

Any student violating the following policy will have their privileges revoked immediately for a time period determined by the Columbiana Exempted Village School District's Technology Director.

- Students must keep their device in the provided protective case whenever not in use.
- Students must ensure lockers are locked whenever storing their device.
- Students are not permitted to logon with any username and password other than their own.
- Students are not permitted to allow others to use their device.
- Students are not permitted to use another student's device
- Students may not alter any system configurations or settings except wireless/LAN connections while at home.
- Students are not permitted to download and/or install software without permission from Columbiana Exempted Village School District's Coordinator of Technology/Student and Staff Services.
- Students must follow all guidelines set forth by their classroom teachers and the Acceptable Use Policy.

Please note: The school district reserves the right to monitor all use of district technology. This includes student usage, documents, search history, etc. on all school district technology, including student-issued devices. Although a content filter is utilized while your student is at school, students may be able to access sites/services a parent/guardian may not approve of. Please discuss responsible and appropriate Internet usage with your child.

2023-2024 Academic Year Device Initiative Signature Form

I understand that this program is a privilege and may be revoked at any time by the building principal. I agree to follow the above policies and our school district's AUP (Acceptable Use Policy)

Student's Name (Printed)

Student's Signature

I understand that I am ultimately responsible for the device provided by the school district. The cost of any lost or damaged device will be assessed by the technology director. All parts will be replaced with **Original Equipment Manufacturer (OEM) parts**. Device Replacement cost up to \$350, Charger: up to \$60, Case: \$30). The cost assessed will be based on parts only required to fix the laptop. I agree to pay the repair or replacement cost determined by the technology director if my child's device is lost, stolen, or damaged.

Parent/Guardian Signature

Principal Signature

(Internal Use Only)

Items Received: ☐Chromebook ☐Charger ☐Case

District Inventory Tag: _____

Serial Number: _____

Date Returned: _____

Note: We strongly recommend using a surge protector when charging a device. Never leave a device plugged into an outlet overnight or when left unattended.