

# WAYLAND COHOCTON CENTRAL SCHOOL

**Mark D. Perkins**  
President, Board of Education

Eileen M. Feinman ..... High School Principal  
Jeremy D. Lonneville ..... Middle School Principal  
Todd Campbell ..... Elementary School Principal  
Jason Oliver ..... Principal/Cohocton  
David I. Mastin ..... Business Manager

**Michael J. Wetherbee**  
Superintendent

## Attention Parents New Front Door Procedures at Wayland-Cohocton Middle School

Dear Parents/Guardians,

Superintendent's Office  
728.2211

As we begin the 2016-2017 school year, we want to make you aware of an expansion of our safety and security procedures. Wayland-Cohocton Middle School is pleased to announce that we will begin using Raptor Technology software, a visitor management system, to check-in visitors and parents into the school building. This system will be used in all of the Wayland-Cohocton school buildings.

Business Office  
728.2212

Bus Garage  
728.2213

Upon entering the building, please report directly to the Main Office. All visitors will be asked to present a valid state-issued driver's license which will be scanned into the Raptor system in order to issue a badge identifying the name of the visitor, as well as to record the time and date of the visit. The Raptor system will scan the visitor's name, date of birth and photo for comparison with a national database of registered sex offenders. If no match is found, the system will print a visitor's badge with a picture identifying them as an approved visitor. Please wear this badge at all times in the school building. Guests will return the badge prior to exiting the building and will be signed out of the system.

Counseling Office  
728.2214

CSE/CPSE  
728.9547

High School Office  
728.2366

A visitor's badge will not be necessary for those who visit our school to simply drop off an item in the office or pick up paperwork. In the event that a visitor does not have identification, an administrator will make a determination as to the appropriateness of the visit and the visitor will need to be escorted by a school staff member.

High School Nurse  
728.2796

Middle School Office  
728.2551

If you are interested in learning more about the Raptor system, please visit the Raptor Technologies website ([www.raptortech.com](http://www.raptortech.com)). If you have any questions for school district personnel, please contact the Middle School Office at (585) 728-2551.

Middle School Nurse  
728.3006

The safety of our students is our highest priority and the Raptor visitor management system provides a consistent way to aid in keeping our campus safer. Thank you for your understanding and support of enhancing school safety protocols in our school and district.

Elementary Office  
728.3547

Elementary Nurse  
728.2091

Sincerely,



Jeremy Lonneville  
Middle School Principal