

REED CITY AREA PUBLIC SCHOOLS

BOARD OF EDUCATION

Minutes of the Board Retreat

Sunday, September 30, 2018

4:00 p.m.

Reed City Depot

Call to Order

The Board of Education Retreat was called to order by Jesse Kailing, President, at 4:03 p.m. at the Reed City Depot.

Attendance

Members Goodman, Johnson, Kailing, Mund. Member Wirth at 5:00 p.m.

Recording Secretary Busch

Superintendent Munroe (4:40 p.m.)

Absent: Members Fuller and Bookwalter

Discussion Items

Members were asked to share thoughts regarding the state of the District.

Positives included:

- The knowledge of Dr. Munroe regarding requirements and expectations
- Accountability
- Support and direction given to principals/administrators, if requested

Items of Focus:

- Communication
 - Board - Superintendent communications via committees and board updates
- Processes and Policies
 - Continue work on policies and procedures; specifically regarding discipline and district representation

The Superintendent listed her priorities as:

- Improve student preparation for each level
- Improve the culture of the District
- Improve communication via marketing

Dr. Munroe presented an overview of student test scores over a three-year continuum plan.

- Alignment and implementation of curriculum K-12 by January 2019
- Identify gaps
- Verification by principals that teacher lesson plans match the scope and sequence/syllabus
- Corrections/adjustments to approved courses, course schedules, and staffing

To include the Board in the short and long term process of the curriculum process:

- The Board will be updated of the timelines as they develop and progress.
- A curriculum update will be given at the monthly Board meeting as well as a Special Education update.

The Board and Superintendent discussed the following Goals for 2018-2019:

- Communication
- Policies and Procedures
 - Review of complete handbooks rather than changes
 - Development of District Representation guidelines/processes
- Curriculum
 - Test score and student preparation improvement
- Maintain financial integrity of a 15-18% fund balance

Other

The Board asked questions of the Superintendent regarding the evaluation process for staff.

The development of a three-year strategic plan was discussed and will be tabled until the new Board Members take office.

The Board would like to a management plan for District-owned properties. This process will begin as part of a Facilities Committee objective. The Board requested that this topic might be included as a Board workshop in the coming year.

The Board also requested updates regarding a student injury, camera installation time line, and athletic pass costs.

Adjournment

The Board Retreat adjourned at 7:18 p.m.

jb